

# SUMMER TEEN VOLUNTEER PROGRAM 2024



APPLICATIONS DUE  
APRIL 5, 2024  
TEENS 14+



# Summer Teen Program Descriptions

2024

The following pages list all of the opportunities available for volunteers applying for the Summer Teen Volunteer Program. Read the descriptions carefully and determine the activities, times and locations that will work best for you.

Remember, a volunteer must sign up for an entire session of activity, for example, an entire week of gymnastics camp, all three days of a Little Adventures camp or an entire week of a Park All Day program.

Volunteer shifts will typically begin 15 minutes before the programs' start time.

## APPLICATION PROCESS

1. Download application
2. Choose the programs you want to help with
3. Return application to Volunteer Services
4. Attend interview
5. Attend teen training session(s)



## Special Events - 14 years or older

Volunteers help set up and clean up, assist with the children's games and more.

- Parkers Lake Play Day – Friday, June 21, 5:30 - 9:30 p.m.  
Parkers Lake Park, 15205 County Rd 6
- Happy Birthday America Parade – Thursday, June 27, 9:30 a.m. - 12:15 p.m.  
Hilde Performance Center, 3500 Plymouth Blvd
- Kid Fest – Thursday, August 15, 4:45 p.m. - 9:00 p.m.  
Hilde Performance Center, 3500 Plymouth Blvd

## History Helpers - 16 years or older

Old Town Hall, 3605 Fernbrook Lane N

Flexible two-hour shifts during weekday mornings. Must commit to 20 hours over the summer. Must be 16 years or older, be accurate and have good attention to detail.

Learn about Plymouth's past while doing data entry or scanning historic photos or documents to make the museum collections available to the public. Training is provided.

## Old Town Hall Story Time - 14 years or older

Old Town Hall, 3605 Fernbrook Lane N

Help launch a new history-related story time for young children. Volunteers will attend a training session on Tuesday, July 9 at 10:00 am to gain tips on storytelling, how to engage children, and event management. During the events, they will read to children, then lead a related craft project or a simple game. The volunteer shift will be from 9:30 a.m. to 11:30 a.m.

Training Date: Tuesday, July 9, 10 a.m.

- Tuesday, July 30, 9:30 - 11:30 a.m.
- Tuesday, Aug. 6, 9:30 - 11:30 a.m.
- Tuesday, Aug. 13, 9:30 - 11:30 a.m.

# Parks & Forestry Career Camp - 16 years or older

Teens work alongside Parks & Forestry professionals who will share their skills and career insights. Learn about playground installation, turf and sports field management, urban forestry, and horticulture. Explore outdoor career opportunities that allow you to be active and work with your hands. Must be 16 years or older. Space is limited and registration is required.

- Tuesday, June 25 - Thursday, June 27, 8:00 a.m.- 11:00 a.m.

# Native Plant Garden Club - 14 years or older

Fazendin Park, 17040 24th Ave N

July through August

Provide regular maintenance of native perennials during volunteer-led organized events at the Fazendin Park pollinator garden. Previous gardening experience not necessary, but must provide own garden gloves, trowel and/or shovel. Sign up for one or more dates.

- Tuesday, June 11, 6 to 8 p.m.
- Friday, June 14, 9 to 11 a.m.
- Tuesday, July 9, 6 to 8 p.m.
- Friday, July 12, 9 to 11 a.m.
- Tuesday, August 13, 6 to 8 p.m.
- Friday, August 16, 9 to 11 a.m.

# Sports - 14 years or older

Volunteers help instructors teach fundamentals to children; assist with skills and practices, and more, depending on the sport.

Tennis volunteers must have previous tennis experience.

## TENNIS 4-5 BEGINNER

Locations vary

AGES	DAY	DATE & TIME	COST	ACTIVITY
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### Bass Lake Playfield, 5450 Northwest Boulevard

4-5	Tu,Th	Jun 11-Jun 27 9:00am-9:45am	Res \$69 Non Res \$79	23227-01
4-5	Tu,Th	Jun 11-Jun 27 5:00pm-5:45pm	Res \$69 Non Res \$79	23227-02
4-5	Tu,Th	Jul 9-Jul 25 9:00am-9:45am	Res \$69 Non Res \$79	23227-03
4-5	Tu,Th	Jul 9-Jul 25 5:00pm-5:45pm	Res \$69 Non Res \$79	23227-04
4-5	Su	Jul 14-Aug 4 4:00pm-4:45pm	Res \$50 Non Res \$60	23227-11

### Parkers Lake Playfield, 15500 County Road 6

4-5	Su	April 28-May 19 4:00pm-4:45pm	Res \$50 Non Res \$60	23227-05
4-5	M,W	Jun 10-Jun 24 9:00am-9:45am	Res \$50 Non Res \$60	23227-07 4 sessions
4-5	M,W	Jul 15-Jul 24 9:00am-9:45am	Res \$50 Non Res \$60	23227-08 4 sessions

