

2016

ANNUAL REPORT



3400 Plymouth Boulevard
Plymouth, MN 55447
(763) 509-5160
www.plymouthmn.gov

PLYMOUTH
PUBLIC SAFETY
DEPARTMENT



Table of Contents



POLICE/FIRE

04 Message from the Public Safety Director

05 21st Century Policing

06 Professional Standards Division

08 Administration Division

10 Patrol Division

12 Explorer Program

14 Services Division

16 Special Operations Division

18 Recognition Event

20 Fire Division



07 Active Shooter Training



21 Night to Unite



10 K9 Unit



17 Presents with Public Safety

Message from the Public Safety Director



Honorable Mayor Kelli Slavik
City Council Members
City Manager Dave Callister

On behalf of the City of Plymouth, I am pleased to present the Plymouth Public Safety Department's 2016 Annual Report.

In this year's report, you will find information highlighting the department's impressive achievements under the public safety model that was adopted in May 2015. Thus far, the new model is achieving our goal to provide the community a strategic blend of superior police, fire and emergency management services.

In order to meet the community's expectations and to satisfy our desire for continuous improvement, the department has fully adopted the 21st Century Policing Model and the Blue Card Fire Command Model to enhance our capabilities and offerings.

Further, in 2016, the department developed and facilitated a regional emergency management exercise involving over 700 public safety personnel, role players and evaluators to better prepare our personnel and assisting agencies for a large-scale emergency or disaster. This significant undertaking exemplifies the absolute commitment our department possesses to prudently prepare for, and recover from, any adversity that might affect our community.

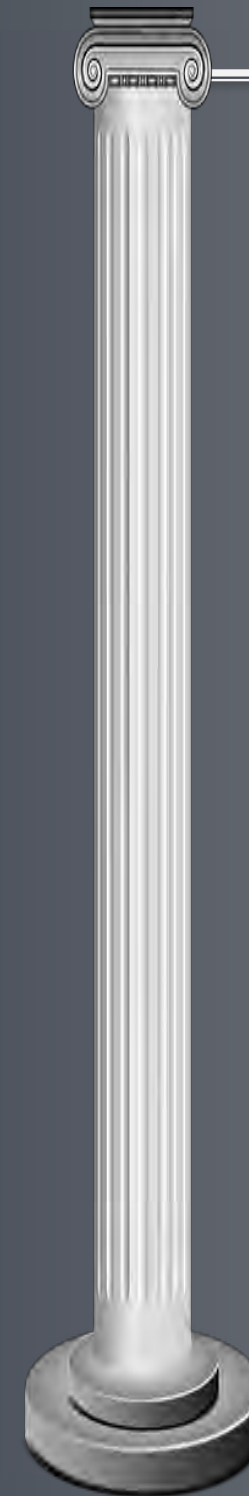
Our personnel take great pride in serving our community and are grateful for the ongoing support from our elected officials, city administrators and the community alike.

It is truly an honor and a privilege to serve as the Public Safety Director for the City of Plymouth.

Respectfully submitted,

Michael S. Goldstein
Public Safety Director/Police Chief

21st Century Policing



Pillar 1
Trust and Legitimacy

Pillar 2
Policy and Oversight

Pillar 3
Technology and Social Media

Pillar 4
Community Policing and
Crime Reduction

Pillar 5
Training and Education

Pillar 6
Officer Wellness and Safety



Deputy Chief Dan Plekkenpol

OVERVIEW

The Professional Standards Division has primary responsibility for the various human resources duties of the police department. These responsibilities include administrative services, internal affairs, personnel processes for hiring, promotions and assignments, policies and procedures, the property room and background investigations. The division commander is the deputy chief who oversees three divisional captains and one property room custodian. The deputy chief also acts at the Co-Emergency Management Coordinator for the City of Plymouth.

GOALS

Several key goals set in 2016 were put in place to accomplish the following:

- Define a solid recruiting and hiring strategy for new officers.
- Collaborate with private industry to educate their employees on active shooter response and steps they can take.
- Develop and institute a full-scale active shooter scenario with the Wayzata School District.
- Participate and collaborate with command staff on the continued development of our wellness program.
- Promote and evaluate the newly instituted property disposition forms used by Investigations and safe keeping forms used by Patrol, as well as update the department's property submission manual.

