



Adding Quality to Life



2010 ADOPTED/2011 CONCEPT BIENNIAL BUDGET



CITY OF PLYMOUTH
 2010 ADOPTED / 2011 CONCEPT
 BIENNIAL BUDGET
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LETTER OF TRANSMITTAL



December 21, 2009

To the Honorable Mayor and City Council:

We are pleased to submit the adopted Biennial Budget for 2010/2011. In 2007, we presented Plymouth's first two-year or biennial budget. The use of two-year projection for budget purposes assists in long-term planning and provides a more stable accounting of city revenue and expenditures.

Recent economic challenges, coupled with legislative levy limits, have made long-term planning even more important. The biennial budget maintains core services at current levels, reduces non-core services and protects the investment in public facilities and infrastructure while reducing the overall city tax burden. This budget is a comprehensive decision-making document, reflecting an accurate description of the city operations, services and its policies and goals.

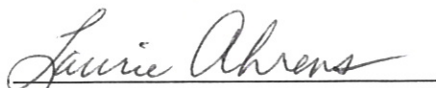
Work began on the 2010/2011 Biennial Budget soon after the 2009 Budget Amendment to the last Biennial Budget. Staff held three comprehensive work sessions to review department structure, organizational needs, resident expectations, city revenue streams, programs and activities.

The 2010/2011 City of Plymouth Biennial Budget provides the city council and residents with a balanced budget and sound financial plan for 2010 and 2011 that is less than the State of Minnesota mandated levy limit of 0.83%. The Operating Budget Section is organized by department, which mirrors the City's departmental organization chart and represents discrete activities within a department. In each budget section, the department and division statements provide historical information. You will find new account numbers and a few new account classifications in your budget due to the financial management software conversion. The conversion presented an opportunity to better organize account structures to provide improved reporting detail.

The city council held five budget study sessions to provide staff direction in regard to a budget proposal that meets council goals, maintains core services and reduces the tax burden. A review of the preliminary property tax levies and budgets was held on September 8, 2009. A public hearing to solicit resident input was held on December 8, 2009. The public hearing replaces the former Truth-in-Taxation Hearing, which was repealed by the state legislature.

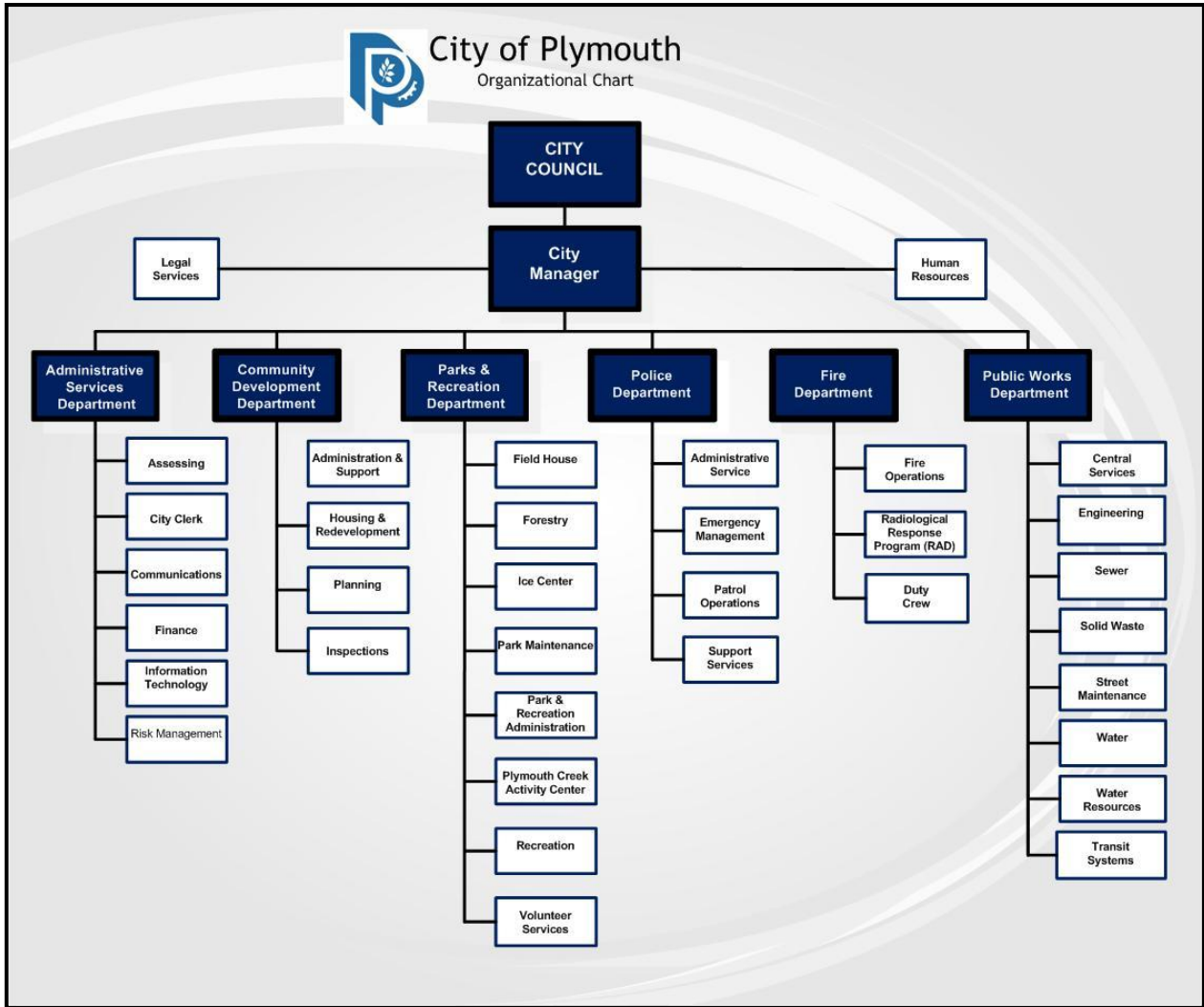
Please contact me or a member of the Administrative Services budget staff for answers to specific budget detail questions related to the adopted 2010/2011 Budget at 763-509-5051.

Respectfully Submitted,


Laurie Ahrens, City Manager

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CITY OF PLYMOUTH ORGANIZATIONAL CHART



CITY OFFICIALS

CITY COUNCIL

<i>Mayor</i>	Kelli Slavik (<i>Term Expires 12/31/10</i>)
<i>Ward 1 Councilmember</i>	Judy Johnson (<i>Term Expires 12/31/12</i>)
<i>Ward 2 Councilmember</i>	Kathleen Murdock (<i>Term Expires 12/31/10</i>)
<i>Ward 3 Councilmember</i>	Bob Stein (<i>Term Expires 12/31/12</i>)
<i>Ward 4 Councilmember</i>	Ginny Black (<i>Term Expires 12/31/10</i>)
<i>At-Large Councilmember</i>	Tim Bildsoe (<i>Term Expires 12/31/10</i>)
<i>At-Large Councilmember</i>	Jim Willis (<i>Term Expires 12/31/12</i>)

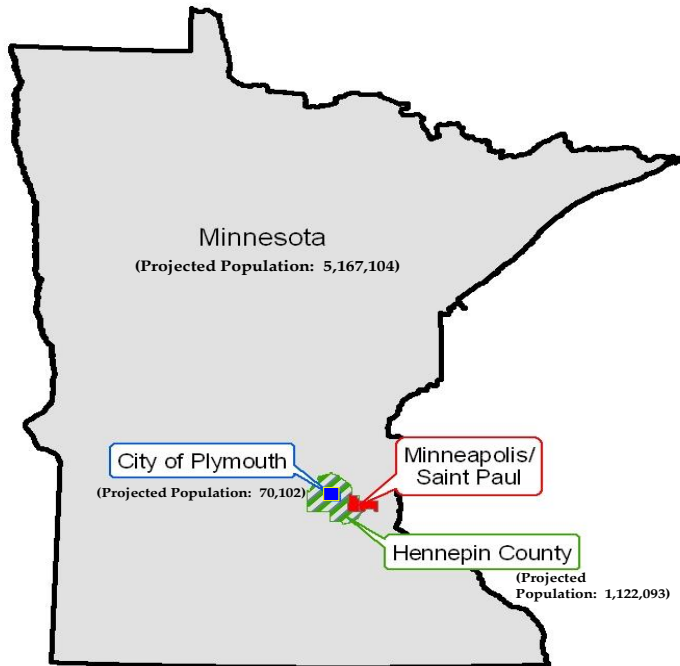
EXECUTIVE STAFF

<i>City Manager</i>	Laurie Ahrens
<i>Director of Administrative Services</i>	Calvin Portner
<i>Director of Community Development</i>	Steve Juetten
<i>Fire Chief</i>	Rick Kline
<i>Director of Parks and Recreation</i>	Eric Blank
<i>Police Chief</i>	Mike Goldstein
<i>Director of Public Works</i>	Doran Cote

BUDGET STAFF

Administrative Services Department
3400 Plymouth Boulevard
Plymouth, Minnesota 55447
763-509-5000
www.ci.plymouth.mn.us

GENERAL INFORMATION



Plymouth, Minnesota is an innovative, forward looking community just ten miles northwest of Minneapolis.

In 2008, Money magazine named Plymouth as the Best Place to Live in America. The city of more than 71,000 residents is known for its healthy job base, strong schools, strategic location, array of housing choices and well planned park and trail system.

Plymouth's location offers residents and businesses easy access to Minneapolis, St. Paul and area suburbs. Several major highways pass through the city. I-494 runs north to south through the center of the community. Highway 55 bisects Plymouth east to west while Highway 169 runs along the eastern border.

The 36 square mile city includes lakes, streams, wetlands and woodland. Local residents have placed a premium on preserving open space, developing parks and building more than 100 miles of trails, many of which tie into regional trails. The community's commitment to parks, trails and protecting natural areas reflects Plymouth's active outdoor culture.

Plymouth has worked to build a sense of community. It is home to several major community events, including the Primavera spring art exhibition, a summer entertainment in the parks series, Plymouth on Parade in the fall and the winter Plymouth Fire and Ice Festival. While all the events are popular, Music in Plymouth, featuring the Minnesota Orchestra in an outdoor concert, is Plymouth's signature event. The concert draws more than 10,000 people each July.

In addition to being a top choice to live, Plymouth has been a popular place to locate businesses. Employers provide more than 50,000 jobs in the fields of insurance, high-tech research, telecommunications, light manufacturing, printing and publishing, and computer-related industries.

Significant Dates in Plymouth History

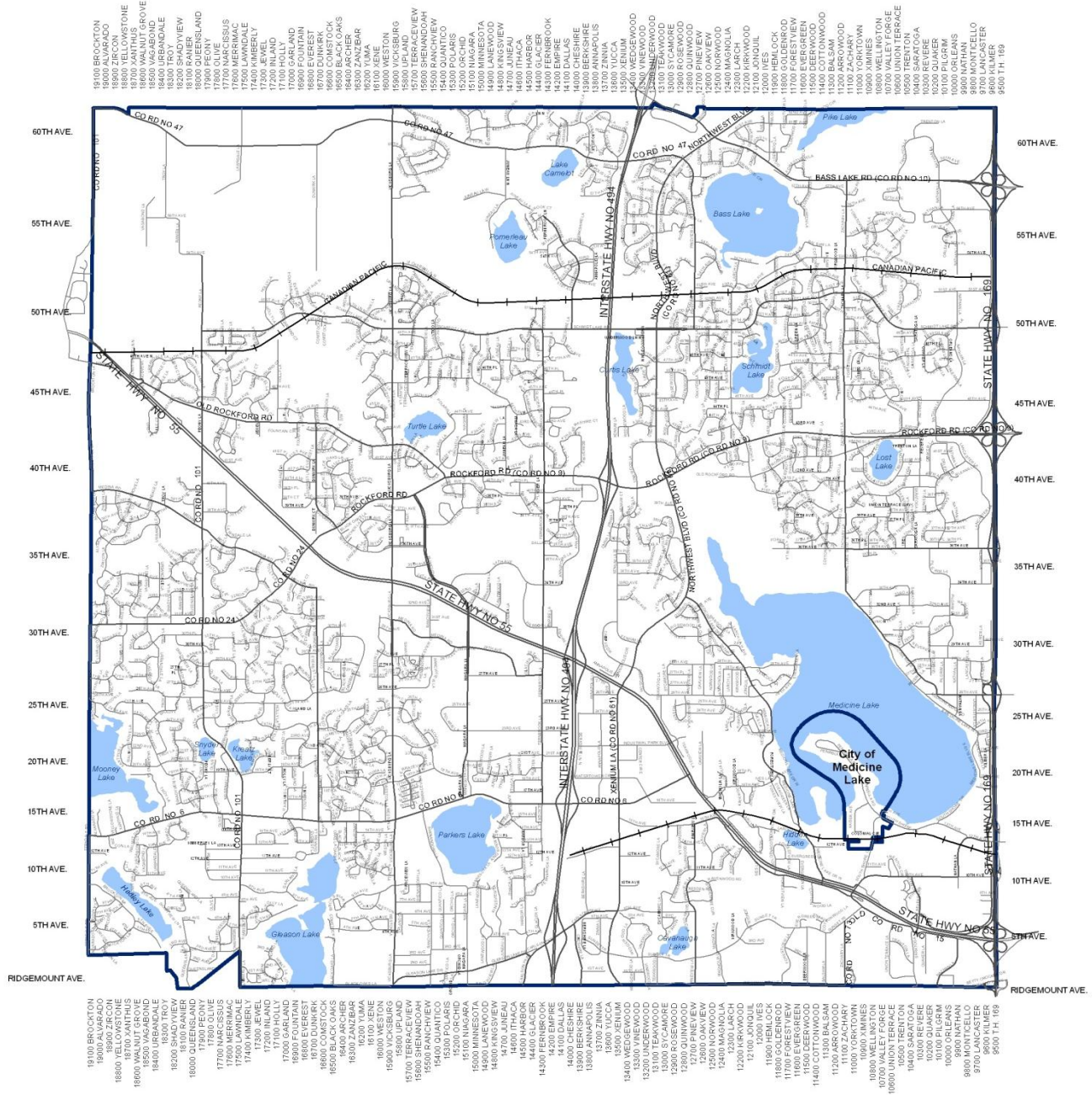
May 15, 1955 - Incorporated as a village.

August 1, 1968 - Adopted the council-manager form of government.

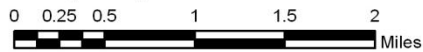
February 7, 1974 - Became a statutory city.

November 3, 1992 - Voters adopted a city charter, making Plymouth a home rule charter city.

Street Map



City of
Plymouth, Minnesota



Plymouth GIS

Street Map

Aug 2009

THIS REPRESENTS A COMPILATION OF INFORMATION AND DATA FROM CITY, COUNTY, STATE AND OTHER SOURCES THAT HAS NOT BEEN FIELD VERIFIED. INFORMATION SHOULD BE FIELD VERIFIED AND COMPARED WITH ORIGINAL SOURCE DOCUMENTS.

N:\PLY_GIS\PROJECTS\STREETS\Street Map.mxd

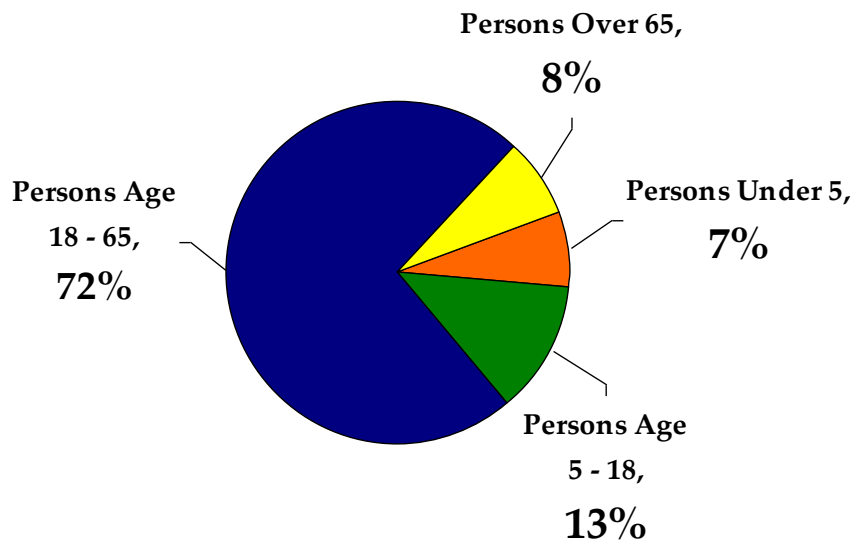
Demographics and Economics

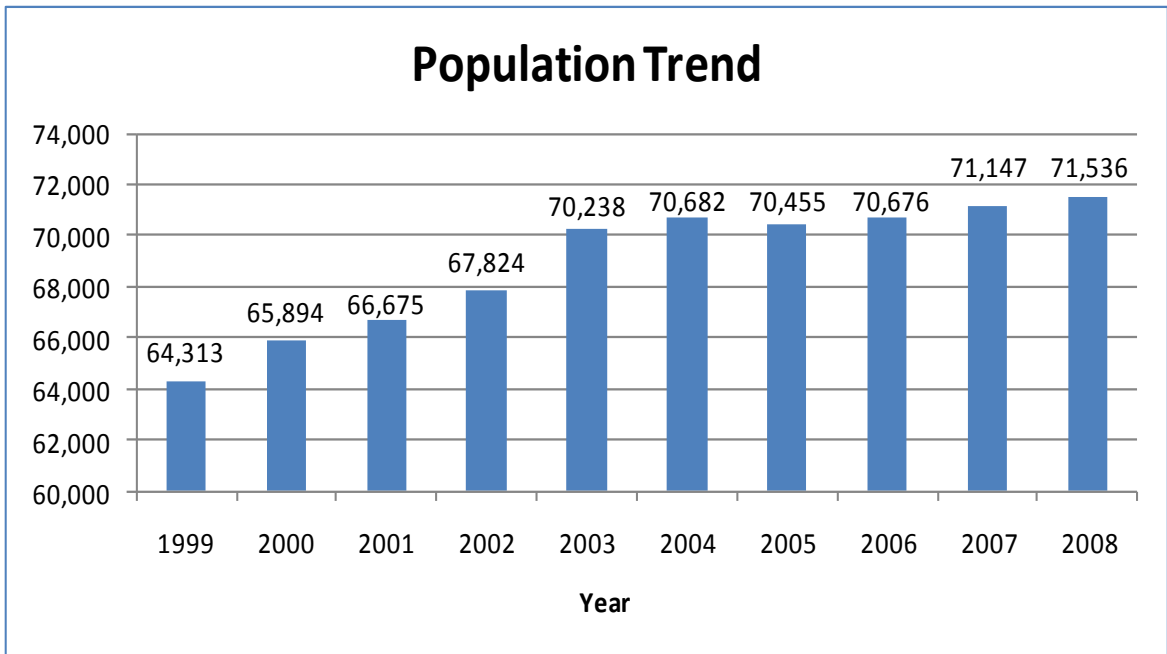
In 2005, the median age for Plymouth was 36.1. The City's population is older than the median ages of Hennepin County, the State, and the nation averages of 34.9, 35.4, and 35.3 respectively. In 2000, the City's population for people 65 years of age or older was 7.6% of the total population (See, Figure 4). By comparison, the percentage of people 65 years or older in Hennepin County, the State, and the nation were 11%, 12.1%, and 12.4% respectively.

Data indicates that this trend will continue. Also in 2000, persons under 5 years of age represented 7% of the City's total population count while persons over the age of 18 represented 72.9% of the City's total population count. By comparison, the percentage of persons over 18 years of age in Hennepin County, the State, and the nation were 76%, 73.8%, and 74.3% respectively.

Based on the most recent figures from the U.S. Census Bureau, the City's population is 5.9% of Hennepin County's total population. Plymouth has experienced an 18.5% increase in residential growth from 1996 to 2006. There are 29,115 occupied housing units in Plymouth. Of the total occupied housing units, approximately 71.5% are owner-occupied and 28.5% are renter-occupied.

City of Plymouth's Age Distribution Census for 2000





Top Plymouth Employers Number of Employees (September 2009)

Carlson Companies	1,600
ISD #284 Wayzata Schools	1,502
Honeywell Incorporated	1,377
Prudential Insurance Company	673
Boston Scientific	600
EV3, Inc	561
US Food	530
Select Comfort	475
Nilfisk-Advance, Inc	399
Turck, Inc.	358

Plymouth Housing Costs

Average Sale Price Single
Family Home (2009) \$366,800

Economics

Unemployment Rate (2008)

Plymouth	6.4 %
Minnesota	8.1 %

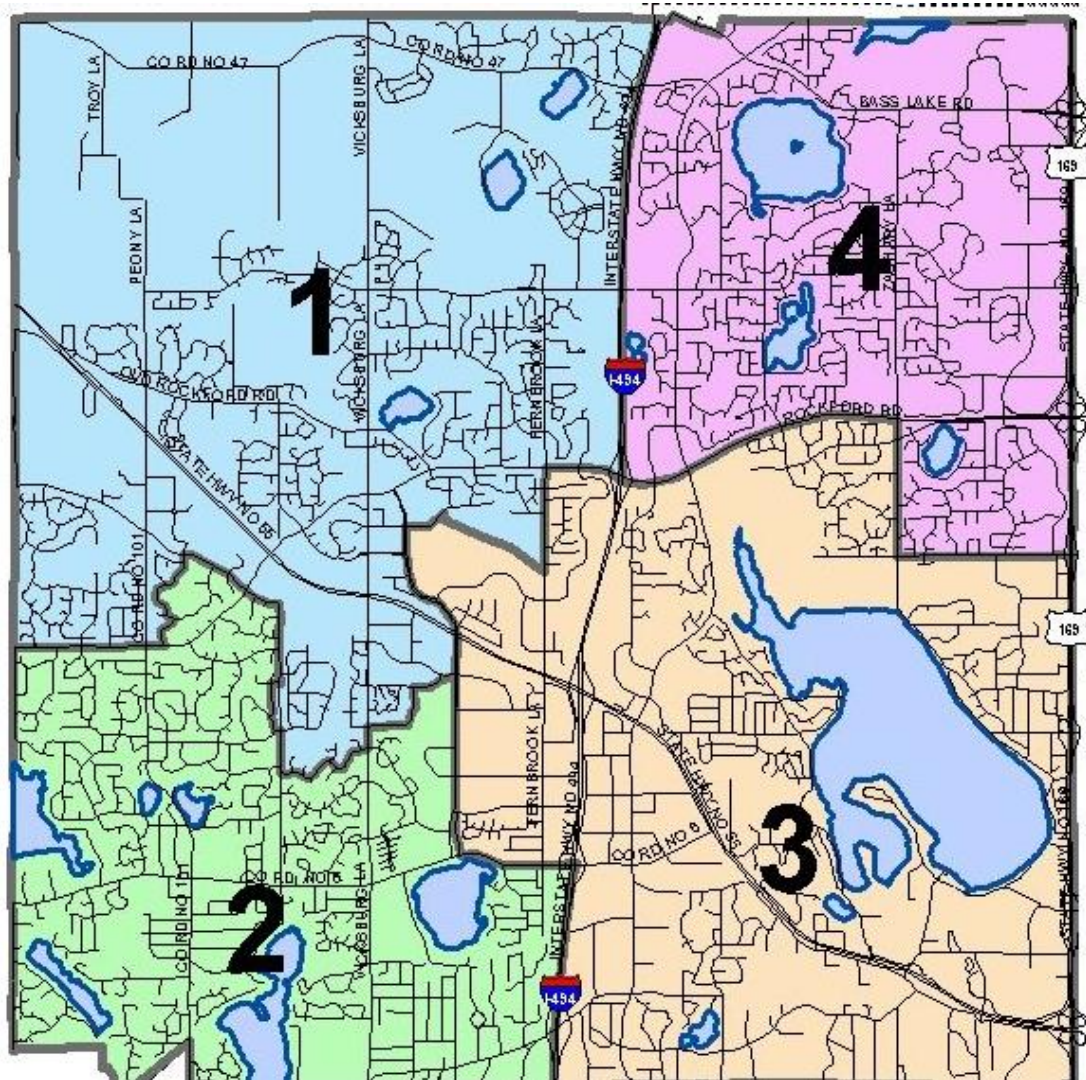
Median Family Income (all earners) *source: ESRI*

Plymouth	\$107,295
Hennepin County	\$ 70,360

Governing Body

Plymouth operates as a home rule city according to a City Charter and ordinances, under a City Council-Manager form of government.

Policy-making and legislative authority are vested in a City Council consisting of a mayor, two at-large council members, and four ward council members. Besides representing their individual wards and responding to public concerns, the City Council's main responsibilities include: passing ordinances, adopting the budget, appointing committees, and hiring the city manager. The city manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The council is elected on a non-partisan basis. Council members serve four-year staggered terms.



Plymouth Council Wards

BUDGET PROCESS

Budget Calendar

The City of Plymouth prepares its budget on a calendar year basis as required by the City Charter. In 2007, the city adopted the biennial budget format. The biennial budget format provides an opportunity to implement strategic planning into the budget process and allows time for program review and evaluation.

2010-2011 Biennial Budget Preparation & 5-yr Capital Improvement Plan

Date	Category	Description
February 23, 2009	Budget	Directors/Manager Priority Session
April 28, 2009	Budget	Council Budget Trends Overview (Budget meeting #1)
June 7, 2009	CIP	CIP Kickoff
June 8, 2009	Budget	Budget materials are distributed to Department Directors
June 19, 2009	Budget/CIP	2010 CIP and 2010/11 Budgets are Due
July 1-10, 2009	Budget	Budget Entry - Division Managers
July 14, 2009	Budget	Dept Directors promote budget info to Budget Team
July 20-23, 2009	Budget	Budget Review by Dept Directors and Budget Team
July 28, 2009	Budget	Council Budget Meeting (Budget meeting #2)
August 7, 2009	Budget	Revised City Manager's Budget sent to Council
August 11, 2009	Budget	Council Study Session (Budget meeting #3)
August 25, 2009	Budget	Council Study Session (Budget meeting #4)
September 2, 2009	CIP	Planning Commission Approval
September 8, 2009	Budget	Council adopts preliminary property tax levies and budget
October 27, 2009	Budget	Council Study Session (Budget meeting #5)
December 8, 2009	Budget/CIP	Budget Public Hearing, CIP, Budget & Levy Adoption
December 29, 2009	Budget	Final Levy Certified with Hennepin County

Fund Accounting

Fund accounting is used for budgeting and accounting. Under this system, money is budgeted in 16 separate accounts, rather than one central account. Each account is established for a specific purpose and similar to a separate bank account. The funds are used to pay for operations, maintenance, and budgeted activities. Generally, revenues received are spent during the same year. Unless there is a change in service levels, spending is similar from year to year.

Some funds operate similar to a savings account. Money is accumulated for periodic capital needs, such as the replacement of equipment. The fund balance grows until expenditures are made. Spending can vary greatly from year to year.

Basis of Accounting

The budget parallels the City's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available. Expenditures are recorded when incurred.

The City's Proprietary Funds, including the Enterprise and Internal Service Funds, are maintained on a full accrual basis. For budgetary purposes, depreciation and accrued liabilities for accumulated leave balances are not included.

Revenue Management Policies

The City of Plymouth will;

- Impose taxes, fees, and rates at appropriate levels to fund their intended purposes
- Maintain a reserve balance to provide for a diversified and stable revenue system
- Estimate annual revenue using an objective, analytical process
- Conduct an annual review costs of activities supported by taxes, rates, and user fees
- Set fees and user charges for each enterprise fund based on current and future operating, capital, infrastructure, and debt requirements
- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities

Reserve Management Policies

The City of Plymouth will;

- Establish bond reserves based on requirements of individual bond ordinances
- Establish capital reserves for the planned construction or replacement of infrastructure or for the acquisition of capital equipment based on the 5-year CIP
- Establish other reserves related to special items as approved by City Council
- Maintain the General Fund reserve balance as established by Council resolution

Investment Management Policies

The City of Plymouth will;

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes
- Pool cash from all legally permitted funds for investment purposes
- Maximize the investment rate of return and adhere to lawful investment options
- Ensure that the safety of the principal is the dominant requirement for City investments followed by maintaining sufficient liquidity to meet operating requirements, then yield
- Follow the City of Plymouth's investment policy

Debt Management Policies

The City of Plymouth will;

- Confine long-term borrowing to major capital improvements that cannot be financed from current revenues
- Repay debt within the expected useful life of the project or sooner
- Prohibit the use of long-term debt for operating expenses
- Issue debt which is relative to payback ability
- Ensure that borrowing does not overburden future taxpayers
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be part of all adopted bond issues.

