



# 2023 AMENDED 2022/2023 BIENNIAL BUDGET

CITY OF PLYMOUTH  
2023 AMENDED  
2022/2023 BIENNIAL BUDGET  
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# LETTER OF TRANSMITTAL

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December 13, 2022

To the Honorable Mayor and City Council:

We are pleased to submit the amendment to the adopted 2022/2023 biennial budget. The amendment updates the 2022 budget that was approved in concept at the end of 2021. In 2015, staff developed a 10-year forecasting tool for the General Fund to enhance the biennial budget process with a longer term projection. These projections assist in long-term planning and provides a more stable accounting of city revenue and expenditures.

The amended 2023 budget provides the City Council and residents with a balanced budget and a sound financial plan that maintains core service levels, expands public safety initiatives to accommodate population growth, while remaining responsive to the financial concerns of Plymouth taxpayers.

The 2023 budget reflects a 6.52% increase in the property tax levy from 2022. This increase will ensure the city can maintain service levels as the community continues to grow and invest in the capital needs that an expanding community requires, including the renovation and expansion of the Plymouth Community Center and Fire Stations 2 & 3.

The budget is a comprehensive decision-making document based on current city operations, services, and its policies and goals. Work began on the 2023 amended budget in May 2022. The City Council met with staff six times to provide direction in regard to a budget that meets Council goals, maintains core services, and is sensitive to tax impacts.

A review and the approval of the preliminary property tax levies and budgets were held on September 27, 2022. A public hearing to solicit resident input was held on December 13, 2022.

Please contact me at 763-509-5301, Deputy City Manager Maria Solano at 763-509-5051, or Finance Director Andrea Rich at 763-509-5320 with any questions.

Respectfully Submitted,

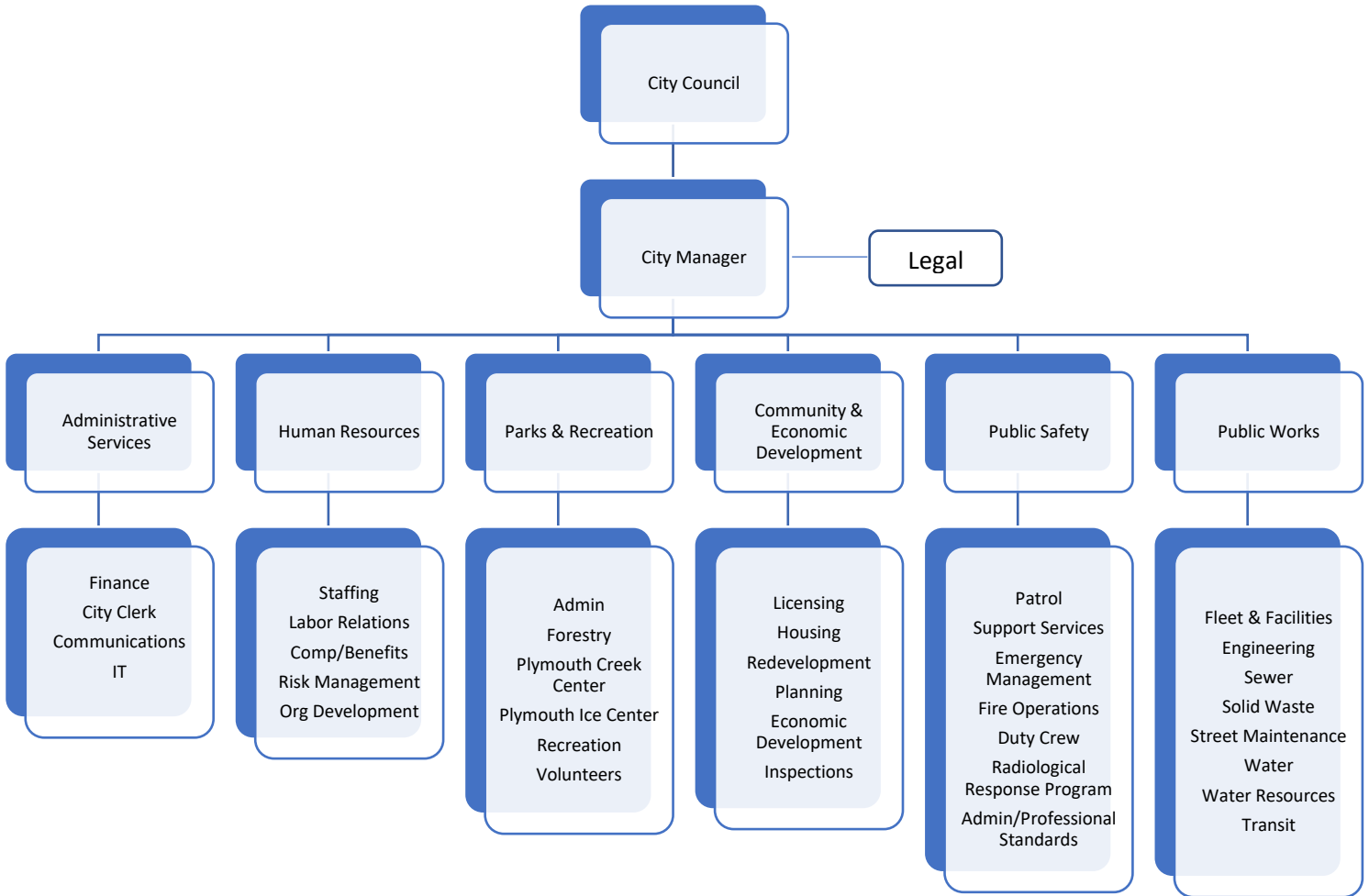
A handwritten signature in black ink that reads 'Dave Callister'. The signature is written in a cursive style with a large, looped 'D' and 'C'.

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Dave Callister, City Manager



# 2023 Organizational Chart



# CITY OFFICIALS

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## CITY COUNCIL

Mayor	Jeffry Wosje ( <i>Term Expires 12/31/22</i> )
Ward 1 Councilmember	Alise McGregor ( <i>Term Expires 12/31/24</i> )
Ward 2 Councilmember	Julie Peterson ( <i>Term Expires 12/31/22</i> )
Ward 3 Councilmember	Jim Davis ( <i>Term Expires 12/31/24</i> )
Ward 4 Councilmember	Jim Prom ( <i>Term Expires 12/31/22</i> )
At-Large Councilmember	Ned Carroll ( <i>Term Expires 12/31/22</i> )
At-Large Councilmember	Jim Willis ( <i>Term Expires 12/31/24</i> )

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## EXECUTIVE STAFF

City Manager	Dave Callister
Deputy City Manager	Maria Solano
Director of Community & Economic Development	Maria Solano (interim)
Director of Finance	Andrea Rich
Fire Chief	Rodger Coppa
Director of Human Resources	Ali Timpone
Director of Parks and Recreation	Jennifer Tomlinson
Director of Public Safety	Erik Fadden
Director of Public Works	Michael Thompson

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## BUDGET CONTACTS

### Finance Department

*Andrea Rich – Director*

*Dalton Larson – Asst. Director*

*Nancy Milavitz – Supervisor*

City of Plymouth  
3400 Plymouth Boulevard  
Plymouth, Minnesota 55447  
763-509-5000

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# GENERAL INFORMATION

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**P**lymouth, Minnesota is an innovative, forward-looking community just 10 miles northwest of Minneapolis.

In 2008, *Money* magazine named Plymouth as the Best Place to Live in America. *Money* magazine affirmed Plymouth's quality of life in 2010, highlighting the city again as one of America's best places to live.

This community of approximately 81,000 residents is known for its healthy job base, strong schools, strategic location, array of housing choices and beautiful lakes. We are equally proud of our community facilities, well-planned park and trail system, and safe community.

Our location offers residents and businesses easy access to Minneapolis, St. Paul, and area suburbs. Several major highways pass through the city, including Interstate 494, Minnesota Highway 55, and US Highway 169. The 35 square mile city includes lakes, streams, wetlands, and woodland. Local residents have placed a premium on preserving open space, developing parks, and building more than 100 miles of trails, many of which tie into regional trails. The community's commitment to parks, trails, and protecting natural areas reflects Plymouth's active outdoor culture.

Plymouth has worked to build a sense of community. It is home to several major community events, including the *Primavera* spring art exhibition, a summer *Entertainment in the Parks* series, *Plymouth on Parade* in the fall, and the winter *Plymouth Fire and Ice Festival*. While all of the events are popular, *Music in Plymouth*, an outdoor concert, is our signature event. The event draws more than 10,000 concert goers each July.

In addition to being a top choice to live, Plymouth is a popular place to locate businesses. Employers provide more than 55,000 jobs – many in the fields of medical technology, insurance, high-tech research, telecommunications, light manufacturing, printing and publishing, and computer-related industries.

## Significant Dates in Plymouth History

**May 15, 1955** – Incorporated as a village.

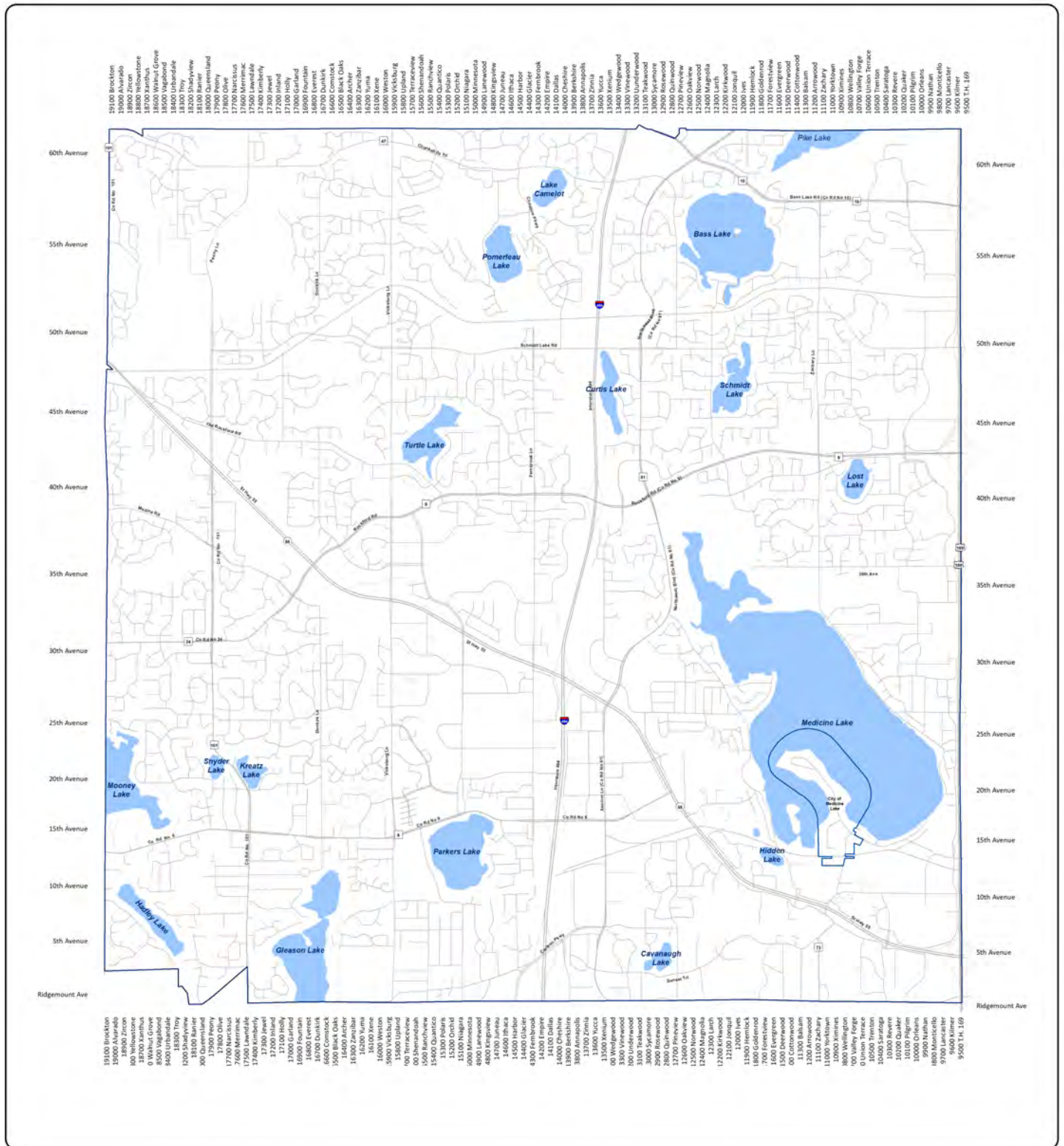
**August 1, 1960** – Adopted the Council-Manager form of government.

**February 7, 1974** – Became a Statutory City.

**November 2, 1992** – Voters adopted a City Charter, becoming a Home Rule Charter City.

# Street Map

Plymouth has 325 miles of city streets and easy access to county, state, U.S. and Interstate highways. The map below shows the city street layout with avenues reaching primarily east and west and street names north and south.



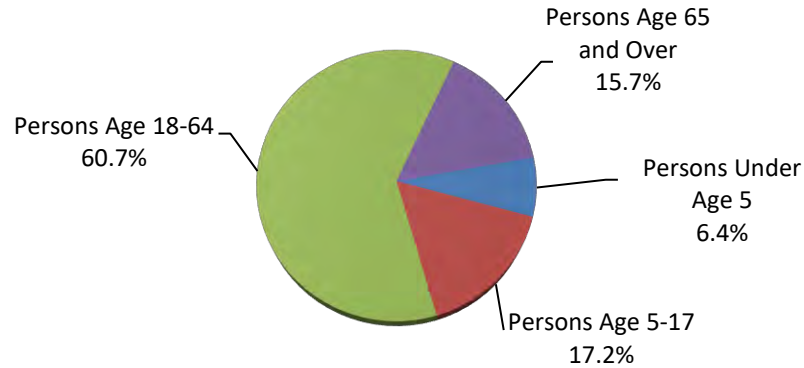


## Demographics and Economics

According to the 2020 census, the population of the City of Plymouth grew by 13% increasing from 70,591 to 81,026. Data estimates 15.7% of the city's population were 65 years of age or older. By comparison, the percentage of people 65 years or older in the county, state, and the nation were 15.1%, 16.7%, and 16.8%, respectively.

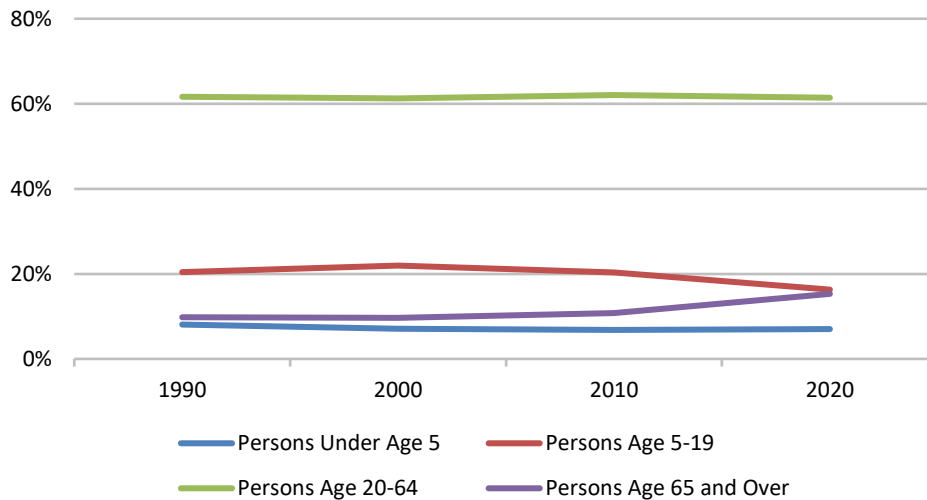
### City of Plymouth's Age Distribution

*Based on the 2020 U.S. Census*



Persons under 18 years of age represented 23.6% of the city's total population count while persons over the age of 18 represented 76.4% of the city's total population count.

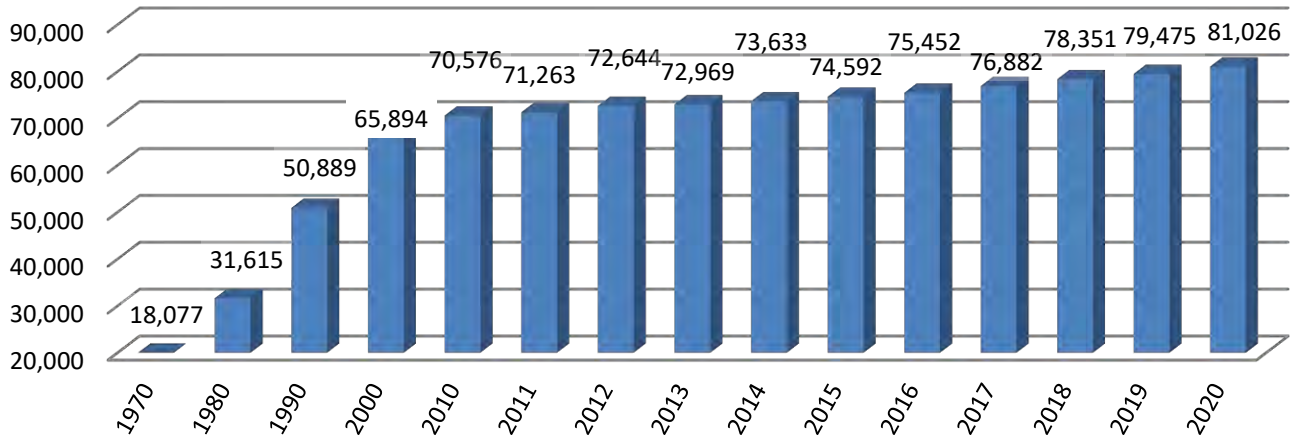
### City of Plymouth's Age Trend



Plymouth's population has remained constant despite turbulent residential market conditions from 2005 to 2017. There are 31,470 occupied housing units in Plymouth. Of the total occupied housing units, approximately 72.7% are owner-occupied and 27.3% are renter-occupied.

Plymouth's population has grown at a minimal rate since the turn of the century following strong residential growth in the 1980's and 1990's. Growth is expected to continue at a deliberate pace as the city nears build-out.

## Population Trend



*Obtained from Metropolitan Council & US Census*

Plymouth is the proud home to a number of national and international businesses. The information below provides an overview of our workforce and livability.

### Plymouth Economics

**Top Employers** (Number of Employees)

Zayo Group	2,000
I.S.D No. 284 (Wayzata)	1,840
Medtronic	1,001
Huntington Bank	1,000
U.S. Foods	700
Meritian Health	600
City of Plymouth	515
Sterilmed, Inc	500
Minnesota Rubber & Plastics	500
Smiths Medical ASD, Inc	420

**Median Value of Owner-occupied Units**

Plymouth	\$368,600
Hennepin County	\$292,100

**Unemployment Rate**

Plymouth	1.80%
Hennepin County	2.10%

**Median Family Income**

Plymouth	\$112,600
Hennepin County	\$81,200

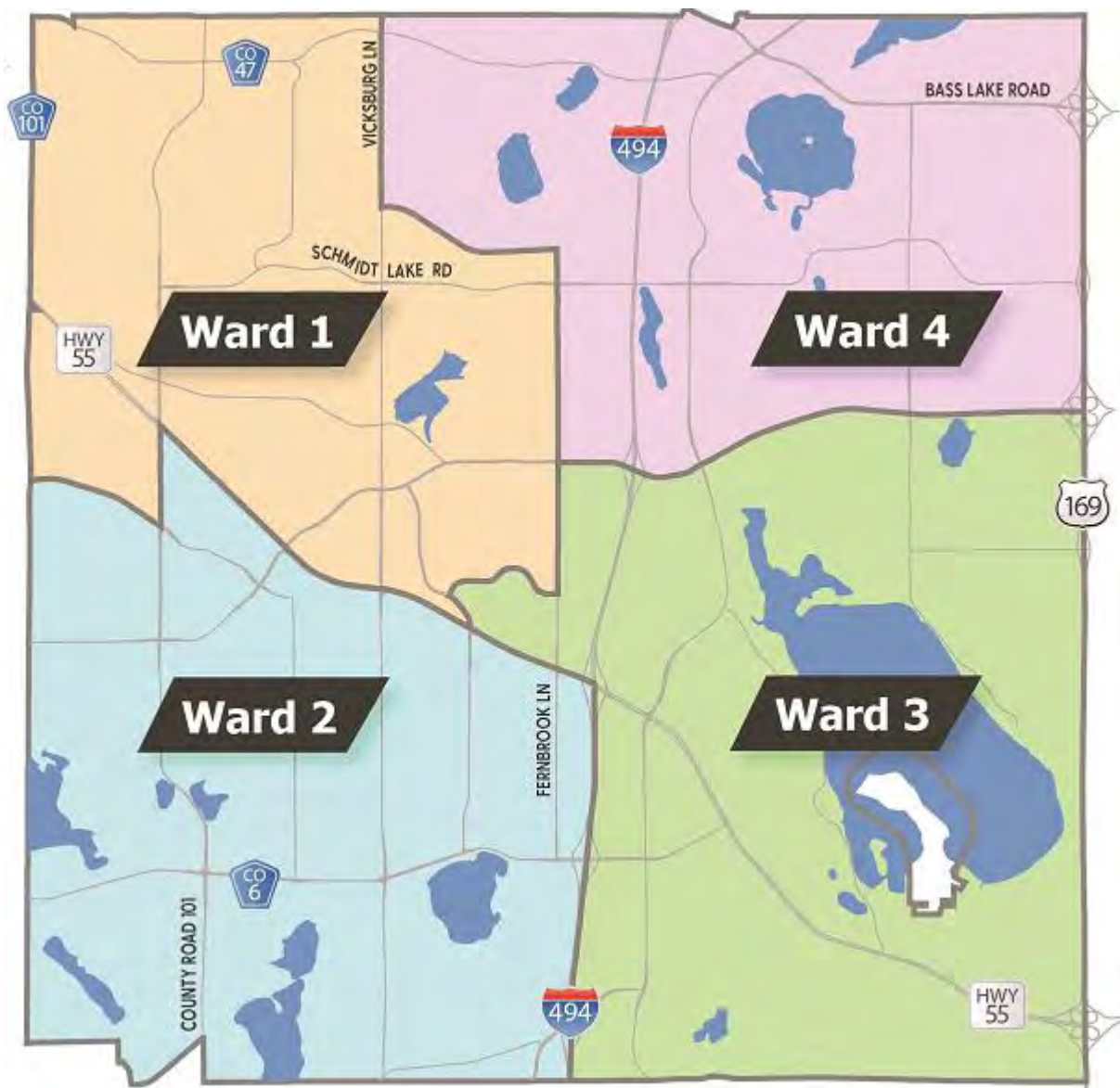
*The above figures were obtained from City Economic Development Division*

*The above figures were obtained from the Metropolitan Council - Community Profile For Plymouth*

## Governing Body

Plymouth operates as a Home Rule City according to a City Charter and ordinances, under a City Council-Manager form of government.

Policymaking and legislative authority are vested in a City Council consisting of a mayor, two at-large council members, and four ward council members. In addition to responding to public concerns, the City Council's main responsibilities include: enacting ordinances, adopting the budget, appointing committees, and hiring the city manager. The city manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. Council members serve staggered, four-year terms.



**Plymouth Council Wards**

# BUDGET PROCESS

## Budget Calendar

The City Charter requires an annual budget process with a January 1 fiscal year. In 2007, the biennial budget format was adopted. The biennial budget provides an opportunity to implement strategic planning into the budget process and allows time for program review and evaluation.

Date	Event
June 28, 2022	<b>Meeting #1: Council Study Session – 2023 Budget Preview &amp; Discussion</b> <i>Set goals for the 2023 budget</i>
June 29, 2022	Finance completes personnel changes in budget system
July 11, 2022	Departmental budgets submitted to Finance
July 25 – Aug 5, 2022	Department meetings
August 16, 2022	<b>Meeting #2: Council Study Session - Budget Discussion</b> <b>Council Regular Session - Financial Overview &amp; Audit presentation</b>
<i>September 1, 2022</i>	<i>Council receives budget materials for budget meeting #3</i>
September 13, 2022	<b>Meeting #3: Council Study Session – Levy Impacted Funds &amp; related CIP (General &amp; Special Revenue)</b>
September 27, 2022	<b>Meeting #4: Council Study Session (if needed)</b> <b>Meeting #5: Council Regular Session - Adopt Preliminary Levies &amp; Budget</b>
<i>October 11, 2022</i>	<i>Council receives budget materials and utility study for Budget Meeting #6</i>
October 25, 2022	<b>Meeting #6: Council Study Session - Enterprise Funds Budget and Internal Service Funds with related CIP</b>
December 7, 2022	Planning Commission review and recommend approval of CIP
December 13, 2022	<b>Meeting #7: Council Regular Session - Budget Public Hearing - CIP, Budget, Levy, &amp; Utility Rates Adoption</b>
December 27, 2022	Levy is certified with Hennepin County

## Financial Management Policies

The City Council, by resolution, has adopted financial management policies to account for public funds, to manage municipal finances wisely, and to plan for adequate funding of services desired by the public. The policies outlined below provide the financial framework for the overall fiscal management of the city and provide guidance to ensure short-term and long-term financial stability.

**With regard to *Revenue Management*, the City of Plymouth will;**

- Impose taxes, fees, and rates at appropriate levels to fund their intended purposes
- Maintain a reserve balance to provide for a diversified and stable revenue system
- Estimate annual revenue using an objective, analytical process
- Conduct an annual review of costs for activities supported by taxes, rates, and user fees
- Set fees and user charges for each enterprise fund based on current and future operating, capital, infrastructure, and debt requirements
- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities

**With regard to *Fund Balances*, the City of Plymouth will;**

- Establish restricted bond amounts based on requirements of individual bond ordinances
- Establish unrestricted, assigned capital amounts for the planned construction or replacement of infrastructure or for the acquisition of capital equipment based on the 10-year CIP
- Establish other unrestricted, committed and assigned amounts related to special items as approved by City Council
- Maintain the General Fund as established by Council resolution

**With regard to *Investments*, the City of Plymouth will;**

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes
- Pool cash from all legally permitted funds for investment purposes
- Maximize the investment rate of return and adhere to lawful investment options
- Ensure that the safety of the principal is the dominant requirement for city investments, maintain sufficient liquidity to meet operating requirements, and seek a responsible yield

**With regard to *Debt Management*, the City of Plymouth will;**

- Confine long-term borrowing to major capital improvements that cannot be financed from current revenues
- Repay debt within the expected useful life of the project or sooner
- Prohibit the use of long-term debt for operating expenses
- Issue debt which is relative to payback ability
- Ensure that borrowing does not overburden future taxpayers
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be part of all adopted bond issues

**With regard to *Accounting, Auditing and Reporting*, the City of Plymouth will;**

- Provide regular information concerning cash position and investment performance through its accounting system
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.
- Present reports to the City Council summarizing financial activity as required by the City Charter
- Maintain financial systems to monitor expenditures, expenses, revenues, and performance of all municipal programs on an ongoing basis
- Provide full disclosure in annual financial statements and bond representations
- Use an independent certified public accounting firm to perform an annual audit
- Issue a public Comprehensive Annual Financial Report
- Comply with all reporting requirements related to bond issuance terms

## Council Goals

Each year the City Council reviews and adopts goals which help guide annual work plans and provide guidance for budgeting.

- **Protect Plymouth's Strong Financial Position.** Maintain Plymouth's fiscal health by utilizing long-term revenue and expenditure plans to ensure sustainable operations with a reasonable tax level. Utilize non-property tax funding sources where appropriate.
- **Monitor Economic Challenges.** Continue to evaluate and prioritize services. Seek innovative solutions to maintain high quality core services, promote financial transparency and protect Plymouth's strong financial position and quality of life.
- **Provide Efficient and Effective Services.** Continue to explore partnerships with neighboring communities, school districts, businesses, watersheds, and other agencies to decrease costs through shared services and eliminate duplicate efforts. Streamline processes through the use of technology. Evaluate community trends and consider associated facility and service needs.
- **Promote Transportation Solutions.** Focus on improvements to Highway 169, Highway 55 and County Road 47, and continue to explore other transportation options. Seek funding solutions for all proposed transportation projects. Continue to explore Highway 55 as a Bus Rapid Transit corridor.
- **Continue to Promote Community Wellness.** Promote the physical, mental, and emotional health and wellness of the community through the use of recreational programming, facilities, and parks and trails, which enrich quality of life.
- **Implement Environmental Initiatives.** Collaborate with City EQC, watershed commissions, and district to ensure effective progress on water quality mandates. Continue energy

conservation efforts in city buildings and promote recycling. Explore efforts to reduce the city's carbon footprint.

