



CITY OF PLYMOUTH
2022 APPROVED
2022/2023 BIENNIAL BUDGET
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LETTER OF TRANSMITTAL



December 14, 2021

To the Honorable Mayor and City Council:

We are pleased to submit the 2022/2023 biennial budget. In 2015, staff developed a 10-year forecasting tool for the General Fund to enhance the biennial budget process with a longer term projection. These projections assist in long-term planning and provides a more stable accounting of city revenue and expenditures.

The 2022/2023 budgets provide the City Council and residents with a balanced budget and a sound financial plan that maintains core service levels, expands public safety initiatives to accommodate population growth, while remaining responsive to the financial concerns of Plymouth taxpayers.

The 2022 budget reflects a 7.00% increase in the property tax levy from 2021. This increase will ensure the city can maintain service levels as the community continues to grow and invest in the capital needs that an expanding community requires, including the renovation and expansion of the Plymouth Community Center and Fire Stations 2 & 3.

The budget is a comprehensive decision-making document based on current city operations, services, and its policies and goals. Work began on the 2022/2023 budgets in April 2021. The City Council met with staff six times to provide direction in regard to a budget that meets Council goals, maintains core services, and is sensitive to tax impacts.

A review and the approval of the preliminary property tax levies and budgets were held on September 28, 2021. A public hearing to solicit resident input was held on December 14, 2021.

Please contact me at 763-509-5301, Deputy City Manager Maria Solano at 763-509-5051, or Finance Manager Jennifer Rhode at 763-509-5320 with any questions.

Respectfully Submitted,

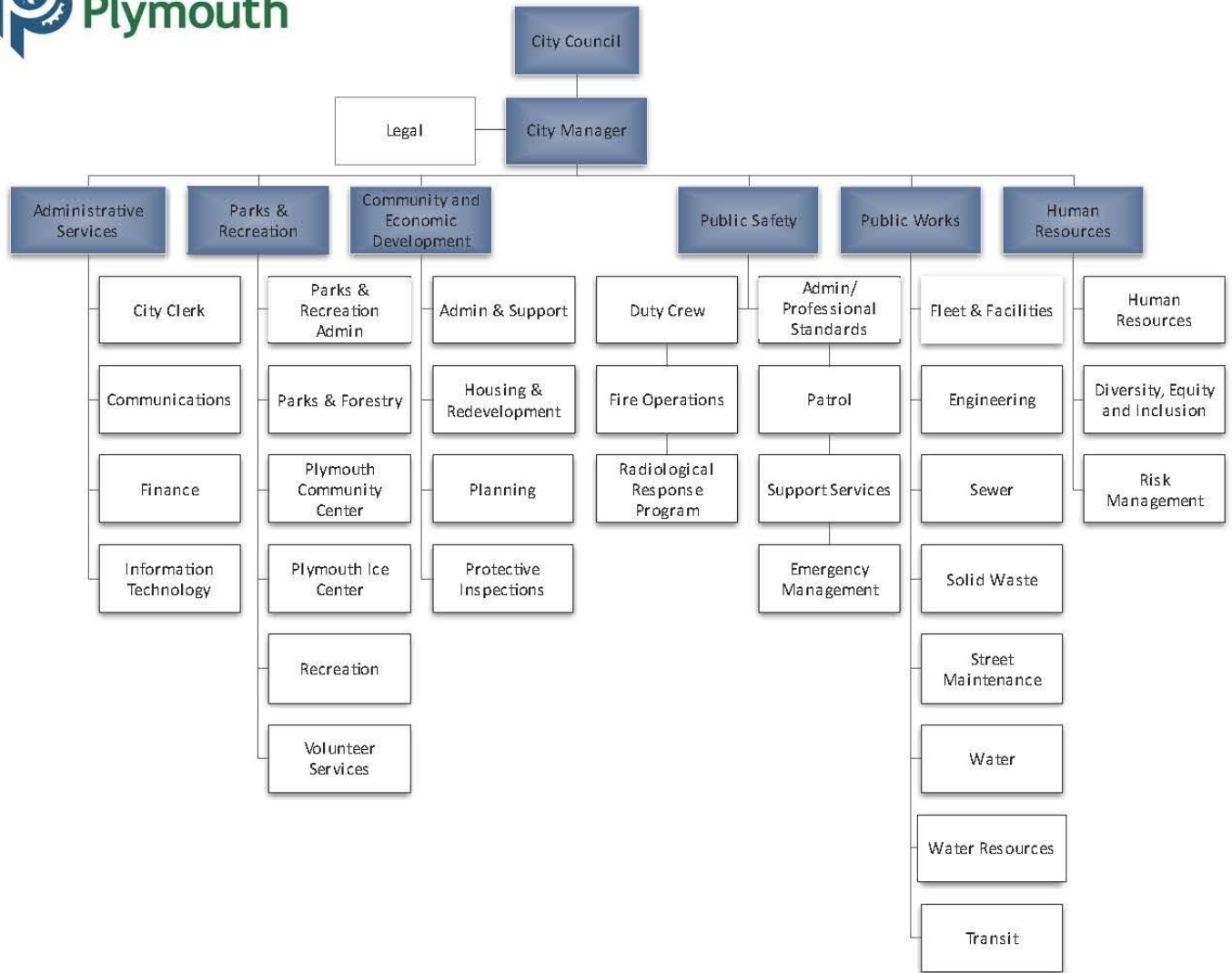
A handwritten signature in black ink that reads 'Dave Callister'.

Dave Callister, City Manager

CITY OF PLYMOUTH ORGANIZATIONAL CHART



2021 Organizational Chart



CITY OFFICIALS

CITY COUNCIL

Mayor	Jeffrey Wosje (<i>Term Expires 12/31/22</i>)
Ward 1 Councilmember	Alise McGregor (<i>Term Expires 12/31/24</i>)
Ward 2 Councilmember	Nick Roehl (<i>Term Expires 12/31/22</i>)
Ward 3 Councilmember	Jim Davis (<i>Term Expires 12/31/24</i>)
Ward 4 Councilmember	Jim Prom (<i>Term Expires 12/31/22</i>)
At-Large Councilmember	Ned Carroll (<i>Term Expires 12/31/22</i>)
At-Large Councilmember	Jim Willis (<i>Term Expires 12/31/24</i>)

EXECUTIVE STAFF

City Manager	Dave Callister
Deputy City Manager	Maria Solano
Director of Community & Economic Development	Danette Parr
Director of Parks and Recreation	Diane Evans
Director of Public Safety	Erik Fadden
Director of Public Works	Michael Thompson

BUDGET CONTACTS

Administrative Services Department
Jennifer Rhode – Finance Manager

City of Plymouth
3400 Plymouth Boulevard
Plymouth, Minnesota 55447
763-509-5000
www.plymouthmn.gov

GENERAL INFORMATION



Plymouth, Minnesota is an innovative, forward-looking community just 10 miles northwest of Minneapolis.

In 2008, *Money* magazine named Plymouth as the Best Place to Live in America. *Money* magazine affirmed Plymouth's quality of life in 2010, highlighting the city again as one of America's best places to live.

This community of approximately 81,000 residents is known for its healthy job base, strong schools, strategic location, array of housing choices and beautiful lakes. We are equally proud of our community facilities, well-planned park and trail system, and safe community.

Our location offers residents and businesses easy access to Minneapolis, St. Paul, and area suburbs. Several major highways pass through the city, including Interstate 494, Minnesota Highway 55, and US Highway 169. The 35 square mile city includes lakes, streams, wetlands, and woodland. Local residents have placed a premium on preserving open space, developing parks, and building more than 100 miles of trails, many of which tie into regional trails. The community's commitment to parks, trails, and protecting natural areas reflects Plymouth's active outdoor culture.

Plymouth has worked to build a sense of community. It is home to several major community events, including the *Primavera* spring art exhibition, a summer *Entertainment in the Parks* series, *Plymouth on Parade* in the fall, and the winter *Plymouth Fire and Ice Festival*. While all of the events are popular, *Music in Plymouth*, an outdoor concert, is our signature event. The event draws more than 10,000 concert goers each July.

In addition to being a top choice to live, Plymouth is a popular place to locate businesses. Employers provide more than 56,000 jobs – many in the fields of medical technology, insurance, high-tech research, telecommunications, light manufacturing, printing and publishing, and computer-related industries.

Significant Dates in Plymouth History

May 15, 1955 – Incorporated as a village.

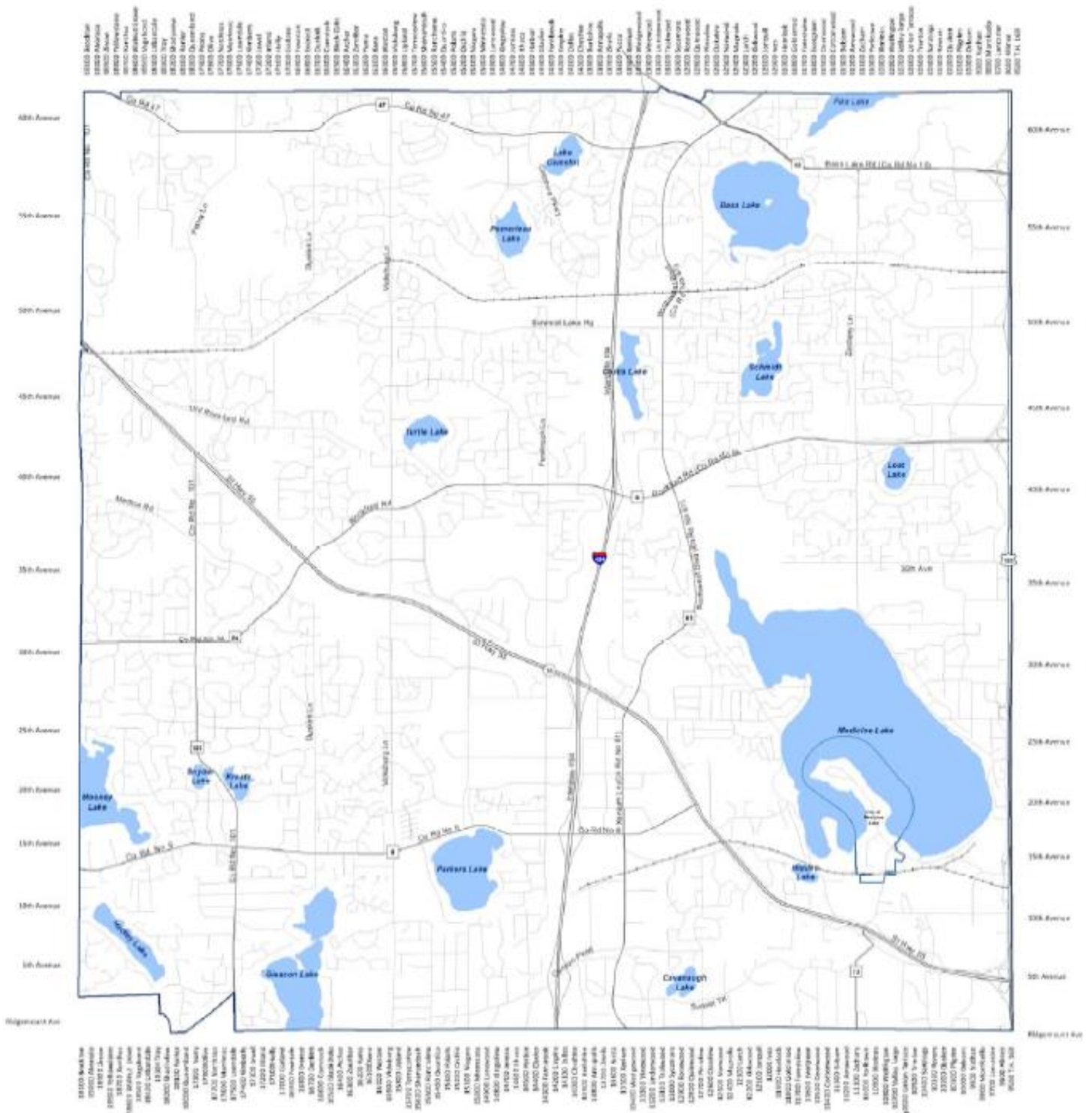
August 1, 1960 – Adopted the Council-Manager form of government.

February 7, 1974 – Became a Statutory City.

November 2, 1992 – Voters adopted a City Charter, becoming a Home Rule Charter City.

Street Map

Plymouth has 324 miles of city streets and easy access to county, state, U.S. and Interstate highways. The map below shows the city street layout with avenues reaching primarily east and west and street names north and south.

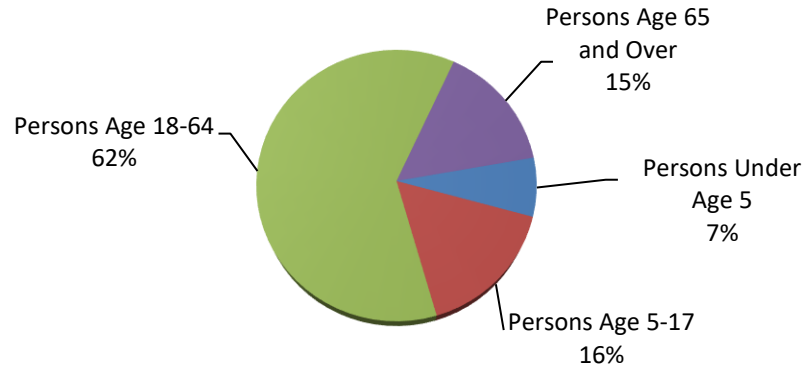


Demographics and Economics

According to the 2020 census, the population of the City of Plymouth grew by 13% increasing from 70,591 to 81,026. Data estimates 15.3% of the city's population were 65 years of age or older. By comparison, the percentage of people 65 years or older in the county, state, and the nation were 14.5%, 16.3%, and 16.5%, respectively.

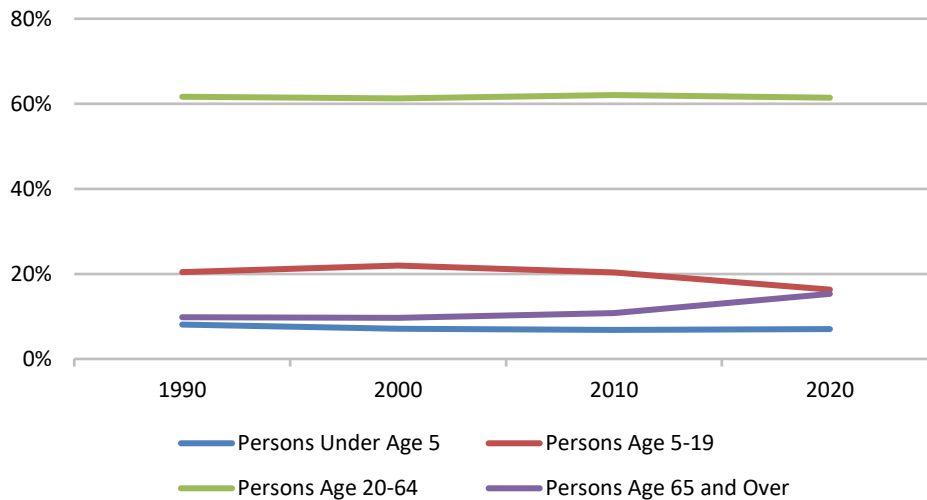
City of Plymouth's Age Distribution

Based on the 2020 U.S. Census



Persons under 18 years of age represented 23.3% of the city's total population count while persons over the age of 18 represented 76.7% of the city's total population count.

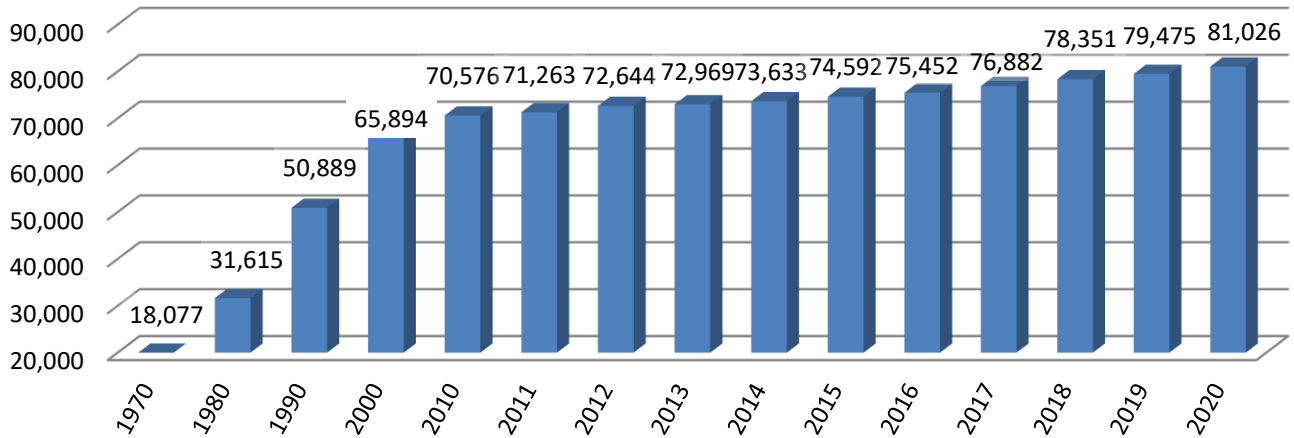
City of Plymouth's Age Trend



Plymouth's population has remained constant despite turbulent residential market conditions from 2005 to 2017. There are 31,218 occupied housing units in Plymouth. Of the total occupied housing units, approximately 71.2% are owner-occupied and 28.8% are renter-occupied.

Plymouth's population has grown at a minimal rate since the turn of the century following strong residential growth in the 1980's and 1990's. Growth is expected to continue at a deliberate pace as the city nears build-out.

Population Trend



2011 - 2020 are estimates from the Metropolitan Council & US Census

Plymouth is the proud home to a number of national and international businesses. The information below provides an overview of our workforce and livability.

Plymouth Economics

Top Employers (Number of Employees)

Zayo Group	2,000
I.S.D No. 284 (Wayzata)	1,240
One Beacon Insurance Group	1,200
Medtronic	1,025
Aimia	1,000
Twin City Fan Companies	1,000
U.S. Foods	650
Meritain Health	600
Minnesota Rubber & Plastics	550
Huntington Bank	500

Median Value of Owner-occupied Units

Plymouth	\$351,700
Hennepin County	\$276,900

Unemployment Rate

Plymouth	3.10%
Hennepin County	3.90%

Median Family Income

Plymouth	\$106,000
Hennepin County	\$78,200

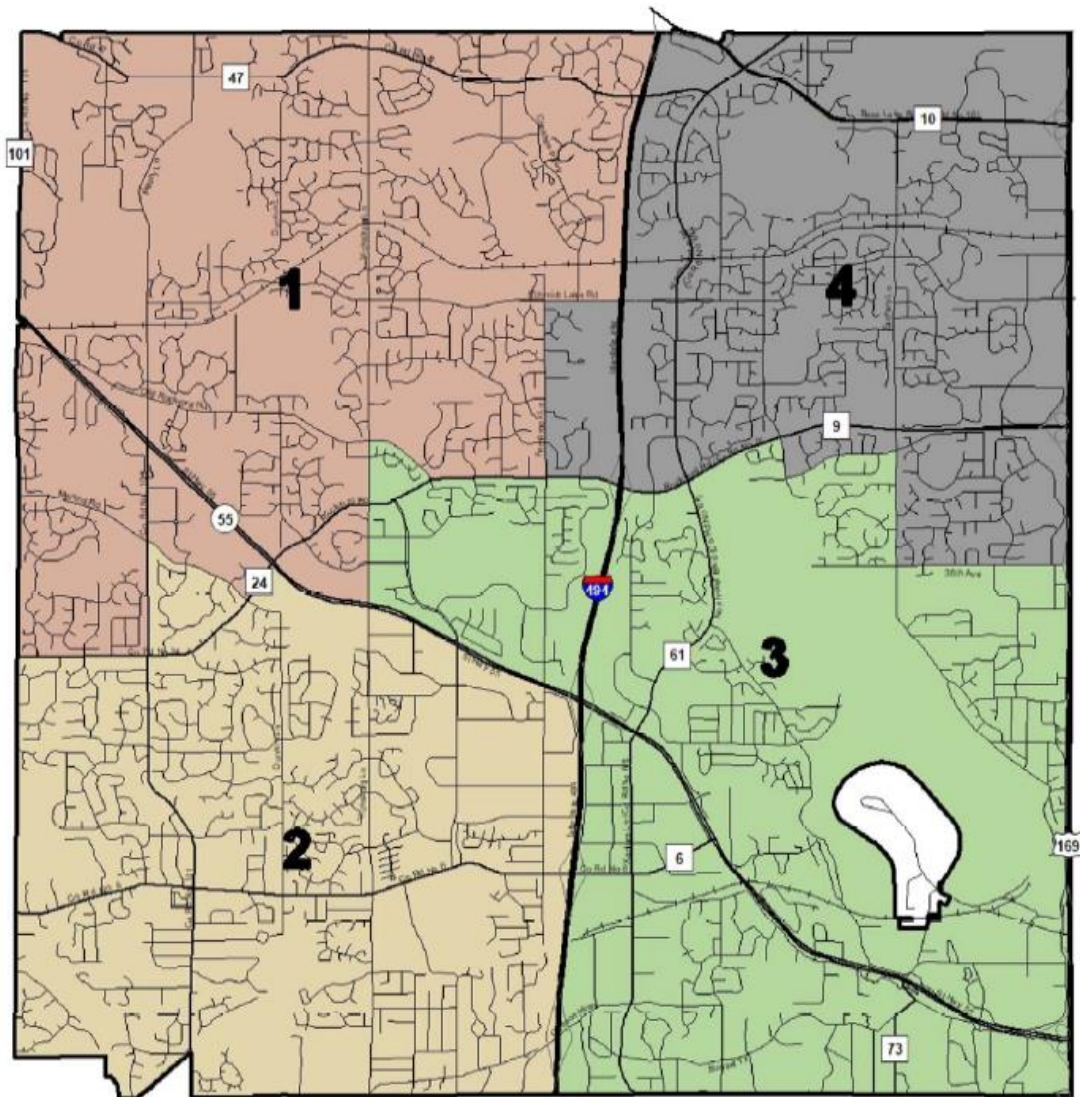
The above figures were obtained from City Economic Development Division

The above figures were obtained from the Metropolitan Council - Community Profile For Plymouth

Governing Body

Plymouth operates as a Home Rule City according to a City Charter and ordinances, under a City Council-Manager form of government.

Policymaking and legislative authority are vested in a City Council consisting of a mayor, two at-large council members, and four ward council members. In addition to responding to public concerns, the City Council's main responsibilities include: enacting ordinances, adopting the budget, appointing committees, and hiring the city manager. The city manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. Council members serve staggered, four-year terms.



Plymouth Council Wards

BUDGET PROCESS

Budget Calendar

The City Charter requires an annual budget process with a January 1 fiscal year. In 2007, the biennial budget format was adopted. The biennial budget provides an opportunity to implement strategic planning into the budget process and allows time for program review and evaluation.

DATE	EVENT
JULY 27, 2021	Council regular session (Financial Overview) & Audit presentation
<i>AUGUST 30, 2021</i>	<i>Council receives budget materials for budget meeting #1</i>
SEPTEMBER 14, 2021	Council study session - Levy Impacted Funds & related CIP (General & Special Revenue) (Mtg #1)
SEPTEMBER 21, 2021	Council Study Session - Levy Impacted Funds & related CIP (General & Special Revenue) (Mtg #2)
SEPTEMBER 28, 2021	Council adopts preliminary levies & budget (Budget Meeting #3)
<i>OCTOBER 14, 2021</i>	<i>Council receives budget materials and utility study for Budget Meeting #4</i>
OCTOBER 26, 2021	Council Study Session - Enterprise Funds with Utility Study, Internal Service Funds and related CIP (Meeting #4)
NOVEMBER 9, 2021	Council Study Session follow up on Enterprise Funds with Utility Study, Internal Service Funds and related CIP
NOVEMBER 23, 2021	Council Study Session (Budget meeting #6)
DECEMBER 1, 2021	Planning commission public hearing
DECEMBER 14, 2021	Budget Public Hearing - CIP, Budget, Levy, & Utility Rates Adoption
DECEMBER 28, 2021	Levy is certified with Hennepin County

Financial Management Policies

The City Council, by resolution, has adopted financial management policies to account for public funds, to manage municipal finances wisely, and to plan for adequate funding of services desired by the public. The policies outlined below provide the financial framework for the overall fiscal management of the city and provide guidance to ensure short-term and long-term financial stability.

With regard to Revenue Management, the City of Plymouth will;

- Impose taxes, fees, and rates at appropriate levels to fund their intended purposes
- Maintain a reserve balance to provide for a diversified and stable revenue system
- Estimate annual revenue using an objective, analytical process
- Conduct an annual review of costs for activities supported by taxes, rates, and user fees
- Set fees and user charges for each enterprise fund based on current and future operating, capital, infrastructure, and debt requirements

- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities

With regard to *Fund Balances*, the City of Plymouth will;

- Establish restricted bond amounts based on requirements of individual bond ordinances
- Establish unrestricted, assigned capital amounts for the planned construction or replacement of infrastructure or for the acquisition of capital equipment based on the 10-year CIP
- Establish other unrestricted, committed and assigned amounts related to special items as approved by City Council
- Maintain the General Fund as established by Council resolution

With regard to *Investments*, the City of Plymouth will;

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes
- Pool cash from all legally permitted funds for investment purposes
- Maximize the investment rate of return and adhere to lawful investment options
- Ensure that the safety of the principal is the dominant requirement for city investments, maintain sufficient liquidity to meet operating requirements, and seek a responsible yield

With regard to *Debt Management*, the City of Plymouth will;

- Confine long-term borrowing to major capital improvements that cannot be financed from current revenues
- Repay debt within the expected useful life of the project or sooner
- Prohibit the use of long-term debt for operating expenses
- Issue debt which is relative to payback ability
- Ensure that borrowing does not overburden future taxpayers
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be part of all adopted bond issues

With regard to *Accounting, Auditing and Reporting*, the City of Plymouth will;

- Provide regular information concerning cash position and investment performance through its accounting system
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.

- Present reports to the City Council summarizing financial activity as required by the City Charter
- Maintain financial systems to monitor expenditures, expenses, revenues, and performance of all municipal programs on an ongoing basis
- Provide full disclosure in annual financial statements and bond representations
- Use an independent certified public accounting firm to perform an annual audit
- Issue a public Comprehensive Annual Financial Report
- Comply with all reporting requirements related to bond issuance terms

Council Goals

Each year the City Council reviews and adopts goals which help guide annual work plans and provide guidance for budgeting.

- **Protect Plymouth’s Strong Financial Position.** Maintain Plymouth’s fiscal health by implementing long-term revenue and expenditure plans to ensure sustainable operations with a reasonable tax level. Utilize non-property tax funding sources where appropriate.
- **Monitor Economic Challenges.** Continue to evaluate and prioritize services. Seek innovative solutions to maintain high quality core services, promote financial transparency and protect Plymouth’s strong financial position and quality of life.
- **Provide Efficient and Effective Services.** Continue to explore partnerships with neighboring communities, school districts, businesses, watersheds, and other agencies to decrease costs through shared services and eliminate duplicate efforts. Streamline business processes through the use of technology. Evaluate community trends and consider associated facility and service needs.
- **Promote Transportation Solutions.** Focus on improvements to Highway 169, Highway 55 and County Road 47, and continue to explore other transportation options. Seek funding solutions for all proposed transportation projects. Continue to explore Highway 55 as a Bus Rapid Transit corridor.
- **Develop Northwest Greenway.** Continue development of northwest Plymouth as it progresses, continue planning and construction of the Northwest Greenway and park system amenities.
- **Implement Environmental Initiatives.** Collaborate with City EQC, watershed commissions, and district to ensure effective progress on water quality mandates. Continue energy conservation efforts in city buildings, and promote recycling. Explore efforts to reduce the city’s carbon footprint.
- **Implement Proactive Public Safety Initiatives.** Continue proactive policing strategies with a focus on traffic safety, including crash reduction, using technology and collaboration to promote and enhance livability. Build on the successes of fire prevention and fire service programs for a safe community.