### Zachary Playfield, 4355 Zachary Lane

4-5	Su	Jun 2-Jun 23 4:00pm-4:45pm	Res \$50 Non Res \$60	23227-06
4-5	M,W	Jun 10-Jun 26 4:00pm-4:45pm	Res \$59 Non Res \$69	23227-09 5 sessions
4-5	M,W	Jul 8-Jul 24 4:00pm-4:45pm	Res \$69 Non Res \$79	23227-10

## TENNIS 6-7 BEGINNER

Locations vary

AGES	DAY	DATE & TIME	COST	ACTIVITY
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### Bass Lake Playfield, 5450 Northwest Boulevard

6-7	Tu,Th	Jun 11-Jun 27 11:00am-11:45am	Res \$69 Non Res \$79	23228-01
6-7	Tu,Th	Jun 11-Jun 27 7:00pm-7:45pm	Res \$69 Non Res \$79	23228-03
6-7	Tu,Th	Jul 9-Jul 25 11:00am-11:45am	Res \$69 Non Res \$79	23228-04
6-7	Tu,Th	Jul 9-Jul 25 7:00pm-7:45pm	Res \$69 Non Res \$79	23228-06
6-7	Su	Jul 14-Aug 4 5:00pm-5:45pm	Res \$50 Non Res \$60	23228-13

### Parkers Lake Playfield, 15500 County Road 6

6-7	Su	April 28-May 19 5:00pm-5:45pm	Res \$50 Non Res \$60	23228-07
6-7	M,W	Jun 10-Jun 24 11:00am-11:45am	Res \$50 Non Res \$60	23228-09 4 sessions
6-7	M,W	Jul 15-Jul 24 11:00am-11:45am	Res \$50 Non Res \$60	23228-10 4 sessions

### Zachary Playfield, 4355 Zachary Lane

6-7	M,W	Jun 10-Jun 26 7:00pm-7:45pm	Res \$59 Non Res \$69	23228-02 5 sessions
6-7	M,W	Jul 8-Jul 24 7:00pm-7:45pm	Res \$69 Non Res \$79	23228-05
6-7	Su	Jun 2-Jun 23 5:00pm-5:45pm	Res \$50 Non Res \$60	23228-08
6-7	M,W	Jun 10-Jun 26 3:00pm-3:45pm	Res \$59 Non Res \$69	23228-11 5 sessions
6-7	M,W	Jul 8-Jul 24 3:00pm-3:45pm	Res \$69 Non Res \$79	23228-12

## TENNIS 8-10 BEGINNER

Locations vary

AGES	DAY	DATE & TIME	COST	ACTIVITY
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### Bass Lake Playfield, 5450 Northwest Boulevard

8-10	Tu,Th	Jun 11-Jun 27 10:00am-11:00am	Res \$69 Non Res \$79	23229-01
8-10	Tu,Th	Jun 11-Jun 27 3:00pm-4:00pm	Res \$69 Non Res \$79	23229-02
8-10	Tu,Th	Jul 9-Jul 25 10:00am-11:00am	Res \$69 Non Res \$79	23229-03
8-10	Tu,Th	Jul 9-Jul 25 3:00pm-4:00pm	Res \$69 Non Res \$79	23229-04
8-10	Tu,Th	Jun 11-Jun 27 6:00pm-7:00pm	Res \$69 Non Res \$79	23229-11
8-10	Tu,Th	Jul 9-Jul 25 6:00pm-7:00pm	Res \$69 Non Res \$79	23229-12
8-10	Su	Jul 14-Aug 4 6:00pm-7:00pm	Res \$50 Non Res \$60	23229-13

### Parkers Lake Playfield, 15500 County Road 6

8-10	Su	April 28-May 19 6:00pm-7:00pm	Res \$50 Non Res \$60	23229-05
8-10	M,W	Jun 10-Jun 24 10:00am-11:00am	Res \$50 Non Res \$60	23229-07 4 sessions
8-10	M,W	Jul 15-Jul 24 10:00am-11:00am	Res \$50 Non Res \$60	23229-08 4 sessions

### Zachary Playfield, 4355 Zachary Lane

8-10	Su	Jun 2-Jun 23 6:00pm-7:00pm	Res \$50 Non Res \$60	23229-06
8-10	M,W	Jun 10-Jun 26 6:00pm-7:00pm	Res \$59 Non Res \$69	23229-09 5 sessions
8-10	M,W	Jul 8-Jul 24 6:00pm-7:00pm	Res \$69 Non Res \$79	23229-10

# Sports - 14 years or older

## TENNIS 11-14 BEGINNER

Locations vary

AGES	DAY	DATE & TIME	COST	ACTIVITY
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**Bass Lake Playfield, 5450 Northwest Boulevard**