Accounting, Auditing and Reporting Policies

The City of Plymouth will;

- Provide regular information concerning cash position and investment performance through its accounting system
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.
- Present quarterly and annual reports to the City Council summarizing financial activity as required by City Charter
- Maintain financial systems to monitor expenditures, expenses, revenues, and performance of all municipal programs on an ongoing basis
- Provide full disclosure in annual financial statements and bond representations
- Use an independent certified public accounting firm to perform an annual audit
- Issue a Public Comprehensive Annual Financial Report
- Comply with all reporting requirements related to bond issuance terms

FINANCIAL INFORMATION

Fund Types

The City of Plymouth classifies funds into six types: General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Debt Service Funds, and Capital Project Funds.

- The **General Fund** is established to account for all revenues and expenditures which are not required to be accounted for in other funds. It has more diverse revenue sources than other funds, including property taxes, licenses, permits, fines and forfeits, intergovernmental revenue, service charges, rents, and investment interest earnings. The fund's resources finance a wide range of functions, including operations of general government, public safety, public works, and general service expenditures.
- The **Special Revenue Funds** are established to account for revenues derived from taxes and other specific revenue sources. Resources provided by Special Revenue Funds are restricted by statute, City Charter, or ordinance to finance specific City functions or activities. Included in this fund type are Recreation, Transit, and the Housing Redevelopment Authority (HRA).
- The **Enterprise Funds** are established to account for the acquisition and operation of Water, Sewer, Solid Waste, Ice Center, Water Resources, and the Field House. These funds are either entirely or predominantly self-supporting from user charges to the general public.
- The **Internal Service Funds** are established to account for the financing of goods and services provided to various City departments on a cost reimbursement basis. The City's Internal Service Funds are as follows: Central Equipment, Risk Management, Employee Benefit, Information Technology, and Public Facilities.
- The **Capital Project Funds** are established to account for the resources used for the acquisition and construction of capital facilities except for facilities financed by the Enterprise Funds. The City does not include the Capital Project Funds in the Adopted Budget as the resources are approved by the City Council on a project-by-project basis.
- The **Debt Service Funds** are established to account for the payment (from taxes and other sources) of interest and principal on long-term debt. The following schedule outlines debt the City of Plymouth and its Component Unit are responsible for.

Debt Service Schedule

Description	Date of		Rate of Interest (%)	Authorized and Issued	Outstanding 12/31/2009
	Issue	Maturity			
General Obligation Bonds					
Activity Center and Field House Bonds - 1998C **	12/1/1998	2/1/2014	3.4 - 4.375	\$ 4,500,000	\$ 1,805,000
Activity Center and Field House Bonds Refunding - 2009B	11/24/2009	2/1/2014	3.0	1,445,000	1,445,000
Street Reconstruction Bonds - 2003B	5/27/2003	2/1/2014	2.0 - 3.5	1,465,000	775,000
Open Space Refunding Bonds - 2003D	11/25/2003	2/1/2011	2.25 - 3.05	1,355,000	500,000
Capital Improvement Bonds - 2004A	9/9/2004	2/1/2025	3.0 - 4.75	7,480,000	6,500,000
Open Space Bonds - 2007A	11/15/2007	2/1/2024	3.75 - 3.9	2,715,000	2,715,000
Total General Obligation Bonds				\$ 18,960,000	\$ 13,740,000
General Obligation Tax Increment Bonds					
Tax Increment Bonds - 1998A **	10/1/1998	2/1/2023	4.15 - 4.65	\$ 2,900,000	\$ 2,565,000
Tax Increment Refunding Bonds - 2009A	11/24/2009	2/1/2023	3.0 - 3.5	2,490,000	2,490,000
Tax Increment Bonds - 2005A	4/1/2005	2/1/2023	2.80 - 4.25	1,370,000	1,315,000
Total General Obligation Tax Increment Bonds				\$ 6,760,000	\$ 6,370,000
Special Assessment Bonds					
Housing Improvement Bonds - 1998B	10/1/1998	2/1/2014	5.20 - 5.90	\$ 1,030,000	\$ 450,000
GO Improvement Bonds - 2003C	11/25/2003	2/1/2010	2.25 - 2.75	2,895,000	530,000
Total Special Assessment Bonds				\$ 3,925,000	\$ 980,000
General Obligation Revenue Bonds					
GO Water Revenue Bonds - 2004B	12/8/2004	2/1/2019	3.0 - 4.0	\$ 13,140,000	\$ 9,145,000
Total Bonds Payable (Primary Government)					\$ 30,235,000
Component Unit (HRA)					
Plymouth Towne Square Housing Project Bonds - 2003	2/20/2003	10/1/2023	1.75 - 4.5	\$ 4,860,000	\$ 3,690,000
Vicksburg Crossing Housing Project Bonds - 2005	5/1/2005	2/1/1935	3.75 - 5.0	10,650,000	10,525,000
Total Component Unit (HRA)				\$ 15,510,000	\$ 14,215,000
Total Outstanding Debt					\$ 44,450,000

In 2009, the City issued 2009A General Obligation Tax Increment refunding bonds and 2009B General Obligation Activity Center and Field House refunding bonds, which will retire two existing bonds, 1998A and 1998C in February, 2010, resulting in approximately \$300,000 in interest savings.

Transfers

Because money is budgeted and accounted for in separate funds rather than pooled in one account, transfers occur among funds. Transfers take two primary forms; allocations and operating transfers.

- **Allocations** – Payments for support services provided by one City department to another. The charges are direct reimbursements for services provided and are calculated annually utilizing a cost of service analysis. Examples of support for which direct charges apply include the Central Equipment and Information Technology Funds.
- **Operating Transfers** – Represent the transfer from one fund to another fund for operational purposes or for capital outlays without the expectation of any support services in return.

TOTAL CITY BUDGET

The Biennial 2010/20011 budget is balanced and in compliance with all provisions of the City Charter and Council Policies.

The total City budget as shown below is the combined budgets of all parts of the organization, including the HRA. The table below shows the gross City budget.

Total Combined City Budget					
	2007	2008	2009	2010	2011
	Actual	Actual	Amended	Adopted	Concept
Revenue					
General Property Taxes	21,424,904	22,349,967	23,398,538	23,462,452	23,830,352
Permits and Licenses	3,508,079	3,842,018	2,264,700	2,288,865	2,288,896
Intgvtl	10,017,297	10,863,604	8,983,809	9,778,695	8,091,458
Charges for Services	19,235,140	19,872,174	20,928,099	21,774,588	22,914,088
Fines and Forfeitures	929,989	896,876	900,500	912,500	912,500
Contributions	1,540,265	810,227	1,000	400,700	400,700
Billings to Departments	5,816,231	5,637,950	5,899,622	6,510,334	6,660,760
Investment Earnings	2,812,905	1,923,572	1,313,287	761,153	752,153
Transfers In	6,677,187	1,355,361	5,656,974	6,119,245	5,152,444
Other Revenues	1,222,696	1,138,660	316,924	95,500	35,500
Special Assessments	14,049	3,267	-	-	-
Total Revenue	73,198,742	68,693,676	69,663,453	72,104,032	71,038,851
Appropriations					
Personal Services	22,376,936	24,190,684	24,742,486	24,247,324	24,560,451
Materials and Supplies	2,959,858	3,210,488	3,459,646	3,367,432	3,449,321
Employee Development and Meetings	226,349	218,652	408,273	296,149	298,746
Dues and Subscriptions	344,637	384,794	420,505	378,535	382,551
Contractual Services	18,331,593	18,242,517	20,221,380	20,839,052	20,954,007
Equipment	155,671	260,872	252,379	309,155	237,830
Capital Improvements	464,399	588,317	6,492,700	7,389,900	5,485,776
Other Expenditures	4,412,331	5,679,448	4,623,358	5,013,145	4,895,212
Debt Service	472,725	375,429	1,119,913	1,120,756	1,113,913
Allocations	5,090,472	5,074,033	5,608,659	6,047,901	6,198,327
Transfer Out	6,908,383	6,564,271	2,314,154	3,094,683	3,462,717
Depreciation	5,148,573	5,337,656	-	-	-
Total Appropriations	66,891,927	70,127,161	69,663,453	72,104,032	71,038,851
Less Allocations	5,090,472	5,074,033	5,608,659	6,047,901	6,198,327
Less Transfers	6,908,383	6,564,271	2,314,154	3,094,683	3,462,717
Net Appropriations	54,893,072	58,488,857	61,740,640	62,961,448	61,377,807

REVENUE SOURCES

Each fund is supported by several revenue types. The graphs below show the type of revenues supporting the total city budget for the 2010 and 2011 proposed budgets, as well as the percentage of support received.

Property Taxes

This levy is for general operating purposes, street reconstruction and repayment of outstanding debt. The General Fund (operating budget) receives the largest share of the levy. The Street Reconstruction Fund, Recreation Fund, CDBG, Plymouth Housing and Redevelopment Authority (HRA) General, and Capital Improvement Fund also receive an allocation.

Permits and Licenses

License and permit revenues are received from businesses and occupations licensed by the City. Building permits are a major source of revenues for the City. License fees approximate the direct and indirect cost of issuing the license and policing the licensed activities.

Intergovernmental Revenue

Revenue received from federal, state and county sources. The largest item is Police State Aid which the State of Minnesota provides. Other sources include the highway user tax, grants, and the school liaison contracts with the school districts.

Charges for Services

Best defined as user fees, Charges for Services provide funding to operate programs and facilities from those who use them such as Utility charges. Utility charges are revenues generated from basic utility services and are classified within the Enterprise Funds. The City of Plymouth provides four utility services: water, sanitary sewer, solid waste (recycling) and surface water.

Fines and Forfeitures

This type of revenue is generated primarily by the Police Department for violations of the law. Hennepin County collects revenue and distributes a portion back to the City of Plymouth.

Contributions

Contribution revenues are typically received from charitable organizations for specific one-time expenditure purposes and/or to benefit a cause.

Billings to Departments

This type of revenue is from other city funds to pay for the cost of operations or specific uses from those funds.

Interest Earnings

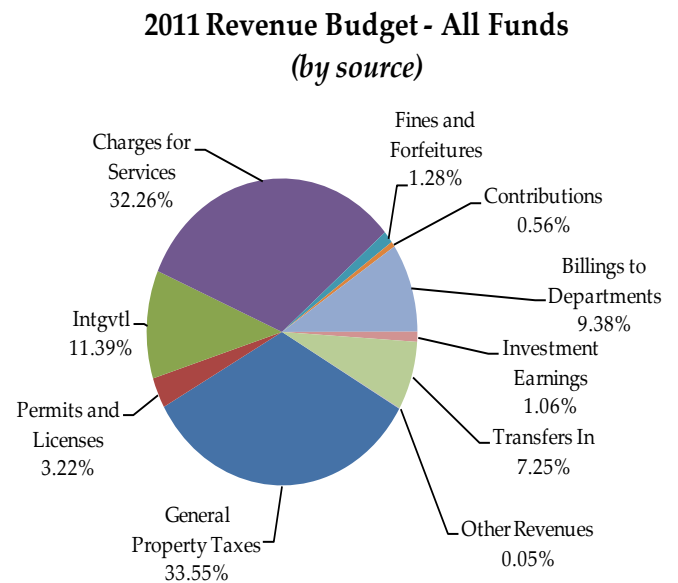
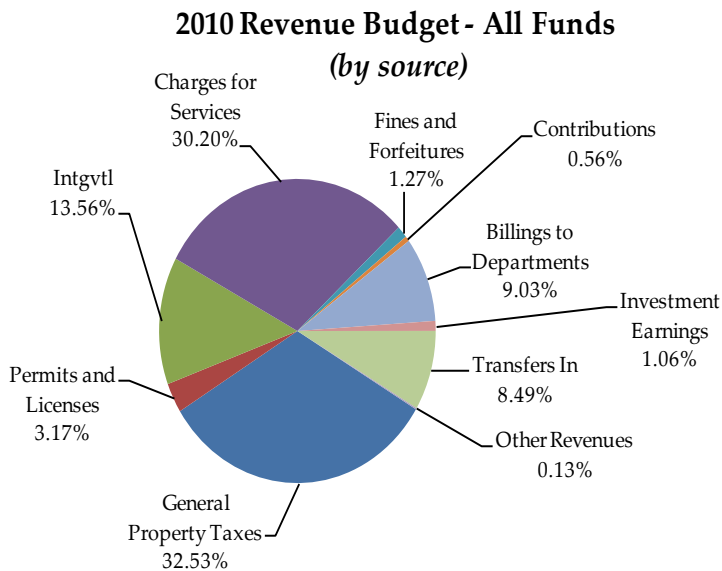
The cash balances in all funds are invested in interest-bearing investments of maturities appropriate to the cash requirements of the funds.

Transfers In

This revenue source is for revenue that is transferred from another City fund.

Other

Refunds and reimbursements, administrative fees, property claims, and miscellaneous revenue are categorized under this source of revenue.



EXPENDITURE CATEGORIES

Expenditures are divided into account groups to track purchases and describe how funds are expected to be spent throughout the budget year.

Personal Services

Consist of salaries, health benefits and the city contribution towards FICA, Medicare, PERA, Workers' Compensation insurance, and compensation-related costs.

- **Retirement Costs.** Most employees are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). They are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

Public Employees Retirement Fund

Retirement Plan	2008 Adopted Budget	2009 Adopted Budget	2010 Final Budget
Coordinated Plan	6.50%	6.75%	7.00%
Public Employees Police and Fire Fund	12.90%	14.10%	14.10%

- **Employers Contribution.** The City contributes a predetermined amount towards benefit coverage. Employees have the option of selecting from a cafeteria plan of benefits and are required to pay for any benefits exceeding the employer's contribution.
- **Workers' Compensation.** Costs are partially charged to each department based on claims history and are accounted for in the Risk Management Fund.

Material and Supplies

Office supplies, parts, and materials necessary to provide the services funded in the budget are included within this category.

Dues and Subscriptions

Employee memberships to professional organizations, commissions, and industry specific subscriptions are included within these expenditures.

Employee Development

This category consists of employee training such as workshops, conferences and seminars, and other professional development-related expenditures.

Contractual Services

Includes services provided to the City by outside sources, including postage, printing, subscriptions, and contracted services.

Equipment

Equipment purchases included within this category are for items that do not meet the City's capitalization threshold of \$5,000.

Capital Improvements

Purchases of items that are more than \$5,000 with a useful life of more than one year, and all infrastructure and building construction projects are capitalized.

Other Expenditures

This category includes all other purchases such as bank fees and other miscellaneous items.

Debt Service

These expenditures include principal and interest payments on outstanding bonds.

Allocations

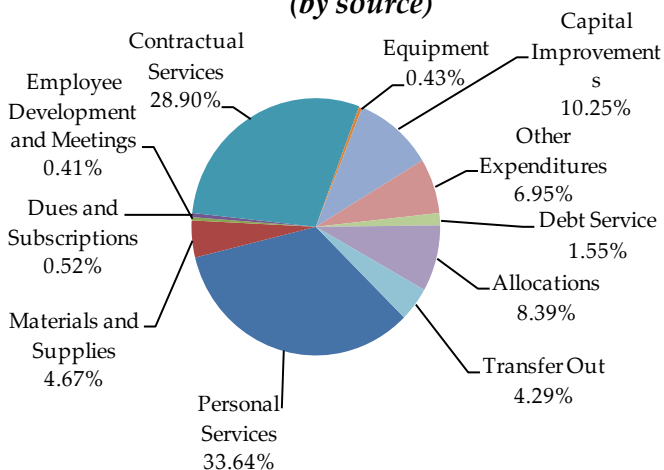
Allocations include expenditures used to distribute the cost of operations of Internal Service Funds to the benefiting departments/divisions.

Transfer Out

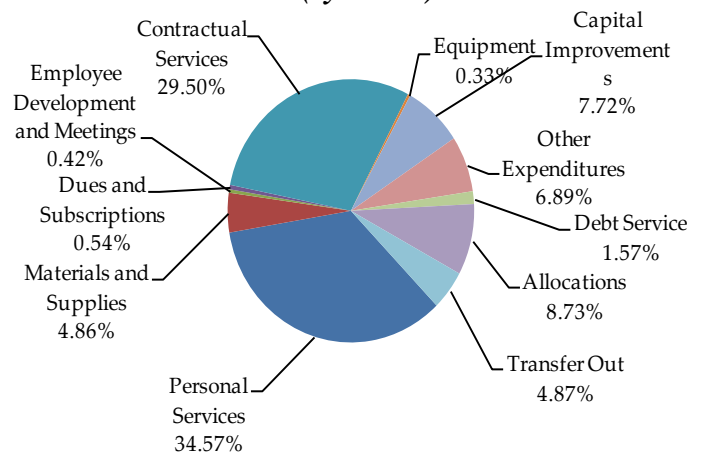
The Transfer Out category is for transfers made to another City fund.

The graphs below demonstrate how resources are allocated. Please note that in addition to providing the total City budget, the figures incorporate the Capital Improvement Program totals.

**2010 Expenditure Budget - All Funds
(by source)**



**2011 Expenditure Budget - All Funds
(by source)**



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BUDGET OVERVIEW

For 2009-2011, the State of Minnesota implemented a property tax levy limit based upon the rate of inflation as defined by the Implicit Price Deflator as computed on July 1 of each year. The levy limit has a rate ceiling cap of 3.9% and no minimum or floor. The legislature also added/expanded a number of special levies that are not restricted by the levy limit. The City added special levies for Public Safety and PERA for 2009 and will maintain the Special Levies for 2010 and 2011.

A large State of Minnesota budget deficit resulted in the un-allotment of Market Value Homestead Credit (MVHC) reimbursements to Plymouth and many other Minnesota cities. MVHC was intended by the legislature to reduce the property tax burden for certain taxpayers. Plymouth is required to levy the full amount of the property tax and expects to have an un-allotment for 2010 of \$589,795 for the Market Value Homestead Credit (MVHC).

Property Tax

2010 Property Tax Levy Proposal – The budget includes a total property tax levy of \$28,175,301 to meet expected operational needs. The result for 2010 is a property tax levy *decrease* of 0.60 percent, or a decrease of \$172,267 from 2009. In addition to the city property tax levy, Plymouth levies property taxes for the Housing and Redevelopment Authority (HRA). The proposed 2010 budget maintains the HRA levy at the 2009 level of \$551,277. The 2010 property tax levy is below the targeted levy limit mandated by the State of Minnesota, which is currently at 0.83% over 2009.

2011 Property Tax Levy Proposal – The second year of the proposed biennial budget includes a total levy of \$28,360,259, which accounts for a proposed overall property tax levy increase of 0.66% from 2010. The total levy increase is speculative as the levy limit amount will not be determined until July of 2010 and the economy is too volatile to predict with any degree of confidence.

City and HRA Levies

	Tax Levy				
	2008	2009	% Increase / Decrease	2010	% Increase / Decrease
General Fund	21,252,059	12,856,138		13,050,115	
PERA	-	101,012		108,728	
Public Safety	-	9,231,614		9,183,835	
Market Value Credit Aid	507,000	510,000		589,795	
Street Reconstruction	2,303,400	2,458,092		2,531,835	
Recreation Fund	658,735	678,497		618,497	
Capital Improvement Fund	347,783	358,216		368,962	
GO 2003B Street Recon Bonds	182,543	178,355		179,038	
GO 2003C Street Recon Bonds	422,017	424,531		-	
GO 2004A Public Safety	594,674	596,354		596,958	
GO 2007A Open Space	-	255,486		255,223	
Total City Tax Capacity Levy	26,268,211	27,648,295	5.25%	27,482,986	-0.60%
Activity Center Bonds	429,706	432,016		410,989	
2003D Open Space Refunding	262,794	267,257		281,326	
Total City Market Value Levy	692,500	699,273	0.98%	692,315	-1.00%
TOTAL CITY LEVY	26,960,711	28,347,568	5.14%	28,175,301	-0.61%
Total HRA Tax Capacity Levy	524,477	551,277	5.11%	551,277	0.00%
TOTAL ALL LEVIES	\$ 27,485,188	\$ 28,898,845	5.14%	\$ 28,726,578	-0.60%
Total Tax Rate (Charter Requirements)	22.89%	24.37%		25.55%	

Charter Requirement for Levy Adoption

The City Council, in accordance with the City Charter, has adopted an ordinance that requires a two-thirds majority vote to adopt a tax levy resolution that increases the City's tax rate over the prior year. This tax rate is defined as the quotient derived by dividing the City's tax levy by the City's net tax capacity. The tax levy must be adopted by a 5/7 majority vote.

Calculation of Property Tax Levy

The City of Plymouth historically begins the annual budget process by reviewing growth and inflation, as both of these factors significantly impact our ability to maintain service levels.

For 2010, the Implicit Price Deflator allows for an increase of 0.83 percent to the general levy. With the adjustment for ½ of the household growth and ½ of the growth from new commercial / industrial property, the city will realize approximately \$39,000 in new revenue. The city will maintain existing special levies for PERA and public safety wage and benefit increases. The budget does not propose utilization of a new special levy for loss of un-allocated market value homestead credit (MVHC).

Property Tax Impacts

The impact of the 2010 budget to the residential homeowner at the median property valuation of \$279,400 is an annual decrease of approximately \$3.06 for the City and HRA portion of the property tax. The impact on the 2010 average home sale price of \$366,800 is a decrease of \$2.96.

In 2011, the projected total levy increase of .66% is expected to have an impact of a 1.43% increase in taxes or approximately \$10.00 more than in 2010 on the median valued home in Plymouth.

Estimated Tax Burden on Average Home Sale Value

	2009	Estimated 2010	Estimated Increase / Decrease	Percentage Increase / Decrease
Average Home Sale Value	384,400	366,800		
Tax Capacity at 1%	3,844	3,668		
Combined City Tax & Market Value Rate	24.351%	25.545%		
Total City Tax Capacity & Market Value Levies	\$936.04	\$936.99	\$1	
HRA Tax Capacity Rate	0.483%	0.513%		
Total HRA Tax Capacity Levy	\$18.58	\$18.83	\$0	
Total Estimated Gross Property Tax Levy	\$954.62	\$955.82	\$1.20	
Market Value Credit	-6.94	-11.10	-4.16	
Total Net Property Tax Levy	\$947.68	\$944.72	-\$2.96	-0.31%

When applied to the median value home (all residential properties) the impact is as follows:

<u>Home</u>	<u>Value</u>	<u>Pct</u>	<u>Annual increase/decrease</u>
Below Median	\$250,000	-1.38%	-\$8.56
Median	\$279,400	-0.44%	-\$3.06
Above Median	\$400,000	0.17%	\$1.78
Commercial/Industrial	\$1,000,000	-0.37%	-\$11.56

2010/2011 Budget Considerations

As part of the Council's 2009 Goals and Items for Study, the Council identified six specific goals, three of which have budgetary impacts. The 2010/2011 Budget considerations used the council goals as a foundation for the biennial budget. Following are the council's goals:

- Implement Solutions to Economic Challenges
- Protect Plymouth's Strong Financial Position
- Address Transportation Issues
- Pursue Northwest Greenway and Environmental Initiatives
- Continue Proactive Public Safety Initiatives
- Protect the City's Infrastructure Investment

The three goals with budget impacts are found below with details about service level changes and provides additional information related to expenditure reductions.

- ***Implement Solutions to Economic Challenges*** – At the Council's direction, staff began a thorough review of internal service funds and their associated allocations. The 2010/2011 budget addresses imbalances in personnel allocations, fleet services, IT, and public facilities funds. This process ensured each fund is sustainable over the long-term. Further, studies were completed on the Water Fund and the Park Replacement fund to identify long-term needs. This budget employs strategies to ensure the viability of these funds.

The economic downturn, coupled with the impending build-out of the City precipitated a review of city service levels and requirements. The result was a number of non-core activities and programs were postponed, reduced or eliminated. The budget reflects the elimination of 14 staff positions for 2010, mainly through attrition.

- ***Protect Plymouth's Strong Financial Position*** – The development of the City's second biennial budget, financial management policy improvements, and detailed fund analysis enhances transparency for residents, ensures sustainability and protects the City's Aaa bond rating.
- ***Protect the City's Infrastructure Investment*** – The budget includes an increase in the levies for the Street Reconstruction and Park Replacement Funds and proposes an ambitious program for street reconstruction, lift station rehabilitation, sanitary system lining, water main expansion, and the construction of a new well. In addition, this budget improves the financial position for Central Services (Fleet & Facilities) and other Internal Service Funds.

The 2010/2011 Biennial Budget seeks to maintain core service levels with declining general tax levy revenue. Following are the departmental changes required to meet council goals and resident expectations.

- **Administrative Services** – After reducing the department by 3 FTE in 2009, Administrative services eliminated an accountant position and 1 FTE of office support due to the efficiencies created with the implementation of new financial software. The temporary appraising position was also eliminated.
- **Community Development** – The economy and slowing city growth has decreased the workload for building inspections and planning. In 2009, Community Development eliminated one planning position. For 2010, two inspection positions, a planning position, and an office support representative position were eliminated.
- **Fire Department** – The Fire Department decreased planned Duty Crew hour increases in 2009 and did not fill an approved Fire Captain position. The department will begin to pay increased annual allocations to replace turnout gear in 2017 and to replace 800 MHz radios in 2012.
- **Parks & Recreation** – Parks and Recreation eliminated a Park Maintenance Lead Worker, an Ice Arena Maintenance position, and an Office Support Representative position in 2009. For 2010/2011, the department proposed new field maintenance revenue of \$100,000. The Recreation Fund levy was reduced by \$50,000 and uses reserves over the next two years. Parks also eliminated the Puppet Wagon program and the Plymouth Creek Center Aquarium. Other cuts include reducing the recreation brochure, closing winter warming houses for ice rinks, reducing park concessions, and cutting back park maintenance and tree planting expenses. The biennial budget includes increases in the transfer to the Park Replacement Fund.
- **Police Department** – The Police Department eliminated the following programs and activities: Bike Patrol, Deer Survey, Best Practices Program, and Animal Licensing. They restructured the D.A.R.E. program, eliminated the full-time D.A.R.E. officer position and decreased expenditures for police recruitment. Elimination of the Best Practices Program will save staff time for other activities and result in a revenue increase as liquor license fees will no longer be reduced for participating establishments. The department also has a new allocation for the purchase of 800 MHz radios in 2012.
- **Public Works** – Public Works eliminated two office support positions in 2009. Workload demands allowed for the elimination of two Senior Engineering Technician positions through attrition. Further reductions have come through the elimination of one Mechanic position and a Street Maintenance position. The Street Maintenance position was originally a vacated Lead position, however due to supervisory needs, the position cut is a Street Maintenance position, not the lead. The Solid Waste Coordinator position and duties were reconfigured and the position was filled with an Office Support Specialist. In 2010, the department will oversee a number of infrastructure improvements and additions to wells, lift stations, water mains, sanitary sewer mains, and neighborhood streets. The Transit and Solid Waste budgets will operate in 2010 and 2011 with operating revenue transfers from retained

earnings. Long-term sustainability will be sought to reduce the need for operational transfers.

- **Position Reduction** –Early budget preparations included sessions to review service delivery and future staffing needs. A service prioritization process was developed to maintain strong core services, search for efficiencies, and eliminate duplication. In all, the proposed budget reduces personnel expenditures by over \$500,000 through the elimination of 14.6 FTE positions.

The following chart summarizes position elimination in 2009 and 2010.

Position Elimination

2009 Positions Eliminated		
<i>Department</i>	<i>FTE</i>	<i>Position</i>
Administrative Services	1	Payroll Clerk
Administrative Services	1	Finance Office Supervisor
Administrative Services	1	IT Systems Administrator
Fire	1	Fire Captain
Police	1	Office Support Representative
Parks & Recreation	1	Park Maintenance Lead Worker
Public Works	2	Office Support Representatives
2010 Positions Eliminated		
Administrative Services	1	Accountant
Administrative Services	1	Office Support Representative
Community Development	2	Planning Assistants
Community Development	1	Building Inspector
Community Development	1	Housing Inspector
Community Development	1	Office Support Representative
Parks & Recreation	1	Office Support Specialist
Parks & Recreation	1	Park Maintenance Worker – Ice Arena
Police	1	Police Officer – D.A.R.E.
Police	0.6	Community Service Officer
Public Works	2	Senior Engineering Technicians
Public Works	1	Street Maintenance Worker
Public Works	1	Mechanic
2010 Position Adjustment		
Public Works	0.6	Solid Waste Coordinator replaced by Office Support Specialist – Solid Waste

The City had 274.2 authorized positions on a full-time equivalent (FTE) basis in 2008, the first year of the biennial budget. The amended 2009 budget reduced the total number of authorized positions to 271.2. Eight positions were eliminated or not filled in 2009. For the next biennium, 14.6 positions are removed from the budget through attrition or elimination. For 2010/2011, the city will provide services with nearly the same number of employees as in 2003.