- **Protect the City's Infrastructure Investment.** Ensure that the city can protect and enhance the useful life of City assets (streets, utilities, parks, trails, facilities, and fleet). Continue to monitor financial resources and economic conditions, and consider timing with regard to infrastructure needs as identified in the Capital Improvement Program.
- **Consider Development and Redevelopment Requests.** Continue to carefully consider land use related to development and redevelopment to ensure a well planned community with a varied tax base. Build on Plymouth Proud business initiatives.
- **Develop a Renewed Vision for City Center.** Explore options for continued development and redevelopment of City Center. This would include placemaking efforts, beautification, and safety. Pursure public-private partnerships to bring additional community activities/uses to City Center.

FINANCIAL INFORMATION

Fund Accounting

Fund accounting is used for budgeting and accounting. Under this system, money is budgeted in 16 separate funds, rather than one central fund. Each fund is established for a specific purpose and is similar to a separate bank account. The funds are used to pay for operations, maintenance, and budgeted activities. Generally, revenues are received and spent during the same year. Annual expenditures are determined by the actual costs of services provided as approved by the City Council.

Some funds are unbudgeted and operate similar to a savings account. Money is accumulated for periodic capital needs, such as the replacement of facilities and equipment. The fund balance grows until expenditures are made. Spending can vary greatly each year depending on calculated replacement costs for public improvements and the cost of planned capital expenditures.

Basis of Accounting

The budget parallels the city's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available, and expenditures are recorded as they are incurred.

Proprietary Funds, including the Enterprise and Internal Service Funds, are maintained on a full accrual basis. For budgetary purposes, depreciation and accrued liabilities for accumulated leave balances are not included.

Fund Types

The City of Plymouth classifies funds into six types: General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Debt Service Funds, and Capital Project Funds.

General Fund

As the primary operating fund, the General Fund records all revenues and expenditures that are not assigned to another fund. The fund provides the resources to sustain the daily activities for administrative and operating expenses for general government, public safety, public works, recreation, and community development expenditures. The fund has more diverse revenue sources than other funds, including property taxes, licenses, permits, fines and forfeits, intergovernmental revenue (grants), service charges, and investment interest.

Special Revenue Funds

Certain activities are established or designated by statute, charter or ordinance with defined revenue sources for a specific and restricted purpose. Budgeted funds included in this fund type are recreation programming, transit services, and the Housing Redevelopment Authority

activity. In addition, unbudgeted special revenue funds include Cemetery Maintenance, Community and Economic Development, and Lawful Gambling.

Enterprise Funds

Established to account for the acquisition, operation, and maintenance of activities that are self-supporting such as city water and sewer service, recycling, storm water system, indoor ice arenas, and the field house. User fees predominantly support the operations of these funds.

Internal Service Funds

These funds are established to account for the financing of goods and services provided to city departments on a reimbursement basis. The city maintains Internal Service Funds for the following activities: Central Equipment, Risk Management, Employee Benefit, Information Technology, Public Facilities, and Resource Planning.

Capital Project Funds

Capital Project Funds are not included in the budget as the expenses are approved by the City Council on a project-by-project basis. The use of these fund types are to account for the monies used for the acquisition and construction of capital projects.

Debt Service Funds

Established to account for the payment (from taxes and other sources) of interest and principal on long-term debt. The debt schedule and information regarding city and HRA bonds may be found on page 19.

Revenue Sources

Each fund is supported by several revenue types. The graphs on the next page show the type of revenues supporting the total city budget for 2022 and 2023, as well as the percentage of support received.

Property Taxes

The city levies taxes for general operating purposes, street reconstruction, park replacement and repayment of outstanding debt. The General Fund (operating budget) receives the largest share of the levy. The Street Reconstruction Fund, Recreation Fund, CDBG, Plymouth Housing and Redevelopment Authority (HRA) General, Park Replacement and Capital Improvement Fund also receive an allocation.

Permits and Licenses

Building permits fees cover the cost of plan review and building/fire code compliance and fluctuate based on current construction within the City. License fees support the direct and indirect cost of issuing the license and policing the licensed activities.

Intergovernmental Revenue

Primarily grants received from federal, state and county sources. The largest intergovernmental revenue in the General Fund is Municipal State Aid (MSA) Maintenance. Other sources include the police state aid and the school liaison contracts with the school districts.

Charges for Services

Best defined as user fees, they provide funding to operate programs and facilities from those who use them such as utility charges. Utility charges are revenues generated from basic utility services such as water, sanitary sewer, solid waste (recycling) and water resources. Program fees are also classified as charges for services to fund park and recreation activities.

Fines and Forfeitures

This type of revenue is generated primarily by the police department for legal violations. Hennepin County collects the fines and distributes a portion of the total revenue to the city.

Contributions & Donations

Contribution revenues are typically received from charitable organizations for specific one-time expenditure purposes and/or to benefit a specific cause.

Interest Income

The cash balances in all funds are invested in interest-bearing investments of maturities appropriate to the cash requirements of the funds.

Transfers In

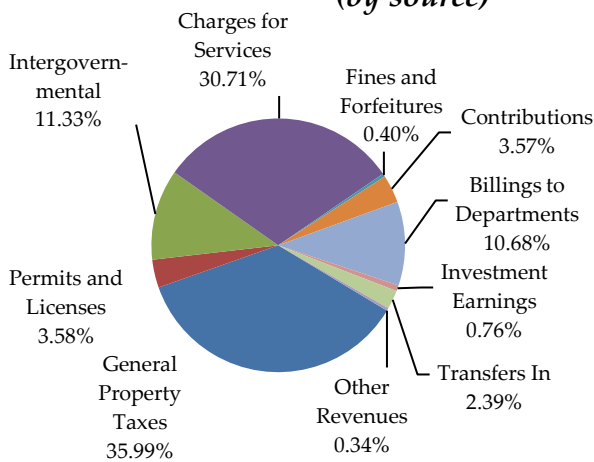
The General Fund receives revenue from a holding fund for a one-time or infrequent purchase. In other city funds, a transfer may be used from fund balance for a planned capital purchase or to temporarily offset operational costs.

Other

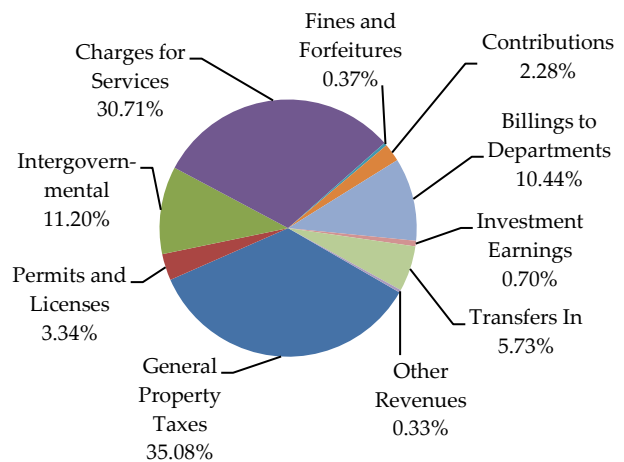
Refunds and reimbursements, administrative fees, property claims, and miscellaneous revenue are categorized under this source of revenue.

The graphs below demonstrate the city revenue streams by income source.

2022 Revenue Budget - All Funds
(by source)



2023 Revenue Budget - All Funds
(by source)



Expenditure Categories

Expenditures are divided into account groups to track purchases and describe how funds are expected to be spent throughout the budget year.

Personal Services

Consist of salaries, overtime, health and life insurance benefits, the city contributions for FICA, Medicare, PERA, Workers' Compensation insurance, and other compensation-related costs.

- **Retirement Costs.** Most employees are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). They are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.
- **Employers Contribution.** The city contributes a predetermined amount towards benefit coverage. Employees have the option of selecting from various benefits and are required to pay for any benefits exceeding the employer's contribution.
- **Workers' Compensation.** Costs are charged to each department based on claims history and are accounted for in the Risk Management Fund.

Material and Supplies

Office supplies, parts, and materials necessary to perform the services provided.

Employee Development

This category consists of employee training such as workshops, conferences and seminars, and other professional development-related expenditures.

Contractual Services

Includes services provided to the city by outside sources; including postage, printing, subscriptions, and contracted services.

Capital and Equipment

Capital expenditures are for capital purchases of items over \$5,000 with a useful life of more than one year. Equipment expenditures are smaller equipment purchases of items not meeting the city's capitalization threshold of \$5,000.

Allocations

Allocations include expenditures used to distribute the cost of operations of Internal Service Funds to the benefiting departments/divisions.

Transfer Out

Transfers made for operational or capital purposes.

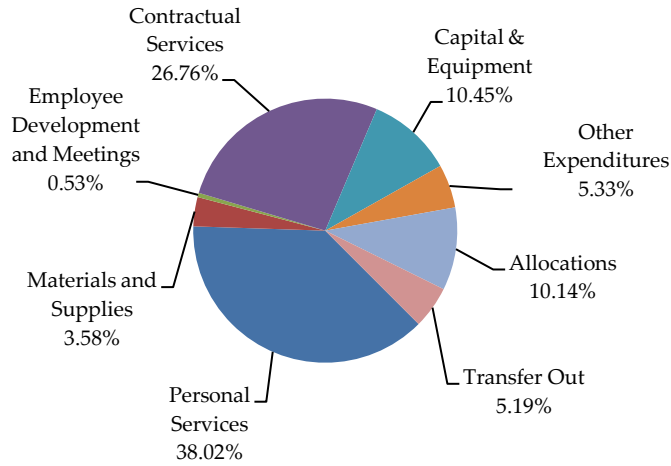
Other Expenditures

A combination of miscellaneous expenses not otherwise categorized, such as:

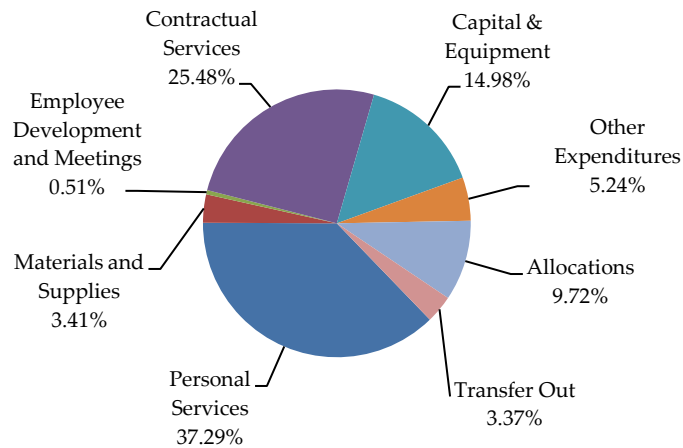
- Dues and subscriptions for both citywide and individual employee memberships and subscriptions to professional organizations, commissions and collaborative organizations such as the League of Minnesota Cities, Metro Cities and the Suburban Rate Authority.
- Interest payments on Enterprise Fund debt service
- Bank fees and other small items.

The graphs below demonstrate how resources are allocated. Please note that in addition to providing the total city budget, the figures incorporate the Capital Improvement Program totals.

2022 Expenditure Budget - All Funds
(by source)



2023 Expenditure Budget - All Funds
(by source)



TOTAL CITY BUDGET

The 2022/2023 biennial budget is balanced and in compliance with all provisions of the City Charter and Council Policies.

The total city budget as shown below is the combined budgets of all parts of the organization, including the Housing Redevelopment Authority (HRA). The table below shows the gross city budget.

	Total Combined City Budget				
	2019 Actual	2020 Actual	2021 Amended	2022 Adopted	2023 Concept
Revenue					
General Property Taxes	\$ 30,870,205	\$ 32,774,262	\$ 34,943,986	\$ 37,246,506	\$ 38,913,501
Permits and Licenses	4,969,460	3,952,873	3,722,105	3,704,455	3,704,455
Intergovernmental	12,938,374	19,031,967	11,321,294	11,977,562	12,234,913
Charges for Services	27,204,257	26,755,838	30,210,478	31,781,656	34,064,389
Fines and Forfeitures	540,154	321,938	513,000	415,000	415,000
Contributions	17,739,044	12,799,106	3,772,300	3,689,300	2,524,840
Billings to Departments	10,703,437	10,489,425	11,037,701	11,055,675	11,579,617
Investment Earnings	2,699,200	2,575,071	790,925	781,575	781,675
Transfers In	7,932,955	1,140,262	4,381,872	2,474,712	6,354,869
Other Revenues	493,827	4,442,462	376,175	346,600	353,185
Special Assessments	17,089	6,713	10,000	10,000	10,000
Total Revenue	\$ 116,108,002	\$ 114,289,917	\$ 101,079,836	\$ 103,483,041	\$ 110,936,444
Appropriations					
Personal Services	\$ 32,294,153	\$ 33,916,001	\$ 36,946,817	\$ 39,345,745	\$ 41,372,535
Materials and Supplies	3,401,336	3,165,607	3,910,474	3,702,631	3,785,706
Employee Development and Meetings	411,870	285,707	431,495	546,345	569,595
Dues and Subscriptions	504,775	512,900	516,164	650,828	706,653
Contractual Services	23,787,413	24,421,230	26,354,261	27,692,510	28,267,649
Equipment	375,205	504,900	537,400	571,900	394,535
Capital Improvements	212,755	531,339	13,218,116	10,245,662	16,219,916
Other Expenditures	5,143,908	9,277,069	4,596,927	4,863,268	5,101,739
Debt Service	(185,728)	-	-	-	-
Allocations	9,806,492	9,797,592	10,101,201	10,490,675	10,781,617
Transfer Out	9,029,106	8,935,093	4,466,981	5,373,477	3,736,499
Depreciation	8,831,264	9,601,378	-	-	-
Total Appropriations	\$ 93,612,549	\$ 100,948,816	\$ 101,079,836	\$ 103,483,041	\$ 110,936,444
Less Allocations	\$ 9,806,492	\$ 9,797,592	\$ 10,101,201	\$ 10,490,675	\$ 10,781,617
Less Transfers	9,029,106	8,935,093	4,466,981	5,373,477	3,736,499
	18,835,598	18,732,685	14,568,182	15,864,152	14,518,116
Net Appropriations	\$ 74,776,951	\$ 82,216,131	\$ 86,511,654	\$ 87,618,889	\$ 96,418,328

Debt Service

The city sells bonds to raise revenue to finance large projects such as new or expanded facilities, street reconstruction, or to purchase land for open space. The City of Plymouth is one of only ten cities in Minnesota to hold Aaa/AAA bond ratings from both Moody's Investor Services and Standard and Poor's which has resulted in low interest rates on bond sales.

The City works closely with our financial advisor to continually review our debt obligations for interest saving opportunities.

The following table shows current obligations through the audited year of 2020.

Debt Service Schedule (as of 12/31/2020)

Description	Date of		Rate of Interest (%)	Authorized and Issued	Outstanding 12/31/2020
	Issue	Maturity			
General Obligation Bonds					
Refunding Bonds - 2012A	4/5/2012	2/1/2025	2.0 - 3.0	4,815,000	2,510,000
Open Space Bonds - 2015A	3/4/2015	2/1/2027	2.0 - 3.0	3,295,000	2,480,000
Tax Abatement Bonds - 2020A	11/5/2020	2/1/2041	2.0 - 4.0	38,965,000	38,965,000
Total General Obligation Bonds				\$ 47,075,000	\$ 43,955,000
General Obligation Tax Increment Bonds					
Tax Increment Refunding Bonds - 2009A	11/24/2009	2/1/2023	3.0 - 3.5	2,490,000	830,000
				\$ 2,490,000	\$ 830,000
Capital Leases					
Vantage Financial Lease	7/1/2019	6/30/2024	0	173,394	104,036
Cisco Lease	5/1/2019	4/30/2024	0	196,258	117,755
Total Capital Leases				\$ 369,652	\$ 221,791
Total Bonds and Capital Leases Payable (Primary Government)					\$ 45,006,791
Component Unit (HRA)					
Plymouth Towne Square Refunding Bonds - 2011A	2/23/2011	10/1/2023	3.0 - 3.25	3,165,000	980,000
Vicksburg Crossing Refunding Bonds - 2012A	4/5/2012	2/1/2035	2.0 - 3.25	9,890,000	8,020,000
Total Component Unit (HRA)				\$ 13,055,000	\$ 9,000,000
Total Outstanding Debt					\$ 54,006,791

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BUDGET OVERVIEW

The 2022/2023 Biennial Budget requires \$46,955,697 and \$49,419,101, respectively, for operations within the General Fund to continue at existing service levels and includes the best information available regarding inflationary factors, union contract settlements, and anticipated maintenance and equipment needs. Each budget year is potentially impacted by inflation, state and local policy changes, as well as the economy.

Property Tax

The 2022 budget includes a total property tax levy of \$44,273,522 to meet expected operational needs; an increase of 7.00%. In addition to the city property tax levy, Plymouth levies property taxes for the Housing and Redevelopment Authority (HRA). The 2022 budget included an HRA levy of \$618,953, an increase of \$12,136.

City and HRA Levies

Levy Type	2018	2019	% Increase/Decrease		% Increase/Decrease		% Increase/Decrease		% Increase/Decrease	
			Increase/Decrease	2020	Increase/Decrease	2021	Increase/Decrease	2022	Increase/Decrease	
Levy Limit Base										
General Fund Base	\$ 28,113,058	\$ 29,958,324		\$ 31,594,857		\$ 33,598,337		\$ 35,851,779		
Street Reconstruction	2,584,501	2,636,191		2,662,553		2,689,179		2,769,854		
Recreation Fund	650,624	670,143		703,650		738,832		775,774		
Park Replacement	871,526	888,957		906,736		924,870		952,616		
Capital Improvement Fund	440,688	449,501		458,491		467,661		481,691		
Total Levy Limit Base	\$ 32,660,397	\$ 34,603,116	5.95%	\$ 36,326,287	4.98%	\$ 38,418,879	5.76%	\$ 40,831,714	6.28%	
Special Levies										
GO 2012A (2004A) Public Safety	\$ 569,258	\$ 571,148		\$ 572,565		\$ 573,510		\$ -		
GO 2010A Open Space	266,713	-		-		-		-		
GO 2015A Open Space	269,712	265,722		272,232		271,182		264,725		
2020A Plymouth Creek Center				910,000		1,506,735		2,270,889		
2021A Fire Stations				-		-		287,241		
Total Special Levies	\$ 1,105,683	\$ 836,870	-24.31%	\$ 1,754,797	109.69%	\$ 2,351,427	34.00%	\$ 2,822,855	20.05%	
TOTAL CITY LEVY	\$ 33,766,080	\$ 35,439,986	4.96%	\$ 38,081,084	7.45%	\$ 40,770,306	7.06%	\$ 43,654,569	7.07%	
HRA Levy	580,519	590,528		602,339		606,817		618,953		
TOTAL LEVY	\$ 34,346,599	\$ 36,030,514	4.90%	\$ 38,683,423	7.36%	\$ 41,377,123	6.96%	\$ 44,273,522	7.00%	
Total City Tax Rate (not including HRA)	26.34%	25.92%		25.77%		26.11%		27.14%		

Charter Requirement for Levy Adoption

The City Council, in accordance with the City Charter, has adopted an ordinance that requires a two-thirds majority vote to adopt a tax levy resolution that increases the city's tax rate over the prior year. As a result, the 2022 tax levy must be adopted by a 5/7 majority vote.

Tax Rate/Tax Impact

The tax rate is calculated by dividing the city's tax levy by the city's net tax capacity. The net tax capacity is calculated by multiplying the total market value by the relevant tax class rate for each property in the city. Due to the increase in the levy and the adjusted tax capacity value, the 2021 tax rate increased by 1.03%; going from 26.11% to 27.14%.

The chart below reflects an increase in tax capacity from 2021 due to development growth and value shifting in property. These tax capacity figures are to show changes in real estate tax capacity and do not reflect personal property.

Comparison of Tax Capacity					
	2021		2022		Change
Residential	99,487,655	60.1%	105,437,548	61.2%	6.0%
Apartments	14,810,109	9.0%	15,219,340	8.8%	2.8%
Commercial	26,128,276	15.8%	25,690,943	14.9%	-1.7%
Industrial	25,015,743	15.1%	25,921,709	15.0%	3.6%
	<u>165,441,783</u>		<u>172,269,540</u>		4.1%

Other Items of Interest

- **Street Reconstruction** – The budget includes a 3% increase in the levy to the street reconstruction fund for 2022; approximately \$81,000.
- **Park Replacement** - The 2022 budget includes a 3% increase in the levy to meet future capital needs to park facilities and trails; approximately \$28,000.
- **Capital Improvement Fund** – The budget includes a 3% increase in the levy to the capital improvement fund for 2022; approximately \$14,000.
- **Recreation Fund** - The budget includes a 5% increase in the levy to the recreation fund for 2022; approximately \$37,000. Funding was cut in 2010 and 2012 to meet budget constraints. This amount does not restore funding to the level in 2009, however, is necessary to maintain current service levels.
- **Staffing adjustments** -- The city had 274.2 authorized positions on a full-time equivalent (FTE) basis in 2008, the first year of the biennial budget. The total number of full-time equivalents for 2022 is 302.5. Of the total for 2022, 230 of these positions are in the general fund, while 72.5 are in other funds, an increase of 28.3 FTE's, since 2008.

The table below shows FTE's, excluding elected officials, seasonal, and temporary employees:

Full-time Equivalents													
2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
271.2	252.0	252.0	248.5	246.5	248.5	248.0	252.1	263.1	264.9	280.3	287.9	294.9	302.5

CONCLUSION

The 2022/2023 biennial budget responds to City Council goals and is structured to maintain core existing services. The budget also reflects the economic concern of the impact to taxpayers.

The remaining portions of this budget document provide greater detail on the funding sources and uses. We sincerely believe that all interested parties will find this document useful in evaluating the city's programs and services. Supplemental information can be obtained from the Department of Administrative Services.

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City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4000.100 - Taxes - Property	\$31,473,326	\$33,598,337	\$35,851,779	\$37,459,304
	4100.200 - Licenses - Tobacco	10,575	10,500	10,500	10,500
	4100.300 - Licenses - Pet	2,172	1,000	1,000	1,000
	4100.500 - Licenses - Liquor	118,061	234,620	234,620	234,620
	4100.600 - Licenses - Investigation Fee	8,200	14,000	12,000	12,000
	4100.700 - Licenses - Rental Dwelling	140,985	150,000	150,000	150,000
	4100.710 - Licenses - Hotel	1,200	1,400	1,400	1,400
	4100.740 - Licenses - Target & Trap Shooting	110	110	110	110
	4100.750 - Licenses - Fireworks	1,100	1,000	1,000	1,000
	4100.800 - Licenses - Amusement	300	450	-	-
	4100.850 - Licenses - Peddler	4,200	13,000	13,000	13,000
	4100.860 - Licenses - Sign Contractor	2,475	3,000	3,100	3,100
	4100.900 - Licenses - Massage	14,168	15,000	15,000	15,000
	4150 - Permits	488	5,000	5,100	5,100
	4150.100 - Permits - Building	1,910,204	1,575,000	1,575,000	1,575,000
	4150.200 - Permits - Plumbing	287,811	237,500	237,500	237,500
	4150.300 - Permits - Mechanical Permits	354,045	285,000	285,000	285,000
	4150.350 - Permits - Electrical	261,525	299,250	299,250	299,250
	4150.410 - Permits - Water/Sewer	35,182	32,400	32,400	32,400
	4150.500 - Permits - Fire Protection	58,431	80,000	65,000	65,000
	4150.600 - Permits - Plan Checking	726,494	747,500	747,500	747,500
	4150.700 - Permits - Sign & Billboard	8,090	9,000	9,000	9,000
	4150.750 - Permits - Grading	1,551	1,500	1,500	1,500
	4150.900 - Permits - Burning Permit	200	900	500	500
	4200 - Intergovern- Federal - Operating	4,892,940	42,540	53,621	53,621
	4230 - Intergovern-State-Operating	55,665	31,918	36,089	96,089
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	289	-	-	-
	4230.102 - Intergovern-State-Operating - MSA Maint	1,014,012	850,000	960,000	990,000
	4230.103 - Intergovern-State-Operating - Police State Aid	741,119	665,000	700,000	700,000

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue				
4230.104 - Intergovern-State-Operating - Disabled Officer Reimb	11,787	14,580	14,000	14,000
4230.105 - Intergovern-State-Operating - Fire State Aid	578,032	505,000	510,000	515,000
4230.106 - Intergovern-State-Operating - Police Training Reimb	74,332	76,000	76,000	76,000
4230.200 - Intergovern-State-Operating - Haz Mat Grant (RAD)	56,522	90,000	39,806	40,479
4270 - Intergovern-Local-Operating	4,469	-	-	-
4270.100 - Intergovern-Local-Operating - School Liaison	160,847	553,790	502,790	517,874
4310 - Program Fees	3,166	5,000	200,000	275,000
4320 - Rental Fees	62,501	112,500	76,000	80,000
4320.104 - Rental Fees - Millennium Garden	8,005	16,000	8,500	13,000
4320.200 - Rental Fees - Meeting Rooms	36,040	127,000	204,000	581,000
4320.202 - Rental Fees - Catering Rebate	12,560	57,000	30,000	90,000
4320.203 - Rental Fees - Rental Chair Rebate	295	1,500	1,500	2,000
4320.204 - Rental Fees - Gymnasium	-	-	50,000	50,000
4330.500 - Utility Charges - Street Lighting	743,731	750,000	750,000	750,000
4330.800 - Utility Charges - Penalties	4,173	7,000	7,000	7,000
4350 - General Services	2,630	2,000	2,000	2,000
4350.102 - General Services - Alarm Fees	26,438	41,000	39,000	39,000
4350.103 - General Services - Accident Reports	969	1,500	1,500	1,500
4350.104 - General Services - Police Services	95,325	123,000	123,000	123,000
4350.105 - General Services - Towing	1,385	2,000	2,000	2,000
4350.106 - General Services - Weeds	2,599	1,500	2,000	2,000
4350.107 - General Services - Tree Removal	2,966	5,000	5,000	5,000
4350.108 - General Services - Advertisements	840	-	1,000	1,500
4350.113 - General Services - Grave Openings	305	-	300	300
4350.119 - General Services - Antennae Charges	179,433	183,702	203,736	210,570
4350.123 - General Services - Application Fees	20,240	25,000	26,000	26,000
4350.128 - General Services - Encroachment Fees	450	1,000	600	600
4350.130 - General Services - Development Sign Fee	2,380	-	-	-
4355 - Developer Fees	122,264	124,000	87,000	87,000