- **Implement Proactive Public Safety Initiatives.** Continue proactive policing strategies with a focus on traffic safety, including crash reduction, using technology and collaboration to promote and enhance livability. Build on the successes of fire prevention and fire service programs for a safe community.
- **Protect the City's Infrastructure Investment.** Ensure that the city can protect and enhance the useful life of City assets (streets, utilities, parks, trails, facilities and fleet). Continue to monitor financial resources and economic conditions, and consider timing with regard to infrastructure needs as identified in the Capital Improvement Program.
- **Support Partnerships that Encourage Quality Development and Redevelopment Requests.** Continue to carefully consider land use related to development and redevelopment to ensure a well planned community with a varied tax base, quality jobs and lifecycle housing **options**
- **Develop a Renewed Vision for City Center.** Explore options for continued development and redevelopment of City Center. This would include placemaking efforts, beautification, and safety. Pursure public-private partnerships to bring additional community activities/uses to City Center.

# FINANCIAL INFORMATION

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## Fund Accounting

Fund accounting is used for budgeting and accounting. Under this system, money is budgeted in separate funds, rather than one central fund. Each fund is established for a specific purpose and is similar to a separate bank account. The funds are used to pay for operations, maintenance, and budgeted activities. Generally, revenues are received and spent during the same year. Annual expenditures are determined by the actual costs of services provided as approved by the City Council.

Some funds are unbudgeted and operate similar to a savings account. Money is accumulated for periodic capital needs, such as the replacement of facilities and equipment. The fund balance grows until expenditures are made. Spending can vary greatly each year depending on calculated replacement costs for public improvements and the cost of planned capital expenditures.

## Basis of Accounting

The budget parallels the city's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available, and expenditures are recorded as they are incurred.

Proprietary Funds, including the Enterprise and Internal Service Funds, are maintained on a full accrual basis. For budgetary purposes, depreciation and accrued liabilities for accumulated leave balances are not included.

## Fund Types

The City of Plymouth classifies funds into six types: General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Debt Service Funds and Capital Project Funds.

### **General Fund**

As the primary operating fund, the General Fund records all revenues and expenditures that are not assigned to another fund. The fund provides the resources to sustain the daily activities for administrative and operating expenses for general government, public safety, public works, recreation, and community development expenditures. The fund has more diverse revenue sources than other funds, including property taxes, licenses, permits, fines and forfeits, intergovernmental revenue (grants), service charges, and investment interest.

### **Special Revenue Funds**

Certain activities are established or designated by statute, charter or ordinance with defined revenue sources for a specific and restricted purpose. Budgeted funds included in this fund type are recreation programming, transit services, and the Housing Redevelopment Authority activity. In addition, unbudgeted special revenue funds include Cemetery Maintenance, Community and Economic Development, and Lawful Gambling.



## **Enterprise Funds**

Established to account for the acquisition, operation and maintenance of activities that are self-supporting such as city water and sewer service, recycling, storm water system, indoor ice arenas and the field house. User fees predominantly support the operations of these funds.

## **Internal Service Funds**

These funds are established to account for the financing of goods and services provided to city departments on a reimbursement basis. The city maintains Internal Service Funds for the following activities: Central Equipment, Risk Management, Employee Benefit, Information Technology, Public Facilities, and Resource Planning.

## **Capital Project Funds**

Capital Project Funds are not included in the budget as the expenses are approved by the City Council on a project-by-project basis. The use of these fund types are to account for the monies used for the acquisition and construction of capital projects.

## **Debt Service Funds**

Established to account for the payment (from taxes and other sources) of interest and principal on long-term debt. The debt schedule and information regarding city and HRA bonds may be found in the following schedules.

## **Revenue Sources**

Each fund is supported by several revenue types. The graphs on the next page show the type of revenues supporting the total city budget for 2022 and 2023, as well as the percentage of support received.

### **Property Taxes**

The city levies taxes for general operating purposes, street reconstruction, park replacement and repayment of outstanding debt. The General Fund (operating budget) receives the largest share of the levy. The Street Reconstruction Fund, Recreation Fund, CDBG, Plymouth Housing and Redevelopment Authority (HRA) General, Park Replacement and Capital Improvement Fund also receive an allocation.

### **Permits and Licenses**

Building permits fees cover the cost of plan review and building/fire code compliance and fluctuate based on current construction within the City. License fees support the direct and indirect cost of issuing the license and policing the licensed activities.

### **Intergovernmental Revenue**

Primarily grants received from federal, state and county sources. The largest intergovernmental revenue in the General Fund is Municipal State Aid (MSA) Maintenance. Other sources include the police state aid and the school liaison contracts with the school districts.

### Charges for Services

Best defined as user fees, they provide funding to operate programs and facilities from those who use them such as utility charges. Utility charges are revenues generated from basic utility services such as water, sanitary sewer, solid waste (recycling) and water resources. Program fees are also classified as charges for services to fund park and recreation activities.

### Fines and Forfeitures

This type of revenue is generated primarily by the police department for legal violations. Hennepin County collects the fines and distributes a portion of the total revenue to the city.

### Contributions & Donations

Contribution revenues are typically received from charitable organizations for specific one-time expenditure purposes and/or to benefit a specific cause.

### Interest Income

The cash balances in all funds are invested in interest-bearing investments of maturities appropriate to the cash requirements of the funds.

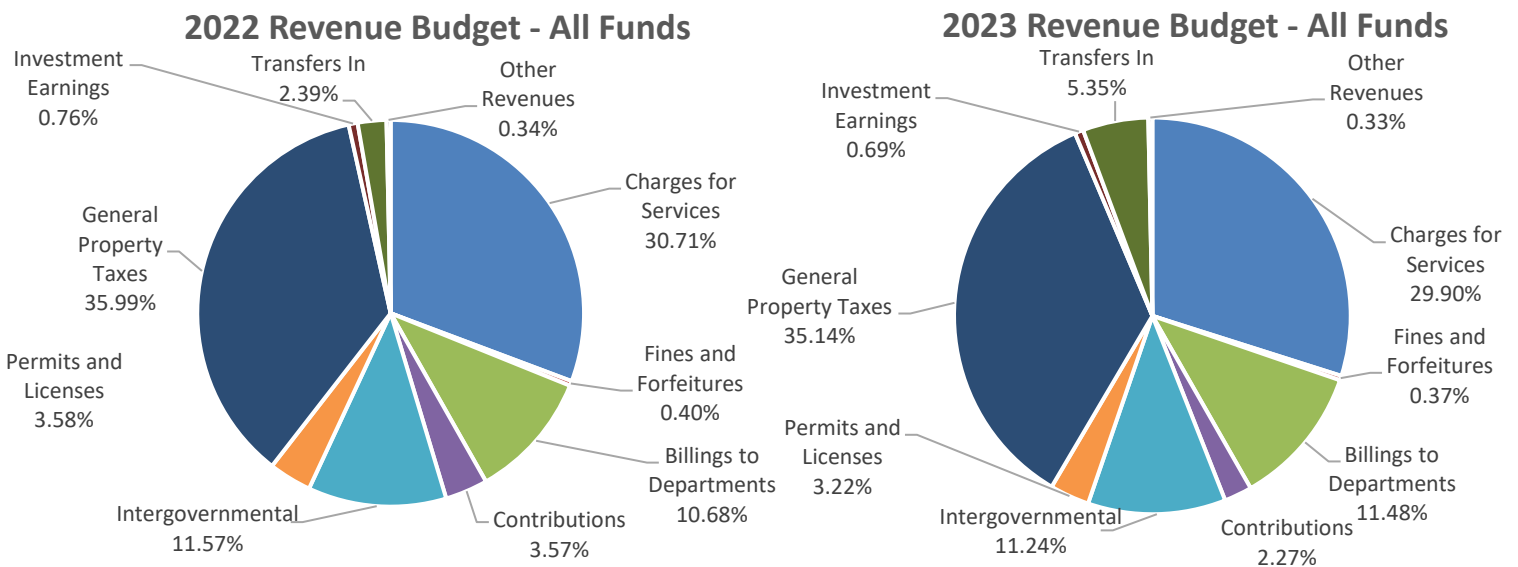
### Transfers In

The General Fund receives revenue from a holding fund for a one-time or infrequent purchase. In other city funds, a transfer may be used from fund balance for a planned capital purchase or to temporarily offset operational costs.

### Other

Refunds and reimbursements, administrative fees, property claims, and miscellaneous revenue are categorized under this source of revenue.

The graphs below demonstrate the city revenue streams by income source.



## Expenditure Categories

Expenditures are divided into account groups to track purchases and describe how funds are expected to be spent throughout the budget year.

### Personal Services

Consist of salaries, overtime, health and life insurance benefits, the city contributions for FICA, Medicare, PERA, Workers' Compensation insurance, and other compensation-related costs.

- **Retirement Costs.** Most employees are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). They are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.
- **Employers Contribution.** The city contributes a predetermined amount towards benefit coverage. Employees have the option of selecting from various benefits and are required to pay for any benefits exceeding the employer's contribution.
- **Workers' Compensation.** Costs are charged to each department based on claims history and are accounted for in the Risk Management Fund.

### Material and Supplies

Office supplies, parts, and materials necessary to perform the services provided.

### Employee Development

This category consists of employee training such as workshops, conferences and seminars, and other professional development-related expenditures.

### Contractual Services

Includes services provided to the city by outside sources; including postage, printing, subscriptions, and contracted services.

### Capital and Equipment

Capital expenditures are for capital purchases of items over \$5,000 with a useful life of more than one year. Equipment expenditures are smaller equipment purchases of items not meeting the city's capitalization threshold of \$5,000.

### Allocations

Allocations include expenditures used to distribute the cost of operations of Internal Service Funds to the benefiting departments/divisions.

### Transfer Out

Transfers made for operational or capital purposes.

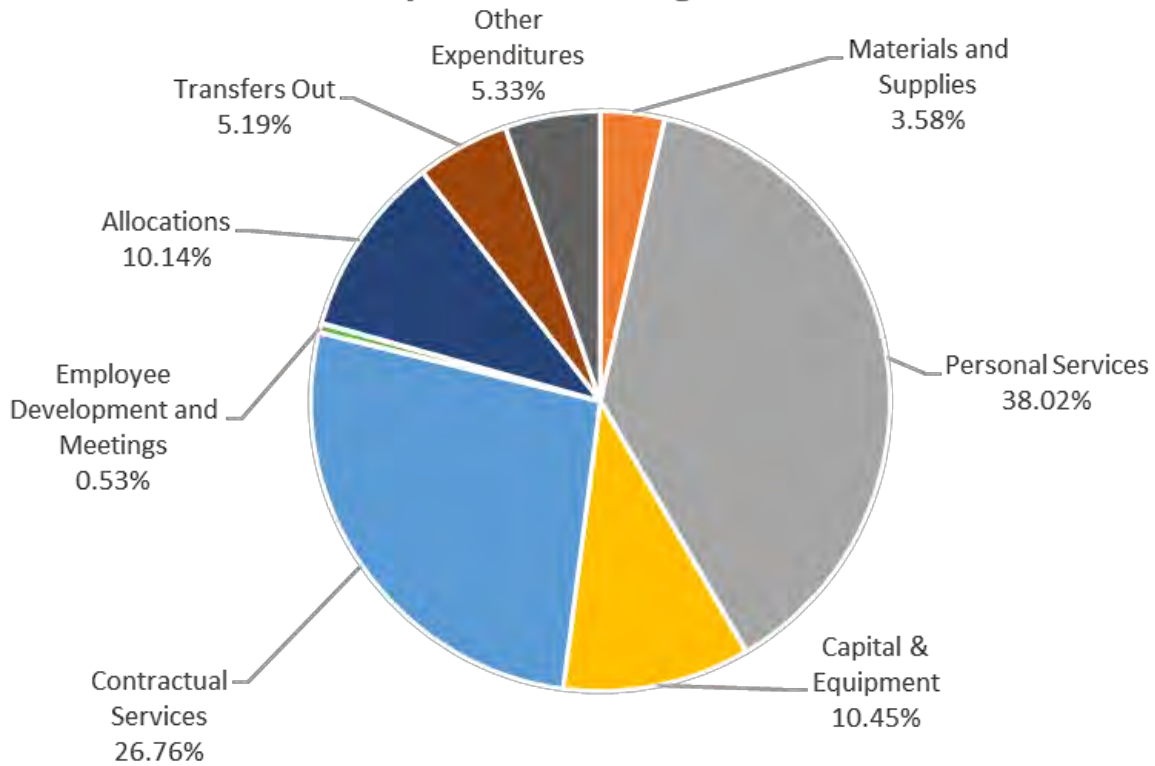
### Other Expenditures

A combination of miscellaneous expenses not otherwise categorized, such as:

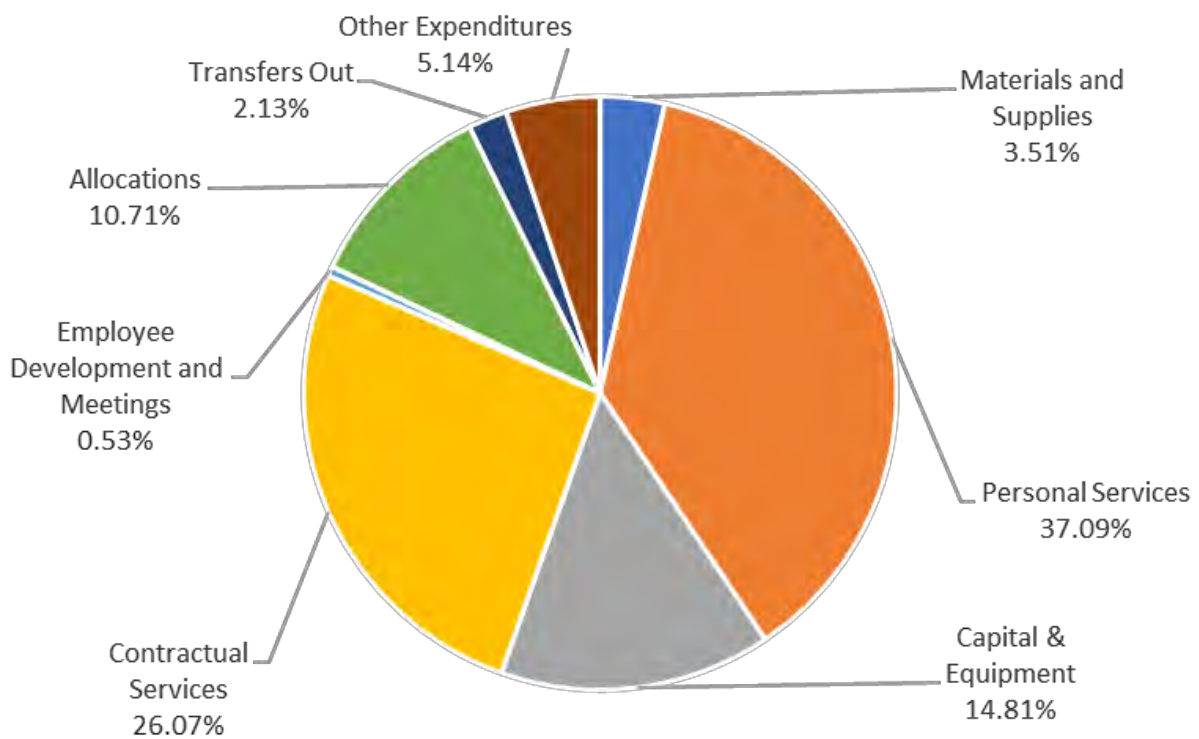
- Dues and subscriptions for both citywide and individual employee memberships and subscriptions to professional organizations, commissions and collaborative organizations such as the League of Minnesota Cities, Metro Cities and the Suburban Rate Authority.
- Interest payments on Enterprise Fund debt service
- Bank fees and other small items.

The graphs below demonstrate how resources are allocated. Please note that in addition to providing the total city budget, the figures incorporate the Capital Improvement Program totals.

### 2022 Expenditure Budget - All Funds



### 2023 Expenditure Budget - All Funds



# TOTAL CITY BUDGET

The 2022/2023 biennial budget is balanced and in compliance with all provisions of the City Charter and Council Policies.

The total city budget as shown below is the combined budgets of all parts of the organization, including the Housing Redevelopment Authority (HRA). The table below shows the gross city budget.

## Total Combined City Budget

	2020 Actual	2021 Actual	2022 Budget	2023 Concept	2023 Amended
<b>Revenues</b>					
Taxes	\$ 32,774,262	\$ 44,897,003	\$ 37,246,506	\$ 38,913,501	\$ 39,507,051
Permits and Licenses	3,952,873	4,099,157	3,704,455	3,704,455	3,621,335
Intergovernmental	19,031,967	23,503,288	11,977,562	12,234,913	12,630,611
Charges for Services	26,755,838	34,313,898	31,781,656	34,064,389	33,607,502
Billings to Departments	10,489,425	10,930,366	11,055,675	11,579,617	12,910,955
Fines & Forfeitures	321,938	349,414	415,000	415,000	415,000
Special Assessments	6,713	3,455,247	10,000	10,000	10,000
Contributions & Donations	12,799,106	7,136,129	3,689,300	2,524,840	2,554,840
Interest Income	2,575,071	(404,049)	781,575	781,675	780,885
Other	4,442,462	2,095,591	346,600	353,185	360,655
Bond Issuance	-	20,958,175	-	-	-
Transfers In	1,140,262	24,037,904	2,474,712	6,354,869	6,018,586
	<b>\$ 114,289,917</b>	<b>\$ 175,372,123</b>	<b>\$ 103,483,041</b>	<b>\$ 110,936,444</b>	<b>\$ 112,417,420</b>
<b>Appropriations</b>					
Personal Services	33,916,001	35,400,258	39,345,745	41,372,535	41,692,617
Materials and Supplies	3,165,607	3,400,532	3,702,631	3,785,706	3,947,393
Employee Development & Meetings	285,707	326,322	546,345	569,595	594,300
Dues & Subscriptions	512,900	527,757	650,828	706,653	731,305
Contractual Services	24,421,230	51,639,630	27,692,510	28,267,649	29,312,219
Equipment	504,900	477,976	571,900	394,535	707,400
Capital Improvements	531,339	40,400,452	10,245,662	16,219,916	15,947,140
Allocations	9,797,592	10,101,201	10,490,675	10,781,617	12,043,955
Transfers Out	8,935,093	24,037,904	5,373,477	3,736,499	2,394,751
Other Expense	9,277,069	8,050,586	4,863,268	5,101,739	5,046,340
Debt Service	-	2,391,302	-	-	-
Depreciation	9,601,378	10,565,819	-	-	-
<b>Total Appropriations</b>	<b>\$ 100,948,816</b>	<b>\$ 187,319,739</b>	<b>\$ 103,483,041</b>	<b>\$ 110,936,444</b>	<b>\$ 112,417,420</b>
Less Allocations	\$ 9,797,592	\$ 10,101,201	\$ 10,490,675	\$ 10,781,617	\$ 12,043,955
Less Transfers	8,935,093	24,037,904	5,373,477	3,736,499	2,394,751
	18,732,685	34,139,105	15,864,152	14,518,116	14,438,706
<b>Net Appropriations</b>	<b>\$ 82,216,131</b>	<b>\$ 153,180,634</b>	<b>\$ 87,618,889</b>	<b>\$ 96,418,328</b>	<b>\$ 97,978,714</b>

## Debt Service

The city sells bonds to raise revenue to finance large projects such as new or expanded facilities, street reconstruction, or to purchase land for open space. The City of Plymouth is one of only ten cities in

Minnesota to hold Aaa/AAA bond ratings from both Moody's Investor Services and Standard and Poor's which has resulted in low interest rates on bond sales.

The City works closely with our financial advisor to continually review our debt obligations for interest saving opportunities.

The following table shows current obligations through the audited year of 2021.

**Debt Service Schedule (as of 12/31/2021)**

Description	Date of		Rate of Interest (%)	Authorized and Issued	Outstanding 12/31/2021
	Issue	Maturity			
<b>General Obligation Bonds</b>					
Refunding Bonds - 2012A	4/5/2012	2/1/2025	2.0 - 3.0	4,815,000	2,040,000
Open Space Bonds - 2015A	3/4/2015	2/1/2027	2.0 - 3.0	3,295,000	2,280,000
Tax Abatement Bonds - 2020A	11/5/2020	2/1/2041	2.0 - 4.0	38,965,000	38,965,000
Capital Improvement Bonds - 2021A	9/16/2021	2/1/2042	1.625-3.0	19,915,000	19,915,000
<b>Total General Obligation Bonds</b>				<b>\$ 66,990,000</b>	<b>\$ 63,200,000</b>
<b>General Obligation Tax Increment Bonds</b>					
Tax Increment Refunding Bonds - 2009A	11/24/2009	2/1/2023	3.0 - 3.5	2,490,000	570,000
				<b>\$ 2,490,000</b>	<b>\$ 570,000</b>
<b>General Obligation Revenue Bonds</b>					
					-
				\$ -	\$ -
<b>Capital Leases</b>					
Vantage Financial Lease	7/1/2019	6/30/2024	0	173,394	69,357
Cisco Lease	5/1/2019	4/30/2024	0	196,258	78,503
<b>Total Capital Leases</b>				<b>\$ 369,652</b>	<b>\$ 147,860</b>
<b>Total Bonds and Capital Leases Payable (Primary Government)</b>					<b>\$ 63,917,860</b>
<b>Component Unit (HRA)</b>					
Vicksburg Crossing Refunding Bonds - 2012A	4/5/2012	2/1/2035	2.0 - 3.25	9,890,000	8,020,000
Refunding Bonds - 2021A	11/3/2021	2/1/2035	1.0-3.0	6,920,000	6,920,000
<b>Total Component Unit (HRA)</b>				<b>\$ 16,810,000</b>	<b>\$ 14,940,000</b>
<b>Total Outstanding Debt</b>					<b>\$ 78,857,860</b>

# BUDGET OVERVIEW

The 2022/2023 Biennial Budget requires \$46,955,697 and \$50,097,963, respectively, for operations within the General Fund to continue at existing service levels and includes the best information available regarding inflationary factors, union contract settlements, and anticipated maintenance and equipment needs. Each budget year is potentially impacted by inflation, state and local policy changes, as well as the economy.

## Property Tax

The 2023 budget includes a total property tax levy of \$47,162,089 to meet expected operational needs; an increase of 6.52%. In addition to the city property tax levy, Plymouth levies property taxes for the Housing and Redevelopment Authority (HRA). The 2023 budget includes an HRA levy of \$639,634, an increase of \$20,681 or 3.34%.



## CITY OF PLYMOUTH PROPERTY TAX LEVIES

<u>Levy Type</u>	<u>2020</u>	<u>% Increase / Decrease over 2019</u>	<u>2021</u>	<u>% Increase / Decrease over 2020</u>	<u>2022</u>	<u>% Increase / Decrease over 2021</u>	<u>2023 Proposed Final Levy</u>	<u>% Increase / Decrease over 2022</u>
<b>Levy Base</b>								
General Fund Base	31,594,857	5.46%	33,598,337	6.34%	35,851,779	6.71%	37,922,777	5.78%
Street Reconstruction	2,662,553	1.00%	2,689,179	1.00%	2,769,854	3.00%	2,852,950	3.00%
Recreation Fund	703,650	5.00%	738,832	5.00%	775,774	5.00%	944,640	21.77%
Park Replacement	906,736	2.00%	924,870	2.00%	952,616	3.00%	981,195	3.00%
Capital Improvement Fund	458,491	2.00%	467,661	2.00%	481,691	3.00%	496,142	3.00%
<b>Total Levy Base</b>	<b>36,326,287</b>	<b>4.98%</b>	<b>38,418,879</b>	<b>5.76%</b>	<b>40,831,714</b>	<b>6.28%</b>	<b>43,197,704</b>	<b>5.79%</b>
<b>Special Levies</b>								
GO 2012A (2004A) Public Safety	572,565	0.25%	573,510	0.17%		0%		0%
2015A Open Space	272,232	2.45%	271,182	-0.39%	264,725	-2.38%	268,767	1.53%
2020A Plymouth Community Center	910,000		1,506,735	65.58%	2,270,889	50.72%	2,267,392	-0.15%
2021A Fire Stations					287,241		787,241	174.07%
<b>Total Special Levies</b>	<b>1,754,797</b>	<b>109.69%</b>	<b>2,351,427</b>	<b>34.00%</b>	<b>2,822,855</b>	<b>20.05%</b>	<b>3,323,400</b>	<b>17.73%</b>
<b>TOTAL CITY LEVY</b>	<b>38,081,084</b>	<b>7.45%</b>	<b>40,770,306</b>	<b>7.06%</b>	<b>43,654,569</b>	<b>7.07%</b>	<b>46,521,104</b>	<b>6.57%</b>
<b>HRA Levy</b>	<b>602,339</b>	<b>2.00%</b>	<b>606,817</b>	<b>0.74%</b>	<b>618,953</b>	<b>2.00%</b>	<b>639,634</b>	<b>3.34%</b>
<b>TOTAL LEVY</b>	<b>\$38,683,423</b>	<b>7.36%</b>	<b>\$41,377,123</b>	<b>6.96%</b>	<b>\$44,273,522</b>	<b>7.00%</b>	<b>\$47,160,738</b>	<b>6.52%</b>
Total City Tax Rate (not including HRA)	25.77%		26.11%		27.14%		24.78%	

## Charter Requirement for Levy Adoption

The City Council, in accordance with the City Charter, has adopted an ordinance that requires a two-thirds majority vote to adopt a tax levy resolution that increases the city's tax rate over the prior year. As a result, the 2023 tax levy does not require a 5/7 majority vote.

## Tax Rate/Tax Impact

The tax rate is calculated by dividing the city’s tax levy by the city’s net tax capacity. The net tax capacity is calculated by multiplying the total market value by the relevant tax class rate for each property in the city. Due to the increase in the tax capacity value, the 2022 tax rate decreased by 2.41%; going from 27.19% to 24.78%.

The chart below reflects an increase in tax capacity from 2022 due to development growth and value shifting in property. These tax capacity figures are to show changes in real estate tax capacity and do not reflect personal property.

Comparison of Tax Capacity					
	2022		2023		Change
<b>Residential</b>	105,437,548	61.2%	126,490,186	63.4%	20.0%
<b>Apartments</b>	15,219,340	8.8%	17,077,923	8.6%	12.2%
<b>Commercial</b>	25,690,943	14.9%	26,178,236	13.1%	1.9%
<b>Industrial</b>	25,921,709	15.0%	29,906,490	15.0%	15.4%
	<u>172,269,540</u>		<u>199,652,835</u>		15.9%

## Other Items of Interest

- **Street Reconstruction** – The budget includes a 3% increase in the levy to the street reconstruction fund for 2023; approximately \$83,100.
- **Park Replacement** - The 2023 budget includes a 3% increase in the levy to meet future capital needs to park facilities and trails; approximately \$28,600.
- **Capital Improvement Fund** – The budget includes a 3% increase in the levy to the capital improvement fund for 2023; approximately \$14,500.
- **Recreation Fund** - The budget includes a 21.77% increase in the levy to the recreation fund for 2023; approximately \$169,000. This funding includes the addition of 1.0 FTE.
- **Staffing adjustments** -- The city had 274.2 authorized positions on a full-time equivalent (FTE) basis in 2008, the first year of the biennial budget. The total number of full-time equivalents for 2023 is 312.9. Of the total for 2023, 239.4 of these positions are in the general fund, while 73.5 are in other funds, an increase of 38.7 FTE’s, since 2008.

The table below shows FTE’s, excluding elected officials, seasonal, and temporary employees:

### Full-time Equivalents

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<b>Total Employees</b>	248.5	246.5	248.5	248.0	252.1	263.1	264.9	280.3	287.9	294.9	302.5	312.9



# CONCLUSION

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The 2022/2023 biennial budget responds to City Council goals and is structured to maintain core existing services. The budget also reflects the economic concern of the impact to taxpayers.

The remaining portions of this budget document provide greater detail on the funding sources and uses. We sincerely believe that all interested parties will find this document useful in evaluating the city's programs and services. Supplemental information can be obtained from the Department of Administrative Services.