The table below shows FTE's, excluding elected officials, seasonal, and/or temporary employees:

Full-time Equivalents

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
General Fund	195.7	198.5	198.5	205.5	209	210	210.75	213.45	211.45	193.1	193.1
Other Funds	51.6	52.2	54.6	55.6	56.45	56.45	58.45	60.75	59.75	58.9	58.9
Total Employees	247.3	250.7	253.1	261.1	265.45	266.45	269.2	274.2	271.2	252	252

Other Items of Interest

- **Health Insurance** – After an increase of 24.25% in 2008, the city renewal rate for 2009 increased by 3%. For 2010, the increase is 7% or approximately \$170,000 over last year.
- **PERA** – Increases are mandated by state law, which for 2010 was 0.25 percent. Adjustments were also included for wage increases due to grade steps, and collective bargaining agreement.
- **Wages** – The city has contracts in place with two of the four unions, the Clerical, Technical Professional Union and Public Works Union, both of whom are represented by AFSCME. The 2010 agreements call for 2 percent increases. The budget includes grade step increases for employees with steps remaining in their pay grade. The collective bargaining agreements with the Sergeants Union and Police Patrol (LELS) expire on December 31, 2009. The budget has no cost of living (COLA) increases for non-represented employees or for police.
- **Street Reconstruction** – The budget includes a 3 percent increase in the levy to the street reconstruction fund for both 2010 and 2011 of approximately \$74,000 for each year.
- **Information Technology** – The IT division has completed the bulk of their infrastructure upgrades and software implementation plans in 2009. This division raises revenue through allocations from other departments for overhead, maintenance contracts, and software / hardware replacement. The budget does not include IT allocation rate increases for 2010 and 2011 as newly negotiated maintenance contracts, more efficient technology and improved systems software will cost less to operate and maintain.
- **Debt Service** – The city completed payment on the 2003C street reconstruction bonds in 2009, decreasing the city special levy by approximately \$424,000 for 2010. The refunding of the activity center bonds resulted in a further reduction of the 2010 levy of \$17,018. The city will retire the 2003 Open Space Refunding Bonds in 2010, which will result in a reduction to the 2011 levy of approximately \$281,000.
- **Allocations** – Following a review of the Central Equipment and Facilities Funds, it was determined that the fund revenues would not be able to sustain the funds for the long term. Further, there was an allocation imbalance from the General Fund to other budgeted funds. The budget includes a phase-in of the allocation increases to correct the imbalance and to ensure enough revenue was collected to sustain the funds indefinitely.

CONCLUSION

The Biennial 2010/2011 Budget responds to city council goals and is structured to maintain existing services, focus on improving core services (i.e., street maintenance and reconstruction), and redirect resources where appropriate. The budget is also cognizant of the impact to taxpayers.

The remaining portions of this budget document provide greater detail on the funding sources and uses. We sincerely hope that all interested parties will find this document useful in evaluating the City's programs and services. Supplemental information can be obtained from the Department of Administrative Services.

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2010 - 2011 General Fund Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4000.100	Taxes Property	\$ 21,177,722	\$ 22,188,764	\$ 22,342,678	\$ 22,710,578
4000.200	Taxes Abatements	-	(20,000)	(50,000)	(50,000)
4100	Licenses	12,865	18,000	-	-
4100.100	Licenses Gasoline Service Station	-	2,400	2,470	2,470
4100.200	Licenses Tobacco	150	10,000	9,675	9,675
4100.300	Licenses Pet	3,640	3,500	-	-
4100.400	Licenses Garbage Hauler	4,850	3,700	4,250	4,250
4100.500	Licenses 3.2 Malt Liquor	1,917	3,700	9,600	9,600
4100.510	Licenses Off-Sale Liquor	4,781	3,000	5,320	5,320
4100.520	Licenses On-Sale Liquor	142,925	143,000	168,800	168,800
4100.530	Licenses Wine	22,717	20,000	20,000	20,000
4100.540	Licenses Consumption & Display	-	-	300	300
4100.600	Licenses Liquor Investigation Fee	15,250	5,000	2,000	2,000
4100.700	Licenses Rental Dwelling	9,177	70,000	70,000	70,000
4100.750	Licenses Fireworks	-	-	2,300	2,300
4100.800	Licenses Amusement	-	-	450	450
4100.850	Licenses Peddler	-	-	3,750	3,750
4100.900	Licenses Massage	-	-	8,050	8,050
4100.950	Licenses Fertilizer	-	-	900	900
4150	Permits	(23,056)	15,000	15,000	15,000
4150.100	Permits Building	2,236,936	1,000,000	1,000,000	1,000,000
4150.200	Permits Plumbing	98,251	100,000	100,000	100,000
4150.300	Permits Mechanical Permits	385,947	200,000	200,000	200,000
4150.350	Permits Electrical	276,488	120,000	120,000	120,000
4150.500	Permits Fire Protection	67,242	72,000	72,000	72,000
4150.600	Permits Plan Checking	555,209	450,000	450,000	450,000
4150.700	Permits Sign and Billboard	12,468	10,000	10,000	10,000
4150.800	Permits Conditional Use	400	-	-	-
4200	Intergovern- Federal - Operating	108,820	10,000	140,233	55,933
4200.500	Intergovern- Federal - Operating Pass-through	8,276	-	-	-
4230	Intergovernmental-State-Operatng	28,236	25,000	11,700	14,100
4230.101	Intergovernmental-State-Operatng PERA	46,993	46,993	46,993	46,993
4230.102	Intergovernmental-State-Operatng MSA Maintenance	69,500	69,500	300,000	300,000
4230.103	Intergovernmental-State-Operatng Police State Aid	465,161	413,000	425,390	438,152
4230.104	Intergovernmental-State-Operatng Disabled Officer Reimbursement	10,770	20,000	23,000	23,000
4230.105	Intergovernmental-State-Operatng Fire State Aid	364,197	-	350,000	350,000
4230.106	Intergovernmental-State-Operatng Police Training Reimbursement	-	-	25,000	25,000

2010 - 2011 General Fund Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4230.200	Intergovernmental-State-Operatng Haz Mat Grant (RAD)	61,740	65,775	67,590	69,490
4230.202	Intergovernmental-State-Operatng DARE Program	1,300	-	-	-
4250	Intergovernmental-County-Opertng	95	-	-	-
4270.100	Intergovernmental-Local-Operatng School Liason	341,585	327,195	409,290	409,291
4310	Program Fees	-	-	10,000	10,000
4320	Rental Fees	163,866	160,000	100,000	100,000
4320.100	Rental Fees Recreation	-	4,500	-	-
4320.104	Rental Fees Millenium Garden	12,825	13,000	13,000	13,650
4320.200	Rental Fees Meeting Rooms	-	-	165,000	169,000
4330.500	Utility Charges Street Lighting	517,601	480,000	600,000	600,000
4330.800	Utility Charges Penalties	6,289	5,300	6,000	6,000
4350	General Services	1,117	100	-	-
4350.101	General Services Maps & Ordinances	540	750	-	-
4350.102	General Services Alarm Fees	48,625	55,000	58,000	58,000
4350.103	General Services Accident Reports	1,419	1,000	-	-
4350.104	General Services Police Services	232,438	11,000	18,500	18,500
4350.105	General Services Towing	4,955	7,000	5,000	5,000
4350.106	General Services Weeds	(13,407)	1,500	4,000	4,000
4350.107	General Services Tree Removal	15,807	1,500	17,500	17,500
4350.109	General Services Engineering Services	28,030	80,000	-	-
4350.114	General Services Garden Plots	2,662	2,660	3,045	3,045
4350.119	General Services Antennae Charges	88,405	90,000	90,000	90,000
4350.122	General Services Police Training	4,855	-	2,200	1,100
4350.123	General Services Application Fees	16,230	29,000	29,000	29,000
4380.300	Allocation Charges Administrative	131,103	15,000	15,000	15,000
4380.301	Allocation Charges Engineering	-	80,000	380,000	380,000
4410	Court Fines	878,441	883,500	883,500	883,500
4420	Animal Impound Fees	6,935	5,000	5,000	5,000
4430	Liquor/Tobacco Violations	11,500	12,000	24,000	24,000
4500	Special Assessments	3,267	-	-	-
4620	Contributions - Capital	78,141	1,000	700	700
4700	Interest Income	11,131	-	-	-
4700.100	Interest Income Investments	367,160	303,000	100,545	100,545
4700.200	Interest Income Special Assessments	327	5,000	5,075	5,075
4800	Other Revenues	116,854	40,000	1,200	1,200
4801	Administrative Fee	17,990	-	1,500	1,500
4807	Refunds & Reimbursements	150	-	-	-

2010 - 2011 General Fund Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4900.220	Transfers In Transit System	-	17,911	18,269	18,635
4900.403	Transfers In Bldg and Equip Revolving	312,539	44,957	-	-
4900.407	Transfers In Project Administration	-	-	160,862	155,689
4900.412	Transfers In Utility Trunk Replacement	35,000	-	-	-
4900.500	Transfers In Water	75,000	79,567	82,567	82,567
4900.510	Transfers In Water Resources	-	17,388	17,388	17,388
4900.520	Transfers In Sewer	54,000	56,643	58,643	58,643
4900.530	Transfers In Solid Waste Management	-	17,929	17,929	17,929
4900.540	Transfers In Ice Center	-	11,939	11,939	11,939
4900.550	Transfers In Field House	-	3,824	3,824	3,824
4900.640	Transfers In Employee Benefits	21,731	-	-	-
4900.660	Transfers In Resource Planning	-	-	51,000	3,000
Total Revenues:		\$ 29,766,075	\$ 27,932,495	\$ 29,326,925	\$ 29,578,331

2010 - 2011 General Fund Expenditure Summary

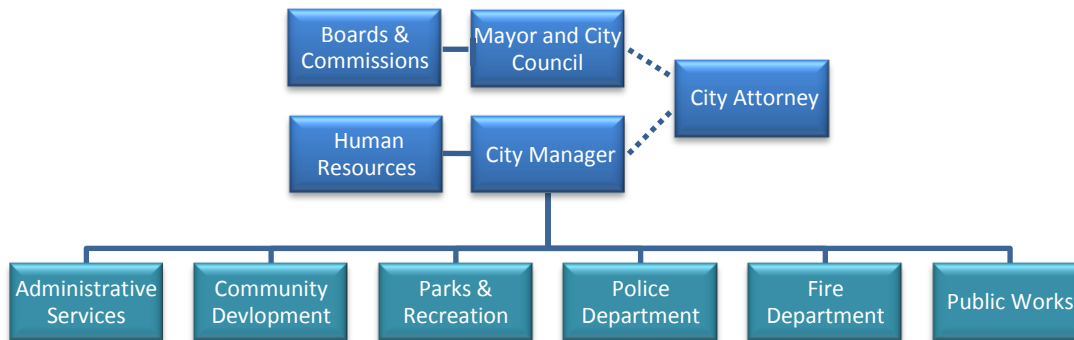
Department, Division		2008 Actual	2009 Amended	2010 Adopted	2011 Concept
10-110	City Administration,City Manager	\$ 3,742,616	\$ 1,586,323	\$ 1,870,253	\$ 1,800,079
10-111	City Administration,Mayor and Council	103,314	120,717	136,077	148,458
Total City Administration Expenditures:		3,845,929	1,707,040	2,006,330	1,948,537
20-210	Administrative Services,Communication Services	288,289	310,745	312,961	317,442
20-211	Administrative Services,City Clerk	132,712	60,026	135,457	97,519
20-212	Administrative Services,Human Resources	420,190	117,181	364,633	363,798
20-213	Administrative Services,Finance	390,630	436,202	392,265	433,072
20-214	Administrative Services,Assessing	734,442	759,519	747,825	758,482
Total Administrative Services Expenditures:		1,966,262	1,683,673	1,953,141	1,970,313
30-310	Community Development,CD Administration and Support	405,485	419,114	448,919	469,431
30-311	Community Development,Planning	749,160	777,783	653,930	656,103
30-312	Community Development,Inspections	1,085,452	1,145,154	1,259,487	1,268,586
Total Community Development Expenditures:		2,240,097	2,342,051	2,362,336	2,394,120
40-410	Parks and Recreation,PR Administration	762,321	810,104	778,534	786,795
40-411	Parks and Recreation,Park Maintenance	2,729,412	2,954,409	2,989,358	3,016,896
40-412	Parks and Recreation,Forestry	719,345	816,031	725,444	718,911
40-413	Parks and Recreation,Plymouth Creek Activity Center	480,518	583,470	546,363	564,402
Total Parks and Recreation Expenditures:		4,691,596	5,164,014	5,039,699	5,087,004
50-510	Police,PD Administration	2,441,275	2,429,898	2,352,980	2,317,812
50-511	Police,Patrol	5,873,761	5,979,008	5,823,313	5,828,888
50-512	Police,Support	1,805,774	1,882,806	2,058,125	2,225,539
50-513	Police,Emergency Management	2,863	136,216	4	-
Total Police Expenditures:		10,123,673	10,427,928	10,234,422	10,372,239
55-513	Emergency Management,Emergency Management	97,399	-	40,280	40,240
Total Emergency Management Expenditures:		97,399	-	40,280	40,240
60-610	Fire,Fire Operations	1,892,518	1,965,524	2,047,377	2,120,683
60-611	Fire,Rad	40,463	65,775	67,590	69,490
60-612	Fire,Duty Crew	293,500	-	523,611	524,528
Total Fire Expenditures:		2,226,481	2,031,299	2,638,578	2,714,701
70-710	Public Works,Street Maintenance	3,768,038	3,996,479	4,115,916	4,192,124
70-711	Public Works,Engineering	569,373	580,011	936,223	859,053
Total Public Works Expenditures:		4,337,411	4,576,490	5,052,139	5,051,177
Total General Fund Expenditures:		\$ 29,528,847	\$ 27,932,495	\$ 29,326,925	\$ 29,578,331

Administration

Activities

- ✓ Strategic Planning
- ✓ Policy-making
- ✓ Budget
- ✓ Goal-setting
- ✓ Intergovernmental Relations
- ✓ Council Advisory
- ✓ Civil Legal/Prosecution Services
- ✓ Management Oversight/Leadership
- ✓ Social Services
- ✓ Recruitment/Retention
- ✓ Employee Development
- ✓ Risk Management

Organizational Chart



Full-Time Equivalent Authorized Employees

Division	2008	2009	2010	2011
City Manager	1	1	1	1
Human Resources	3	3	3	3
Total	4	4	4	4

Boards & Commissions	Members
Charter Commission	15
Planning Commission	7
Park & Recreation Advisory	7
Plymouth Advisory Commission on Transportation	7
Human Rights Commission	7
Environmental Quality Committee	7
Housing and Redevelopment Authority	5

Outcomes

The **Mayor and City Council** makes policy decisions, sets annual council goals and approves final budget. The **City Manager** is the sole employee of the City Council and is responsible for the administration of city government and the management and oversight of all city employees and city assets. The **City Attorney** and staff review resolutions, ordinances and contracts. They provide legal guidance to the Mayor, Council and Staff as requested, and prosecute various complaints and violations. **Human Resources** took on additional responsibilities with the new payroll and position budgeting modules. They worked with IT to introduce online employee services through MyHR. HR successfully guided the organization through its first ever layoffs through reassignments, demotions, retirements and outplacement services resulting in only one unemployment claim despite having to eliminate over a dozen positions.

Budget Impacts

The **Mayor and Council** will set new goals for the organization and discuss and approve policies to meet goal objectives. The **City Manager** will track organizational and service impacts of enacted budget cuts. She will provide staff direction and leadership to ensure council goals are met. She will provide for the resources and training to ensure employees have the proper tools and equipment to meet expected service levels. **Human Resources** will work with New World Systems on the HR makeover and strengthen the city safety program with a new consultant.

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2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 110 - City Manager					
6000.100	Salaries Regular	\$ 333,265	\$ 351,475	\$ 375,387	\$ 365,480
6020.100	Overtime Regular	399	-	-	-
6050.100	Benefits Social Security	20,425	18,157	22,387	21,836
6050.101	Benefits Medicare	5,003	4,616	5,525	5,379
6050.200	Benefits PERA	22,569	23,738	25,339	24,669
6050.201	Benefits Deferred Compensation	6,986	6,624	5,582	5,581
6050.300	Benefits Life	1,508	1,440	-	-
6050.303	Benefits Workers Compensation	-	-	3	1
6050.400	Benefits Dept'l Insurance Allocation	41,563	43,632	-	-
6060	Medical Insurance	2,317	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	51,967	48,763
6070	Dental Insurance	139	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	2,280	2,068
6080	Group Life Insurance	68	-	1,386	1,295
6100	Office Supplies	3,628	4,000	3,700	3,700
6500.100	Employee Development Employee Training	517	1,300	1,300	1,300
6500.104	Employee Development Conferences & Seminars	2,675	7,350	5,000	5,000
6550	Mileage & Parking Reimbursement	377	1,000	400	400
6600	Meetings	-	-	500	500
6700	Dues and Subscriptions	2,456	1,600	1,270	1,310
6700.100	Dues and Subscriptions MN League of Cities	26,825	28,000	28,200	30,000
6700.101	Dues and Subscriptions Metro Municipalities	12,748	14,292	13,097	13,752
6700.102	Dues and Subscriptions Municipal Legislative Comm	10,500	11,330	10,500	11,025
6700.103	Dues and Subscriptions Suburban Rate Authority	6,000	6,200	6,400	6,600
6700.107	Dues and Subscriptions TwinWest Chamber of Commerce	-	-	570	580
6700.108	Dues and Subscriptions Wright County Hwy 55 Coalition	-	-	1,000	1,000
7000	Professional Services	4,870	6,000	4,000	4,000
7003	Legal	93,629	120,000	100,000	110,000
7003.101	Legal Criminal Prosecution	286,876	275,000	285,000	286,000
7006	Medical Fees	10	-	-	-
7030	Boards and Commissions	4,611	6,000	-	-
7100.100	Communications Postage	4,206	6,600	4,500	4,700
8000	Non-Cap Equip (< 5K)	-	1,500	-	-
9000.100	Allocations Photocopying	24,347	25,078	26,751	26,751
9000.101	Allocations Information Technology	75,756	70,544	70,544	70,544

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
9000.102	Allocations Facilities Management	34,182	35,891	52,928	58,607
9000.104	Allocations Mobile Phone	1,686	1,737	1,747	1,747
9000.106	Allocations Telephone	16,668	17,010	17,010	17,010
9000.107	Allocations Central Equipment	-	-	13,425	12,927
9000.108	Allocations Internal Rental Charges	10,146	11,105	-	-
9500.405	Transfers Out Park Replacement	136,170	-	-	-
9500.406	Transfers Out Street Reconstruction	2,200,000	-	-	-
9500.630	Transfers Out Risk Management	68,019	70,059	70,059	70,059
9500.640	Transfers Out Employee Benefits	165,817	53,045	53,045	53,045
9900	Miscellaneous	294	-	-	-
9906.101	Donations & Contributions Social Services	115,360	112,000	109,450	109,450
9918	Contingency	-	250,000	500,000	425,000
Total City Manager Expenditures:		\$ 3,742,616	\$ 1,586,323	\$ 1,870,253	\$ 1,800,079

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 111 - Mayor and Council					
6000.200	Salaries Temporary	\$ 71,028	\$ 75,300	\$ 74,880	\$ 74,880
6050.100	Benefits Social Security	4,403	4,713	4,643	4,642
6050.101	Benefits Medicare	1,030	1,102	1,086	1,085
6050.200	Benefits PERA	3,696	4,560	-	-
6100	Office Supplies	1,218	3,500	1,500	3,500
6500.104	Employee Development Conferences & Seminars	585	3,200	2,000	2,000
6600	Meetings	2,355	5,000	2,500	2,500
6700	Dues and Subscriptions	746	750	750	750
7000	Professional Services	-	-	750	750
7100.100	Communications Postage	1,620	5,400	800	1,000
7200	Printing and Publishing	4,571	5,000	5,500	5,700
9000.101	Allocations Information Technology	10,754	10,845	10,845	10,845
9000.102	Allocations Facilities Management	-	-	29,950	39,933
9000.104	Allocations Mobile Phone	1,307	1,347	873	873
Total Mayor and Council Expenditures:		\$ 103,314	\$ 120,717	\$ 136,077	\$ 148,458

2010 - 2011 General Fund Expenditure Budget

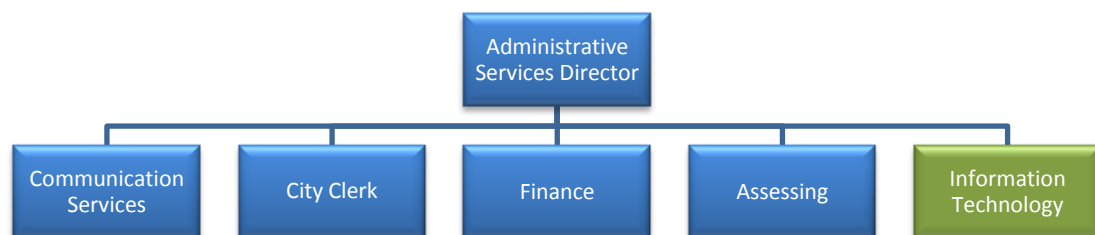
Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 212 - Human Resources					
6000.100	Salaries Regular	\$ 231,154	\$ 236,701	\$ 200,646	\$ 201,644
6010	Salary Vacancies	-	(345,787)	-	-
6050.100	Benefits Social Security	14,528	16,048	12,471	12,531
6050.101	Benefits Medicare	3,397	3,756	2,917	2,930
6050.200	Benefits PERA	15,138	15,967	13,544	13,609
6050.201	Benefits Deferred Compensation	520	624	496	495
6050.300	Benefits Life	206	1,044	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	34,051	35,688	-	-
6060	Medical Insurance	1,652	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	27,127	26,400
6070	Dental Insurance	168	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	2,919	2,668
6080	Group Life Insurance	13	-	182	179
6100	Office Supplies	1,302	2,000	1,500	1,500
6500.100	Employee Development Employee Training	15	1,800	-	-
6500.101	Employee Development City wide Training	7,250	18,000	18,000	18,000
6500.102	Employee Development Tuition Reimbursement	16,625	20,000	-	-
6500.103	Employee Development Employee Recognition	9,761	11,000	5,000	5,000
6500.104	Employee Development Conferences & Seminars	3,314	3,300	5,000	5,000
6700	Dues and Subscriptions	759	1,250	500	500
7000	Professional Services	7,480	6,000	5,000	5,000
7006	Medical Fees	45	-	9,000	9,000
7007	Drug and Alcohol Testing	1,220	2,000	6,000	6,000
7018	Compensation Classification Study	1,080	1,700	1,200	1,200
7100.100	Communications Postage	23	-	-	-
7200	Printing and Publishing	34,358	50,000	20,000	20,000
9000.101	Allocations Information Technology	14,740	15,712	15,712	15,712
9000.102	Allocations Facilities Management	19,407	20,378	17,417	16,430
9500.640	Transfers Out Employee Benefits	1,985	-	-	-
Total Human Resources Expenditures:		\$ 420,190	\$ 117,181	\$ 364,633	\$ 363,798

Administrative Services Department

Activities

- ✓ Accounts Payable
- ✓ Accounts Receivable/Revenue Collection
- ✓ Payroll
- ✓ Budget Support
- ✓ Investments
- ✓ Financial Reporting
- ✓ Debt Service
- ✓ Asset Management
- ✓ Utility Billing
- ✓ Election Administration
- ✓ City Council Support
- ✓ Public Education
- ✓ Communications
- ✓ Real Estate Appraisal
- ✓ Customer Service
- ✓ IT Technical Support/Help Desk

Organizational Chart



Full-Time Equivalent Authorized Employees

Divisions	2008	2009	2010	2011
Director	1	1	1	1
Assessing	7.5	7	7	7
City Clerk	6	5.5	5	5
Communications	3	3	3	3
Finance	12.5	11.5	10.5	10.5
Information Tech	7.6	6.6	6.6	6.6
Department Total	37.6	34.6	32.1	32.1

Outcomes

The director assists the City Manager with organizational management and council support. **Assessing** completed the 2009 quintile assessment, physically appraising 9,388 properties. Construction activity resulted in review of an additional 6,533 properties. The staff began review of \$870,554,200 of value under petition and settled \$319,104,200, sustaining 97.47% of the petitioned value. **Communication Services** solicited vendors to build a new city website, continued marketing Plymouth's selection as Money Magazine's best place to live, and transitioned employee communications to the newly constructed employee intranet site. The **City Clerk** wrapped up the 2009 US Senate recount and trial which included testifying as a witness. The division updated the city code of ordinances and prepared archived council reports for use on the new website. **Finance** completed migration to new financial software including the rollout of new policies, procedures and provided training. Performed an internal review of the IT and Building and Equipment Revolving Fund, assisted with the development of the 2010-11 Biennial Budget, oversaw the analysis of Water & Sewer and the Park Replacement Funds. Finance worked with the city's financial advisor to sell refunding bonds to save the city nearly \$300,000 over the life of the bonds. **Information Technology** managed the migration to new financial management and HR software, as well as an upgrade of the land management software to the most current version creating significant workflow improvements and cost savings. Managed the upgrade of squad car technology including digital video and mobile computers. Maintained vital IT system infrastructure for 270 users with minimal downtime. Consolidated and improved geographical information systems mapping resource.

Budget Impacts

For 2010, the department will adjust to significant personnel decreases and the re-tasking of staff responsibilities. **Assessing** will incorporate a computerized mass appraisal system and reporting process and begin a transition to new hardware to allow field processing of appraisals in 2012. **City Clerk** will administer elections in 2010, assist with data conversion for the website and update the records retention program. **Communication Services** expects to go live with a new city website mid-year along with maintaining ongoing communications activities related to citywide publications, cable television, environmental education and media relations. **Finance** will continue analyzing internal funds to ensure stability and prepare for migration to new Utility Billing software. **Information Technology** will upgrade Microsoft Exchange & Windows, improve disaster recovery capabilities and look to maximize features in the new finance and HR software.