**City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures**

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue				
4360.116 - Items for Resale - Buffer Signs	1,222	-	-	-
4380.300 - Allocation Charges - General Fund Administrative	1,036,475	1,067,569	1,099,596	1,132,584
4380.301 - Allocation Charges - Project Administrative Fee	790,333	1,035,000	720,000	953,000
4400 - General Fines & Forfeitures	4,600	1,000	3,000	3,000
4410 - Court Fines	305,181	500,000	400,000	400,000
4420 - Animal Impound Fees	3,157	7,000	7,000	7,000
4430 - Liquor/Tobacco Violations	9,000	5,000	5,000	5,000
4500.200 - Special Assessments - County Fees	6,713	10,000	10,000	10,000
4600 - Contributions - Operating	85,873	7,300	6,300	6,300
4700.100 - Interest Income - Investments	522,528	170,000	190,000	190,000
4700.150 - Interest Income - Operating Account	3,091	10,000	5,000	5,000
4700.200 - Interest Income - Special Assessments	634	400	500	500
4700.250 - Interest Income - Delinquent Property Taxes	7,288	20,000	20,000	20,000
4800 - Other Revenues	12,838	55,000	5,000	5,000
4800.400 -Other Revenues - Commissions	25	-	100	100
4801 - Administrative Fee	10,350	26,000	13,500	13,500
4807 - Refunds & Reimbursements	34,771	13,900	12,500	16,300
4807.103-Refunds & Reimbursements-Utility Reimbursement	1,308	1,500	1,500	1,500
4809 - Sales of Equipment (non-asset)	263	-	-	-
4900.100 - Transfers In - General	145,672	-	-	-
4900.240 - Transfers In - Lawful Gambling	39,605	65,000	65,000	65,000
4900.413 - Transfers In - Improvement Project Construction	23,602	150,000	40,000	40,000
4900.660 - Transfers In - Resource Planning	67,818	35,000	88,000	35,000
Total	\$47,451,948	\$44,909,666	\$46,955,697	\$49,419,101

City of Plymouth
2022/2023 Biennial Budget Summary
General Fund
Budgeted Revenues and Expenditures by Division

Department	Division	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023	
Expenses	City Administration	City Manager	4,177,397	1,384,157	1,261,794	1,669,783
		Mayor and Council	371,531	376,843	382,223	387,141
		Economic Development	1,030,058	278,305	286,838	298,053
		Human Resources	699,648	634,615	785,408	864,360
	Total	\$6,278,635	\$2,673,920	\$2,716,263	\$3,219,337	
	Administrative Services	Communication Services	543,519	645,850	650,547	683,821
		City Clerk	731,801	580,772	757,971	602,545
		Finance	1,093,813	1,246,163	1,287,667	1,346,535
		Assessing	1,388,272	1,173,863	1,224,543	1,275,243
	Total	\$3,757,405	\$3,646,648	\$3,920,728	\$3,908,144	
	Community Development	CD Administration and Support	545,531	556,770	573,728	592,083
		Planning	719,638	753,551	767,507	799,517
		Inspections	1,464,976	1,502,791	1,546,277	1,605,464
	Total	\$2,730,144	\$2,813,112	\$2,887,512	\$2,997,064	
	Parks and Recreation	Parks & Rec Admin	655,244	667,805	699,879	722,530
Parks & Forestry		5,610,261	5,613,086	5,736,454	5,936,498	
Plymouth Community Center		656,526	799,801	1,120,610	1,478,469	
Total	\$6,922,032	\$7,080,692	\$7,556,943	\$8,137,497		
Police	PD Administration	2,641,480	2,557,867	2,710,667	2,790,176	
	PD Patrol	9,318,574	9,513,596	9,792,593	10,254,705	
	PD Services	3,686,753	3,978,741	4,143,114	4,298,729	
	PD Grants	63,960	54,458	69,710	69,710	
Total	\$15,710,767	\$16,104,662	\$16,716,084	\$17,413,320		
Emergency Management	Emergency Management	88,537	74,907	75,501	76,113	
Total	\$88,537	\$74,907	\$75,501	\$76,113		
Fire	Fire Operations	5,447,544	5,891,611	6,288,190	6,569,025	
	Fire REP (RAD)	47,396	97,199	39,806	40,479	
Total	\$5,494,939	\$5,988,810	\$6,327,996	\$6,609,504		
Public Works	Street Maintenance	4,840,327	5,407,928	5,554,230	5,800,413	
	Engineering	1,081,617	1,118,987	1,200,440	1,257,709	

City of Plymouth
2022/2023 Biennial Budget Summary

Budgeted Revenues and Expenditures by Division

Department	Division	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
	Total	\$5,921,944	\$6,526,915	\$6,754,670	\$7,058,122
	Total Expenses	\$46,904,404	\$44,909,666	\$46,955,697	\$49,419,101

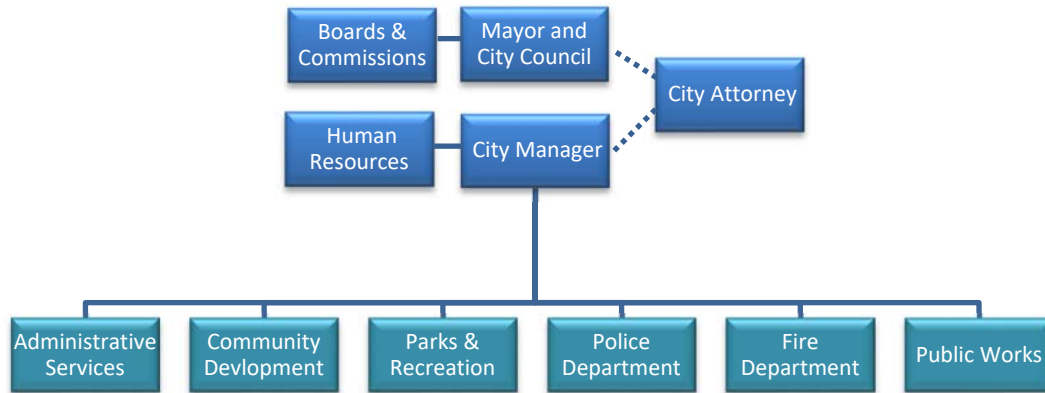
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Administration

Activities

- ✓ Strategic Planning
- ✓ Policy-making
- ✓ Budget
- ✓ Goal-setting
- ✓ Intergovernmental Relations
- ✓ Council Advisory
- ✓ Civil Legal/Prosecution Services
- ✓ Management Oversight/Leadership
- ✓ Social Services
- ✓ Recruitment/Retention
- ✓ Employee Development
- ✓ Risk Management

Organizational Chart



Full-Time Equivalent Employees by Budgeted Division

Division	2019	2020	2021	2022
City Manager	2	2	2	2
Human Resources	3.8	3.8	4.8	4.8
Economic Development	1.5	1.5	1.5	-
Total	7.3	7.3	8.3	6.8

Boards & Commissions	Members
Charter Commission	15
Planning Commission	7
Park & Recreation Advisory	7
Environmental Quality Committee	7
Housing and Redevelopment Authority	5

Budget Impacts

The **Mayor and Council** will establish goals for the organization and discuss and approve policies to meet goal objectives. The **City Manager** will provide staff direction and leadership to carry out council's goals. He will also continue to track the long term impacts on the organization and services, ensuring the core functions of the City are met and that long-term strategies are implemented to prepare the city for future challenges. **Human Resources** will manage the staffing needs of the organization, building capacity and ensuring smooth transfer of knowledge and consistent service to the public. **Economic Development** will establish relationships with the existing business community, continue to refine the comprehensive strategy for economic development, and act as a business advocate in City Hall. The division will also be proactive in encouraging redevelopment opportunities as appropriate. To more closely align redevelopment opportunities, operations were moved into Community Development during 2022.

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City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - City Manager

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$5,121	-	-	-
	6000.100 - Salaries - Regular	337,352	353,378	338,829	356,427
	6000.200 - Salaries - Temporary	-	17,687	17,795	18,325
	6050 - Benefits	776	-	-	-
	6050.100 - Benefits - Social Security	16,456	15,791	15,797	15,830
	6050.101 - Benefits - Medicare	4,952	5,415	5,205	5,469
	6050.200 - Benefits - PERA	11,863	27,830	26,747	28,106
	6050.201 - Benefits - Deferred Compensation	13,438	-	-	-
	6050.550 - Benefits - Cell Phone Allowance	1,160	1,200	1,200	1,200
	6050.570 - Benefits - Car Allowance	1,160	1,200	1,200	1,200
	6060.100 - Medical Insurance - Employer Contribution	19,479	20,733	39,526	45,030
	6060.500 - Medical Insurance - Cash Out to VEBA	25,403	-	-	-
	6070.100 - Dental Insurance - Employer Contribution	1,160	1,260	1,260	1,323
	6080.100 - Group Life Insurance - Employer Contribution	1,076	1,058	1,066	1,066
	6100 - Office Supplies	967	2,500	1,500	1,500
	6120 - Operating Supplies	7,452	-	-	-
	6500.100 - Employee Development - Training	731	8,000	8,000	8,000
	6550 - Mileage & Parking Reimbursement	565	1,000	1,000	1,000
	6600 - Meetings	349	2,000	2,000	2,000
	6700 - Dues & Subscriptions	1,483	3,500	3,500	3,500
	6700.100 - Dues & Subscriptions - MN League of Cities	34,818	34,000	35,500	35,500
	6700.101 - Dues & Subscriptions - Metro Cities	-	14,704	14,338	14,338
	6700.102 - Dues & Subscriptions - Municipal Legislative Comm	-	10,500	10,500	10,500
	6700.103 - Dues & Subscriptions - Suburban Rate Authority	7,376	6,800	6,800	6,800
	6700.107 - Dues & Subscriptions	614	600	600	600
	6700.108 - Dues & Subscriptions - Wright County Hwy 55 Coalition	250	250	250	250
	7003 - Legal	145,767	110,000	110,000	110,000
	7003.100 - Legal - Retainer	284,952	314,800	320,000	320,000
	7003.101 - Legal - Criminal Prosecution	8,996	20,000	20,000	20,000

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - City Manager

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	7003.102 - Legal - Lobbying	38,000	40,000	42,000	42,000
	7100 - Communications	1,525	-	-	-
	7100.100 - Communications - Postage	1,186	2,500	2,500	2,500
	8930 - Special Assessments	174,346	-	-	230,000
	9000.101 - Allocations - Information Technology	21,840	22,495	23,170	23,865
	9000.102 - Allocations - Facilities Management	39,485	40,670	41,890	43,147
	9000.110 - Allocations - Risk Mgmt - OH, Premium	1,482	622	904	917
	9500.400 - Transfers Out - General Capital Projects	2,924,887	-	-	-
	9500.660 - Transfers Out - Resource Planning	25,245	-	-	-
	9900 - Miscellaneous	753	-	-	-
	9917 - Bad Debt	-	-	-	-
	9918 - Contingency	12,876	301,439	166,992	317,665
	9920.100 - Bank Fees - Credit Card	-	25	25	25
	9920.150 - Bank Fees - PSN	24	100	100	100
	9920.160 - Bank Fees - Operating Acct	1,572	1,700	1,200	1,200
	9920.170 - Bank Fees - Investments	458	400	400	400
	Total	\$4,177,397	\$1,384,157	\$1,261,794	\$1,669,783

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Mayor and Council

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6000.100 - Salaries - Regular	\$81,978	\$84,438	\$84,642	\$86,097
6050.100 - Benefits - Social Security	-	1,072	1,074	1,106
6050.101 - Benefits - Medicare	1,232	1,268	1,271	1,292
6050.200 - Benefits - PERA	4,099	4,222	4,233	4,305
6050.550 - Benefits - Cell Phone Allowance	1,200	1,200	1,200	1,200
6050.560 - Benefits - IPAD allowance	1,800	1,800	1,800	1,800
6100 - Office Supplies	242	800	800	800
6500.100 - Employee Development - Training	550	5,600	5,600	5,600
6600 - Meetings	4,931	6,300	6,300	6,300
6700 - Dues & Subscriptions	27,631	-	-	-
7000 - Professional Services	5,328	4,000	5,000	5,000
7200 - Printing & Publishing	1,202	2,000	2,000	2,000
9000.101 - Allocations - Information Technology	39,874	41,070	42,302	43,571
9000.102 - Allocations - Facilities Management	63,502	65,407	67,369	69,390
9000.110 - Allocations - Risk Mgmt - OH, Premium	4,939	1,594	2,560	2,608
9906 - Donations & Contributions	-	15,000	15,000	15,000
9906.100 - Donations & Contributions - Music In Plymouth	8,320	32,000	32,000	32,000
9906.101 - Donations & Contributions - Social Services	124,702	109,072	109,072	109,072
Total	\$371,531	\$376,843	\$382,223	\$387,141

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Economic Development

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$11,133	-	-	-
	6000.100 - Salaries - Regular	138,070	174,341	174,232	180,828
	6050 - Benefits	1,687	-	-	-
	6050.100 - Benefits - Social Security	8,223	9,304	9,064	9,201
	6050.101 - Benefits - Medicare	1,923	2,563	2,562	2,657
	6050.200 - Benefits - PERA	10,341	13,075	13,068	13,562
	6050.550 - Benefits - Cell Phone Allowance	1,160	1,200	1,200	1,200
	6050.570 - Benefits - Car Allowance	1,160	1,200	1,200	1,200
	6060.100 - Medical Insurance - Employer Contribution	14,038	23,318	28,036	31,397
	6070.100 - Dental Insurance - Employer Contribution	-	1,260	1,260	1,323
	6080.100 - Group Life Insurance - Employer Contribution	455	619	627	627
	6140 - Miscellaneous Supplies	-	500	500	500
	6500.100 - Employee Development - Training	32	3,000	3,000	3,000
	6550 - Mileage & Parking Reimbursement	24	500	500	500
	6600 - Meetings	50	1,500	1,500	1,500
	6700 - Dues & Subscriptions	1,178	5,000	5,000	5,000
	7000 - Professional Services	96,684	20,000	23,500	23,500
	7200 - Printing & Publishing	150	500	500	500
	9000.101 - Allocations - Information Technology	10,287	10,596	10,914	11,241
	9000.102 - Allocations - Facilities Management	4,270	4,398	4,530	4,666
	9000.110 - Allocations - Risk Mgmt - OH, Premium	894	431	573	579
	9000.111 - Allocations - Risk Mgmt - Claims	-	-	72	72
	9911 - Grant Awards	728,300	-	-	-
	9918 - Contingency	-	5,000	5,000	5,000
	Total	\$1,030,058	\$278,305	\$286,838	\$298,053

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Human Resources

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$17,477	-	-	-
	6000.100 - Salaries - Regular	386,167	495,881	525,937	544,344
	6010 - Salary Vacancies	-	(200,000)	(200,000)	(200,000)
	6020.100 - Overtime/Comp Time	-	260	260	260
	6050 - Benefits	2,571	-	-	-
	6050.100 - Benefits - Social Security	21,778	29,019	29,512	30,339
	6050.101 - Benefits - Medicare	5,199	7,216	7,648	7,915
	6050.200 - Benefits - PERA	28,928	37,212	39,465	40,845
	6050.550 - Benefits - Cell Phone Allowance	1,160	1,200	1,200	1,200
	6050.560 - Benefits - IPAD allowance	175	300	-	-
	6050.800 - Benefits - Years of Service Award	8,500	5,550	7,750	9,880
	6060.100 - Medical Insurance - Employer Contribution	54,656	72,535	83,817	94,075
	6070.100 - Dental Insurance - Employer Contribution	1,700	3,780	1,681	1,765
	6080.100 - Group Life Insurance - Employer Contribution	925	1,482	1,507	1,532
	6100 - Office Supplies	294	1,000	2,000	2,000
	6500.100 - Employee Development - Training	2,623	5,000	7,000	7,000
	6500.101 - Employee Development - City Wide Training	11,640	15,000	20,000	20,000
	6500.103 - Employee Development - EE Recognition	7,637	6,350	6,650	6,650
	6550 - Mileage & Parking Reimbursement	-	200	400	400
	6700 - Dues & Subscriptions	822	985	3,500	3,500
	6700.109 - Dues & Subscriptions - Software	-	-	85,000	125,000
	7000 - Professional Services	43,784	44,550	48,700	52,200
	7006 - Medical Fees	14,832	16,700	18,075	18,075
	7007 - Drug and Alcohol Testing	3,809	2,300	4,300	4,300
	7100.100 - Communications - Postage	393	350	-	-
	7200 - Printing & Publishing	1,661	3,800	4,000	4,000
	9000.101 - Allocations - Information Technology	51,644	53,193	54,789	56,433
	9000.102 - Allocations - Facilities Management	12,695	13,076	13,468	13,872
	9000.110 - Allocations - Risk Mgmt - OH, Premium	2,731	976	1,499	1,525

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Human Resources

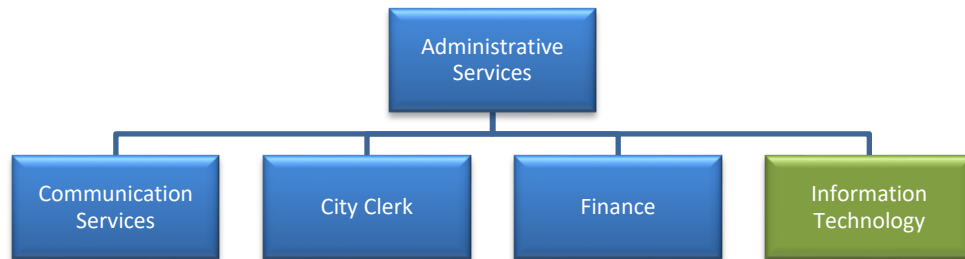
Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9900 - Miscellaneous	75	-	-	-
	9919 - Administration Fees	15,773	16,700	17,250	17,250
	Total	\$699,648	\$634,615	\$785,408	\$864,360

Administrative Services Department

Activities

- ✓ Accounts Payable
- ✓ Accounts Receivable/Revenue Collection
- ✓ Payroll
- ✓ Budget Support
- ✓ Investments
- ✓ Financial Reporting
- ✓ Debt Service
- ✓ Asset Management
- ✓ Utility Billing
- ✓ Election Administration
- ✓ City Council Support
- ✓ Public Education
- ✓ Communications
- ✓ Real Estate Appraisal
- ✓ Customer Service
- ✓ IT Technical Support/Help Desk

Organizational Chart



Full-Time Equivalent Employees by Budgeted Division

Divisions	2019	2020	2021	2022
City Clerk	4	4	4	4
Communications	3	4	4	4
Finance	9	9	9	9
Information Tech	5.8	5.8	5.8	6.8
Department Total	21.8	22.8	22.8	23.8

Budget Impacts

Communication Services will maintain ongoing communications activities related to the city website, citywide publications, cable television, employee intranet, social media and media relations. In addition, staff will continue to ensure high quality brand management and partner with departments for consistent messaging. **City Clerk** will continue to provide support for the clerical requirements of the city, including preparing city council agendas and packets. Staff will support the general government responsibilities of the City. **Finance** will review financial studies, maintain the City's ten-year financial plan, and assist with the budget and long-range financial planning. **Information Technology** will focus on maximizing use of existing systems including new tools like Microsoft 365, support increased remote work capabilities, oversee construction of IT related aspects of the Plymouth Community Center expansion and Fire Stations, reduce hardware purchases through virtualization technologies, and continue efforts to bolster cyber-security and reduce risk for the city. A new FTE for an IT Help Desk Technician was planned to support new buildings, software, devices, and address security risks.

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City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Communication Services

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6000 - Salaries	\$3,760	-	-	-
6000.100 - Salaries - Regular	315,055	360,840	355,214	378,460
6000.200 - Salaries - Temporary	521	-	-	-
6050 - Benefits	570	-	-	-
6050.100 - Benefits - Social Security	19,722	22,670	22,321	23,686
6050.101 - Benefits - Medicare	4,613	5,301	5,221	5,557
6050.200 - Benefits - PERA	23,577	27,062	26,641	28,384
6050.550 - Benefits - Cell Phone Allowance	3,950	4,800	4,800	4,800
6060.100 - Medical Insurance - Employer Contribution	35,929	51,063	57,056	61,860
6070.100 - Dental Insurance - Employer Contribution	1,303	2,523	2,523	2,649
6080.100 - Group Life Insurance - Employer Contribution	1,064	1,343	1,311	1,369
6100 - Office Supplies	1,321	2,000	2,000	2,000
6500.100 - Employee Development - Training	365	6,700	6,700	6,700
6700 - Dues & Subscriptions	6,712	7,300	7,300	7,300
7000 - Professional Services	15,548	10,000	10,000	10,000
7100.100 - Communications - Postage	29,715	36,500	37,500	37,500
7100.105 - Communications - Community Identity	580	3,300	3,300	3,300
7200 - Printing & Publishing	372	4,500	4,500	4,500
7200.100 - Printing & Publishing - Plymouth News	19,827	32,000	34,000	34,000
7500.202 - Repair & Maint Services - Equipment Maint	6,374	6,300	6,300	6,300
8000 - Non-Cap Equip (< 5K)	951	10,000	10,000	10,000
9000.101 - Allocations - Information Technology	41,369	42,610	43,888	45,205
9000.102 - Allocations - Facilities Management	7,920	8,158	8,403	8,655
9000.110 - Allocations - Risk Mgmt - OH, Premium	2,176	880	1,569	1,596
9900 - Miscellaneous	224	-	-	-
Total	\$543,519	\$645,850	\$650,547	\$683,821

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - City Clerk

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6000 - Salaries	\$8,970	-	-	-
6000.100 - Salaries - Regular	299,350	305,602	313,606	322,020
6000.200 - Salaries - Temporary	123,067	5,037	130,830	1,500
6020.100 - Overtime/Comp Time	17,787	-	5,000	-
6050 - Benefits	1,359	-	-	-
6050.100 - Benefits - Social Security	22,342	19,333	27,267	20,134
6050.101 - Benefits - Medicare	5,225	4,520	6,535	4,708
6050.200 - Benefits - PERA	23,785	23,184	23,894	24,150
6050.550 - Benefits - Cell Phone Allowance	1,160	1,200	1,200	1,200
6060.100 - Medical Insurance - Employer Contribution	36,142	38,802	41,028	44,031
6070.100 - Dental Insurance - Employer Contribution	3,867	4,201	4,201	4,411
6080.100 - Group Life Insurance - Employer Contribution	626	726	740	751
6100 - Office Supplies	25,206	500	7,500	500
6500.100 - Employee Development - Training	-	4,000	4,000	4,000
6550 - Mileage & Parking Reimbursement	-	200	300	200
6600 - Meetings	2,399	-	2,000	-
6700 - Dues & Subscriptions	21,886	19,300	19,300	19,300
6700.109 - Dues & Subscriptions - Software	6,542	-	6,500	6,500
7000 - Professional Services	15,000	-	35,000	-
7013 - Record Retention	-	5,000	5,000	5,000
7100.100 - Communications - Postage	5,428	-	10,500	-
7200 - Printing & Publishing	5,041	100	6,100	100
7500.202 - Repair & Maint Services - Equipment Maint	10,235	11,000	11,000	-
7600 - Rentals	13,149	-	8,000	-
9000.101 - Allocations - Information Technology	73,903	76,120	78,404	80,756
9000.102 - Allocations - Facilities Management	5,739	5,911	6,088	6,271
9000.110 - Allocations - Risk Mgmt - OH, Premium	3,087	1,036	1,978	2,013
9500.660 - Transfers Out - Resource Planning	-	53,000	-	53,000
9920.100 - Bank Fees - Credit Card	507	500	500	500

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - City Clerk

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9925 - Recognition Events	-	1,500	1,500	1,500
	Total	\$731,801	\$580,772	\$757,971	\$602,545

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Finance

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6000 - Salaries	\$7,490	-	-	-
6000.100 - Salaries - Regular	628,010	768,969	770,046	806,030
6000.200 - Salaries - Temporary	39,107	13,941	22,310	22,980
6020.100 - Overtime/Comp Time	1,903	1,500	1,500	1,500
6050 - Benefits	1,135	-	-	-
6050.100 - Benefits - Social Security	39,681	47,801	49,292	50,968
6050.101 - Benefits - Medicare	9,280	11,391	11,528	12,060
6050.200 - Benefits - PERA	50,127	58,831	59,540	62,290
6050.550 - Benefits - Cell Phone Allowance	1,160	1,200	1,200	1,200
6060.100 - Medical Insurance - Employer Contribution	72,471	101,740	125,318	137,427
6070.100 - Dental Insurance - Employer Contribution	5,799	7,560	7,981	8,380
6080.100 - Group Life Insurance - Employer Contribution	1,267	1,899	1,868	1,926
6100 - Office Supplies	2,739	2,500	2,500	2,500
6500.100 - Employee Development - Training	1,275	4,000	4,000	4,000
6550 - Mileage & Parking Reimbursement	99	100	100	100
6700 - Dues & Subscriptions	838	1,200	1,200	1,200
7000 - Professional Services	22,705	10,000	10,000	10,000
7004 - Audit Fees	28,352	30,000	30,000	30,000
7100.100 - Communications - Postage	8,516	10,500	10,500	10,500
7200 - Printing & Publishing	3,779	5,000	5,000	5,000
7200.102 - Printing & Publishing - Truth In Taxation Notices	5,834	5,800	5,800	5,800
7500.201 - Repair & Maint Services - Departmental Software Maint	291	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	395	500	500	500
8000 - Non-Cap Equip (< 5K)	1,568	-	-	-
9000.101 - Allocations - Information Technology	115,716	119,187	122,763	126,446
9000.102 - Allocations - Facilities Management	29,804	30,698	31,619	32,568
9000.110 - Allocations - Risk Mgmt - OH, Premium	5,747	1,821	3,077	3,135
9900 - Miscellaneous	146	-	-	-
9900.100 - Miscellaneous - Cash Over/Short	1	-	-	-

City of Plymouth
 2022/2023 Biennial Budget Detail
 General Fund - Budgeted Revenues and Expenditures
 Administrative Services - Finance

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9913 - Licenses, Permits & Registrations	1,277	-	-	-
	9919 - Administration Fees	6,625	10,000	10,000	10,000
	9920.100 - Bank Fees - Credit Card	677	25	25	25
	Total	\$1,093,813	\$1,246,163	\$1,287,667	\$1,346,535

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Assessing

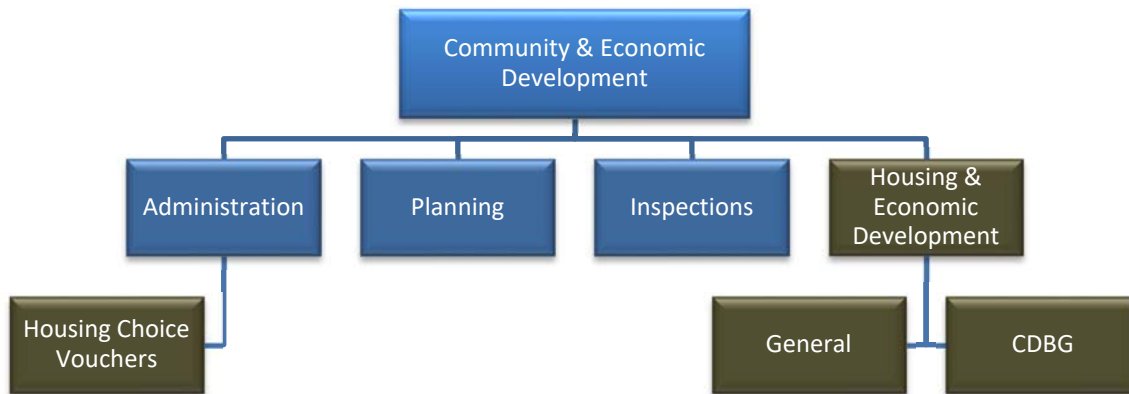
Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	7000 - Professional Services	\$1,365,833	\$1,150,000	\$1,200,000	\$1,250,000
	7100.100 - Communications - Postage	380	1,000	1,000	1,000
	7500.200 - Repair & Maint Services - Software	55	200	200	200
	9000.101 - Allocations - Information Technology	10,525	10,841	11,166	11,501
	9000.102 - Allocations - Facilities Management	11,478	11,822	12,177	12,542
	Total	\$1,388,272	\$1,173,863	\$1,224,543	\$1,275,243

Community & Economic Development Department

Activities

- ✓ Planning and Zoning
- ✓ Process Development Applications
- ✓ Site Improvement Agreements
- ✓ Plan Review
- ✓ Comprehensive Plan
- ✓ Permit Processing
- ✓ Building Inspections
- ✓ Electrical Inspections
- ✓ Plumbing Inspections
- ✓ Mechanical Inspections
- ✓ Sewer/Water Inspections
- ✓ Moving/Sign/Fence Permits
- ✓ Code Enforcement
- ✓ Rental Licensing
- ✓ Economic Development Programs
- ✓ Community Development Block Grant
- ✓ Senior Apartment Buildings
- ✓ HRA Activities
- ✓ Housing Choice Voucher Program
- ✓ Business Recruitment & Retention

Organizational Chart



Full-Time Equivalent Employees by Budgeted Division

Division	2019	2020	2021	2022
Administration	4.75	4.75	4.75	4.75
Planning	4.4	4.4	4.4	4.4
Protective Inspections	10	10	10	10
Housing/Economic Development	4.73	4.65	4.65	6.15
Department Total	25.8	23.8	23.8	25.3

Budget Impacts

Staff has continued to refine how the new permitting software can be used and has begun exploring ways to make it more user friendly for the public to access information. The online permit capabilities and payment options have been well accepted by homeowners and contractors. Staff has made all land use permit applications payable electronically and continues to look at the possibility of additional permit applications being able to be fully submitted online. Permit revenue has continued to be stable and consistent with 2022 projections. However, with acreage for new single-family neighborhoods being even further depleted, budgeted 2023 revenues will reflect these reductions. Staff continues to include funds for a temporary electric inspectors and potential Planning Division overtime to cover peak times during the year. Since infill and redevelopment are much more staff-time intensive, staff levels will need to be evaluated for additional assistance in planning. To align redevelopment efforts more closely, economic development operations were moved into Community Development. The HRA continues to monitor the senior buildings' revenues and expenditures to manage the public funds that have been allocated to these facilities. Staff will have the existing HRA scattered affordable housing sites evaluated and a longer-term maintenance plan established to determine the best way to manage these sites. Staff continues to monitor the Housing Choice Voucher Administration budget to ensure proper unrestricted asset reserves.