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4000.100 - Taxes - Property	\$33,852,858	\$35,851,779	\$37,459,304	\$37,922,777
4100.200 - Licenses - Tobacco	10,325	10,500	10,500	10,500
4100.300 - Licenses - Pet	1,955	1,000	1,000	1,000
4100.500 - Licenses - Liquor	208,510	234,620	234,620	220,000
4100.600 - Licenses - Investigation Fee	3,475	12,000	12,000	12,000
4100.700 - Licenses - Rental Dwelling	128,224	150,000	150,000	145,000
4100.710 - Licenses - Hotel	1,500	1,400	1,400	1,400
4100.740 - Licenses - Target & Trap Shooting	110	110	110	110
4100.750 - Licenses - Fireworks	1,200	1,000	1,000	1,000
4100.800 - Licenses - Amusement	(300)	-	-	-
4100.850 - Licenses - Peddler	11,640	13,000	13,000	13,000
4100.860 - Licenses - Sign Contractor	2,475	3,100	3,100	3,100
4100.900 - Licenses - Massage	14,155	15,000	15,000	15,000
4150 - Permits	485	5,100	5,100	1,100
4150.100 - Permits - Building	1,773,815	1,575,000	1,575,000	1,550,000
4150.200 - Permits - Plumbing	369,843	237,500	237,500	233,000
4150.300 - Permits - Mechanical Permits	458,507	285,000	285,000	315,000
4150.350 - Permits - Electrical	271,141	299,250	299,250	299,250
4150.410 - Permits - Water/Sewer	25,794	32,400	32,400	32,400
4150.500 - Permits - Fire Protection	52,714	65,000	65,000	65,000
4150.600 - Permits - Plan Checking	649,686	747,500	747,500	687,500
4150.700 - Permits - Sign & Billboard	8,700	9,000	9,000	9,000
4150.750 - Permits - Grading	3,473	1,500	1,500	1,500
4150.900 - Permits - Burning Permit	700	500	500	500
4150.950 - Permits - Chickens	900	-	-	-
4200 - Intergovern- Federal - Operating	141,921	53,621	53,621	178,730
4230 - Intergovern-State-Operating	97,131	36,089	96,089	96,089
4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	301	-	-	-
4230.102 - Intergovern-State-Operating - MSA Maint	930,072	960,000	990,000	1,020,000

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4230.103 - Intergovern-State-Operating - Police State Aid	692,507	700,000	700,000	700,000
4230.104 - Intergovern-State-Operating - Disabled Officer Reimb	20,314	14,000	14,000	14,000
4230.105 - Intergovern-State-Operating - Fire State Aid	611,594	510,000	515,000	615,000
4230.106 - Intergovern-State-Operating - Police Training Reimb	81,399	76,000	76,000	76,000
4230.200 - Intergovern-State-Operating - Haz Mat Grant (RAD)	49,551	39,806	40,479	43,479
4270 - Intergovern-Local-Operating	23,286	-	-	-
4270.100 - Intergovern-Local-Operating - School Liaison	368,552	502,790	517,874	517,874
4310 - Program Fees	2,926	200,000	275,000	300,000
4320 - Rental Fees	105,736	76,000	80,000	80,000
4320.104 - Rental Fees - Millennium Garden	12,040	8,500	13,000	13,000
4320.200 - Rental Fees - Meeting Rooms	26,104	204,000	581,000	581,000
4320.202 - Rental Fees - Catering Rebate	10,355	30,000	90,000	90,000
4320.203 - Rental Fees - Rental Chair Rebate	831	1,500	2,000	2,000
4320.204 - Rental Fees - Gymnasium	-	50,000	50,000	5,000
4330.500 - Utility Charges - Street Lighting	755,285	750,000	750,000	750,000
4330.800 - Utility Charges - Penalties	5,751	7,000	7,000	7,000
4350 - General Services	3,372	2,000	2,000	2,000
4350.102 - General Services - Alarm Fees	40,750	39,000	39,000	39,000
4350.103 - General Services - Accident Reports	1,377	1,500	1,500	1,500
4350.104 - General Services - Police Services	146,820	123,000	123,000	123,000
4350.105 - General Services - Towing	1,315	2,000	2,000	2,000
4350.106 - General Services - Weeds	533	2,000	2,000	2,000
4350.107 - General Services - Tree Removal	1,660	5,000	5,000	5,000
4350.108 - General Services - Advertisements	700	1,000	1,500	1,500
4350.113 - General Services - Grave Openings	140	300	300	300
4350.119 - General Services - Antennae Charges	202,017	203,736	210,570	210,570
4350.123 - General Services - Application Fees	37,980	26,000	26,000	26,000
4350.128 - General Services - Encroachment Fees	1,800	600	600	600
4350.130 - General Services - Development Sign Fee	4,363	-	-	-

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4355 - Developer Fees	115,592	87,000	87,000	87,000
4360.105 - Items for Resale - Caps & Apparel	220	-	-	-
4360.116 - Items for Resale - Buffer Signs	547	-	-	-
4360.118 - Items for Resale - Lockboxes	-	-	-	400
4380.300 - Allocation Charges - General Fund Administrative	1,067,569	1,099,596	1,132,584	1,132,584
4380.301 - Allocation Charges - Project Administrative Fee	829,165	720,000	953,000	953,000
4400 - General Fines & Forfeitures	4,800	3,000	3,000	3,000
4410 - Court Fines	316,143	400,000	400,000	400,000
4420 - Animal Impound Fees	2,833	7,000	7,000	7,000
4430 - Liquor/Tobacco Violations	7,000	5,000	5,000	5,000
4500 - Special Assessments	(2,890)	-	-	-
4500.200 - Special Assessments - County Fees	5,440	10,000	10,000	10,000
4600 - Contributions - Operating	60,520	6,300	6,300	36,300
4700 - Interest Income	1,427	-	-	-
4700.100 - Interest Income - Investments	(107,666)	190,000	190,000	200,000
4700.150 - Interest Income - Operating Account	221	5,000	5,000	5,000
4700.200 - Interest Income - Special Assessments	419	500	500	500
4700.250 - Interest Income - Delinquent Property Taxes	21,326	20,000	20,000	20,000
4800 - Other Revenues	30,004	5,000	5,000	5,000
4800.300 - Other Revenues - Sale of City Equipment	720	-	-	-
4800.400 - Other Revenues - Commissions	2	100	100	100
4801 - Administrative Fee	11,051	13,500	13,500	13,500
4804 - Sale of Asset	2,552	-	-	-
4807 - Refunds & Reimbursements	30,506	12,500	16,300	16,300
4807.103-Refunds & Reimbursements-Utility Reimbursement	1,672	1,500	1,500	1,500
4809 - Sales of Equipment (non-asset)	4,162	-	-	-
4900.240 - Transfers In - Lawful Gambling	90,275	65,000	65,000	65,000
4900.308 - Transfers In - TIF #1-1 - Shops at Plymouth	19,769	-	-	-
4900.310 - Transfers In - 2009A - TIF 7-5A Refunding 1998A	435	-	-	-

City of Plymouth  
 2022/2023 Biennial Budget Detail  
 General Fund - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4900.400 - Transfers In - General Capital Projects	101,230	-	-	-
4900.413 - Transfers In - Improvement Project Construction	115,155	40,000	40,000	40,000
4900.422 - Transfers In - TIF #7-4 - PTP Construction	2,850	-	-	-
4900.424 - Transfers In - TIF #7-6 - Berkshire	35,226	-	-	-
4900.426 - Transfers In - TIF #7-7 - Stonecreek	28,800	-	-	-
4900.428 - Transfers In - TIF #1-2 - Vicksburg Commons	22,362	-	-	-
4900.429 - Transfers In - TIF #1-3 - Crossroads Stations	82,071	-	-	-
4900.432 - Transfers In - TIF #7-8 Quest Development	21	-	-	-
4900.660 - Transfers In - Resource Planning	80,473	88,000	35,000	55,000
<b>Total</b>	<b>\$45,212,369</b>	<b>\$46,955,697</b>	<b>\$49,419,101</b>	<b>\$50,097,963</b>

**City of Plymouth  
2022/2023 Biennial Budget Summary  
General Fund  
Budgeted Revenues and Expenditures by Division**

Department	Division	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023	
<b>Expenses</b>	City Administration					
		City Manager	2,361,928	1,261,794	1,669,783	1,374,161
		Mayor and Council	374,157	382,223	387,141	402,223
		Human Resources	803,333	785,408	864,360	583,840
	<b>Total</b>		<b>\$3,539,418</b>	<b>\$2,429,425</b>	<b>\$2,921,284</b>	<b>\$2,360,224</b>
	Administrative Services					
		Communication Services	561,366	650,547	683,821	773,305
		City Clerk	534,377	757,971	602,545	597,583
		Finance	1,149,507	1,287,667	1,346,535	1,463,225
		Assessing	1,185,342	1,224,543	1,275,243	1,275,553
<b>Total</b>		<b>\$3,430,593</b>	<b>\$3,920,728</b>	<b>\$3,908,144</b>	<b>\$4,109,666</b>	
Community Development						
	Economic Development	144,216	286,838	298,053	296,192	
	CD Administration and Support	568,789	573,728	592,083	602,924	
	Planning	605,624	767,507	799,517	792,908	
	Inspections	1,408,889	1,546,277	1,605,464	1,586,409	
<b>Total</b>		<b>\$2,727,519</b>	<b>\$3,174,350</b>	<b>\$3,295,117</b>	<b>\$3,278,433</b>	
Parks and Recreation						
	Parks & Rec Admin	659,065	699,879	722,530	756,490	
	Parks & Forestry	5,487,985	5,736,454	5,936,498	6,184,668	
	Plymouth Community Center	711,734	1,120,610	1,478,469	1,621,771	
<b>Total</b>		<b>\$6,858,784</b>	<b>\$7,556,943</b>	<b>\$8,137,497</b>	<b>\$8,562,929</b>	
Police						
	PD Administration	2,539,472	2,710,667	2,790,176	3,037,707	
	PD Patrol	9,100,240	9,792,593	10,254,705	10,453,191	
	PD Services	3,917,712	4,143,114	4,298,729	4,201,127	
	PD Grants	132,410	69,710	69,710	69,710	
<b>Total</b>		<b>\$15,689,834</b>	<b>\$16,716,084</b>	<b>\$17,413,320</b>	<b>\$17,761,735</b>	
Emergency Management	Emergency Management	64,396	75,501	76,113	91,090	
<b>Total</b>		<b>\$64,396</b>	<b>\$75,501</b>	<b>\$76,113</b>	<b>\$91,090</b>	
Fire						
	Fire Operations	6,098,697	6,288,190	6,569,025	6,655,186	
	Fire REP (RAD)	103,754	39,806	40,479	43,479	
<b>Total</b>		<b>\$6,202,450</b>	<b>\$6,327,996</b>	<b>\$6,609,504</b>	<b>\$6,698,665</b>	
Public Works						
	Street Maintenance	4,740,370	5,554,230	5,800,413	6,010,602	
	Engineering	1,140,595	1,200,440	1,257,709	1,224,619	

City of Plymouth  
2022/2023 Biennial Budget Summary

Budgeted Revenues and Expenditures by Division

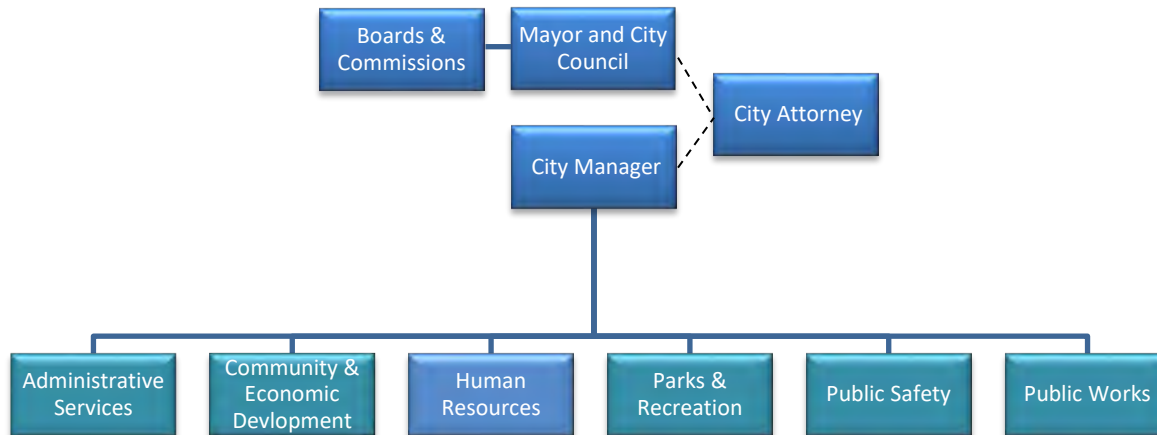
Department	Division	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
Total		\$5,880,964	\$6,754,670	\$7,058,122	\$7,235,221
Total Expenses		\$44,393,958	\$46,955,697	\$49,419,101	\$50,097,963

# Administration

## Activities

- ✓ Strategic Planning
- ✓ Policy-making
- ✓ Budget
- ✓ Goal-setting
- ✓ Intergovernmental Relations
- ✓ Council Advisory
- ✓ Civil Legal/Prosecution Services
- ✓ Management Oversight/Leadership
- ✓ Social Services
- ✓ Recruitment/Retention
- ✓ Employee Development
- ✓ Risk Management

## Organizational Chart



## Full-Time Equivalent (FTE) Employees by Budgeted Division

Division	2020	2021	2022	2023
City Manager	2.0	2.0	2.0	2.0
Human Resources	3.8	4.8	4.8	5.0
<b>Total</b>	<b>5.8</b>	<b>6.8</b>	<b>6.8</b>	<b>7.0</b>

Boards & Commissions	Members
Charter Commission	15
Planning Commission	7
Park & Recreation Advisory	7
Environmental Quality Committee	7
Housing and Redevelopment Authority	5

## Budget Goals and Objectives:

- Evaluate existing human resources software (ERP, recruiting, time keeping, etc.) and potential modifications/replacements in conjunction with other departments.
- Utilize results of the citywide compensation study to make changes as needed, ensuring an equitable system comparable to the larger market.



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**City Administration - City Manager**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	(\$4,827)	-	-	-
	6000.100 - Salaries - Regular	299,281	338,829	356,427	356,427
	6000.200 - Salaries - Temporary	-	17,795	18,325	18,325
	6020.100 - Overtime/Comp Time	757	-	-	-
	6050 - Benefits	(731)	-	-	-
	6050.100 - Benefits - Social Security	15,994	15,797	15,830	15,830
	6050.101 - Benefits - Medicare	4,451	5,205	5,469	5,469
	6050.200 - Benefits - PERA	7,484	26,747	28,106	28,106
	6050.201 - Benefits - Deferred Compensation	14,058	-	-	-
	6050.550 - Benefits - Cell Phone Allowance	855	1,200	1,200	1,200
	6050.570 - Benefits - Car Allowance	855	1,200	1,200	1,200
	6060.100 - Medical Insurance - Employer Contribution	22,511	39,526	45,030	26,751
	6060.500 - Medical Insurance - Cash Out to VEBA	3,169	-	-	-
	6070.100 - Dental Insurance - Employer Contribution	473	1,260	1,323	1,323
	6080.100 - Group Life Insurance - Employer Contribution	890	1,066	1,066	1,066
	6100 - Office Supplies	965	1,500	1,500	1,500
	6500 - Employee Development	858	-	-	-
	6500.100 - Employee Development - Training	2,577	8,000	8,000	8,000
	6500.103 - Employee Development - EE Recognition	1,785	-	-	-
	6550 - Mileage & Parking Reimbursement	697	1,000	1,000	1,000
	6600 - Meetings	177	2,000	2,000	2,000
	6700 - Dues & Subscriptions	2,820	3,500	3,500	3,500
	6700.100 - Dues & Subscriptions - MN League of Cities	35,334	35,500	35,500	37,406
	6700.101 - Dues & Subscriptions - Metro Cities	14,240	14,338	14,338	14,559
	6700.102 - Dues & Subscriptions - Municipal Legislative Comm	10,500	10,500	10,500	10,500
	6700.103 - Dues & Subscriptions - Suburban Rate Authority	7,376	6,800	6,800	7,400
	6700.107 - Dues & Subscriptions	629	600	600	600
	6700.108 - Dues & Subscriptions - Wright County Hwy 55 Coalition	-	250	250	250
	7003 - Legal	122,809	110,000	110,000	110,000

City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
City Administration - City Manager

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	7003.100 - Legal - Retainer	319,752	320,000	320,000	320,000
	7003.101 - Legal - Criminal Prosecution	7,476	20,000	20,000	20,000
	7003.102 - Legal - Lobbying	40,000	42,000	42,000	42,000
	7100 - Communications	4,496	-	-	-
	7100.100 - Communications - Postage	711	2,500	2,500	2,500
	7200 - Printing & Publishing	20	-	-	-
	8930 - Special Assessments	800	-	230,000	75,000
	9000.101 - Allocations - Information Technology	22,495	23,170	23,865	23,865
	9000.102 - Allocations - Facilities Management	40,670	41,890	43,147	44,215
	9000.110 - Allocations - Risk Mgmt - OH, Premium	622	904	917	917
	9500.400 - Transfers Out - General Capital Projects	1,265,663	-	-	-
	9900 - Miscellaneous	399	-	-	-
	9918 - Contingency	90,824	166,992	317,665	191,527
	9920.100 - Bank Fees - Credit Card	25	25	25	25
	9920.150 - Bank Fees - PSN	36	100	100	100
	9920.160 - Bank Fees - Operating Acct	1,595	1,200	1,200	1,200
	9920.170 - Bank Fees - Investments	358	400	400	400
	<b>Total</b>	<b>\$2,361,928</b>	<b>\$1,261,794</b>	<b>\$1,669,783</b>	<b>\$1,374,161</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**City Administration - Mayor and Council**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000.100 - Salaries - Regular	\$84,642	\$84,642	\$86,097	\$93,672
6050.100 - Benefits - Social Security	-	1,074	1,106	1,208
6050.101 - Benefits - Medicare	1,271	1,271	1,292	1,401
6050.200 - Benefits - PERA	4,232	4,233	4,305	4,684
6050.550 - Benefits - Cell Phone Allowance	1,200	1,200	1,200	1,200
6050.560 - Benefits - IPAD allowance	1,800	1,800	1,800	1,800
6100 - Office Supplies	33	800	800	800
6500.100 - Employee Development - Training	655	5,600	5,600	8,600
6600 - Meetings	5,354	6,300	6,300	8,500
6700 - Dues & Subscriptions	3,704	-	-	-
7000 - Professional Services	5,047	5,000	5,000	5,000
7200 - Printing & Publishing	1,446	2,000	2,000	2,000
9000.101 - Allocations - Information Technology	41,070	42,302	43,571	43,571
9000.102 - Allocations - Facilities Management	65,407	67,369	69,390	71,107
9000.110 - Allocations - Risk Mgmt - OH, Premium	1,594	2,560	2,608	2,608
9906 - Donations & Contributions	15,000	15,000	15,000	15,000
9906.100 - Donations & Contributions - Music In Plymouth	32,000	32,000	32,000	32,000
9906.101 - Donations & Contributions - Social Services	109,702	109,072	109,072	109,072
<b>Total</b>	<b>\$374,157</b>	<b>\$382,223</b>	<b>\$387,141</b>	<b>\$402,223</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**City Administration - Human Resources**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	\$12,245	-	-	-
6000.100 - Salaries - Regular	467,471	525,937	544,344	565,236
6010 - Salary Vacancies	-	(200,000)	(200,000)	(200,000)
6020.100 - Overtime/Comp Time	140	260	260	260
6050 - Benefits	1,855	-	-	(318,000)
6050.100 - Benefits - Social Security	26,406	29,512	30,339	31,634
6050.101 - Benefits - Medicare	6,191	7,648	7,915	8,218
6050.200 - Benefits - PERA	35,040	39,465	40,845	42,412
6050.550 - Benefits - Cell Phone Allowance	1,205	1,200	1,200	1,200
6050.800 - Benefits - Years of Service Award	5,100	7,750	9,880	9,880
6060.100 - Medical Insurance - Employer Contribution	69,574	83,817	94,075	99,188
6070.100 - Dental Insurance - Employer Contribution	1,491	1,681	1,765	6,615
6080.100 - Group Life Insurance - Employer Contribution	1,195	1,507	1,532	1,599
6100 - Office Supplies	387	2,000	2,000	2,000
6500 - Employee Development	965	-	-	-
6500.100 - Employee Development - Training	1,614	7,000	7,000	7,000
6500.101 - Employee Development - City Wide Training	9,366	20,000	20,000	20,000
6500.103 - Employee Development - EE Recognition	4,802	6,650	6,650	8,000
6550 - Mileage & Parking Reimbursement	13	400	400	400
6700 - Dues & Subscriptions	1,291	3,500	3,500	3,500
6700.109 - Dues & Subscriptions - Software	-	85,000	125,000	125,000
7000 - Professional Services	39,229	48,700	52,200	48,200
7006 - Medical Fees	21,850	18,075	18,075	22,475
7007 - Drug and Alcohol Testing	5,137	4,300	4,300	5,600
7100.100 - Communications - Postage	55	-	-	-
7200 - Printing & Publishing	4,618	4,000	4,000	4,000
8000 - Non-Cap Equip (< 5K)	1,969	-	-	-
9000.101 - Allocations - Information Technology	53,193	54,789	56,433	56,433
9000.102 - Allocations - Facilities Management	13,076	13,468	13,872	14,215

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**City Administration - Human Resources**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	9000.110 - Allocations - Risk Mgmt - OH, Premium	976	1,499	1,525	1,525
	9500.620 - Transfers Out - Information Technology	490	-	-	-
	9919 - Administration Fees	16,388	17,250	17,250	17,250
	<b>Total</b>	<b>\$803,333</b>	<b>\$785,408</b>	<b>\$864,360</b>	<b>\$583,840</b>

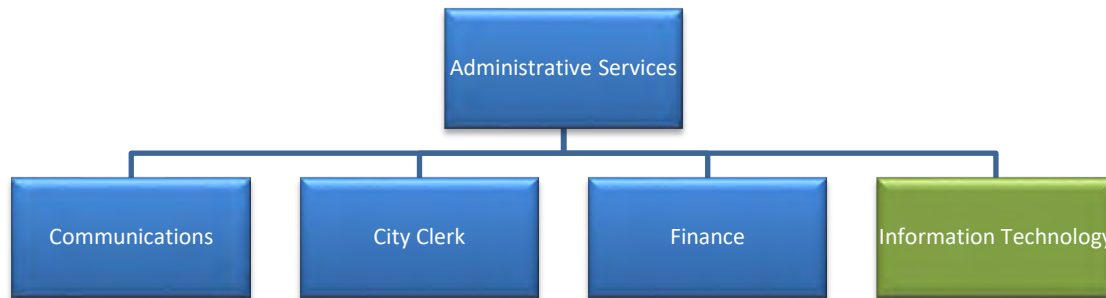
# Administrative Services Department

## Activities

- ✓ Accounts Payable
- ✓ Accounts Receivable/Revenue Collection
- ✓ Payroll
- ✓ Budget Support
- ✓ Investments
- ✓ Financial Reporting
- ✓ Debt Service
- ✓ Asset Management
- ✓ Utility Billing
- ✓ Election Administration
- ✓ City Council Support
- ✓ Public Education
- ✓ Communications
- ✓ Real Estate Appraisal
- ✓ Customer Service
- ✓ IT Technical Support/Help Desk

## Organizational Chart

( General Fund   Special Revenue Fund   Internal Service Fund   Enterprise Fund )



## Full-Time Equivalent (FTE) Employees by Budgeted Division

Divisions	2020	2021	2022	2023
City Clerk	4.0	4.0	4.0	4.0
Communications	3.0	4.0	4.0	5.0
Finance	9.0	9.0	9.0	10.0
Information Tech	5.8	5.8	6.8	6.8
<b>Department Total</b>	<b>21.8</b>	<b>22.8</b>	<b>23.8</b>	<b>25.8</b>

## Budget Goals and Objectives:

- Onboard new accountant to assist with the budget, audit and financial reporting for transit, Housing Redevelopment Authority (HRA), Community Development Block Grant (CDBG) and other grants.
- Evaluate existing financial software (ERP, investment, purchasing card, etc.) and potential modifications/replacements in conjunction with other departments.
- Maintain ongoing communications activities related to the city website, citywide publications, cable television, employee intranet, social media and media relations.
- Invest in infrastructure to reduce cyber security risks to the city's network and reduce hardware purchases by adopting more cloud technologies.
- Review and make improvements to city policies and licensing processes.