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2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 210 - Communication Services					
6000.100	Salaries Regular	\$ 134,741	\$ 134,512	\$ 137,600	\$ 138,749
6020.100	Overtime Regular	-	500	-	-
6050.100	Benefits Social Security	8,082	8,344	8,532	8,602
6050.101	Benefits Medicare	1,890	1,956	1,996	2,011
6050.200	Benefits PERA	8,974	9,084	9,288	9,365
6050.300	Benefits Life	687	708	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	20,213	20,664	-	-
6060	Medical Insurance	1,756	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	22,053	21,563
6070	Dental Insurance	24	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	436	398
6080	Group Life Insurance	28	-	535	537
6100	Office Supplies	1,779	3,800	3,800	3,800
6120.100	Operating Supplies Photography	1,014	1,000	1,300	1,000
6500.100	Employee Development Employee Training	393	1,000	1,000	1,000
6500.104	Employee Development Conferences & Seminars	1,907	-	1,600	1,600
6700	Dues and Subscriptions	471	550	550	550
7000	Professional Services	12,904	18,000	18,000	18,000
7100.100	Communications Postage	30,373	36,000	32,000	33,000
7100.105	Communications Community Identity	1,309	3,000	3,000	3,000
7200	Printing and Publishing	10,000	10,000	10,000	10,000
7200.100	Printing and Publishing Plymouth News	29,011	37,300	34,000	35,000
7500.202	Repair and Maintenance Services Equipment Maintenance	5,986	8,000	6,500	7,000
9000.101	Allocations Information Technology	8,040	8,570	8,570	8,570
9000.102	Allocations Facilities Management	6,247	6,560	11,053	12,550
9000.104	Allocations Mobile Phone	-	-	1,147	1,147
9000.108	Allocations Internal Rental Charges	1,093	1,197	-	-
9500.640	Transfers Out Employee Benefits	1,365	-	-	-
Total Communication Services Expenditures:		\$ 288,289	\$ 310,745	\$ 312,961	\$ 317,442

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 211 - City Clerk					
6000.100	Salaries Regular	\$ 11,620	\$ 11,872	\$ 11,759	\$ 11,876
6000.200	Salaries Temporary	74,408	9,735	74,000	-
6020.100	Overtime Regular	2,234	800	-	-
6050.100	Benefits Social Security	1,025	1,335	729	735
6050.101	Benefits Medicare	240	320	171	172
6050.200	Benefits PERA	1,252	792	794	801
6050.300	Benefits Life	93	96	-	-
6050.302	Benefits Unemployment	191	-	-	-
6050.400	Benefits Dept'l Insurance Allocation	1,765	1,536	-	-
6060	Medical Insurance	72	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	1,399	1,348
6070	Dental Insurance	10	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	184	168
6080	Group Life Insurance	4	-	66	65
6100	Office Supplies	4,531	500	4,000	1,000
6500.100	Employee Development Employee Training	988	1,500	410	200
6500.104	Employee Development Conferences & Seminars	561	2,400	240	2,000
6550	Mileage & Parking Reimbursement	394	300	200	200
6700	Dues and Subscriptions	365	450	270	305
6700.104	Dues and Subscriptions Charter Commission	-	500	-	-
7000	Professional Services	1,000	-	1,000	-
7013	Record Retention	2,875	12,000	3,900	3,900
7100.100	Communications Postage	7,946	2,000	8,000	1,000
7200	Printing and Publishing	5,258	1,000	5,200	1,600
7500	Repair and Maintenance Services	1,250	-	-	-
7500.202	Repair and Maintenance Services Equipment Maintenance	9,661	10,000	11,000	11,000
7600	Rentals	2,100	-	2,300	-
9000.101	Allocations Information Technology	574	612	612	612
9000.102	Allocations Facilities Management	2,170	2,278	3,222	3,537
9500.640	Transfers Out Employee Benefits	125	-	-	-
9500.660	Transfers Out Resource Planning	-	-	-	51,000
9925	Recognition Events	-	-	6,000	6,000
Total City Clerk Expenditures:		\$ 132,712	\$ 60,026	\$ 135,457	\$ 97,519

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 213 - Finance					
6000.100	Salaries Regular	\$ 216,317	\$ 232,450	\$ 204,231	\$ 233,016
6000.200	Salaries Temporary	-	11,000	-	-
6020.100	Overtime Regular	5,602	6,000	7,000	7,000
6050.100	Benefits Social Security	14,111	15,180	13,320	15,132
6050.101	Benefits Medicare	3,300	3,564	3,117	3,539
6050.200	Benefits PERA	15,414	15,704	13,788	15,729
6050.201	Benefits Deferred Compensation	5,289	4,428	3,574	4,069
6050.300	Benefits Life	861	744	-	-
6050.303	Benefits Workers Compensation	-	-	2	1
6050.400	Benefits Dept'l Insurance Allocation	26,601	33,000	-	-
6060	Medical Insurance	1,969	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	28,289	30,177
6070	Dental Insurance	145	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	2,386	2,542
6080	Group Life Insurance	41	-	762	798
6100	Office Supplies	3,785	7,000	4,500	4,500
6500.100	Employee Development Employee Training	1,104	3,550	5,850	1,250
6500.104	Employee Development Conferences & Seminars	817	3,650	2,410	2,410
6550	Mileage & Parking Reimbursement	104	500	-	-
6600	Meetings	72	-	-	-
6700	Dues and Subscriptions	790	1,930	875	875
7000	Professional Services	3,885	8,000	-	-
7004	Audit Fees	33,100	27,991	27,991	27,991
7006	Medical Fees	165	-	-	-
7100.100	Communications Postage	8,051	8,000	-	-
7100.104	Communications Mobile Telephone	-	-	480	480
7200	Printing and Publishing	2,446	3,000	-	-
7200.102	Printing and Publishing Truth In Taxation Notices	5,303	9,000	5,400	5,400
8930	Special Assessments	255	-	-	-
9000.101	Allocations Information Technology	16,846	17,956	15,712	15,712
9000.102	Allocations Facilities Management	12,765	13,404	43,028	52,902
9000.105	Allocations Security	7,439	7,534	7,534	7,534
9000.108	Allocations Internal Rental Charges	2,391	2,617	-	-
9500.640	Transfers Out Employee Benefits	1,612	-	1,615	1,615
9900	Miscellaneous	50	-	400	400
Total Finance Expenditures:		\$ 390,630	\$ 436,202	\$ 392,265	\$ 433,072

2010 - 2011 General Fund Expenditure Budget

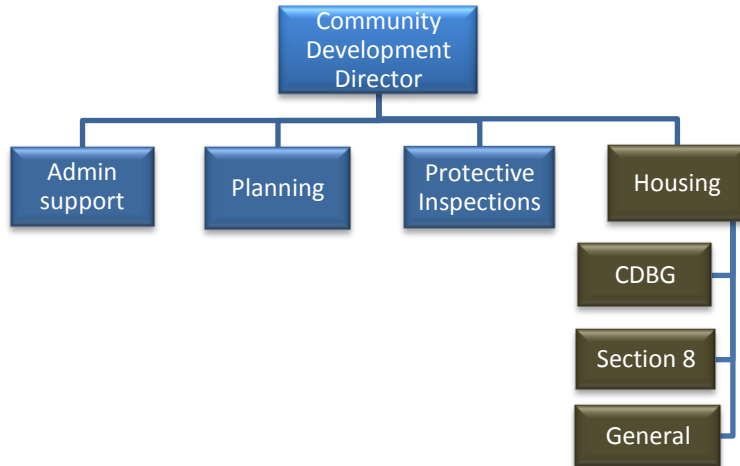
Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 214 - Assessing					
6000.100	Salaries Regular	\$ 465,473	\$ 481,355	\$ 494,960	\$ 503,646
6000.200	Salaries Temporary	29,103	30,000	-	-
6020.100	Overtime Regular	-	1,500	-	-
6050.100	Benefits Social Security	30,866	33,175	31,160	31,697
6050.101	Benefits Medicare	7,219	7,750	7,288	7,413
6050.200	Benefits PERA	32,965	32,499	33,410	33,995
6050.201	Benefits Deferred Compensation	7,428	4,128	7,618	7,617
6050.300	Benefits Life	1,675	744	-	-
6050.303	Benefits Workers Compensation	-	-	2	1
6050.400	Benefits Dept'l Insurance Allocation	61,778	67,272	-	-
6060	Medical Insurance	2,992	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	61,440	60,197
6070	Dental Insurance	355	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	6,724	6,177
6080	Group Life Insurance	74	-	1,406	1,421
6100	Office Supplies	1,688	3,000	2,910	3,000
6500.100	Employee Development Employee Training	3,227	3,129	2,900	3,050
6500.104	Employee Development Conferences & Seminars	2,814	3,801	3,422	3,966
6550	Mileage & Parking Reimbursement	404	318	400	440
6700	Dues and Subscriptions	3,530	3,076	5,583	5,909
7000	Professional Services	1,765	2,546	2,680	2,790
7006	Medical Fees	92	-	-	-
7100.100	Communications Postage	12,237	14,000	16,222	17,649
7200	Printing and Publishing	-	250	250	250
8000	Non-Cap Equip (< 5K)	-	965	-	-
9000.101	Allocations Information Technology	26,801	28,567	28,567	28,567
9000.102	Allocations Facilities Management	23,672	24,856	30,145	31,909
9000.107	Allocations Central Equipment	-	-	10,738	8,788
9000.108	Allocations Internal Rental Charges	15,155	16,588	-	-
9500.640	Transfers Out Employee Benefits	3,130	-	-	-
Total Assessing Expenditures:		\$ 734,442	\$ 759,519	\$ 747,825	\$ 758,482

Community Development Department

Activities

- ✓ Planning and Zoning
- ✓ Process Development Applications
- ✓ Site Improvement Agreement Admin.
- ✓ Geographical Information System
- ✓ Plan Review
- ✓ Building Inspections
- ✓ Electrical Inspections
- ✓ Plumbing Inspections
- ✓ Moving/Grading/Sign/Fence Inspections
- ✓ Mechanical Inspections
- ✓ Fire Inspections
- ✓ Sewer/Water Inspections
- ✓ Code Enforcement
- ✓ Rental Licensing
- ✓ Community Dev. Block Grant
- ✓ Senior Apartment Buildings
- ✓ HRA Activities
- ✓ Section 8 Housing Admin.
- ✓ Permit Processing

Organizational Chart



Full-Time Equivalent Authorized Employees

Division	2008	2009	2010	2011
Director	1	1	1	1
Support Services	7	7	6	6
Planning	6	5	4	4
Protective Inspections	14	14	12	12
Housing	2	2	2	2
Department Total	30	29	25	25

Outcomes

The **Planning Division** completed 65 planning and zoning reviews and finalized the 2030 Comprehensive Plan. The Division also completed 3 special planning projects. The **Protective Inspections** division issued 7,063 construction-related permits and performed 20,849 inspections. The Division also conducted 273 code compliance inspections and follow-up inspections as well as 604 rental licensing inspections. The **Support Services** division processed, issued and administered 405 Section 8 vouchers. The **Housing Division** administered \$234,200 in Community Development Block Grant (CDBG) funding for \$20,000 of social services contributions, \$122,253 in first time home buyer loans (6 loans), \$74,352 in rehab loans (8 loans) and \$17,595 for fair housing and administration.

Budget Impacts

Although staff is being cut from 2009 to 2010, no service cuts are anticipated for 2010 or 2011. For 2010, the Department will adjust to the personnel decreases and re-tasking of staff responsibilities that will be necessary.

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2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 310 - CD Administration and Support					
6000.100	Salaries Regular	\$ 192,858	\$ 203,004	\$ 225,714	\$ 228,704
6050.100	Benefits Social Security	10,820	12,205	13,688	16,409
6050.101	Benefits Medicare	2,583	2,940	3,275	3,914
6050.200	Benefits PERA	12,859	13,644	15,237	18,231
6050.300	Benefits Life	462	612	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	35,948	37,056	-	-
6060	Medical Insurance	1,949	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	42,289	52,185
6070	Dental Insurance	23	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	447	410
6080	Group Life Insurance	24	-	555	645
6100	Office Supplies	1,098	3,500	3,500	3,500
6500.100	Employee Development Employee Training	177	350	350	350
6500.104	Employee Development Conferences & Seminars	20	300	-	-
6700	Dues and Subscriptions	140	-	300	300
7006	Medical Fees	20	-	-	-
9000.100	Allocations Photocopying	17,026	17,537	14,910	14,976
9000.101	Allocations Information Technology	52,893	50,429	50,095	50,095
9000.102	Allocations Facilities Management	11,456	12,029	14,816	15,745
9000.104	Allocations Mobile Phone	5,658	5,828	4,153	4,153
9000.106	Allocations Telephone	12,789	13,052	12,284	12,284
9000.107	Allocations Central Equipment	-	-	875	1,101
9000.108	Allocations Internal Rental Charges	182	199	-	-
9500.630	Transfers Out Risk Management	45,077	46,429	46,429	46,429
9500.640	Transfers Out Employee Benefits	1,423	-	-	-
Total CD Administration and Support Expenditures:		\$ 405,485	\$ 419,114	\$ 448,919	\$ 469,431

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 311 - Planning					
6000.100	Salaries Regular	\$ 505,434	\$ 506,704	\$ 424,755	\$ 426,924
6020.100	Overtime Regular	-	1,000	-	-
6050.100	Benefits Social Security	31,565	31,043	26,358	26,461
6050.101	Benefits Medicare	7,435	7,356	6,237	6,267
6050.200	Benefits PERA	33,874	34,206	28,673	28,817
6050.201	Benefits Deferred Compensation	8,910	9,504	5,304	5,304
6050.300	Benefits Life	722	1,548	-	-
6050.303	Benefits Workers Compensation	-	-	2	1
6050.400	Benefits Dept'l Insurance Allocation	58,738	64,644	-	-
6060	Medical Insurance	3,561	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	45,189	44,299
6070	Dental Insurance	316	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	4,291	3,943
6080	Group Life Insurance	61	-	1,088	1,087
6100	Office Supplies	1,238	4,800	4,800	4,800
6500.100	Employee Development Employee Training	238	3,150	3,150	3,150
6500.104	Employee Development Conferences & Seminars	3,690	6,350	6,350	6,350
6550	Mileage & Parking Reimbursement	521	1,000	100	100
6700	Dues and Subscriptions	3,035	5,000	5,000	5,000
7000	Professional Services	-	5,000	-	-
7012	Comprehensive Plan Review	20,000	20,000	20,000	20,000
7100.100	Communications Postage	3,106	8,500	4,250	4,250
7200	Printing and Publishing	2,621	5,000	2,500	2,500
9000.101	Allocations Information Technology	23,929	25,506	25,506	25,506
9000.102	Allocations Facilities Management	34,692	36,426	39,564	40,610
9000.107	Allocations Central Equipment	-	-	812	734
9000.108	Allocations Internal Rental Charges	956	1,046	-	-
9500.640	Transfers Out Employee Benefits	4,517	-	-	-
Total Planning Expenditures:		\$ 749,160	\$ 777,783	\$ 653,930	\$ 656,103

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 312 - Inspections					
6000.100	Salaries Regular	\$ 713,991	\$ 739,868	\$ 824,611	\$ 832,117
6000.200	Salaries Temporary	13,380	31,000	31,000	31,000
6020.100	Overtime Regular	100	2,000	-	-
6050.100	Benefits Social Security	45,540	47,697	53,738	54,199
6050.101	Benefits Medicare	10,650	11,766	12,570	12,674
6050.200	Benefits PERA	48,642	49,912	55,666	56,166
6050.201	Benefits Deferred Compensation	12,915	12,168	11,096	11,091
6050.300	Benefits Life	1,042	1,872	-	-
6050.303	Benefits Workers Compensation	-	-	6	2
6050.400	Benefits Dept'l Insurance Allocation	92,387	96,048	-	-
6060	Medical Insurance	4,397	-	3	-
6060.100	Medical Insurance Employer Contribution	-	-	98,180	96,277
6070	Dental Insurance	377	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	7,617	6,994
6080	Group Life Insurance	58	-	1,267	1,264
6100	Office Supplies	2,664	6,500	6,500	6,500
6120.100	Operating Supplies Photography	64	220	520	520
6500.100	Employee Development Employee Training	6,091	7,000	6,650	6,650
6500.104	Employee Development Conferences & Seminars	-	2,000	2,350	2,350
6700	Dues and Subscriptions	2,510	2,650	2,650	2,650
7006	Medical Fees	90	-	-	-
7100.100	Communications Postage	4,900	3,850	3,850	3,850
7200	Printing and Publishing	2,594	3,000	4,400	4,400
8000	Non-Cap Equip (< 5K)	290	750	750	750
9000.101	Allocations Information Technology	37,138	39,586	39,586	39,586
9000.102	Allocations Facilities Management	30,366	31,885	48,224	53,670
9000.107	Allocations Central Equipment	-	-	48,253	45,876
9000.108	Allocations Internal Rental Charges	50,598	55,382	-	-
9500.640	Transfers Out Employee Benefits	4,669	-	-	-
Total Inspections Expenditures:		\$ 1,085,452	\$ 1,145,154	\$ 1,259,487	\$ 1,268,586

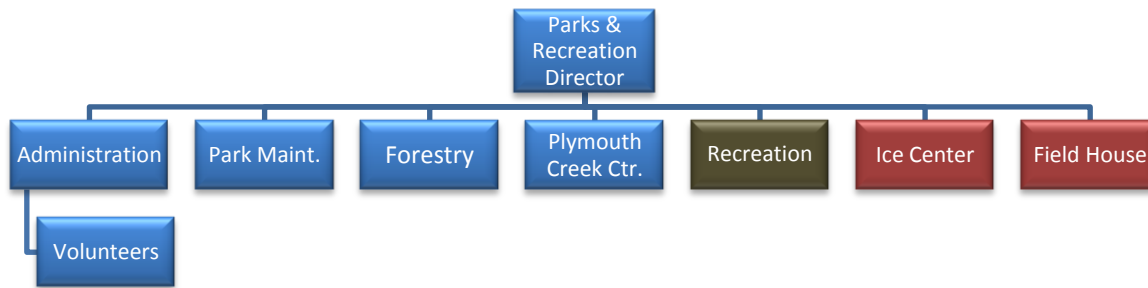
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Parks & Recreation Department

Activities

- ✓ Park Development
- ✓ Park & Field Operation and Maintenance
- ✓ Recreation Programs
- ✓ Tree Care and Preservation
- ✓ Athletic Association Liaison
- ✓ Indoor Ice
- ✓ Volunteer Recruitment/Retention
- ✓ Wedding/Event Coordination
- ✓ Community Events
- ✓ Park Shelter Rental
- ✓ Meeting Space Rental
- ✓ Field Rental

Organizational Chart



Full-Time Equivalent Authorized Employees

Division	2008	2009	2010	2011
Director	1	1	1	1
Administration	3	2	2	2
Parks	18.6	17.6	17.6	17.6
Forestry	3	3	3	3
Plymouth Creek Ctr	3.7	4	4	4
Volunteers	1	1	1	1
Recreation	6	6	6	6
Ice Center	4.75	3.75	3.75	3.75
Field House	1	1	1	1
Department Total	42.05	39.35	39.35	39.35

Outcomes

The **Parks & Recreation** department acquired approximately 56 acres of land for the Northwest Greenway. **Parks** completed construction of phase II of the Millennium Garden. **Forestry** had another successful year with its outreach efforts (i.e. Environmental Fair, Arbor Day Events). The **Plymouth Creek Center** set a record, holding 48 garden weddings in the Millennium Garden. The **Volunteers division** had another strong year, especially with the Summer Teen Volunteer Program. **Recreation** successfully hosted a new Healthy Living Fair. The **Plymouth Ice Center** removed one ice sheet for the summer and achieved \$22,000 in energy savings. The **Plymouth Field House** purchased a new inflatable indoor climbing structure for open play that has increased participation levels.

Budget Impacts

For 2010, the department will be adjusting to a variety of service and program level cuts, reductions and/or modifications. The department will be working on becoming a Nationally Accredited Park and Recreation Department. The **Parks division** will be working on phased improvements to the Hilde Performance Center. **Forestry** will continue to monitor the Emerald Ash Borer. The **Plymouth Creek Activity Center** will implement new senior club fees and non-profit group fees. The **Volunteers division** will be working on a major software update. **Recreation** will be implementing athletic association usage fees. The **Plymouth Ice Center** will utilize new scheduling software (Max Ice). The **Plymouth Field House** will implement non-resident rental fees.

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2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 410 - PR Administration					
6000.100	Salaries Regular	\$ 375,872	\$ 391,229	\$ 371,190	\$ 376,541
6000.200	Salaries Temporary	7,630	6,400	6,401	5,400
6020.100	Overtime Regular	1,733	400	-	-
6050.100	Benefits Social Security	23,352	24,188	22,854	23,047
6050.101	Benefits Medicare	5,629	5,863	5,526	5,586
6050.200	Benefits PERA	24,851	26,370	25,056	25,414
6050.201	Benefits Deferred Compensation	3,669	5,472	3,398	3,396
6050.300	Benefits Life	753	2,160	-	-
6050.303	Benefits Workers Compensation	-	-	3	1
6050.400	Benefits Dept'l Insurance Allocation	41,514	55,932	-	-
6060	Medical Insurance	2,343	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	42,275	41,498
6070	Dental Insurance	82	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	1,542	1,414
6080	Group Life Insurance	30	-	574	575
6100	Office Supplies	3,059	3,550	2,250	2,250
6120	Operating Supplies	2,432	500	2,400	2,400
6120.100	Operating Supplies Photography	-	200	-	-
6140	Miscellaneous Supplies	5,947	7,800	-	-
6140.101	Miscellaneous Supplies Uniforms	242	150	-	-
6500.100	Employee Development Employee Training	796	1,950	225	1,025
6500.104	Employee Development Conferences & Seminars	529	2,300	1,200	2,200
6550	Mileage & Parking Reimbursement	826	800	750	750
6700	Dues and Subscriptions	1,825	1,895	1,270	1,270
7000	Professional Services	2,825	4,650	5,300	5,300
7006	Medical Fees	10	-	-	-
7100.100	Communications Postage	1,917	2,300	1,850	1,850
7200	Printing and Publishing	-	1,000	350	-
8000	Non-Cap Equip (< 5K)	-	900	-	-
9000.100	Allocations Photocopying	14,758	15,201	26,900	26,966
9000.101	Allocations Information Technology	58,820	57,675	57,675	57,675
9000.102	Allocations Facilities Management	57,527	60,404	69,507	72,542
9000.104	Allocations Mobile Phone	12,163	12,528	924	924
9000.105	Allocations Security	11,512	19,085	19,085	19,085
9000.106	Allocations Telephone	20,828	21,255	21,255	21,255
9000.107	Allocations Central Equipment	-	-	13,120	12,778
9000.108	Allocations Internal Rental Charges	3,010	3,294	-	-
9500.630	Transfers Out Risk Management	68,595	70,653	70,653	70,653

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
9500.640	Transfers Out Employee Benefits	3,990	-	-	-
9907	Historical Society	3,251	4,000	-	-
9925	Recognition Events	-	-	5,000	5,000
Total PR Administration Expenditures:		\$ 762,321	\$ 810,104	\$ 778,534	\$ 786,795

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 411 - Park Maintenance					
6000.100	Salaries Regular	\$ 874,654	\$ 929,576	\$ 883,433	\$ 895,068
6000.200	Salaries Temporary	210,987	229,196	214,196	214,196
6020.100	Overtime Regular	14,390	29,500	29,500	29,500
6050.100	Benefits Social Security	68,803	74,563	64,118	64,690
6050.101	Benefits Medicare	16,091	17,479	16,553	16,686
6050.200	Benefits PERA	70,080	79,175	59,631	60,416
6050.201	Benefits Deferred Compensation	13,048	24,768	14,400	12,000
6050.300	Benefits Life	1,495	2,868	-	-
6050.302	Benefits Unemployment	27,808	37,000	-	-
6050.303	Benefits Workers Compensation	-	-	5	4
6050.400	Benefits Dept'l Insurance Allocation	150,897	173,556	-	-
6060	Medical Insurance	7,549	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	150,666	147,688
6070	Dental Insurance	515	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	11,128	10,233
6080	Group Life Insurance	86	-	1,553	1,555
6100	Office Supplies	783	1,100	1,100	1,100
6120	Operating Supplies	142,063	136,300	122,300	122,300
6120.100	Operating Supplies Photography	-	150	-	-
6120.103	Operating Supplies Janitorial	1,503	3,850	3,850	3,850
6120.107	Operating Supplies Animal Control	-	6,000	6,000	6,000
6120.108	Operating Supplies Twin City Tree Trust	13,500	8,500	8,500	8,500
6130	Repair & Maintenance Supplies	1,233	-	-	-
6130.101	Repair & Maintenance Supplies Horticulture	50,061	46,462	46,462	46,462
6130.102	Repair & Maintenance Supplies Traffic and Park Signs	13,251	6,200	6,200	6,200
6130.104	Repair & Maintenance Supplies Sand and Gravel	12,850	18,500	18,500	18,500
6130.107	Repair & Maintenance Supplies Concrete and Asphalt	32,101	57,750	57,750	57,750
6130.118	Repair & Maintenance Supplies Playstructure Repair Parts	10,291	8,000	8,000	8,000
6130.119	Repair & Maintenance Supplies Recharges	273	-	-	-
6130.121	Repair & Maintenance Supplies Sprinkler Head Repairs	-	1,000	1,000	1,000
6140	Miscellaneous Supplies	420	-	-	-
6140.102	Miscellaneous Supplies Safety Equipment	2,146	4,500	4,500	4,500
6500	Employee Development	-	-	2,500	2,500
6500.100	Employee Development Employee Training	4,358	6,600	5,500	5,500
6500.104	Employee Development Conferences & Seminars	2,857	2,500	-	-
6550	Mileage & Parking Reimbursement	295	1,500	1,500	1,500
6700	Dues and Subscriptions	100	300	315	315
7000	Professional Services	37,387	46,500	41,500	41,500

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7006	Medical Fees	3,246	2,500	2,500	2,500
7016	Animal Control	5,804	-	-	-
7017	Laundry Services	6,075	8,100	8,100	8,100
7100.100	Communications Postage	19	600	600	600
7200	Printing and Publishing	225	1,000	1,000	1,000
7400.102	Utilities Natural Gas	8,538	12,365	12,365	12,365
7400.103	Utilities Water and Sewer	50,083	50,399	50,399	50,399
7400.104	Utilities Solid Waste	11,951	14,000	14,000	14,000
7400.108	Utilities Electric	97,759	92,561	100,000	100,000
7500	Repair and Maintenance Services	60,536	47,000	47,000	47,000
7500.100	Repair and Maintenance Services Landscape	98,335	92,000	92,000	92,000
7500.102	Repair and Maintenance Services Weed Control	13,315	15,000	15,000	15,000
7500.103	Repair and Maintenance Services Irrigation	7,026	7,000	7,000	7,000
7500.104	Repair and Maintenance Services Electrical	30,145	50,000	50,000	50,000
7500.105	Repair and Maintenance Services Plumbing	5,862	2,100	2,100	2,100
7500.106	Repair and Maintenance Services Bulldozer Work	2,800	2,800	2,800	2,800
7500.107	Repair and Maintenance Services Tennis Court	17,688	11,000	11,000	11,000
7500.108	Repair and Maintenance Services Snow Plowing	9	-	-	-
7500.109	Repair and Maintenance Services Seal Coating	3,071	33,000	33,000	33,000
7500.128	Repair and Maintenance Services Painting	1,761	1,300	1,300	1,300
7500.130	Repair and Maintenance Services Building Maintenance	1,971	7,700	7,700	7,700
7500.133	Repair and Maintenance Services Millennium Garden Expenses	3,639	-	-	-
7500.201	Repair and Maintenance Services Departmental Software Maint	-	2,000	-	-
7500.202	Repair and Maintenance Services Equipment Maintenance	2,210	2,100	2,100	2,100
7600	Rentals	9,539	-	7,500	7,500
7600.100	Rentals Portable Toilets	27,089	40,000	40,000	40,000
8000	Non-Cap Equip (< 5K)	4,692	7,700	7,700	6,200
8100.200	Capital Outlay (> 5K) Infrastructure	21,645	-	-	-
8100.500	Capital Outlay (> 5K) Machinery and Equipment	697	-	57,000	-
8100.800	Capital Outlay (> 5K) Construction Projects	35,566	57,000	-	-
9000.101	Allocations Information Technology	69,299	73,866	73,866	73,866
9000.102	Allocations Facilities Management	22,319	23,435	54,339	64,640
9000.104	Allocations Mobile Phone	-	-	4,647	4,647
9000.107	Allocations Central Equipment	-	-	419,082	486,266
9000.108	Allocations Internal Rental Charges	198,738	223,029	-	-
9500.405	Transfers Out Park Replacement	75,223	77,480	84,600	86,300
9500.600	Transfers Out Central Equipment	43,981	43,981	-	-
9500.640	Transfers Out Employee Benefits	6,679	-	-	-
Total Park Maintenance Expenditures:		\$ 2,729,412	\$ 2,954,409	\$ 2,989,358	\$ 3,016,896

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 412 - Forestry					
6000.100	Salaries Regular	\$ 184,505	\$ 189,756	\$ 190,464	\$ 192,198
6000.200	Salaries Temporary	116,655	149,450	135,450	135,450
6020.100	Overtime Regular	4,908	5,400	5,400	5,400
6050.100	Benefits Social Security	19,262	21,197	18,506	18,612
6050.101	Benefits Medicare	4,505	4,961	4,823	4,846
6050.200	Benefits PERA	17,403	17,123	12,857	12,973
6050.201	Benefits Deferred Compensation	1,265	2,064	1,200	1,200
6050.300	Benefits Life	728	804	-	-
6050.302	Benefits Unemployment	11,956	6,000	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	28,046	29,868	-	-
6060	Medical Insurance	1,827	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	37,669	37,284
6070	Dental Insurance	90	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	1,677	1,538
6080	Group Life Insurance	32	-	597	600
6100	Office Supplies	776	1,000	1,000	1,000
6120.100	Operating Supplies Photography	-	100	-	-
6120.114	Operating Supplies Reforestation	96	37,000	-	-
6120.115	Operating Supplies Nursery	5,451	5,400	5,400	5,400
6120.116	Operating Supplies Tree Fertilizer	5,858	5,100	5,100	5,100
6130.101	Repair & Maintenance Supplies Horticulture	15,900	16,800	16,800	16,800
6130.105	Repair & Maintenance Supplies Paint	405	400	400	400
6140.101	Miscellaneous Supplies Uniforms	-	1,000	1,000	1,000
6140.102	Miscellaneous Supplies Safety Equipment	1,977	3,600	3,600	3,600
6500.100	Employee Development Employee Training	888	900	1,010	1,010
6550	Mileage & Parking Reimbursement	20	600	600	600
6600	Meetings	163	500	500	500
6700	Dues and Subscriptions	718	750	440	440
7000	Professional Services	5,051	5,500	5,500	5,500
7006	Medical Fees	1,075	1,400	1,400	1,400
7017	Laundry Services	408	1,080	1,080	1,080
7100.100	Communications Postage	1,162	1,400	1,400	1,400
7100.104	Communications Mobile Telephone	-	120	120	120
7200	Printing and Publishing	631	600	600	600
7500	Repair and Maintenance Services	2,245	2,200	-	-
7500.100	Repair and Maintenance Services Landscape	32,668	36,500	36,500	36,500
7500.102	Repair and Maintenance Services Weed Control	13,962	16,500	16,500	16,500