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City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Community Development - CD Administration and Support

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$4,622	-	-	-
	6000.100 - Salaries - Regular	364,543	372,287	381,994	392,043
	6050 - Benefits	700	-	-	-
	6050.100 - Benefits - Social Security	21,364	21,943	22,438	22,935
	6050.101 - Benefits - Medicare	5,194	5,412	5,551	5,697
	6050.200 - Benefits - PERA	27,201	27,922	28,651	29,402
	6050.550 - Benefits - Cell Phone Allowance	464	480	480	480
	6050.570 - Benefits - Car Allowance	464	480	480	480
	6060.100 - Medical Insurance - Employer Contribution	42,286	47,382	52,106	56,385
	6070.100 - Dental Insurance - Employer Contribution	3,501	3,803	3,803	3,993
	6080.100 - Group Life Insurance - Employer Contribution	663	723	741	745
	6100 - Office Supplies	930	1,250	1,250	1,250
	6500.100 - Employee Development - Training	32	1,500	-	-
	6700 - Dues & Subscriptions	-	125	-	125
	7200 - Printing & Publishing	-	50	-	50
	9000.101 - Allocations - Information Technology	56,099	57,782	59,515	61,300
	9000.102 - Allocations - Facilities Management	12,442	12,815	13,199	13,595
	9000.107 - Allocations - Central Equipment	1,608	1,656	1,706	1,757
	9000.110 - Allocations - Risk Mgmt - OH, Premium	3,485	1,160	1,814	1,846
	9900.100 - Miscellaneous - Cash Over/Short	(100)	-	-	-
	9920.100 - Bank Fees - Credit Card	32	-	-	-
	Total	\$545,531	\$556,770	\$573,728	\$592,083

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Community Development - Planning

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	(\$22,597)	-	-	-
	6000.100 - Salaries - Regular	468,430	502,396	498,470	518,118
	6020.100 - Overtime/Comp Time	4,048	8,000	8,000	8,000
	6050 - Benefits	(3,423)	-	-	-
	6050.100 - Benefits - Social Security	27,088	29,675	30,156	30,725
	6050.101 - Benefits - Medicare	6,532	7,415	7,358	7,642
	6050.200 - Benefits - PERA	34,920	38,279	37,986	39,458
	6050.550 - Benefits - Cell Phone Allowance	464	480	480	480
	6050.570 - Benefits - Car Allowance	464	480	480	480
	6060.100 - Medical Insurance - Employer Contribution	44,997	53,351	68,014	75,805
	6070.100 - Dental Insurance - Employer Contribution	1,441	1,681	2,520	2,646
	6080.100 - Group Life Insurance - Employer Contribution	767	1,006	963	994
	6100 - Office Supplies	18	1,000	1,000	1,000
	6500.100 - Employee Development - Training	4,237	7,000	7,000	7,000
	6550 - Mileage & Parking Reimbursement	-	100	100	100
	6700 - Dues & Subscriptions	3,537	3,500	3,500	3,500
	7000 - Professional Services	60,446	10,000	10,000	10,000
	7100.100 - Communications - Postage	2,435	2,500	2,500	2,500
	7200 - Printing & Publishing	1,226	2,000	2,000	2,000
	9000.101 - Allocations - Information Technology	38,730	39,892	41,089	42,322
	9000.102 - Allocations - Facilities Management	22,911	23,598	24,306	25,035
	9000.107 - Allocations - Central Equipment	4,824	4,969	5,118	5,272
	9000.110 - Allocations - Risk Mgmt - OH, Premium	3,142	1,129	1,367	1,390
	9500.660 - Transfers Out - Resource Planning	15,000	15,000	15,000	15,000
	9920.100 - Bank Fees - Credit Card	2	100	100	50
	Total	\$719,638	\$753,551	\$767,507	\$799,517

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Community Development - Inspections

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$2,652	-	-	-
	6000.100 - Salaries - Regular	897,277	939,669	969,856	1,004,916
	6000.200 - Salaries - Temporary	11,502	12,485	15,000	15,445
	6050 - Benefits	402	-	-	-
	6050.100 - Benefits - Social Security	54,832	58,687	60,353	62,117
	6050.101 - Benefits - Medicare	12,824	13,836	14,322	14,833
	6050.200 - Benefits - PERA	66,529	71,414	73,863	76,526
	6050.550 - Benefits - Cell Phone Allowance	2,196	2,160	2,640	2,640
	6060.100 - Medical Insurance - Employer Contribution	111,442	123,742	142,840	156,713
	6070.100 - Dental Insurance - Employer Contribution	6,382	7,563	6,303	6,618
	6080.100 - Group Life Insurance - Employer Contribution	1,123	1,313	1,360	1,379
	6100 - Office Supplies	1,393	2,500	2,500	2,500
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	228	-	-	-
	6140 - Miscellaneous Supplies	155	-	-	-
	6140.101 - Miscellaneous Supplies - Clothing	1,644	1,000	1,750	1,750
	6140.102 - Miscellaneous Supplies - Safety Equipment	321	400	400	400
	6500.100 - Employee Development - Training	5,499	8,500	10,975	10,975
	6700 - Dues & Subscriptions	990	1,500	1,500	1,500
	7000 - Professional Services	128	-	200	-
	7100.100 - Communications - Postage	2,202	6,000	3,000	3,000
	7200 - Printing & Publishing	5,462	3,150	3,650	3,650
	7500.201 - Repair & Maint Services - Departmental Software Maint	62	-	-	-
	7500.202 - Repair & Maint Services - Equipment Maint	232	-	-	-
	8000 - Non-Cap Equip (< 5K)	1,767	400	400	400
	9000.101 - Allocations - Information Technology	93,121	95,914	82,369	84,840
	9000.102 - Allocations - Facilities Management	29,842	30,737	27,276	28,094
	9000.107 - Allocations - Central Equipment	62,553	64,430	46,185	47,570
	9000.110 - Allocations - Risk Mgmt - OH, Premium	8,055	4,109	4,135	4,198
	9000.111 - Allocations - Risk Mgmt - Claims	8,841	2,832	-	-

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Community Development - Inspections

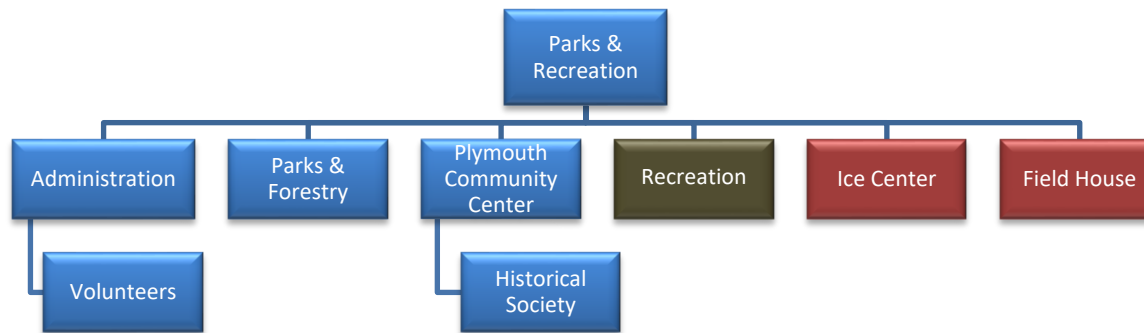
Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9917 - Bad Debt	166	-	-	-
	9920.100 - Bank Fees - Credit Card	74,993	50,000	75,000	75,000
	9920.150 - Bank Fees - PSN	164	450	400	400
	Total	\$1,464,976	\$1,502,791	\$1,546,277	\$1,605,464

Parks & Recreation Department

Activities

- ✓ Park Development
- ✓ Park & Field Operation and Maintenance
- ✓ Recreation Programs
- ✓ Open Space Management
- ✓ Tree Care and Preservation
- ✓ Athletic Association Liaison
- ✓ Ice Center Management
- ✓ Fieldhouse Management
- ✓ Volunteer Recruitment/Retention
- ✓ Wedding/Event Coordination
- ✓ Community Events
- ✓ Yard Waste Site Management
- ✓ Park Shelter Rental
- ✓ Meeting Space Rental
- ✓ Outdoor Field Rental
- ✓ Historical Society Management

Organizational Chart



Full-Time Equivalent Employees by Budgeted Division

Division	2019	2020	2021	2022
Administration	3.85	2.85	2.85	2.85
Parks & Forestry	21.85	23.85	23.85	24.35
Plymouth Comm Ctr	4	4.25	5.05	6.45
Volunteers	1	1	1	1
Recreation	7.5	8.3	9.3	9.9
Ice Center	4.4	4.9	4.9	5.4
Field House	1	1.25	1.25	1.85
Department Total	43.6	46.4	48.2	51.8

Budget Impacts

For 2022 the department will continue to improve service initiatives with a focus on service, responsiveness and community value. The following positions were added; Recreation Supervisor-Events and Rentals; Historical Site Manager is now a part-time benefitted position. **Administration initiatives:** expansion and renovation of the Plymouth Creek Center; develop Horseshoe Hill park; install parking lot lights at West Medicine Lake Park; replace the playgrounds at Heritage, Turtle Lake and Nature Canyon Parks; renovations to the disc golf courses at Plymouth Creek and Zachary Playfields; repair the Plymouth Creek Playfield parking lot. **Plymouth Community Activity Center initiatives:** preparation of opening the active wing of the expansion and the renovation of the existing building; planning the operations of the Historical Museum (e.g. collections and display, cataloging, volunteer opportunities, and programming hours). **Plymouth Field House initiatives:** increase facility usage; complete mechanical updates to improve remote operations; replace goals and netting. **Plymouth Ice Center initiatives:** replace water heaters and infrared heating system in Rink A; replace 22 year old roof system at Rink A and B and secure funding source. **Recreation initiatives:** initiate a new Discover Plymouth event; implement programming initiatives for the new spaces at the Plymouth Creek Center; implement program events and rentals at the Northwest Greenway Shelter; continue to assess and create new programs/services to meet community trends through in person and virtual opportunities. **Volunteer Services initiatives:** continue to initiate volunteer opportunities for Plymouth.

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City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Rec Admin

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$3,330	-	-	-
	6000.100 - Salaries - Regular	414,955	423,536	433,899	447,159
	6000.200 - Salaries - Temporary	9,064	8,323	15,350	15,811
	6050 - Benefits	504	-	-	-
	6050.100 - Benefits - Social Security	24,429	23,458	24,139	24,523
	6050.101 - Benefits - Medicare	6,183	6,314	6,565	6,763
	6050.200 - Benefits - PERA	31,800	32,390	33,693	34,724
	6050.550 - Benefits - Cell Phone Allowance	2,262	2,340	2,340	2,340
	6050.570 - Benefits - Car Allowance	1,160	1,200	1,200	1,200
	6060.100 - Medical Insurance - Employer Contribution	40,518	43,649	46,735	50,652
	6070.100 - Dental Insurance - Employer Contribution	2,284	2,481	2,670	2,802
	6080.100 - Group Life Insurance - Employer Contribution	1,065	1,175	1,183	1,192
	6100 - Office Supplies	2,992	2,400	2,800	2,900
	6120 - Operating Supplies	10,177	3,100	4,200	4,700
	6140.101 - Miscellaneous Supplies - Clothing	-	50	100	100
	6500.100 - Employee Development - Training	2,221	4,300	8,400	8,400
	6550 - Mileage & Parking Reimbursement	9	100	75	75
	6700 - Dues & Subscriptions	2,016	2,400	2,450	2,450
	7000 - Professional Services	10,201	16,300	17,300	17,300
	7100.100 - Communications - Postage	262	600	-	-
	8000 - Non-Cap Equip (< 5K)	1,480	-	-	-
	9000.101 - Allocations - Information Technology	34,608	35,646	36,716	37,817
	9000.102 - Allocations - Facilities Management	41,281	42,519	43,795	45,108
	9000.107 - Allocations - Central Equipment	6,837	7,042	7,253	7,471
	9000.110 - Allocations - Risk Mgmt - OH, Premium	2,762	982	1,516	1,543
	9925 - Recognition Events	2,844	7,500	7,500	7,500
	Total	\$655,244	\$667,805	\$699,879	\$722,530

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Forestry

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$9,315	-	-	-
	6000.100 - Salaries - Regular	1,705,109	1,752,157	1,822,780	1,891,312
	6000.200 - Salaries - Temporary	190,507	341,700	330,670	337,960
	6020.100 - Overtime/Comp Time	25,481	37,000	42,000	42,000
	6030.200 - Other Pay - Premium Pay	1,750	4,000	4,000	4,000
	6030.300 - Other Pay - Equipment Pay	398	500	500	500
	6050 - Benefits	1,411	-	-	-
	6050.100 - Benefits - Social Security	116,122	132,558	136,491	141,092
	6050.101 - Benefits - Medicare	27,158	31,083	32,024	33,122
	6050.200 - Benefits - PERA	134,975	160,147	160,360	165,901
	6050.302 - Benefits - Unemployment	16,099	30,000	30,000	30,000
	6050.550 - Benefits - Cell Phone Allowance	8,454	8,508	8,748	8,748
	6060.100 - Medical Insurance - Employer Contribution	252,552	277,567	286,183	313,321
	6070.100 - Dental Insurance - Employer Contribution	13,281	14,290	15,361	16,128
	6080.100 - Group Life Insurance - Employer Contribution	2,761	2,961	3,065	3,101
	6100 - Office Supplies	1,021	2,200	1,500	1,500
	6120 - Operating Supplies	176,982	174,000	170,000	175,000
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	1,182	-	-	-
	6120.103 - Operating Supplies - Janitorial	321	-	-	-
	6120.108 - Operating Supplies - Twin City Tree Trust	6,936	6,000	6,000	6,000
	6130 - Repair & Maint Supplies	360	-	-	-
	6130.101 - Repair & Maint Supplies - Horticulture	86,577	85,000	87,000	91,000
	6130.102 - Repair & Maint Supplies - Traffic & Park Signs	12,677	8,000	7,000	7,500
	6130.103 - Repair & Maint Supplies - Invasive Control	34,513	73,000	30,000	31,000
	6130.107 - Repair & Maint Supplies - Concrete & Asphalt	118,918	103,000	-	-
	6130.118 - Repair & Maint Supplies - Playstructure Repair Parts	28,636	25,000	26,000	27,000
	6140.101 - Miscellaneous Supplies - Clothing	2,383	1,800	1,800	1,800
	6140.102 - Miscellaneous Supplies - Safety Equipment	16,992	13,000	14,000	15,000
	6500.100 - Employee Development - Training	3,035	13,000	15,000	16,000

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Forestry

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses 6550 - Mileage & Parking Reimbursement	-	250	250	250
6600 - Meetings	20	500	500	500
6700 - Dues & Subscriptions	1,034	1,500	1,600	1,600
6700.109 - Dues & Subscriptions - Software	-	-	2,500	2,700
7000 - Professional Services	96,645	80,000	81,000	83,000
7016 - Animal Control	4,955	8,000	9,000	10,000
7017 - Laundered Uniforms	4,044	4,200	4,500	4,500
7100.100 - Communications - Postage	725	1,000	1,000	1,000
7100.102 - Communications - Data Communications	435	-	-	-
7100.104 - Communications - Mobile Telephone	2,370	-	-	-
7200 - Printing & Publishing	48	400	400	400
7400.102 - Utilities - Natural Gas	16,376	20,000	21,000	22,000
7400.103 - Utilities - Water & Sewer	82,353	73,000	73,000	76,000
7400.104 - Utilities - Solid Waste	25,685	25,000	25,000	27,000
7400.108 - Utilities - Electric	137,635	156,000	145,000	148,000
7500 - Repair & Maint Services	39,947	55,000	57,000	58,000
7500.101 - Repair & Maint Services - Lawn Maint	140,934	143,000	115,000	118,000
7500.102 - Repair & Maint Services - Weed Control	115,062	84,000	136,000	139,000
7500.104 - Repair & Maint Services - Electrical	30,913	20,000	30,000	31,000
7500.107 - Repair & Maint Services - Asphalt/Concrete	-	22,000	203,000	211,000
7500.109 - Repair & Maint Services - Seal Coating	8,841	72,000	-	-
7500.114 - Repair & Maint Services - Retaining Walls/Guard Rails/Fence	25,126	32,000	33,000	34,000
7500.130 - Repair & Maint Services - Building Maint	171,207	22,500	32,000	32,000
7500.143 - Repair & Maint Services - Median Maint	29,876	25,000	26,000	27,000
7500.201 - Repair & Maint Services - Departmental Software Maint	630	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	3,976	-	-	-
7500.300 - Repair & Maint Services - Tree Maintenance	135,760	145,000	150,000	154,000
7500.302 - Repair & Maint Services - Forced Tree Removal	1,810	10,000	10,000	10,000
7500.304 - Repair & Maint Services - Tree Grinding	13,700	10,000	15,000	17,000

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Forestry

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
7600 - Rentals	443	3,000	23,000	24,000
7600.100 - Rentals - Portable Toilets	64,363	85,000	84,000	87,000
8000 - Non-Cap Equip (< 5K)	35,314	8,000	10,000	11,000
8050 - Cap Equip (\$5K - \$25K)	12,202	-	-	-
8100.300 - Capital Outlay (> 5K) - Buildings	145,594	-	-	-
8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	11,714	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	-	-	-
9000.101 - Allocations - Information Technology	134,179	138,204	142,350	146,621
9000.102 - Allocations - Facilities Management	146,237	150,624	155,143	159,797
9000.107 - Allocations - Central Equipment	666,884	686,891	707,498	728,723
9000.110 - Allocations - Risk Mgmt - OH, Premium	144,429	146,284	188,297	188,488
9000.111 - Allocations - Risk Mgmt - Claims	61,327	88,187	23,859	23,859
9500.400 - Transfers Out - General Capital Projects	101,230	-	-	-
9913 - Licenses, Permits & Registrations	330	-	-	-
9920.100 - Bank Fees - Credit Card	-	75	75	75
Total	\$5,610,261	\$5,613,086	\$5,736,454	\$5,936,498

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Plymouth Community Center

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	(\$2,362)	-	-	-
	6000.100 - Salaries - Regular	291,584	360,358	474,968	572,622
	6000.200 - Salaries - Temporary	61,649	60,596	160,287	250,638
	6020.100 - Overtime/Comp Time	345	250	950	950
	6050 - Benefits	(358)	-	-	-
	6050.100 - Benefits - Social Security	21,487	26,206	36,996	43,079
	6050.101 - Benefits - Medicare	5,025	6,128	9,259	11,992
	6050.200 - Benefits - PERA	25,538	29,784	47,718	61,818
	6050.302 - Benefits - Unemployment	-	1,500	1,500	1,500
	6050.550 - Benefits - Cell Phone Allowance	1,312	1,488	2,280	2,760
	6060.100 - Medical Insurance - Employer Contribution	32,648	56,017	84,590	113,981
	6070.100 - Dental Insurance - Employer Contribution	2,247	3,887	5,399	6,992
	6080.100 - Group Life Insurance - Employer Contribution	627	873	1,257	1,391
	6100 - Office Supplies	1,055	1,100	2,000	2,000
	6120 - Operating Supplies	9,573	9,000	10,000	15,000
	6140.100 - Miscellaneous Supplies - Medical	-	-	400	500
	6140.101 - Miscellaneous Supplies - Clothing	327	400	3,500	3,500
	6500.100 - Employee Development - Training	300	1,000	5,000	5,000
	6700 - Dues & Subscriptions	439	500	6,000	6,500
	7000 - Professional Services	-	4,000	-	-
	7004 - Audit Fees	806	900	1,500	1,500
	7100.100 - Communications - Postage	322	750	750	1,100
	7200 - Printing & Publishing	461	600	2,000	2,500
	7400.102 - Utilities - Natural Gas	13,239	16,000	23,000	45,000
	7400.103 - Utilities - Water & Sewer	11,138	12,500	22,000	42,900
	7400.104 - Utilities - Solid Waste	-	800	1,250	1,375
	7400.108 - Utilities - Electric	23,752	32,000	52,000	101,200
	7500.130 - Repair & Maint Services - Building Maint	14,506	23,000	10,000	10,000
	8000 - Non-Cap Equip (< 5K)	16,368	5,000	2,000	10,000

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Plymouth Community Center

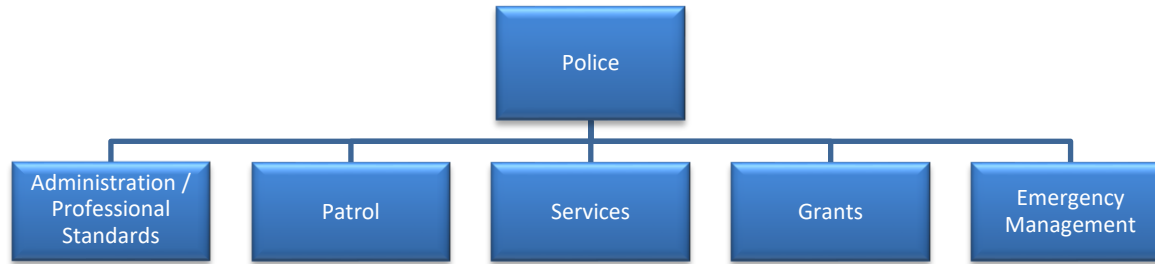
Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9000.101 - Allocations - Information Technology	67,088	69,101	71,174	73,309
	9000.102 - Allocations - Facilities Management	39,025	40,196	58,402	59,644
	9000.110 - Allocations - Risk Mgmt - OH, Premium	7,034	4,449	5,830	5,868
	9000.111 - Allocations - Risk Mgmt - Claims	-	19,618	-	-
	9900.100 - Miscellaneous - Cash Over/Short	22	-	-	-
	9907 - Historical Society	4,914	3,000	10,000	10,000
	9913 - Licenses, Permits & Registrations	3,527	3,200	3,500	3,750
	9920 - Bank Fees	-	-	100	100
	9920.100 - Bank Fees - Credit Card	2,862	5,500	5,000	10,000
	9920.150 - Bank Fees - PSN	27	100	-	-
	Total	\$656,526	\$799,801	\$1,120,610	\$1,478,469

Police Department

Activities

- ✓ Calls for Service
- ✓ Crime Investigations
- ✓ Traffic Enforcement
- ✓ Crime Prevention
- ✓ Special Investigations
- ✓ School Resources
- ✓ Emergency Management
- ✓ Animal Control
- ✓ Property & Evidence Control
- ✓ Records Administration
- ✓ Public Information
- ✓ Ordinance Enforcement

Organizational Chart



Full-Time Equivalent Employees by Budgeted Division

Division	2019	2020	2021	2022
Administration	13.3	12.8	11.8	11.8
Patrol	59.75	59.75	59.75	60.75
Services	22.75	23.05	25.05	25.05
Department Total	95.8	95.6	96.6	97.6

Budget Impacts

A cadet program, funding two part-time cadets within the police departments, is included in the 2022 budget. This unique program allows public safety cadets to work in a part time capacity withing the department while supporting the cadet with school commitments. No other significant changes were made to the budget.