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Administrative Services - City Clerk**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$23,145)	-	-	-
6000.100 - Salaries - Regular	268,292	313,606	322,020	312,891
6000.200 - Salaries - Temporary	-	130,830	1,500	1,500
6020.100 - Overtime/Comp Time	1,035	5,000	-	-
6050 - Benefits	(3,506)	-	-	-
6050.100 - Benefits - Social Security	16,423	27,267	20,134	19,567
6050.101 - Benefits - Medicare	3,841	6,535	4,708	4,576
6050.200 - Benefits - PERA	20,188	23,894	24,150	23,466
6050.550 - Benefits - Cell Phone Allowance	755	1,200	1,200	1,200
6060.100 - Medical Insurance - Employer Contribution	57,289	41,028	44,031	25,973
6070.100 - Dental Insurance - Employer Contribution	2,995	4,201	4,411	3,088
6080.100 - Group Life Insurance - Employer Contribution	488	740	751	727
6100 - Office Supplies	295	7,500	500	1,500
6500.100 - Employee Development - Training	1,276	4,000	4,000	5,000
6550 - Mileage & Parking Reimbursement	53	300	200	300
6600 - Meetings	-	2,000	-	-
6700 - Dues & Subscriptions	4,078	19,300	19,300	1,000
6700.109 - Dues & Subscriptions - Software	17,500	6,500	6,500	36,000
7000 - Professional Services	-	35,000	-	-
7013 - Record Retention	-	5,000	5,000	-
7100.100 - Communications - Postage	4,312	10,500	-	5,000
7200 - Printing & Publishing	20	6,100	100	100
7500.202 - Repair & Maint Services - Equipment Maint	22,408	11,000	-	11,000
7600 - Rentals	-	8,000	-	-
8000 - Non-Cap Equip (< 5K)	1,363	-	-	-
9000.101 - Allocations - Information Technology	76,120	78,404	80,756	80,756
9000.102 - Allocations - Facilities Management	5,911	6,088	6,271	6,426
9000.110 - Allocations - Risk Mgmt - OH, Premium	1,036	1,978	2,013	2,013
9500.620 - Transfers Out - Information Technology	982	-	-	-

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Administrative Services - City Clerk**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	9500.660 - Transfers Out - Resource Planning	53,000	-	53,000	53,000
	9920.100 - Bank Fees - Credit Card	1,367	500	500	500
	9920.150 - Bank Fees - PSN	1	-	-	-
	9925 - Recognition Events	-	1,500	1,500	2,000
	<b>Total</b>	<b>\$534,377</b>	<b>\$757,971</b>	<b>\$602,545</b>	<b>\$597,583</b>



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Administrative Services - Communication Services**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	(\$17,860)	-	-	-
	6000.100 - Salaries - Regular	313,790	355,214	378,460	446,745
	6050 - Benefits	(2,706)	-	-	-
	6050.100 - Benefits - Social Security	19,228	22,321	23,686	27,920
	6050.101 - Benefits - Medicare	4,497	5,221	5,557	6,547
	6050.200 - Benefits - PERA	23,534	26,641	28,384	33,505
	6050.550 - Benefits - Cell Phone Allowance	4,370	4,800	4,800	4,800
	6060.100 - Medical Insurance - Employer Contribution	69,941	57,056	61,860	65,664
	6070.100 - Dental Insurance - Employer Contribution	1,412	2,523	2,649	3,091
	6080.100 - Group Life Insurance - Employer Contribution	1,021	1,311	1,369	1,463
	6100 - Office Supplies	1,784	2,000	2,000	2,000
	6120 - Operating Supplies	61	-	-	-
	6500 - Employee Development	113	-	-	-
	6500.100 - Employee Development - Training	4,114	6,700	6,700	7,000
	6700 - Dues & Subscriptions	9,300	7,300	7,300	7,300
	7000 - Professional Services	3,740	10,000	10,000	10,000
	7100.100 - Communications - Postage	35,954	37,500	37,500	37,500
	7100.105 - Communications - Community Identity	400	3,300	3,300	3,300
	7200 - Printing & Publishing	1,757	4,500	4,500	4,500
	7200.100 - Printing & Publishing - Plymouth News	34,218	34,000	34,000	40,000
	7500.202 - Repair & Maint Services - Equipment Maint	175	6,300	6,300	6,300
	8000 - Non-Cap Equip (< 5K)	875	10,000	10,000	10,000
	9000.101 - Allocations - Information Technology	42,610	43,888	45,205	45,205
	9000.102 - Allocations - Facilities Management	8,158	8,403	8,655	8,869
	9000.110 - Allocations - Risk Mgmt - OH, Premium	880	1,569	1,596	1,596
	<b>Total</b>	<b>\$561,366</b>	<b>\$650,547</b>	<b>\$683,821</b>	<b>\$773,305</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Administrative Services - Finance**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$14,436)	-	-	-
6000.100 - Salaries - Regular	687,159	770,046	806,030	921,570
6000.200 - Salaries - Temporary	56,223	22,310	22,980	-
6020.100 - Overtime/Comp Time	2,698	1,500	1,500	1,500
6050 - Benefits	(2,187)	-	-	-
6050.100 - Benefits - Social Security	44,022	49,292	50,968	55,931
6050.101 - Benefits - Medicare	10,296	11,528	12,060	13,403
6050.200 - Benefits - PERA	51,899	59,540	62,290	69,231
6050.550 - Benefits - Cell Phone Allowance	605	1,200	1,200	1,200
6060.100 - Medical Insurance - Employer Contribution	87,295	125,318	137,427	146,145
6070.100 - Dental Insurance - Employer Contribution	5,330	7,981	8,380	9,264
6080.100 - Group Life Insurance - Employer Contribution	1,330	1,868	1,926	2,401
6100 - Office Supplies	1,795	2,500	2,500	2,500
6500.100 - Employee Development - Training	1,014	4,000	4,000	4,000
6550 - Mileage & Parking Reimbursement	64	100	100	100
6700 - Dues & Subscriptions	1,490	1,200	1,200	1,200
7000 - Professional Services	10,546	10,000	10,000	10,000
7004 - Audit Fees	28,885	30,000	30,000	30,000
7100.100 - Communications - Postage	6,717	10,500	10,500	10,000
7200 - Printing & Publishing	2,965	5,000	5,000	5,000
7200.102 - Printing & Publishing - Truth In Taxation Notices	6,317	5,800	5,800	6,300
7500.202 - Repair & Maint Services - Equipment Maint	450	500	500	500
8000 - Non-Cap Equip (< 5K)	781	-	-	-
9000.101 - Allocations - Information Technology	119,187	122,763	126,446	126,446
9000.102 - Allocations - Facilities Management	30,698	31,619	32,568	33,374
9000.110 - Allocations - Risk Mgmt - OH, Premium	1,821	3,077	3,135	3,135
9900.100 - Miscellaneous - Cash Over/Short	11	-	-	-
9913 - Licenses, Permits & Registrations	1,104	-	-	-
9919 - Administration Fees	5,429	10,000	10,000	10,000

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Administrative Services - Finance**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	9920.100 - Bank Fees - Credit Card	1	25	25	25
<b>Total</b>		<b>\$1,149,507</b>	<b>\$1,287,667</b>	<b>\$1,346,535</b>	<b>\$1,463,225</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Administrative Services - Assessing**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	7000 - Professional Services	\$1,162,500	\$1,200,000	\$1,250,000	\$1,250,000
	7100.100 - Communications - Postage	169	1,000	1,000	1,000
	7500.200 - Repair & Maint Services - Software	10	200	200	200
	9000.101 - Allocations - Information Technology	10,841	11,166	11,501	11,501
	9000.102 - Allocations - Facilities Management	11,822	12,177	12,542	12,852
	<b>Total</b>	<b>\$1,185,342</b>	<b>\$1,224,543</b>	<b>\$1,275,243</b>	<b>\$1,275,553</b>



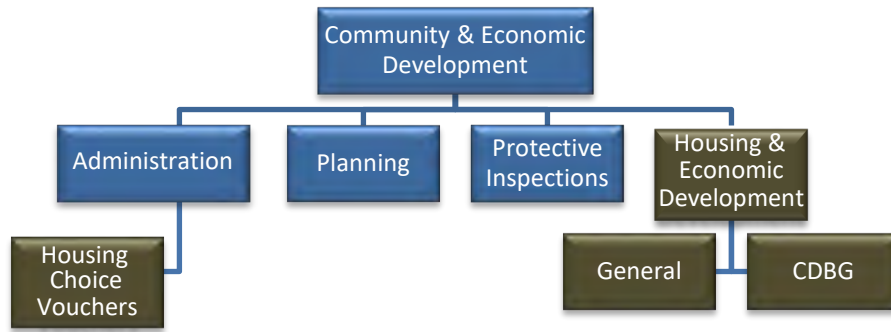
# Community & Economic Development Department

## Activities

- ✓ Planning and Zoning
- ✓ Process Development Applications
- ✓ Site Improvement Agreements
- ✓ Plan Review
- ✓ Comprehensive Plan
- ✓ Permit Processing
- ✓ Building Inspections
- ✓ Electrical Inspections
- ✓ Plumbing Inspections
- ✓ Mechanical Inspections
- ✓ Sewer/Water Inspections
- ✓ Moving/Sign/Fence Permits
- ✓ Code Enforcement
- ✓ Rental Licensing
- ✓ Economic Development Programs
- ✓ Community Development Block Grant (CDBG)
- ✓ Senior Apartment Buildings
- ✓ HRA Activities
- ✓ Housing Choice Voucher Program
- ✓ Business Recruitment & Retention Programs

## Organizational Chart

( General Fund | Special Revenue Fund | Internal Service Fund | Enterprise Fund )



## Full-Time Equivalent (FTE) Employees by Budgeted Division

Division	2020	2021	2022	2023
Administration	4.8	4.8	4.8	4.8
Planning	4.4	4.4	4.4	4.4
Protective Inspections	10.0	10.0	10.0	10.0
Housing & Economic Development	6.2	6.2	6.2	6.2
<b>Department Total</b>	<b>25.3</b>	<b>25.3</b>	<b>25.3</b>	<b>25.3</b>

## Budget Goals and Objectives:

- Evaluate fee structure, escrows, etc. to assure developers are paying true cost of predevelopment process (e.g., increased staff resources for infills/redevelopment/sketch plans).
- Move forward with HRA Strategic Plan.
- Review stewardship of HUD funds and evaluate efficiencies of resources against the needs of our community.
- Rollout of Housing Choice Voucher (HVC) software program for waitlist.
- Move forward with small area study implementation (City Center and CR73 Transit Station Area).
- Continue to expand online services and permitting features.
- Focus on improvements to overall program compliance, including developing additional policies and procedures for program administration.
- Evaluate market conditions and how to effectively target a continuum of housing needs with CDBG funding, particularly given challenges in effectively serving the first-time homebuyer market.
- Evaluate opportunities for CDBG program delivery, including independent administration of the program or administration through a partnership with Hennepin County.
- Advance the proposed draft moderate-income housing policy to create affordability requirements for projects that meet certain thresholds, including direct financial assistance from the city.

City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
Community Development - Economic Development

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$17,258)	-	-	-
6000.100 - Salaries - Regular	98,375	174,232	180,828	180,828
6050 - Benefits	(2,615)	-	-	-
6050.100 - Benefits - Social Security	5,828	9,064	9,201	9,201
6050.101 - Benefits - Medicare	1,363	2,562	2,657	2,657
6050.200 - Benefits - PERA	7,378	13,068	13,562	13,562
6050.550 - Benefits - Cell Phone Allowance	830	1,200	1,200	1,200
6050.570 - Benefits - Car Allowance	830	1,200	1,200	1,200
6060.100 - Medical Insurance - Employer Contribution	10,593	28,036	31,397	33,098
6070.100 - Dental Insurance - Employer Contribution	-	1,260	1,323	2,646
6080.100 - Group Life Insurance - Employer Contribution	322	627	627	627
6140 - Miscellaneous Supplies	-	500	500	500
6500.100 - Employee Development - Training	374	3,000	3,000	3,000
6550 - Mileage & Parking Reimbursement	-	500	500	500
6600 - Meetings	-	1,500	1,500	1,500
6700 - Dues & Subscriptions	2,401	5,000	5,000	5,000
7000 - Professional Services	20,368	23,500	23,500	23,500
7200 - Printing & Publishing	-	500	500	500
9000.101 - Allocations - Information Technology	10,596	10,914	11,241	11,241
9000.102 - Allocations - Facilities Management	4,398	4,530	4,666	4,781
9000.110 - Allocations - Risk Mgmt - OH, Premium	431	573	579	579
9000.111 - Allocations - Risk Mgmt - Claims	-	72	72	72
9918 - Contingency	-	5,000	5,000	-
<b>Total</b>	<b>\$144,216</b>	<b>\$286,838</b>	<b>\$298,053</b>	<b>\$296,192</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Community Development - CD Administration and Support**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$1,175)	-	-	-
6000.100 - Salaries - Regular	372,515	381,994	392,043	392,043
6020.100 - Overtime/Comp Time	362	-	-	-
6050 - Benefits	(178)	-	-	-
6050.100 - Benefits - Social Security	22,477	22,438	22,935	22,935
6050.101 - Benefits - Medicare	5,257	5,551	5,697	5,696
6050.200 - Benefits - PERA	27,966	28,651	29,402	29,402
6050.550 - Benefits - Cell Phone Allowance	482	480	480	480
6050.570 - Benefits - Car Allowance	482	480	480	480
6060.100 - Medical Insurance - Employer Contribution	62,134	52,106	56,385	64,958
6070.100 - Dental Insurance - Employer Contribution	3,640	3,803	3,993	5,403
6080.100 - Group Life Insurance - Employer Contribution	663	741	745	743
6100 - Office Supplies	817	1,250	1,250	1,250
6500.100 - Employee Development - Training	-	-	-	500
6700 - Dues & Subscriptions	-	-	125	150
7200 - Printing & Publishing	-	-	50	50
7500.201 - Repair & Maint Services - Departmental Software Maint	68	-	-	-
9000.101 - Allocations - Information Technology	57,782	59,515	61,300	61,300
9000.102 - Allocations - Facilities Management	12,815	13,199	13,595	13,931
9000.107 - Allocations - Central Equipment	1,656	1,706	1,757	1,757
9000.110 - Allocations - Risk Mgmt - OH, Premium	1,160	1,814	1,846	1,846
9900.100 - Miscellaneous - Cash Over/Short	(135)	-	-	-
9920.100 - Bank Fees - Credit Card	2	-	-	-
<b>Total</b>	<b>\$568,789</b>	<b>\$573,728</b>	<b>\$592,083</b>	<b>\$602,924</b>



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Community Development - Planning**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$4,327)	-	-	-
6000.100 - Salaries - Regular	372,554	498,470	518,118	524,609
6020.100 - Overtime/Comp Time	7,836	8,000	8,000	8,000
6050 - Benefits	(656)	-	-	-
6050.100 - Benefits - Social Security	21,599	30,156	30,725	30,725
6050.101 - Benefits - Medicare	5,051	7,358	7,642	7,754
6050.200 - Benefits - PERA	28,465	37,986	39,458	39,945
6050.550 - Benefits - Cell Phone Allowance	482	480	480	1,680
6050.570 - Benefits - Car Allowance	482	480	480	480
6060.100 - Medical Insurance - Employer Contribution	55,136	68,014	75,805	58,411
6070.100 - Dental Insurance - Employer Contribution	1,206	2,520	2,646	4,498
6080.100 - Group Life Insurance - Employer Contribution	454	963	994	1,017
6100 - Office Supplies	70	1,000	1,000	1,000
6500.100 - Employee Development - Training	1,957	7,000	7,000	7,000
6550 - Mileage & Parking Reimbursement	-	100	100	100
6700 - Dues & Subscriptions	2,342	3,500	3,500	3,500
7000 - Professional Services	23,276	10,000	10,000	10,000
7100.100 - Communications - Postage	2,987	2,500	2,500	2,500
7200 - Printing & Publishing	2,114	2,000	2,000	2,000
9000.101 - Allocations - Information Technology	39,892	41,089	42,322	42,322
9000.102 - Allocations - Facilities Management	23,598	24,306	25,035	25,655
9000.107 - Allocations - Central Equipment	4,969	5,118	5,272	5,272
9000.110 - Allocations - Risk Mgmt - OH, Premium	1,129	1,367	1,390	1,390
9500.660 - Transfers Out - Resource Planning	15,000	15,000	15,000	15,000
9920.100 - Bank Fees - Credit Card	8	100	50	50
<b>Total</b>	<b>\$605,624</b>	<b>\$767,507</b>	<b>\$799,517</b>	<b>\$792,908</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Community Development - Inspections**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$8,511)	-	-	-
6000.100 - Salaries - Regular	873,392	969,856	1,004,916	1,001,276
6000.200 - Salaries - Temporary	2,732	15,000	15,445	15,445
6020.100 - Overtime/Comp Time	5,089	-	-	-
6050 - Benefits	(1,289)	-	-	-
6050.100 - Benefits - Social Security	52,852	60,353	62,117	61,921
6050.101 - Benefits - Medicare	12,361	14,322	14,833	14,787
6050.200 - Benefits - PERA	65,974	73,863	76,526	76,253
6050.550 - Benefits - Cell Phone Allowance	2,701	2,640	2,640	3,120
6060.100 - Medical Insurance - Employer Contribution	113,253	142,840	156,713	138,434
6070.100 - Dental Insurance - Employer Contribution	4,854	6,303	6,618	8,822
6080.100 - Group Life Insurance - Employer Contribution	1,093	1,360	1,379	1,379
6100 - Office Supplies	252	2,500	2,500	2,500
6120.102 - Operating Supplies - Motor Fuels & Lubricants	110	-	-	-
6140.101 - Miscellaneous Supplies - Clothing	407	1,750	1,750	1,750
6140.102 - Miscellaneous Supplies - Safety Equipment	202	400	400	400
6500.100 - Employee Development - Training	6,324	10,975	10,975	10,975
6700 - Dues & Subscriptions	537	1,500	1,500	1,500
7000 - Professional Services	105	200	-	-
7100.100 - Communications - Postage	2,130	3,000	3,000	3,000
7200 - Printing & Publishing	2,363	3,650	3,650	3,650
7500.202 - Repair & Maint Services - Equipment Maint	329	-	-	-
8000 - Non-Cap Equip (< 5K)	107	400	400	400
9000.101 - Allocations - Information Technology	95,914	82,369	84,840	84,840
9000.102 - Allocations - Facilities Management	30,737	27,276	28,094	28,789
9000.107 - Allocations - Central Equipment	64,430	46,185	47,570	47,570
9000.110 - Allocations - Risk Mgmt - OH, Premium	4,109	4,135	4,198	4,198
9000.111 - Allocations - Risk Mgmt - Claims	2,832	-	-	-
9920.100 - Bank Fees - Credit Card	73,345	75,000	75,000	75,000

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Community Development - Inspections**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	9920.150 - Bank Fees - PSN	157	400	400	400
<b>Total</b>		<b>\$1,408,889</b>	<b>\$1,546,277</b>	<b>\$1,605,464</b>	<b>\$1,586,409</b>

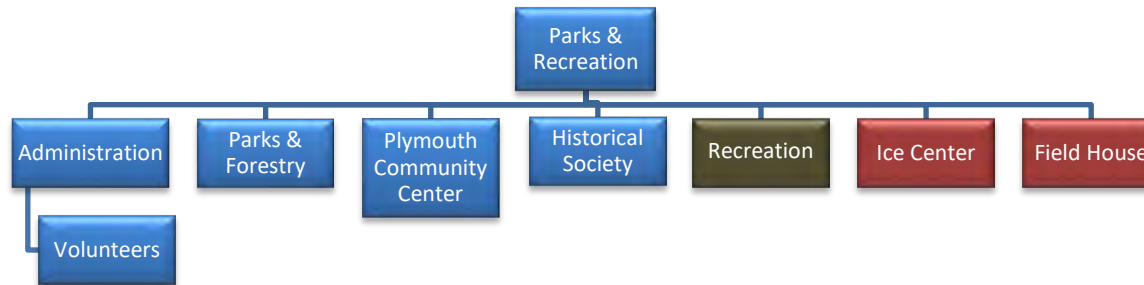
# Parks & Recreation Department

## Activities

- ✓ Park Development
- ✓ Park & Field Operation and Maintenance
- ✓ Recreation Programs
- ✓ Open Space Management
- ✓ Tree Care and Preservation
- ✓ Athletic Association Liaison
- ✓ Ice Center Management
- ✓ Fieldhouse Management
- ✓ Volunteer Recruitment/Retention
- ✓ Wedding/Event Coordination
- ✓ Community Events
- ✓ Yard Waste Site Management
- ✓ Park Shelter Rental
- ✓ Meeting Space Rental
- ✓ Outdoor Field Rental
- ✓ Historical Society Management

## Organizational Chart

( General Fund   Special Revenue Fund   Internal Service Fund   Enterprise Fund )



## Full-Time Equivalent (FTE) Employees by Budgeted Division

Division	2020	2021	2022	2023
Administration	2.9	2.9	3.9	4.7
Parks & Forestry	23.9	23.9	24.4	25.2
Plymouth Comm Ctr	4.3	5.1	6.5	9.1
Recreation	8.3	9.3	9.9	10.9
Ice Center	4.9	4.9	5.4	5.4
Field House	1.3	1.3	1.9	1.8
<b>Department Total</b>	<b>45.4</b>	<b>47.2</b>	<b>51.8</b>	<b>57.0</b>

## Budget Goals and Objectives:

- Develop key performance indicators across the department to set a baseline of service to measure success of future actions.
- Refine operations plan for the Plymouth Community Center to best serve the community. Continue to work with Public Works on strategies to successfully manage the building.
- Develop and enhance volunteer initiatives that are specific to operational needs of the department.
- Achieve facility efficiencies at the Plymouth Ice Center through replacement of equipment.
- Continue to evaluate offerings the Plymouth Ice Center and through our Recreation department for regional significance and Plymouth's diverse population.
- Implement maintenance standards to improve the appearance and usability of parks within the community. Retrofit sites to meet the needs of users when funding is available.
- Evaluate Recreation programming to ensure continuous improvement.

City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
Parks and Recreation - Parks & Rec Admin

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$50)	-	-	-
6000.100 - Salaries - Regular	422,667	433,899	447,159	451,256
6000.200 - Salaries - Temporary	8,599	15,350	15,811	15,811
6050 - Benefits	(8)	-	-	-
6050.100 - Benefits - Social Security	25,343	24,139	24,523	27,002
6050.101 - Benefits - Medicare	6,314	6,565	6,763	6,821
6050.200 - Benefits - PERA	32,265	33,693	34,724	35,029
6050.550 - Benefits - Cell Phone Allowance	2,320	2,340	2,340	2,160
6050.570 - Benefits - Car Allowance	1,205	1,200	1,200	1,200
6060.100 - Medical Insurance - Employer Contribution	43,141	46,735	50,652	72,767
6070.100 - Dental Insurance - Employer Contribution	2,275	2,670	2,802	4,897
6080.100 - Group Life Insurance - Employer Contribution	1,068	1,183	1,192	1,166
6100 - Office Supplies	2,894	2,800	2,900	2,900
6120 - Operating Supplies	3,776	4,200	4,700	4,700
6140.101 - Miscellaneous Supplies - Clothing	-	100	100	100
6500.100 - Employee Development - Training	104	8,400	8,400	8,400
6550 - Mileage & Parking Reimbursement	-	75	75	75
6700 - Dues & Subscriptions	2,539	2,450	2,450	3,650
7000 - Professional Services	15,835	17,300	17,300	18,000
7100.100 - Communications - Postage	373	-	-	-
7200 - Printing & Publishing	256	-	-	-
8000 - Non-Cap Equip (< 5K)	170	-	-	-
9000.101 - Allocations - Information Technology	35,646	36,716	37,817	37,817
9000.102 - Allocations - Facilities Management	42,519	43,795	45,108	46,225
9000.107 - Allocations - Central Equipment	7,042	7,253	7,471	7,471
9000.110 - Allocations - Risk Mgmt - OH, Premium	982	1,516	1,543	1,543
9500.620 - Transfers Out - Information Technology	132	-	-	-
9925 - Recognition Events	1,659	7,500	7,500	7,500
<b>Total</b>	<b>\$659,065</b>	<b>\$699,879</b>	<b>\$722,530</b>	<b>\$756,490</b>

City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
Parks and Recreation - Parks & Forestry

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	\$645	-	-	-
6000.100 - Salaries - Regular	1,717,014	1,822,780	1,891,312	1,904,940
6000.200 - Salaries - Temporary	222,047	330,670	337,960	317,960
6020.100 - Overtime/Comp Time	38,025	42,000	42,000	42,000
6030.200 - Other Pay - Premium Pay	1,890	4,000	4,000	4,000
6030.300 - Other Pay - Equipment Pay	312	500	500	500
6050 - Benefits	98	-	-	-
6050.100 - Benefits - Social Security	119,930	136,491	141,092	141,264
6050.101 - Benefits - Medicare	28,048	32,024	33,122	33,035
6050.200 - Benefits - PERA	138,306	160,360	165,901	166,924
6050.302 - Benefits - Unemployment	-	30,000	30,000	30,000
6050.550 - Benefits - Cell Phone Allowance	8,800	8,748	8,748	9,048
6060.100 - Medical Insurance - Employer Contribution	253,511	286,183	313,321	353,300
6070.100 - Dental Insurance - Employer Contribution	13,425	15,361	16,128	22,677
6080.100 - Group Life Insurance - Employer Contribution	2,719	3,065	3,101	3,091
6100 - Office Supplies	1,250	1,500	1,500	1,500
6120 - Operating Supplies	171,172	170,000	175,000	175,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	2,093	-	-	-
6120.108 - Operating Supplies - Twin City Tree Trust	2,986	6,000	6,000	6,000
6130.101 - Repair & Maint Supplies - Horticulture	78,770	87,000	91,000	91,000
6130.102 - Repair & Maint Supplies - Traffic & Park Signs	4,616	7,000	7,500	7,500
6130.103 - Repair & Maint Supplies - Invasive Control	37,860	30,000	31,000	50,000
6130.107 - Repair & Maint Supplies - Concrete & Asphalt	103,000	-	-	-
6130.118 - Repair & Maint Supplies - Playstructure Repair Parts	19,555	26,000	27,000	27,000
6140.101 - Miscellaneous Supplies - Clothing	2,377	1,800	1,800	2,500
6140.102 - Miscellaneous Supplies - Safety Equipment	7,465	14,000	15,000	15,000
6500 - Employee Development	11	-	-	-
6500.100 - Employee Development - Training	6,382	15,000	16,000	16,000
6550 - Mileage & Parking Reimbursement	-	250	250	250

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Parks and Recreation - Parks & Forestry**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6600 - Meetings	35	500	500	500
6700 - Dues & Subscriptions	848	1,600	1,600	1,600
6700.109 - Dues & Subscriptions - Software	5,141	2,500	2,700	10,000
7000 - Professional Services	81,727	81,000	83,000	133,000
7016 - Animal Control	6,975	9,000	10,000	10,000
7017 - Laundered Uniforms	4,024	4,500	4,500	4,500
7100.100 - Communications - Postage	542	1,000	1,000	1,000
7100.102 - Communications - Data Communications	1,047	-	-	1,500
7100.104 - Communications - Mobile Telephone	7,151	-	-	7,500
7200 - Printing & Publishing	741	400	400	400
7400.102 - Utilities - Natural Gas	20,223	21,000	22,000	6,600
7400.103 - Utilities - Water & Sewer	123,568	73,000	76,000	76,000
7400.104 - Utilities - Solid Waste	26,864	25,000	27,000	27,000
7400.108 - Utilities - Electric	153,560	145,000	148,000	44,400
7500 - Repair & Maint Services	23,058	57,000	58,000	-
7500.101 - Repair & Maint Services - Lawn Maint	198,402	115,000	118,000	160,000
7500.102 - Repair & Maint Services - Weed Control	80,919	136,000	139,000	150,000
7500.104 - Repair & Maint Services - Electrical	36,006	30,000	31,000	31,000
7500.107 - Repair & Maint Services - Asphalt/Concrete	18,400	203,000	211,000	211,000
7500.109 - Repair & Maint Services - Seal Coating	21,325	-	-	-
7500.114 - Repair & Maint Services - Retaining Walls/Guard Rails/Fence	29,747	33,000	34,000	34,000
7500.130 - Repair & Maint Services - Building Maint	27,349	32,000	32,000	60,000
7500.143 - Repair & Maint Services - Median Maint	54,243	26,000	27,000	60,000
7500.202 - Repair & Maint Services - Equipment Maint	883	-	-	-
7500.300 - Repair & Maint Services - Tree Maintenance	145,149	150,000	154,000	154,000
7500.302 - Repair & Maint Services - Forced Tree Removal	1,190	10,000	10,000	10,000
7500.304 - Repair & Maint Services - Tree Grinding	10,000	15,000	17,000	17,000
7600 - Rentals	8,764	23,000	24,000	24,000
7600.100 - Rentals - Portable Toilets	81,590	84,000	87,000	75,000

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Parks and Recreation - Parks & Forestry**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
8000 - Non-Cap Equip (< 5K)	5,805	10,000	11,000	11,000
8050 - Cap Equip (\$5K - \$25K)	12,404	-	-	9,000
8100.300 - Capital Outlay (> 5K) - Buildings	101,230	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	4,611	-	-	42,924
9000.101 - Allocations - Information Technology	138,204	142,350	146,621	146,621
9000.102 - Allocations - Facilities Management	150,624	155,143	159,797	303,489
9000.107 - Allocations - Central Equipment	686,891	707,498	728,723	728,723
9000.110 - Allocations - Risk Mgmt - OH, Premium	146,284	188,297	188,488	188,488
9000.111 - Allocations - Risk Mgmt - Claims	88,187	23,859	23,859	23,859
9500.620 - Transfers Out - Information Technology	1,963	-	-	-
9920.100 - Bank Fees - Credit Card	5	75	75	75
<b>Total</b>	<b>\$5,487,985</b>	<b>\$5,736,454</b>	<b>\$5,936,498</b>	<b>\$6,184,668</b>



City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
Parks and Recreation - Plymouth Community Center

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$14,627)	-	-	-
6000.100 - Salaries - Regular	325,764	474,968	572,622	665,284
6000.200 - Salaries - Temporary	40,305	160,287	250,638	257,000
6020.100 - Overtime/Comp Time	276	950	950	950
6050 - Benefits	(2,216)	-	-	-
6050.100 - Benefits - Social Security	22,088	36,996	43,079	48,898
6050.101 - Benefits - Medicare	5,166	9,259	11,992	13,446
6050.200 - Benefits - PERA	25,323	47,718	61,818	71,119
6050.302 - Benefits - Unemployment	-	1,500	1,500	1,500
6050.550 - Benefits - Cell Phone Allowance	1,477	2,280	2,760	3,960
6060.100 - Medical Insurance - Employer Contribution	40,170	84,590	113,981	122,490
6070.100 - Dental Insurance - Employer Contribution	2,734	5,399	6,992	7,434
6080.100 - Group Life Insurance - Employer Contribution	681	1,257	1,391	1,658
6100 - Office Supplies	1,325	2,000	2,000	2,000
6120 - Operating Supplies	4,449	10,000	15,000	15,000
6120.103 - Operating Supplies - Janitorial	55	-	-	-
6140.100 - Miscellaneous Supplies - Medical	-	400	500	-
6140.101 - Miscellaneous Supplies - Clothing	828	3,500	3,500	3,500
6500.100 - Employee Development - Training	825	5,000	5,000	6,000
6700 - Dues & Subscriptions	457	6,000	6,500	6,500
7000 - Professional Services	200	-	-	-
7004 - Audit Fees	864	1,500	1,500	1,500
7100.100 - Communications - Postage	184	750	1,100	1,100
7200 - Printing & Publishing	100	2,000	2,500	2,500
7400.102 - Utilities - Natural Gas	55,138	23,000	45,000	-
7400.103 - Utilities - Water & Sewer	11,071	22,000	42,900	-
7400.104 - Utilities - Solid Waste	-	1,250	1,375	-
7400.108 - Utilities - Electric	29,749	52,000	101,200	-
7500.130 - Repair & Maint Services - Building Maint	7,708	10,000	10,000	10,000

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Parks and Recreation - Plymouth Community Center**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	8000 - Non-Cap Equip (< 5K)	4,466	2,000	10,000	10,000
	9000.101 - Allocations - Information Technology	69,101	71,174	73,309	73,309
	9000.102 - Allocations - Facilities Management	40,196	58,402	59,644	256,905
	9000.110 - Allocations - Risk Mgmt - OH, Premium	4,449	5,830	5,868	5,868
	9000.111 - Allocations - Risk Mgmt - Claims	19,618	-	-	-
	9907 - Historical Society	6,872	10,000	10,000	10,000
	9913 - Licenses, Permits & Registrations	3,424	3,500	3,750	3,750
	9920 - Bank Fees	-	100	100	100
	9920.100 - Bank Fees - Credit Card	3,504	5,000	10,000	20,000
	9920.150 - Bank Fees - PSN	10	-	-	-
	<b>Total</b>	<b>\$711,734</b>	<b>\$1,120,610</b>	<b>\$1,478,469</b>	<b>\$1,621,771</b>

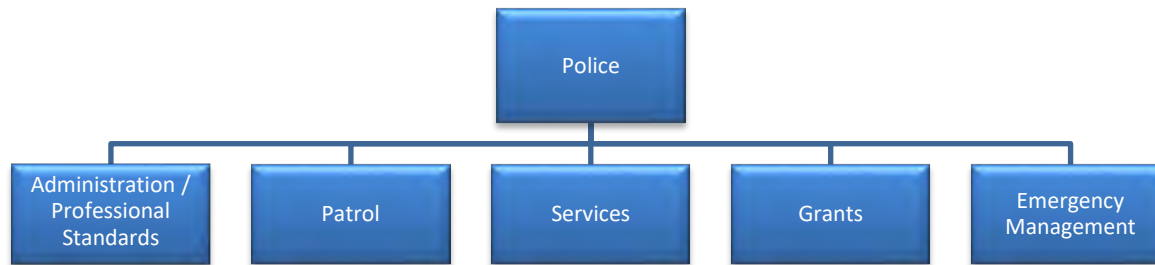


# Police Department

## Activities

- ✓ Calls for Service
- ✓ Crime Investigations
- ✓ Traffic Enforcement
- ✓ Crime Prevention
- ✓ Special Investigations
- ✓ School Resources
- ✓ Emergency Management
- ✓ Animal Control
- ✓ Property & Evidence Control
- ✓ Records Administration
- ✓ Public Information
- ✓ Ordinance Enforcement

## Organizational Chart



## Full-Time Equivalent (FTE) Employees by Budgeted Division

Division	2020	2021	2022	2023
Administration	12.8	11.8	11.8	13.3
Patrol	59.8	59.8	60.8	61.8
Services	23.1	25.1	25.1	24.1
<b>Department Total</b>	<b>95.6</b>	<b>96.6</b>	<b>97.6</b>	<b>99.1</b>

## Budget Goals and Objectives:

- Retain and Recruit quality police candidates through a variety of recruitment efforts.
- Grow our newly established cadet program to retain and train police staff.
- Add an additional investigator position to the address the increased investigative demand of person crimes.
- Add an additional police officer position to supplement a gap in investigative demands created by the dissolving the North West Metro Drug Task Force.