Professional Standards Division

INTERNAL AFFAIRS

This year the department reviewed 23 inquiries involving either officers' or the department's procedural actions.

Of the 23 inquiries, 7 were classified as complaints, 14 were classified as performance matters, and there were 2 inquiries classified as departmental concerns. The results of these investigations were as follows:

| | |
|------------------|----|
| No Finding | 21 |
| Exonerated | 5 |
| Sustained | 2 |

The number of findings (28) exceeds the number of inquiries filed (23) as some inquiries involved more than one individual and more than one issue.

Background Investigations

| | |
|------------------------------|-----|
| Police Officers | 9 |
| CSOs..... | 3 |
| Reserve Officers..... | 7 |
| Citizens Academy | 33 |
| Police Interns..... | 3 |
| Police Explorers | 7 |
| Tobacco/Alcohol Buyers | 3 |
| City Contract Workers..... | 5 |
| Fire Department | 12 |
| Section 8 Housing | 70 |
| Liquor Licenses | 135 |
| Massage Licenses | 132 |
| Peddlers..... | 97 |
| Firearm Permits | 642 |

PROPERTY ROOM

The property room is responsible for the safe keeping, disposition and record keeping for all property collected by or turned into the police department.

All items submitted into the property room must be properly packaged for the protection of the property and the persons who may need to handle it; to protect any evidentiary material that may be searched for by Crime Lab technicians; and to maintain the chain of custody of the property to meet court standards.

New for 2016 are video cameras installed in the property preparation area and inside the property vault itself. Hard-sided plastic tote bins were also purchased to replace the cardboard banker boxes that had been used in the past for the storage of packaged materials.

Property Intake/Dispositions

| | |
|--------------------------------|-------------|
| Property Inventoried..... | 3,552 items |
| Property Released..... | 313 items |
| Property Sent to Auction | 33 items |
| Firearms Destroyed | 25 items |
| Other Property Destroyed | 3,139 items |

The City of Plymouth received \$853.84 for items auctioned in 2016.

Property held in the property room typically consists of items found or abandoned, property taken by officers for safe keeping (and then returned to owner) or property collected for evidentiary reasons.

Promotions/ Appointments

| | |
|------------------------------------|------------------|
| Patrol Sergeant | Jeff Stimic |
| SWAT Asst. Team Leader | Jeff Stimic |
| SWAT Member | Ben Duncan |
| SWAT Member | Scott Kirchner |
| Explorer Advisor | Jake Coopet |
| Explorer Advisor | Sara Klaes |
| Rotating Investigator..... | Mike Passig |
| DARE Instructor | Sara Klaes |
| Range Instructor | Jake Coopet |
| Reserve Training Coordinator | Kevin Schik |
| DTF Summer Temp..... | Molly Sutherland |

PERSONNEL

In 2016, eight full-time officers were hired to backfill for retirements (five officers left) and to augment an added fifth patrol district. One part-time officer was hired for the specific task of being the SWAT team medic. Those hired and the dates they began are as follows:

| | |
|--|----------|
| Officer Erik Jacobson | 01/04/16 |
| Officer Scott Serre | 01/04/16 |
| Officer Brett Erickson | 01/25/16 |
| Officer Wittney Dorn..... | 01/25/16 |
| Officer Anthony Boone | 05/16/16 |
| Officer Brady Hector | 11/14/16 |
| Officer Brianna Bannon | 11/14/16 |
| Officer Kasey Beran | 11/14/16 |
| Officer Paul Nystrom, M.D. (part-time) | 11/14/16 |

Training Snapshot



Sergeant Curtis Smith recapping the drill with emergency personnel. (Photo by Jason Jenkins, Sun Sailor)

ACTIVE SHOOTER TRAINING

The Plymouth Public Safety Department, in conjunction with Wayzata Public Schools, conducted a full-scale active shooter training event in October 2016. The complex drill—one of the largest ever held in the metro—went off seamlessly and garnered media coverage.

The event involved 650 school district employees and more than 130 first responders from 16 public safety agencies. Sergeant Curtis Smith coordinated the drill at Wayzata Central Middle School.

The event was also an opportunity to use Alert Plymouth, the city's emergency notification system that calls, texts and/or emails people who sign up to receive alerts. An Alert Plymouth message was sent to area residents when the drill was about to get underway and after the drill wrapped up.