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7500.124	Repair and Maintenance Services Hauling	1,200	1,800	1,800	1,800
7500.137	Repair and Maintenance Services Chemical Control	96	-	2,200	2,200
7500.300	Repair and Maintenance Services Street Tree Maintenance	35,145	40,500	40,500	40,500
7500.301	Repair and Maintenance Services Tree Contract Removal	110,934	98,000	98,000	98,000
7500.302	Repair and Maintenance Services Forced Tree Removal	19,402	5,800	17,500	17,500
7500.303	Repair and Maintenance Services Oak Wilt Tree Testing	45	200	200	200
7600	Rentals	382	-	3,600	3,600
8000	Non-Cap Equip (< 5K)	2,658	2,000	2,000	2,000
8100.500	Capital Outlay (> 5K) Machinery and Equipment	-	25,000	-	-
9000.101	Allocations Information Technology	11,486	12,243	12,243	12,243
9000.102	Allocations Facilities Management	2,369	2,487	5,925	7,071
9000.104	Allocations Mobile Phone	-	-	2,460	2,460
9000.107	Allocations Central Equipment	-	-	31,422	22,286
9000.108	Allocations Internal Rental Charges	53,746	62,928	-	-
9500.640	Transfers Out Employee Benefits	1,246	-	-	-
Total Forestry Expenditures:		\$ 719,345	\$ 816,031	\$ 725,444	\$ 718,911

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 413 - Plymouth Creek Activity Center					
6000.100	Salaries Regular	\$ 199,907	\$ 215,970	\$ 216,309	\$ 222,407
6000.200	Salaries Temporary	41,387	60,000	50,000	47,000
6020.100	Overtime Regular	331	500	500	500
6050.100	Benefits Social Security	15,820	15,620	17,004	17,194
6050.101	Benefits Medicare	3,700	3,874	3,978	4,021
6050.200	Benefits PERA	15,836	14,573	14,601	15,012
6050.201	Benefits Deferred Compensation	7,350	5,446	7,437	7,436
6050.300	Benefits Life	645	720	-	-
6050.302	Benefits Unemployment	-	500	-	-
6050.303	Benefits Workers Compensation	-	-	2	1
6050.400	Benefits Dept'l Insurance Allocation	24,601	33,324	-	-
6060	Medical Insurance	1,796	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	25,783	25,203
6070	Dental Insurance	84	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	1,945	1,785
6080	Group Life Insurance	32	-	603	604
6100	Office Supplies	1,706	2,600	2,000	2,000
6100.100	Office Supplies Coffee and Cups	3,526	1,900	480	288
6120	Operating Supplies	3,134	6,000	2,000	2,000
6120.103	Operating Supplies Janitorial	14,275	14,500	14,500	14,200
6130.119	Repair & Maintenance Supplies Recharges	-	500	500	500
6140.101	Miscellaneous Supplies Uniforms	754	800	800	800
6500.100	Employee Development Employee Training	343	620	275	275
6500.104	Employee Development Conferences & Seminars	826	1,060	1,200	1,025
6550	Mileage & Parking Reimbursement	154	300	250	250
6700	Dues and Subscriptions	100	120	120	120
7000	Professional Services	689	2,000	1,000	1,000
7004	Audit Fees	1,031	834	1,000	1,000
7006	Medical Fees	336	550	550	550
7100.100	Communications Postage	922	1,100	1,100	1,100
7200	Printing and Publishing	3,565	3,200	3,200	3,200
7400.102	Utilities Natural Gas	7,889	40,226	30,000	33,000
7400.103	Utilities Water and Sewer	10,712	8,617	11,000	11,700
7400.104	Utilities Solid Waste	2,173	2,700	2,835	2,900
7400.108	Utilities Electric	36,926	48,256	45,000	48,256
7500.118	Repair and Maintenance Services Janitorial Services	7,924	8,800	5,280	5,280
7500.130	Repair and Maintenance Services Building Maintenance	11,343	19,000	12,200	12,200
7500.135	Repair and Maintenance Services Building Security	205	-	-	-

2010 - 2011 General Fund Expenditure Budget

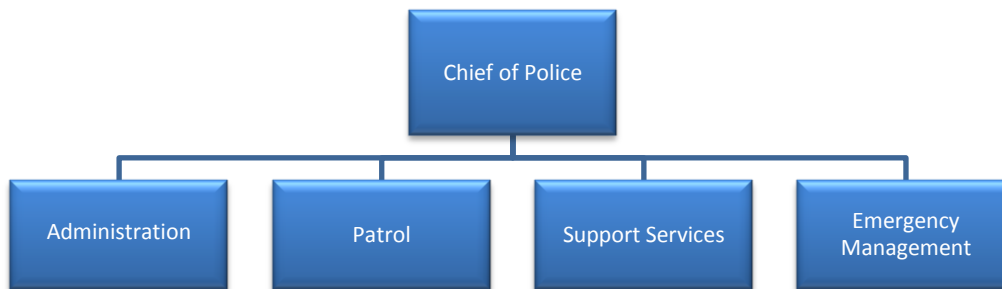
Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7500.202	Repair and Maintenance Services Equipment Maintenance	-	3,400	3,400	3,400
7600	Rentals	295	-	1,800	1,000
8000	Non-Cap Equip (< 5K)	7,296	8,500	8,505	8,505
8100	Capital Outlay (> 5K)	-	-	-	8,476
9000.101	Allocations Information Technology	12,635	13,467	13,467	13,467
9000.102	Allocations Facilities Management	33,146	34,803	34,803	34,803
9000.104	Allocations Mobile Phone	-	-	1,060	1,060
9000.107	Allocations Central Equipment	-	-	3,026	4,034
9000.108	Allocations Internal Rental Charges	-	2,800	-	-
9500.640	Transfers Out Employee Benefits	1,203	-	-	-
9904	Real Estate Taxes	1,508	1,900	1,900	1,900
9913	Licenses & Permits	734	600	950	950
9920	Bank Fees	3,680	3,790	4,000	4,000
Total Plymouth Creek Activity Center Expenditures:		\$ 480,518	\$ 583,470	\$ 546,363	\$ 564,402

Police Department

Activities

- ✓ Calls for Service
- ✓ Crime Investigations
- ✓ Traffic Enforcement
- ✓ Crime Prevention
- ✓ Special Investigations
- ✓ School Resources
- ✓ Emergency Management
- ✓ Animal Control
- ✓ Property & Evidence Control
- ✓ Records Administration
- ✓ Public Information
- ✓ Ordinance Enforcement

Organizational Chart



Full-Time Equivalent Authorized Employees

Division	2008	2009	2010	2011
Director	1	1	1	1
Professional Standards	2.5	2.5	2.5	2.5
Patrol	45	45	44	44
Services	23.5	22.3	22.3	22.3
Administration	15.7	14.7	13.7	13.7
Emergency Mgmt	0	0	0	0
Department Total	87.7	84.5	83.5	83.5

Outcomes

Patrol, provided 24/7 service managing to 78,608 events consisting of thefts, assaults, alarms, medical assistance, traffic stops, etc. Traffic enforcement resulted in 12,742 citations including 202 DWI arrests, 1,076 responses to traffic crashes and the apprehension of 248 people on warrants. The two K-9s performed 176 sweeps and assisted in the apprehension of 12 suspects. **Professional Standards** managed the hiring process of three officers and provided 10,737 hours of training to Department members (37% provided in-house). **Support Services** investigated 645 criminal incidents with a clearance rate of 73.5% and a prosecution rate of 46.8%. Seven School Resource Officers worked with students, administrators and staff at Plymouth schools to enhance safety and security, the implementation of emergency management plans and fostered positive relationships with middle and senior high students. **Administration** facilitated public tours, maintained internal records, and managed all public nuisance and animal-related calls for service. **Emergency Management**, a multi-department collaborative activity, updated disaster recovery procedures, provided National Incident Management Systems training for senior staff and monitored the H1N1 flu pandemic.

Budget Impacts

The Department will continue to police proactively through strategic patrol operations with the assistance of the Special Investigative Unit. The Department will adjust to staffing cuts made possible due to increased use of technology, streamlined operations and the elimination of a number of non-core activities.

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2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 510 - PD Administration					
6000.100	Salaries Regular	\$ 1,003,802	\$ 1,102,964	\$ 1,027,741	\$ 1,046,980
6000.200	Salaries Temporary	25,594	25,349	61,507	61,507
6020.100	Overtime Regular	60,600	2,000	2,000	2,000
6020.400	Overtime Contractual	37,005	-	-	-
6050.100	Benefits Social Security	49,466	64,959	50,032	50,388
6050.101	Benefits Medicare	14,567	15,500	14,990	14,185
6050.200	Benefits PERA	96,219	97,373	92,214	93,739
6050.201	Benefits Deferred Compensation	20,817	24,768	16,097	16,096
6050.300	Benefits Life	3,879	4,572	-	-
6050.303	Benefits Workers Compensation	-	-	6	4
6050.400	Benefits Dept'l Insurance Allocation	180,775	171,288	-	-
6050.500	Benefits Clothing Allowance	6,909	5,600	12,993	2,625
6060	Medical Insurance	6,940	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	130,721	129,638
6070	Dental Insurance	515	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	8,135	7,479
6080	Group Life Insurance	139	-	3,073	3,084
6100	Office Supplies	19,547	21,500	21,500	21,500
6120	Operating Supplies	250	-	-	-
6120.101	Operating Supplies Public Education & Outreach Prj	699	-	-	-
6120.104	Operating Supplies Shooting Range	3,983	4,550	4,550	4,550
6120.106	Operating Supplies Ammunition	1,480	-	-	-
6120.122	Operating Supplies Reserve Program	3,775	4,600	2,600	2,600
6120.123	Operating Supplies Explorer Program	-	-	7,000	7,000
6120.124	Operating Supplies Volunteer Program	554	600	600	600
6140	Miscellaneous Supplies	13	-	-	-
6140.101	Miscellaneous Supplies Uniforms	1,949	300	300	300
6140.102	Miscellaneous Supplies Safety Equipment	897	100	100	100
6500.100	Employee Development Employee Training	34,725	42,425	33,555	33,555
6500.103	Employee Development Employee Recognition	5,137	5,500	3,000	3,000
6500.104	Employee Development Conferences & Seminars	5,552	6,400	4,600	4,600
6550	Mileage & Parking Reimbursement	40	100	100	100
6700	Dues and Subscriptions	4,940	6,350	5,420	5,420
7000	Professional Services	69,063	41,600	12,000	12,000
7000.100	Professional Services Citizen's Accademy	364	-	-	-
7006	Medical Fees	997	5,000	3,000	3,000
7008	Veterinary Fees	693	1,000	1,000	1,000
7016	Animal Control	19,226	22,100	22,100	22,100

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7100.100	Communications Postage	9,832	9,000	10,500	10,500
7200	Printing and Publishing	1,509	5,000	3,000	3,000
7500.202	Repair and Maintenance Services Equipment Maintenance	25,158	10,700	10,000	10,000
8000	Non-Cap Equip (< 5K)	18,609	7,850	7,000	7,000
8100.500	Capital Outlay (> 5K) Machinery and Equipment	17,735	-	-	-
9000.100	Allocations Photocopying	9,442	9,725	16,900	16,966
9000.101	Allocations Information Technology	210,143	215,420	215,420	215,420
9000.102	Allocations Facilities Management	142,525	149,652	113,410	73,197
9000.104	Allocations Mobile Phone	37,910	39,048	31,044	31,044
9000.105	Allocations Security	-	24,513	24,513	24,513
9000.106	Allocations Telephone	37,102	37,864	37,864	37,864
9000.107	Allocations Central Equipment	-	-	27,382	21,859
9000.108	Allocations Internal Rental Charges	40,153	43,949	-	-
9000.109	Allocations 800 MHz Radios	-	-	114,333	116,620
9500.630	Transfers Out Risk Management	194,834	200,679	200,679	200,679
9500.640	Transfers Out Employee Benefits	6,770	-	-	-
9900	Miscellaneous	165	-	-	-
9950.100	Grant and Award Pass-through Federal	8,276	-	-	-
Total PD Administration Expenditures:		\$ 2,441,275	\$ 2,429,898	\$ 2,352,980	\$ 2,317,812

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 511 - Patrol					
6000.100	Salaries Regular	\$ 3,621,213	\$ 3,759,672	\$ 3,566,602	\$ 3,610,708
6000.300	Salaries Court Time	108	-	-	-
6020.100	Overtime Regular	140,223	146,000	146,000	146,000
6020.200	Overtime Court Time	342	-	29,578	29,877
6020.300	Overtime Holiday	4,693	-	6,686	6,753
6020.400	Overtime Contractual	59,443	-	-	-
6050.100	Benefits Social Security	-	11,928	-	-
6050.101	Benefits Medicare	52,361	52,941	51,150	51,734
6050.200	Benefits PERA	503,829	530,096	508,003	514,273
6050.201	Benefits Deferred Compensation	21,450	30,144	-	-
6050.300	Benefits Life	9,560	9,900	-	-
6050.303	Benefits Workers Compensation	-	-	13	12
6050.400	Benefits Dept'l Insurance Allocation	456,065	492,252	-	-
6050.500	Benefits Clothing Allowance	68,150	37,968	37,260	35,712
6050.700	Benefits Disabled Officer	-	20,000	-	-
6060	Medical Insurance	33,681	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	481,255	472,948
6070	Dental Insurance	1,165	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	18,622	13,784
6080	Group Life Insurance	531	-	8,739	9,119
6100	Office Supplies	21	1,500	-	-
6120.106	Operating Supplies Ammunition	12,259	15,500	17,500	17,500
6120.121	Operating Supplies SWAT Team	16,476	17,000	16,500	16,500
6120.126	Operating Supplies K9 Unit	3,167	7,950	6,250	6,250
6140.100	Miscellaneous Supplies Medical	2,833	3,500	3,500	3,500
6140.101	Miscellaneous Supplies Uniforms	1,460	6,000	5,000	5,000
6140.102	Miscellaneous Supplies Safety Equipment	6,803	11,600	19,400	23,400
6500.100	Employee Development Employee Training	1,968	7,390	4,598	4,598
6500.104	Employee Development Conferences & Seminars	1,530	3,300	-	-
6600	Meetings	966	750	750	750
6700	Dues and Subscriptions	165	30	30	30
7000	Professional Services	-	50	50	50
7006	Medical Fees	1,261	-	-	-
7100.104	Communications Mobile Telephone	-	300	-	-
7500.202	Repair and Maintenance Services Equipment Maintenance	63,491	114,220	114,220	114,220
7600	Rentals	5,231	-	7,100	7,100
8000	Non-Cap Equip (< 5K)	10,925	6,900	5,000	5,000
8100.500	Capital Outlay (> 5K) Machinery and Equipment	75,793	-	-	-

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
8100.800	Capital Outlay (> 5K) Construction Projects	39,005	-	-	-
9000.101	Allocations Information Technology	180,714	192,622	192,622	192,622
9000.102	Allocations Facilities Management	165,570	173,849	180,751	183,051
9000.107	Allocations Central Equipment	-	-	269,134	290,397
9000.108	Allocations Internal Rental Charges	187,608	212,646	-	-
9500.403	Transfers Out Bldg and Equip Revolving	18,000	18,000	-	-
9500.640	Transfers Out Employee Benefits	22,207	-	-	-
9500.660	Transfers Out Resource Planning	-	-	32,000	18,000
9901	Care of Prisoners	35,744	50,000	50,000	5,000
9902	Booking of Prisoners	47,750	45,000	45,000	45,000
Total Patrol Expenditures:		\$ 5,873,761	\$ 5,979,008	\$ 5,823,313	\$ 5,828,888

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 512 - Support					
6000.100	Salaries Regular	\$ 1,086,797	\$ 1,124,226	\$ 1,365,831	\$ 1,497,074
6000.200	Salaries Temporary	14,672	-	-	-
6020.100	Overtime Regular	14,965	23,000	23,000	23,000
6020.400	Overtime Contractual	158	-	-	-
6050.100	Benefits Social Security	2,661	5,256	2,369	3,809
6050.101	Benefits Medicare	16,135	16,290	20,363	22,288
6050.200	Benefits PERA	142,016	155,786	189,834	208,323
6050.201	Benefits Deferred Compensation	6,197	10,104	827	826
6050.300	Benefits Life	2,879	3,084	-	-
6050.303	Benefits Workers Compensation	-	-	6	5
6050.400	Benefits Dept'l Insurance Allocation	126,948	137,700	-	-
6050.500	Benefits Clothing Allowance	16,144	12,976	14,678	17,075
6060	Medical Insurance	8,684	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	164,643	182,406
6070	Dental Insurance	191	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	6,435	9,184
6080	Group Life Insurance	151	-	3,236	3,330
6120.100	Operating Supplies Photography	53	450	-	-
6120.101	Operating Supplies Public Education & Outreach Prj	366	2,000	2,000	2,000
6120.109	Operating Supplies Community Education	14,229	15,000	14,000	14,000
6120.110	Operating Supplies DARE Program	13,142	14,000	14,000	14,000
6120.117	Operating Supplies CFMH Program	587	3,370	2,000	2,000
6120.120	Operating Supplies McGruff Truck Program	811	1,000	1,000	1,000
6120.123	Operating Supplies Explorer Program	5,698	7,000	-	-
6500.100	Employee Development Employee Training	3,780	9,300	7,361	7,361
6500.104	Employee Development Conferences & Seminars	1,344	1,000	-	-
6700	Dues and Subscriptions	100	575	250	250
7000	Professional Services	8,896	13,700	10,500	10,500
7006	Medical Fees	5,200	-	-	-
7200	Printing and Publishing	-	750	-	-
7500.202	Repair and Maintenance Services Equipment Maintenance	-	1,500	1,500	1,500
8000	Non-Cap Equip (< 5K)	5,654	2,500	2,500	2,500
9000.101	Allocations Information Technology	60,493	64,479	64,479	64,479
9000.102	Allocations Facilities Management	80,378	84,396	72,244	96,326
9000.107	Allocations Central Equipment	-	-	75,068	42,303
9000.108	Allocations Internal Rental Charges	158,388	173,364	-	-
9500.640	Transfers Out Employee Benefits	8,058	-	-	-
Total Support Expenditures:		\$ 1,805,774	\$ 1,882,806	\$ 2,058,125	\$ 2,225,539

2010 - 2011 General Fund Expenditure Budget

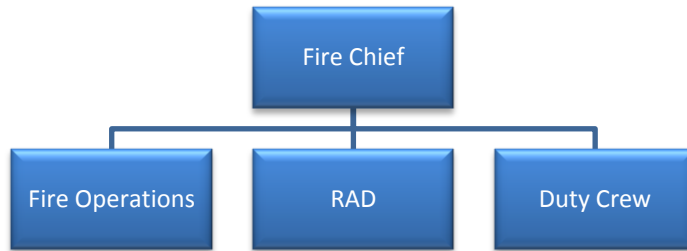
Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Department: 55 - Emergency Management					
6000.100	Salaries Regular	\$ 46,871	\$ 48,076	\$ 1	\$ -
6020.100	Overtime Regular	1,723	2,500	2,500	3,000
6050.100	Benefits Social Security	-	2,988	-	-
6050.101	Benefits Medicare	680	696	38	43
6050.200	Benefits PERA	6,800	6,780	1	-
6050.300	Benefits Life	369	336	-	-
6050.400	Benefits Dept'l Insurance Allocation	5,602	5,148	-	-
6050.500	Benefits Clothing Allowance	195	400	-	-
6060	Medical Insurance	227	-	-	-
6080	Group Life Insurance	11	-	1	-
6100	Office Supplies	-	500	500	500
6120.101	Operating Supplies Public Education & Outreach Prj	-	600	600	600
6500.100	Employee Development Employee Training	382	1,100	-	-
6500.104	Employee Development Conferences & Seminars	1,789	3,920	3,540	3,540
6600	Meetings	-	-	500	500
6700	Dues and Subscriptions	435	545	440	440
7000	Professional Services	6,915	5,300	5,300	6,500
7400.108	Utilities Electric	661	675	750	850
7500.202	Repair and Maintenance Services Equipment Maintenance	6,257	10,500	10,500	10,500
8000	Non-Cap Equip (< 5K)	2,863 #	2,500	2,500	2,500
8000.100	Non-Cap Equip (< 5K) CERT	186	-	-	-
8100.800	Capital Outlay (>5k) Construction Projects	-	25,000	-	-
9000.101	Allocations Information Technology	1,914	2,040	2,040	2,040
9000.102	Allocations Facilities Management	11,059	11,612	6,073	4,227
9500.403	Transfers Out Bldg and Equip Revolving	5,000	5,000	-	-
9500.640	Transfers Out Employee Benefits	321	-	-	-
9500.660	Transfers Out Resource Planning	-	-	5,000	5,000
Total Emergency Management Expenditures:		\$ 100,262	\$ 136,216	\$ 40,284	\$ 40,240

Fire Department

Activities

- ✓ Fire Suppression
- ✓ Emergency Management
- ✓ Technical Rescue
- ✓ Firefighter Training & Education
- ✓ Management & Leadership Development
- ✓ Community Education
- ✓ Fleet & Facility Management
- ✓ Radiological Response
- ✓ Staffed Station Program
- ✓ Recruitment
- ✓ Retention

Organizational Chart



Full-Time Equivalent Authorized Employees

Division	2008	2009	2010	2011
Fire Chief	1	1	1	1
Deputy Fire Chief	1	1	1	1
Fire Captain	2	2	2	2
Fire Technician	1	1	1	1
Office Support Rep.	1	1	1	1
PS Education Specialist	0.5	0.5	0.5	0.5
Emergency Mgmt.	0	0	0	0
Department Total	6.5	6.5	6.5	6.5

Outcomes

In **Fire Operations**, operational benchmarks include a 60% rate for stop-loss (extinguishment) of residential structure fires in less than 20 minutes; 94% effectiveness level in removing entrapped accident victims in less than 20 minutes of fire department arrival. The department revised the firefighter recruitment and retention program; implemented electronic reporting from the fire stations; restructured the hazardous material response program to reflect a consolidated approach; expanded our leadership development program; and implemented electronic submittal of employee performance reviews. A staffed station (**Duty Crew**) program resulted in an average response time to emergency events of six minutes, 31 seconds. Only 15 shifts were cancelled or did not meet our full staffing standard. Several new **Public Education** and community outreach programs were introduced in 2009. These programs focused upon delivering outreach programming to our diverse community. In 2009, approximately 500 programs were delivered.

Budget Impacts

An organizational model that offers an economical approach to provide a consistent and predictable level of service is achieved through the staffing of fire station(s) with paid-on-call personnel. The **Duty Crew** program will continue to operate 15 hours each weekday and on Saturdays.

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2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 610 - Fire Operations					
6000.100	Salaries Regular	\$ 445,305	\$ 490,336	\$ 301,923	\$ 308,309
6000.200	Salaries Temporary	156,026	455,871	180,000	180,000
6020.100	Overtime Regular	-	500	-	-
6050.100	Benefits Social Security	13,988	30,225	12,080	12,112
6050.101	Benefits Medicare	8,747	7,402	7,056	7,146
6050.200	Benefits PERA	52,334	47,494	36,162	37,020
6050.201	Benefits Deferred Compensation	3,417	3,096	4,639	4,638
6050.300	Benefits Life	2,333	2,052	-	-
6050.302	Benefits Unemployment	1,885	-	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	50,894	69,744	-	-
6060	Medical Insurance	1,436	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	29,581	33,163
6070	Dental Insurance	108	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	3,128	2,869
6080	Group Life Insurance	44	-	1,166	1,187
6100	Office Supplies	2,389	3,400	3,400	3,400
6100.100	Office Supplies Coffee and Cups	-	300	-	-
6120	Operating Supplies	1,495	-	-	-
6120.100	Operating Supplies Photography	248	500	500	500
6120.101	Operating Supplies Public Education & Outreach Prj	61,283	7,000	4,000	4,000
6120.103	Operating Supplies Janitorial	588	900	900	900
6120.105	Operating Supplies Fire Fighting	13,060	16,000	16,000	16,000
6120.109	Operating Supplies Community Education	522	-	-	-
6130	Repair & Maintenance Supplies	194	-	-	-
6130.100	Repair & Maintenance Supplies Equipment Parts	6,143	10,000	10,000	10,000
6130.111	Repair & Maintenance Supplies Chemicals	-	3,400	3,400	3,400
6130.119	Repair & Maintenance Supplies Recharges	463	600	400	400
6140.101	Miscellaneous Supplies Uniforms	3,456	8,100	8,100	8,100
6140.102	Miscellaneous Supplies Safety Equipment	19,496	40,500	40,500	40,500
6500.100	Employee Development Employee Training	12,114	16,090	12,090	12,090
6500.103	Employee Development Employee Recognition	1,954	2,800	1,800	1,800
6500.104	Employee Development Conferences & Seminars	1,313	4,060	2,000	2,000
6550	Mileage & Parking Reimbursement	397	400	400	400
6600	Meetings	1,105	-	-	-
6700	Dues and Subscriptions	1,564	1,338	1,000	1,000
7000	Professional Services	6,931	9,200	9,200	9,200
7006	Medical Fees	5,843	12,000	12,000	12,000

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7100.100	Communications Postage	1,261	2,000	1,200	1,200
7200	Printing and Publishing	70	815	500	500
7400.102	Utilities Natural Gas	32,233	40,349	40,349	40,349
7400.103	Utilities Water and Sewer	5,395	5,054	5,054	5,054
7400.104	Utilities Solid Waste	2,649	3,395	3,395	3,395
7400.108	Utilities Electric	25,257	26,504	26,504	26,504
7500.129	Repair and Maintenance Services Static Testing	4,363	6,900	6,900	6,900
7500.202	Repair and Maintenance Services Equipment Maintenance	47,016	61,600	61,600	61,600
7600	Rentals	611	-	-	-
8000	Non-Cap Equip (< 5K)	1,069	16,000	12,000	12,000
8100.500	Capital Outlay (> 5K) Machinery and Equipment	-	-	-	10,000
9000.100	Allocations Photocopying	4,935	5,083	7,700	7,758
9000.101	Allocations Information Technology	47,613	46,590	46,590	46,590
9000.102	Allocations Facilities Management	120,721	126,757	249,618	290,571
9000.104	Allocations Mobile Phone	1,373	5,656	4,208	4,208
9000.105	Allocations Security	3,918	3,909	3,909	3,909
9000.106	Allocations Telephone	12,367	12,621	12,621	12,621
9000.107	Allocations Central Equipment	-	-	338,033	348,194
9000.108	Allocations Internal Rental Charges	286,649	307,547	-	-
9000.109	Allocations 800 MHz Radios	-	-	71,333	72,760
9500.403	Transfers Out Bldg and Equip Revolving	17,000	17,000	-	-
9500.630	Transfers Out Risk Management	33,433	34,436	34,436	34,436
9500.640	Transfers Out Employee Benefits	3,313	-	-	-
9500.660	Transfers Out Resource Planning	-	-	70,000	70,000
9906	Donations & Contributions	364,197	-	350,000	350,000
Total Fire Operations Expenditures:		\$ 1,892,518	\$ 1,965,524	\$ 2,047,377	\$ 2,120,683