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City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - PD Administration

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6000 - Salaries	(\$3,924)	-	-	-
6000.100 - Salaries - Regular	1,122,841	1,142,884	1,153,386	1,193,523
6000.200 - Salaries - Temporary	78,449	88,755	91,419	94,154
6020.100 - Overtime/Comp Time	106	5,200	2,500	2,500
6020.400 - Overtime - Contractual	-	2,000	2,000	2,000
6050 - Benefits	800	-	-	-
6050.100 - Benefits - Social Security	38,776	40,877	41,968	43,080
6050.101 - Benefits - Medicare	16,756	18,091	18,248	18,870
6050.200 - Benefits - PERA	139,294	145,487	145,345	150,903
6050.500 - Benefits - Clothing Allowance	4,100	4,200	4,300	4,400
6050.550 - Benefits - Cell Phone Allowance	4,540	4,800	4,800	4,800
6060.100 - Medical Insurance - Employer Contribution	193,708	150,143	166,793	184,524
6060.500 - Medical Insurance - Cash Out to VEBA	2,773	-	-	-
6070.100 - Dental Insurance - Employer Contribution	6,442	7,563	7,563	7,941
6080.100 - Group Life Insurance - Employer Contribution	2,623	2,958	3,012	3,028
6100 - Office Supplies	2,856	8,000	8,000	8,000
6120 - Operating Supplies	161	-	-	-
6120.101 - Operating Supplies - Public Ed & Outreach Prj	7	-	-	-
6120.104 - Operating Supplies - Shooting Range	1,908	6,000	6,000	6,000
6120.109 - Operating Supplies - Community Education	67	-	-	-
6120.122 - Operating Supplies - Reserve Program	5,890	6,000	6,000	6,000
6120.123 - Operating Supplies - Explorer Program	6,647	12,000	8,000	8,000
6120.128 - Operating Supplies - Property Room	2,800	4,000	4,000	4,000
6140.101 - Miscellaneous Supplies - Clothing	199	-	-	-
6500.100 - Employee Development - Training	76,156	96,000	110,000	110,000
6500.103 - Employee Development - EE Recognition	8,996	11,000	12,000	12,000
6500.105 - Employee Development - Shooting Range Training	50,800	50,000	70,000	70,000
6500.200 - Employee Development - Wellness	2,230	16,000	16,000	16,000
6550 - Mileage & Parking Reimbursement	211	250	250	250

City of Plymouth
 2022/2023 Biennial Budget Detail
 General Fund - Budgeted Revenues and Expenditures
 Police - PD Administration

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6700 - Dues & Subscriptions	5,833	7,500	7,500	7,500
	7000 - Professional Services	85,251	74,476	73,100	69,100
	7008 - Veterinary Fees	115	1,000	500	500
	7016 - Animal Control	18,500	26,000	26,000	26,000
	7100.100 - Communications - Postage	4,001	4,000	4,500	4,500
	7100.104 - Communications - Mobile Telephone	357	-	-	-
	7200 - Printing & Publishing	1,221	1,000	1,000	1,000
	7500.202 - Repair & Maint Services - Equipment Maint	435	1,500	1,500	1,500
	8000 - Non-Cap Equip (< 5K)	5,018	5,000	5,000	5,000
	9000.101 - Allocations - Information Technology	186,314	191,903	197,660	203,590
	9000.102 - Allocations - Facilities Management	263,885	271,802	279,956	288,355
	9000.107 - Allocations - Central Equipment	4,067	4,189	4,315	4,444
	9000.109 - Allocations - 800 MHz Radios	70,000	70,000	70,000	70,000
	9000.110 - Allocations - Risk Mgmt - OH, Premium	83,161	18,312	41,196	41,858
	9000.111 - Allocations - Risk Mgmt - Claims	143,868	58,777	116,656	116,656
	9500.660 - Transfers Out - Resource Planning	146	-	-	-
	9906 - Donations & Contributions	3,000	-	-	-
	9920.100 - Bank Fees - Credit Card	96	200	200	200
	Total	\$2,641,480	\$2,557,867	\$2,710,667	\$2,790,176

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - PD Patrol

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$70,303	-	-	-
	6000.100 - Salaries - Regular	5,332,862	5,612,476	5,784,636	6,049,149
	6000.200 - Salaries - Temporary	25,839	39,103	14,487	14,924
	6000.300 - Salaries - Court Time - Stand by	4,387	7,507	7,507	7,507
	6020.100 - Overtime/Comp Time	124,591	168,300	178,300	178,300
	6020.200 - Overtime - Court Time - Court appearance	6,695	15,000	15,000	15,000
	6020.300 - Overtime - Holiday	44,283	33,000	48,000	48,000
	6020.400 - Overtime - Contractual	42,791	65,000	65,000	65,000
	6050 - Benefits	17,923	-	-	-
	6050.100 - Benefits - Social Security	19,757	21,982	22,534	25,538
	6050.101 - Benefits - Medicare	78,598	87,060	89,604	93,482
	6050.200 - Benefits - PERA	950,536	1,012,587	1,044,251	1,086,276
	6050.500 - Benefits - Clothing Allowance	59,744	59,891	62,929	65,445
	6050.550 - Benefits - Cell Phone Allowance	3,615	3,300	3,300	3,300
	6060.100 - Medical Insurance - Employer Contribution	641,859	702,811	761,293	846,562
	6060.400 - Medical Insurance - Disabled Officer	61,559	52,572	64,888	68,541
	6070.100 - Dental Insurance - Employer Contribution	28,679	32,257	35,198	38,280
	6080.100 - Group Life Insurance - Employer Contribution	10,260	11,422	11,944	12,056
	6100 - Office Supplies	2,399	-	-	-
	6120 - Operating Supplies	301	300	1,800	1,800
	6120.106 - Operating Supplies - Ammunition	10,562	22,720	22,720	22,720
	6120.121 - Operating Supplies - SWAT Team	9,511	12,000	14,000	14,000
	6120.126 - Operating Supplies - K9 Unit	5,274	7,600	8,000	8,000
	6120.129 - Operating Supplies - Training	4,873	5,000	5,000	5,000
	6120.130 - Operating Supplies - CSO	853	4,000	4,000	4,000
	6140.100 - Miscellaneous Supplies - Medical	11,890	6,000	6,500	6,500
	6140.101 - Miscellaneous Supplies - Clothing	6,566	8,250	11,150	11,150
	6140.102 - Miscellaneous Supplies - Safety Equipment	14,314	3,000	3,000	3,000
	6500.100 - Employee Development - Training	8,320	15,500	40,000	56,500

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - PD Patrol

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6550 - Mileage & Parking Reimbursement	-	50	50	50
6600 - Meetings	142	750	750	750
6700 - Dues & Subscriptions	1,632	800	800	800
7000 - Professional Services	220	-	-	-
7008 - Veterinary Fees	3,722	5,000	5,000	5,000
7100.100 - Communications - Postage	18	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	74,977	135,447	82,000	82,000
7600 - Rentals	-	1,000	1,000	1,000
8000 - Non-Cap Equip (< 5K)	14,232	16,000	16,000	16,000
9000.101 - Allocations - Information Technology	393,128	404,922	417,069	429,581
9000.102 - Allocations - Facilities Management	186,608	192,206	197,972	203,911
9000.107 - Allocations - Central Equipment	586,683	604,283	622,411	641,083
9500.100 - Transfers Out - General	145,672	-	-	-
9500.200 - Transfers Out - Recreation	5,488	-	-	-
9500.220 - Transfers Out - Transit System	3,884	-	-	-
9500.540 - Transfers Out - Ice Center	22,063	-	-	-
9500.610 - Transfers Out - Public Facilities	24,100	-	-	-
9500.620 - Transfers Out - Information Technology	172,813	-	-	-
9500.660 - Transfers Out - Resource Planning	39,500	39,500	39,500	39,500
9900 - Miscellaneous	805	-	-	-
9901 - Care of Prisoners	6,437	55,000	35,000	35,000
9902 - Booking of Prisoners	37,308	50,000	50,000	50,000
Total	\$9,318,574	\$9,513,596	\$9,792,593	\$10,254,705

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - PD Services

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$51,816	-	-	-
	6000.100 - Salaries - Regular	2,313,163	2,524,096	2,592,136	2,678,850
	6000.300 - Salaries - Court Time - Stand by	640	-	-	-
	6020.100 - Overtime/Comp Time	57,252	74,000	111,000	111,000
	6020.200 - Overtime - Court Time - Court appearance	-	500	500	500
	6020.300 - Overtime - Holiday	2,717	1,000	3,500	3,500
	6050 - Benefits	12,011	-	-	-
	6050.100 - Benefits - Social Security	13,788	18,523	18,995	19,838
	6050.101 - Benefits - Medicare	33,260	38,360	39,960	41,222
	6050.200 - Benefits - PERA	396,129	429,706	447,965	461,926
	6050.500 - Benefits - Clothing Allowance	21,236	22,789	23,322	23,855
	6050.550 - Benefits - Cell Phone Allowance	21,735	23,100	25,500	25,500
	6060.100 - Medical Insurance - Employer Contribution	278,720	333,310	357,935	396,630
	6070.100 - Dental Insurance - Employer Contribution	11,935	15,229	16,489	17,313
	6080.100 - Group Life Insurance - Employer Contribution	4,202	4,912	5,090	5,096
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	2,791	6,000	6,000	6,000
	6120.109 - Operating Supplies - Community Education	6,503	14,000	14,000	14,000
	6120.110 - Operating Supplies - DARE Program	610	15,000	15,000	15,000
	6120.117 - Operating Supplies - CFMH Program	-	1,500	1,500	1,500
	6140.104 - Miscellaneous Supplies - Chaplain/Sr Corp	361	700	700	700
	7000 - Professional Services	28,093	30,409	20,009	20,009
	7500.142 - Repair & Maint Services - SIU	176	2,000	2,000	2,000
	7500.201 - Repair & Maint Services - Departmental Software Maint	7,974	-	-	-
	7500.202 - Repair & Maint Services - Equipment Maint	4,827	1,600	1,600	1,600
	8000 - Non-Cap Equip (< 5K)	13,748	4,500	10,000	10,000
	8000.110 - Non-Cap Equip (< 5K) - SIU	1,602	4,000	4,000	4,000
	9000.101 - Allocations - Information Technology	228,560	235,417	242,480	249,754
	9000.102 - Allocations - Facilities Management	78,854	81,220	83,657	86,167
	9000.107 - Allocations - Central Equipment	94,049	96,870	99,776	102,769

City of Plymouth
2022/2023 Biennial Budget Detail

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Total	\$3,686,753	\$3,978,741	\$4,143,114	\$4,298,729

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - PD Grants

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses 6020.100 - Overtime/Comp Time	\$35,678	\$25,700	\$38,500	\$38,500
6050.101 - Benefits - Medicare	514	373	559	559
6050.200 - Benefits - PERA	6,313	4,549	6,815	6,815
6140.102 - Miscellaneous Supplies - Safety Equipment	21,456	23,836	23,836	23,836
Total	\$63,960	\$54,458	\$69,710	\$69,710

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Emergency Management - Emergency Management

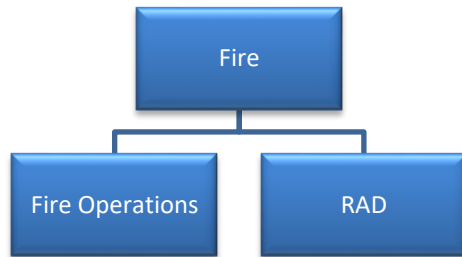
Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6100 - Office Supplies	-	\$500	\$500	\$500
6120 - Operating Supplies	32,253	-	-	-
6120.101 - Operating Supplies - Public Ed & Outreach Prj	-	600	600	600
6140.104 - Miscellaneous Supplies - Chaplain/Sr Corp	3,472	4,000	4,000	4,000
6500.100 - Employee Development - Training	279	5,500	5,500	5,500
6700 - Dues & Subscriptions	7,310	21,500	21,500	21,500
7000 - Professional Services	-	1,000	1,000	1,000
7400.108 - Utilities - Electric	2,086	2,000	2,000	2,000
7500 - Repair & Maint Services	8,303	10,000	10,000	10,000
7500.202 - Repair & Maint Services - Equipment Maint	4,184	-	-	-
8000 - Non-Cap Equip (< 5K)	6,420	5,000	5,000	5,000
9000.101 - Allocations - Information Technology	16,475	16,969	17,478	18,002
9000.102 - Allocations - Facilities Management	2,755	2,838	2,923	3,011
9500.660 - Transfers Out - Resource Planning	5,000	5,000	5,000	5,000
Total	\$88,537	\$74,907	\$75,501	\$76,113

Fire Department

Activities

- ✓ Fire Suppression
- ✓ Emergency Management
- ✓ Technical Rescue
- ✓ Firefighter Training & Education
- ✓ Management & Leadership Development
- ✓ Community Education
- ✓ Fleet & Facility Management
- ✓ Radiological Response
- ✓ Fire Code Enforcement
- ✓ Community Risk Reduction

Organizational Chart



Full-Time Equivalent Employees by Budgeted Division

Division	2019	2020	2021	2022
Fire Operations	21.5	24.5	27.5	28.5
Department Total	21.5	24.5	27.5	28.5

Budget Impacts

Residents, businesses and visitors are provided with an array of services, delivered by well-trained and dedicated fire service professionals. Department staffing will remain consistent from 2021 to 2022. A cadet program, funding two part-time cadets within the fire departments, is included in the 2022 budget. This unique program allows public safety cadets to work in a part time capacity withing the department while supporting the cadet with school commitments. Over the past four years staffing model changes were made adding 18 new shift FTE's. While an additional expense, staffing model changes were made to improve response times and better protect the community. Staffing model changes will drive the need to reconsider the structure of the fire department fleet, with anticipated downsizing and savings. Projects to replace fire station 2 and remodel fire station 3 started in spring of 2021 with planned completion in mid-2022.

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City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Fire - Fire Operations

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6000 - Salaries	\$44,775	-	-	-
6000.100 - Salaries - Regular	1,956,475	2,346,157	2,503,955	2,694,897
6000.200 - Salaries - Temporary	401,145	342,283	373,955	337,158
6020.100 - Overtime/Comp Time	53,411	35,000	56,280	56,280
6020.300 - Overtime - Holiday	13,195	20,000	17,517	17,517
6050 - Benefits	9,549	-	-	-
6050.100 - Benefits - Social Security	41,415	39,788	43,942	46,399
6050.101 - Benefits - Medicare	34,298	39,867	42,922	45,169
6050.200 - Benefits - PERA	326,203	394,459	422,346	452,192
6050.302 - Benefits - Unemployment	-	-	1,000	1,000
6050.500 - Benefits - Clothing Allowance	-	-	1,076	2,200
6050.550 - Benefits - Cell Phone Allowance	5,200	6,000	7,200	7,200
6060.100 - Medical Insurance - Employer Contribution	222,138	304,458	326,010	379,846
6060.400 - Medical Insurance - Disabled Officer	-	-	10,000	11,000
6070.100 - Dental Insurance - Employer Contribution	11,013	16,389	14,708	18,089
6080.100 - Group Life Insurance - Employer Contribution	3,448	4,332	4,544	4,782
6100 - Office Supplies	888	3,000	2,000	2,000
6120 - Operating Supplies	209	-	-	-
6120.100 - Operating Supplies - Photography	170	500	500	500
6120.101 - Operating Supplies - Public Ed & Outreach Prj	4,134	6,500	6,500	6,500
6120.102 - Operating Supplies - Motor Fuels & Lubricants	-	-	4,000	4,000
6120.103 - Operating Supplies - Janitorial	1,897	1,500	2,000	2,000
6120.105 - Operating Supplies - Fire Fighting	99,068	26,700	28,000	30,000
6130 - Repair & Maint Supplies	124	-	-	-
6130.100 - Repair & Maint Supplies - Equipment Parts	9,120	9,000	18,000	18,000
6140.101 - Miscellaneous Supplies - Clothing	21,979	44,650	42,000	42,000
6140.102 - Miscellaneous Supplies - Safety Equipment	53,214	70,000	70,000	70,000
6500.100 - Employee Development - Training	37,418	42,000	69,250	81,250
6500.103 - Employee Development - EE Recognition	4,313	4,245	5,245	5,245

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Fire - Fire Operations

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6550 - Mileage & Parking Reimbursement	20	500	500	500
6600 - Meetings	606	-	1,000	1,000
6700 - Dues & Subscriptions	5,468	5,250	5,500	5,500
7000 - Professional Services	6,350	2,000	13,000	2,000
7006 - Medical Fees	10,849	17,200	17,200	17,200
7017 - Laundered Uniforms	46	-	600	600
7100.100 - Communications - Postage	1,514	600	600	600
7100.104 - Communications - Mobile Telephone	440	200	-	-
7200 - Printing & Publishing	364	-	1,000	1,000
7400.102 - Utilities - Natural Gas	16,226	19,000	-	-
7400.103 - Utilities - Water & Sewer	8,346	9,000	-	-
7400.104 - Utilities - Solid Waste	-	1,500	-	-
7400.108 - Utilities - Electric	25,606	24,500	-	-
7500.129 - Repair & Maint Services - Static Testing	16,716	14,730	15,170	15,625
7500.202 - Repair & Maint Services - Equipment Maint	12,264	9,000	9,000	9,000
7500.203 - Repair & Maint Services - Turn Out Gear Repair	8,831	15,400	20,000	20,000
7500.204 - Repair & Maint Services - Hennepin County Radio Fees	24,701	28,500	29,500	34,000
7600 - Rentals	860	1,000	1,000	1,000
8000 - Non-Cap Equip (< 5K)	11,693	33,000	53,000	33,000
8100.300 - Capital Outlay (> 5K) - Buildings	-	-	-	-
9000.101 - Allocations - Information Technology	240,482	247,696	271,549	279,696
9000.102 - Allocations - Facilities Management	395,359	407,220	423,821	436,536
9000.107 - Allocations - Central Equipment	528,706	544,567	616,107	634,590
9000.109 - Allocations - 800 MHz Radios	28,500	28,500	85,000	85,000
9000.110 - Allocations - Risk Mgmt - OH, Premium	28,046	16,481	22,380	22,641
9000.111 - Allocations - Risk Mgmt - Claims	9,765	113,939	29,313	29,313
9500.400 - Transfers Out - General Capital Projects	1,271	-	-	-
9500.620 - Transfers Out - Information Technology	799	-	-	-
9500.660 - Transfers Out - Resource Planning	127,809	90,000	90,000	90,000

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Fire - Fire Operations

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9906 - Donations & Contributions	581,103	505,000	510,000	515,000
	9920.100 - Bank Fees - Credit Card	4	-	-	-
	Total	\$5,447,544	\$5,891,611	\$6,288,190	\$6,569,025

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Fire - Fire REP (RAD)

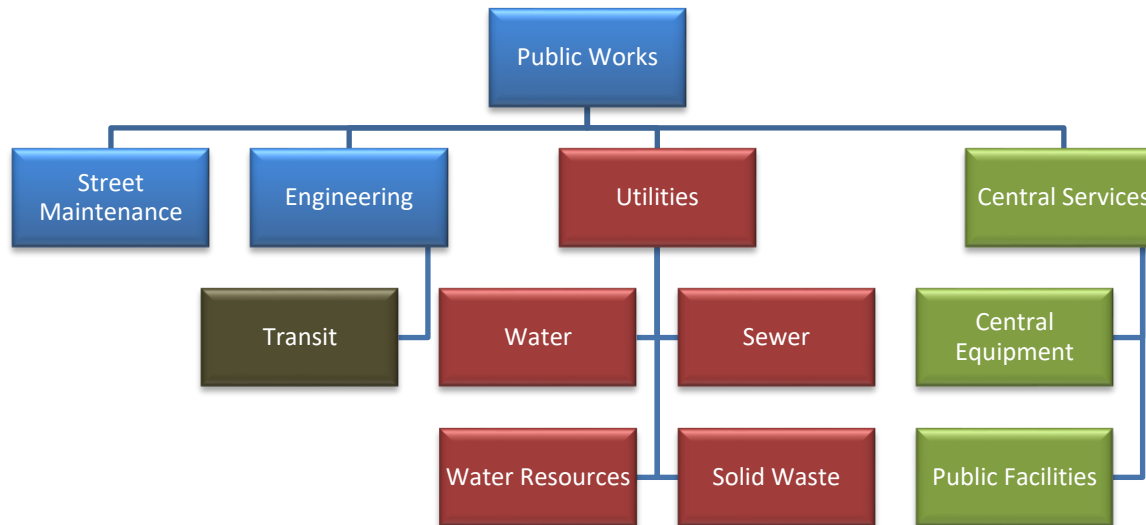
Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6000.100 - Salaries - Regular	\$408	-	-	-
6000.200 - Salaries - Temporary	4,793	20,198	20,805	21,430
6020.100 - Overtime/Comp Time	879	2,000	2,000	2,000
6050.100 - Benefits - Social Security	294	1,252	1,290	1,329
6050.101 - Benefits - Medicare	87	322	331	340
6050.200 - Benefits - PERA	228	354	354	354
6120.102 - Operating Supplies - Motor Fuels & Lubricants	-	8,000	4,000	4,000
6120.105 - Operating Supplies - Fire Fighting	-	1,000	1,000	1,000
6130.100 - Repair & Maint Supplies - Equipment Parts	67	-	-	-
6140.101 - Miscellaneous Supplies - Clothing	-	2,500	2,500	2,500
6500.100 - Employee Development - Training	-	1,000	1,000	1,000
7100.100 - Communications - Postage	-	724	-	-
7500.202 - Repair & Maint Services - Equipment Maint	4,762	4,000	5,000	5,000
7500.204 - Repair & Maint Services - Hennepin County Radio Fees	2,238	3,000	-	-
8000 - Non-Cap Equip (< 5K)	-	18,000	1,000	1,000
9000.107 - Allocations - Central Equipment	33,015	34,005	-	-
9000.110 - Allocations - Risk Mgmt - OH, Premium	624	844	526	526
Total	\$47,396	\$97,199	\$39,806	\$40,479

Public Works Department

Activities

- ✓ Street Maintenance
- ✓ Engineering
- ✓ Cemetery
- ✓ Water
- ✓ Sewer
- ✓ Water Resources
- ✓ Recycling
- ✓ Central Equipment
- ✓ Facilities Management
- ✓ Transit

Organizational Chart



Full-Time Equivalent Employees by Budgeted Division

Division	2019	2020	2021	2022
Street Maintenance	17.95	17.95	18	18
Engineering	6.8	6.85	6.85	6.75
Transit	1	1	1	1
Central Equipment	5.1	5.2	5.22	5.82
Facilities Management	3.1	3.1	3.1	3.5
Utilities	32.56	33.4	33.54	33.64
Department Total	66.51	67.50	67.71	68.71

Budget Impacts

The proposed General Fund expenditures in both the Engineering and Street Maintenance divisions for 2022 remain similar to that of 2021 and reflect investments identified in the adopted “State of the Streets” document by the City Council in 2018. This document set the vision for street infrastructure investments, methods, and funding to ensure high quality street conditions projected through the year 2034. Revenue from the Municipal State Aid Account is expected to increase slightly for 2022. Transit will focus on recovery and repositioning during and after the COVID-19 pandemic. Work to explore options for additional park and ride locations for express services and preparation for the Hwy 55 BRT Demonstration service will continue. The enterprise divisions within Utilities and the internal service divisions within Central Services continue the trajectory of reinvestment through both operations and capital programs as needs are better identified with the implementation of the City’s enterprise asset management software and the completion of the holistic facilities needs assessment in late 2018. Total FTE count remains similar to 2021.

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City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Street Maintenance

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	(\$3,543)	-	-	-
	6000.100 - Salaries - Regular	1,185,443	1,274,969	1,282,607	1,402,291
	6000.200 - Salaries - Temporary	36,472	41,366	43,005	43,875
	6020.100 - Overtime/Comp Time	82,912	120,000	120,000	120,000
	6030.200 - Other Pay - Premium Pay	2,680	4,000	4,000	4,000
	6030.300 - Other Pay - Equipment Pay	839	2,300	2,300	2,300
	6050 - Benefits	(537)	-	-	-
	6050.100 - Benefits - Social Security	77,334	89,275	89,794	97,100
	6050.101 - Benefits - Medicare	18,125	21,021	21,191	22,934
	6050.200 - Benefits - PERA	96,702	108,193	108,897	117,933
	6050.550 - Benefits - Cell Phone Allowance	7,886	7,320	9,120	9,120
	6050.570 - Benefits - Car Allowance	232	240	240	240
	6060.100 - Medical Insurance - Employer Contribution	195,043	224,850	248,147	295,872
	6060.500 - Medical Insurance - Cash Out to VEBA	51	-	-	-
	6070.100 - Dental Insurance - Employer Contribution	8,764	10,652	10,863	12,727
	6080.100 - Group Life Insurance - Employer Contribution	1,894	1,878	1,948	2,048
	6100 - Office Supplies	275	500	900	900
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	318	2,200	2,200	2,200
	6130.100 - Repair & Maint Supplies - Equipment Parts	5,428	5,400	5,400	5,400
	6130.101 - Repair & Maint Supplies - Horticulture	1,742	3,100	3,100	3,100
	6130.102 - Repair & Maint Supplies - Traffic & Park Signs	51,744	34,000	34,000	34,000
	6130.104 - Repair & Maint Supplies - Sand and Gravel	-	5,000	3,000	3,000
	6130.105 - Repair & Maint Supplies - Paint	737	2,500	500	500
	6130.106 - Repair & Maint Supplies - Lumber	729	600	1,000	1,000
	6130.107 - Repair & Maint Supplies - Concrete & Asphalt	84,952	100,000	100,000	100,000
	6130.108 - Repair & Maint Supplies - Concrete Disposal	-	500	500	500
	6130.111 - Repair & Maint Supplies - Chemicals	277,668	300,000	300,000	320,000
	6130.120 - Repair & Maint Supplies - Mailbox Repairs	6,489	10,000	10,000	10,000
	6130.121 - Repair & Maint Supplies - Sprinkler Head Repairs	-	1,500	1,500	1,500

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Street Maintenance

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6140 - Miscellaneous Supplies	10	-	-	-
6140.101 - Miscellaneous Supplies - Clothing	3,012	1,100	2,000	2,000
6140.102 - Miscellaneous Supplies - Safety Equipment	6,165	6,400	6,400	6,400
6500.100 - Employee Development - Training	3,931	5,000	5,000	5,000
6550 - Mileage & Parking Reimbursement	23	-	-	-
6700 - Dues & Subscriptions	250	200	250	250
7000 - Professional Services	9,761	8,000	10,000	10,000
7017 - Laundered Uniforms	4,043	4,200	4,500	4,500
7100.100 - Communications - Postage	11	160	100	100
7100.102 - Communications - Data Communications	-	2,000	-	-
7100.104 - Communications - Mobile Telephone	120	-	-	-
7200 - Printing & Publishing	225	500	500	500
7400.101 - Utilities - Traffic Lights	50,486	60,000	60,000	60,000
7400.102 - Utilities - Natural Gas	5,495	8,000	8,000	8,000
7400.108 - Utilities - Electric	13,007	10,500	10,500	10,500
7400.109 - Utilities Street Lights - Billable	695,984	680,000	700,000	700,000
7400.110 - Utilities Street Lights - Nonbillable	50,363	48,000	50,000	50,000
7500.108 - Repair & Maint Services - Snow Plowing	238,055	418,500	418,500	418,500
7500.110 - Repair & Maint Services - Street Striping	112,751	100,000	125,000	125,000
7500.114 - Repair & Maint Services - Retaining Walls/Guard Rails/Fence	1,701	10,000	10,000	10,000
7500.134 - Repair & Maint Services - Crack Sealing	124,753	200,000	200,000	200,000
7500.140 - Repair & Maint Services - Traffic Signals	43,641	40,000	40,000	40,000
7500.146 - Repair & Maint Services - Fog Sealing	98,100	150,000	150,000	150,000
7500.149 - Repair & Maint Services - Bridge Maint	-	-	50,000	50,000
7500.201 - Repair & Maint Services - Departmental Software Maint	-	1,000	-	-
7500.202 - Repair & Maint Services - Equipment Maint	1,541	1,500	3,000	3,000
7600 - Rentals	2,481	3,000	3,000	3,000
8000 - Non-Cap Equip (< 5K)	7,423	7,000	7,000	7,000
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	2,693	-	-	-

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Street Maintenance

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9000.101 - Allocations - Information Technology	39,059	40,231	41,438	42,681
	9000.102 - Allocations - Facilities Management	153,639	158,248	162,995	167,885
	9000.107 - Allocations - Central Equipment	992,646	1,022,425	1,053,098	1,084,691
	9000.110 - Allocations - Risk Mgmt - OH, Premium	28,613	19,993	(5,706)	(5,577)
	9000.111 - Allocations - Risk Mgmt - Claims	6,713	28,007	30,943	30,943
	9500.620 - Transfers Out - Information Technology	65	-	-	-
	9917 - Bad Debt	13	-	-	-
	9920.100 - Bank Fees - Credit Card	2,673	2,100	3,000	3,000
	9920.150 - Bank Fees - PSN	500	500	500	500
Total		\$4,840,327	\$5,407,928	\$5,554,230	\$5,800,413