Professional Standards Division



Administrative Mgr. Tammy Ward

OVERVIEW

The Administration Division consists of an administrative manager, a public safety crime analyst, an office support specialist and seven office support representatives that serve both the fire and police departments. The Administration Division is responsible for customer service, records management and retention, processing and dissemination of police reports, Minnesota Government Data Practices, state compliance requirements, technology support and crime and fire analysis.

GOALS

Several key goals set in 2016 were put in place to accomplish the following:

- Implement clerical cross training in police and fire to further promote the public safety initiative.
- Participate and have an active role/voice in upcoming technology changes.
- Develop and implement additional data quality control measures.
- Proactively work with the community to share and receive information.
- Identify and implement proactive measures through crime analysis to reduce crime.
- Continue collaborative efforts with the City's Communication Division to expand Public Safety communications.

DATA PRACTICES AND COMMUNICATION

The administrative manager is designated as the Public Information Officer (PIO) for the Public Safety Department. The City's communications manager is the designated back-up PIO. The PIO and the Communication Division are responsible for the distribution of public safety information and community alerts through news releases, the City's E-notify and social media. The administrative manager is the designated Responsible Authority under the Data Practices Act for Law Enforcement Data.

CRIME STATISTICS

The Bureau of Criminal Apprehension (BCA), a division of the Minnesota Department of Public Safety, uses reporting techniques recommended by the Federal Bureau of Investigations (FBI) to collect criminal data submitted by many law enforcement agencies throughout the state. The data collected is called the Uniform Crime Report (UCR). It contains information regarding offenses classified as Part I and Part II crimes.

| PART I | 2015 | 2016 | % Change | 2015 | 2016 | % Change | 2015 | 2016 | % Change | 2015 | 2016 | % Change | 2015 | 2016 | % Change |
|---|-------------------------|-------------------------|----------|-------------------------|-------------------------|----------|--------|------|----------|------|------|----------|------|------|----------|
| | 1 st Quarter | 2 nd Quarter | | 3 rd Quarter | 4 th Quarter | | Annual | | | | | | | | |
| Arson | 1 | 0 | -100% | 4 | 3 | -25% | 0 | 0 | 0% | 0 | 0 | 0% | 5 | 3 | -40% |
| Assault | 8 | 3 | -63% | 7 | 8 | 14% | 13 | 3 | -77% | 7 | 8 | 14% | 35 | 22 | -37% |
| Burglary - Breaking or Entering (Commercial) | 7 | 15 | 114% | 11 | 5 | -55% | 11 | 7 | -36% | 4 | 12 | 200% | 33 | 39 | 18% |
| Burglary - Breaking or Entering (Residential) | 26 | 24 | -8% | 47 | 45 | -4% | 37 | 79 | 114% | 31 | 30 | -3% | 141 | 178 | 26% |
| Criminal Homicide | 0 | 1 | 100% | 0 | 0 | 0% | 0 | 0 | 0% | 0 | 0 | 0% | 0 | 1 | 100% |
| Rape | 6 | 6 | 0% | 4 | 4 | 0% | 8 | 3 | -63% | 2 | 2 | 0% | 20 | 15 | -25% |
| Larceny - Theft | 190 | 150 | -21% | 226 | 183 | -19% | 220 | 222 | 1% | 208 | 211 | 1% | 844 | 766 | -9% |
| Motor Vehicle Theft | 10 | 5 | -50% | 6 | 13 | 117% | 4 | 14 | 250% | 9 | 6 | -33% | 29 | 38 | 31% |
| Robbery | 2 | 3 | 50% | 2 | 4 | 100% | 2 | 3 | 50% | 1 | 3 | 200% | 7 | 13 | 86% |
| Human Trafficking, Commercial Sex Acts | 0 | 7 | 700% | 1 | 9 | 800% | 0 | 4 | 400% | 0 | 1 | 100% | 1 | 21 | 2000% |
| Human Trafficking, Involuntary Servitude | 0 | 0 | 0% | 0 | 0 | 0% | 0 | 0 | 0% | 0 | 0 | 0% | 0 | 0 | 0% |
| Totals | 250 | 214 | -14% | 308 | 274 | -11% | 295 | 335 | 14% | 262 | 273 | 4% | 1115 | 1096 | -2% |