11-14	Tu,Th	Jun 11-Jun 27 4:00pm-5:00pm	Res \$69 Non Res \$79	23231-02
11-14	Tu,Th	Jul 9-Jul 25 4:00pm-5:00pm	Res \$69 Non Res \$79	23231-04
11-14	Su	Jul 14-Aug 4 7:00pm-8:00pm	Res \$50 Non Res \$60	23231-07

**Parkers Lake Playfield, 15500 County Road 6**

11-14	Su	April 28-May 19 7:00pm-8:00pm	Res \$50 Non Res \$60	23231-05
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**Zachary Playfield, 4355 Zachary Lane**

11-14	Su	Jun 2-Jun 23 7:00pm-8:00pm	Res \$50 Non Res \$60	23231-06
11-14	M,W	Jun 10-Jun 26 5:00pm-6:00pm	Res \$59 Non Res \$69	23231-10 5 sessions
11-14	M,W	Jul 8-Jul 24 5:00pm-6:00pm	Res \$69 Non Res \$79	23231-11

## GYMNASTICS: TUMBLING TYKES AND FITNESS

Wayzata High School, 4955 Peony Lane

A coupled class for children with their favorite grown-up! Come have fun and learn basic gymnastics skills as well as improve balance, fitness, strength, and gross motor skills. No program: 6/19, 7/15

AGES	DAY	DATE & TIME	COST	ACTIVITY
2-3	M	Jun 10-Jul 1 4:30pm-5:00pm	Res \$65 Non Res \$75	21201-01
2-3	Tu,Th	Jun 11-Jun 27 5:00pm-5:30pm	Res \$98 Non Res \$113	21201-02
2-3	M	Jul 8-Aug 5 4:30pm-5:00pm	Res \$65 Non Res \$75	21201-03
2-3	Tu,Th	Jul 23-Aug 8 5:00pm-5:30pm	Res \$98 Non Res \$113	21201-04

## GYMNASTICS: TUMBLING TYKES

Wayzata High School, 4955 Peony Lane

Emphasis on fun! Explore basic gymnastics skills and improve motor skills, including safe use of gymnastics equipment. Adult assistance is advised for three year old participants. No program: 6/19, 7/15.

AGES	DAY	DATE & TIME	COST	ACTIVITY
3-5	M-Th	Jun 10-Jun 13 3:00pm-3:30pm	Res \$65 Non Res \$70	23255-01
3-5	M	Jun 10-Aug 5 5:15pm-5:45pm	Res \$130 Non Res \$140	23255-02
3-5	Tu,Th	Jun 11-Jun 27 5:45pm-6:15pm	Res \$98 Non Res \$105	23255-03
3-5	M-Th	Jun 24-Jun 27 1:00pm-2:00pm	Res \$120 Non Res \$130	23255-04
3-5	M-Th	Jul 22-Jul 25 2:15pm-2:45pm	Res \$65 Non Res \$75	23255-05
3-5	Tu,Th	Jul 23-Aug 8 6:00pm-6:30pm	Res \$98 Non Res \$105	23255-06

Gymnastics volunteers must have previous dance or gymnastics experience.

## GYMNASTICS: INTERMEDIATE AND ADVANCED

Wayzata High School, 4955 Peony Lane

This intermediate/Advanced class is designed for those that have completed Beginner 2 skills and are prepared to learn intermediate and advanced gymnastics skills on all four gymnastics apparatuses. This class will focus on technique and, strength, and increasing flexibility. No program: 6/19, 7/15.

AGES	DAY	DATE & TIME	COST	ACTIVITY
7-12	M	Jun 10-Aug 5 6:00pm-7:15pm	Res \$180 Non Res \$195	23253-01
7-12	Tu,Th	Jun 11-Jun 27 6:30pm-7:45pm	Res \$168 Non Res \$178	23253-02
7-12	M-Th	Jul 22-Jul 25 9:00am-12:00pm	Res \$180 Non Res \$195	23253-03
7-12	Tu,Th	Jul 23-Aug 8 6:30pm-7:45pm	Res \$180 Non Res \$195	23253-04

## GYMNASTICS CAMP

Wayzata High School, 4955 Peony Lane

Ditch the same old boring camp experiences and come do camp with your favorite Plymouth Parks and Rec gymnastics staff. Learn gymnastics skills on each event including bars, beams, floor, and vault. Play games, do crafts, and no worries no T.V.'s here! No program: 6/19, 7/15.