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Engineering

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6000 - Salaries	\$23,418	-	-	-
6000.100 - Salaries - Regular	587,842	683,533	708,577	733,058
6000.200 - Salaries - Temporary	13,702	17,687	35,590	36,650
6020.100 - Overtime/Comp Time	25,187	17,500	29,300	29,300
6050 - Benefits	3,548	-	-	-
6050.100 - Benefits - Social Security	38,084	42,564	45,292	46,147
6050.101 - Benefits - Medicare	9,063	10,506	11,305	11,677
6050.200 - Benefits - PERA	45,819	53,907	58,012	59,926
6050.550 - Benefits - Cell Phone Allowance	4,969	4,716	5,316	5,316
6050.570 - Benefits - Car Allowance	928	960	960	960
6060.100 - Medical Insurance - Employer Contribution	67,697	85,035	91,290	100,036
6060.500 - Medical Insurance - Cash Out to VEBA	204	-	-	-
6070.100 - Dental Insurance - Employer Contribution	3,063	4,436	3,365	3,534
6080.100 - Group Life Insurance - Employer Contribution	1,140	1,585	1,611	1,626
6100 - Office Supplies	394	1,000	1,000	1,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	1,266	500	500	500
6120.112 - Operating Supplies - Survey	230	2,500	2,500	2,500
6140.101 - Miscellaneous Supplies - Clothing	205	-	200	200
6500.100 - Employee Development - Training	7,570	11,000	12,500	12,500
6550 - Mileage & Parking Reimbursement	8	300	300	300
6700 - Dues & Subscriptions	1,001	3,500	3,500	3,500
6700.109 - Dues & Subscriptions - Software	3,931	-	-	-
7000 - Professional Services	83,282	10,000	10,000	10,000
7001 - Consulting Engineer	4,695	10,000	15,000	30,000
7100.100 - Communications - Postage	1,382	2,000	2,500	2,500
7100.102 - Communications - Data Communications	5	-	-	-
7100.104 - Communications - Mobile Telephone	937	-	-	-
7200 - Printing & Publishing	174	600	300	300
7500.200 - Repair & Maint Services - Software	1,250	-	-	-

City of Plymouth
2022/2023 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Engineering

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	7500.201 - Repair & Maint Services - Departmental Software Maint	343	-	-	-
	7500.202 - Repair & Maint Services - Equipment Maint	960	-	-	-
	8000 - Non-Cap Equip (< 5K)	605	2,500	2,500	2,500
	9000.101 - Allocations - Information Technology	89,140	91,814	94,568	97,405
	9000.102 - Allocations - Facilities Management	37,763	38,896	40,063	41,265
	9000.107 - Allocations - Central Equipment	17,750	18,283	18,831	19,396
	9000.110 - Allocations - Risk Mgmt - OH, Premium	3,978	3,797	5,460	5,513
	9000.111 - Allocations - Risk Mgmt - Claims	-	(132)	-	-
	9920.100 - Bank Fees - Credit Card	84	-	100	100
	Total	\$1,081,617	\$1,118,987	\$1,200,440	\$1,257,709

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City of Plymouth
2022/2023 Biennial Budget Detail
Recreation Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4000.100 - Taxes - Property	\$700,378	\$738,832	\$775,774	\$814,563
	4200 - Intergovern- Federal - Operating	94,967	-	-	-
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	6	-	-	-
	4310.100 - Program Fees - Recreation	648,902	1,210,428	1,439,770	1,500,057
	4310.101 - Program Fees - Subsidized Recreation	17	-	-	-
	4320.100 - Rental Fees - Recreation	30,817	80,000	85,000	88,000
	4360.105 - Items for Resale - Caps & Apparel	121	12,181	13,900	14,317
	4600 - Contributions - Operating	18,250	15,000	18,000	18,540
	4700.100 - Interest Income - Investments	25,251	5,200	20,000	20,600
	4700.150 - Interest Income - Operating Account	187	800	1,000	1,000
	4800 - Other Revenues	38	-	-	-
	4800.400 -Other Revenues - Commissions	-	1,200	1,000	1,030
	4801 - Administrative Fee	5,038	9,000	8,500	8,755
	4900 - Transfers In	-	76,151	100,000	-
	4900.100 - Transfers In - General	5,488	-	-	-
	Total	\$1,529,459	\$2,148,792	\$2,462,944	\$2,466,862

City of Plymouth
2022/2023 Biennial Budget Detail
Recreation Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$14,607	-	-	-
	6000.100 - Salaries - Regular	653,840	792,136	876,251	909,078
	6000.200 - Salaries - Temporary	235,628	321,570	357,292	391,336
	6020.100 - Overtime/Comp Time	-	200	200	200
	6050 - Benefits	2,213	-	-	-
	6050.100 - Benefits - Social Security	54,051	69,328	76,757	80,909
	6050.101 - Benefits - Medicare	12,641	16,215	17,951	18,921
	6050.200 - Benefits - PERA	56,232	67,663	70,543	73,052
	6050.302 - Benefits - Unemployment	234	2,000	2,000	2,000
	6050.550 - Benefits - Cell Phone Allowance	3,488	4,320	4,320	4,320
	6060.100 - Medical Insurance - Employer Contribution	79,275	99,878	104,047	113,362
	6070.100 - Dental Insurance - Employer Contribution	5,743	7,434	7,016	7,367
	6080.100 - Group Life Insurance - Employer Contribution	2,082	2,993	3,078	3,152
	6100 - Office Supplies	576	1,000	1,000	1,000
	6120 - Operating Supplies	64,103	39,000	45,000	45,000
	6120.125 - Operating Supplies - Resale	5,397	11,380	13,500	13,500
	6140 - Miscellaneous Supplies	18	-	-	-
	6140.101 - Miscellaneous Supplies - Clothing	13,914	17,517	20,900	21,000
	6500.100 - Employee Development - Training	1,923	7,000	10,000	7,500
	6550 - Mileage & Parking Reimbursement	48	500	550	550
	6700 - Dues & Subscriptions	3,261	2,000	4,000	4,000
	7000 - Professional Services	172,024	380,000	427,606	440,435
	7050 - External Program Registrations	1,473	2,295	2,000	2,000
	7100.100 - Communications - Postage	22,379	18,000	23,000	23,690
	7200 - Printing & Publishing	2,901	2,000	3,200	3,296
	7200.101 - Printing & Publishing - Recreation Handbook	53,836	46,000	54,000	55,620
	7500.201 - Repair & Maint Services - Departmental Software Maint	56	-	-	-
	7500.202 - Repair & Maint Services - Equipment Maint	770	300	300	309
	7600 - Rentals	63,451	90,000	92,500	95,275

City of Plymouth
2022/2023 Biennial Budget Detail
Recreation Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	8000 - Non-Cap Equip (< 5K)	21,223	4,500	4,500	4,635
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	-	100,000	-
	9000.101 - Allocations - Information Technology	76,430	78,723	81,085	83,518
	9000.102 - Allocations - Facilities Management	12,442	12,815	13,199	13,595
	9000.110 - Allocations - Risk Mgmt - OH, Premium	12,877	3,778	5,282	5,385
	9000.111 - Allocations - Risk Mgmt - Claims	84	5,047	167	167
	9900.100 - Miscellaneous - Cash Over/Short	19	-	-	-
	9903 - Scholarships	2,981	9,000	8,500	8,500
	9920.100 - Bank Fees - Credit Card	18,450	34,000	33,000	33,990
	9920.150 - Bank Fees - PSN	37	75	75	75
	9920.160 - Bank Fees - Operating Acct	60	100	100	100
	9920.170 - Bank Fees - Investments	18	25	25	25
	Total	\$1,670,783	\$2,148,792	\$2,462,944	\$2,466,862

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City of Plymouth
 2022/2023 Biennial Budget Detail
 Transit System - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue				
4200 - Intergovern- Federal - Operating	\$1,192,311	-	-	-
4230 - Intergovern-State-Operating	5,070,377	4,952,146	5,229,000	5,385,000
4350.120 - General Services - Transit Fares	286,356	1,142,471	692,000	923,000
4350.129 - General Services Dial-A-Ride Ticket Sales	18,807	61,200	24,000	32,000
4700.100 - Interest Income - Investments	384,551	100,000	70,000	70,000
4700.150 - Interest Income - Operating Account	2,522	5,000	3,000	3,000
4807 - Refunds & Reimbursements	1,926	-	-	-
4900 - Transfers In	-	100,799	-	-
4900.050 - Transfers In - Reserves	-	-	-	537,902
4900.100 - Transfers In - General	3,884	-	-	-
Total	\$6,960,735	\$6,361,616	\$6,018,000	\$6,950,902

City of Plymouth
2022/2023 Biennial Budget Detail
Transit System - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$3,047	-	-	-
	6000.100 - Salaries - Regular	107,216	110,833	113,749	117,165
	6000.200 - Salaries - Temporary	6,003	12,485	9,000	9,000
	6050 - Benefits	462	-	-	-
	6050.100 - Benefits - Social Security	6,677	7,720	7,685	7,897
	6050.101 - Benefits - Medicare	1,562	1,805	1,798	1,847
	6050.200 - Benefits - PERA	8,478	9,248	9,206	9,462
	6050.550 - Benefits - Cell Phone Allowance	1,160	1,200	1,200	1,200
	6060.100 - Medical Insurance - Employer Contribution	14,038	15,069	16,965	19,278
	6080.100 - Group Life Insurance - Employer Contribution	372	456	458	469
	6100 - Office Supplies	-	800	800	800
	6120 - Operating Supplies	830	-	-	-
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	215,207	563,921	480,000	494,000
	6500.100 - Employee Development - Training	200	3,500	4,000	4,000
	6550 - Mileage & Parking Reimbursement	-	600	1,000	1,000
	6600 - Meetings	-	350	1,000	350
	6700 - Dues & Subscriptions	9,500	11,000	12,000	12,000
	7000 - Professional Services	13,001	135,000	150,000	20,000
	7003 - Legal	1,286	1,500	2,000	2,000
	7015 - Transit Services	3,663,117	4,830,486	4,567,000	4,704,000
	7015.100 - Transit Services - Special Events/Public Outreach	1,262	5,000	5,000	5,000
	7100.100 - Communications - Postage	122	50	50	50
	7100.102 - Communications - Data Communications	-	15,000	-	-
	7100.104 - Communications - Mobile Telephone	1,440	-	-	-
	7200 - Printing & Publishing	4,006	6,365	8,000	8,000
	7400.102 - Utilities - Natural Gas	546	700	1,000	1,000
	7400.103 - Utilities - Water & Sewer	2,308	2,500	3,000	3,000
	7400.108 - Utilities - Electric	18,539	22,000	22,000	22,000
	7500 - Repair & Maint Services	3,600	-	-	-

City of Plymouth
2022/2023 Biennial Budget Detail
Transit System - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
7500.118 - Repair & Maint Services - Janitorial Services	-	-	3,500	3,500
7500.132 - Repair & Maint Services - Transit Facility	91,382	200,000	100,000	100,000
7500.200 - Repair & Maint Services - Software	28,573	60,000	60,000	75,000
7500.202 - Repair & Maint Services - Equipment Maint	-	8,000	4,500	4,500
7600 - Rentals	67,851	76,000	80,000	90,000
8000 - Non-Cap Equip (< 5K)	7,186	120,000	80,000	100,000
8100.300 - Capital Outlay (> 5K) - Buildings	18,000	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	-	-	1,000,000
9000.101 - Allocations - Information Technology	41,208	42,444	43,717	45,029
9000.102 - Allocations - Facilities Management	1,377	1,418	1,461	1,505
9000.103 - Allocations - General Fund Administrative	27,198	28,014	28,854	29,720
9000.110 - Allocations - Risk Mgmt - OH, Premium	4,039	4,506	5,997	6,005
9918 - Contingency	11,220	62,171	190,935	50,000
9919 - Administration Fees	605	-	650	650
9920.100 - Bank Fees - Credit Card	34	100	100	100
9920.150 - Bank Fees - PSN	19	75	75	75
9920.160 - Bank Fees - Operating Acct	995	1,000	1,000	1,000
9920.170 - Bank Fees - Investments	291	300	300	300
Total	\$4,383,955	\$6,361,616	\$6,018,000	\$6,950,902

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City of Plymouth
 2022/2023 Biennial Budget Detail
 Community Dev Block Grant (CDBG) - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue					
	4000.100 - Taxes - Property	\$6,560	\$6,712	\$7,963	\$8,302
	4200.200 - Intergovern- Federal - Operating - CDBG	422,622	375,163	295,000	295,000
	4200.210 - Intergovern- Federal - Operating - REHAB Loan Repayment	43,685	30,000	30,000	30,000
	4200.211 - Intergovern- Federal - Operating - FTHB Loan Repayment	93,131	20,000	40,000	20,000
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	-	-	-	-
	4700.100 - Interest Income - Investments	1,923	750	250	250
	4700.150 - Interest Income - Operating Account	11	50	50	50
	Total	\$567,932	\$432,675	\$373,263	\$353,602

**City of Plymouth
2022/2023 Biennial Budget Detail
Community Dev Block Grant (CDBG) - Budgeted Revenues and Expenditures**

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$2,278	-	-	-
	6000.100 - Salaries - Regular	36,127	37,759	36,750	39,722
	6050 - Benefits	345	-	-	-
	6050.100 - Benefits - Social Security	2,215	2,340	2,278	2,463
	6050.101 - Benefits - Medicare	518	548	533	575
	6050.200 - Benefits - PERA	2,710	2,832	2,757	2,980
	6060.100 - Medical Insurance - Employer Contribution	5,340	5,760	6,132	6,633
	6070.100 - Dental Insurance - Employer Contribution	194	210	210	220
	6080.100 - Group Life Insurance - Employer Contribution	41	45	47	47
	6100 - Office Supplies	68	300	300	300
	6500.100 - Employee Development - Training	1,296	1,500	1,500	1,500
	6550 - Mileage & Parking Reimbursement	-	150	100	100
	7000 - Professional Services	92	2,300	1,700	1,300
	7003 - Legal	941	1,500	1,500	1,500
	7004 - Audit Fees	3,307	3,500	3,500	3,500
	7100.100 - Communications - Postage	174	500	250	250
	7200 - Printing & Publishing	81	100	100	100
	9000.101 - Allocations - Information Technology	3,712	3,823	3,938	4,056
	9000.102 - Allocations - Facilities Management	1,377	1,418	1,461	1,505
	9000.110 - Allocations - Risk Mgmt - OH, Premium	449	330	406	410
	9910 - Housing Loans	256,662	200,235	30,259	59,472
	9911 - Grant Awards	228,886	167,500	279,517	226,944
	9920.100 - Bank Fees - Credit Card	-	-	-	-
	9920.150 - Bank Fees - PSN	-	-	-	-
	9920.160 - Bank Fees - Operating Acct	6	15	15	15
	9920.170 - Bank Fees - Investments	2	10	10	10
	Total	\$546,821	\$432,675	\$373,263	\$353,602

City of Plymouth
2022/2023 Biennial Budget Detail
HRA Section 8 - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4200 - Intergovern- Federal - Operating	\$2,728	-	-	-
	4200.101 - Intergovern- Federal - Operating - Section 8 - HUD Direct	1,859,508	1,715,000	1,971,678	1,987,750
	4200.106 - Intergovern- Federal - Operating - Section 8 - Mainstream Vouchers	105,014	91,000	116,500	117,000
	4200.107 - Intergovern- Federal - Operating - Section 8 - Fraud Recovery	5,256	2,000	3,500	1,500
	4200.109 - Intergovern- Federal - Operating - HUD Direct Administration	211,181	184,000	246,003	246,100
	4200.111 - Intergovern- Federal - Operating - Mainstream Administration	15,046	14,000	17,100	17,100
	4200.112 - Intergovern- Federal - Operating - Section 8 - VASH Vouchers	30,883	37,000	-	-
	4270.300 - Intergovern-Local-Operating Section 8 - Rent Port	888,103	872,000	900,000	900,000
	4270.301 - Intergovern-Local-Operating Section 8 - Admin Port	72,453	57,555	53,875	59,700
	4700.150 - Interest Income - Operating Account	127	600	200	200
	4900.050 - Transfers In - Reserves	-	32,384	-	3,205
	Total	\$3,190,299	\$3,005,539	\$3,308,856	\$3,332,555

City of Plymouth
2022/2023 Biennial Budget Detail
HRA Section 8 - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$549	-	-	-
	6000.100 - Salaries - Regular	186,402	189,497	195,182	200,438
	6050 - Benefits	83	-	-	-
	6050.100 - Benefits - Social Security	11,105	11,749	12,101	12,426
	6050.101 - Benefits - Medicare	2,597	2,749	2,830	2,905
	6050.200 - Benefits - PERA	13,980	14,212	14,639	15,033
	6060.100 - Medical Insurance - Employer Contribution	25,725	27,653	36,933	41,086
	6070.100 - Dental Insurance - Employer Contribution	1,991	2,185	925	971
	6080.100 - Group Life Insurance - Employer Contribution	308	350	360	363
	6100 - Office Supplies	660	100	100	100
	6500.100 - Employee Development - Training	-	1,000	1,000	1,000
	6550 - Mileage & Parking Reimbursement	-	150	150	150
	6700 - Dues & Subscriptions	344	500	500	500
	6700.109 - Dues & Subscriptions - Software	3,351	-	-	-
	7000 - Professional Services	13,795	3,000	3,500	3,500
	7003 - Legal	-	500	500	500
	7004 - Audit Fees	8,039	8,500	8,500	8,750
	7005 - Accounting	3,300	3,750	3,500	3,750
	7100.100 - Communications - Postage	1,946	3,750	3,250	3,500
	7200 - Printing & Publishing	48	500	500	500
	8000 - Non-Cap Equip (< 5K)	1,676	-	-	-
	9000.101 - Allocations - Information Technology	19,129	19,703	20,294	20,903
	9000.102 - Allocations - Facilities Management	1,836	1,891	1,948	2,006
	9000.110 - Allocations - Risk Mgmt - OH, Premium	1,626	665	1,003	1,018
	9000.111 - Allocations - Risk Mgmt - Claims	-	-	1,006	1,006
	9908.100 - Section 8 Fees - Project Based	165,293	163,000	158,000	159,000
	9908.102 - Section 8 Fees - Port-Out Rent Assist	89,266	103,000	169,000	170,000
	9908.103 - Section 8 Fees - Port-Out Admin Fee	11,018	12,000	15,500	16,000
	9908.104 - Section 8 Fees - Port-In Vouchers	888,103	872,000	900,000	900,000

City of Plymouth
 2022/2023 Biennial Budget Detail
 HRA Section 8 - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9908.105 - Section 8 Fees - Mainstream M/C	115,258	112,000	117,500	118,000
	9908.106 - Section 8 Fees - Mainstream M5 (HUD)	99,165	91,000	116,500	117,000
	9908.107 - Section 8 Fees - Rental Vouchers	1,434,212	1,283,000	1,453,000	1,460,000
	9908.108 - Section 8 Fees - Enhanced Rental	36,264	40,000	34,500	35,000
	9908.112 - Section 8 Fees - VASH Vouchers	17,481	37,000	36,000	37,000
	9911 - Grant Awards	500	-	-	-
	9920 - Bank Fees	-	-	135	150
	9920.100 - Bank Fees - Credit Card	12	50	-	-
	9920.150 - Bank Fees - PSN	1	10	-	-
	9920.160 - Bank Fees - Operating Acct	53	75	-	-
	Total	\$3,155,116	\$3,005,539	\$3,308,856	\$3,332,555

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City of Plymouth
 2022/2023 Biennial Budget Detail
 HRA General - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4000.100 - Taxes - Property	\$593,997	\$600,105	\$610,990	\$631,332
	4200 - Intergovern- Federal - Operating	800	-	-	-
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	5	-	-	-
	4320 - Rental Fees	11,500	9,900	47,500	47,500
	4355 - Developer Fees	160	-	-	-
	4700.100 - Interest Income - Investments	62,263	19,000	20,000	20,000
	4700.150 - Interest Income - Operating Account	425	1,000	500	500
	4700.300 - Interest Income - Notes	3,283	4,000	3,000	2,500
	4800 - Other Revenues	3,840,900	-	-	-
	4820 - Loan Repayments	72,017	13,500	17,000	18,500
	Total	\$4,585,350	\$647,505	\$698,990	\$720,332

City of Plymouth
2022/2023 Biennial Budget Detail
HRA General - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$5,809	-	-	-
	6000.100 - Salaries - Regular	209,686	214,126	217,760	226,164
	6050 - Benefits	880	-	-	-
	6050.100 - Benefits - Social Security	12,676	12,750	12,729	12,961
	6050.101 - Benefits - Medicare	3,063	3,129	3,182	3,305
	6050.200 - Benefits - PERA	15,657	16,060	16,331	16,960
	6050.550 - Benefits - Cell Phone Allowance	1,392	1,440	1,440	1,440
	6050.570 - Benefits - Car Allowance	232	240	240	240
	6060.100 - Medical Insurance - Employer Contribution	13,989	15,892	16,827	18,040
	6070.100 - Dental Insurance - Employer Contribution	1,643	1,786	1,786	1,876
	6080.100 - Group Life Insurance - Employer Contribution	631	738	743	758
	6100 - Office Supplies	-	500	500	500
	6130 - Repair & Maint Supplies	25	200	-	-
	6500.100 - Employee Development - Training	1,065	3,200	3,200	3,200
	6550 - Mileage & Parking Reimbursement	-	100	100	100
	6700 - Dues & Subscriptions	1,291	1,000	1,000	1,000
	7000 - Professional Services	22,293	5,000	10,000	10,000
	7000.300 - Professional Services - Architectural Design Program	600	1,000	1,000	1,000
	7003 - Legal	8,504	5,229	6,000	6,000
	7004 - Audit Fees	1,892	2,000	2,000	2,000
	7100.100 - Communications - Postage	-	750	750	750
	7200 - Printing & Publishing	-	1,000	1,000	1,000
	7500 - Repair & Maint Services	11,306	4,000	10,000	17,000
	8000 - Non-Cap Equip (< 5K)	3,002	-	-	-
	8100.100 - Capital Outlay (> 5K) - Land	152,553	-	-	-
	8100.300 - Capital Outlay (> 5K) - Buildings	188,583	-	-	-
	9000.101 - Allocations - Information Technology	12,236	12,603	12,981	13,370
	9000.102 - Allocations - Facilities Management	12,626	13,005	13,395	13,797
	9000.110 - Allocations - Risk Mgmt - OH, Premium	1,450	(13,608)	887	900

City of Plymouth
 2022/2023 Biennial Budget Detail
 HRA General - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9000.111 - Allocations - Risk Mgmt - Claims	15,000	-	-	-
	9500.050 - Transfers Out - Reserves	-	35,090	49,864	47,696
	9500.850 - Transfers Out - Plymouth Town Square	175,000	258,000	260,000	260,000
	9500.851 - Transfers Out - Vicksburg Crossing	40,000	40,000	45,000	50,000
	9900 - Miscellaneous	3,922,450	-	-	-
	9911 - Grant Awards	-	12,000	10,000	10,000
	9920.100 - Bank Fees - Credit Card	9	-	-	-
	9920.150 - Bank Fees - PSN	4	25	25	25
	9920.160 - Bank Fees - Operating Acct	148	200	200	200
	9920.170 - Bank Fees - Investments	44	50	50	50
	Total	\$4,835,738	\$647,505	\$698,990	\$720,332

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City of Plymouth
2022/2023 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4200 - Intergovern- Federal - Operating	\$102,008	-	-	-
	4230 - Intergovern-State-Operating	9,000	-	-	-
	4270 - Intergovern-Local-Operating	7,864	-	-	-
	4330.100 - Utility Charges - Water - Base	1,299,337	1,351,195	1,406,264	1,456,038
	4330.101 - Utility Charges - Water - Residential	4,363,199	4,077,662	4,264,471	4,409,106
	4330.102 - Utility Charges - Water - Commercial	1,298,296	1,652,054	1,684,372	1,734,308
	4330.103 - Utility Charges - Water Demand - Commercial	607,813	613,883	635,363	654,424
	4330.600 - Utility Charges - Fire Hydrant Inspection	58,205	58,000	58,000	58,000
	4330.700 - Utility Charges - Coin Operated Water Fill	1,979	2,000	2,000	2,000
	4330.800 - Utility Charges - Penalties	46,316	65,000	65,000	65,000
	4350 - General Services	7,900	12,000	10,000	10,000
	4350.119 - General Services - Antennae Charges	143,582	146,775	166,653	172,041
	4355 - Developer Fees	13,920	1,500	15,000	15,000
	4360.104 - Items for Resale - Water Meter / Horns	125,476	140,000	144,900	149,247
	4620 - Contributions - Capital	3,837,279	850,000	1,075,000	800,000
	4700.100 - Interest Income - Investments	136,062	34,000	30,000	30,000
	4700.150 - Interest Income - Operating Account	881	2,000	1,000	1,000
	4700.200 - Interest Income - Special Assessments	1,646	2,000	2,000	2,000
	4800 - Other Revenues	9,486	10,000	10,000	10,000
	4801 - Administrative Fee	2,000	-	2,000	2,000
	4807 - Refunds & Reimbursements	5,127	-	-	-
	4900.050 - Transfers In - Reserves	-	-	-	2,714,535
	4900.413 - Transfers In - Improvement Project Construction	5,500	-	-	-
	4900.420 - Transfers In - Water Sewer Construction	27,500	-	-	-
	Total	\$12,110,376	\$9,018,069	\$9,572,023	\$12,284,699

City of Plymouth
2022/2023 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$20,944	-	-	-
	6000.100 - Salaries - Regular	953,620	1,048,242	1,073,941	1,119,660
	6000.200 - Salaries - Temporary	26,295	29,225	50,505	51,605
	6020.100 - Overtime/Comp Time	123,791	96,000	130,600	130,600
	6030.200 - Other Pay - Premium Pay	738	1,000	1,000	1,000
	6030.300 - Other Pay - Equipment Pay	258	500	500	500
	6050 - Benefits	3,173	-	-	-
	6050.100 - Benefits - Social Security	66,487	72,481	76,720	79,449
	6050.101 - Benefits - Medicare	15,625	17,095	18,285	18,964
	6050.200 - Benefits - PERA	81,695	88,120	94,247	97,759
	6050.302 - Benefits - Unemployment	3,900	7,700	8,000	8,000
	6050.550 - Benefits - Cell Phone Allowance	3,787	3,888	4,308	4,308
	6050.570 - Benefits - Car Allowance	232	240	240	240
	6060.100 - Medical Insurance - Employer Contribution	125,990	142,124	171,435	186,697
	6060.500 - Medical Insurance - Cash Out to VEBA	51	-	-	-
	6070.100 - Dental Insurance - Employer Contribution	8,867	10,906	12,207	12,817
	6080.100 - Group Life Insurance - Employer Contribution	1,496	1,784	1,853	1,868
	6100 - Office Supplies	771	3,000	3,000	3,000
	6120.101 - Operating Supplies - Public Ed & Outreach Prj	16,649	20,000	20,000	20,000
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	4,428	3,000	4,000	4,000
	6130.100 - Repair & Maint Supplies - Equipment Parts	58,296	90,000	90,000	90,000
	6130.101 - Repair & Maint Supplies - Horticulture	241	1,000	1,000	1,000
	6130.105 - Repair & Maint Supplies - Paint	59	2,500	2,500	2,500
	6130.111 - Repair & Maint Supplies - Chemicals	329,669	320,000	340,000	360,000
	6130.112 - Repair & Maint Supplies - Water Mains	26,087	55,000	55,000	55,000
	6130.114 - Repair & Maint Supplies - Meter Parts	124,982	85,000	85,000	85,000
	6130.115 - Repair & Maint Supplies - Hydrant Markers	4,639	5,000	5,000	5,000
	6130.116 - Repair & Maint Supplies - Water Valves & Curb Stops	56,544	90,000	90,000	90,000
	6130.117 - Repair & Maint Supplies - Hydrant Parts	8,366	17,000	17,000	17,000