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Police - PD Administration**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$19,250)	-	-	-
6000.100 - Salaries - Regular	1,146,993	1,153,386	1,193,523	1,348,112
6000.200 - Salaries - Temporary	81,770	91,419	94,154	65,554
6000.300 - Salaries - Court Time - Stand by	53	-	-	-
6020.100 - Overtime/Comp Time	1,413	2,500	2,500	2,500
6020.400 - Overtime - Contractual	-	2,000	2,000	2,000
6050 - Benefits	(3,898)	-	-	-
6050.100 - Benefits - Social Security	41,730	41,968	43,080	50,498
6050.101 - Benefits - Medicare	17,231	18,248	18,870	20,732
6050.200 - Benefits - PERA	141,619	145,345	150,903	162,525
6050.500 - Benefits - Clothing Allowance	3,688	4,300	4,400	4,400
6050.550 - Benefits - Cell Phone Allowance	5,020	4,800	4,800	7,200
6060.100 - Medical Insurance - Employer Contribution	213,248	166,793	184,524	228,105
6070.100 - Dental Insurance - Employer Contribution	7,086	7,563	7,941	15,217
6080.100 - Group Life Insurance - Employer Contribution	2,615	3,012	3,028	3,474
6100 - Office Supplies	8,267	8,000	8,000	8,000
6120.104 - Operating Supplies - Shooting Range	730	6,000	6,000	6,000
6120.122 - Operating Supplies - Reserve Program	6,800	6,000	6,000	8,000
6120.123 - Operating Supplies - Explorer Program	-	8,000	8,000	8,000
6120.128 - Operating Supplies - Property Room	3,116	4,000	4,000	5,500
6120.134 - Operating Supplies - Recruitment	-	-	-	7,500
6500.100 - Employee Development - Training	84,004	110,000	110,000	110,000
6500.103 - Employee Development - EE Recognition	2,307	12,000	12,000	13,500
6500.105 - Employee Development - Shooting Range Training	51,600	70,000	70,000	72,000
6500.200 - Employee Development - Wellness	9,875	16,000	16,000	16,000
6550 - Mileage & Parking Reimbursement	31	250	250	250
6700 - Dues & Subscriptions	3,839	7,500	7,500	7,500
7000 - Professional Services	79,958	73,100	69,100	81,500
7008 - Veterinary Fees	-	500	500	500

City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
Police - PD Administration

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
7016 - Animal Control	18,424	26,000	26,000	26,500
7100.100 - Communications - Postage	3,870	4,500	4,500	4,500
7100.104 - Communications - Mobile Telephone	1,638	-	-	-
7200 - Printing & Publishing	622	1,000	1,000	1,000
7500.201 - Repair & Maint Services - Departmental Software Maint	263	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	268	1,500	1,500	2,900
8000 - Non-Cap Equip (< 5K)	8,870	5,000	5,000	16,000
9000.101 - Allocations - Information Technology	191,903	197,660	203,590	203,590
9000.102 - Allocations - Facilities Management	271,802	279,956	288,355	295,492
9000.107 - Allocations - Central Equipment	4,189	4,315	4,444	4,444
9000.109 - Allocations - 800 MHz Radios	70,000	70,000	70,000	70,000
9000.110 - Allocations - Risk Mgmt - OH, Premium	18,312	41,196	41,858	41,858
9000.111 - Allocations - Risk Mgmt - Claims	58,777	116,656	116,656	116,656
9920.100 - Bank Fees - Credit Card	690	200	200	200
9920.150 - Bank Fees - PSN	-	-	-	-
<b>Total</b>	<b>\$2,539,472</b>	<b>\$2,710,667</b>	<b>\$2,790,176</b>	<b>\$3,037,707</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Police - PD Patrol**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$44,040)	-	-	-
6000.100 - Salaries - Regular	5,306,293	5,784,636	6,049,149	6,146,107
6000.200 - Salaries - Temporary	7,765	14,487	14,924	14,924
6000.300 - Salaries - Court Time - Stand by	8,274	7,507	7,507	7,507
6020.100 - Overtime/Comp Time	272,360	178,300	178,300	178,300
6020.200 - Overtime - Court Time - Court appearance	5,777	15,000	15,000	15,000
6020.300 - Overtime - Holiday	42,768	48,000	48,000	48,000
6020.400 - Overtime - Contractual	97,883	65,000	65,000	65,000
6050 - Benefits	(12,066)	-	-	-
6050.100 - Benefits - Social Security	19,038	22,534	25,538	24,651
6050.101 - Benefits - Medicare	81,496	89,604	93,482	95,026
6050.200 - Benefits - PERA	983,197	1,044,251	1,086,276	1,104,901
6050.500 - Benefits - Clothing Allowance	63,385	62,929	65,445	65,445
6050.550 - Benefits - Cell Phone Allowance	3,335	3,300	3,300	12,900
6060.100 - Medical Insurance - Employer Contribution	641,025	761,293	846,562	883,062
6060.400 - Medical Insurance - Disabled Officer	77,813	64,888	68,541	68,541
6070.100 - Dental Insurance - Employer Contribution	30,729	35,198	38,280	56,911
6080.100 - Group Life Insurance - Employer Contribution	10,047	11,944	12,056	12,244
6120 - Operating Supplies	229	1,800	1,800	1,800
6120.106 - Operating Supplies - Ammunition	26,571	22,720	22,720	24,000
6120.121 - Operating Supplies - SWAT Team	12,529	14,000	14,000	36,000
6120.126 - Operating Supplies - K9 Unit	29,847	8,000	8,000	8,000
6120.129 - Operating Supplies - Training	5,257	5,000	5,000	5,000
6120.130 - Operating Supplies - CSO	3,042	4,000	4,000	4,000
6140.100 - Miscellaneous Supplies - Medical	9,321	6,500	6,500	7,500
6140.101 - Miscellaneous Supplies - Clothing	10,306	11,150	11,150	14,150
6140.102 - Miscellaneous Supplies - Safety Equipment	3,743	3,000	3,000	3,000
6500.100 - Employee Development - Training	15,123	40,000	56,500	56,500
6550 - Mileage & Parking Reimbursement	-	50	50	50

City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
Police - PD Patrol

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6600 - Meetings	168	750	750	750
	6700 - Dues & Subscriptions	370	800	800	800
	7000 - Professional Services	-	-	-	4,000
	7008 - Veterinary Fees	301	5,000	5,000	5,000
	7500.202 - Repair & Maint Services - Equipment Maint	80,416	82,000	82,000	82,000
	7600 - Rentals	-	1,000	1,000	1,000
	8000 - Non-Cap Equip (< 5K)	14,278	16,000	16,000	12,000
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	728	-	-	-
	9000.101 - Allocations - Information Technology	404,922	417,069	429,581	429,581
	9000.102 - Allocations - Facilities Management	192,206	197,972	203,911	208,958
	9000.107 - Allocations - Central Equipment	604,283	622,411	641,083	641,083
	9500.660 - Transfers Out - Resource Planning	39,500	39,500	39,500	39,500
	9901 - Care of Prisoners	5,022	35,000	35,000	20,000
	9902 - Booking of Prisoners	46,999	50,000	50,000	50,000
	<b>Total</b>	<b>\$9,100,240</b>	<b>\$9,792,593</b>	<b>\$10,254,705</b>	<b>\$10,453,191</b>



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Police - PD Services**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	(\$923)	-	-	-
	6000.100 - Salaries - Regular	2,466,994	2,592,136	2,678,850	2,587,457
	6000.300 - Salaries - Court Time - Stand by	2,634	-	-	-
	6020.100 - Overtime/Comp Time	88,883	111,000	111,000	111,000
	6020.200 - Overtime - Court Time - Court appearance	761	500	500	500
	6020.300 - Overtime - Holiday	1,935	3,500	3,500	3,500
	6050 - Benefits	(1,037)	-	-	-
	6050.100 - Benefits - Social Security	14,136	18,995	19,838	15,133
	6050.101 - Benefits - Medicare	36,099	39,960	41,222	39,898
	6050.200 - Benefits - PERA	428,857	447,965	461,926	453,490
	6050.500 - Benefits - Clothing Allowance	22,792	23,322	23,855	23,855
	6050.550 - Benefits - Cell Phone Allowance	25,455	25,500	25,500	25,500
	6060.100 - Medical Insurance - Employer Contribution	301,181	357,935	396,630	379,065
	6070.100 - Dental Insurance - Employer Contribution	14,634	16,489	17,313	26,904
	6080.100 - Group Life Insurance - Employer Contribution	4,356	5,090	5,096	5,002
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	4,338	6,000	6,000	6,000
	6120.109 - Operating Supplies - Community Education	14,471	14,000	14,000	14,000
	6120.110 - Operating Supplies - DARE Program	7,309	15,000	15,000	15,000
	6120.117 - Operating Supplies - CFMH Program	629	1,500	1,500	1,500
	6140.104 - Miscellaneous Supplies - Chaplain/Sr Corp	756	700	700	700
	7000 - Professional Services	46,425	20,009	20,009	24,000
	7000.110 - Professional Services - Investigations	-	-	-	10,000
	7100.104 - Communications - Mobile Telephone	97	-	-	200
	7500.142 - Repair & Maint Services - SIU	175	2,000	2,000	2,000
	7500.201 - Repair & Maint Services - Departmental Software Maint	4,020	-	-	-
	7500.202 - Repair & Maint Services - Equipment Maint	4,121	1,600	1,600	1,600
	8000 - Non-Cap Equip (< 5K)	5,450	10,000	10,000	10,000
	8000.110 - Non-Cap Equip (< 5K) - SIU	2,687	4,000	4,000	4,000
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	6,969	-	-	-

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Police - PD Services**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	9000.101 - Allocations - Information Technology	235,417	242,480	249,754	249,754
	9000.102 - Allocations - Facilities Management	81,220	83,657	86,167	88,300
	9000.107 - Allocations - Central Equipment	96,870	99,776	102,769	102,769
	<b>Total</b>	<b>\$3,917,712</b>	<b>\$4,143,114</b>	<b>\$4,298,729</b>	<b>\$4,201,127</b>

City of Plymouth  
 2022/2023 Biennial Budget Detail  
 General Fund - Budgeted Revenues and Expenditures  
 Police - PD Grants

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000.100 - Salaries - Regular	\$64,157	-	-	-
6000.300 - Salaries - Court Time - Stand by	88	-	-	-
6020.100 - Overtime/Comp Time	32,623	38,500	38,500	38,500
6020.200 - Overtime - Court Time - Court appearance	199	-	-	-
6020.300 - Overtime - Holiday	312	-	-	-
6050.101 - Benefits - Medicare	1,300	559	559	559
6050.200 - Benefits - PERA	17,236	6,815	6,815	6,815
6140.102 - Miscellaneous Supplies - Safety Equipment	16,494	23,836	23,836	23,836
<b>Total</b>	<b>\$132,410</b>	<b>\$69,710</b>	<b>\$69,710</b>	<b>\$69,710</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Emergency Management - Emergency Management**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6100 - Office Supplies	-	\$500	\$500	\$500
6120.101 - Operating Supplies - Public Ed & Outreach Prj	-	600	600	600
6140.104 - Miscellaneous Supplies - Chaplain/Sr Corp	1,646	4,000	4,000	-
6140.105 - Miscellaneous Supplies - CERT	-	-	-	6,500
6500.100 - Employee Development - Training	3,835	5,500	5,500	5,500
6700 - Dues & Subscriptions	17,563	21,500	21,500	21,500
7000 - Professional Services	-	1,000	1,000	3,000
7100.104 - Communications - Mobile Telephone	-	-	-	200
7400.108 - Utilities - Electric	2,339	2,000	2,000	-
7500 - Repair & Maint Services	9,076	10,000	10,000	19,000
7500.202 - Repair & Maint Services - Equipment Maint	737	-	-	1,000
8000 - Non-Cap Equip (< 5K)	4,394	5,000	5,000	5,000
9000.101 - Allocations - Information Technology	16,969	17,478	18,002	18,002
9000.102 - Allocations - Facilities Management	2,838	2,923	3,011	5,288
9500.660 - Transfers Out - Resource Planning	5,000	5,000	5,000	5,000
<b>Total</b>	<b>\$64,396</b>	<b>\$75,501</b>	<b>\$76,113</b>	<b>\$91,090</b>

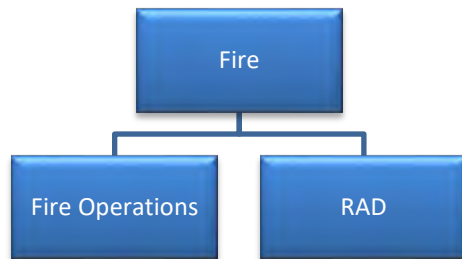


# Fire Department

## Activities

- ✓ Fire Suppression
- ✓ Emergency Management
- ✓ Technical Rescue
- ✓ Firefighter Training & Education
- ✓ Management & Leadership Development
- ✓ Community Education
- ✓ Fleet & Facility Management
- ✓ Radiological Response
- ✓ Fire Code Enforcement
- ✓ Community Risk Reduction

## Organizational Chart



## Full-Time Equivalent (FTE) Employees by Budgeted Division

Division	2020	2021	2022	2023
Fire Operations	24.5	27.5	28.5	29.0
<b>Department Total</b>	<b>24.5</b>	<b>27.5</b>	<b>28.5</b>	<b>29.0</b>

## Budget Goals and Objectives:

- Hire and train a community service specialist (0.5 FTE) to assist community members in staying safe in their homes, decrease repeat calls for services on public safety resources, and minimize unnecessary injury and death.
- Maintain current level of service given the reality of increased costs.
- Maintain the viability of the current combination staffing model.
- Responsibly budget for the continued high expectations of the community.

City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
Fire - Fire Operations

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	\$41,712	-	-	-
6000.100 - Salaries - Regular	2,316,961	2,503,955	2,694,897	2,694,897
6000.200 - Salaries - Temporary	352,884	373,955	337,158	337,158
6020.100 - Overtime/Comp Time	74,544	56,280	56,280	56,280
6020.300 - Overtime - Holiday	17,100	17,517	17,517	17,517
6050 - Benefits	7,923	-	-	-
6050.100 - Benefits - Social Security	38,752	43,942	46,399	46,399
6050.101 - Benefits - Medicare	38,652	42,922	45,169	45,169
6050.200 - Benefits - PERA	396,822	422,346	452,192	452,192
6050.302 - Benefits - Unemployment	-	1,000	1,000	1,000
6050.500 - Benefits - Clothing Allowance	-	1,076	2,200	2,200
6050.550 - Benefits - Cell Phone Allowance	6,350	7,200	7,200	7,200
6060.100 - Medical Insurance - Employer Contribution	272,744	326,010	379,846	380,781
6060.400 - Medical Insurance - Disabled Officer	-	10,000	11,000	11,000
6070.100 - Dental Insurance - Employer Contribution	12,593	14,708	18,089	27,131
6080.100 - Group Life Insurance - Employer Contribution	3,785	4,544	4,782	4,782
6100 - Office Supplies	1,760	2,000	2,000	2,000
6120 - Operating Supplies	1,479	-	-	-
6120.100 - Operating Supplies - Photography	-	500	500	1,500
6120.101 - Operating Supplies - Public Ed & Outreach Prj	6,845	6,500	6,500	7,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	504	4,000	4,000	6,000
6120.103 - Operating Supplies - Janitorial	1,091	2,000	2,000	2,500
6120.105 - Operating Supplies - Fire Fighting	53,001	28,000	30,000	35,000
6130.100 - Repair & Maint Supplies - Equipment Parts	19,595	18,000	18,000	22,000
6140.101 - Miscellaneous Supplies - Clothing	32,369	42,000	42,000	42,000
6140.102 - Miscellaneous Supplies - Safety Equipment	46,297	70,000	70,000	78,000
6500.100 - Employee Development - Training	54,847	69,250	81,250	81,250
6500.103 - Employee Development - EE Recognition	4,046	5,245	5,245	8,500
6550 - Mileage & Parking Reimbursement	129	500	500	500

City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
Fire - Fire Operations

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6600 - Meetings	5,845	1,000	1,000	1,000
6700 - Dues & Subscriptions	5,180	5,500	5,500	7,000
7000 - Professional Services	750	13,000	2,000	15,000
7006 - Medical Fees	6,947	17,200	17,200	17,200
7017 - Laundered Uniforms	266	600	600	600
7100.100 - Communications - Postage	694	600	600	600
7100.104 - Communications - Mobile Telephone	531	-	-	-
7200 - Printing & Publishing	246	1,000	1,000	1,000
7400.102 - Utilities - Natural Gas	11,116	-	-	-
7400.103 - Utilities - Water & Sewer	8,096	-	-	-
7400.104 - Utilities - Solid Waste	198	-	-	-
7400.108 - Utilities - Electric	13,807	-	-	-
7500.129 - Repair & Maint Services - Static Testing	14,795	15,170	15,625	20,000
7500.202 - Repair & Maint Services - Equipment Maint	11,869	9,000	9,000	9,000
7500.203 - Repair & Maint Services - Turn Out Gear Repair	7,993	20,000	20,000	22,000
7500.204 - Repair & Maint Services - Hennepin County Radio Fees	28,357	29,500	34,000	35,500
7600 - Rentals	2,581	1,000	1,000	1,250
8000 - Non-Cap Equip (< 5K)	53,928	53,000	33,000	45,000
8050 - Cap Equip (\$5K - \$25K)	59,640	-	-	-
9000.101 - Allocations - Information Technology	247,696	271,549	279,696	279,696
9000.102 - Allocations - Facilities Management	407,220	423,821	436,536	447,340
9000.107 - Allocations - Central Equipment	544,567	616,107	634,590	634,590
9000.109 - Allocations - 800 MHz Radios	28,500	85,000	85,000	85,000
9000.110 - Allocations - Risk Mgmt - OH, Premium	16,481	22,380	22,641	22,641
9000.111 - Allocations - Risk Mgmt - Claims	113,939	29,313	29,313	29,313
9500.660 - Transfers Out - Resource Planning	90,000	90,000	90,000	90,000
9906 - Donations & Contributions	614,666	510,000	515,000	521,500
9920.100 - Bank Fees - Credit Card	2	-	-	-
<b>Total</b>	<b>\$6,098,697</b>	<b>\$6,288,190</b>	<b>\$6,569,025</b>	<b>\$6,655,186</b>



City of Plymouth  
 2022/2023 Biennial Budget Detail  
 General Fund - Budgeted Revenues and Expenditures  
 Fire - Fire REP (RAD)

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000.100 - Salaries - Regular	\$2,785	-	-	-
6000.200 - Salaries - Temporary	10,925	20,805	21,430	21,430
6020.100 - Overtime/Comp Time	5,350	2,000	2,000	2,000
6050.100 - Benefits - Social Security	677	1,290	1,329	1,329
6050.101 - Benefits - Medicare	275	331	340	340
6050.200 - Benefits - PERA	1,440	354	354	354
6100 - Office Supplies	8	-	-	-
6120.102 - Operating Supplies - Motor Fuels & Lubricants	-	4,000	4,000	4,000
6120.105 - Operating Supplies - Fire Fighting	-	1,000	1,000	1,000
6140.101 - Miscellaneous Supplies - Clothing	680	2,500	2,500	2,500
6500 - Employee Development	147	-	-	-
6500.100 - Employee Development - Training	437	1,000	1,000	1,000
7500.202 - Repair & Maint Services - Equipment Maint	2,077	5,000	5,000	5,000
7500.204 - Repair & Maint Services - Hennepin County Radio Fees	3,892	-	-	3,000
8000 - Non-Cap Equip (< 5K)	277	1,000	1,000	1,000
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	39,933	-	-	-
9000.107 - Allocations - Central Equipment	34,005	-	-	-
9000.110 - Allocations - Risk Mgmt - OH, Premium	844	526	526	526
<b>Total</b>	<b>\$103,754</b>	<b>\$39,806</b>	<b>\$40,479</b>	<b>\$43,479</b>

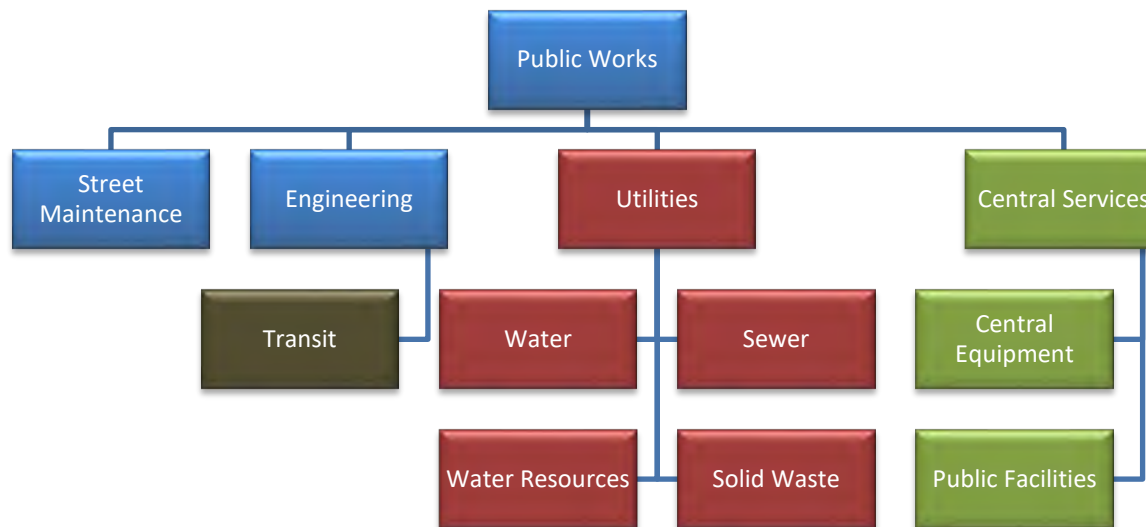
# Public Works Department

## Activities

- ✓ Street Maintenance
- ✓ Engineering
- ✓ Cemetery
- ✓ Water
- ✓ Sewer
- ✓ Water Resources
- ✓ Recycling
- ✓ Central Equipment
- ✓ Facilities Management
- ✓ Transit

## Organizational Chart

( General Fund Special Revenue Fund Internal Service Fund Enterprise Fund )



## Full-Time Equivalent Employees by Budgeted Division

Division	2020	2021	2022	2023
Street Maintenance	18.0	18.0	18.0	18.9
Engineering	6.9	6.9	6.8	6.5
Transit	1	1	1	1
Central Equipment	5.2	5.2	5.8	5.8
Facilities Management	3.1	3.1	3.5	3.5
Utilities	33.4	33.5	33.6	33.9
<b>Department Total</b>	<b>67.5</b>	<b>67.7</b>	<b>68.7</b>	<b>69.6</b>

## Budget Goals and Objectives:

- An additional street maintenance worker to allow for a 24<sup>th</sup> plow route, providing more timely service.
- Internal allocations are increasing by 3%, however, in future years will require larger increases to better reflect the needs in fleet and facilities.
- An updated rate study is planned for next year which will take into account the 20-year infrastructure outlook for wells, treatment plants and lift stations.
- Transit express service is still lagging from historic usage, but Click and Ride usage has rebounded from the low experienced in 2020. We're looking into how to expand this service as demand seems high (e.g., additional drivers during peaks).
- The shortage of bus drivers has continued to affect service so staff is exploring increasing contract driver wages to stay competitive with our peer agencies.
- Engineering & Transit will be working on delivery the Highway 55 and CR 73 improvements (Station 73 TRIP improvements) following the \$15M award for the project.