AGES	DAY	DATE & TIME	COST	ACTIVITY
5-12	M-Th	Jun 10-Jun 13 9:00am-12:00pm	Res \$155 Non Res \$170	23254-01
5-12	M-Th	Jun 24-Jun 27 1:00pm-4:00pm	Res \$155 Non Res \$170	23254-02
5-12	M-Th	Jul 8-Jul 11 12:30pm-4:30pm	Res \$180 Non Res \$195	23254-03
5-12	M-Th	Jul 22-Jul 25 9:00am-12:00pm	Res \$155 Non Res \$170	23254-04
5-12	M-Th	Jul 29-Aug 1 12:30pm-4:30pm	Res \$180 Non Res \$195	23254-05
5-12	M-Th	Aug 5-Aug 8 12:30pm-4:30pm	Res \$180 Non Res \$195	23254-06

# Skating - 14 years or older

Skating volunteers must have previous skating experience.

## SKATING BEGINNERS (AGES: 4-6)

For children that have never been on ice. Helmets required.

## SKATING BEGINNER/INTERMEDIATE (AGES: 4-6)

For children who have skated previously and can walk on the ice. They must know how to fall down and get up on their own.

## SKATING PRE-ALPHA LEVEL 1 (AGES: 7-15)

A beginner level class for children ages 7-15 with little to no skating experience. Helmets required at this beginner level.

## SKATING PRE-ALPHA LEVEL 2 (AGES: 4-15)

Class Elements: One foot glide, right/left, two foot glide, forward/backward swizzles, backward wiggle, two foot turns in place, forward pumps on circles.

## SKATING ALPHA (AGES: 4-18)

Pre-req: Pre-Alpha. Class Elements: Forward stroking, forward crossover (both directions), one foot snowplow stop, backward one foot glides, backward pumps on circle, moving two foot turns.

## SKATING BETA (AGES: 4-18)

Pre-req: Alpha. Class Elements: Backward stroking, backward crossovers both directions, t-stop, backward edges on circle, side toe hop/shuffle, forward edges.

## SKATING GAMMA (AGES: 4-18)

Pre-req: Beta. Class Elements: Forward outside 3-turns, inside open Mohawk, hockey stop, moving backward two foot turns on circle, chasse.

## SKATING DELTA (AGES: 4-18)

Pre-req: Gamma. Class Elements: Forward inside 3-turn, forward consecutive edges, shoot the duck/lunge bunny hop, backward crossover to backward outside glide, backward outside edge transitions on circle.

## SKATING FREESTYLE 1-6 (AGES: 4+)

Pre-req: Delta. Advanced figure skating lessons. Jumps and spins.

## SKATING HOCKEY 1 (AGES: 4+)

This is NOT a beginner class. For those with little experience on the ice. Participants must have hockey skates and know how to fall and recover. Proper stance, stationary snowplow stop, forward marching, dips and glides, backwards wiggle, stationary two foot turns, forward swizzles, rocking horses, t-pushes.

## SKATING HOCKEY 2 (AGES: 4+)

Pre-req: Hockey 1. For those with moderate skating experience. Must have hockey skates. Forward power swizzles, backward C-cuts, backward snowplow stops, forward/backward C-cuts on circle plus glides, skateboard push, t-push with glides.

## SKATING HOCKEY 3 (AGES: 4+)

Pre-Req: Hockey 2. For those with considerable skating experience. Must have hockey skates. One-foot snowplow stops, full stride v-pushes, shuffle stride, backward hustle, forward and backward crossovers, hockey stops, quick starts, forward power turns, mohawks, alternating backward crossovers with wide transitions.

ALL SKATING PROGRAMS MEET AT THE  
**PLYMOUTH ICE CENTER**  
3650 Plymouth Blvd.

# Arts - 14 years or older

## THEATER WORKSHOP- UNDER THE SEA JUNIOR

PCC-Event Wing, 14800 34th Avenue N

Ariel, Flounder, Sebastian and even Ursula the Sea Witch join all the creatures "Under the Sea" for this fun, singing, dancing, acting workshop. Practice your best fish face and join us for some underwater fun!

AGES	DAY	DATE & TIME	COST	ACTIVITY
5-8	Tu-Th	Jun 11-Jun 13 9:30am-12:00pm	Res \$124 Non Res \$136	23111-01

## THEATER WORKSHOP - HARRY POTTER AND THE PRISONER OF AZKABAN

PCC-Event Wing, 14800 34th Avenue N

In their third year at Hogwarts School of Witchcraft and Wizardry, Harry, Ron and Hermione investigate Sirius Black, an escaped prisoner from Azkaban, the wizard prison. The friends encounter Dementors, use the Marauder's Map and survive the Shrieking Shack in this action-packed chapter!

AGES	DAY	DATE & TIME	COST	ACTIVITY
8-12	Tu-Th	Jun 25-Jun 27 9:30am- 12:00pm	Res \$124 Non Res \$136	23112-01

## THEATER WORKSHOP - DISNEY DESCENDANTS 2

PCC-Event Wing, 14800 34th Avenue N

Mal returns to the land of the Lost to find that Uma, the daughter of Ursula, has taken over as queen. Her evil gang has plans to bring down the barrier. Can Evie, Jay and Carlos help Mal stop her?