City of Plymouth
2022/2023 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6140.101 - Miscellaneous Supplies - Clothing	2,163	-	1,000	1,000
6140.102 - Miscellaneous Supplies - Safety Equipment	4,510	5,000	5,000	5,000
6500.100 - Employee Development - Training	2,675	10,000	10,000	10,000
6550 - Mileage & Parking Reimbursement	27	-	200	200
6700 - Dues & Subscriptions	5,003	5,000	5,500	5,500
7000 - Professional Services	147,393	150,000	150,000	150,000
7003 - Legal	-	-	1,000	1,000
7004 - Audit Fees	3,688	3,900	3,900	3,900
7017 - Laundered Uniforms	2,207	2,500	2,500	2,500
7100.100 - Communications - Postage	28,425	29,000	30,000	30,000
7100.104 - Communications - Mobile Telephone	800	-	-	-
7200 - Printing & Publishing	10,171	10,000	11,000	11,000
7400.102 - Utilities - Natural Gas	35,350	35,000	40,000	40,000
7400.103 - Utilities - Water & Sewer	6,378	6,000	7,000	7,000
7400.104 - Utilities - Solid Waste	-	1,000	1,000	1,000
7400.106 - Utilities - Water Connection Fee	226,707	150,000	235,000	235,000
7400.107 - Utilities - State Summer Water Surcharge	-	25,000	25,000	25,000
7400.108 - Utilities - Electric	758,366	740,000	775,000	775,000
7500.101 - Repair & Maint Services - Lawn Maint	19,224	25,000	25,000	25,000
7500.115 - Repair & Maint Services - Pull Wells	40,813	60,000	60,000	60,000
7500.116 - Repair & Maint Services - Water Samples	2,909	-	-	-
7500.117 - Repair & Maint Services - MN Health Samples	4,392	9,000	9,000	9,000
7500.119 - Repair & Maint Services - Main Repair	100	-	-	-
7500.120 - Repair & Maint Services - Water Withdrawal Permit	48,082	25,000	50,000	50,000
7500.121 - Repair & Maint Services - Zachary Plant	50,937	55,000	130,000	130,000
7500.122 - Repair & Maint Services - Central Plant	30,841	45,000	-	-
7500.123 - Repair & Maint Services - Gopher State One Call	21,245	30,000	30,000	30,000
7500.135 - Repair & Maint Services - Building Security	384	-	-	-
7500.141 - Repair & Maint Services - Well Refurbishing	1,214	-	-	-

City of Plymouth
2022/2023 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	7500.144 - Repair & Maint Services - Water Main Repair	767,644	600,000	600,000	600,000
	7500.147 - Repair & Maint Services - Fire Hydrants	25,200	50,000	50,000	50,000
	7500.201 - Repair & Maint Services - Departmental Software Maint	16	-	-	-
	7500.202 - Repair & Maint Services - Equipment Maint	25,376	95,000	95,000	95,000
	7600 - Rentals	750	1,000	1,000	1,000
	8000 - Non-Cap Equip (< 5K)	13,758	13,000	13,000	13,000
	8100.200 - Capital Outlay (> 5K) - Infrastructure	5,478,427	-	-	-
	8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(5,478,427)	-	-	-
	8100.300 - Capital Outlay (> 5K) - Buildings	27,500	-	-	-
	8100.350 - Capital Outlay (> 5K) - Capitalize Buildings	(27,500)	-	-	-
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	228,065	-	-	-
	8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(228,065)	-	-	-
	8100.800 - Capital Outlay (> 5K) - Construction Projects	-	2,850,000	2,245,000	6,515,000
	8500 - Depreciation	3,676,583	-	-	-
	9000.101 - Allocations - Information Technology	141,711	145,962	150,341	154,851
	9000.102 - Allocations - Facilities Management	95,247	98,104	101,047	104,078
	9000.103 - Allocations - General Fund Administrative	314,035	323,456	333,161	343,156
	9000.107 - Allocations - Central Equipment	171,737	176,889	182,196	187,662
	9000.110 - Allocations - Risk Mgmt - OH, Premium	13,285	24,623	24,401	24,503
	9000.111 - Allocations - Risk Mgmt - Claims	9,661	12,521	58,332	58,332
	9500.050 - Transfers Out - Reserves	-	969,484	1,670,054	-
	9500.412 - Transfers Out - Utility Trunk Replacement	1,870,761	-	-	-
	9500.413 - Transfers Out - Improvement Project Construction	319,443	-	-	-
	9500.420 - Transfers Out - Water Sewer Construction	21,600	-	-	-
	9500.620 - Transfers Out - Information Technology	65	-	-	-
	9913 - Licenses, Permits & Registrations	2,686	-	2,500	2,500
	9917 - Bad Debt	49	-	-	-
	9920.100 - Bank Fees - Credit Card	29,194	21,000	32,000	32,000
	9920.150 - Bank Fees - PSN	4,925	4,400	50,000	50,000

City of Plymouth
 2022/2023 Biennial Budget Detail
 Water - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9920.160 - Bank Fees - Operating Acct	360	325	400	400
	9920.170 - Bank Fees - Investments	111	100	150	150
	Total	\$11,025,876	\$9,018,069	\$9,572,023	\$12,284,699

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City of Plymouth
2022/2023 Biennial Budget Detail
Water Resources - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4200 - Intergovern- Federal - Operating	\$20,930	-	-	-
	4270 - Intergovern-Local-Operating	990	-	-	-
	4290 - Intergovern-Other	128,414	-	-	-
	4330.400 - Utility Charges - Wtr Res - Residential	2,168,791	2,095,461	2,173,894	2,342,532
	4330.401 - Utility Charges - Wtr Res - Commercial	1,880,951	2,006,979	2,067,235	2,211,991
	4330.800 - Utility Charges - Penalties	26,393	30,000	30,000	30,000
	4355 - Developer Fees	14,821	20,000	20,000	20,000
	4620 - Contributions - Capital	3,972,571	1,600,000	890,000	800,000
	4700.100 - Interest Income - Investments	157,089	43,500	55,000	55,000
	4700.150 - Interest Income - Operating Account	1,032	3,500	1,500	1,500
	4700.200 - Interest Income - Special Assessments	604	650	600	600
	4800 - Other Revenues	2,115	3,000	3,000	3,000
	4801 - Administrative Fee	-	-	20,000	20,000
	4807 - Refunds & Reimbursements	185	-	-	-
	4900.413 - Transfers In - Improvement Project Construction	10,291	-	-	-
	4900.421 - Transfers In - Enterprise - Other Construction	60,284	-	-	-
	Total	\$8,445,462	\$5,803,090	\$5,261,229	\$5,484,623

City of Plymouth
2022/2023 Biennial Budget Detail
Water Resources - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$3,031	-	-	-
	6000.100 - Salaries - Regular	549,963	719,769	726,259	761,951
	6000.200 - Salaries - Temporary	13,132	17,687	17,795	18,325
	6020.100 - Overtime/Comp Time	6,109	15,200	16,400	16,400
	6030.200 - Other Pay - Premium Pay	450	900	900	900
	6030.300 - Other Pay - Equipment Pay	319	2,700	2,700	2,700
	6050 - Benefits	459	-	-	-
	6050.100 - Benefits - Social Security	34,715	46,690	46,994	49,090
	6050.101 - Benefits - Medicare	8,138	11,016	11,121	11,646
	6050.200 - Benefits - PERA	41,682	56,720	57,304	60,020
	6050.302 - Benefits - Unemployment	-	-	3,500	3,500
	6050.550 - Benefits - Cell Phone Allowance	2,123	3,468	2,748	2,748
	6050.570 - Benefits - Car Allowance	116	120	120	120
	6060.100 - Medical Insurance - Employer Contribution	76,664	106,543	112,013	121,718
	6060.500 - Medical Insurance - Cash Out to VEBA	25	-	-	-
	6070.100 - Dental Insurance - Employer Contribution	5,320	7,808	6,137	6,444
	6080.100 - Group Life Insurance - Employer Contribution	874	1,294	1,362	1,374
	6100 - Office Supplies	328	2,000	1,000	1,000
	6120 - Operating Supplies	48	-	-	-
	6120.101 - Operating Supplies - Public Ed & Outreach Prj	1,241	17,500	17,500	17,500
	6130.101 - Repair & Maint Supplies - Horticulture	503	5,000	5,000	5,000
	6130.107 - Repair & Maint Supplies - Concrete & Asphalt	-	15,000	5,000	5,000
	6130.110 - Repair & Maint Supplies - Drainage	40,832	100,000	75,000	75,000
	6140.101 - Miscellaneous Supplies - Clothing	775	1,750	1,000	1,000
	6140.102 - Miscellaneous Supplies - Safety Equipment	159	7,500	7,500	7,500
	6500 - Employee Development	50	-	-	-
	6500.100 - Employee Development - Training	3,093	3,500	5,500	5,500
	6550 - Mileage & Parking Reimbursement	-	100	300	300
	6600 - Meetings	-	100	100	100

City of Plymouth
2022/2023 Biennial Budget Detail
Water Resources - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6700 - Dues & Subscriptions	332,600	340,000	360,000	375,000
	7000 - Professional Services	98,505	100,000	100,000	100,000
	7001 - Consulting Engineer	15,683	-	-	-
	7003 - Legal	-	-	300	300
	7011 - Soil Boring & Testing	8,605	7,500	7,500	7,500
	7017 - Laundered Uniforms	941	1,100	1,100	1,100
	7100.100 - Communications - Postage	270	1,000	1,000	1,000
	7100.104 - Communications - Mobile Telephone	1,040	-	-	-
	7200 - Printing & Publishing	488	500	500	500
	7400.102 - Utilities - Natural Gas	1,374	2,000	2,000	2,000
	7400.108 - Utilities - Electric	8,593	11,000	11,000	11,000
	7500.102 - Repair & Maint Services - Weed Control	-	5,000	-	-
	7500.111 - Repair & Maint Services - Street Cleaning	5,430	15,000	15,000	15,000
	7500.112 - Repair & Maint Services - Drainway Maint	-	100,000	100,000	100,000
	7500.113 - Repair & Maint Services - Curb Raising & Curb Work	125,664	200,000	200,000	200,000
	7500.116 - Repair & Maint Services - Water Samples	44,596	50,000	55,000	55,000
	7500.201 - Repair & Maint Services - Departmental Software Maint	155	-	-	-
	7600 - Rentals	-	20,000	20,000	20,000
	8000 - Non-Cap Equip (< 5K)	3,391	15,000	15,000	15,000
	8100.200 - Capital Outlay (> 5K) - Infrastructure	4,491,102	-	-	-
	8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(4,491,102)	-	-	-
	8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	1,215,143	25,000	275,000	400,000
	8100.450 - Capital Outlay (> 5K) - Capitalize Improvements	(1,215,143)	-	-	-
	8100.800 - Capital Outlay (> 5K) - Construction Projects	-	2,438,000	1,948,000	1,865,000
	8500 - Depreciation	891,171	-	-	-
	9000.101 - Allocations - Information Technology	45,018	46,369	47,760	49,193
	9000.102 - Allocations - Facilities Management	40,342	41,552	42,799	44,083
	9000.103 - Allocations - General Fund Administrative	116,601	120,099	123,702	127,413
	9000.107 - Allocations - Central Equipment	172,674	177,854	183,190	188,686

City of Plymouth
2022/2023 Biennial Budget Detail
Water Resources - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9000.110 - Allocations - Risk Mgmt - OH, Premium	9,868	7,020	4,443	4,500
	9000.111 - Allocations - Risk Mgmt - Claims	-	212	2,497	2,497
	9500.050 - Transfers Out - Reserves	-	921,019	602,665	705,495
	9500.413 - Transfers Out - Improvement Project Construction	102,258	-	-	-
	9500.421 - Transfers Out - Enterprise - Other Construction	131,408	-	-	-
	9500.600 - Transfers Out - Central Equipment	344,260	-	-	-
	9500.620 - Transfers Out - Information Technology	65	-	-	-
	9913 - Licenses, Permits & Registrations	3,210	-	-	-
	9917 - Bad Debt	41	-	-	-
	9919 - Administration Fees	1,433	-	-	-
	9920.100 - Bank Fees - Credit Card	14,783	12,000	16,000	16,000
	9920.150 - Bank Fees - PSN	2,741	3,000	3,000	3,000
	9920.160 - Bank Fees - Operating Acct	427	400	400	400
	9920.170 - Bank Fees - Investments	126	100	120	120
	Total	\$3,313,909	\$5,803,090	\$5,261,229	\$5,484,623

City of Plymouth
2022/2023 Biennial Budget Detail
Sewer - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4200 - Intergovern- Federal - Operating	\$34,799	-	-	-
	4270 - Intergovern-Local-Operating	990	-	-	-
	4270.200 - Intergovern-Local-Operating - Lift Station Maint Fees	25,375	29,000	29,000	29,000
	4330.200 - Utility Charges - Sewer - Base	2,066,540	2,194,090	2,329,778	2,472,824
	4330.201 - Utility Charges - Sewer - Residential	6,167,039	6,215,359	6,658,624	7,089,246
	4330.202 - Utility Charges - Sewer - Commercial	1,643,605	2,241,273	2,314,325	2,423,649
	4330.800 - Utility Charges - Penalties	49,946	70,000	70,000	70,000
	4355 - Developer Fees	1,274	6,000	1,000	1,000
	4620 - Contributions - Capital	3,425,907	1,300,000	1,700,000	900,000
	4700.100 - Interest Income - Investments	116,333	37,800	35,000	35,000
	4700.150 - Interest Income - Operating Account	736	2,200	1,500	1,500
	4700.200 - Interest Income - Special Assessments	2,224	2,700	2,700	2,700
	4800 - Other Revenues	11,204	18,000	18,000	18,000
	4807 - Refunds & Reimbursements	555	-	-	-
	4900.418 - Transfers In - Utility Trunk System Expansion	166,333	-	-	-
	Total	\$13,712,859	\$12,116,422	\$13,159,927	\$13,042,919

City of Plymouth
2022/2023 Biennial Budget Detail
Sewer - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$11,587	-	-	-
	6000.100 - Salaries - Regular	562,915	667,228	676,706	708,120
	6000.200 - Salaries - Temporary	10,672	8,145	7,500	7,730
	6020.100 - Overtime/Comp Time	32,540	39,000	39,000	39,000
	6030.200 - Other Pay - Premium Pay	502	1,000	1,000	1,000
	6030.300 - Other Pay - Equipment Pay	1,344	700	1,500	1,500
	6050 - Benefits	1,756	-	-	-
	6050.100 - Benefits - Social Security	36,876	43,593	44,045	45,798
	6050.101 - Benefits - Medicare	8,702	10,424	10,576	11,032
	6050.200 - Benefits - PERA	44,654	53,707	54,430	56,799
	6050.302 - Benefits - Unemployment	2,028	1,500	3,000	3,000
	6050.550 - Benefits - Cell Phone Allowance	2,437	2,400	3,120	3,120
	6050.570 - Benefits - Car Allowance	464	480	480	480
	6060.100 - Medical Insurance - Employer Contribution	77,669	90,476	130,010	143,314
	6060.500 - Medical Insurance - Cash Out to VEBA	102	-	-	-
	6070.100 - Dental Insurance - Employer Contribution	5,953	7,569	6,760	7,098
	6080.100 - Group Life Insurance - Employer Contribution	973	1,168	1,205	1,213
	6100 - Office Supplies	96	2,000	2,000	2,000
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	44	500	500	500
	6130.100 - Repair & Maint Supplies - Equipment Parts	80,735	80,000	80,000	80,000
	6130.101 - Repair & Maint Supplies - Horticulture	-	1,000	200	200
	6130.105 - Repair & Maint Supplies - Paint	-	1,500	1,500	1,500
	6130.113 - Repair & Maint Supplies - Sewer Mains	660	500	500	500
	6140.101 - Miscellaneous Supplies - Clothing	490	-	500	500
	6140.102 - Miscellaneous Supplies - Safety Equipment	1,683	5,000	5,000	5,000
	6500.100 - Employee Development - Training	2,642	8,000	8,000	8,000
	6700 - Dues & Subscriptions	2,313	-	-	-
	6700.109 - Dues & Subscriptions - Software	7,590	-	7,590	7,590
	7000 - Professional Services	47,692	40,000	40,000	40,000

City of Plymouth
2022/2023 Biennial Budget Detail
Sewer - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	7003 - Legal	-	-	200	200
	7004 - Audit Fees	3,498	3,700	3,700	3,700
	7017 - Laundered Uniforms	1,228	1,500	1,500	1,500
	7100.100 - Communications - Postage	28,405	28,000	30,000	30,000
	7100.104 - Communications - Mobile Telephone	640	-	-	-
	7200 - Printing & Publishing	9,633	10,000	11,000	11,000
	7400.102 - Utilities - Natural Gas	5,139	5,000	7,500	7,500
	7400.103 - Utilities - Water & Sewer	6,378	5,000	7,500	7,500
	7400.104 - Utilities - Solid Waste	-	1,000	1,000	1,000
	7400.108 - Utilities - Electric	90,907	90,000	95,000	95,000
	7500.118 - Repair & Maint Services - Janitorial Services	48	-	-	-
	7500.127 - Repair & Maint Services - Metro Sewer Board	6,536,923	6,573,084	6,864,000	7,140,000
	7500.136 - Repair & Maint Services - Manhole Sealing	31,652	90,000	60,000	60,000
	7500.138 - Repair & Maint Services - Maple Grove Sewer Agreement	-	10,400	10,400	10,400
	7500.145 - Repair & Maint Services - Sewer Main Repair	62,560	30,000	30,000	30,000
	7500.201 - Repair & Maint Services - Departmental Software Maint	16	-	-	-
	7500.202 - Repair & Maint Services - Equipment Maint	61,529	20,000	20,000	20,000
	8000 - Non-Cap Equip (< 5K)	8,591	5,000	5,000	5,000
	8100.200 - Capital Outlay (> 5K) - Infrastructure	4,595,700	-	-	-
	8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(4,595,700)	-	-	-
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	161,081	-	-	-
	8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(161,081)	-	-	-
	8100.800 - Capital Outlay (> 5K) - Construction Projects	-	1,820,000	1,695,000	2,400,000
	8500 - Depreciation	1,451,018	-	-	-
	9000.101 - Allocations - Information Technology	72,115	74,278	76,506	78,801
	9000.102 - Allocations - Facilities Management	39,319	40,499	41,714	42,965
	9000.103 - Allocations - General Fund Administrative	429,011	441,881	455,137	468,791
	9000.107 - Allocations - Central Equipment	199,884	205,881	212,057	218,419
	9000.110 - Allocations - Risk Mgmt - OH, Premium	15,825	17,456	17,148	17,209

City of Plymouth
2022/2023 Biennial Budget Detail
Sewer - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
9000.111 - Allocations - Risk Mgmt - Claims	3,482	4,264	58,016	58,016
9500.050 - Transfers Out - Reserves	-	1,528,464	2,280,227	1,103,724
9500.412 - Transfers Out - Utility Trunk Replacement	1,126,074	-	-	-
9500.413 - Transfers Out - Improvement Project Construction	87,248	-	-	-
9500.620 - Transfers Out - Information Technology	65	-	-	-
9900 - Miscellaneous	25	-	-	-
9917 - Bad Debt	82	-	-	-
9920.100 - Bank Fees - Credit Card	42,329	38,000	45,000	50,000
9920.150 - Bank Fees - PSN	6,620	6,600	6,600	6,600
9920.160 - Bank Fees - Operating Acct	300	400	400	400
9920.170 - Bank Fees - Investments	83	125	200	200
Total	\$11,265,743	\$12,116,422	\$13,159,927	\$13,042,919

City of Plymouth
 2022/2023 Biennial Budget Detail
 Solid Waste Mgmt - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue				
4100.400 - Licenses - Garbage Hauler	\$5,306	\$4,975	\$4,975	\$4,975
4250 - Intergovern-County-Operating	138,013	100,000	140,000	130,000
4270 - Intergovern-Local-Operating	11,674	13,602	13,600	13,700
4330.300 - Utility Charges - Solid Waste	939,574	1,057,066	1,186,555	1,317,483
4330.800 - Utility Charges - Penalties	4,630	4,500	4,500	4,500
4355 - Developer Fees	19	-	200	200
4700.100 - Interest Income - Investments	37,761	9,000	9,000	9,000
4700.150 - Interest Income - Operating Account	259	1,000	1,000	1,000
4700.200 - Interest Income - Special Assessments	243	275	275	275
4800 - Other Revenues	4	15,000	20,000	20,000
4900.050 - Transfers In - Reserves	-	197,287	103,206	31,191
Total	\$1,137,484	\$1,402,705	\$1,483,311	\$1,532,324

City of Plymouth
2022/2023 Biennial Budget Detail
Solid Waste Mgmt - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$3,402	-	-	-
	6000.100 - Salaries - Regular	70,150	100,422	99,664	103,719
	6000.200 - Salaries - Temporary	33,319	35,430	37,555	38,295
	6020.100 - Overtime/Comp Time	958	7,000	7,000	7,000
	6050 - Benefits	515	-	-	-
	6050.100 - Benefits - Social Security	6,323	8,724	8,761	9,020
	6050.101 - Benefits - Medicare	1,498	2,084	2,101	2,168
	6050.200 - Benefits - PERA	6,964	8,056	8,001	8,303
	6050.550 - Benefits - Cell Phone Allowance	344	648	468	468
	6050.570 - Benefits - Car Allowance	116	120	120	120
	6060.100 - Medical Insurance - Employer Contribution	9,907	14,468	14,277	15,557
	6060.500 - Medical Insurance - Cash Out to VEBA	25	-	-	-
	6070.100 - Dental Insurance - Employer Contribution	580	946	673	707
	6080.100 - Group Life Insurance - Employer Contribution	117	228	206	208
	6100 - Office Supplies	152	50	50	50
	6120 - Operating Supplies	-	2,700	2,700	2,700
	6120.101 - Operating Supplies - Public Ed & Outreach Prj	31	3,700	3,700	3,700
	6130.107 - Repair & Maint Supplies - Concrete & Asphalt	875	-	-	-
	6140 - Miscellaneous Supplies	-	200	200	200
	6140.101 - Miscellaneous Supplies - Clothing	47	100	150	150
	6140.102 - Miscellaneous Supplies - Safety Equipment	-	300	300	300
	6500.100 - Employee Development - Training	175	400	400	400
	6550 - Mileage & Parking Reimbursement	-	50	50	50
	6700 - Dues & Subscriptions	60	400	400	400
	7000 - Professional Services	3,300	71,500	71,500	71,500
	7003 - Legal	-	500	500	500
	7100.100 - Communications - Postage	15	100	100	100
	7200 - Printing & Publishing	988	2,000	2,000	2,000
	7400.104 - Utilities - Solid Waste	943,343	990,000	1,030,000	1,070,000

City of Plymouth
2022/2023 Biennial Budget Detail
Solid Waste Mgmt - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	7400.105 - Utilities - Yard Waste	123,850	74,000	110,000	110,000
	7500.201 - Repair & Maint Services - Departmental Software Maint	32	-	-	-
	7600 - Rentals	672	800	900	950
	8000 - Non-Cap Equip (< 5K)	60	-	-	-
	8500 - Depreciation	691	-	-	-
	9000.101 - Allocations - Information Technology	4,130	4,254	4,382	4,513
	9000.102 - Allocations - Facilities Management	4,270	4,398	4,530	4,666
	9000.103 - Allocations - General Fund Administrative	58,718	60,480	62,294	64,163
	9000.107 - Allocations - Central Equipment	1,608	1,656	1,706	1,757
	9000.110 - Allocations - Risk Mgmt - OH, Premium	356	316	2,048	2,085
	9913.100 - Licenses, Permits & Registrations - Yard Waste	1,200	2,000	1,500	1,500
	9917 - Bad Debt	15	-	-	-
	9920.100 - Bank Fees - Credit Card	3,332	3,600	4,000	4,000
	9920.150 - Bank Fees - PSN	623	900	900	900
	9920.160 - Bank Fees - Operating Acct	88	125	125	125
	9920.170 - Bank Fees - Investments	26	50	50	50
	Total	\$1,282,876	\$1,402,705	\$1,483,311	\$1,532,324

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City of Plymouth
2022/2023 Biennial Budget Detail
Ice Center - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4200 - Intergovern- Federal - Operating	\$249,241	-	-	-
	4310.104 - Program Fees - Open Skating	4,998	14,000	15,000	15,000
	4310.105 - Program Fees - Open Hockey	1,747	4,000	5,000	5,000
	4310.106 - Program Fees - Figure Skating Classes	43,427	115,000	116,000	120,000
	4310.108 - Program Fees - High School Hockey Games	5,002	24,000	25,000	25,000
	4320.101 - Rental Fees - Ice Rental	1,057,432	1,225,000	1,475,000	1,500,000
	4320.102 - Rental Fees - Skate Rental	4,420	10,000	11,000	11,000
	4320.106 - Rental Fees - Training Facility Rental	78,838	80,599	83,016	85,506
	4320.200 - Rental Fees - Meeting Rooms	1,190	2,700	30,000	35,000
	4350.108 - General Services - Advertisements	27,319	30,000	40,000	40,000
	4350.117 - General Services - Skate Sharpening	1,372	2,400	2,500	2,500
	4350.118 - General Services - Pro Shop Sales	267	600	700	700
	4360.114 - Items for Resale - Concessions	41,253	130,000	135,000	140,000
	4620 - Contributions - Capital	172,171	-	-	-
	4700 - Interest Income	-	500	-	-
	4700.100 - Interest Income - Investments	20,108	5,500	4,000	4,000
	4700.150 - Interest Income - Operating Account	140	500	500	500
	4800 - Other Revenues	244	600	1,000	1,000
	4800.400 -Other Revenues - Commissions	9,338	22,000	20,000	20,000
	4807 - Refunds & Reimbursements	4,550	2,000	2,000	2,000
	4807.103-Refunds & Reimbursements-Utility Reimbursement	13,135	10,000	10,000	10,000
	4900.050 - Transfers In - Reserves	-	26,222	-	-
	4900.100 - Transfers In - General	22,063	-	-	-
	Total	\$1,758,253	\$1,705,621	\$1,975,716	\$2,017,206