| PART II | 2015 | 2016 | % Change | 2015 | 2016 | % Change | 2015 | 2016 | % Change | 2015 | 2016 | % Change | 2015 | 2016 | % Change |
|--|-------------------------|-------------------------|----------|-------------------------|-------------------------|----------|--------|------|----------|------|------|----------|------|------|----------|
| | 1 st Quarter | 2 nd Quarter | | 3 rd Quarter | 4 th Quarter | | Annual | | | | | | | | |
| All Other Offenses | 51 | 47 | -8% | 38 | 54 | 42% | 53 | 41 | -23% | 51 | 52 | 2% | 193 | 194 | 1% |
| Curfew and Loitering Laws (Persons Under Age 18) | 5 | 1 | -80% | 4 | 3 | -25% | 4 | 4 | 0% | 1 | 1 | 0% | 14 | 9 | -36% |
| Disorderly Conduct | 77 | 44 | -43% | 58 | 65 | 12% | 80 | 62 | -23% | 64 | 32 | -50% | 279 | 203 | -27% |
| Driving Under the Influence | 29 | 31 | 7% | 26 | 33 | 27% | 31 | 34 | 10% | 31 | 34 | 10% | 117 | 132 | 13% |
| Drug Abuse Violations | 49 | 39 | -20% | 36 | 52 | 44% | 45 | 39 | -13% | 54 | 42 | -22% | 184 | 172 | -7% |
| Embezzlement | 1 | 0 | -100% | 0 | 0 | 0% | 0 | 0 | 0% | 0 | 0 | 0% | 1 | 0 | -100% |
| Forgery and Counterfeiting | 10 | 5 | -50% | 9 | 6 | -33% | 8 | 9 | 13% | 9 | 8 | -11% | 36 | 28 | -22% |
| Fraud | 66 | 73 | 11% | 96 | 77 | -20% | 82 | 82 | 0% | 84 | 63 | -25% | 328 | 295 | -10% |
| Liquor Laws | 4 | 7 | 75% | 7 | 17 | 143% | 14 | 7 | -50% | 11 | 10 | -9% | 36 | 41 | 14% |
| Offenses Against the Family and Children | 3 | 2 | -33% | 2 | 0 | -100% | 0 | 1 | 100% | 4 | 0 | -100% | 9 | 3 | -67% |
| Other Assaults | 53 | 64 | 21% | 74 | 56 | -24% | 72 | 52 | -28% | 62 | 57 | -8% | 261 | 229 | -12% |
| Prostitution and Commercialized Vice | 1 | 1 | 0% | 3 | 2 | -33% | 3 | 3 | 0% | 3 | 3 | 0% | 10 | 9 | -10% |
| Runaways (Persons Under Age 18) | 18 | 19 | 6% | 25 | 34 | 36% | 26 | 15 | -42% | 17 | 23 | 35% | 86 | 91 | 6% |
| Sex Offenses (Except Forcible Rape and Prostitution) | 7 | 4 | -43% | 6 | 5 | -17% | 12 | 8 | -33% | 4 | 6 | 50% | 29 | 23 | -21% |
| Stolen Property: Buying, Receiving, Possessing | 0 | 3 | 300% | 2 | 1 | -50% | 3 | 3 | 0% | 3 | 2 | -33% | 8 | 9 | 13% |
| Vandalism | 30 | 44 | 47% | 63 | 56 | -11% | 58 | 65 | 12% | 48 | 52 | 8% | 199 | 217 | 9% |
| Weapons: Carrying, Possessing, Etc. | 4 | 3 | -25% | 2 | 4 | 100% | 2 | 1 | -50% | 3 | 4 | 33% | 11 | 12 | 9% |
| Totals | 408 | 387 | -5% | 451 | 465 | 3% | 493 | 426 | -14% | 449 | 389 | -13% | 1801 | 1667 | -7% |



Captain Pete Johnson

OVERVIEW

The Patrol Division consists of six units. They are the Patrol Unit, Traffic Unit, K9 Unit, SWAT, Reserves and Explorers. Patrol has 45 officers (8 sergeants, 32 patrol officers, 3 K9 officers and 2 traffic officers) who currently serve a four-district area in the city of Plymouth. The Traffic, K9 and SWAT units are specifically assigned unit positions that serve a special purpose for the department and community. Reserves are adult volunteers who assist the sworn officers and the community. Explorers is a program designed to educate our youth on law enforcement practices.