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 611 - RAD					
6000.100	Salaries Regular	\$ 345	\$ -	\$ 13,985	\$ 14,538
6000.200	Salaries Temporary	6,267	21,218	-	-
6050.100	Benefits Social Security	388	-	-	-
6050.101	Benefits Medicare	96	-	210	217
6050.200	Benefits PERA	37	-	1,973	2,051
6050.201	Benefits Deferred Compensation	-	-	424	423
6050.300	Benefits Life	1	-	-	-
6050.400	Benefits Dept'l Insurance Allocation	73	-	-	-
6060	Medical Insurance	24	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	472	459
6070	Dental Insurance	3	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	184	168
6080	Group Life Insurance	2	-	75	76
6120.105	Operating Supplies Fire Fighting	4,361	-	3,090	3,090
6130	Repair & Maintenance Supplies	110	-	-	-
6130.100	Repair & Maintenance Supplies Equipment Parts	791	-	-	-
6140.101	Miscellaneous Supplies Uniforms	1,604	-	-	-
6140.102	Miscellaneous Supplies Safety Equipment	1,013	2,682	-	-
6500.100	Employee Development Employee Training	-	-	3,102	2,765
6600	Meetings	397	-	-	-
7100.104	Communications Mobile Telephone	-	17,248	13,599	13,279
7400.108	Utilities Electric	1,282	-	-	-
7500.202	Repair and Maintenance Services Equipment Maintenance	1,450	-	-	-
7600	Rentals	1,008	-	-	-
9000.104	Allocations Mobile Phone	4,118	-	-	-
9000.107	Allocations Central Equipment	-	-	30,475	32,424
9000.108	Allocations Internal Rental Charges	17,007	24,627	-	-
9500.640	Transfers Out Employee Benefits	87	-	-	-
Total RAD Expenditures:		\$ 40,463	\$ 65,775	\$ 67,590	\$ 69,490

2010 - 2011 General Fund Expenditure Budget

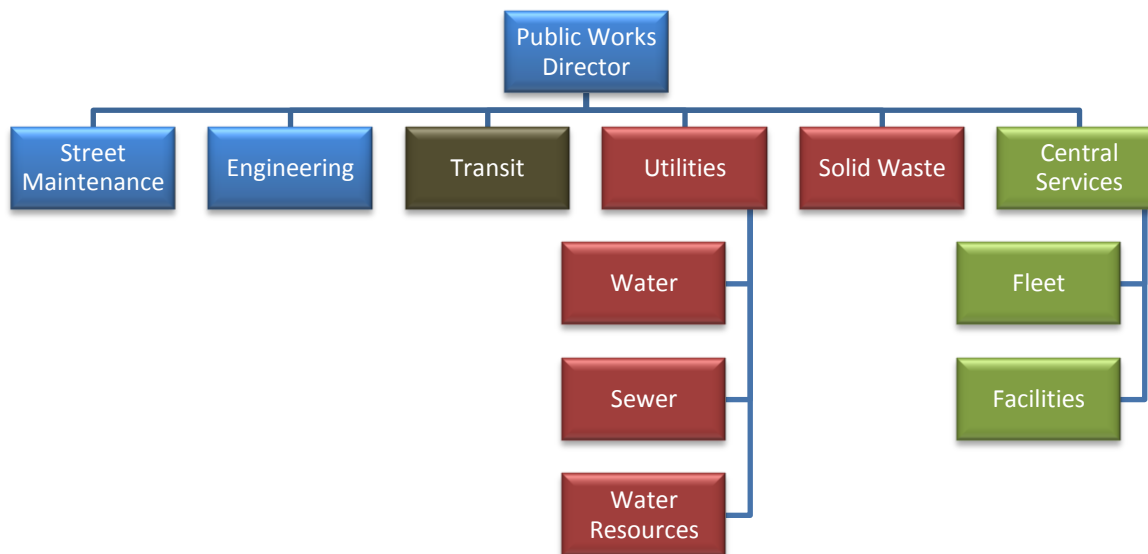
Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 612 - Duty Crew					
6000.100	Salaries Regular	\$ 8,938	\$ -	\$ 181,960	\$ 183,149
6000.200	Salaries Temporary	261,462	-	280,000	280,000
6020.100	Overtime Regular	32	-	250	250
6050.100	Benefits Social Security	16,567	-	6,622	6,621
6050.101	Benefits Medicare	4,000	-	6,764	6,780
6050.200	Benefits PERA	335	-	25,658	25,824
6050.201	Benefits Deferred Compensation	229	-	4,236	4,236
6050.303	Benefits Workers Compensation	-	-	1	-
6060	Medical Insurance	797	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	16,391	16,060
6070	Dental Insurance	78	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	1,502	1,381
6080	Group Life Insurance	12	-	227	227
9500.640	Transfers Out Employee Benefits	1,050	-	-	-
Total Duty Crew Expenditures:		\$ 293,500	\$ -	\$ 523,611	\$ 524,528

Public Works Department

Activities

- ✓ Street Maintenance
- ✓ Snow and Ice Control
- ✓ Engineering
- ✓ Transit
- ✓ Recycling
- ✓ Central Equipment
- ✓ Facilities Management
- ✓ Sewer
- ✓ Water
- ✓ Water Resources
- ✓ Cemetery
- ✓ Street Reconstruction

Organizational Chart



Full-Time Equivalent Authorized Employees

Division	2008	2009	2010	2011
Director	1	1	1	1
Street Maintenance	14	14	13	13
Engineering	14	12	11	11
Transit	2	2	2	2
Solid Waste	1	1	1	1
Central Equipment	6	6	5	5
Facilities Management	2	2	2	2
Sewer	8	8	8	8
Water	11	11	11	11
Water Resources	7	7	6	6
Department Total	66	64	60	60

Outcomes

The **Street Maintenance** division completed nearly 5 miles of asphalt overlays as well provided restoration services for the utility repairs. The winter of 2008-09 saw 22 snow events, 6 of which resulted in a full call out. The **Engineering** division reviewed a number of developments as well as managed Capital Improvement Program (CIP) projects (street reconstruction, mill and overlay, etc.) totaling approximately \$3.5M in contract value. The **Transit and Solid Waste** divisions provided program oversight for 2 contracted services providing nearly 500,000 transit rides and collected nearly 7,000 tons of recyclable materials. The **Central Services** division replaced 16 pieces of equipment and 2 roofs, repaired storm damage to 3 facilities and painted and replaced carpet in a portion of City Hall. The **Utilities** division performed over 100 utility repairs in 2009 and pumped, treated and distributed nearly 4 billion gallons of water and pumped nearly 3 billion gallons of sanitary sewage.

Budget Impacts

The 2010 and 2011 budgets reflect primarily a status quo for departmental activities. Solid Waste and Transit budgets require the use of reserves in order to maintain current services and balance the budget. Adjustment to both programs will be required. All budgets include capital expenditures programmed in the 2010-2014 Capital Improvement Program (CIP).

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2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 710 - Street Maintenance					
6000.100	Salaries Regular	\$ 698,391	\$ 712,726	\$ 680,482	\$ 692,509
6000.200	Salaries Temporary	9,849	10,000	-	-
6020.100	Overtime Regular	26,929	27,800	30,000	30,000
6050.100	Benefits Social Security	45,268	48,667	44,510	45,253
6050.101	Benefits Medicare	10,587	11,227	10,410	10,583
6050.200	Benefits PERA	48,704	48,109	45,932	46,741
6050.201	Benefits Deferred Compensation	8,145	11,292	7,412	7,411
6050.300	Benefits Life	1,419	2,148	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	123,814	135,876	-	-
6060	Medical Insurance	6,479	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	125,755	123,387
6070	Dental Insurance	310	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	4,683	4,307
6080	Group Life Insurance	78	-	1,399	1,401
6100	Office Supplies	152	680	650	650
6100.100	Office Supplies Coffee and Cups	-	800	-	-
6130.100	Repair & Maintenance Supplies Equipment Parts	2,473	4,300	4,500	4,500
6130.101	Repair & Maintenance Supplies Horticulture	1,460	2,100	3,000	3,000
6130.102	Repair & Maintenance Supplies Traffic and Park Signs	17,326	27,000	26,000	26,000
6130.104	Repair & Maintenance Supplies Sand and Gravel	26,067	34,000	33,000	30,000
6130.105	Repair & Maintenance Supplies Paint	1,913	775	2,000	2,000
6130.106	Repair & Maintenance Supplies Lumber	19	400	400	400
6130.107	Repair & Maintenance Supplies Concrete and Asphalt	375,221	460,000	460,000	460,000
6130.108	Repair & Maintenance Supplies Concrete Disposal	-	1,000	1,000	1,000
6130.111	Repair & Maintenance Supplies Chemicals	222,184	275,000	250,000	250,000
6130.120	Repair & Maintenance Supplies Mailbox Repairs	2,736	3,100	3,000	3,000
6130.121	Repair & Maintenance Supplies Sprinkler Head Repairs	630	1,500	1,500	1,500
6140.100	Miscellaneous Supplies Medical	-	100	-	-
6140.102	Miscellaneous Supplies Safety Equipment	2,819	5,520	5,300	5,300
6500	Employee Development	-	-	1,500	1,500
6500.100	Employee Development Employee Training	2,554	2,850	2,800	2,800
6500.104	Employee Development Conferences & Seminars	847	1,500	-	-
6700	Dues and Subscriptions	105	250	250	250
7000	Professional Services	42,744	55,950	25,000	25,000
7003	Legal	69	-	-	-
7006	Medical Fees	732	220	500	500
7017	Laundry Services	5,718	6,200	6,100	6,100

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7019	Street Evaluation	12,360	-	12,360	12,360
7100.100	Communications Postage	64	120	100	100
7100.104	Communications Mobile Telephone	-	495	-	-
7200	Printing and Publishing	902	555	600	600
7400.100	Utilities Street Lights	595,258	595,589	620,000	620,000
7400.101	Utilities Traffic Lights	71,441	67,046	75,000	75,000
7400.102	Utilities Natural Gas	28,311	27,575	30,000	30,000
7400.104	Utilities Solid Waste	591	2,010	1,000	1,000
7400.108	Utilities Electric	14,161	14,171	15,000	15,000
7500.108	Repair and Maintenance Services Snow Plowing	113,278	209,400	240,000	240,000
7500.109	Repair and Maintenance Services Seal Coating	361,037	400,000	400,000	400,000
7500.110	Repair and Maintenance Services Street Striping	65,885	75,000	80,000	80,000
7500.114	Repair and Maintenance Services Retaining Walls	-	5,200	5,000	5,000
7500.126	Repair and Maintenance Services Guard Rail/Fencing	2,286	10,500	10,000	10,000
7500.134	Repair and Maintenance Services Crack Sealing	124,344	136,000	130,000	130,000
7500.202	Repair and Maintenance Services Equipment Maintenance	43,006	53,050	-	-
7600	Rentals	14,774	-	35,000	35,000
8000	Non-Cap Equip (< 5K)	1,670	3,200	3,000	3,500
8100.500	Capital Outlay (> 5K) Machinery and Equipment	193,186	-	-	-
9000.101	Allocations Information Technology	46,213	49,258	49,258	49,258
9000.102	Allocations Facilities Management	14,367	15,085	43,349	52,771
9000.104	Allocations Mobile Phone	-	-	4,374	4,374
9000.107	Allocations Central Equipment	-	-	579,847	637,939
9000.108	Allocations Internal Rental Charges	370,537	431,571	-	-
9500.640	Transfers Out Employee Benefits	4,129	-	-	-
9920	Bank Fees	4,494	9,564	4,943	5,130
Total Street Maintenance Expenditures:		\$ 3,768,038	\$ 3,996,479	\$ 4,115,916	\$ 4,192,124

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Division: 711 - Engineering					
6000.100	Salaries Regular	\$ 248,669	\$ 247,896	\$ 492,651	\$ 417,349
6000.200	Salaries Temporary	12	-	8,000	8,000
6020.100	Overtime Regular	565	4,500	15,000	13,000
6050.100	Benefits Social Security	15,912	16,033	32,080	27,445
6050.101	Benefits Medicare	3,809	3,858	7,623	6,477
6050.200	Benefits PERA	16,434	16,022	33,255	28,170
6050.201	Benefits Deferred Compensation	5,884	3,096	9,899	8,424
6050.300	Benefits Life	837	1,008	-	-
6050.303	Benefits Workers Compensation	-	-	3	-
6050.400	Benefits Dept'l Insurance Allocation	26,912	30,276	-	-
6060	Medical Insurance	1,302	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	51,824	44,229
6070	Dental Insurance	130	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	5,462	4,686
6080	Group Life Insurance	35	-	1,634	1,224
6100	Office Supplies	1,096	4,000	3,920	3,420
6120.112	Operating Supplies Survey	-	-	1,400	1,400
6500.100	Employee Development Employee Training	1,968	4,500	5,150	4,550
6500.104	Employee Development Conferences & Seminars	1,990	5,300	500	500
6550	Mileage & Parking Reimbursement	66	350	200	200
6700	Dues and Subscriptions	2,594	3,000	2,700	2,700
7000	Professional Services	125	1,000	500	500
7001	Consulting Engineer	35,826	40,000	10,500	22,500
7006	Medical Fees	65	-	-	-
7100	Communications	293	-	-	-
7100.100	Communications Postage	1,276	3,000	2,400	2,400
7200	Printing and Publishing	611	1,600	800	800
7500.202	Repair and Maintenance Services Equipment Maintenance	-	300	300	300
7600	Rentals	-	-	625	625
8000	Non-Cap Equip (< 5K)	259	2,100	-	-
8100.500	Capital Outlay (> 5K) Machinery and Equipment	-	4,500	-	-
8100.800	Capital Outlay (> 5K) Construction Projects	15,917	-	-	-
9000.100	Allocations Photocopying	19,751	20,344	13,964	14,022
9000.101	Allocations Information Technology	64,931	62,436	82,138	82,138
9000.102	Allocations Facilities Management	27,429	28,800	63,481	70,959
9000.104	Allocations Mobile Phone	16,230	16,717	4,020	4,020
9000.105	Allocations Security	3,477	3,484	3,484	3,484
9000.106	Allocations Telephone	8,264	8,433	10,384	10,384

2010 - 2011 General Fund Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
9000.107	Allocations Central Equipment	-	-	26,918	29,739
9000.108	Allocations Internal Rental Charges	7,840	8,581	-	-
9500.630	Transfers Out Risk Management	37,745	38,877	45,408	45,408
9500.640	Transfers Out Employee Benefits	1,121	-	-	-
Total Engineering Expenditures:		\$ 569,373	\$ 580,011	\$ 936,223	\$ 859,053

2010 - 2011 Recreation Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4000.100	Taxes Property	\$ 658,735	\$ 678,497	\$ 618,497	\$ 618,497
4230	Intergovernmental-State-Operatng	520	-	-	-
4310.100	Program Fees Recreation	1,069,918	1,070,849	1,064,382	1,073,712
4310.101	Program Fees Subsidized Recreation	8,797	8,100	9,000	9,300
4320.100	Rental Fees Recreation	20,233	18,100	18,602	18,602
4350	General Services	5,144	-	-	-
4350.115	General Services Concession Sales	-	5,700	1	1
4600	Contributions - Operating	325	-	-	-
4700	Interest Income	19	-	-	-
4700.100	Interest Income Investments	18,206	9,000	9,135	9,135
4800	Other Revenues	1,286	1,300	1,300	1,300
4900	Transfers In	-	22,269	-	-
4900.240	Transfers In Lawful Gambling	16,314	-	15,000	15,000
4900.403	Transfers In Bldg and Equip Revolving	18,000	18,000	-	-
4900.640	Transfers In Employee Benefits	242	-	-	-
Total Revenues:		\$ 1,817,739	\$ 1,831,815	\$ 1,735,917	\$ 1,745,547

2010 - 2011 Recreation Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 444,521	\$ 486,064	\$ 460,955	\$ 468,350
6000.200	Salaries Temporary	316,731	336,311	306,229	306,404
6020.100	Overtime Regular	520	200	200	200
6050.100	Benefits Social Security	48,344	29,825	47,892	48,315
6050.101	Benefits Medicare	11,306	6,980	11,229	11,283
6050.200	Benefits PERA	35,336	32,811	31,115	31,613
6050.201	Benefits Deferred Compensation	6,813	2,580	4,546	4,545
6050.300	Benefits Life	2,990	3,200	-	-
6050.302	Benefits Unemployment	482	600	-	-
6050.303	Benefits Workers Compensation	-	-	2	1
6050.400	Benefits Dept'l Insurance Allocation	54,856	65,520	-	-
6060	Medical Insurance	3,165	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	56,989	55,415
6070	Dental Insurance	212	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	3,949	3,622
6080	Group Life Insurance	122	-	2,313	2,337
6100	Office Supplies	733	2,000	3,000	3,000
6100.100	Office Supplies Coffee and Cups	-	-	-	-
6120	Operating Supplies	34,105	39,000	36,965	36,115
6120.100	Operating Supplies Photography	-	-	-	-
6120.125	Operating Supplies Resale	2,280	2,675	-	-
6140	Miscellaneous Supplies	712	-	-	-
6140.101	Miscellaneous Supplies Uniforms	14,759	17,600	16,400	16,400
6500	Employee Development	-	-	-	-
6500.100	Employee Development Employee Training	3,587	6,415	2,200	2,150
6500.104	Employee Development Conferences & Seminars	4,966	1,850	3,600	5,350
6550	Mileage & Parking Reimbursement	632	1,885	1,200	1,300
6700	Dues and Subscriptions	340	650	670	670
7000	Professional Services	281,462	247,907	265,175	263,455
7050	External Program Registrations	7,380	9,385	6,220	6,220
7100.100	Communications Postage	32,526	38,350	34,850	36,250
7100.103	Communications Telephone	1,822	7,300	2,000	2,000
7100.104	Communications Mobile Telephone	-	-	50	50
7200	Printing and Publishing	1,908	5,070	3,050	3,100

2010 - 2011 Recreation Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7200.101	Printing and Publishing Recreation Handbook	51,404	58,000	44,000	45,500
7600	Rentals	85,616	99,500	92,455	92,880
8000	Non-Cap Equip (< 5K)	1,072	1,100	850	1,100
9000.100	Allocations Photocopying	4,224	4,351	4,351	4,351
9000.101	Allocations Information Technology	67,986	69,253	69,253	69,253
9000.102	Allocations Facilities Management	14,480	15,204	16,015	16,285
9000.104	Allocations Mobile Phone	1,357	1,398	1,398	1,398
9000.106	Allocations Telephone	3,008	3,069	3,069	3,069
9000.108	Allocations Internal Rental Charges	9,157	10,850	-	-
9500	Transfers Out	-	-	8,826	8,365
9500.630	Transfers Out Risk Management	26,170	26,955	26,955	26,955
9500.640	Transfers Out Employee Benefits	5,431	-	-	-
9900	Miscellaneous	1	-	-	-
9903	Scholarships	8,803	8,100	9,000	9,300
9906	Donations & Contributions	102,871	105,946	88,946	88,946
9906.100	Donations & Contributions Music In Plymouth	30,000	30,000	30,000	30,000
9914	Youth Special Events	105	1,000	-	-
9920	Bank Fees	36,084	52,911	40,000	40,000
Total Expenditures:		\$ 1,760,378	\$ 1,831,815	\$ 1,735,917	\$ 1,745,547

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2010 - 2011 Transit Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4230	Intergovernmental-State-Operatng	\$ 3,962,993	\$ 3,500,000	\$ 2,300,000	\$ 2,300,000
4230.201	Intergovernmental-State-Operatng Transit Grant	-	-	-	-
4240	Intergovernmental-State-Capital	-	-	445,000	125,000
4350.120	General Services Transit Fares	862,240	1,240,000	1,100,000	1,100,000
4700.100	Interest Income Investments	137,314	45,000	30,000	30,000
4800	Other Revenues	45	-	-	-
4900	Transfers In	-	299,193	1,785,132	1,790,156
Total Revenues:		\$ 4,962,592	\$ 5,084,193	\$ 5,660,132	\$ 5,345,156

2010 - 2011 Transit Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 116,936	\$ 134,283	\$ 127,377	\$ 128,588
6020.100	Overtime Regular	170	500	500	500
6050.100	Benefits Social Security	7,261	8,440	8,031	8,104
6050.101	Benefits Medicare	1,698	1,968	1,879	1,894
6050.200	Benefits PERA	7,734	8,360	8,598	8,679
6050.201	Benefits Deferred Compensation	1,733	2,472	1,653	1,652
6050.300	Benefits Life	433	564	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	14,413	14,904	-	-
6060	Medical Insurance	780	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	15,813	15,550
6070	Dental Insurance	24	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	454	416
6080	Group Life Insurance	20	-	397	399
6100	Office Supplies	1,819	2,000	500	500
6120	Operating Supplies	-	-	100	100
6120.101	Operating Supplies Public Education & Outreach Prj	-	-	500	500
6120.111	Operating Supplies License Plates	305	-	-	-
6500.100	Employee Development Employee Training	-	-	300	300
6500.104	Employee Development Conferences & Seminars	-	1,000	500	500
6550	Mileage & Parking Reimbursement	101	500	200	200
6600	Meetings	222	50	300	300
6700	Dues and Subscriptions	32,105	17,800	15,800	15,800
7000	Professional Services	225	51,500	30,000	30,000
7003	Legal	230	-	-	-
7006	Medical Fees	10	-	-	-
7015	Transit Services	3,657,435	4,457,000	4,600,000	4,600,000
7100.100	Communications Postage	168	500	400	300
7200	Printing and Publishing	7,216	25,000	20,000	20,000
7400.100	Utilities Street Lights	20,832	19,888	21,000	22,000
7400.102	Utilities Natural Gas	742	1,143	1,575	1,650
7400.103	Utilities Water and Sewer	1,077	1,896	2,000	2,100
7500.132	Repair and Maintenance Services Transit Facility	89,614	220,000	230,000	231,500
7500.202	Repair and Maintenance Services Equipment Maintenance	-	-	5,000	5,000
7600	Rentals	46,100	-	74,000	74,000

2010 - 2011 Transit Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
8000	Non-Cap Equip (< 5K)	-	-	-	-
8100.800	Capital Outlay (> 5K) Construction Projects	-	-	445,000	125,000
9000.100	Allocations Photocopying	315	325	332	338
9000.101	Allocations Information Technology	9,753	9,881	10,079	10,280
9000.102	Allocations Facilities Management	3,758	3,946	5,813	6,435
9000.104	Allocations Mobile Phone	784	808	547	547
9000.105	Allocations Security	7,211	7,186	7,330	7,476
9000.106	Allocations Telephone	1,462	1,492	1,522	1,552
9000.108	Allocations Internal Rental Charges	7,260	68,601	-	-
9500.100	Transfers Out General	-	17,911	18,269	18,635
9500.413	Transfers Out Improvement Project Construction	58,968	-	-	-
9500.630	Transfers Out Risk Management	4,150	4,275	4,361	4,361
9500.640	Transfers Out Employee Benefits	2,906	-	-	-
Total Expenditures:		\$ 4,105,971	\$ 5,084,193	\$ 5,660,132	\$ 5,345,156

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2010 - 2011 CDBG Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4000.100	Taxes Property	\$ 11,516	\$ 11,847	\$ 13,811	\$ 13,508
4200.200	Intergovern- Federal - Operating CDBG	338,034	270,000	293,199	293,199
4200.210	Intergovern- Federal - Operating REHAB Grant Loan Repayment	14,424	25,000	20,000	20,000
4200.211	Intergovern- Federal - Operating FTHB Loan Repayment	32,000	25,000	20,000	20,000
4700.100	Interest Income Investments	987	500	508	508
4900.640	Transfers In Employee Benefits	272	-	-	-
Total Revenues:		\$ 397,232	\$ 332,347	\$ 347,518	\$ 347,215

2010 - 2011 CDBG Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 57,493	\$ 42,827	\$ 63,687	\$ 64,084
6020.100	Overtime Regular	-	1,000	-	-
6050.100	Benefits Social Security	3,630	3,506	4,054	4,075
6050.101	Benefits Medicare	849	829	950	951
6050.200	Benefits PERA	3,846	2,887	4,302	4,325
6050.201	Benefits Deferred Compensation	3,063	1,242	1,655	1,651
6050.300	Benefits Life	73	85	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	7,257	5,188	-	-
6060	Medical Insurance	389	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	8,098	8,009
6070	Dental Insurance	24	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	453	416
6080	Group Life Insurance	5	-	93	90
6100	Office Supplies	262	550	500	500
6500.100	Employee Development Employee Training	30	1,000	1,000	1,000
6500.104	Employee Development Conferences & Seminars	1,412	2,200	1,136	1,136
6550	Mileage & Parking Reimbursement	137	100	100	100
7003	Legal	547	1,500	1,000	1,000
7004	Audit Fees	3,868	3,129	3,129	3,129
7013	Record Retention	-	300	300	300
7100.100	Communications Postage	161	225	225	225
7200	Printing and Publishing	479	300	300	300
9000.100	Allocations Photocopying	365	376	376	376
9000.101	Allocations Information Technology	5,922	5,817	5,817	5,817
9000.102	Allocations Facilities Management	3,467	3,640	3,988	4,104
9000.104	Allocations Mobile Phone	407	419	273	273
9000.106	Allocations Telephone	392	400	400	400
9000.107	Allocations Central Equipment	-	-	3,172	1,265
9000.108	Allocations Internal Rental Charges	1,848	2,190	-	-
9500.630	Transfers Out Risk Management	1,604	1,652	1,652	1,652
9500.640	Transfers Out Employee Benefits	2,050	-	-	-
9910	Housing Loans	102,404	112,000	118,656	118,656
9911	Grant Awards	213,305	138,985	122,200	123,380
Total Expenditures:		\$ 415,290	\$ 332,347	\$ 347,518	\$ 347,215

2010 - 2011 HRA Section 8 Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4200.100	Intergovern- Federal - Operating Section 8 - DHAP	\$ 27,453	\$ 4,190	\$ -	\$ -
4200.101	Intergovern- Federal - Operating Section 8 - HUD Direct	1,644,047	1,640,624	1,626,000	1,626,000
4200.102	Intergovern- Federal - Operating Section 8 - Rent Port	1,409,133	1,578,150	1,400,000	1,400,000
4200.103	Intergovern- Federal - Operating Section 8 - Administration Port	97,926	100,800	102,000	102,000
4200.106	Intergovern- Federal - Operating Section 8 - Mainstream Vouchers	107,018	102,434	126,000	126,000
4200.107	Intergovern- Federal - Operating Section 8 - Fraud Recovery	4,056	2,000	1,000	1,000
4200.108	Intergovern- Federal - Operating DHAP Administration	6,041	552	-	-
4200.109	Intergovern- Federal - Operating HUD Direct Administration	174,164	155,096	176,000	176,000
4200.110	Intergovern- Federal - Operating Section 8 - Port-in Prior Years	5,935	-	-	-
4700.100	Interest Income Investments	26,448	16,000	16,240	16,240
4900	Transfers In	-	12,735	-	-
Total Revenues:		\$ 3,502,222	\$ 3,612,581	\$ 3,447,240	\$ 3,447,240

2010 - 2011 HRA Section 8 Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 148,644	\$ 171,548	\$ 164,757	\$ 165,779
6050.100	Benefits Social Security	9,323	9,798	10,339	10,400
6050.101	Benefits Medicare	2,181	2,291	2,419	2,432
6050.200	Benefits PERA	9,987	11,585	11,122	11,189
6050.201	Benefits Deferred Compensation	2,237	4,038	1,984	1,982
6050.300	Benefits Life	200	290	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	24,264	25,116	-	-
6060	Medical Insurance	1,217	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	25,125	24,711
6070	Dental Insurance	116	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	2,040	1,876
6080	Group Life Insurance	13	-	237	235
6100	Office Supplies	397	500	500	500
6500.100	Employee Development Employee Training	939	3,050	2,600	2,700
6500.104	Employee Development Conferences & Seminars	1,106	2,000	2,400	2,500
6550	Mileage & Parking Reimbursement	127	200	200	200
6700	Dues and Subscriptions	-	250	250	250
7000	Professional Services	10,543	1,800	3,900	4,000
7003	Legal	167	250	250	250
7004	Audit Fees	7,347	5,215	6,000	6,000
7005	Accounting	2,640	2,700	3,000	3,300
7013	Record Retention	-	800	800	800
7100.100	Communications Postage	3,469	3,750	4,000	4,000
7200	Printing and Publishing	1,269	250	650	750
9000.100	Allocations Photocopying	365	376	376	376
9000.101	Allocations Information Technology	20,475	20,634	20,634	20,634
9000.102	Allocations Facilities Management	3,833	4,025	4,431	4,567
9000.104	Allocations Mobile Phone	176	182	-	-
9000.106	Allocations Telephone	1,716	1,751	983	983
9000.108	Allocations Internal Rental Charges	3,811	4,515	-	-
9500	Transfers Out	-	-	5,798	10,183
9500.620	Transfers Out Information Technology	-	3,500	6,000	-
9500.630	Transfers Out Risk Management	-	7,843	7,843	7,843
9908.100	Section 8 Fees Project Based	101,571	103,020	103,000	103,000

