

# Plymouth Police Department

3400 Plymouth Boulevard  
 Plymouth, MN 55447  
 763-509-5160 (admin) 763-509-5167 (fax)  
[www.plymouthmn.gov](http://www.plymouthmn.gov)  
 PDRequests@plymouthmn.gov



# Commercial/Industrial Burglar Alarm Registration Form

## PROPERTY INFORMATION WHERE ALARM IS INSTALLED

Site Address:		Unit # (if applicable):
Business Name:	Business Phone:	Owner Tenant
Type of Business (check all that apply):		
Industrial/Mfg.	Office	Service Provider
Warehouse	Retail	Hotel/Motel/Apt.
	School/Church	Model Home
	Public/Govt.	Bank/ATM
		Other _____

## BILLING INFORMATION WHERE FALSE ALARM INVOICES ARE TO BE MAILED

Business Name:		Attention:		
Street Address:	Suite #:	City:	State:	Zip:
Business Phone:		Email:		

## PLEASE READ AND SIGN BELOW

- This is a **non-expiring, yet non-transferable**, registration to install and operate a burglar alarm system at a single premise or building within the city of Plymouth. New owners or tenants must complete a new registration form. There is no fee to register; however, there are fees associated with having false alarms. (See fee schedule below.)
- This is not a permit and the Plymouth Police Department **does not issue permit numbers**. Please keep a copy of this form for your record as proof of registration.
- The Plymouth Police Department **will not contact you** to confirm receipt of this registration form.
- Please keep your **monitoring company** up-to-date with the necessary contact, keyholder and property site information.
- Please keep the **police department** up-to-date with any billing changes (moving, no longer using system, new billing contact name or address). See the police department's contact information above.
- Upon completion of this form, you may **email it to PDRequests@plymouthmn.gov** or you may print and mail it to the address listed above.

Electronic Signature (please type your first and last name):	Date:
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I understand that checking this box constitutes a legal signature confirming that I acknowledge and warrant the truthfulness of the information provided in this document and that I have read Plymouth's alarm ordinance.

## FALSE ALARM FEE SCHEDULE

The following are the fees for commercial/industrial false alarms per calendar year. Your account will be rolled back to zero (0) at the beginning of each year, provided all fees the previous year have been paid.

1 <sup>st</sup> false alarm.....\$ 0	4 <sup>th</sup> false alarm .....\$100	7 <sup>th</sup> false alarm .....\$175
2 <sup>nd</sup> false alarm .....\$50	5 <sup>th</sup> false alarm .....\$125	8 <sup>th</sup> and subsequent false alarms.....\$200
3 <sup>rd</sup> false alarm.....\$75	6 <sup>th</sup> false alarm .....\$150	<b>Unpaid fees are also assessed through property taxes</b>