GOALS

Several key goals set in 2016 were put in place to accomplish the following:

- Begin staffing the fifth patrol district to evaluate its effectiveness in the equitable distribution of calls for service among all patrol districts.
- Implement a supervisory program run by patrol sergeants to identify necessary officer improvements and to mentor and promote officer succession and assignment interests for the coming years.
- Focus on the overall professionalism of our oral and written communication skills.
- Implement more positive contacts by our patrol officers in the community as well as local businesses.

Patrol Division

Patrol Division

TRAFFIC UNIT

There are three officers assigned to this unit. Their main responsibilities are investigating traffic-related complaints, drug interdiction, enforcing commercial vehicle laws and responding to and investigating major traffic crashes.

The Traffic Unit uses specialized equipment to assist in these responsibilities, such as a speed trailer and a data collection device. They also work in conjunction with other jurisdiction's traffic units to commit large numbers of officers to traffic saturations in problem areas that hopefully reduce traffic-related crashes in western Hennepin County as a whole.

Using the goals set forth in 2016, the Traffic Unit was successful in establishing positive interactions with the public (see quick facts).

Traffic Unit Quick Facts

- Traffic Unit issued citations: 1,251
- Vehicle inspections performed: 98
- Commercial driver violations: 132
- Commercial drivers taken out of service: 167
- Commercial vehicle drug violations: 3
- Commercial vehicle alcohol violations: 1
- Traffic Unit officers performed a cross walk violation saturation in 2016 where they handed out educational pamphlets instead of issuing citations (unless the violation was severe). This promoted positive interactions with the public.

SWAT UNIT

The SWAT Unit has 12 operators and 4 negotiators who train monthly to enhance their tactical skills. Last year they co-hosted—along with Maple Grove Police Department and Lakes Area SWAT—ten other local tactical teams at an annual Camp Ripley training conference. There were over 160 officers in attendance.

In 2016, the SWAT team also conducted training inside some of Plymouth's local businesses and schools to better prepare themselves should an event occur. This also helped to establish better partnerships between police, business owners and school officials.

And finally, a constant evaluation and update of team equipment is made to keep the team current with technology and operability.

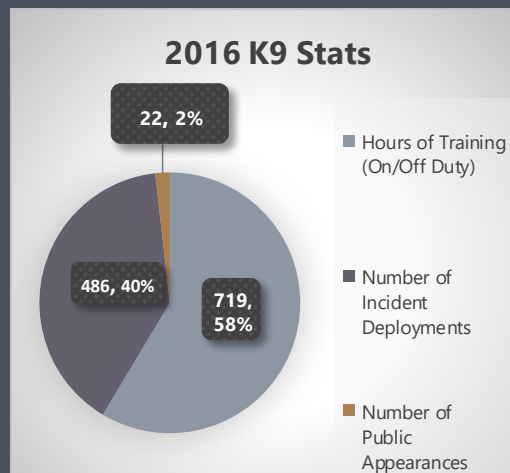
SWAT Snapshot



Sergeant Kuklok inside a SWAT vehicle directing tactical commands to his team.

K9 Unit Chart

2016 K9 Stats



K9 UNIT

The Plymouth Police Department has three K9 teams. All three are USPCA certified in obedience, agility, person search, article search, apprehension, tracking and indoor and outdoor narcotic searches.

Oftentimes the K9s are called out to assist other agencies as well. The Hennepin County Workhouse, the U.S. Customs at the Minneapolis/St. Paul International Airport, the Northwest Metro Drug Task Force and local area high schools are some of the groups our K9 teams will assist by performing random narcotic searches.

As always, the K9 teams are very popular with the public. They made appearances at Music in Plymouth, Plymouth on Parade, Night to Unite, Citizens Academy and the Plymouth Fire Department's Open House.

Reserve Unit Quote

“

Reserve officers who volunteer 250 or more hours during a calendar year are recognized for their dedication. In 2016, Reserve Captain Emy Peasha served 345 hours and Reserve Officer Trent Weber served 290 hours. We thank them for their valuable service.

- Sergeant Jeff Dorfsman
Reserve Coordinator

”

RESERVE UNIT

The Reserve Unit is a group of adult volunteers who assist the police department and community. They conduct meetings and receive training in defensive tactics, report writing, radio communication, booking and calls for service, such as animal complaints.