City of Plymouth
2022/2023 Biennial Budget Detail
Ice Center - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$6,362	-	-	-
	6000.100 - Salaries - Regular	338,607	370,109	418,873	440,713
	6000.200 - Salaries - Temporary	147,547	186,435	248,972	256,440
	6020.100 - Overtime/Comp Time	647	100	100	100
	6050 - Benefits	964	-	-	-
	6050.100 - Benefits - Social Security	30,065	34,628	41,303	42,892
	6050.101 - Benefits - Medicare	7,031	8,098	9,718	10,143
	6050.200 - Benefits - PERA	29,825	39,870	50,098	52,295
	6050.302 - Benefits - Unemployment	74	2,000	500	500
	6050.550 - Benefits - Cell Phone Allowance	1,876	1,872	2,352	2,352
	6060.100 - Medical Insurance - Employer Contribution	49,475	54,734	72,625	78,671
	6070.100 - Dental Insurance - Employer Contribution	1,915	2,902	3,112	3,268
	6080.100 - Group Life Insurance - Employer Contribution	857	774	848	866
	6100 - Office Supplies	430	600	600	625
	6120 - Operating Supplies	18,117	30,000	25,000	25,000
	6120.103 - Operating Supplies - Janitorial	527	-	-	-
	6120.125 - Operating Supplies - Resale	17,100	50,000	65,000	65,000
	6130.100 - Repair & Maint Supplies - Equipment Parts	18,683	15,000	25,000	25,000
	6140.100 - Miscellaneous Supplies - Medical	217	300	400	400
	6140.101 - Miscellaneous Supplies - Clothing	179	1,500	2,500	1,000
	6500.100 - Employee Development - Training	973	3,500	6,000	5,000
	6550 - Mileage & Parking Reimbursement	-	100	100	100
	6700 - Dues & Subscriptions	475	800	900	900
	7000 - Professional Services	38,552	50,344	57,000	57,000
	7004 - Audit Fees	853	900	900	900
	7100.100 - Communications - Postage	6	50	50	50
	7100.102 - Communications - Data Communications	303	375	350	350
	7400.102 - Utilities - Natural Gas	36,370	60,000	65,000	65,000
	7400.103 - Utilities - Water & Sewer	28,782	33,000	35,000	35,000

City of Plymouth
2022/2023 Biennial Budget Detail
Ice Center - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	7400.104 - Utilities - Solid Waste	6,139	6,100	7,000	7,000
	7400.108 - Utilities - Electric	194,475	245,000	250,000	250,000
	7500.130 - Repair & Maint Services - Building Maint	85,076	100,500	110,000	115,000
	7600 - Rentals	375	2,000	2,500	2,500
	8000 - Non-Cap Equip (< 5K)	2,876	-	-	-
	8050 - Cap Equip (\$5K - \$25K)	51,885	30,000	25,000	25,000
	8100 - Capital Outlay (> 5K)	69,395	-	-	-
	8100.300 - Capital Outlay (> 5K) - Buildings	355,361	-	-	-
	8100.350 - Capital Outlay (> 5K) - Capitalize Buildings	(431,796)	-	-	-
	8100.450 - Capital Outlay (> 5K) - Capitalize Improvements	(11,546)	-	-	-
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	131,461	160,000	200,000	210,000
	8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(164,760)	-	-	-
	8500 - Depreciation	607,710	-	-	-
	9000.101 - Allocations - Information Technology	87,966	90,605	93,323	96,123
	9000.103 - Allocations - General Fund Administrative	78,612	80,970	83,399	85,901
	9000.107 - Allocations - Central Equipment	522	538	554	571
	9000.110 - Allocations - Risk Mgmt - OH, Premium	13,489	9,462	(4,741)	(4,698)
	9000.111 - Allocations - Risk Mgmt - Claims	3,486	3,555	18,040	18,040
	9500.050 - Transfers Out - Reserves	-	-	36,543	21,517
	9900 - Miscellaneous	(3)	-	-	-
	9900.100 - Miscellaneous - Cash Over/Short	2	-	-	-
	9903 - Scholarships	180	1,000	1,000	1,000
	9913 - Licenses, Permits & Registrations	481	700	800	800
	9920 - Bank Fees	-	-	400	400
	9920.100 - Bank Fees - Credit Card	8,120	12,000	13,000	13,000
	9920.150 - Bank Fees - PSN	20	75	-	-
	9920.160 - Bank Fees - Operating Acct	44	100	-	-
	9920.170 - Bank Fees - Investments	14	25	-	-
	9922 - Interest - Interfund Advances	8,950	15,000	6,597	5,487

City of Plymouth
2022/2023 Biennial Budget Detail

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Total	\$1,875,345	\$1,705,621	\$1,975,716	\$2,017,206

City of Plymouth
 2022/2023 Biennial Budget Detail
 Field House - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4200 - Intergovern- Federal - Operating	\$20,019	-	-	-
	4310.100 - Program Fees - Recreation	10,539	21,000	12,500	17,000
	4320.100 - Rental Fees - Recreation	-	19,000	19,000	19,000
	4320.103 - Rental Fees - Field House Rental	196,498	353,000	360,000	365,000
	4350.108 - General Services - Advertisements	1,100	1,500	1,500	1,750
	4700.100 - Interest Income - Investments	50,148	13,800	15,000	15,000
	4700.150 - Interest Income - Operating Account	340	1,200	1,500	1,500
	4800.400 -Other Revenues - Commissions	1,108	1,300	2,000	3,000
	4807 - Refunds & Reimbursements	11	-	-	-
	4900.050 - Transfers In - Reserves	-	-	-	35,042
	Total	\$279,762	\$410,800	\$411,500	\$457,292

City of Plymouth
2022/2023 Biennial Budget Detail
Field House - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	(\$1,919)	-	-	-
	6000.100 - Salaries - Regular	82,655	95,622	145,584	154,724
	6000.200 - Salaries - Temporary	15,167	35,790	11,448	11,794
	6020.100 - Overtime/Comp Time	86	100	100	100
	6050 - Benefits	(291)	-	-	-
	6050.100 - Benefits - Social Security	5,978	8,196	9,810	10,398
	6050.101 - Benefits - Medicare	1,398	1,916	2,292	2,431
	6050.200 - Benefits - PERA	6,217	7,179	11,785	12,496
	6050.302 - Benefits - Unemployment	93	-	250	250
	6050.550 - Benefits - Cell Phone Allowance	584	672	1,080	1,080
	6060.100 - Medical Insurance - Employer Contribution	9,400	15,929	24,271	26,162
	6070.100 - Dental Insurance - Employer Contribution	739	945	1,953	2,052
	6080.100 - Group Life Insurance - Employer Contribution	211	290	418	433
	6120 - Operating Supplies	3,203	7,000	7,500	7,500
	6140.101 - Miscellaneous Supplies - Clothing	-	500	500	500
	6500.100 - Employee Development - Training	120	200	200	200
	7000 - Professional Services	16,785	24,000	26,000	28,000
	7004 - Audit Fees	853	900	1,000	1,000
	7100.104 - Communications - Mobile Telephone	120	-	280	-
	7400.102 - Utilities - Natural Gas	26,854	32,000	45,000	50,000
	7400.104 - Utilities - Solid Waste	-	350	-	-
	7400.108 - Utilities - Electric	23,796	23,000	29,900	32,000
	7500.104 - Repair & Maint Services - Electrical	308	-	-	-
	7500.130 - Repair & Maint Services - Building Maint	6,446	12,000	15,000	15,000
	7600 - Rentals	2,175	3,000	3,500	3,500
	8000 - Non-Cap Equip (< 5K)	805	-	-	-
	8050 - Cap Equip (\$5K - \$25K)	6,867	-	-	-
	8100.300 - Capital Outlay (> 5K) - Buildings	-	-	-	75,000
	8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	-	-	-	-

City of Plymouth
 2022/2023 Biennial Budget Detail
 Field House - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	10,900	65,000	-	-
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(17,767)	-	-	-
8500 - Depreciation	139,720	-	-	-
9000.101 - Allocations - Information Technology	5,820	5,995	6,175	6,360
9000.103 - Allocations - General Fund Administrative	12,300	12,669	13,049	13,440
9000.110 - Allocations - Risk Mgmt - OH, Premium	1,690	1,606	2,245	2,255
9000.111 - Allocations - Risk Mgmt - Claims	-	-	317	317
9500.050 - Transfers Out - Reserves	-	55,516	51,543	-
9920.100 - Bank Fees - Credit Card	-	200	-	-
9920.150 - Bank Fees - PSN	3	25	-	-
9920.160 - Bank Fees - Operating Acct	124	150	300	300
9920.170 - Bank Fees - Investments	35	50	-	-
Total	\$361,475	\$410,800	\$411,500	\$457,292

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City of Plymouth
2022/2023 Biennial Budget Detail
Central Equipment - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4200 - Intergovern- Federal - Operating	\$18,864	-	-	-
	4300 - Charges for Services	24,237	15,000	20,000	20,000
	4380.303 - Allocation Charges - Central Equipment	3,554,622	3,661,261	3,771,099	3,884,232
	4620 - Contributions - Capital	117,368	-	-	-
	4700.100 - Interest Income - Investments	344,741	92,000	110,000	110,000
	4700.150 - Interest Income - Operating Account	2,263	8,000	4,000	4,000
	4800 - Other Revenues	4,032	-	-	-
	4804 - Sale of Asset	243,572	100,000	100,000	100,000
	4805 - Gain (Loss) of Capital Asset	(48,433)	-	-	-
	4807 - Refunds & Reimbursements	79	-	-	-
	4809 - Sales of Equipment (non-asset)	4,929	-	-	-
	4900.050 - Transfers In - Reserves	-	1,705,465	-	-
	4900.413 - Transfers In - Improvement Project Construction	6,427	-	-	-
	4900.510 - Transfers In - Water Resources	344,260	-	-	-
	4900.660 - Transfers In - Resource Planning	13,562	-	-	-
	Total	\$4,630,521	\$5,581,726	\$4,005,099	\$4,118,232

City of Plymouth
2022/2023 Biennial Budget Detail
Central Equipment - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$348	-	-	-
	6000.100 - Salaries - Regular	377,685	396,769	455,383	474,340
	6020.100 - Overtime/Comp Time	17,887	11,000	21,000	21,000
	6030.200 - Other Pay - Premium Pay	360	600	600	600
	6030.300 - Other Pay - Equipment Pay	7	100	100	100
	6050 - Benefits	53	-	-	-
	6050.100 - Benefits - Social Security	23,615	25,256	29,511	30,670
	6050.101 - Benefits - Medicare	5,542	5,949	6,948	7,223
	6050.200 - Benefits - PERA	29,203	30,634	35,780	37,205
	6050.550 - Benefits - Cell Phone Allowance	1,456	1,680	1,920	1,920
	6050.570 - Benefits - Car Allowance	116	120	120	120
	6060.100 - Medical Insurance - Employer Contribution	51,987	59,090	73,697	79,640
	6060.500 - Medical Insurance - Cash Out to VEBA	25	-	-	-
	6070.100 - Dental Insurance - Employer Contribution	2,845	3,004	4,602	4,832
	6080.100 - Group Life Insurance - Employer Contribution	681	682	763	774
	6100 - Office Supplies	694	500	600	600
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	361,679	500,000	515,000	525,000
	6120.103 - Operating Supplies - Janitorial	-	100	-	-
	6120.111 - Operating Supplies - License Plates	-	500	-	-
	6130.100 - Repair & Maint Supplies - Equipment Parts	235,742	220,000	238,000	240,000
	6130.109 - Repair & Maint Supplies - Welding	2,140	4,200	4,200	4,300
	6130.111 - Repair & Maint Supplies - Chemicals	3,761	3,500	4,000	4,000
	6130.119 - Repair & Maint Supplies - Recharges	970	2,000	2,000	2,000
	6140.101 - Miscellaneous Supplies - Clothing	176	100	125	125
	6140.102 - Miscellaneous Supplies - Safety Equipment	460	500	600	600
	6500.100 - Employee Development - Training	231	2,200	2,200	2,200
	6700 - Dues & Subscriptions	2,734	1,800	1,800	1,800
	7017 - Laundered Uniforms	1,417	2,200	2,000	2,000
	7100.100 - Communications - Postage	112	100	100	100

City of Plymouth
2022/2023 Biennial Budget Detail
Central Equipment - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	7200 - Printing & Publishing	-	1,500	1,000	1,000
	7400.102 - Utilities - Natural Gas	4,121	5,000	6,000	6,500
	7400.103 - Utilities - Water & Sewer	6,378	5,000	6,000	6,500
	7400.104 - Utilities - Solid Waste	947	1,000	2,000	2,200
	7400.108 - Utilities - Electric	6,780	7,000	8,000	9,000
	7500.125 - Repair & Maint Services - Car Washes	1,704	5,500	4,000	4,000
	7500.131 - Repair & Maint Services - Body Work & Painting	4,411	8,500	8,000	8,000
	7500.201 - Repair & Maint Services - Departmental Software Maint	299	-	350	350
	7500.202 - Repair & Maint Services - Equipment Maint	46,671	98,000	98,000	98,000
	8000 - Non-Cap Equip (< 5K)	15,616	30,000	30,000	32,000
	8050 - Cap Equip (\$5K - \$25K)	11,470	125,000	45,000	50,000
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	2,121,855	3,816,100	1,993,646	940,900
	8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(2,133,325)	-	-	-
	8500 - Depreciation	1,811,195	-	-	-
	9000.101 - Allocations - Information Technology	47,612	49,040	50,511	52,026
	9000.102 - Allocations - Facilities Management	79,890	82,287	84,756	87,299
	9000.110 - Allocations - Risk Mgmt - OH, Premium	3,343	2,141	2,431	2,466
	9000.111 - Allocations - Risk Mgmt - Claims	2,099	8,799	-	-
	9500.050 - Transfers Out - Reserves	-	-	228,081	1,345,567
	9913 - Licenses, Permits & Registrations	33,000	63,000	35,000	30,000
	9920.150 - Bank Fees - PSN	18	75	75	75
	9920.160 - Bank Fees - Operating Acct	873	950	950	950
	9920.170 - Bank Fees - Investments	253	250	250	250
	Total	\$3,187,134	\$5,581,726	\$4,005,099	\$4,118,232

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City of Plymouth
 2022/2023 Biennial Budget Detail
 Public Facilities - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue				
4200 - Intergovern- Federal - Operating	\$280,751	-	-	-
4380.302 - Allocation Charges - Facilities Management	1,909,079	1,966,351	2,042,344	2,103,105
4620 - Contributions - Capital	1,074,276	-	-	-
4700.100 - Interest Income - Investments	249,133	66,500	43,000	43,000
4700.150 - Interest Income - Operating Account	1,627	5,500	3,000	3,000
4807 - Refunds & Reimbursements	42,883	-	-	-
4900.050 - Transfers In - Reserves	-	1,314,668	1,031,559	2,173,841
4900.100 - Transfers In - General	24,100	-	-	-
Total	\$3,581,847	\$3,353,019	\$3,119,903	\$4,322,946

City of Plymouth
2022/2023 Biennial Budget Detail
Public Facilities - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$1,762	-	-	-
	6000.100 - Salaries - Regular	164,071	241,460	273,253	290,272
	6020.100 - Overtime/Comp Time	745	1,500	1,500	1,500
	6050 - Benefits	267	-	-	-
	6050.100 - Benefits - Social Security	10,030	15,000	16,989	18,028
	6050.101 - Benefits - Medicare	2,365	3,550	4,019	4,265
	6050.200 - Benefits - PERA	12,302	18,222	20,607	21,883
	6050.550 - Benefits - Cell Phone Allowance	1,740	1,800	2,280	2,280
	6050.570 - Benefits - Car Allowance	116	120	120	120
	6060.100 - Medical Insurance - Employer Contribution	9,163	26,006	47,658	51,398
	6060.500 - Medical Insurance - Cash Out to VEBA	25	-	-	-
	6070.100 - Dental Insurance - Employer Contribution	2,378	3,843	4,347	4,564
	6080.100 - Group Life Insurance - Employer Contribution	453	454	780	810
	6100 - Office Supplies	2,134	4,500	4,500	4,500
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	432	-	500	500
	6120.103 - Operating Supplies - Janitorial	39,221	40,700	28,500	31,500
	6130 - Repair & Maint Supplies	30,980	53,300	46,300	48,300
	6130.100 - Repair & Maint Supplies - Equipment Parts	885	-	100	100
	6130.119 - Repair & Maint Supplies - Recharges	2,458	3,750	3,800	3,950
	6140.100 - Miscellaneous Supplies - Medical	5,459	5,900	5,900	5,900
	6140.102 - Miscellaneous Supplies - Safety Equipment	5,412	300	300	300
	6500 - Employee Development	-	3,500	3,000	3,000
	6500.100 - Employee Development - Training	40	1,500	1,500	1,500
	6700 - Dues & Subscriptions	747	1,000	1,000	1,000
	7000 - Professional Services	16,588	47,250	28,000	28,000
	7017 - Laundered Uniforms	563	650	650	650
	7100.100 - Communications - Postage	-	200	200	200
	7100.102 - Communications - Data Communications	2,434	2,300	2,000	2,000
	7400.102 - Utilities - Natural Gas	18,080	35,000	37,000	40,000

City of Plymouth
2022/2023 Biennial Budget Detail
Public Facilities - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	7400.103 - Utilities - Water & Sewer	13,462	12,000	15,000	16,000
	7400.104 - Utilities - Solid Waste	5,347	7,800	8,000	9,000
	7400.108 - Utilities - Electric	99,068	112,000	200,000	205,000
	7500 - Repair & Maint Services	200	-	-	-
	7500.100 - Repair & Maint Services - Landscape	16,872	80,150	73,750	75,050
	7500.104 - Repair & Maint Services - Electrical	48,460	63,300	54,950	56,950
	7500.105 - Repair & Maint Services - Plumbing	48,177	36,150	32,350	34,350
	7500.118 - Repair & Maint Services - Janitorial Services	185,906	308,100	269,300	276,300
	7500.128 - Repair & Maint Services - Painting	20,073	28,500	29,000	29,500
	7500.130 - Repair & Maint Services - Building Maint	287,739	218,550	176,500	182,000
	7500.135 - Repair & Maint Services - Building Security	62,323	39,050	37,750	37,950
	7500.148 - Repair & Maint Services - HVAC	222,014	245,800	130,300	130,300
	7500.202 - Repair & Maint Services - Equipment Maint	65,962	20,400	19,050	19,050
	8000 - Non-Cap Equip (< 5K)	52,429	8,000	8,000	8,000
	8100.300 - Capital Outlay (> 5K) - Buildings	730,480	-	210,000	-
	8100.350 - Capital Outlay (> 5K) - Capitalize Buildings	(730,480)	-	-	-
	8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	8,952	-	-	-
	8100.450 - Capital Outlay (> 5K) - Capitalize Improvements	(8,952)	-	-	-
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	857,543	250,000	20,000	190,000
	8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(879,543)	-	-	-
	8100.800 - Capital Outlay (> 5K) - Construction Projects	22,000	1,355,000	1,260,000	2,445,000
	8500 - Depreciation	617,124	-	-	-
	9000.101 - Allocations - Information Technology	21,764	22,417	23,090	23,783
	9000.107 - Allocations - Central Equipment	3,751	3,864	3,980	4,099
	9000.110 - Allocations - Risk Mgmt - OH, Premium	(53,765)	(1,627)	(1,799)	(1,785)
	9000.111 - Allocations - Risk Mgmt - Claims	536	30,810	14,929	14,929
	9500.400 - Transfers Out - General Capital Projects	1,074,575	-	-	-
	9920.150 - Bank Fees - PSN	16	50	50	50
	9920.160 - Bank Fees - Operating Acct	585	700	700	700

City of Plymouth
 2022/2023 Biennial Budget Detail
 Public Facilities - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	9920.170 - Bank Fees - Investments	168	200	200	200
Total		\$3,123,634	\$3,353,019	\$3,119,903	\$4,322,946

City of Plymouth
2022/2023 Biennial Budget Detail
Information Technology - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4200 - Intergovern- Federal - Operating	\$275,194	-	-	-
	4270 - Intergovern-Local-Operating	9,750	-	-	-
	4380.101 - Allocation Charges - Information Technology	2,571,027	2,648,155	2,727,600	2,809,427
	4620 - Contributions - Capital	95,413	-	-	-
	4700.100 - Interest Income - Investments	200,344	53,000	63,000	63,000
	4700.150 - Interest Income - Operating Account	1,325	5,000	1,500	1,500
	4800 - Other Revenues	129	-	-	-
	4807 - Refunds & Reimbursements	24,433	-	-	-
	4809 - Sales of Equipment (non-asset)	1,235	-	-	-
	4900.050 - Transfers In - Reserves	-	-	455,544	98,256
	4900.100 - Transfers In - General	173,677	-	-	-
	4900.500 - Transfers In - Water	65	-	-	-
	4900.510 - Transfers In - Water Resources	65	-	-	-
	4900.520 - Transfers In - Sewer	65	-	-	-
	Total	\$3,352,722	\$2,706,155	\$3,247,644	\$2,972,183

City of Plymouth
2022/2023 Biennial Budget Detail
Information Technology - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses	6000 - Salaries	\$12,405	-	-	-
	6000.100 - Salaries - Regular	545,514	551,567	647,999	670,553
	6050 - Benefits	1,879	-	-	-
	6050.100 - Benefits - Social Security	34,047	33,737	39,575	40,723
	6050.101 - Benefits - Medicare	7,963	8,106	9,524	9,848
	6050.200 - Benefits - PERA	40,914	41,369	48,600	50,292
	6050.550 - Benefits - Cell Phone Allowance	7,160	7,500	8,700	8,700
	6060.100 - Medical Insurance - Employer Contribution	50,429	54,004	77,191	82,936
	6070.100 - Dental Insurance - Employer Contribution	5,027	5,461	6,721	7,057
	6080.100 - Group Life Insurance - Employer Contribution	1,363	1,615	1,728	1,753
	6100 - Office Supplies	319	10,000	2,000	2,000
	6110 - Computer Supplies	4,027	15,000	10,000	10,000
	6130 - Repair & Maint Supplies	30	-	-	-
	6130.100 - Repair & Maint Supplies - Equipment Parts	1,103	15,000	-	-
	6130.122 - Repair & Maint Supplies - Cell Phones & Accessories	883	3,750	-	-
	6500.100 - Employee Development - Training	21,502	15,000	10,000	10,000
	6550 - Mileage & Parking Reimbursement	-	500	500	500
	6700 - Dues & Subscriptions	40	250	250	250
	7000 - Professional Services	102,978	121,000	130,000	121,000
	7100.100 - Communications - Postage	5,024	3,500	4,000	4,000
	7100.102 - Communications - Data Communications	-	94,150	-	-
	7100.103 - Communications - Telephone	71,792	39,000	75,000	75,000
	7100.104 - Communications - Mobile Telephone	107,136	35,000	125,000	125,000
	7200 - Printing & Publishing	12,715	18,000	18,000	18,000
	7500 - Repair & Maint Services	386	-	-	-
	7500.200 - Repair & Maint Services - Software	556,594	310,000	604,000	608,000
	7500.201 - Repair & Maint Services - Departmental Software Maint	298,862	140,000	675,000	685,000
	7500.202 - Repair & Maint Services - Equipment Maint	197,660	178,000	110,000	110,000
	7500.205 - Repair & Maint Services - Plotter-Printer Maintenance	1,027	-	11,000	11,000

City of Plymouth
2022/2023 Biennial Budget Detail
Information Technology - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
7500.206 - Repair & Maint Services - Copier Maintenance	-	-	72,000	72,000
8000 - Non-Cap Equip (< 5K)	256,097	223,500	290,500	102,000
8050 - Cap Equip (\$5K - \$25K)	-	-	55,000	30,000
8100.200 - Capital Outlay (> 5K) - Infrastructure	89,346	-	-	-
8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(89,346)	-	-	-
8100.300 - Capital Outlay (> 5K) - Buildings	-	-	100,000	-
8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	82,711	-	-	-
8100.450 - Capital Outlay (> 5K) - Capitalize Improvements	(82,711)	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	306,409	210,000	-	-
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(306,409)	-	-	-
8100.700 - Capital Outlay (> 5K) - Capital Leases	-	74,016	74,016	74,016
8500 - Depreciation	406,165	-	-	-
9000.102 - Allocations - Facilities Management	32,104	33,067	34,059	35,081
9000.107 - Allocations - Central Equipment	4,824	4,969	5,118	5,272
9000.110 - Allocations - Risk Mgmt - OH, Premium	4,110	1,361	2,163	2,202
9500.050 - Transfers Out - Reserves	-	456,908	-	-
9500.660 - Transfers Out - Resource Planning	27,300	-	-	-
9920.100 - Bank Fees - Credit Card	400	25	-	-
9920.150 - Bank Fees - PSN	10	50	-	-
9920.160 - Bank Fees - Operating Acct	503	600	-	-
9920.170 - Bank Fees - Investments	144	150	-	-
Total	\$2,820,433	\$2,706,155	\$3,247,644	\$2,972,183

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City of Plymouth
 2022/2023 Biennial Budget Detail
 Risk Management - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Revenue	4380.110 - Allocation Charges - Risk Management	\$627,889	\$659,365	\$695,036	\$697,269
	4700.100 - Interest Income - Investments	234,362	58,400	60,000	60,000
	4700.150 - Interest Income - Operating Account	1,589	5,600	3,000	3,000
	4800 - Other Revenues	666	-	-	-
	4802 - Property Claims	47,060	37,175	44,500	44,500
	4806 - Premium Refunds	78,612	37,000	35,000	35,000
	4807 - Refunds & Reimbursements	42	-	-	-
	4807.101 - Refunds & Reimbursements - Restitution	4,690	-	-	-
	4900.050 - Transfers In - Reserves	-	678,896	591,403	620,897
	Total	\$994,909	\$1,476,436	\$1,428,939	\$1,460,666

City of Plymouth
2022/2023 Biennial Budget Detail
Risk Management - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2020	Budget Amended 2021	Budget Adopted 2022	Budget Concept 2023
Expenses				
6000.400 - Salaries - Workers Compensation	\$14,989	-	-	-
6140.103 - Miscellaneous Supplies - Ergonomic Equipment	-	300	300	300
7000 - Professional Services	60,955	65,900	66,000	66,000
7300.100 - Insurance - Property	243,482	286,700	295,310	310,080
7300.101 - Insurance - Inland Marine	5,519	1,189	22,805	23,965
7300.102 - Insurance - General Liability	251,127	264,041	199,340	209,315
7300.103 - Insurance - Auto Liability	62,418	25,193	25,090	26,340
7300.105 - Insurance - Auto Collision	49,525	53,786	52,600	55,225
7300.107 - Insurance - Boiler & Machinery	30,555	29,055	30,825	32,365
7300.110 - Insurance - Employee Dishonesty	2,927	2,873	-	-
7300.201 - Insurance - Workers Comp	30,929	235,000	230,000	230,000
7350.100 - Claims Property	63,876	60,000	60,000	60,000
7350.102 - Claims General Liability	14,312	200,000	200,000	200,000
7350.103 - Claims Auto Liability	41,239	-	-	-
7350.105 - Claims Auto Collision	68,751	-	-	-
7350.201 - Claims Workers Comp	267,003	200,000	200,000	200,000
7350.500 - Claims Uninsured Property	944	7,000	7,000	7,000
7351.100 - Claims Recovery - Property	(24,288)	-	-	-
7351.105 - Claims Recovery - Collision	(11,771)	-	-	-
9000.101 - Allocations - Information Technology	10,035	10,336	10,646	10,965
9000.102 - Allocations - Facilities Management	2,755	2,838	2,923	3,011
9919 - Administration Fees	8,184	30,000	25,000	25,000
9920 - Bank Fees	-	-	1,100	1,100
9920.150 - Bank Fees - PSN	12	50	-	-
9920.160 - Bank Fees - Operating Acct	1,932	2,000	-	-
9920.170 - Bank Fees - Investments	165	175	-	-
Total	\$1,195,575	\$1,476,436	\$1,428,939	\$1,460,666