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Public Works - Street Maintenance**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$11,856)	-	-	-
6000.100 - Salaries - Regular	1,223,949	1,282,607	1,402,291	1,411,770
6000.200 - Salaries - Temporary	29,456	43,005	43,875	43,875
6020.100 - Overtime/Comp Time	58,710	120,000	120,000	120,000
6030.200 - Other Pay - Premium Pay	2,050	4,000	4,000	4,000
6030.300 - Other Pay - Equipment Pay	1,013	2,300	2,300	2,300
6050 - Benefits	(1,796)	-	-	-
6050.100 - Benefits - Social Security	78,263	89,794	97,100	97,854
6050.101 - Benefits - Medicare	18,324	21,191	22,934	23,107
6050.200 - Benefits - PERA	93,964	108,897	117,933	118,646
6050.550 - Benefits - Cell Phone Allowance	8,409	9,120	9,120	11,640
6050.570 - Benefits - Car Allowance	241	240	240	240
6060.100 - Medical Insurance - Employer Contribution	196,426	248,147	295,872	262,076
6070.100 - Dental Insurance - Employer Contribution	9,352	10,863	12,727	17,357
6080.100 - Group Life Insurance - Employer Contribution	1,878	1,948	2,048	1,996
6100 - Office Supplies	152	900	900	900
6120.102 - Operating Supplies - Motor Fuels & Lubricants	488	2,200	2,200	2,200
6130.100 - Repair & Maint Supplies - Equipment Parts	4,719	5,400	5,400	5,400
6130.101 - Repair & Maint Supplies - Horticulture	2,360	3,100	3,100	3,100
6130.102 - Repair & Maint Supplies - Traffic & Park Signs	44,271	34,000	34,000	34,000
6130.104 - Repair & Maint Supplies - Sand and Gravel	-	3,000	3,000	3,000
6130.105 - Repair & Maint Supplies - Paint	717	500	500	500
6130.106 - Repair & Maint Supplies - Lumber	556	1,000	1,000	1,000
6130.107 - Repair & Maint Supplies - Concrete & Asphalt	83,606	100,000	100,000	100,000
6130.108 - Repair & Maint Supplies - Concrete Disposal	-	500	500	-
6130.111 - Repair & Maint Supplies - Chemicals	199,106	300,000	320,000	300,000
6130.120 - Repair & Maint Supplies - Mailbox Repairs	3,278	10,000	10,000	10,000
6130.121 - Repair & Maint Supplies - Sprinkler Head Repairs	-	1,500	1,500	-
6140.101 - Miscellaneous Supplies - Clothing	1,960	2,000	2,000	2,000

City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
Public Works - Street Maintenance

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6140.102 - Miscellaneous Supplies - Safety Equipment	3,143	6,400	6,400	6,400
6500.100 - Employee Development - Training	7,035	5,000	5,000	8,000
6700 - Dues & Subscriptions	-	250	250	250
7000 - Professional Services	15,797	10,000	10,000	18,000
7017 - Laundered Uniforms	3,602	4,500	4,500	4,500
7100.100 - Communications - Postage	492	100	100	100
7100.102 - Communications - Data Communications	52	-	-	-
7100.104 - Communications - Mobile Telephone	320	-	-	-
7200 - Printing & Publishing	-	500	500	500
7400.101 - Utilities - Traffic Lights	56,129	60,000	60,000	80,000
7400.102 - Utilities - Natural Gas	6,821	8,000	8,000	-
7400.108 - Utilities - Electric	9,641	10,500	10,500	-
7400.109 - Utilities Street Lights - Billable	662,779	700,000	700,000	900,000
7400.110 - Utilities Street Lights - Nonbillable	44,489	50,000	50,000	60,000
7500.108 - Repair & Maint Services - Snow Plowing	186,539	418,500	418,500	418,500
7500.110 - Repair & Maint Services - Street Striping	58,331	125,000	125,000	125,000
7500.114 - Repair & Maint Services - Retaining Walls/Guard Rails/Fence	2,503	10,000	10,000	10,000
7500.134 - Repair & Maint Services - Crack Sealing	266,997	200,000	200,000	200,000
7500.140 - Repair & Maint Services - Traffic Signals	37,031	40,000	40,000	40,000
7500.146 - Repair & Maint Services - Fog Sealing	47,143	150,000	150,000	150,000
7500.149 - Repair & Maint Services - Bridge Maint	-	50,000	50,000	50,000
7500.202 - Repair & Maint Services - Equipment Maint	2,916	3,000	3,000	3,000
7600 - Rentals	(336)	3,000	3,000	3,000
8000 - Non-Cap Equip (< 5K)	6,396	7,000	7,000	7,000
9000.101 - Allocations - Information Technology	40,231	41,438	42,681	42,681
9000.102 - Allocations - Facilities Management	158,248	162,995	167,885	192,653
9000.107 - Allocations - Central Equipment	1,022,425	1,053,098	1,084,691	1,084,691
9000.110 - Allocations - Risk Mgmt - OH, Premium	19,993	(5,706)	(5,577)	(5,577)
9000.111 - Allocations - Risk Mgmt - Claims	28,007	30,943	30,943	30,943

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Public Works - Street Maintenance**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	9500.620 - Transfers Out - Information Technology	132	-	-	-
	9920.100 - Bank Fees - Credit Card	3,416	3,000	3,000	3,500
	9920.150 - Bank Fees - PSN	501	500	500	500
	<b>Total</b>	<b>\$4,740,370</b>	<b>\$5,554,230</b>	<b>\$5,800,413</b>	<b>\$6,010,602</b>

City of Plymouth  
2022/2023 Biennial Budget Detail  
General Fund - Budgeted Revenues and Expenditures  
Public Works - Engineering

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	\$6,608	-	-	-
6000.100 - Salaries - Regular	669,813	708,577	733,058	699,410
6000.200 - Salaries - Temporary	10,814	35,590	36,650	36,650
6020.100 - Overtime/Comp Time	46,484	29,300	29,300	29,300
6050 - Benefits	1,001	-	-	-
6050.100 - Benefits - Social Security	43,860	45,292	46,147	44,429
6050.101 - Benefits - Medicare	10,338	11,305	11,677	11,187
6050.200 - Benefits - PERA	53,759	58,012	59,926	57,404
6050.550 - Benefits - Cell Phone Allowance	5,160	5,316	5,316	4,956
6050.570 - Benefits - Car Allowance	964	960	960	960
6060.100 - Medical Insurance - Employer Contribution	82,376	91,290	100,036	103,633
6070.100 - Dental Insurance - Employer Contribution	3,153	3,365	3,534	4,725
6080.100 - Group Life Insurance - Employer Contribution	1,342	1,611	1,626	1,465
6100 - Office Supplies	1,091	1,000	1,000	1,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	2,993	500	500	500
6120.112 - Operating Supplies - Survey	1,669	2,500	2,500	2,500
6140.101 - Miscellaneous Supplies - Clothing	208	200	200	200
6500.100 - Employee Development - Training	9,716	12,500	12,500	12,500
6550 - Mileage & Parking Reimbursement	113	300	300	300
6700 - Dues & Subscriptions	1,342	3,500	3,500	3,500
6700.109 - Dues & Subscriptions - Software	1,072	-	-	-
7000 - Professional Services	13,624	10,000	10,000	10,000
7001 - Consulting Engineer	5,284	15,000	30,000	30,000
7003 - Legal	5	-	-	-
7100.100 - Communications - Postage	439	2,500	2,500	2,500
7200 - Printing & Publishing	1,083	300	300	300
7500.200 - Repair & Maint Services - Software	3,750	-	-	-
7500.201 - Repair & Maint Services - Departmental Software Maint	2,308	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	5,474	-	-	-

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**General Fund - Budgeted Revenues and Expenditures**  
**Public Works - Engineering**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	8000 - Non-Cap Equip (< 5K)	1,941	2,500	2,500	2,500
	9000.101 - Allocations - Information Technology	91,814	94,568	97,405	97,405
	9000.102 - Allocations - Facilities Management	38,896	40,063	41,265	42,286
	9000.107 - Allocations - Central Equipment	18,283	18,831	19,396	19,396
	9000.110 - Allocations - Risk Mgmt - OH, Premium	3,797	5,460	5,513	5,513
	9000.111 - Allocations - Risk Mgmt - Claims	(132)	-	-	-
	9920.100 - Bank Fees - Credit Card	153	100	100	100
	<b>Total</b>	<b>\$1,140,595</b>	<b>\$1,200,440</b>	<b>\$1,257,709</b>	<b>\$1,224,619</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Recreation Fund - Budgeted Revenues and Expenditures**  
**Parks and Recreation - Recreation**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>	4000.100 - Taxes - Property	\$734,774	\$775,774	\$814,563	\$944,640
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	7	-	-	-
	4310.100 - Program Fees - Recreation	1,306,089	1,439,770	1,500,057	1,601,087
	4320.100 - Rental Fees - Recreation	71,718	85,000	88,000	88,000
	4360.105 - Items for Resale - Caps & Apparel	2,996	13,900	14,317	10,000
	4600 - Contributions - Operating	5,780	18,000	18,540	18,540
	4700.100 - Interest Income - Investments	(7,496)	20,000	20,600	10,000
	4700.150 - Interest Income - Operating Account	12	1,000	1,000	1,000
	4800 - Other Revenues	180	-	-	-
	4800.400 -Other Revenues - Commissions	-	1,000	1,030	-
	4801 - Administrative Fee	9,148	8,500	8,755	8,755
	4807 - Refunds & Reimbursements	4	-	-	-
	4900 - Transfers In	-	100,000	-	-
	<b>Total</b>	<b>\$2,123,212</b>	<b>\$2,462,944</b>	<b>\$2,466,862</b>	<b>\$2,682,022</b>



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Recreation Fund - Budgeted Revenues and Expenditures**  
**Parks and Recreation - Recreation**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	\$14,682	-	-	-
6000.100 - Salaries - Regular	774,529	876,251	909,078	985,328
6000.200 - Salaries - Temporary	307,191	357,292	391,336	391,336
6020.100 - Overtime/Comp Time	119	200	200	200
6050 - Benefits	2,224	-	-	-
6050.100 - Benefits - Social Security	65,612	76,757	80,909	85,665
6050.101 - Benefits - Medicare	15,345	17,951	18,921	20,034
6050.200 - Benefits - PERA	62,821	70,543	73,052	78,773
6050.302 - Benefits - Unemployment	-	2,000	2,000	2,000
6050.550 - Benefits - Cell Phone Allowance	4,074	4,320	4,320	4,800
6060.100 - Medical Insurance - Employer Contribution	91,147	104,047	113,362	188,201
6070.100 - Dental Insurance - Employer Contribution	6,611	7,016	7,367	11,776
6080.100 - Group Life Insurance - Employer Contribution	2,421	3,078	3,152	3,540
6100 - Office Supplies	1,070	1,000	1,000	1,132
6120 - Operating Supplies	68,915	45,000	45,000	75,000
6120.125 - Operating Supplies - Resale	4,975	13,500	13,500	9,000
6140.101 - Miscellaneous Supplies - Clothing	26,804	20,900	21,000	25,000
6500.100 - Employee Development - Training	4,024	10,000	7,500	10,000
6550 - Mileage & Parking Reimbursement	474	550	550	550
6700 - Dues & Subscriptions	2,704	4,000	4,000	4,000
7000 - Professional Services	455,636	427,606	440,435	460,000
7050 - External Program Registrations	5,663	2,000	2,000	2,000
7100.100 - Communications - Postage	24,180	23,000	23,690	23,690
7100.104 - Communications - Mobile Telephone	608	-	-	-
7200 - Printing & Publishing	1,696	3,200	3,296	3,296
7200.101 - Printing & Publishing - Recreation Handbook	59,425	54,000	55,620	60,000
7500.201 - Repair & Maint Services - Departmental Software Maint	280	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	1,040	300	309	500
7600 - Rentals	27,896	92,500	95,275	70,000

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Recreation Fund - Budgeted Revenues and Expenditures**  
**Parks and Recreation - Recreation**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
8000 - Non-Cap Equip (< 5K)	7,583	4,500	4,635	8,000
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	100,000	-	-
9000.101 - Allocations - Information Technology	78,723	81,085	83,518	83,518
9000.102 - Allocations - Facilities Management	12,815	13,199	13,595	13,931
9000.110 - Allocations - Risk Mgmt - OH, Premium	3,778	5,282	5,385	5,385
9000.111 - Allocations - Risk Mgmt - Claims	5,047	167	167	167
9903 - Scholarships	10,070	8,500	8,500	10,000
9920.100 - Bank Fees - Credit Card	43,115	33,000	33,990	45,000
9920.150 - Bank Fees - PSN	34	75	75	75
9920.160 - Bank Fees - Operating Acct	78	100	100	100
9920.170 - Bank Fees - Investments	18	25	25	25
<b>Total</b>	<b>\$2,193,425</b>	<b>\$2,462,944</b>	<b>\$2,466,862</b>	<b>\$2,682,022</b>



City of Plymouth  
2022/2023 Biennial Budget Detail  
Transit System - Budgeted Revenues and Expenditures  
Administrative Services - Transit

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4200 - Intergovern- Federal - Operating	\$975,735	-	-	-
4230 - Intergovern-State-Operating	5,899,631	5,229,000	5,385,000	5,385,000
4350.120 - General Services - Transit Fares	168,183	692,000	923,000	200,000
4350.129 - General Services Dial-A-Ride Ticket Sales	25,200	24,000	32,000	60,000
4355 - Developer Fees	1,187	-	-	-
4700.100 - Interest Income - Investments	(77,349)	70,000	70,000	70,000
4700.150 - Interest Income - Operating Account	156	3,000	3,000	3,000
4807 - Refunds & Reimbursements	25	-	-	-
4900.050 - Transfers In - Reserves	-	-	537,902	2,263,466
<b>Total</b>	<b>\$6,992,767</b>	<b>\$6,018,000</b>	<b>\$6,950,902</b>	<b>\$7,981,466</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Transit System - Budgeted Revenues and Expenditures**  
**Administrative Services - Transit**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	\$1,854	-	-	-
	6000.100 - Salaries - Regular	123,120	113,749	117,165	141,531
	6000.200 - Salaries - Temporary	3,790	9,000	9,000	9,000
	6050 - Benefits	281	-	-	-
	6050.100 - Benefits - Social Security	7,426	7,685	7,897	8,999
	6050.101 - Benefits - Medicare	2,487	1,798	1,847	2,203
	6050.200 - Benefits - PERA	9,518	9,206	9,462	11,289
	6050.550 - Benefits - Cell Phone Allowance	1,291	1,200	1,200	1,380
	6060.100 - Medical Insurance - Employer Contribution	16,060	16,965	19,278	24,505
	6070.100 - Dental Insurance - Employer Contribution	29	-	-	1,389
	6080.100 - Group Life Insurance - Employer Contribution	422	458	469	549
	6100 - Office Supplies	-	800	800	800
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	245,384	480,000	494,000	494,000
	6500.100 - Employee Development - Training	-	4,000	4,000	4,000
	6550 - Mileage & Parking Reimbursement	-	1,000	1,000	1,000
	6600 - Meetings	-	1,000	350	350
	6700 - Dues & Subscriptions	9,500	12,000	12,000	12,000
	7000 - Professional Services	133,010	150,000	20,000	20,000
	7003 - Legal	5,870	2,000	2,000	2,000
	7015 - Transit Services	3,667,758	4,567,000	4,704,000	4,200,000
	7015.100 - Transit Services - Special Events/Public Outreach	5,356	5,000	5,000	5,000
	7100.100 - Communications - Postage	7	50	50	50
	7200 - Printing & Publishing	5,753	8,000	8,000	8,000
	7400.102 - Utilities - Natural Gas	590	1,000	1,000	1,000
	7400.103 - Utilities - Water & Sewer	4,022	3,000	3,000	3,000
	7400.108 - Utilities - Electric	20,662	22,000	22,000	22,000
	7500 - Repair & Maint Services	4,135	-	-	-
	7500.118 - Repair & Maint Services - Janitorial Services	3,036	3,500	3,500	3,500
	7500.132 - Repair & Maint Services - Transit Facility	90,726	100,000	100,000	100,000

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Transit System - Budgeted Revenues and Expenditures**  
**Administrative Services - Transit**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
7500.200 - Repair & Maint Services - Software	42,300	60,000	75,000	75,000
7500.202 - Repair & Maint Services - Equipment Maint	4,969	4,500	4,500	4,500
7600 - Rentals	69,202	80,000	90,000	90,000
8000 - Non-Cap Equip (< 5K)	628	80,000	100,000	100,000
8100.100 - Capital Outlay (> 5K) - Land	6,892,804	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	-	1,000,000	2,500,000
9000.101 - Allocations - Information Technology	42,444	43,717	45,029	45,029
9000.102 - Allocations - Facilities Management	1,418	1,461	1,505	1,542
9000.103 - Allocations - General Fund Administrative	28,014	28,854	29,720	29,720
9000.110 - Allocations - Risk Mgmt - OH, Premium	4,506	5,997	6,005	6,005
9500.413 - Transfers Out - Improvement Project Construction	81,017	-	-	-
9918 - Contingency	-	190,935	50,000	50,000
9919 - Administration Fees	1,408	650	650	650
9920.100 - Bank Fees - Credit Card	59	100	100	100
9920.150 - Bank Fees - PSN	19	75	75	75
9920.160 - Bank Fees - Operating Acct	856	1,000	1,000	1,000
9920.170 - Bank Fees - Investments	201	300	300	300
<b>Total</b>	<b>\$11,531,931</b>	<b>\$6,018,000</b>	<b>\$6,950,902</b>	<b>\$7,981,466</b>



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Community Dev Block Grant (CDBG) - Budgeted Revenues and Expenditures**  
**Community Development - Housing and Redevelopment**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4000.100 - Taxes - Property	\$6,790	\$7,963	\$8,302	\$8,302
4200.200 - Intergovern- Federal - Operating - CDBG	585,773	295,000	295,000	321,379
4200.210 - Intergovern- Federal - Operating - REHAB Loan Repayment	38,475	30,000	30,000	81,985
4200.211 - Intergovern- Federal - Operating - FTHB Loan Repayment	24,643	40,000	20,000	15,000
4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	-	-	-	-
4700.100 - Interest Income - Investments	(138)	250	250	250
4700.150 - Interest Income - Operating Account	-	50	50	50
<b>Total</b>	<b>\$655,544</b>	<b>\$373,263</b>	<b>\$353,602</b>	<b>\$426,966</b>



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Community Dev Block Grant (CDBG) - Budgeted Revenues and Expenditures**  
**Community Development - Housing and Redevelopment**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	(\$2,901)	-	-	-
	6000.100 - Salaries - Regular	32,462	36,750	39,722	71,498
	6050 - Benefits	(439)	-	-	-
	6050.100 - Benefits - Social Security	2,012	2,278	2,463	4,432
	6050.101 - Benefits - Medicare	471	533	575	1,037
	6050.200 - Benefits - PERA	2,154	2,757	2,980	5,362
	6060.100 - Medical Insurance - Employer Contribution	3,798	6,132	6,633	-
	6070.100 - Dental Insurance - Employer Contribution	114	210	220	-
	6080.100 - Group Life Insurance - Employer Contribution	33	47	47	85
	6100 - Office Supplies	181	300	300	300
	6500.100 - Employee Development - Training	(1,140)	1,500	1,500	1,500
	6550 - Mileage & Parking Reimbursement	-	100	100	100
	6700 - Dues & Subscriptions	120	-	-	-
	7000 - Professional Services	346	1,700	1,300	1,300
	7003 - Legal	365	1,500	1,500	1,500
	7004 - Audit Fees	3,370	3,500	3,500	3,500
	7100.100 - Communications - Postage	348	250	250	250
	7200 - Printing & Publishing	127	100	100	100
	9000.101 - Allocations - Information Technology	3,823	3,938	4,056	4,056
	9000.102 - Allocations - Facilities Management	1,418	1,461	1,505	1,542
	9000.110 - Allocations - Risk Mgmt - OH, Premium	330	406	410	410
	9910 - Housing Loans	186,009	30,259	59,472	208,569
	9911 - Grant Awards	438,702	279,517	226,944	121,400
	9920.150 - Bank Fees - PSN	-	-	-	-
	9920.160 - Bank Fees - Operating Acct	4	15	15	15
	9920.170 - Bank Fees - Investments	1	10	10	10
	<b>Total</b>	<b>\$671,706</b>	<b>\$373,263</b>	<b>\$353,602</b>	<b>\$426,966</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**HRA Section 8 - Budgeted Revenues and Expenditures**  
**Community Development - Housing and Redevelopment**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>	4200.101 - Intergovern- Federal - Operating - Section 8 - HUD Direct	\$1,927,548	\$1,971,678	\$1,987,750	\$1,976,432
	4200.106 - Intergovern- Federal - Operating - Section 8 - Mainstream Vouchers	110,254	116,500	117,000	123,550
	4200.107 - Intergovern- Federal - Operating - Section 8 - Fraud Recovery	6,218	3,500	1,500	4,720
	4200.109 - Intergovern- Federal - Operating - HUD Direct Administration	274,131	246,003	246,100	246,100
	4200.111 - Intergovern- Federal - Operating - Mainstream Administration	18,860	17,100	17,100	14,750
	4200.112 - Intergovern- Federal - Operating - Section 8 - VASH Vouchers	10,295	-	-	-
	4270.300 - Intergovern-Local-Operating Section 8 - Rent Port	916,064	900,000	900,000	960,000
	4270.301 - Intergovern-Local-Operating Section 8 - Admin Port	60,054	53,875	59,700	67,823
	4700.150 - Interest Income - Operating Account	9	200	200	10
	4900.050 - Transfers In - Reserves	-	-	3,205	-
	<b>Total</b>	<b>\$3,323,433</b>	<b>\$3,308,856</b>	<b>\$3,332,555</b>	<b>\$3,393,385</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**HRA Section 8 - Budgeted Revenues and Expenditures**  
**Community Development - Housing and Redevelopment**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	(\$4,727)	-	-	-
	6000.100 - Salaries - Regular	182,642	195,182	200,438	187,079
	6050 - Benefits	(716)	-	-	-
	6050.100 - Benefits - Social Security	10,264	12,101	12,426	11,598
	6050.101 - Benefits - Medicare	2,400	2,830	2,905	2,712
	6050.200 - Benefits - PERA	13,514	14,639	15,033	14,032
	6060.100 - Medical Insurance - Employer Contribution	28,365	36,933	41,086	41,086
	6070.100 - Dental Insurance - Employer Contribution	777	925	971	3,175
	6080.100 - Group Life Insurance - Employer Contribution	309	360	363	363
	6100 - Office Supplies	110	100	100	100
	6500.100 - Employee Development - Training	1,099	1,000	1,000	2,000
	6550 - Mileage & Parking Reimbursement	-	150	150	150
	6700 - Dues & Subscriptions	-	500	500	500
	6700.109 - Dues & Subscriptions - Software	2,633	-	-	-
	7000 - Professional Services	18,007	3,500	3,500	13,700
	7003 - Legal	-	500	500	500
	7004 - Audit Fees	8,181	8,500	8,750	9,000
	7005 - Accounting	3,360	3,500	3,750	4,000
	7100.100 - Communications - Postage	1,344	3,250	3,500	4,000
	7200 - Printing & Publishing	48	500	500	500
	7500.201 - Repair & Maint Services - Departmental Software Maint	34	-	-	-
	8000 - Non-Cap Equip (< 5K)	1,027	-	-	-
	9000.101 - Allocations - Information Technology	19,703	20,294	20,903	20,903
	9000.102 - Allocations - Facilities Management	1,891	1,948	2,006	2,056
	9000.110 - Allocations - Risk Mgmt - OH, Premium	665	1,003	1,018	1,018
	9000.111 - Allocations - Risk Mgmt - Claims	-	1,006	1,006	1,006
	9908.100 - Section 8 Fees - Project Based	161,810	158,000	159,000	163,000
	9908.102 - Section 8 Fees - Port-Out Rent Assist	165,910	169,000	170,000	215,532
	9908.103 - Section 8 Fees - Port-Out Admin Fee	14,959	15,500	16,000	22,625

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**HRA Section 8 - Budgeted Revenues and Expenditures**  
**Community Development - Housing and Redevelopment**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
9908.104 - Section 8 Fees - Port-In Vouchers	916,064	900,000	900,000	960,000
9908.105 - Section 8 Fees - Mainstream M/C	117,313	117,500	118,000	123,575
9908.106 - Section 8 Fees - Mainstream M5 (HUD)	110,024	116,500	117,000	123,550
9908.107 - Section 8 Fees - Rental Vouchers	1,432,777	1,453,000	1,460,000	1,380,000
9908.108 - Section 8 Fees - Enhanced Rental	33,731	34,500	35,000	35,000
9908.112 - Section 8 Fees - VASH Vouchers	29,339	36,000	37,000	50,600
9911 - Grant Awards	13,000	-	-	-
9920 - Bank Fees	-	135	150	25
9920.100 - Bank Fees - Credit Card	24	-	-	-
9920.150 - Bank Fees - PSN	1	-	-	-
9920.160 - Bank Fees - Operating Acct	57	-	-	-
<b>Total</b>	<b>\$3,285,940</b>	<b>\$3,308,856</b>	<b>\$3,332,555</b>	<b>\$3,393,385</b>



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**HRA General - Budgeted Revenues and Expenditures**  
**Community Development - Housing and Redevelopment**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4000.100 - Taxes - Property	\$607,525	\$610,990	\$631,332	\$631,332
4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	5	-	-	-
4290 - Intergovern-Other	500,000	-	-	-
4320 - Rental Fees	17,850	47,500	47,500	51,900
4355 - Developer Fees	6,600	-	-	-
4620 - Contributions - Capital	25,295	-	-	-
4700.100 - Interest Income - Investments	(12,453)	20,000	20,000	20,000
4700.150 - Interest Income - Operating Account	21	500	500	500
4700.300 - Interest Income - Notes	2,207	3,000	2,500	2,500
4800 - Other Revenues	1,248,497	-	-	-
4820 - Loan Repayments	20,556	17,000	18,500	12,000
<b>Total</b>	<b>\$2,416,103</b>	<b>\$698,990</b>	<b>\$720,332</b>	<b>\$718,232</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**HRA General - Budgeted Revenues and Expenditures**  
**Community Development - Housing and Redevelopment**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	(\$2,024)	-	-	-
	6000.100 - Salaries - Regular	206,320	217,760	226,164	205,538
	6050 - Benefits	(307)	-	-	-
	6050.100 - Benefits - Social Security	12,792	12,729	12,961	10,992
	6050.101 - Benefits - Medicare	2,992	3,182	3,305	2,988
	6050.200 - Benefits - PERA	15,193	16,331	16,960	15,415
	6050.550 - Benefits - Cell Phone Allowance	1,421	1,440	1,440	240
	6050.570 - Benefits - Car Allowance	241	240	240	240
	6060.100 - Medical Insurance - Employer Contribution	20,388	16,827	18,040	11,625
	6070.100 - Dental Insurance - Employer Contribution	1,595	1,786	1,876	1,919
	6080.100 - Group Life Insurance - Employer Contribution	621	743	758	755
	6100 - Office Supplies	63	500	500	500
	6130 - Repair & Maint Supplies	370	-	-	-
	6500.100 - Employee Development - Training	213	3,200	3,200	3,200
	6550 - Mileage & Parking Reimbursement	-	100	100	100
	6700 - Dues & Subscriptions	1,708	1,000	1,000	1,000
	7000 - Professional Services	16,126	10,000	10,000	18,000
	7000.300 - Professional Services - Architectural Design Program	650	1,000	1,000	1,000
	7003 - Legal	6,540	6,000	6,000	6,000
	7004 - Audit Fees	1,928	2,000	2,000	2,000
	7100.100 - Communications - Postage	16	750	750	750
	7200 - Printing & Publishing	1,059	1,000	1,000	1,000
	7400.102 - Utilities - Natural Gas	-	-	-	2,520
	7400.103 - Utilities - Water & Sewer	481	-	-	432
	7400.104 - Utilities - Solid Waste	-	-	-	126
	7400.108 - Utilities - Electric	-	-	-	960
	7500 - Repair & Maint Services	15,525	10,000	17,000	17,000
	8000 - Non-Cap Equip (< 5K)	87	-	-	-
	8100 - Capital Outlay (> 5K)	4,970	-	-	-

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**HRA General - Budgeted Revenues and Expenditures**  
**Community Development - Housing and Redevelopment**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	8100.300 - Capital Outlay (> 5K) - Buildings	692,393	-	-	-
	9000.101 - Allocations - Information Technology	12,603	12,981	13,370	13,370
	9000.102 - Allocations - Facilities Management	13,005	13,395	13,797	14,138
	9000.110 - Allocations - Risk Mgmt - OH, Premium	(13,608)	887	900	900
	9500.050 - Transfers Out - Reserves	-	49,864	47,696	34,649
	9500.850 - Transfers Out - Plymouth Town Square	258,000	260,000	260,000	260,000
	9500.851 - Transfers Out - Vicksburg Crossing	40,000	45,000	50,000	50,000
	9900 - Miscellaneous	1,248,647	-	-	5,600
	9904 - Real Estate Taxes	5,918	-	-	-
	9911 - Grant Awards	501,610	10,000	10,000	10,000
	9920.100 - Bank Fees - Credit Card	121	-	-	-
	9920.150 - Bank Fees - PSN	3	25	25	25
	9920.160 - Bank Fees - Operating Acct	133	200	200	200
	9920.170 - Bank Fees - Investments	30	50	50	50
	9930 - Loans	70,845	-	-	25,000
	<b>Total</b>	<b>\$3,138,668</b>	<b>\$698,990</b>	<b>\$720,332</b>	<b>\$718,232</b>





City of Plymouth  
2022/2023 Biennial Budget Detail  
Water - Budgeted Revenues and Expenditures  
Public Works - Water