AGES	DAY	DATE & TIME	COST	ACTIVITY
8-12	Tu-Th	Jul 9-Jul 11 9:30am-12:00pm	Res \$124 Non Res \$136	23114-01

## THEATER WORKSHOP - STORYTIME THEATER - THE LION KING

PCC-Event Wing, 14800 34th Avenue N

Little kids can dip their toe into the world of theater with this fun and engaging class. We'll create the animals of the Pride Land and have fun singing, dancing, and acting. Hakuna Matata!

AGES	DAY	DATE & TIME	COST	ACTIVITY
4-5	Tu-Th	Jul 9-Jul 11 12:15pm-1:30pm	Res \$76 Non Res \$87	23115-01

## THEATER WORKSHOP - HARRY POTTER JUNIOR

PCC-Event Wing, 14800 34th Avenue N

The big kids aren't the only ones who love all things Harry Potter. Join us as we create some Hogwarts magic on stage, little kid style. Brush up on your spells and potions and get ready for some wizardly fun!

AGES	DAY	DATE & TIME	COST	ACTIVITY
5-8	Tu-Th	Jul 23-Jul 25 9:30 am-12:00pm	Res \$124 Non Res \$136	23116-01

## THEATER WORKSHOP - FROZEN JUNIOR

PCC-Event Wing, 14800 34th Avenue N

Elsa, Anna, Olaf, Sven, Kristoff, and Hans come to life in our class production of this beloved story. Our show includes a snazzy dance finale, costume pieces that sparkle on stage and a balance between drama, comedy, and music. Don't let this one go!

AGES	DAY	DATE & TIME	COST	ACTIVITY
5-8	Tu-Th	Aug 6-Aug 8 9:30am-12:00pm	Res \$124 Non Res \$136	23117-01

## THEATER WORKSHOP - HARRY POTTER AND THE GOBLET OF FIRE

PCC-Event Wing, 14800 34th Avenue N

In this fourth installment of the Harry Potter chronicles, Harry must compete in the Triwizard Tournament, alongside Fleur, Viktor and Cedric. Three challenging and dangerous tasks must be completed and a new mystery needs to be solved. Join us at Hogwarts for some magical fun!

AGES	DAY	DATE & TIME	COST	ACTIVITY
8-12	Tu-Th	Aug 13-Aug 15 9:30am-12:00pm	Res \$124 Non Res \$136	23136-01

## THEATER WORKSHOP- BROADWAY KIDS: WICKED

PCC-Event Wing, 14800 34th Avenue N

Allow yourself to be transported to the Emerald City and the land of OZ in this singing, dancing, acting Broadway adventure! Students will perform "Dear Old Shiz" and "What is this Feeling?" from the smash hit Wicked, showing off their triple threat abilities.

AGES	DAY	DATE & TIME	COST	ACTIVITY
8-12	Tu-Th	Aug 20-Aug 22 9:30am-12:00pm	Res \$124 Non Res \$136	23158-01



# Preschool Playground Programs - 14 years or older

Volunteers participate with children in games, sports, arts & crafts; work with individual children and small groups; act as a role model; assist with set-up and clean-up as needed.

*Teen volunteers will attend an additional training session for Summer Playground programs the week of June 10. Date and time TBD.*

## Little Adventures Camp at the Plymouth Community Center

Ages: 3-5

Days: Tuesday-Thursday

Time: 9:30-11:30am

Cost: Res \$45, Non-Res \$54

**Location:**

Plymouth Community Center - Youth Room

14800 34th Ave. N

Kids have a great time learning, playing and meeting new friends. Crafts, games, stories, songs and more. Designed to enhance your child's social and emotional growth, increase independence and promote creative play.

THEME	DATES	ACTIVITY NUMBER
Wide World of Sports	June 18-June 20	22311-01
Mickey Mouse & Friends	June 25-June 27	22311-02
Music Mania	July 9-July 11	22311-03
Princess & Superhero	July 16-July 18	22311-04
Little Chefs	July 23-July 25	22311-05
The 4 Seasons	Jul 30-Aug 1	22311-06
Favorite Fairy Tales	Aug 6-Aug 8	22311-07

# Youth Playground Programs - 15 years or older

Teen volunteers will attend an additional training session for Summer Playground programs the week of June 10.  
Date and time TBD.

## Park All Day

Ages: 5-10  
Days: Monday-Friday  
Time: 8:00am-4:30pm  
Cost: Res \$185, Non-Res \$205

This program gives kids the opportunity to spend a big part of their summer at the park. Each day will include structured games, crafts and activities and free play. Participants should bring a lunch and beverage each day as well as a few snacks. Each week will include a field trip. It is recommended that kids have completed Kindergarten. Kids who are 11 and have just completed fifth grade may be eligible to register. All sites have air conditioning.

\* No Park All Day on June 19.