The Reserve Unit is currently 15 members strong with a full, authorized strength of 20. There are three officer training coordinators and one sergeant who oversees the unit.

In 2016, the reserves volunteered a total of 1,932 hours. These hours were split among patrol service, inside and outside community service, training, role playing, meetings and administrative tasks. The reserves also provide park patrol service to city parks from May to October.

EXPLORER PROGRAM

Each Explorer season begins in September and ends the following May. The Explorers are taught by police officer advisors on such topics as burglary response, traffic stops, crime prevention, hostage negotiations, domestic crisis intervention and other scenarios police officers encounter.

The Explorers then compete at various events to test their skills, ending with a state competition in the spring of each year. They performed very well in 2016, and four Explorers even went on to a national competition in July 2016 held in Flagstaff, Arizona.

Explorers also volunteer many hours off-season during the summer to help the police department, the community and outside agencies. Events they frequently assist with are Music in Plymouth, Night to Unite, Blaine's 3M Golf Tournament and a fundraiser at the Holiday Gas station.

Explorer Quick Facts

- There are currently 17 Explorers enrolled in the Explorer Program.
- There are seven officers who act as their advisors and one sergeant who oversees the program.
- Explorers volunteered a total of 1,643 hours in the 2015-2016 season.
- Explorers meet every Tuesday for 2-3 hours during the season.
- They compete at three events throughout the year: the annual Duluth conference, the Explorer Academy in Jordan and the state competition in Rochester.

EXPLORER STATE COMPETITION Rochester, MN

Individual Trophy Awards:

- 1st Place—Rapid Fire—Travis Groth
- 2nd Place—5K Run—Matt Baloun
- 4th Place—Rapid Fire—Matt Baloun
- 4th Place—Aggregate—Karleigh Johnson

Team/Group Trophy Awards:

- 1st Place—Bullet Proof Mind—Group
- 2nd Place—White Collar Crime—Team 2
- 3rd Place—Media Violence—Group
- 4th Place—Shooting—Team 4
- 5th Place—Crime Prevention—Team 1

Explorer Abby Villafana received a scholarship from the Minnesota Chapter International Association of Special Investigations Unit and also a scholarship through the Plymouth Police Department Explorer Post. Congratulations, Abby!



Back Row: Officer Steve Thomas, Officer Anthony Elia, Lucas Nygren, Matt Baloun, Travis Groth, Rachel Morgan, Officer Steve Baloun, Officer Dave Groth.
Front Row: Officer Amy Goodwin, Samant Mahipathi, Maxx VanKrevelen, Karleigh Johnson, Brianna Marschel, Abby Villafana, Nick Hainlin, Bryce Cameron, Officer Molly Sutherland, Sergeant Jon Hunt.

EXPLORER NATIONAL COMPETITION Flagstaff, AZ July 2016

Made possible by a generous donation from the Plymouth Crime and Fire Prevention Fund and by raising money through numerous fundraisers throughout the year.

Trophy Awards

- 1st Place—Search and Arrest
- 1st Place—Traffic Stops



Explorers Maxx VanKrevelen, Karleigh Johnson, Travis Groth and Matt Baloun with their trophy wins.



The Explorers took some time at the conference to have fun and experience their natural surroundings.



Captain Jeff Swiatkiewicz

OVERVIEW

The Services Division oversees the Special Investigative Unit (SIU), Predatory Offender Registration Program (POR), Investigations, Schools and Community and compliance checks for alcohol and tobacco license holders. The division is constantly evolving to accommodate the needs of the community, the current crime trends and the police department as a whole.

GOALS

Several key goals set in 2016 were put in place to accomplish the following:

- Implement procedures for using new electronic mobile forensics software.
- Implement procedures for conducting, recording and reviewing interviews with new video surveillance system.
- Continue to manage general investigations in a proactive manner.
- Develop a Blueprint Program tailored to Plymouth for domestic assault victims.
- Provide more support to our School Resource Officers and the school districts with our new School and Community sergeant position.

SPECIAL INVESTIGATIONS UNIT

For the past seven years, SIU has been an affiliated member of the Internet Crimes against Children (ICAC) group to enhance the police department's investigations into offenders using online technology to sexually exploit children. During 2016, Plymouth's SIU actively investigated 20 cases involving allegations of possessing or sharing child pornography, five of which will likely result in felony charges.