2010 - 2011 HRA Section 8 Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
9908.102	Section 8 Fees Port-Out Rent Assist	99,072	54,360	155,000	155,000
9908.103	Section 8 Fees Port-Out Admin Fee	7,428	4,176	12,600	12,800
9908.104	Section 8 Fees Port-In Vouchers	1,409,133	1,578,150	1,400,000	1,400,000
9908.105	Section 8 Fees Mainstream M/C	86,063	85,908	80,000	80,000
9908.106	Section 8 Fees Mainstream M5 (HUD)	96,860	102,434	126,000	126,000
9908.107	Section 8 Fees Rental Vouchers	1,146,930	1,208,810	1,130,000	1,130,000
9908.108	Section 8 Fees Enhanced Rental	195,391	183,276	152,000	152,000
9908.110	Section 8 Fees Port-in Prior Years	(494)	-	-	-
9916	DHAP	37,653	4,190	-	-
Total Expenditures:		\$ 3,436,167	\$ 3,612,581	\$ 3,447,240	\$ 3,447,240

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2010 - 2011 HRA General Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4000.100	Taxes Property	\$ 501,994	\$ 539,430	\$ 537,466	\$ 537,769
4230.100	Intergovernmental-State-Operatng Market Value Credit (HACA)	10,229	-	-	-
4290	Intergovernmental-Other	1,017,565	-	-	-
4620	Contributions - Capital	30,000	-	-	-
4700.100	Interest Income Investments	57,403	30,000	30,000	30,000
4800	Other Revenues	71	-	-	-
4820	Development Loan Repayments	15,742	-	-	-
Total Revenues:		\$ 1,633,004	\$ 569,430	\$ 567,466	\$ 567,769

2010 - 2011 HRA General Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 132,194	\$ 131,658	\$ 136,774	\$ 138,056
6050.100	Benefits Social Security	7,556	7,534	8,332	8,395
6050.101	Benefits Medicare	1,788	1,984	1,985	2,001
6050.200	Benefits PERA	8,673	8,900	9,233	9,318
6050.201	Benefits Deferred Compensation	-	244	83	82
6050.300	Benefits Life	814	767	-	-
6050.303	Benefits Workers Compensation	-	-	2	-
6050.400	Benefits Dept'l Insurance Allocation	15,722	15,684	-	-
6060	Medical Insurance	827	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	16,088	15,725
6070	Dental Insurance	33	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	383	351
6080	Group Life Insurance	32	-	637	640
6100	Office Supplies	60	500	500	500
6500.100	Employee Development Employee Training	462	1,200	1,200	1,200
6500.104	Employee Development Conferences & Seminars	1,099	4,000	4,000	4,000
6550	Mileage & Parking Reimbursement	134	100	100	100
6700	Dues and Subscriptions	825	1,700	1,700	1,700
7000	Professional Services	4,438	10,000	10,000	10,000
7003	Legal	8,128	4,000	6,172	4,988
7004	Audit Fees	1,289	1,043	1,050	1,050
7100.100	Communications Postage	200	1,100	500	500
7200	Printing and Publishing	296	1,100	500	500
9000.100	Allocations Photocopying	122	125	125	125
9000.101	Allocations Information Technology	8,905	8,923	8,923	8,923
9000.102	Allocations Facilities Management	10,033	10,535	11,847	12,284
9000.104	Allocations Mobile Phone	58	60	60	60
9000.106	Allocations Telephone	2,024	2,065	2,065	2,065
9000.108	Allocations Internal Rental Charges	1,848	3,190	-	-
9500.630	Transfers Out Risk Management	-	3,206	3,206	3,206
9906	Donations & Contributions	-	2,000	2,000	2,000
9909	Senior Housing Rent Assistance	308,438	347,812	340,000	340,000
9911	Grant Awards	1,017,565	-	-	-
Total Expenditures:		\$ 1,533,563	\$ 569,430	\$ 567,466	\$ 567,769

2010 - 2011 Water Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4150.450	Permits Water	\$ 7,031	\$ 8,000	\$ 7,000	\$ 7,031
4330.101	Utility Charges Water - Residential	3,476,892	3,387,785	4,000,000	4,200,000
4330.102	Utility Charges Water - Commercial	1,493,706	2,232,653	1,750,000	1,950,000
4330.103	Utility Charges Water Demand - Commercial	401,176	-	425,000	440,000
4330.106	Utility Charges Meter Sales	19,191	11,664	20,000	20,000
4330.600	Utility Charges Fire Hydrant Inspection	-	-	60,000	60,000
4330.800	Utility Charges Penalties	47,227	39,658	40,000	40,000
4350.119	General Services Antennae Charges	88,405	104,976	93,000	93,000
4620	Contributions - Capital	237,427	-	250,000	250,000
4700.100	Interest Income Investments	324,069	239,758	100,000	100,000
4700.200	Interest Income Special Assessments	17,274	-	15,000	-
4800	Other Revenues	65,339	66,485	-	-
4807	Refunds & Reimbursements	10,318	-	-	-
4900	Transfers In	-	1,917,665	2,728,351	-
4900.510	Transfers In Water Resources	-	11,245	-	-
4900.530	Transfers In Solid Waste Management	-	11,245	-	-
Total Revenues:		\$ 6,188,058	\$ 8,031,134	\$ 9,488,351	\$ 7,160,031

2010 - 2011 Water Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 1,262,950	\$ 1,310,933	\$ 1,112,305	\$ 1,159,584
6000.200	Salaries Temporary	19,612	35,000	35,000	35,000
6020.100	Overtime Regular	78,708	80,000	82,000	84,000
6050.100	Benefits Social Security	84,680	82,497	76,935	79,896
6050.101	Benefits Medicare	20,067	19,710	18,169	18,882
6050.200	Benefits PERA	90,517	89,572	75,075	78,262
6050.201	Benefits Deferred Compensation	27,199	25,632	23,618	23,864
6050.300	Benefits Life	3,197	4,692	-	-
6050.302	Benefits Unemployment	3,495	-	-	-
6050.303	Benefits Workers Compensation	-	-	6	5
6050.400	Benefits Dept'l Insurance Allocation	170,099	176,112	-	-
6060	Medical Insurance	8,917	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	152,423	154,870
6070	Dental Insurance	580	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	9,436	8,846
6080	Group Life Insurance	156	-	2,582	2,638
6100	Office Supplies	15,395	22,000	22,000	22,000
6120.102	Operating Supplies Motor Fuels & Lubricants	4,135	11,500	12,700	14,000
6120.103	Operating Supplies Janitorial	-	2,100	2,100	2,100
6130.100	Repair & Maintenance Supplies Equipment Parts	98,861	90,000	90,000	90,000
6130.101	Repair & Maintenance Supplies Horticulture	2,239	5,000	5,000	5,000
6130.105	Repair & Maintenance Supplies Paint	1,236	2,000	2,000	2,000
6130.111	Repair & Maintenance Supplies Chemicals	308,440	300,000	345,000	395,000
6130.112	Repair & Maintenance Supplies Water Mains	21,416	20,000	20,000	20,000
6130.114	Repair & Maintenance Supplies Meter Parts	167,336	70,000	95,000	105,000
6130.115	Repair & Maintenance Supplies Hydrant Markers	162	2,500	2,500	2,500
6130.116	Repair & Maintenance Supplies Water Valves and Curb Stops	23,768	25,000	25,000	30,000
6130.117	Repair & Maintenance Supplies Hydrant Parts	10,111	15,000	15,000	15,000
6140.100	Miscellaneous Supplies Medical	-	500	500	500
6140.102	Miscellaneous Supplies Safety Equipment	7,095	5,800	5,800	5,800
6500.100	Employee Development Employee Training	4,777	9,300	9,300	9,300
6500.104	Employee Development Conferences & Seminars	175	3,300	3,300	3,300
6550	Mileage & Parking Reimbursement	-	200	-	-
6700	Dues and Subscriptions	3,285	4,700	4,700	5,000
7000	Professional Services	138,086	130,000	130,000	130,000

2010 - 2011 Water Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7001	Consulting Engineer	3,213	25,000	15,000	15,000
7004	Audit Fees	4,126	3,338	3,338	3,338
7006	Medical Fees	217	-	-	-
7017	Laundry Services	3,676	6,000	6,000	6,000
7100.100	Communications Postage	26,529	23,100	23,100	23,100
7100.104	Communications Mobile Telephone	1,842	400	-	-
7200	Printing and Publishing	824	1,000	1,000	1,000
7400.102	Utilities Natural Gas	80,410	131,225	135,000	145,000
7400.103	Utilities Water and Sewer	3,751	42,412	45,000	47,000
7400.104	Utilities Solid Waste	695	1,800	1,800	1,800
7400.106	Utilities Water Connection Fee	129,842	150,000	150,000	150,000
7400.107	Utilities State Summer Water Surcharge	33,560	25,000	35,000	35,000
7400.108	Utilities Electric	600,220	621,246	640,000	675,000
7500.101	Repair and Maintenance Services Lawn Maintenance	11,252	25,000	25,000	25,000
7500.104	Repair and Maintenance Services Electrical	-	-	1,800	-
7500.115	Repair and Maintenance Services Pull Wells	-	75,000	75,000	75,000
7500.116	Repair and Maintenance Services Water Samples	106	4,600	4,600	4,600
7500.117	Repair and Maintenance Services MN Health Samples	9,640	10,000	10,000	10,000
7500.118	Repair and Maintenance Services Janitorial Services	-	4,900	4,900	4,900
7500.119	Repair and Maintenance Services Main Repair	188,842	225,000	225,000	235,000
7500.120	Repair and Maintenance Services Water Withdrawal Permit	45,892	30,000	35,000	30,000
7500.121	Repair and Maintenance Services Zachary Plant	55,237	25,000	25,000	30,000
7500.122	Repair and Maintenance Services Central Plant	15,559	25,000	25,000	25,000
7500.123	Repair and Maintenance Services Gopher State One Call	14,214	20,000	20,000	20,000
7500.127	Repair and Maintenance Services Metro Sewer Board	-	1,600	1,600	1,600
7500.130	Repair and Maintenance Services Building Maintenance	2,151	-	-	-
7500.135	Repair and Maintenance Services Building Security	11,892	-	-	-
7500.202	Repair and Maintenance Services Equipment Maintenance	54,772	85,000	85,000	85,000
7600	Rentals	4,476	-	-	-
8000	Non-Cap Equip (< 5K)	5,775	8,550	10,050	8,550
8100.500	Capital Outlay (> 5K) Machinery and Equipment	12,134	52,050	-	-
8100.800	Capital Outlay (> 5K) Construction Projects	-	1,243,000	3,167,000	520,000
8500	Depreciation	2,543,610	-	-	-
8910	Debt Service - Principal	-	760,000	785,000	805,000
8920	Debt Service - Interest	375,175	359,913	335,756	308,913

2010 - 2011 Water Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
9000.100	Allocations Photocopying	2,207	2,274	2,274	2,274
9000.101	Allocations Information Technology	147,026	147,084	147,084	147,084
9000.102	Allocations Facilities Management	74,870	78,614	85,549	87,861
9000.104	Allocations Mobile Phone	10,857	11,183	11,183	11,183
9000.105	Allocations Security	32,491	32,558	32,558	32,558
9000.106	Allocations Telephone	8,803	8,984	8,984	8,984
9000.107	Allocations Central Equipment	-	-	159,340	138,583
9000.108	Allocations Internal Rental Charges	187,036	227,760	-	-
9500	Transfers Out	-	-	-	165,370
9500.100	Transfers Out General	75,000	79,567	82,567	82,567
9500.412	Transfers Out Utility Trunk Replacement	-	850,000	625,000	625,000
9500.413	Transfers Out Improvement Project Construction	938,127	-	-	-
9500.420	Transfers Out Water Sewer Construction	730,443	-	-	-
9500.620	Transfers Out Information Technology	10,000	10,000	10,000	10,000
9500.630	Transfers Out Risk Management	48,950	50,419	50,419	50,419
9500.640	Transfers Out Employee Benefits	18,775	-	-	-
9900	Miscellaneous	190	-	-	-
9920	Bank Fees	4,494	4,509	5,000	5,000
Total Expenses:		\$ 9,105,597	\$ 8,031,134	\$ 9,488,351	\$ 7,160,031

2010 - 2011 Water Resources Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4230	Intergovernmental-State-Operatng	\$ -	\$ 434,000	\$ -	\$ -
4240	Intergovernmental-State-Capital	308,000	-	1,300,000	-
4330.400	Utility Charges Water Resources - Residential	1,116,527	1,134,236	1,120,000	1,120,000
4330.401	Utility Charges Water Resources - Commercial	1,223,434	1,386,289	1,320,000	1,320,000
4330.800	Utility Charges Penalties	20,888	20,000	15,000	15,000
4600	Contributions - Operating	310	-	-	-
4700.100	Interest Income Investments	65,777	33,454	65,000	70,000
4800	Other Revenues	798	2,000	-	-
4807	Refunds & Reimbursements	35,000	-	-	-
4900	Transfers In	-	368,847	-	1,230,281
4900.640	Transfers In Employee Benefits	1,457	-	-	-
Total Revenues:		\$ 2,772,192	\$ 3,378,826	\$ 3,820,000	\$ 3,755,281

2010 - 2011 Water Resources Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 539,105	\$ 568,848	\$ 557,637	\$ 596,251
6000.200	Salaries Temporary	319	-	-	-
6020.100	Overtime Regular	15,316	30,000	32,000	34,000
6050.100	Benefits Social Security	34,742	35,285	37,177	39,687
6050.101	Benefits Medicare	8,147	8,279	8,709	9,296
6050.200	Benefits PERA	37,156	40,335	37,640	40,246
6050.201	Benefits Deferred Compensation	10,259	12,096	10,884	10,883
6050.300	Benefits Life	1,405	1,896	-	-
6050.303	Benefits Workers Compensation	-	-	4	1
6050.400	Benefits Dept'l Insurance Allocation	81,418	92,928	-	-
6060	Medical Insurance	4,287	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	88,185	86,533
6070	Dental Insurance	334	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	6,410	5,894
6080	Group Life Insurance	72	-	1,391	1,409
6100	Office Supplies	820	1,500	1,500	2,000
6120.101	Operating Supplies Public Education & Outreach Prj	32,368	43,500	30,000	25,000
6130.101	Repair & Maintenance Supplies Horticulture	13,461	30,000	30,000	30,000
6130.106	Repair & Maintenance Supplies Lumber	1,399	3,500	3,500	3,500
6130.107	Repair & Maintenance Supplies Concrete and Asphalt	3,029	16,500	16,500	16,500
6130.110	Repair & Maintenance Supplies Drainage	49,604	90,000	90,000	90,000
6140.102	Miscellaneous Supplies Safety Equipment	4,910	5,000	5,000	5,000
6500.100	Employee Development Employee Training	2,143	3,660	3,500	3,500
6500.104	Employee Development Conferences & Seminars	794	3,000	3,000	3,000
6550	Mileage & Parking Reimbursement	87	100	100	100
6600	Meetings	10	600	100	100
6700	Dues and Subscriptions	259,771	297,000	260,000	260,000
7000	Professional Services	109,682	189,400	150,000	150,000
7001	Consulting Engineer	-	10,000	5,000	5,000
7002	Internal Engineer	147	10,000	10,000	10,000
7003	Legal	-	1,000	5,000	-
7006	Medical Fees	339	-	-	-
7011	Soil Boring and Testing	-	-	50,000	50,000
7017	Laundry Services	-	4,725	4,725	4,725
7100.100	Communications Postage	1,508	2,200	2,200	2,200

2010 - 2011 Water Resources Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7100.104	Communications Mobile Telephone	44	1,300	1,300	1,300
7200	Printing and Publishing	632	800	800	800
7400.108	Utilities Electric	(9)	101	150	110
7500.102	Repair and Maintenance Services Weed Control	56,907	46,000	45,000	45,000
7500.111	Repair and Maintenance Services Street Cleaning	116,809	145,000	150,000	155,000
7500.112	Repair and Maintenance Services Drainway Maintenance	66,410	95,000	100,000	95,000
7500.113	Repair and Maintenance Services Curb Raising	34,737	35,000	40,000	35,000
7500.116	Repair and Maintenance Services Water Samples	48,689	70,000	55,000	55,000
7600	Rentals	16,871	-	30,000	30,000
8000	Non-Cap Equip (< 5K)	12,947	14,800	15,000	15,000
8100.200	Capital Outlay (> 5K) Infrastructure	2,228	1,095,000	-	-
8100.500	Capital Outlay (> 5K) Machinery and Equipment	-	12,000	-	-
8100.800	Capital Outlay (> 5K) Construction Projects	-	-	1,435,000	1,575,000
8500	Depreciation	56,508	-	-	-
9000.100	Allocations Photocopying	744	766	766	766
9000.101	Allocations Information Technology	52,237	53,884	53,884	53,884
9000.102	Allocations Facilities Management	11,552	12,130	13,660	14,171
9000.104	Allocations Mobile Phone	4,385	4,516	4,516	4,516
9000.106	Allocations Telephone	3,249	3,316	3,316	3,316
9000.107	Allocations Central Equipment	-	-	156,172	139,482
9000.108	Allocations Internal Rental Charges	174,065	241,241	-	-
9500	Transfers Out	-	-	218,163	-
9500.100	Transfers Out General	-	17,388	17,388	17,388
9500.413	Transfers Out Improvement Project Construction	36,000	-	-	-
9500.421	Transfers Out Enterprise - Other Construction	159,806	-	-	-
9500.600	Transfers Out Central Equipment	26,391	-	-	-
9500.630	Transfers Out Risk Management	24,003	24,723	24,723	24,723
9500.640	Transfers Out Employee Benefits	11,562	-	-	-
9920	Bank Fees	4,494	4,509	5,000	5,000
Total Expenses:		\$ 2,133,893	\$ 3,378,826	\$ 3,820,000	\$ 3,755,281

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2010 - 2011 Sewer Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4150.400	Permits Sewer	\$ 6,831	\$ 7,400	\$ 7,000	\$ 7,000
4330.201	Utility Charges Sewer - Residential	4,311,271	4,571,168	4,600,000	5,100,000
4330.202	Utility Charges Sewer - Commercial	2,354,504	2,566,513	2,800,000	3,000,000
4330.800	Utility Charges Penalties	69,952	67,098	60,000	60,000
4620	Contributions - Capital	186,914	-	150,000	150,000
4700.100	Interest Income Investments	106,406	39,575	45,000	45,000
4800	Other Revenues	6,864	5,000	10,000	10,000
4807	Refunds & Reimbursements	2,250	-	-	-
4900	Transfers In	-	743,242	-	-
4900.510	Transfers In Water Resources	-	11,245	-	-
4900.530	Transfers In Solid Waste Management	-	11,245	-	-
4900.640	Transfers In Employee Benefits	4,192	-	-	-
Total Revenues:		\$ 7,049,183	\$ 8,022,486	\$ 7,672,000	\$ 8,372,000

2010 - 2011 Sewer Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 698,335	\$ 733,309	\$ 606,355	\$ 640,004
6020.100	Overtime Regular	12,886	18,000	20,000	22,000
6050.100	Benefits Social Security	44,638	45,655	39,168	41,353
6050.101	Benefits Medicare	10,616	10,908	9,266	9,785
6050.200	Benefits PERA	45,793	50,083	40,941	43,209
6050.201	Benefits Deferred Compensation	15,154	14,448	12,490	12,735
6050.300	Benefits Life	2,007	2,832	-	-
6050.302	Benefits Unemployment	2,909	-	-	-
6050.303	Benefits Workers Compensation	-	-	3	1
6050.400	Benefits Dept'I Insurance Allocation	92,018	96,300	-	-
6060	Medical Insurance	4,938	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	80,339	82,645
6070	Dental Insurance	386	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	6,356	6,012
6080	Group Life Insurance	94	-	1,575	1,615
6100	Office Supplies	14,556	18,500	18,500	18,500
6120.102	Operating Supplies Motor Fuels & Lubricants	680	6,000	6,600	7,200
6130.100	Repair & Maintenance Supplies Equipment Parts	76,346	105,000	105,000	105,000
6130.101	Repair & Maintenance Supplies Horticulture	2,313	2,500	2,500	3,000
6130.105	Repair & Maintenance Supplies Paint	824	1,000	1,000	1,000
6130.113	Repair & Maintenance Supplies Sewer Mains	600	5,500	5,500	5,500
6140.102	Miscellaneous Supplies Safety Equipment	6,121	4,500	4,500	4,500
6500.100	Employee Development Employee Training	5,152	6,000	6,000	6,000
6550	Mileage & Parking Reimbursement	-	1,500	-	-
6700	Dues and Subscriptions	-	100	-	-
7000	Professional Services	67,457	45,000	45,000	45,000
7004	Audit Fees	4,126	3,338	3,338	3,338
7006	Medical Fees	207	300	300	300
7012	Comprehensive Plan Review	7,500	7,500	-	-
7013	Record Retention	-	6,000	6,000	6,000
7017	Laundry Services	2,450	3,500	3,500	3,500
7100.100	Communications Postage	22,248	22,000	24,000	24,000
7100.103	Communications Telephone	11	-	-	-
7100.104	Communications Mobile Telephone	13	1,400	-	-
7200	Printing and Publishing	824	1,000	1,000	1,000
7400.102	Utilities Natural Gas	16,288	27,575	30,000	30,575

2010 - 2011 Sewer Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7400.103	Utilities Water and Sewer	3,751	2,981	3,200	3,400
7400.104	Utilities Solid Waste	1,076	3,500	3,500	3,500
7400.108	Utilities Electric	83,030	99,799	103,000	108,000
7500.118	Repair and Maintenance Services Janitorial Services	-	3,400	3,400	3,400
7500.119	Repair and Maintenance Services Main Repair	44,764	60,000	60,000	60,000
7500.127	Repair and Maintenance Services Metro Sewer Board	4,429,433	4,560,000	4,700,000	4,700,500
7500.136	Repair and Maintenance Services Manhole Sealing	18,821	30,000	30,000	30,000
7500.138	Repair and Maintenance Services Maple Grove Sewer Agreement	-	-	82,500	90,000
7500.202	Repair and Maintenance Services Equipment Maintenance	9,069	35,000	35,000	35,000
7600	Rentals	4,058	-	-	-
8000	Non-Cap Equip (< 5K)	1,147	5,050	5,050	5,050
8100.500	Capital Outlay (> 5K) Machinery and Equipment	-	2,050	-	-
8100.800	Capital Outlay (> 5K) Construction Projects	-	1,375,000	748,000	1,290,000
8500	Depreciation	831,739	-	-	-
9000.100	Allocations Photocopying	1,487	1,532	1,532	1,532
9000.101	Allocations Information Technology	77,430	79,865	79,865	79,865
9000.102	Allocations Facilities Management	31,407	32,977	21,348	17,472
9000.104	Allocations Mobile Phone	5,274	5,433	8,320	8,320
9000.105	Allocations Security	3,477	3,484	3,484	3,484
9000.106	Allocations Telephone	6,611	6,747	6,747	6,747
9000.107	Allocations Central Equipment	-	-	151,614	123,137
9000.108	Allocations Internal Rental Charges	200,065	242,197	-	-
9500	Transfers Out	-	-	309,994	442,607
9500.100	Transfers Out General	54,000	56,643	58,643	58,643
9500.412	Transfers Out Utility Trunk Replacement	-	125,000	125,000	125,000
9500.413	Transfers Out Improvement Project Construction	32,314	-	-	-
9500.420	Transfers Out Water Sewer Construction	850,246	-	-	-
9500.600	Transfers Out Central Equipment	26,391	-	-	-
9500.630	Transfers Out Risk Management	36,477	37,571	37,571	37,571
9500.640	Transfers Out Employee Benefits	3,024	10,000	10,000	10,000
9920	Bank Fees	4,494	4,509	5,000	5,000
Total Expenses:		\$ 7,917,076	\$ 8,022,486	\$ 7,672,000	\$ 8,372,000

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2010 - 2011 Solid Waste Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4230	Intergovernmental-State-Operatng	\$ 186,519	\$ 165,000	\$ 166,000	\$ 166,000
4270	Intergovernmental-Local-Operatng	688	-	4,300	4,300
4290	Intergovernmental-Other	-	3,500	-	-
4330.300	Utility Charges Solid Waste	407,215	445,500	406,458	406,728
4330.800	Utility Charges Penalties	5,166	5,000	5,000	5,000
4700	Interest Income	-	-	40,000	40,000
4700.100	Interest Income Investments	106,117	65,000	65,000	66,000
4800	Other Revenues	696,854	110,259	70,000	10,000
4900	Transfers In	-	326,467	351,153	548,422
4900.640	Transfers In Employee Benefits	1,913	-	-	-
Total Revenues:		\$ 1,404,472	\$ 1,120,726	\$ 1,107,911	\$ 1,246,450

2010 - 2011 Solid Waste Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 91,899	\$ 97,713	\$ 90,684	\$ 68,611
6000.200	Salaries Temporary	12,569	14,000	11,300	11,300
6020.100	Overtime Regular	13,483	15,500	15,000	15,000
6050.100	Benefits Social Security	7,534	4,704	7,284	5,911
6050.101	Benefits Medicare	1,762	1,096	1,705	1,380
6050.200	Benefits PERA	7,283	8,528	6,123	4,630
6050.201	Benefits Deferred Compensation	5,049	2,988	466	464
6050.300	Benefits Life	329	144	-	-
6050.302	Benefits Unemployment	633	-	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	9,475	8,580	-	-
6060	Medical Insurance	337	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	6,333	7,180
6070	Dental Insurance	75	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	210	706
6080	Group Life Insurance	13	-	252	209
6100	Office Supplies	169	200	300	300
6120	Operating Supplies	6	-	22,250	20,850
6120.101	Operating Supplies Public Education & Outreach Prj	8,548	25,000	6,000	6,000
6140	Miscellaneous Supplies	-	-	700	900
6140.102	Miscellaneous Supplies Safety Equipment	-	-	200	200
6500	Employee Development	-	-	500	500
6500.100	Employee Development Employee Training	20	1,000	1,000	1,000
6500.101	Employee Development City wide Training	-	-	500	500
6500.104	Employee Development Conferences & Seminars	690	1,500	700	700
6550	Mileage & Parking Reimbursement	201	500	250	250
6600	Meetings	-	800	50	50
6700	Dues and Subscriptions	190	300	320	320
7000	Professional Services	18,597	3,700	15,250	15,000
7100.100	Communications Postage	154	7,000	3,000	3,000
7200	Printing and Publishing	405	300	1,500	3,200
7400.104	Utilities Solid Waste	786,781	825,906	840,000	1,000,000
7400.105	Utilities Yard Waste	27,074	41,000	-	-
8000	Non-Cap Equip (< 5K)	8,136	-	19,000	19,000
8100.500	Capital Outlay (> 5K) Machinery and Equipment	-	10,000	-	-

2010 - 2011 Solid Waste Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
9000.100	Allocations Photocopying	6,180	6,365	6,492	6,622
9000.101	Allocations Information Technology	9,230	9,763	9,958	10,157
9000.102	Allocations Facilities Management	5,758	6,046	6,338	6,435
9000.104	Allocations Mobile Phone	145	149	547	547
9000.106	Allocations Telephone	112	115	117	120
9000.107	Allocations Central Equipment	-	-	5,152	6,870
9500.100	Transfers Out General	-	17,929	17,929	17,929
9500.630	Transfers Out Risk Management	5,234	5,391	5,499	5,609
9500.640	Transfers Out Employee Benefits	1,394	-	-	-
9920	Bank Fees	4,494	4,509	5,000	5,000
Total Expenses:		\$ 1,033,959	\$ 1,120,726	\$ 1,107,911	\$ 1,246,450