<b>BASS LAKE PLAYFIELD</b> 5450 Northwest Blvd	<b>PARKERS LAKE PARK</b> 15205 Co. Road 5	<b>PLYMOUTH COMMUNITY CENTER</b> 14800 34th Avenue N	<b>PLYMOUTH CREEK PLAYFIELD</b> 3625 Fernbrook Lane N	<b>ZACHARY PLAYFIELD</b> 4355 Zachary Lane
June 17- June 21 * 23353-01	June 17- June 21 * 23345-01	June 17- June 21 * 23312-01	June 17- June 21 * 23396-01	June 17- June 21 * 23387-01
June 24- June 28 23353-02	June 24- June 28 23345-02	June 24- June 28 23312-02	June 24- June 28 23396-02	June 24- June 28 23387-02
July 8- July 12 23353-03	July 8- July 12 23345-03	July 8- July 12 23312-03	July 8- July 12 23396-03	July 8- July 12 23387-03
July 15- July 19 23353-04	July 15- July 19 23345-04	July 15- July 19 23312-04	July 15- July 19 23396-04	July 15- July 19 23387-04
July 22- July 26 23353-05	July 22- July 26 23345-05	July 22- July 26 23312-05	July 22- July 26 23396-05	July 22- July 26 23387-05
July 29- August 2 23353-06	July 29- August 2 23345-06	July 29- August 2 23312-06	July 29- August 2 23396-06	July 29- August 2 23387-06
August 5- August 9 23353-07	August 5- August 9 23345-07	August 5- August 9 23312-07	August 5- August 9 23396-07	August 5- August 9 23387-07

# Interview Tips

The key to a successful interview starts and ends with YOU!

Interviews can be hard and nerve racking for anyone. However, if you follow a few simple rules and prepare yourself beforehand, you will have as much success as anyone else in interviews.

## **APPROPRIATE DRESS CODE**

This is one aspect that is of great importance when attending an interview, as first impressions always count! Appropriate dress for the teenager is the same as any other person attending an interview – neat, tidy and well-groomed.

Some helpful tips are:

- Dress for success, in your most appropriate, professional outfit.
- Wear sensible shoes with moderate heels.
- Avoid extreme hairstyles.
- Keep make-up and perfume to a minimum.
- Avoid dangly or big earrings.
- Leave your hat or baseball cap at home.

## **PREPARE YOURSELF FOR THE INTERVIEW**

Prepare well beforehand and know what you are going to say and how to conduct yourself in a professional manner. This can be achieved by practicing in front of a mirror or by role playing with friends or family members. Look on the internet for typical questions that interviewers ask and practice how you would answer them.

The more information you can prepare beforehand, the better prepared you will be during the interview. Take the time gather and go over any information that will be helpful to you.

## **ATTENDING THE INTERVIEW**

Walk into the room showing a relaxed and confident manner, shake the hand of the interviewer and don't sit before asked. Remember not to slouch in your chair, swear or use slang words and always be polite.

## **AFTER THE INTERVIEW**

A couple of days after the interview be sure to write a thank you letter to the interviewer, thanking them for giving you the interview. In this note, you could also reiterate any particular skills you have for the position and how you could make a positive addition to the group.

**PLYMOUTH PARKS & RECREATION | 763-509-5230**

Name \_\_\_\_\_ Date \_\_\_\_\_

Home Phone \_\_\_\_\_ Age \_\_\_\_\_ Birth Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Cell Phone \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Cell Phone \_\_\_\_\_

Parent/Guardian E-mail \_\_\_\_\_

School \_\_\_\_\_ Grade Next Fall \_\_\_\_\_

Extra-Curricular Activities/Hobbies \_\_\_\_\_

How did you hear about this volunteer opportunity? \_\_\_\_\_

What experience do you have working with younger kids? \_\_\_\_\_

Explain any special needs (ex. asthma) \_\_\_\_\_

Why do you want to volunteer for Plymouth Parks & Rec? \_\_\_\_\_

What would you like to get out of your experience? \_\_\_\_\_

Do your parents support your volunteering? \_\_\_\_\_

You're responsible for transportation to program sites. If you need to be at a site near your home, please list it and indicate why. \_\_\_\_\_

# Summer Teen Volunteer Application

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List any dates that conflict with volunteering (ex.: camp, vacation, sports, jobs, other volunteering, etc.)

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List three adult references who are not relatives:

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_
2. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_
3. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

The integrity of the volunteer program requires that individuals will only be placed in volunteer positions where there is the best opportunity for success. This means that volunteer candidates need to possess the skills and personality that are compatible with each position. With these components in place, the volunteer experience will enrich the volunteer, the staff and the City as a whole.