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4200 - Intergovern- Federal - Operating	\$18	-	-	-
4330.100 - Utility Charges - Water - Base	1,359,579	1,406,264	1,456,038	1,456,038
4330.101 - Utility Charges - Water - Residential	5,363,423	4,264,471	4,409,106	4,409,106
4330.102 - Utility Charges - Water - Commercial	1,579,804	1,684,372	1,734,308	1,734,308
4330.103 - Utility Charges - Water Demand - Commercial	632,050	635,363	654,424	654,424
4330.600 - Utility Charges - Fire Hydrant Inspection	29,295	58,000	58,000	58,000
4330.700 - Utility Charges - Coin Operated Water Fill	3,380	2,000	2,000	2,000
4330.800 - Utility Charges - Penalties	68,018	65,000	65,000	65,000
4350 - General Services	6,000	10,000	10,000	10,000
4350.119 - General Services - Antennae Charges	165,090	166,653	172,041	172,041
4355 - Developer Fees	66,394	15,000	15,000	15,000
4360.104 - Items for Resale - Water Meter / Horns	86,308	144,900	149,247	149,247
4620 - Contributions - Capital	1,396,557	1,075,000	800,000	800,000
4700.100 - Interest Income - Investments	(6,879)	30,000	30,000	30,000
4700.150 - Interest Income - Operating Account	45	1,000	1,000	1,000
4700.200 - Interest Income - Special Assessments	1,035	2,000	2,000	2,000
4800 - Other Revenues	7,712	10,000	10,000	10,000
4801 - Administrative Fee	7,000	2,000	2,000	2,000
4807 - Refunds & Reimbursements	54,147	-	-	-
4900.050 - Transfers In - Reserves	-	-	2,714,535	487,557
4900.413 - Transfers In - Improvement Project Construction	91,678	-	-	-
4900.420 - Transfers In - Water Sewer Construction	6,840	-	-	-
<b>Total</b>	<b>\$10,917,492</b>	<b>\$9,572,023</b>	<b>\$12,284,699</b>	<b>\$10,057,721</b>

City of Plymouth  
2022/2023 Biennial Budget Detail  
Water - Budgeted Revenues and Expenditures  
Public Works - Water

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	\$8,266	-	-	-
	6000.100 - Salaries - Regular	999,158	1,073,941	1,119,660	1,098,291
	6000.200 - Salaries - Temporary	26,428	50,505	51,605	51,605
	6020.100 - Overtime/Comp Time	109,557	130,600	130,600	130,600
	6030.200 - Other Pay - Premium Pay	832	1,000	1,000	1,000
	6030.300 - Other Pay - Equipment Pay	579	500	500	500
	6050 - Benefits	1,252	-	-	-
	6050.100 - Benefits - Social Security	68,282	76,720	79,449	77,941
	6050.101 - Benefits - Medicare	15,990	18,285	18,964	18,662
	6050.200 - Benefits - PERA	83,937	94,247	97,759	96,154
	6050.302 - Benefits - Unemployment	-	8,000	8,000	8,000
	6050.550 - Benefits - Cell Phone Allowance	4,624	4,308	4,308	4,830
	6050.570 - Benefits - Car Allowance	241	240	240	240
	6060.100 - Medical Insurance - Employer Contribution	129,551	171,435	186,697	161,704
	6070.100 - Dental Insurance - Employer Contribution	10,440	12,207	12,817	13,968
	6080.100 - Group Life Insurance - Employer Contribution	1,614	1,853	1,868	1,708
	6100 - Office Supplies	153	3,000	3,000	3,000
	6120.101 - Operating Supplies - Public Ed & Outreach Prj	29,925	20,000	20,000	20,000
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	6,866	4,000	4,000	4,000
	6130.100 - Repair & Maint Supplies - Equipment Parts	16,566	90,000	90,000	90,000
	6130.101 - Repair & Maint Supplies - Horticulture	480	1,000	1,000	1,000
	6130.105 - Repair & Maint Supplies - Paint	1,747	2,500	2,500	2,500
	6130.111 - Repair & Maint Supplies - Chemicals	299,782	340,000	360,000	360,000
	6130.112 - Repair & Maint Supplies - Water Mains	48,365	55,000	55,000	55,000
	6130.114 - Repair & Maint Supplies - Meter Parts	119,037	85,000	85,000	85,000
	6130.115 - Repair & Maint Supplies - Hydrant Markers	4,891	5,000	5,000	5,000
	6130.116 - Repair & Maint Supplies - Water Valves & Curb Stops	33,430	90,000	90,000	90,000
	6130.117 - Repair & Maint Supplies - Hydrant Parts	16,773	17,000	17,000	17,000
	6140.101 - Miscellaneous Supplies - Clothing	981	1,000	1,000	1,000

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Water - Budgeted Revenues and Expenditures**  
**Public Works - Water**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6140.102 - Miscellaneous Supplies - Safety Equipment	2,958	5,000	5,000	5,000
6500.100 - Employee Development - Training	10,381	10,000	10,000	10,000
6550 - Mileage & Parking Reimbursement	417	200	200	200
6700 - Dues & Subscriptions	4,980	5,500	5,500	5,500
7000 - Professional Services	157,408	150,000	150,000	150,000
7003 - Legal	2,883	1,000	1,000	1,000
7004 - Audit Fees	3,753	3,900	3,900	3,900
7017 - Laundered Uniforms	2,072	2,500	2,500	2,500
7100.100 - Communications - Postage	29,554	30,000	30,000	30,000
7200 - Printing & Publishing	10,772	11,000	11,000	11,000
7400.102 - Utilities - Natural Gas	31,521	40,000	40,000	-
7400.103 - Utilities - Water & Sewer	7,508	7,000	7,000	7,000
7400.104 - Utilities - Solid Waste	-	1,000	1,000	1,000
7400.106 - Utilities - Water Connection Fee	233,895	235,000	235,000	235,000
7400.107 - Utilities - State Summer Water Surcharge	31,184	25,000	25,000	25,000
7400.108 - Utilities - Electric	910,147	775,000	775,000	821,000
7500.101 - Repair & Maint Services - Lawn Maint	20,900	25,000	25,000	25,000
7500.115 - Repair & Maint Services - Pull Wells	96,614	60,000	60,000	60,000
7500.117 - Repair & Maint Services - MN Health Samples	7,200	9,000	9,000	9,000
7500.120 - Repair & Maint Services - Water Withdrawal Permit	28,683	50,000	50,000	50,000
7500.121 - Repair & Maint Services - Plants & Reservoir	190,933	130,000	130,000	130,000
7500.122 - Repair & Maint Services - Central Plant	58,273	-	-	-
7500.123 - Repair & Maint Services - Gopher State One Call	25,473	30,000	30,000	30,000
7500.144 - Repair & Maint Services - Water Main Repair	735,778	600,000	600,000	600,000
7500.147 - Repair & Maint Services - Fire Hydrants	42,491	50,000	50,000	50,000
7500.201 - Repair & Maint Services - Departmental Software Maint	45	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	34,546	95,000	95,000	95,000
7600 - Rentals	-	1,000	1,000	1,000
8000 - Non-Cap Equip (< 5K)	15,007	13,000	13,000	13,000

City of Plymouth  
2022/2023 Biennial Budget Detail  
Water - Budgeted Revenues and Expenditures  
Public Works - Water

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
8100.200 - Capital Outlay (> 5K) - Infrastructure	1,567,302	-	-	-
8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(1,567,302)	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	2,245,000	6,515,000	3,600,000
8500 - Depreciation	3,699,726	-	-	-
9000.101 - Allocations - Information Technology	145,962	150,341	154,851	154,851
9000.102 - Allocations - Facilities Management	98,104	101,047	104,078	863,864
9000.103 - Allocations - General Fund Administrative	323,456	333,161	343,156	343,156
9000.107 - Allocations - Central Equipment	176,889	182,196	187,662	187,662
9000.110 - Allocations - Risk Mgmt - OH, Premium	24,623	24,401	24,503	24,503
9000.111 - Allocations - Risk Mgmt - Claims	12,521	58,332	58,332	58,332
9500.050 - Transfers Out - Reserves	-	1,670,054	-	-
9500.413 - Transfers Out - Improvement Project Construction	4,057,822	-	-	-
9500.420 - Transfers Out - Water Sewer Construction	6,840	-	-	-
9500.620 - Transfers Out - Information Technology	132	-	-	-
9913 - Licenses, Permits & Registrations	1,495	2,500	2,500	2,500
9920.100 - Bank Fees - Credit Card	42,864	32,000	32,000	45,000
9920.150 - Bank Fees - PSN	5,602	50,000	50,000	7,500
9920.160 - Bank Fees - Operating Acct	297	400	400	400
9920.170 - Bank Fees - Investments	71	150	150	150
<b>Total</b>	<b>\$13,331,527</b>	<b>\$9,572,023</b>	<b>\$12,284,699</b>	<b>\$10,057,721</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Water Resources - Budgeted Revenues and Expenditures**  
**Public Works - Water Resources**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4270 - Intergovern-Local-Operating	\$713	-	-	-
4330.400 - Utility Charges - Wtr Res - Residential	2,256,725	2,173,894	2,342,532	2,342,532
4330.401 - Utility Charges - Wtr Res - Commercial	1,966,424	2,067,235	2,211,991	2,211,991
4330.800 - Utility Charges - Penalties	38,558	30,000	30,000	30,000
4355 - Developer Fees	12,396	20,000	20,000	20,000
4620 - Contributions - Capital	1,426,226	890,000	800,000	800,000
4700.100 - Interest Income - Investments	(30,700)	55,000	55,000	55,000
4700.150 - Interest Income - Operating Account	77	1,500	1,500	1,500
4700.200 - Interest Income - Special Assessments	460	600	600	600
4800 - Other Revenues	5,100	3,000	3,000	3,000
4801 - Administrative Fee	-	20,000	20,000	20,000
4807 - Refunds & Reimbursements	13	-	-	-
4900.050 - Transfers In - Reserves	-	-	-	637,725
4900.421 - Transfers In - Enterprise - Other Construction	6,893	-	-	-
<b>Total</b>	<b>\$5,682,885</b>	<b>\$5,261,229</b>	<b>\$5,484,623</b>	<b>\$6,122,348</b>

**City of Plymouth  
2022/2023 Biennial Budget Detail  
Water Resources - Budgeted Revenues and Expenditures  
Public Works - Water Resources**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	\$12,898	-	-	-
	6000.100 - Salaries - Regular	666,570	726,259	761,951	784,358
	6000.200 - Salaries - Temporary	20,073	17,795	18,325	18,325
	6020.100 - Overtime/Comp Time	13,288	16,400	16,400	16,400
	6030.200 - Other Pay - Premium Pay	572	900	900	900
	6030.300 - Other Pay - Equipment Pay	647	2,700	2,700	2,700
	6050 - Benefits	1,954	-	-	-
	6050.100 - Benefits - Social Security	42,609	46,994	49,090	50,259
	6050.101 - Benefits - Medicare	9,975	11,121	11,646	11,980
	6050.200 - Benefits - PERA	51,116	57,304	60,020	61,701
	6050.302 - Benefits - Unemployment	-	3,500	3,500	3,500
	6050.550 - Benefits - Cell Phone Allowance	2,429	2,748	2,748	3,368
	6050.570 - Benefits - Car Allowance	121	120	120	120
	6060.100 - Medical Insurance - Employer Contribution	99,251	112,013	121,718	123,820
	6070.100 - Dental Insurance - Employer Contribution	5,739	6,137	6,444	7,212
	6080.100 - Group Life Insurance - Employer Contribution	1,209	1,362	1,374	1,526
	6100 - Office Supplies	365	1,000	1,000	1,000
	6120 - Operating Supplies	(28)	-	-	-
	6120.101 - Operating Supplies - Public Ed & Outreach Prj	10,045	17,500	17,500	17,500
	6130.101 - Repair & Maint Supplies - Horticulture	2,177	5,000	5,000	5,000
	6130.107 - Repair & Maint Supplies - Concrete & Asphalt	-	5,000	5,000	5,000
	6130.110 - Repair & Maint Supplies - Drainage	23,231	75,000	75,000	75,000
	6140.101 - Miscellaneous Supplies - Clothing	1,186	1,000	1,000	1,000
	6140.102 - Miscellaneous Supplies - Safety Equipment	2,931	7,500	7,500	7,500
	6500.100 - Employee Development - Training	2,653	5,500	5,500	5,500
	6550 - Mileage & Parking Reimbursement	117	300	300	300
	6600 - Meetings	158	100	100	100
	6700 - Dues & Subscriptions	336,767	360,000	375,000	375,000
	7000 - Professional Services	48,644	100,000	100,000	100,000

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Water Resources - Budgeted Revenues and Expenditures**  
**Public Works - Water Resources**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	7003 - Legal	-	300	300	300
	7011 - Soil Boring & Testing	11,816	7,500	7,500	10,000
	7017 - Laundered Uniforms	1,019	1,100	1,100	1,100
	7100.100 - Communications - Postage	259	1,000	1,000	1,000
	7100.104 - Communications - Mobile Telephone	240	-	-	-
	7200 - Printing & Publishing	65	500	500	500
	7400.102 - Utilities - Natural Gas	1,718	2,000	2,000	2,000
	7400.108 - Utilities - Electric	7,455	11,000	11,000	20,000
	7500.111 - Repair & Maint Services - Street Cleaning	5,735	15,000	15,000	15,000
	7500.112 - Repair & Maint Services - Drainway Maint	22,949	100,000	100,000	100,000
	7500.113 - Repair & Maint Services - Curb Raising & Curb Work	162,637	200,000	200,000	200,000
	7500.116 - Repair & Maint Services - Water Samples	48,916	55,000	55,000	65,000
	7500.201 - Repair & Maint Services - Departmental Software Maint	45	-	-	-
	7600 - Rentals	-	20,000	20,000	20,000
	8000 - Non-Cap Equip (< 5K)	30,119	15,000	15,000	15,000
	8100.200 - Capital Outlay (> 5K) - Infrastructure	1,445,285	-	-	-
	8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(1,445,285)	-	-	-
	8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	69,956	275,000	400,000	-
	8100.450 - Capital Outlay (> 5K) - Capitalize Improvements	(69,956)	-	-	-
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	9,221	-	-	-
	8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(9,221)	-	-	-
	8100.800 - Capital Outlay (> 5K) - Construction Projects	-	1,948,000	1,865,000	3,540,000
	8500 - Depreciation	1,064,984	-	-	-
	9000.101 - Allocations - Information Technology	46,369	47,760	49,193	49,193
	9000.102 - Allocations - Facilities Management	41,552	42,799	44,083	52,570
	9000.103 - Allocations - General Fund Administrative	120,099	123,702	127,413	127,413
	9000.107 - Allocations - Central Equipment	177,854	183,190	188,686	188,686
	9000.110 - Allocations - Risk Mgmt - OH, Premium	7,020	4,443	4,500	4,500
	9000.111 - Allocations - Risk Mgmt - Claims	212	2,497	2,497	2,497



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Water Resources - Budgeted Revenues and Expenditures**  
**Public Works - Water Resources**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	9500.050 - Transfers Out - Reserves	-	602,665	705,495	-
	9500.413 - Transfers Out - Improvement Project Construction	286,932	-	-	-
	9500.421 - Transfers Out - Enterprise - Other Construction	55,191	-	-	-
	9913 - Licenses, Permits & Registrations	1,090	-	-	-
	9919 - Administration Fees	51	-	-	-
	9920.100 - Bank Fees - Credit Card	19,680	16,000	16,000	25,000
	9920.150 - Bank Fees - PSN	2,853	3,000	3,000	3,000
	9920.160 - Bank Fees - Operating Acct	514	400	400	400
	9920.170 - Bank Fees - Investments	119	120	120	120
	<b>Total</b>	<b>\$3,474,191</b>	<b>\$5,261,229</b>	<b>\$5,484,623</b>	<b>\$6,122,348</b>

City of Plymouth  
 2022/2023 Biennial Budget Detail  
 Sewer - Budgeted Revenues and Expenditures  
 Public Works - Sewer

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4150.400 - Permits - Sewer	(\$1,320)	-	-	-
4270.200 - Intergovern-Local-Operating - Lift Station Maint Fees	28,598	29,000	29,000	29,000
4330.200 - Utility Charges - Sewer - Base	2,204,010	2,329,778	2,472,824	2,472,824
4330.201 - Utility Charges - Sewer - Residential	6,635,507	6,658,624	7,089,246	7,089,246
4330.202 - Utility Charges - Sewer - Commercial	1,896,070	2,314,325	2,423,649	2,423,649
4330.800 - Utility Charges - Penalties	69,997	70,000	70,000	70,000
4355 - Developer Fees	2,740	1,000	1,000	1,000
4620 - Contributions - Capital	1,584,849	1,700,000	900,000	900,000
4700.100 - Interest Income - Investments	(15,117)	35,000	35,000	35,000
4700.150 - Interest Income - Operating Account	45	1,500	1,500	1,500
4700.200 - Interest Income - Special Assessments	1,469	2,700	2,700	2,700
4800 - Other Revenues	8,604	18,000	18,000	18,000
4807 - Refunds & Reimbursements	157	-	-	-
4900.413 - Transfers In - Improvement Project Construction	54,089	-	-	-
<b>Total</b>	<b>\$12,469,699</b>	<b>\$13,159,927</b>	<b>\$13,042,919</b>	<b>\$13,042,919</b>

City of Plymouth  
2022/2023 Biennial Budget Detail  
Sewer - Budgeted Revenues and Expenditures  
Public Works - Sewer

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	\$1,701	-	-	-
6000.100 - Salaries - Regular	628,681	676,706	708,120	768,088
6000.200 - Salaries - Temporary	10,659	7,500	7,730	7,730
6020.100 - Overtime/Comp Time	33,799	39,000	39,000	39,000
6030.200 - Other Pay - Premium Pay	592	1,000	1,000	1,000
6030.300 - Other Pay - Equipment Pay	1,139	1,500	1,500	1,500
6050 - Benefits	258	-	-	-
6050.100 - Benefits - Social Security	39,940	44,045	45,798	49,312
6050.101 - Benefits - Medicare	9,380	10,576	11,032	11,912
6050.200 - Benefits - PERA	49,215	54,430	56,799	61,299
6050.302 - Benefits - Unemployment	-	3,000	3,000	3,000
6050.550 - Benefits - Cell Phone Allowance	3,335	3,120	3,120	3,958
6050.570 - Benefits - Car Allowance	482	480	480	480
6060.100 - Medical Insurance - Employer Contribution	97,184	130,010	143,314	120,510
6070.100 - Dental Insurance - Employer Contribution	5,327	6,760	7,098	10,163
6080.100 - Group Life Insurance - Employer Contribution	1,131	1,205	1,213	1,354
6100 - Office Supplies	85	2,000	2,000	2,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	269	500	500	2,000
6130.100 - Repair & Maint Supplies - Equipment Parts	45,894	80,000	80,000	80,000
6130.101 - Repair & Maint Supplies - Horticulture	-	200	200	200
6130.105 - Repair & Maint Supplies - Paint	1,199	1,500	1,500	1,500
6130.113 - Repair & Maint Supplies - Sewer Mains	-	500	500	500
6140.101 - Miscellaneous Supplies - Clothing	833	500	500	500
6140.102 - Miscellaneous Supplies - Safety Equipment	4,178	5,000	5,000	5,000
6500.100 - Employee Development - Training	3,621	8,000	8,000	8,000
6700.109 - Dues & Subscriptions - Software	7,590	7,590	7,590	7,590
7000 - Professional Services	35,676	40,000	40,000	40,000
7003 - Legal	-	200	200	200
7004 - Audit Fees	3,564	3,700	3,700	3,700

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Sewer - Budgeted Revenues and Expenditures**  
**Public Works - Sewer**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
7017 - Laundered Uniforms	1,093	1,500	1,500	1,500
7100.100 - Communications - Postage	29,215	30,000	30,000	30,000
7200 - Printing & Publishing	9,987	11,000	11,000	11,000
7400.102 - Utilities - Natural Gas	5,635	7,500	7,500	7,500
7400.103 - Utilities - Water & Sewer	7,508	7,500	7,500	7,500
7400.104 - Utilities - Solid Waste	-	1,000	1,000	1,000
7400.108 - Utilities - Electric	93,775	95,000	95,000	135,000
7500.127 - Repair & Maint Services - Metro Sewer Board	6,594,144	6,864,000	7,140,000	7,380,000
7500.136 - Repair & Maint Services - Manhole Sealing	9,275	60,000	60,000	60,000
7500.138 - Repair & Maint Services - Maple Grove Sewer Agreement	10,436	10,400	10,400	10,400
7500.145 - Repair & Maint Services - Sewer Main Repair	18,701	30,000	30,000	30,000
7500.201 - Repair & Maint Services - Departmental Software Maint	45	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	9,634	20,000	20,000	20,000
8000 - Non-Cap Equip (< 5K)	1,249	5,000	5,000	5,000
8100.200 - Capital Outlay (> 5K) - Infrastructure	1,628,943	-	-	-
8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(1,628,943)	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	74,267	-	-	-
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(74,267)	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	1,695,000	2,400,000	2,140,000
8500 - Depreciation	1,563,943	-	-	-
9000.101 - Allocations - Information Technology	74,278	76,506	78,801	78,801
9000.102 - Allocations - Facilities Management	40,499	41,714	42,965	122,458
9000.103 - Allocations - General Fund Administrative	441,881	455,137	468,791	468,791
9000.107 - Allocations - Central Equipment	205,881	212,057	218,419	218,419
9000.110 - Allocations - Risk Mgmt - OH, Premium	17,456	17,148	17,209	17,209
9000.111 - Allocations - Risk Mgmt - Claims	4,264	58,016	58,016	58,016
9500.050 - Transfers Out - Reserves	-	2,280,227	1,103,724	942,629
9500.413 - Transfers Out - Improvement Project Construction	525,280	-	-	-
9920.100 - Bank Fees - Credit Card	55,155	45,000	50,000	60,000

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Sewer - Budgeted Revenues and Expenditures**  
**Public Works - Sewer**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	9920.150 - Bank Fees - PSN	7,102	6,600	6,600	6,600
	9920.160 - Bank Fees - Operating Acct	304	400	400	400
	9920.170 - Bank Fees - Investments	71	200	200	200
	<b>Total</b>	<b>\$10,712,540</b>	<b>\$13,159,927</b>	<b>\$13,042,919</b>	<b>\$13,042,919</b>

City of Plymouth  
 2022/2023 Biennial Budget Detail  
 Solid Waste Mgmt - Budgeted Revenues and Expenditures  
 Public Works - Solid Waste

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>	4100.400 - Licenses - Garbage Hauler	\$4,700	\$4,975	\$4,975	\$4,975
	4250 - Intergovern-County-Operating	138,794	140,000	130,000	130,000
	4270 - Intergovern-Local-Operating	13,572	13,600	13,700	13,700
	4330.300 - Utility Charges - Solid Waste	1,056,258	1,186,555	1,317,483	1,317,483
	4330.800 - Utility Charges - Penalties	6,929	4,500	4,500	4,500
	4355 - Developer Fees	2,639	200	200	200
	4700.100 - Interest Income - Investments	(4,138)	9,000	9,000	9,000
	4700.150 - Interest Income - Operating Account	12	1,000	1,000	1,000
	4700.200 - Interest Income - Special Assessments	167	275	275	275
	4800 - Other Revenues	18,940	20,000	20,000	20,000
	4900.050 - Transfers In - Reserves	-	103,206	31,191	40,186
	<b>Total</b>	<b>\$1,237,872</b>	<b>\$1,483,311</b>	<b>\$1,532,324</b>	<b>\$1,541,319</b>

City of Plymouth  
2022/2023 Biennial Budget Detail  
Solid Waste Mgmt - Budgeted Revenues and Expenditures  
Public Works - Solid Waste

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$781)	-	-	-
6000.100 - Salaries - Regular	92,813	99,664	103,719	99,466
6000.200 - Salaries - Temporary	35,092	37,555	38,295	38,295
6020.100 - Overtime/Comp Time	8,155	7,000	7,000	7,000
6030.300 - Other Pay - Equipment Pay	11	-	-	-
6050 - Benefits	(118)	-	-	-
6050.100 - Benefits - Social Security	8,221	8,761	9,020	8,756
6050.101 - Benefits - Medicare	1,932	2,101	2,168	2,107
6050.200 - Benefits - PERA	9,176	8,001	8,303	7,983
6050.550 - Benefits - Cell Phone Allowance	452	468	468	468
6050.570 - Benefits - Car Allowance	121	120	120	120
6060.100 - Medical Insurance - Employer Contribution	13,084	14,277	15,557	10,535
6070.100 - Dental Insurance - Employer Contribution	639	673	707	507
6080.100 - Group Life Insurance - Employer Contribution	178	206	208	208
6100 - Office Supplies	44	50	50	50
6120 - Operating Supplies	2,333	2,700	2,700	2,700
6120.101 - Operating Supplies - Public Ed & Outreach Prj	260	3,700	3,700	3,700
6140 - Miscellaneous Supplies	-	200	200	200
6140.101 - Miscellaneous Supplies - Clothing	145	150	150	150
6140.102 - Miscellaneous Supplies - Safety Equipment	86	300	300	300
6500.100 - Employee Development - Training	150	400	400	400
6550 - Mileage & Parking Reimbursement	-	50	50	50
6700 - Dues & Subscriptions	-	400	400	400
7000 - Professional Services	58,196	71,500	71,500	75,500
7003 - Legal	-	500	500	500
7100.100 - Communications - Postage	238	100	100	100
7200 - Printing & Publishing	416	2,000	2,000	2,000
7400.104 - Utilities - Solid Waste	981,812	1,030,000	1,070,000	1,070,000
7400.105 - Utilities - Yard Waste	115,155	110,000	110,000	125,000

City of Plymouth  
2022/2023 Biennial Budget Detail  
Solid Waste Mgmt - Budgeted Revenues and Expenditures  
Public Works - Solid Waste

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
7500.201 - Repair & Maint Services - Departmental Software Maint	90	-	-	-
7600 - Rentals	719	900	950	950
8500 - Depreciation	10,676	-	-	-
9000.101 - Allocations - Information Technology	4,254	4,382	4,513	4,513
9000.102 - Allocations - Facilities Management	4,398	4,530	4,666	4,781
9000.103 - Allocations - General Fund Administrative	60,480	62,294	64,163	64,163
9000.107 - Allocations - Central Equipment	1,656	1,706	1,757	1,757
9000.110 - Allocations - Risk Mgmt - OH, Premium	316	2,048	2,085	2,085
9913.100 - Licenses, Permits & Registrations - Yard Waste	1,200	1,500	1,500	1,500
9920.100 - Bank Fees - Credit Card	5,073	4,000	4,000	4,000
9920.150 - Bank Fees - PSN	694	900	900	900
9920.160 - Bank Fees - Operating Acct	77	125	125	125
9920.170 - Bank Fees - Investments	18	50	50	50
<b>Total</b>	<b>\$1,417,459</b>	<b>\$1,483,311</b>	<b>\$1,532,324</b>	<b>\$1,541,319</b>





City of Plymouth  
2022/2023 Biennial Budget Detail  
Ice Center - Budgeted Revenues and Expenditures  
Parks and Recreation - Ice Center