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2010 - 2011 Ice Center Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4310	Program Fees	\$ 105,884	\$ 103,000	\$ -	\$ -
4310.102	Program Fees Open Freestyle	2,096	3,300	100	150
4310.103	Program Fees Parents & Tots	852	1,400	1,000	1,000
4310.104	Program Fees Open Skating	11,635	13,400	13,000	14,000
4310.105	Program Fees Open Hockey	8,218	4,800	6,800	7,200
4310.106	Program Fees Figure Skating Classes	-	-	105,000	106,000
4310.108	Program Fees High School Hockey Games	17,533	33,000	24,000	25,000
4320.101	Rental Fees Ice Rental - Taxable	1,036,078	1,057,000	1,068,000	1,073,000
4320.102	Rental Fees Skate Rental	5,554	6,200	6,200	6,400
4320.200	Rental Fees Meeting Rooms	2,095	2,900	2,000	2,100
4350	General Services	122,095	110,000	-	-
4350.108	General Services Advertisements	38,102	18,000	17,000	16,000
4350.115	General Services Concession Sales	-	-	122,000	124,000
4350.116	General Services Vending Machine	18,233	24,000	22,000	23,000
4350.117	General Services Skate Sharpening	2,502	4,200	3,600	3,800
4350.118	General Services Pro Shop Sales	1,117	1,300	1,200	1,300
4700	Interest Income	341	-	300	300
4700.100	Interest Income Investments	19,634	15,000	15,225	15,225
4800	Other Revenues	6,381	4,380	5,000	5,000
4804	Sale of Asset	1,610	-	-	-
4900.640	Transfers In Employee Benefits	1,022	-	-	-
Total Revenues:		\$ 1,400,982	\$ 1,401,880	\$ 1,412,425	\$ 1,423,475

2010 - 2011 Ice Center Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 263,314	\$ 242,330	\$ 228,271	\$ 232,126
6000.200	Salaries Temporary	148,462	155,000	159,000	164,000
6020.100	Overtime Regular	271	1,000	1,000	1,000
6050.100	Benefits Social Security	26,467	18,329	24,204	24,644
6050.101	Benefits Medicare	6,190	4,284	5,664	5,787
6050.200	Benefits PERA	22,987	24,308	15,408	15,668
6050.201	Benefits Deferred Compensation	2,685	4,128	2,073	2,072
6050.300	Benefits Life	932	1,082	-	-
6050.302	Benefits Unemployment	7	100	-	-
6050.303	Benefits Workers Compensation	-	-	2	1
6050.400	Benefits Dept'l Insurance Allocation	40,839	51,228	-	-
6060	Medical Insurance	1,794	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	36,676	35,978
6070	Dental Insurance	113	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	2,131	1,955
6080	Group Life Insurance	37	-	701	703
6100	Office Supplies	491	1,300	800	1,000
6120	Operating Supplies	6,157	4,000	9,150	9,950
6120.103	Operating Supplies Janitorial	9,162	13,000	10,000	11,000
6120.125	Operating Supplies Resale	58,614	48,000	56,700	57,800
6130	Repair & Maintenance Supplies	21,756	-	-	-
6130.100	Repair & Maintenance Supplies Equipment Parts	37,192	36,000	37,800	39,200
6130.119	Repair & Maintenance Supplies Recharges	162	300	200	200
6140.100	Miscellaneous Supplies Medical	149	250	200	250
6140.101	Miscellaneous Supplies Uniforms	2,841	1,400	2,200	2,800
6500.100	Employee Development Employee Training	360	300	100	300
6500.104	Employee Development Conferences & Seminars	2,273	1,900	1,875	2,100
6550	Mileage & Parking Reimbursement	-	100	100	100
6700	Dues and Subscriptions	565	900	1,050	1,175
7000	Professional Services	20,839	15,000	20,175	20,750
7004	Audit Fees	967	782	800	900
7100.100	Communications Postage	321	300	300	300
7100.103	Communications Telephone	343	-	6,059	5,140
7100.104	Communications Mobile Telephone	-	-	480	480
7200	Printing and Publishing	413	400	400	400

2010 - 2011 Ice Center Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7400.102	Utilities Natural Gas	144,675	165,000	161,000	163,000
7400.103	Utilities Water and Sewer	21,291	19,373	20,000	21,000
7400.104	Utilities Solid Waste	4,320	7,200	5,000	6,000
7400.108	Utilities Electric	244,149	260,000	256,000	260,000
7500.104	Repair and Maintenance Services Electrical	1,689	1,900	1,800	1,900
7500.105	Repair and Maintenance Services Plumbing	3,647	2,370	2,100	2,500
7500.118	Repair and Maintenance Services Janitorial Services	1,118	5,700	2,400	2,700
7500.130	Repair and Maintenance Services Building Maintenance	9,108	12,000	10,500	11,000
7500.135	Repair and Maintenance Services Building Security	66	-	-	-
7500.202	Repair and Maintenance Services Equipment Maintenance	13,772	13,000	14,000	14,000
7600	Rentals	-	-	3,384	3,728
8000	Non-Cap Equip (< 5K)	1,624	3,400	1,000	2,000
8100.500	Capital Outlay (> 5K) Machinery and Equipment	24,126	15,000	14,000	9,000
8500	Depreciation	470,251	-	-	-
9000.100	Allocations Photocopying	2,288	2,356	2,356	2,356
9000.101	Allocations Information Technology	27,066	27,309	27,309	27,309
9000.102	Allocations Facilities Management	3,327	3,493	5,844	6,627
9000.104	Allocations Mobile Phone	1,065	1,097	1,097	1,097
9000.105	Allocations Security	8,756	8,780	8,780	8,780
9000.106	Allocations Telephone	6,746	6,884	6,884	6,884
9000.107	Allocations Central Equipment	-	-	3,072	3,416
9000.108	Allocations Internal Rental Charges	1,721	4,340	-	-
9500	Transfers Out	-	35,736	60,449	50,268
9500.100	Transfers Out General	-	11,939	11,939	11,939
9500.405	Transfers Out Park Replacement	-	154,892	154,892	154,892
9500.630	Transfers Out Risk Management	9,223	9,500	9,500	9,500
9900	Miscellaneous	313	-	-	-
9903	Scholarships	435	500	500	600
9913	Licenses & Permits	596	600	1,100	1,200
9920	Bank Fees	3,680	3,790	4,000	4,000
9922	Interest - Interfund Loans	71,069	-	-	-
Total Expenses:		\$ 1,752,821	\$ 1,401,880	\$ 1,412,425	\$ 1,423,475

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2010 - 2011 Field House Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4320.100	Rental Fees Recreation	\$ 15,018	\$ 28,000	\$ 15,000	\$ 15,000
4320.103	Rental Fees Field House Rental	324,923	260,000	340,000	340,000
4700.100	Interest Income Investments	26,509	5,000	5,075	5,075
4800	Other Revenues	18,458	9,000	6,500	6,500
Total Revenues:		\$ 384,908	\$ 302,000	\$ 366,575	\$ 366,575

2010 - 2011 Field House Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 54,693	\$ 58,963	\$ 58,708	\$ 60,325
6000.200	Salaries Temporary	19,062	23,000	23,000	23,000
6020.100	Overtime Regular	113	-	-	-
6050.100	Benefits Social Security	4,797	3,114	5,117	5,216
6050.101	Benefits Medicare	1,122	740	1,197	1,220
6050.200	Benefits PERA	4,191	3,992	3,963	4,072
6050.201	Benefits Deferred Compensation	1,290	816	811	810
6050.300	Benefits Life	276	288	-	-
6050.400	Benefits Dept'l Insurance Allocation	6,577	8,784	-	-
6060	Medical Insurance	557	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	8,544	8,325
6070	Dental Insurance	29	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	640	587
6080	Group Life Insurance	12	-	224	225
6100	Office Supplies	-	200	200	200
6120	Operating Supplies	1,281	2,200	2,200	2,200
6120.103	Operating Supplies Janitorial	1,359	1,600	1,600	1,600
6130.119	Repair & Maintenance Supplies Recharges	-	300	300	300
6140.101	Miscellaneous Supplies Uniforms	479	300	500	500
6500	Employee Development	-	-	200	200
6500.100	Employee Development Employee Training	-	250	-	-
6500.104	Employee Development Conferences & Seminars	118	200	-	-
7000	Professional Services	18,008	17,400	19,000	20,000
7004	Audit Fees	774	626	800	850
7006	Medical Fees	-	150	150	150
7100.100	Communications Postage	-	320	320	320
7200	Printing and Publishing	374	1,700	700	700
7400.102	Utilities Natural Gas	12,724	80,482	60,482	63,500
7400.104	Utilities Solid Waste	714	950	950	950
7400.108	Utilities Electric	31,150	25,209	34,265	37,691
7500.104	Repair and Maintenance Services Electrical	302	500	500	500
7500.130	Repair and Maintenance Services Building Maintenance	2,534	1,600	1,600	1,600
7500.202	Repair and Maintenance Services Equipment Maintenance	4,605	3,200	3,200	3,200
7600	Rentals	4,646	-	9,410	9,410
7600.100	Rentals Portable Toilets	-	-	-	-

2010 - 2011 Field House Expense Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
8000	Non-Cap Equip (< 5K)	8,001	3,200	-	-
8100	Capital Outlay (> 5K)	-	-	3,200	3,200
8100.500	Capital Outlay (> 5K) Machinery and Equipment	-	8,000	5,000	5,000
8500	Depreciation	105,532	-	-	-
9000.100	Allocations Photocopying	-	-	198	198
9000.101	Allocations Information Technology	4,826	4,913	4,913	4,913
9000.102	Allocations Facilities Management	1,113	1,169	1,169	1,169
9000.104	Allocations Mobile Phone	319	329	329	329
9000.106	Allocations Telephone	337	344	344	344
9000.108	Allocations Internal Rental Charges	3,722	9,410	-	-
9500	Transfers Out	-	31,527	106,617	97,547
9500.100	Transfers Out General	-	3,824	3,824	3,824
9500.630	Transfers Out Risk Management	1,845	1,900	1,900	1,900
9500.640	Transfers Out Employee Benefits	377	-	-	-
9920	Bank Fees	500	500	500	500
Total Expenses:		\$ 298,361	\$ 302,000	\$ 366,575	\$ 366,575

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2010 - 2011 Central Equipment Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4290	Intergovernmental-Other	\$ 10,186	\$ -	\$ -	\$ -
4300	Charges for Services	17,415	-	-	-
4380.303	Allocation Charges Central Equipment	2,010,984	2,161,957	2,373,903	2,418,204
4620	Contributions - Capital	263,865	-	-	-
4700	Interest Income	88	-	-	-
4700.100	Interest Income Investments	150,264	145,000	65,000	65,000
4800	Other Revenues	3,327	2,000	-	-
4804	Sale of Asset	83,183	-	-	-
4805	Gain (Loss) of Capital Asset	(18,292)	-	-	-
4900	Transfers In	-	34,941	134,695	522,368
4900.100	Transfers In General	43,981	-	-	-
4900.510	Transfers In Water Resources	26,391	-	-	-
4900.520	Transfers In Sewer	26,391	-	-	-
4900.630	Transfers In Risk Management	35,228	-	-	-
4900.640	Transfers In Employee Benefits	446	-	-	-
Total Revenues:		\$ 2,653,458	\$ 2,343,898	\$ 2,573,598	\$ 3,005,572

2010 - 2011 Central Equipment Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
Department: 70 - Public Works					
Division: 760 - Central Services					
6000.100	Salaries Regular	\$ 251,773	\$ 256,752	\$ 258,951	\$ 256,831
6000.200	Salaries Temporary	3,814	5,200	5,500	5,500
6020.100	Overtime Regular	17,428	25,000	25,000	25,000
6050.100	Benefits Social Security	16,346	15,928	18,087	17,954
6050.101	Benefits Medicare	3,823	3,724	4,230	4,198
6050.200	Benefits PERA	18,081	18,977	17,479	17,336
6050.201	Benefits Deferred Compensation	2,343	-	2,259	2,258
6050.300	Benefits Life	286	696	-	-
6050.303	Benefits Workers Compensation	-	-	2	1
6050.400	Benefits Dept'l Insurance Allocation	43,825	45,072	-	-
6060	Medical Insurance	2,087	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	45,456	44,721
6070	Dental Insurance	172	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	2,021	1,857
6080	Group Life Insurance	19	-	361	360
6100	Office Supplies	1,378	2,000	500	500
6120.102	Operating Supplies Motor Fuels & Lubricants	568,344	533,962	501,300	515,524
6120.103	Operating Supplies Janitorial	-	200	200	200
6120.111	Operating Supplies License Plates	2,089	200	2,365	340
6130	Repair & Maintenance Supplies	105	-	-	-
6130.100	Repair & Maintenance Supplies Equipment Parts	203,270	175,000	175,000	180,000
6130.109	Repair & Maintenance Supplies Welding	2,121	3,000	3,000	3,000
6130.111	Repair & Maintenance Supplies Chemicals	3,334	3,300	3,000	3,500
6130.119	Repair & Maintenance Supplies Recharges	1,735	3,000	3,000	3,000
6140.100	Miscellaneous Supplies Medical	56	800	-	-
6140.102	Miscellaneous Supplies Safety Equipment	504	500	1,000	1,000
6500.100	Employee Development Employee Training	4,188	3,500	1,000	1,300
6500.104	Employee Development Conferences & Seminars	-	-	-	1,500
6550	Mileage & Parking Reimbursement	-	2,000	200	200
6700	Dues and Subscriptions	1,600	2,300	2,300	2,300
7000	Professional Services	1,050	6,200	6,200	-
7004	Audit Fees	2,579	2,086	-	-
7006	Medical Fees	55	300	500	-

2010 - 2011 Central Equipment Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7017	Laundry Services	1,576	2,100	2,200	2,200
7100.100	Communications Postage	21	200	200	200
7200	Printing and Publishing	346	1,500	1,500	1,500
7400.102	Utilities Natural Gas	16,288	27,575	28,300	29,000
7400.103	Utilities Water and Sewer	3,751	2,981	3,100	3,200
7400.104	Utilities Solid Waste	1,183	3,400	3,500	3,600
7400.108	Utilities Electric	14,161	14,171	12,000	12,400
7500.118	Repair and Maintenance Services Janitorial Services	-	4,100	4,200	4,301
7500.125	Repair and Maintenance Services Car Washes	4,773	5,500	5,500	5,500
7500.131	Repair and Maintenance Services Body Work and Painting	5,439	10,000	10,000	10,000
7500.202	Repair and Maintenance Services Equipment Maintenance	93,172	75,000	80,000	85,000
8000	Non-Cap Equip (< 5K)	19,503	24,000	20,000	20,000
8100.500	Capital Outlay (> 5K) Machinery and Equipment	2,586	99,800	168,300	149,700
8100.800	Capital Outlay (> 5K) Construction Projects	-	908,500	1,089,400	1,520,400
8500	Depreciation	1,111,104	-	-	-
9000.101	Allocations Information Technology	28,559	28,804	28,804	28,804
9000.102	Allocations Facilities Management	11,013	11,563	22,676	26,380
9000.104	Allocations Mobile Phone	1,361	1,402	1,402	1,402
9000.106	Allocations Telephone	3,092	3,155	3,155	3,155
9500.630	Transfers Out Risk Management	10,145	10,450	10,450	10,450
9500.640	Transfers Out Employee Benefits	454	-	-	-
9900	Miscellaneous	1	-	-	-
Total Expenditures:		\$ 2,480,932	\$ 2,343,898	\$ 2,573,598	\$ 3,005,572

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2010 - 2011 Public Facilities Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4380.107	Allocation Charges Postage	\$ 68,743	\$ 68,958	\$ 70,000	\$ 70,000
4380.302	Allocation Charges Facilities Management	1,091,510	1,146,087	1,445,338	1,546,720
4700.100	Interest Income Investments	120,102	90,000	50,000	50,000
4900	Transfers In	-	511,394	-	-
4900.403	Transfers In Bldg and Equip Revolving	13,142	10,000	-	-
4900.660	Transfers In Resource Planning	-	-	10,000	10,000
Total Revenues:		\$ 1,293,498	\$ 1,826,439	\$ 1,575,338	\$ 1,676,720

2010 - 2011 Public Facilities Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 124,225	\$ 126,960	\$ 126,780	\$ 128,113
6020.100	Overtime Regular	-	-	1,000	1,000
6050.100	Benefits Social Security	7,947	7,876	7,997	8,079
6050.101	Benefits Medicare	1,859	1,836	1,871	1,889
6050.200	Benefits PERA	8,295	8,580	8,558	8,647
6050.201	Benefits Deferred Compensation	1,265	2,064	1,200	1,200
6050.300	Benefits Life	655	684	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	20,189	20,592	-	-
6060	Medical Insurance	971	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	19,780	23,411
6070	Dental Insurance	90	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	1,710	1,571
6080	Group Life Insurance	27	-	507	509
6100	Office Supplies	1,441	500	500	500
6100.100	Office Supplies Coffee and Cups	13,867	13,000	1,520	912
6120	Operating Supplies	511	5,000	-	-
6120.103	Operating Supplies Janitorial	27,788	35,000	28,000	28,000
6130.100	Repair & Maintenance Supplies Equipment Parts	-	3,000	-	-
6130.119	Repair & Maintenance Supplies Recharges	900	1,500	1,500	1,500
6140.100	Miscellaneous Supplies Medical	5,408	8,000	8,000	8,000
6140.102	Miscellaneous Supplies Safety Equipment	105	100	100	100
6500.100	Employee Development Employee Training	-	1,000	-	-
6500.104	Employee Development Conferences & Seminars	-	600	-	-
6700	Dues and Subscriptions	358	500	500	500
7000	Professional Services	1,004	4,000	4,000	4,000
7017	Laundry Services	408	800	600	600
7100.100	Communications Postage	66,015	68,958	70,000	70,000
7100.103	Communications Telephone	85	-	-	-
7100.104	Communications Mobile Telephone	98	1,000	1,000	1,000
7200	Printing and Publishing	300	-	-	-
7400.102	Utilities Natural Gas	65,051	105,586	70,000	75,000
7400.103	Utilities Water and Sewer	10,336	9,259	10,000	10,000
7400.104	Utilities Solid Waste	6,777	6,000	8,500	8,500
7400.108	Utilities Electric	119,198	131,240	125,000	130,000

2010 - 2011 Public Facilities Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
7500.118	Repair and Maintenance Services Janitorial Services	118,365	160,000	125,000	125,000
7500.130	Repair and Maintenance Services Building Maintenance	195,747	200,000	555,000	390,000
7500.135	Repair and Maintenance Services Building Security	7,921	5,000	8,000	8,000
7500.202	Repair and Maintenance Services Equipment Maintenance	55,650	100,000	100,000	112,000
7600	Rentals	192	-	-	-
8000	Non-Cap Equip (< 5K)	1,814	2,000	2,000	2,000
8100.300	Capital Outlay (> 5K) Buildings	22,429	-	-	-
8100.500	Capital Outlay (> 5K) Machinery and Equipment	94,096	120,000	-	-
8100.800	Capital Outlay (> 5K) Construction Projects	26,868	645,000	110,000	-
9000.100	Allocations Photocopying	315	325	325	325
9000.101	Allocations Information Technology	15,736	15,644	15,644	15,644
9000.104	Allocations Mobile Phone	1,237	1,274	547	547
9000.106	Allocations Telephone	1,124	1,147	1,147	1,147
9000.107	Allocations Central Equipment	-	-	7,771	7,806
9000.108	Allocations Internal Rental Charges	6,468	7,664	-	-
9500	Transfers Out	-	-	146,530	496,470
9500.413	Transfers Out Improvement Project Construction	96,276	-	-	-
9500.630	Transfers Out Risk Management	4,611	4,750	4,750	4,750
9500.640	Transfers Out Employee Benefits	293	-	-	-
Total Expenditures:		\$ 1,134,314	\$ 1,826,439	\$ 1,575,338	\$ 1,676,720

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2010 - 2011 Information Technology Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4350.100	General Services Photocopies	\$ 89	\$ -	\$ -	\$ -
4350.101	General Services Maps & Ordinances	176	-	-	-
4380.101	Allocation Charges IT Overhead	1,010,763	1,077,368	1,075,188	1,075,588
4380.102	Allocation Charges Software Maintenance	215,538	138,126	138,126	138,126
4380.103	Allocation Charges Hardware Replacement	303,917	348,083	348,083	348,083
4380.104	Allocation Charges Mobile Phone	109,550	112,839	90,876	90,876
4380.105	Allocation Charges Telephone	148,970	152,029	150,524	150,557
4380.106	Allocation Charges Photocopy	109,186	112,461	126,953	127,403
4380.107	Allocation Charges Postage	88	-	-	-
4380.108	Allocation Charges 800 MHz Radios	-	-	185,666	189,380
4380.400	Allocation Charges Security Systems Replacement	78,281	103,000	110,677	110,823
4600	Contributions - Operating	4,582	-	-	-
4620	Contributions - Capital	(2,065)	-	-	-
4700	Interest Income	1	-	-	-
4700.100	Interest Income Investments	141,656	70,000	51,050	51,050
4800	Other Revenues	2,047	-	-	-
4804	Sale of Asset	4,021	-	-	-
4805	Gain (Loss) of Capital Asset	(9,514)	-	-	-
4807.100	Refunds & Reimbursements Cell Phone	33	-	-	-
4900	Transfers In	-	427,285	-	-
4900.254	Transfers In HRA Section 8	-	3,500	6,000	-
4900.403	Transfers In Bldg and Equip Revolving	19,863	-	-	-
4900.500	Transfers In Water	10,000	10,000	10,000	10,000
Total Revenues:		\$ 2,147,182	\$ 2,554,691	\$ 2,293,143	\$ 2,291,886

2010 - 2011 Information Technology Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 571,442	\$ 562,483	\$ 573,045	\$ 585,078
6020.100	Overtime Regular	-	7,107	-	-
6050.100	Benefits Social Security	35,531	33,916	35,966	41,381
6050.101	Benefits Medicare	8,309	8,133	8,435	9,712
6050.200	Benefits PERA	37,702	37,951	38,682	44,631
6050.201	Benefits Deferred Compensation	6,582	2,268	8,647	8,646
6050.300	Benefits Life	3,436	3,526	-	-
6050.303	Benefits Workers Compensation	-	-	2	1
6050.400	Benefits Dept'l Insurance Allocation	68,740	55,212	-	-
6060	Medical Insurance	2,632	-	-	-
6060.100	Medical Insurance Employer Contribution	-	-	60,304	58,907
6070	Dental Insurance	147	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	3,254	2,991
6080	Group Life Insurance	122	-	2,410	2,869
6100	Office Supplies	44,543	45,450	46,000	46,000
6110	Computer Supplies	-	-	2,500	2,500
6130.100	Repair & Maintenance Supplies Equipment Parts	8,199	11,330	11,000	11,000
6500	Employee Development	-	-	20,000	20,000
6500.100	Employee Development Employee Training	10,049	54,600	42,000	42,000
6500.104	Employee Development Conferences & Seminars	8,904	21,800	-	-
6550	Mileage & Parking Reimbursement	-	-	100	100
6600	Meetings	313	-	-	-
6700	Dues and Subscriptions	927	594	795	795
7000	Professional Services	197,290	87,550	85,000	85,000
7006	Medical Fees	55	-	-	-
7100.100	Communications Postage	310	309	450	450
7100.102	Communications Data Communications	42,327	104,982	97,206	97,206
7100.103	Communications Telephone	48,664	55,620	51,500	53,000
7100.104	Communications Mobile Telephone	68,723	55,000	74,600	74,600
7500.200	Repair and Maintenance Services Software	351,361	266,386	282,424	301,065
7500.201	Repair and Maintenance Services Departmental Software Maint	16,947	46,131	104,469	109,393
7500.202	Repair and Maintenance Services Equipment Maintenance	136,302	125,221	200,334	161,041
8000	Non-Cap Equip (< 5K)	144,682	126,914	185,250	115,175
8100.500	Capital Outlay (> 5K) Machinery and Equipment	475	3,000	-	-
8100.800	Capital Outlay (> 5K) Construction Projects	-	792,800	148,000	270,000

2010 - 2011 Information Technology Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
8500	Depreciation	217,769	-	-	-
9000.102	Allocations Facilities Management	44,198	46,408	59,479	63,836
9000.104	Allocations Mobile Phone	-	-	2,567	2,567
9500	Transfers Out	-	-	148,724	81,942
9500.640	Transfers Out Employee Benefits	5,853	-	-	-
Total Expenditures:		\$ 2,082,533	\$ 2,554,691	\$ 2,293,143	\$ 2,291,886

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2010 - 2011 Risk Management Revenue Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
4600	Contributions - Operating	\$ 10,727	\$ -	\$ -	\$ -
4700.100	Interest Income Investments	210,794	200,000	53,000	53,000
4800	Other Revenues	70	1,500	-	-
4802	Property Claims	45,895	40,000	-	-
4803	Worker's Comp Claims	3,750	5,000	-	-
4806	Premium Refunds	27,589	30,000	-	-
4807.101	Refunds & Reimbursements Restitution	541	-	-	-
4900.100	Transfers In General	447,703	458,795	467,664	467,664
4900.200	Transfers In Recreation	26,170	13,594	26,955	26,955
4900.220	Transfers In Transit System	4,150	-	4,361	4,361
4900.250	Transfers In Community Dev Block Grant (CDBG)	1,604	-	1,652	1,652
4900.254	Transfers In HRA Section 8	-	-	7,843	7,843
4900.258	Transfers In HRA General	-	-	3,206	3,206
4900.500	Transfers In Water	48,950	47,014	50,419	50,419
4900.510	Transfers In Water Resources	24,003	-	24,723	24,723
4900.520	Transfers In Sewer	36,477	47,014	37,571	37,571
4900.530	Transfers In Solid Waste Management	5,234	-	5,499	5,609
4900.540	Transfers In Ice Center	9,223	31,652	9,500	9,500
4900.550	Transfers In Field House	1,845	6,330	1,900	1,900
4900.600	Transfers In Central Equipment	10,145	36,928	10,450	10,450
4900.610	Transfers In Public Facilities	4,611	14,971	4,750	4,750
4900.640	Transfers In Employee Benefits	5,909	-	-	-
4900.650	Transfers In Design Engineering	6,341	-	-	-
Total Revenues:		\$ 931,732	\$ 932,798	\$ 709,493	\$ 709,603

2010 - 2011 Risk Management Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
6000.100	Salaries Regular	\$ 71,251	\$ 98,953	\$ 62,078	\$ 64,187
6050.100	Benefits Social Security	4,437	6,552	3,826	3,932
6050.101	Benefits Medicare	1,038	1,524	907	937
6050.200	Benefits PERA	4,686	6,683	4,192	4,333
6050.201	Benefits Deferred Compensation	392	-	424	423
6050.300	Benefits Life	326	504	-	-
6050.303	Benefits Workers Compensation	-	-	1	-
6050.400	Benefits Dept'l Insurance Allocation	17,479	12,300	-	-
6060	Medical Insurance	359	-	1	-
6060.100	Medical Insurance Employer Contribution	-	-	7,069	6,880
6070	Dental Insurance	50	-	-	-
6070.100	Dental Insurance Employer Contribution	-	-	918	841
6080	Group Life Insurance	18	-	350	358
6100	Office Supplies	24	400	200	200
6140.102	Miscellaneous Supplies Safety Equipment	-	10,000	-	-
6500.100	Employee Development Employee Training	500	3,500	500	500
6500.104	Employee Development Conferences & Seminars	97	-	500	500
6500.200	Employee Development Wellness	1,721	8,000	-	-
6550	Mileage & Parking Reimbursement	-	-	100	100
6700	Dues and Subscriptions	1,187	700	700	700
7000	Professional Services	18,728	15,000	40,000	40,000
7300.100	Insurance Property	135,729	123,600	140,000	144,200
7300.101	Insurance Inland Marine	19,045	18,540	18,900	19,467
7300.102	Insurance General Liability	393,435	206,000	129,000	133,000
7300.103	Insurance Auto Liability	22,267	20,600	14,205	14,600
7300.104	Insurance Auto Comprehensive	4,473	4,017	-	-
7300.105	Insurance Auto Collision	87,624	72,100	34,680	35,720
7300.107	Insurance Boiler and Machinery	24,232	22,660	20,914	21,541
7300.108	Insurance Information Technology	4,536	5,768	4,150	4,275
7300.110	Insurance Employee Dishonesty	2,730	2,781	2,785	2,900
7300.201	Insurance Workers Comp	181,935	264,814	170,000	170,000
8000	Non-Cap Equip (< 5K)	(3,881)	-	-	-
9000.100	Allocations Photocopying	315	325	325	325
9000.101	Allocations Information Technology	3,651	3,683	3,683	3,683
9000.102	Allocations Facilities Management	4,007	4,208	3,334	3,043

2010 - 2011 Risk Management Expenditure Budget

Account Number	Description	2008 Actual	2009 Amended	2010 Adopted	2011 Concept
9000.106	Allocations Telephone	365	373	373	373
9000.108	Allocations Internal Rental Charges	1,452	1,720	-	-
9500	Transfers Out	-	10,067	37,952	25,159
9500.600	Transfers Out Central Equipment	35,228	-	-	-
9500.640	Transfers Out Employee Benefits	-	7,426	7,426	7,426
Total Expenditures:		\$ 1,039,436	\$ 932,798	\$ 709,493	\$ 709,603

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