General teen training will occur the week of June 12. Additional training may be required depending on position. Questions? Contact Jackie Maas, Volunteer Coordinator at 763-509-5230 or [jmaas@plymouthmn.gov](mailto:jmaas@plymouthmn.gov)

By signing below, I give my permission to check the references I have listed. I certify that the facts set forth in the volunteer application are true to the best of my knowledge. I understand that any falsification, misrepresentation or concealment of information on this application may be sufficient grounds for disqualification from further consideration for volunteering or immediate discharge and that the City of Plymouth shall not be liable in any respect if my volunteering is so denied or terminated. I understand that I am applying for a volunteer position and that I will not be paid in any way. I understand that a background check may be required for certain volunteer positions. If I am selected as a volunteer for the City of Plymouth, I give my permission for photo/video footage taken of me working as a volunteer to be used by the City of Plymouth for marketing purposes.

**T-SHIRT SIZE: S M L XL XXL XXXL**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

(If student is under age 18)

Return forms by April 5 to: Volunteer Services, 3400 Plymouth Blvd., Plymouth, MN 55447 or scan and send to [volunteer@plymouthmn.gov](mailto:volunteer@plymouthmn.gov)

# Summer Teen Volunteer Application

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Using the program descriptions and information listed in the front of this booklet, decide which programs you are most interested in volunteering for. List your choices using 1, 2, 3, etc. below. You must include the dates and sites you want. Choose a whole session; don't pick out one or two days. You can list as many programs as you wish. You won't always get your first or second choices, so list several that interest you. Remember: You must sign up for all the dates in a session.

Your Name \_\_\_\_\_

ACTIVITY	ORDER OF PREFERENCE	LOCATION	DATES
<b>SPECIAL EVENTS Ages 14+</b>			
Happy Birthday America Parade			
Parkers Lake Play Day			
Kids Fest			
<b>THEATER + ARTS Ages 14+</b>			
Under The Sea- Theater Workshop			
Harry Potter and the Prisoner of Azakaban			
Disney Descendants 2			
Storytime Theater - The Lion King			
Theater Workshop - Harry Potter Junior			
Theater Workshop - Frozen Junior			
Theater Workshop - Harry Potter and the Goblet of Fire			

<b>Teen Opportunities</b>			
Parks & Forestry Career Camp (Ages 14+)			
Native Plant Garden Club (Ages 14+)			
Old Town Hall Storytime (Ages 14+)			
History Helpers (Ages 16+)			

ACTIVITY	ORDER OF PREFERENCE	LOCATION	DATES
<b>SPORTS (Ages 14+)</b>			
Tennis			
Skating: Beginner/Intermediate			
Skating: Beginner/Intermediate			
Skating: Beta			
Skating: Gamma			
Skating: Delta			
Skating: Freestyle			
Skating: Hockey 1, 2, & 3			

<b>GYMNASTICS</b>			
Gymnastics: Tumbling Tykes and Fitness			
Gymnastics: Tumbling Tykes			
Gymnastics Intermediate and Advanced			
Gymnastics Camp			
<b>PRESCHOOL PLAYGROUND PROGRAMS (AGES 14+)</b>			
Little Adventures Camp: Jun 18-20			
Little Adventures Camp: Jun 25-27			
Little Adventures Camp: Jul 9-Jul 11			
Little Adventures Camp: Jul 16-18			
Little Adventures Camp: Jul 23-25			
Little Adventures Camp: Jul 30-Aug 1			
Little Adventures Camp: Aug 6-8			
Little Adventures Camp: Aug 9-11			

<b>PARK ALL DAY (Ages 15+)</b>	AM	PM	FULL DAY	LOCATION	DATES
Park All Day: Jun 17- Jun 21					
Park All Day: Jun 24- Jun 28					
Park All Day: Jul 8- Jul 12					
Park All Day: Jul 15- Jul 19					
Park All Day: Jul 22- Jul 26					
Park All Day: Jul 29- Aug 2					
Park All Day: Aug 5- Aug 9					

# Summer Teen Volunteer Application

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## Disclosure Regarding Background Checks

The City of Plymouth may conduct a background check on you to determine your eligibility for employment purposes (screening of applicants, employees, volunteers, or contractors), or it may obtain information about you from a third party consumer reporting agency for employment purposes. Thus, you may be the subject of a “consumer report” which may contain information regarding your credit history (if relevant to the position for which you are applying), criminal history, social security verification, motor vehicle records (“driving records”), verification of your education or employment history, or other background data.

You have the right, upon written request made within a reasonable time frame, to know whether a consumer report has been conducted on you and to request a copy of the report. These reports will be conducted by the City of Plymouth or its partners (e.g., Verified Credentials).

In connection with your employment or your application for employment, the City of Plymouth may also generate an investigative consumer report on you or it may request an investigative consumer report about you from a third party consumer reporting agency. An “investigative consumer report” is a background report that includes information from personal interviews. The most common form of an investigative consumer report in connection with employment is a reference check through personal interviews with sources such as your former employers and associates, and other information sources. The investigative consumer report may contain information concerning your character, general reputation, personal characteristics, mode of living, or credit standing. You may request more information about the nature and scope of an investigative consumer report by contacting Human Resources.