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4200 - Intergovern- Federal - Operating	\$2,245	-	-	-
4310.104 - Program Fees - Open Skating	17,641	15,000	15,000	15,000
4310.105 - Program Fees - Open Hockey	3,145	5,000	5,000	5,000
4310.106 - Program Fees - Figure Skating Classes	79,077	116,000	120,000	120,000
4310.108 - Program Fees - High School Hockey Games	14,467	25,000	25,000	25,000
4320.101 - Rental Fees - Ice Rental	1,519,199	1,475,000	1,500,000	1,635,000
4320.102 - Rental Fees - Skate Rental	9,047	11,000	11,000	12,000
4320.106 - Rental Fees - Training Facility Rental	81,203	83,016	85,506	85,506
4320.200 - Rental Fees - Meeting Rooms	19,473	30,000	35,000	35,000
4350.108 - General Services - Advertisements	21,787	40,000	40,000	40,000
4350.117 - General Services - Skate Sharpening	1,981	2,500	2,500	3,000
4350.118 - General Services - Pro Shop Sales	472	700	700	800
4360.114 - Items for Resale - Concessions	54,566	135,000	140,000	160,000
4700.100 - Interest Income - Investments	(1,591)	4,000	4,000	4,000
4700.150 - Interest Income - Operating Account	4	500	500	500
4800 - Other Revenues	13	1,000	1,000	1,000
4800.400 -Other Revenues - Commissions	18,429	20,000	20,000	24,000
4807 - Refunds & Reimbursements	3,433	2,000	2,000	3,000
4807.103-Refunds & Reimbursements-Utility Reimbursement	11,583	10,000	10,000	18,000
4900.050 - Transfers In - Reserves	-	-	-	11,915
<b>Total</b>	<b>\$1,856,173</b>	<b>\$1,975,716</b>	<b>\$2,017,206</b>	<b>\$2,198,721</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Ice Center - Budgeted Revenues and Expenditures**  
**Parks and Recreation - Ice Center**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	(\$2,062)	-	-	-
	6000.100 - Salaries - Regular	359,198	418,873	440,713	442,210
	6000.200 - Salaries - Temporary	230,074	248,972	256,440	256,440
	6020.100 - Overtime/Comp Time	399	100	100	100
	6050 - Benefits	(312)	-	-	-
	6050.100 - Benefits - Social Security	36,725	41,303	42,892	43,059
	6050.101 - Benefits - Medicare	8,589	9,718	10,143	10,183
	6050.200 - Benefits - PERA	32,527	50,098	52,295	52,407
	6050.302 - Benefits - Unemployment	-	500	500	500
	6050.550 - Benefits - Cell Phone Allowance	2,171	2,352	2,352	3,552
	6060.100 - Medical Insurance - Employer Contribution	52,041	72,625	78,671	69,871
	6070.100 - Dental Insurance - Employer Contribution	1,874	3,112	3,268	2,387
	6080.100 - Group Life Insurance - Employer Contribution	893	848	866	866
	6100 - Office Supplies	369	600	625	600
	6120 - Operating Supplies	14,597	25,000	25,000	25,000
	6120.103 - Operating Supplies - Janitorial	61	-	-	-
	6120.125 - Operating Supplies - Resale	22,337	65,000	65,000	65,000
	6130.100 - Repair & Maint Supplies - Equipment Parts	20,743	25,000	25,000	25,000
	6140.100 - Miscellaneous Supplies - Medical	135	400	400	1,000
	6140.101 - Miscellaneous Supplies - Clothing	999	2,500	1,000	1,000
	6500 - Employee Development	1,500	-	-	-
	6500.100 - Employee Development - Training	62	6,000	5,000	7,000
	6550 - Mileage & Parking Reimbursement	53	100	100	100
	6700 - Dues & Subscriptions	1,045	900	900	900
	7000 - Professional Services	38,412	57,000	57,000	60,000
	7004 - Audit Fees	864	900	900	900
	7100.100 - Communications - Postage	5	50	50	50
	7100.102 - Communications - Data Communications	276	350	350	350
	7200 - Printing & Publishing	120	-	-	-

City of Plymouth  
2022/2023 Biennial Budget Detail  
Ice Center - Budgeted Revenues and Expenditures  
Parks and Recreation - Ice Center

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	7400.102 - Utilities - Natural Gas	68,189	65,000	65,000	90,000
	7400.103 - Utilities - Water & Sewer	37,676	35,000	35,000	35,000
	7400.104 - Utilities - Solid Waste	8,418	7,000	7,000	8,000
	7400.108 - Utilities - Electric	279,033	250,000	250,000	400,000
	7500.130 - Repair & Maint Services - Building Maint	96,488	110,000	115,000	115,000
	7600 - Rentals	375	2,500	2,500	2,500
	8050 - Cap Equip (\$5K - \$25K)	-	25,000	25,000	-
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	137,082	200,000	210,000	260,000
	8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(137,082)	-	-	-
	8500 - Depreciation	642,315	-	-	-
	9000.101 - Allocations - Information Technology	90,605	93,323	96,123	96,123
	9000.103 - Allocations - General Fund Administrative	80,970	83,399	85,901	85,901
	9000.107 - Allocations - Central Equipment	538	554	571	571
	9000.110 - Allocations - Risk Mgmt - OH, Premium	9,462	(4,741)	(4,698)	(4,698)
	9000.111 - Allocations - Risk Mgmt - Claims	3,555	18,040	18,040	18,040
	9500.050 - Transfers Out - Reserves	-	36,543	21,517	3,122
	9500.400 - Transfers Out - General Capital Projects	21,381	-	-	-
	9900 - Miscellaneous	2	-	-	-
	9900.100 - Miscellaneous - Cash Over/Short	(1)	-	-	-
	9903 - Scholarships	609	1,000	1,000	1,000
	9913 - Licenses, Permits & Registrations	510	800	800	800
	9920 - Bank Fees	-	400	400	400
	9920.100 - Bank Fees - Credit Card	10,965	13,000	13,000	13,000
	9920.150 - Bank Fees - PSN	27	-	-	-
	9920.160 - Bank Fees - Operating Acct	31	-	-	-
	9920.170 - Bank Fees - Investments	7	-	-	-
	9922 - Interest - Interfund Advances	6,597	6,597	5,487	5,487
	<b>Total</b>	<b>\$2,181,445</b>	<b>\$1,975,716</b>	<b>\$2,017,206</b>	<b>\$2,198,721</b>



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Field House - Budgeted Revenues and Expenditures**  
**Parks and Recreation - Field House**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4310.100 - Program Fees - Recreation	-	\$12,500	\$17,000	\$17,000
4320.100 - Rental Fees - Recreation	-	19,000	19,000	19,000
4320.103 - Rental Fees - Field House Rental	311,074	360,000	365,000	365,000
4350.108 - General Services - Advertisements	300	1,500	1,750	1,750
4700.100 - Interest Income - Investments	(8,037)	15,000	15,000	15,000
4700.150 - Interest Income - Operating Account	20	1,500	1,500	1,500
4800.400 -Other Revenues - Commissions	5	2,000	3,000	3,000
4804 - Sale of Asset	338	-	-	-
4900.050 - Transfers In - Reserves	-	-	35,042	58,818
<b>Total</b>	<b>\$303,699</b>	<b>\$411,500</b>	<b>\$457,292</b>	<b>\$481,068</b>

City of Plymouth  
2022/2023 Biennial Budget Detail  
Field House - Budgeted Revenues and Expenditures  
Parks and Recreation - Field House

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	(\$381)	-	-	-
6000.100 - Salaries - Regular	91,585	145,584	154,724	135,725
6000.200 - Salaries - Temporary	9,809	11,448	11,794	15,000
6020.100 - Overtime/Comp Time	68	100	100	100
6050 - Benefits	(58)	-	-	-
6050.100 - Benefits - Social Security	6,251	9,810	10,398	9,412
6050.101 - Benefits - Medicare	1,462	2,292	2,431	2,199
6050.200 - Benefits - PERA	6,875	11,785	12,496	11,311
6050.302 - Benefits - Unemployment	-	250	250	250
6050.550 - Benefits - Cell Phone Allowance	754	1,080	1,080	960
6060.100 - Medical Insurance - Employer Contribution	9,102	24,271	26,162	21,227
6070.100 - Dental Insurance - Employer Contribution	987	1,953	2,052	1,126
6080.100 - Group Life Insurance - Employer Contribution	238	418	433	386
6120 - Operating Supplies	736	7,500	7,500	7,500
6140.101 - Miscellaneous Supplies - Clothing	-	500	500	500
6500.100 - Employee Development - Training	-	200	200	200
7000 - Professional Services	27,271	26,000	28,000	28,000
7004 - Audit Fees	864	1,000	1,000	1,000
7100 - Communications	40	-	-	-
7100.104 - Communications - Mobile Telephone	400	280	-	-
7400.102 - Utilities - Natural Gas	53,301	45,000	50,000	70,000
7400.108 - Utilities - Electric	19,477	29,900	32,000	60,000
7500.130 - Repair & Maint Services - Building Maint	13,044	15,000	15,000	15,000
7600 - Rentals	2,740	3,500	3,500	3,500
8000 - Non-Cap Equip (< 5K)	17,762	-	-	-
8100.200 - Capital Outlay (> 5K) - Infrastructure	-	-	-	-
8100.300 - Capital Outlay (> 5K) - Buildings	-	-	75,000	75,000
8500 - Depreciation	141,605	-	-	-
9000.101 - Allocations - Information Technology	5,995	6,175	6,360	6,360

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Field House - Budgeted Revenues and Expenditures**  
**Parks and Recreation - Field House**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b> 9000.103 - Allocations - General Fund Administrative	12,669	13,049	13,440	13,440
9000.110 - Allocations - Risk Mgmt - OH, Premium	1,606	2,245	2,255	2,255
9000.111 - Allocations - Risk Mgmt - Claims	-	317	317	317
9500.050 - Transfers Out - Reserves	-	51,543	-	-
9920.150 - Bank Fees - PSN	3	-	-	-
9920.160 - Bank Fees - Operating Acct	129	300	300	300
9920.170 - Bank Fees - Investments	30	-	-	-
<b>Total</b>	<b>\$424,365</b>	<b>\$411,500</b>	<b>\$457,292</b>	<b>\$481,068</b>





**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Central Equipment - Budgeted Revenues and Expenditures**  
**Public Works - Central Services - Central Equipment**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4300 - Charges for Services	\$24,934	\$20,000	\$20,000	\$20,000
4380.303 - Allocation Charges - Central Equipment	3,661,261	3,771,099	3,884,232	3,884,232
4620 - Contributions - Capital	49,815	-	-	-
4700.100 - Interest Income - Investments	(60,268)	110,000	110,000	110,000
4700.150 - Interest Income - Operating Account	160	4,000	4,000	4,000
4800 - Other Revenues	811	-	-	-
4804 - Sale of Asset	209,783	100,000	100,000	100,000
4805 - Gain (Loss) of Capital Asset	(33,631)	-	-	-
4807 - Refunds & Reimbursements	4,442	-	-	-
4809 - Sales of Equipment (non-asset)	2,262	-	-	-
4900.413 - Transfers In - Improvement Project Construction	50,922	-	-	-
<b>Total</b>	<b>\$3,910,490</b>	<b>\$4,005,099</b>	<b>\$4,118,232</b>	<b>\$4,118,232</b>

City of Plymouth  
2022/2023 Biennial Budget Detail  
Central Equipment - Budgeted Revenues and Expenditures  
Public Works - Central Services - Central Equipment

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	\$3,656	-	-	-
6000.100 - Salaries - Regular	353,172	455,383	474,340	474,640
6020.100 - Overtime/Comp Time	18,595	21,000	21,000	21,000
6030.200 - Other Pay - Premium Pay	255	600	600	600
6030.300 - Other Pay - Equipment Pay	-	100	100	100
6050 - Benefits	554	-	-	-
6050.100 - Benefits - Social Security	23,034	29,511	30,670	30,688
6050.101 - Benefits - Medicare	5,397	6,948	7,223	7,227
6050.200 - Benefits - PERA	27,811	35,780	37,205	37,227
6050.550 - Benefits - Cell Phone Allowance	875	1,920	1,920	1,920
6050.570 - Benefits - Car Allowance	121	120	120	120
6060.100 - Medical Insurance - Employer Contribution	49,761	73,697	79,640	61,811
6070.100 - Dental Insurance - Employer Contribution	3,300	4,602	4,832	4,456
6080.100 - Group Life Insurance - Employer Contribution	605	763	774	774
6100 - Office Supplies	541	600	600	600
6120.102 - Operating Supplies - Motor Fuels & Lubricants	400,877	515,000	525,000	535,000
6130.100 - Repair & Maint Supplies - Equipment Parts	250,507	238,000	240,000	300,000
6130.109 - Repair & Maint Supplies - Welding	1,558	4,200	4,300	4,300
6130.111 - Repair & Maint Supplies - Chemicals	4,906	4,000	4,000	4,000
6130.119 - Repair & Maint Supplies - Recharges	400	2,000	2,000	2,000
6140.101 - Miscellaneous Supplies - Clothing	400	125	125	125
6140.102 - Miscellaneous Supplies - Safety Equipment	258	600	600	600
6500.100 - Employee Development - Training	569	2,200	2,200	2,200
6700 - Dues & Subscriptions	2,920	1,800	1,800	2,500
6700.109 - Dues & Subscriptions - Software	5,521	-	-	-
7017 - Laundered Uniforms	1,189	2,000	2,000	2,000
7100.100 - Communications - Postage	15	100	100	100
7200 - Printing & Publishing	282	1,000	1,000	1,000
7400.102 - Utilities - Natural Gas	5,155	6,000	6,500	-

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Central Equipment - Budgeted Revenues and Expenditures**  
**Public Works - Central Services - Central Equipment**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
7400.103 - Utilities - Water & Sewer	7,508	6,000	6,500	6,500
7400.104 - Utilities - Solid Waste	1,067	2,000	2,200	2,200
7400.108 - Utilities - Electric	7,231	8,000	9,000	-
7500.125 - Repair & Maint Services - Car Washes	2,337	4,000	4,000	4,000
7500.131 - Repair & Maint Services - Body Work & Painting	1,947	8,000	8,000	8,000
7500.201 - Repair & Maint Services - Departmental Software Maint	-	350	350	350
7500.202 - Repair & Maint Services - Equipment Maint	71,737	98,000	98,000	98,000
8000 - Non-Cap Equip (< 5K)	21,285	30,000	32,000	32,000
8050 - Cap Equip (\$5K - \$25K)	19,889	45,000	50,000	50,000
8100 - Capital Outlay (> 5K)	23,081	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	1,719,036	1,993,646	940,900	1,086,200
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(1,762,006)	-	-	-
8500 - Depreciation	1,837,067	-	-	-
8960 - Capital Lease Payments	-	-	-	250,000
9000.101 - Allocations - Information Technology	49,040	50,511	52,026	52,026
9000.102 - Allocations - Facilities Management	82,287	84,756	87,299	98,376
9000.110 - Allocations - Risk Mgmt - OH, Premium	2,141	2,431	2,466	2,466
9000.111 - Allocations - Risk Mgmt - Claims	8,799	-	-	-
9500.050 - Transfers Out - Reserves	-	228,081	1,345,567	901,851
9913 - Licenses, Permits & Registrations	37,007	35,000	30,000	30,000
9920.150 - Bank Fees - PSN	23	75	75	75
9920.160 - Bank Fees - Operating Acct	1,040	950	950	950
9920.170 - Bank Fees - Investments	241	250	250	250
<b>Total</b>	<b>\$3,292,990</b>	<b>\$4,005,099</b>	<b>\$4,118,232</b>	<b>\$4,118,232</b>



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Public Facilities - Budgeted Revenues and Expenditures**  
**Public Works - Central Services - Public Facilities**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4200 - Intergovern- Federal - Operating	\$6,806	-	-	-
4380.302 - Allocation Charges - Facilities Management	1,966,351	2,042,344	2,103,105	3,434,443
4700.100 - Interest Income - Investments	(28,670)	43,000	43,000	43,000
4700.150 - Interest Income - Operating Account	70	3,000	3,000	3,000
4807 - Refunds & Reimbursements	12,204	-	-	-
4809 - Sales of Equipment (non-asset)	6,668	-	-	-
4900.050 - Transfers In - Reserves	-	1,031,559	2,173,841	1,244,447
<b>Total</b>	<b>\$1,963,429</b>	<b>\$3,119,903</b>	<b>\$4,322,946</b>	<b>\$4,724,890</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Public Facilities - Budgeted Revenues and Expenditures**  
**Public Works - Central Services - Public Facilities**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	6000 - Salaries	(\$376)	-	-	-
	6000.100 - Salaries - Regular	203,474	273,253	290,272	291,506
	6020.100 - Overtime/Comp Time	277	1,500	1,500	1,500
	6050 - Benefits	(57)	-	-	-
	6050.100 - Benefits - Social Security	12,021	16,989	18,028	18,178
	6050.101 - Benefits - Medicare	2,821	4,019	4,265	4,301
	6050.200 - Benefits - PERA	15,145	20,607	21,883	21,975
	6050.550 - Benefits - Cell Phone Allowance	1,868	2,280	2,280	3,480
	6050.570 - Benefits - Car Allowance	121	120	120	120
	6060.100 - Medical Insurance - Employer Contribution	22,582	47,658	51,398	46,910
	6070.100 - Dental Insurance - Employer Contribution	1,977	4,347	4,564	1,984
	6080.100 - Group Life Insurance - Employer Contribution	466	780	810	810
	6100 - Office Supplies	1,723	4,500	4,500	4,500
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	460	500	500	500
	6120.103 - Operating Supplies - Janitorial	19,441	28,500	31,500	31,500
	6130 - Repair & Maint Supplies	9,331	46,300	48,300	48,300
	6130.100 - Repair & Maint Supplies - Equipment Parts	16,264	100	100	100
	6130.119 - Repair & Maint Supplies - Recharges	5,084	3,800	3,950	3,950
	6140.100 - Miscellaneous Supplies - Medical	4,483	5,900	5,900	5,900
	6140.101 - Miscellaneous Supplies - Clothing	118	-	-	-
	6140.102 - Miscellaneous Supplies - Safety Equipment	1,734	300	300	300
	6500 - Employee Development	-	3,000	3,000	3,000
	6500.100 - Employee Development - Training	345	1,500	1,500	1,500
	6700 - Dues & Subscriptions	338	1,000	1,000	1,000
	7000 - Professional Services	26,582	28,000	28,000	28,000
	7017 - Laundered Uniforms	533	650	650	650
	7100 - Communications	117	-	-	-
	7100.100 - Communications - Postage	-	200	200	200
	7100.102 - Communications - Data Communications	2,479	2,000	2,000	2,000

City of Plymouth  
2022/2023 Biennial Budget Detail  
Public Facilities - Budgeted Revenues and Expenditures  
Public Works - Central Services - Public Facilities

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	7200 - Printing & Publishing	20	-	-	-
	7400.102 - Utilities - Natural Gas	44,552	37,000	40,000	268,200
	7400.103 - Utilities - Water & Sewer	14,081	15,000	16,000	16,000
	7400.104 - Utilities - Solid Waste	3,831	8,000	9,000	9,000
	7400.108 - Utilities - Electric	124,916	200,000	205,000	752,500
	7500.100 - Repair & Maint Services - Landscape	12,454	73,750	75,050	75,050
	7500.104 - Repair & Maint Services - Electrical	61,007	54,950	56,950	56,950
	7500.105 - Repair & Maint Services - Plumbing	16,175	32,350	34,350	34,350
	7500.118 - Repair & Maint Services - Janitorial Services	130,869	269,300	276,300	276,300
	7500.128 - Repair & Maint Services - Painting	14,316	29,000	29,500	29,500
	7500.130 - Repair & Maint Services - Building Maint	187,733	176,500	182,000	172,000
	7500.135 - Repair & Maint Services - Building Security	42,135	37,750	37,950	37,950
	7500.139 - Repair & Maint Services - Facility Improvements	38,332	-	-	-
	7500.148 - Repair & Maint Services - HVAC	176,324	130,300	130,300	115,900
	7500.200 - Repair & Maint Services - Software	150	-	-	-
	7500.202 - Repair & Maint Services - Equipment Maint	13,196	19,050	19,050	19,050
	8000 - Non-Cap Equip (< 5K)	19,163	8,000	8,000	8,000
	8100 - Capital Outlay (> 5K)	15,600	-	-	-
	8100.200 - Capital Outlay (> 5K) - Infrastructure	-	-	-	120,000
	8100.300 - Capital Outlay (> 5K) - Buildings	203,826	210,000	-	110,000
	8100.350 - Capital Outlay (> 5K) - Capitalize Buildings	(203,826)	-	-	-
	8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	28,310	-	-	-
	8100.450 - Capital Outlay (> 5K) - Capitalize Improvements	(28,310)	-	-	-
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	23,570	20,000	190,000	445,000
	8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(39,170)	-	-	-
	8100.800 - Capital Outlay (> 5K) - Construction Projects	-	1,260,000	2,445,000	1,615,000
	8500 - Depreciation	686,233	-	-	-
	9000.101 - Allocations - Information Technology	22,417	23,090	23,783	23,783
	9000.107 - Allocations - Central Equipment	3,864	3,980	4,099	4,099



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Public Facilities - Budgeted Revenues and Expenditures**  
**Public Works - Central Services - Public Facilities**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>	9000.110 - Allocations - Risk Mgmt - OH, Premium	(1,627)	(1,799)	(1,785)	(1,785)
	9000.111 - Allocations - Risk Mgmt - Claims	30,810	14,929	14,929	14,929
	9500.400 - Transfers Out - General Capital Projects	4,695	-	-	-
	9920.150 - Bank Fees - PSN	10	50	50	50
	9920.160 - Bank Fees - Operating Acct	439	700	700	700
	9920.170 - Bank Fees - Investments	100	200	200	200
	<b>Total</b>	<b>\$1,995,543</b>	<b>\$3,119,903</b>	<b>\$4,322,946</b>	<b>\$4,724,890</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Information Technology - Budgeted Revenues and Expenditures**  
**Administrative Services - Information Technology**

Account Number - Description		Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>	4270 - Intergovern-Local-Operating	\$8,017	-	-	-
	4380.101 - Allocation Charges - Information Technology	2,648,155	2,727,600	2,809,427	2,809,427
	4700.100 - Interest Income - Investments	(34,089)	63,000	63,000	63,000
	4700.150 - Interest Income - Operating Account	90	1,500	1,500	1,500
	4807 - Refunds & Reimbursements	1,049	-	-	-
	4809 - Sales of Equipment (non-asset)	2,234	-	-	-
	4900.050 - Transfers In - Reserves	-	455,544	98,256	502,870
	4900.100 - Transfers In - General	3,699	-	-	-
	4900.500 - Transfers In - Water	132	-	-	-
	<b>Total</b>	<b>\$2,629,287</b>	<b>\$3,247,644</b>	<b>\$2,972,183</b>	<b>\$3,376,797</b>

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Information Technology - Budgeted Revenues and Expenditures**  
**Administrative Services - Information Technology**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000 - Salaries	\$497	-	-	-
6000.100 - Salaries - Regular	560,235	647,999	670,553	659,350
6020.100 - Overtime/Comp Time	124	-	-	-
6050 - Benefits	75	-	-	-
6050.100 - Benefits - Social Security	34,980	39,575	40,723	40,028
6050.101 - Benefits - Medicare	8,181	9,524	9,848	9,685
6050.200 - Benefits - PERA	42,027	48,600	50,292	49,451
6050.550 - Benefits - Cell Phone Allowance	7,531	8,700	8,700	8,700
6060.100 - Medical Insurance - Employer Contribution	54,289	77,191	82,936	65,107
6070.100 - Dental Insurance - Employer Contribution	5,227	6,721	7,057	5,734
6080.100 - Group Life Insurance - Employer Contribution	1,379	1,728	1,753	1,753
6100 - Office Supplies	1,176	2,000	2,000	2,000
6110 - Computer Supplies	4,909	10,000	10,000	10,000
6130 - Repair & Maint Supplies	90	-	-	-
6130.100 - Repair & Maint Supplies - Equipment Parts	2,064	-	-	-
6130.122 - Repair & Maint Supplies - Cell Phones & Accessories	317	-	-	-
6500.100 - Employee Development - Training	629	10,000	10,000	10,000
6550 - Mileage & Parking Reimbursement	-	500	500	500
6700 - Dues & Subscriptions	40	250	250	250
7000 - Professional Services	124,532	130,000	121,000	120,000
7100.100 - Communications - Postage	3,718	4,000	4,000	4,000
7100.102 - Communications - Data Communications	227	-	-	-
7100.103 - Communications - Telephone	74,391	75,000	75,000	80,000
7100.104 - Communications - Mobile Telephone	98,147	125,000	125,000	133,000
7200 - Printing & Publishing	13,799	18,000	18,000	18,000
7500 - Repair & Maint Services	55	-	-	-
7500.200 - Repair & Maint Services - Software	588,074	604,000	608,000	603,000
7500.201 - Repair & Maint Services - Departmental Software Maint	188,521	675,000	685,000	615,700
7500.202 - Repair & Maint Services - Equipment Maint	157,752	110,000	110,000	400,600

**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Information Technology - Budgeted Revenues and Expenditures**  
**Administrative Services - Information Technology**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b> 7500.205 - Repair & Maint Services - Plotter-Printer Maintenance	3,000	11,000	11,000	-
7500.206 - Repair & Maint Services - Copier Maintenance	2,801	72,000	72,000	-
8000 - Non-Cap Equip (< 5K)	104,411	290,500	102,000	392,500
8050 - Cap Equip (\$5K - \$25K)	-	55,000	30,000	30,000
8100.200 - Capital Outlay (> 5K) - Infrastructure	38,977	-	-	-
8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(38,977)	-	-	-
8100.300 - Capital Outlay (> 5K) - Buildings	-	100,000	-	-
8100.700 - Capital Outlay (> 5K) - Capital Leases	-	74,016	74,016	74,016
8500 - Depreciation	391,864	-	-	-
9000.102 - Allocations - Facilities Management	33,067	34,059	35,081	35,949
9000.107 - Allocations - Central Equipment	4,969	5,118	5,272	5,272
9000.110 - Allocations - Risk Mgmt - OH, Premium	1,361	2,163	2,202	2,202
9920.150 - Bank Fees - PSN	13	-	-	-
9920.160 - Bank Fees - Operating Acct	591	-	-	-
9920.170 - Bank Fees - Investments	137	-	-	-
<b>Total</b>	<b>\$2,515,200</b>	<b>\$3,247,644</b>	<b>\$2,972,183</b>	<b>\$3,376,797</b>



**City of Plymouth**  
**2022/2023 Biennial Budget Detail**  
**Risk Management - Budgeted Revenues and Expenditures**  
**Administrative Services - Risk Management**

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Revenue</b>				
4380.110 - Allocation Charges - Risk Management	\$659,365	\$695,036	\$697,269	\$697,269
4700.100 - Interest Income - Investments	(35,183)	60,000	60,000	60,000
4700.150 - Interest Income - Operating Account	92	3,000	3,000	3,000
4802 - Property Claims	10,656	44,500	44,500	44,500
4806 - Premium Refunds	152,770	35,000	35,000	37,000
4807.101 - Refunds & Reimbursements - Restitution	1,140	-	-	-
4900.050 - Transfers In - Reserves	-	591,403	620,897	611,602
<b>Total</b>	<b>\$788,840</b>	<b>\$1,428,939</b>	<b>\$1,460,666</b>	<b>\$1,453,371</b>

City of Plymouth  
2022/2023 Biennial Budget Detail  
Risk Management - Budgeted Revenues and Expenditures  
Administrative Services - Risk Management

Account Number - Description	Actual 2021	Budget Adopted 2022	Budget Concept 2023	Budget Amended 2023
<b>Expenses</b>				
6000.400 - Salaries - Workers Compensation	\$10,455	-	-	-
6140.103 - Miscellaneous Supplies - Ergonomic Equipment	143	300	300	300
7000 - Professional Services	61,670	66,000	66,000	66,110
7300.100 - Insurance - Property	276,095	295,310	310,080	310,080
7300.101 - Insurance - Inland Marine	16,571	22,805	23,965	20,230
7300.102 - Insurance - General Liability	173,667	199,340	209,315	214,000
7300.103 - Insurance - Auto Liability	(26,651)	25,090	26,340	22,000
7300.105 - Insurance - Auto Collision	49,792	52,600	55,225	49,000
7300.107 - Insurance - Boiler & Machinery	24,218	30,825	32,365	34,500
7300.110 - Insurance - Employee Dishonesty	653	-	-	-
7300.201 - Insurance - Workers Comp	21,519	230,000	230,000	230,000
7350.100 - Claims Property	51,986	60,000	60,000	60,000
7350.102 - Claims General Liability	108,580	200,000	200,000	200,000
7350.103 - Claims Auto Liability	28,169	-	-	-
7350.104 - Claims Auto Comprehensive	1,879	-	-	-
7350.105 - Claims Auto Collision	55,610	-	-	-
7350.201 - Claims Workers Comp	205,590	200,000	200,000	200,000
7350.500 - Claims Uninsured Property	(94)	7,000	7,000	7,000
7351.100 - Claims Recovery - Property	(18,482)	-	-	-
7351.105 - Claims Recovery - Collision	(20,440)	-	-	-
9000.101 - Allocations - Information Technology	10,336	10,646	10,965	10,965
9000.102 - Allocations - Facilities Management	2,838	2,923	3,011	3,086
9919 - Administration Fees	7,200	25,000	25,000	25,000
9920 - Bank Fees	-	1,100	1,100	1,100
9920.150 - Bank Fees - PSN	13	-	-	-
9920.160 - Bank Fees - Operating Acct	1,939	-	-	-
9920.170 - Bank Fees - Investments	136	-	-	-
<b>Total</b>	<b>\$1,043,391</b>	<b>\$1,428,939</b>	<b>\$1,460,666</b>	<b>\$1,453,371</b>