The scope of this disclosure is all-encompassing and allows the City of Plymouth to obtain from any outside organization all manner of consumer reports or investigative consumer reports during the application process and throughout the course of your employment.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





### Child Protection Background Check Act Consent Form

Because the position for which you are applying requires you to provide care, education, training, instruction, or recreation to children, the City of Plymouth will perform or may request that the Bureau of Criminal Apprehension (BCA) perform a background check on you under Minnesota Statutes Chapter 299C.62.

**Last Name of Applicant** (legibly print): \_\_\_\_\_

**First Name** (legibly print, full legal name): \_\_\_\_\_

**Middle Name** (legibly print, full name): \_\_\_\_\_

**Maiden, Alias or Former Name** (legibly print, full name): \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Sex (M/F):** \_\_\_\_\_

List all addresses for the past seven years:

**Current Address** \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
 Street/apt/city/state/zip

**Previous Address** \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
 Street/apt/city/state/zip

**Previous Address** \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
 Street/apt/city/state/zip

**Paid Employee**

**Volunteer**

**Have you ever been convicted of any of the following crimes?**  **Yes**  **No**

*If yes, please attach a description of the crime and the particulars of the conviction.*

**Background Check Crimes**

**Minnesota Statutes Chapter 299C**

- Murder
- Arson
- Any Assault Crime committed against a minor
- Or – any of the following Child Abuse Crimes committed against a minor victim, constituting a violation of the following Minnesota Statute Section(s):
- Manslaughter
- Criminal Sexual Conduct
- Felony Level Assault
- Kidnapping
- Prostitution-related Crimes

Murder in the 1<sup>st</sup> degree (609.185, [5])

Assault in the 1<sup>st</sup> degree (609.221)

Assault in the 2<sup>nd</sup> degree (609.222)

Assault in the 3<sup>rd</sup> degree (609.223)

Assault in the 5<sup>th</sup> degree (609.224)

Domestic Assault (609.2242)

Other prohibited acts (609.324)

Criminal Sexual Conduct in the 1<sup>st</sup> degree (609.342)

Criminal Sexual Conduct in the 2<sup>nd</sup> degree (609.343)

Criminal Sexual Conduct in the 3<sup>rd</sup> degree (609.344)

Criminal Sexual Conduct in the 4<sup>th</sup> degree (609.345)

Malicious Punishment of a Child (609.377)

Neglect or Endangerment of a Child (609.378)

Solicitation of Children to Engage in Sexual Conduct (609.352)

Solicitation, inducement and promotion of prostitution (609.322)

Controlled Substance Crime in 1<sup>st</sup> degree (152.021, subd 1, [4])

Controlled Substance Crime in 2<sup>nd</sup> degree (152.022, subd 1, [5])

Controlled Substance Crime in 2<sup>nd</sup> degree (152.022, subd 1, [6])

Controlled Substance Crime in 3<sup>rd</sup> degree (152.023, subd 1, [3])

Controlled Substance Crime in 3<sup>rd</sup> degree (152.023, subd 1, [4])

Controlled Substance Crime in 3<sup>rd</sup> degree (152.023, subd 2, [4])

Controlled Substance Crime in 3<sup>rd</sup> degree (152.023, subd 2, [6])

Controlled Substance Crime in 4<sup>th</sup> degree (152.024, subd 1, [2])

Controlled Substance Crime in 4<sup>th</sup> degree (152.024, subd 1, [3])

Controlled Substance Crime in 4<sup>th</sup> degree (152.024, subd 1, [4])

**Child Protection Background Check Act Consent Form (cont'd)**

As the subject of a children's service worker background check, you have the right to:

- be informed that the city will request this check for becoming or continuing as an employee or volunteer
- be informed of the results of the background check and to get a copy of the background check report
- obtain a copy of any record that forms the basis for the report
- challenge the accuracy and completeness of any information contained in the report
- be informed if the city has denies your application or continuation of employment or continuation of volunteering because of the results of the check
- not be required to pay the cost of the background check.

The Data Practices Act requires that we inform you that you do not need to provide this information; however, if the information is not provided, the city will no longer consider your application. Any omission or false representation by you will result in rejection of your application or if hired or enlisted as a volunteer, the termination of your employment or volunteer duties. I authorize the City of Plymouth Human Resources Department to disclose criminal history record information to the hiring department for employment purposes with this agency. The expiration of this authorization shall occur one year from the date of my signature.

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*If you are under 18, you must have a parent/guardian sign for you.*

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Name of Applicant or Parent/Guardian of Minor Child (legibly print)

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Signature of Applicant or Parent/Guardian of Minor Child

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Date