In 2016, the SIU also participated in a joint effort with agencies along the I-494 corridor to locate and arrest people looking to solicit juveniles for sex. This resulted in roughly 60 arrests.

There were a total of 326 cases the SIU members worked on throughout the year. Many of these were drug related, resulting in seized marijuana, prescription pills, methamphetamine and \$10,708 in currency.

SIU Quick Facts

Below are some of the criminal charges and activities SIU members worked on in 2016:

| | |
|---|----|
| Burglary | 2 |
| Controlled Substance..... | 14 |
| Felony Possession of Child Pornography..... | 5 |
| Felony POR Violations | 2 |
| Promoting Prostitution..... | 2 |
| Prostitution/Evictions..... | 10 |
| Search Warrants..... | 22 |
| Search Warrants for Mobile Devices..... | 44 |
| Theft..... | 9 |
| Soliciting Minor for Sexual Activity | 21 |

INVESTIGATIONS UNIT

In 2016, detectives investigated nearly 900 criminal cases. These cases ranged from misdemeanor-level crimes to major felonies.

Investigations began using new technology to extract evidence from electronic devices, such as cell phones and tablets. The purchase of this new technology has allowed detectives immediate access to evidence that once took months to receive from outside resources.

Detective Nick Benesch received specialized training and was certified in January 2016 in the use of this new technology. He processed nearly 150 mobile devices in 2016 and was able to retrieve critical evidence in numerous high-level investigations.

The ability to analyze electronic devices for evidence has increased the efficiency and the quality of investigations throughout the entire unit.

Mobile Device Forensics

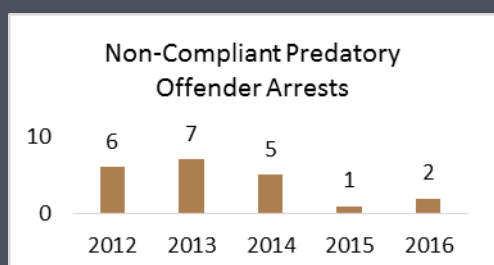


The purchase of forensic technology has enhanced the department's ability to solve crimes efficiently.

Services Division

Services Division

POR Charts



PREDATORY OFFENDER REGISTRATION PROGRAM

The Plymouth Police Department takes an active role monitoring predatory offenders living and working in Plymouth. The Plymouth Police Department's Predatory Offender Registration Program (POR) is administered and tracked by our proactive policing sergeant.

Compliance checks are performed primarily by patrol officers. These officers have completed training and are required to be proactive in maintaining consistent compliance checks. Offenders living in Plymouth are contacted twice a year to ensure they are compliant and that all their information is current. One compliance check is done in person and the other is done by a verification letter.

Updated photographs are also taken of each offender during each in-person compliance check.

Alcohol/Tobacco Compliances

2016 Alcohol Compliance Checks

| License Type | No. of Checks | Pass | Fail | Failure Rate |
|--------------|---------------|------------|-----------|--------------|
| On-Sale | 66 | 57 | 9 | |
| Off-Sale | 49 | 48 | 1 | |
| Total | 115 | 105 | 10 | 8.7% |

2016 Tobacco Compliance Checks

| Date | No. of Checks | Pass | Fail | Failure Rate |
|--------------|---------------|-----------|----------|--------------|
| 03/24/16 | 21 | 21 | 0 | |
| 05/20/16 | 11 | 11 | 0 | |
| 08/02/16 | 18 | 18 | 0 | |
| 08/11/16 | 17 | 17 | 0 | |
| Total | 67 | 67 | 0 | 0.00% |

SCHOOLS AND COMMUNITY

The Plymouth Police Department re-established the position of schools and community sergeant in 2016. The original position had changed over the years due to the creation of SIU and changes in supervisory responsibilities among other sergeants.

It was brought back in order to provide a single supervisor for School Resource Officers (SROs) and to refocus the department's efforts in establishing stronger working relationships with the school districts and the community.

The schools and community sergeant is also working closely with Home Free to create a "Blueprint for Safety" approach to domestic assaults. The position will also provide additional attention to vulnerable adult cases and serve as a back up to the investigative sergeant.



Captain Mike Reed

OVERVIEW

The Special Operations Division oversees the CSO Unit, Chaplain Corps, officer training, community relations and crime prevention. Numerous programs, presentations and educational opportunities are afforded to Plymouth residents, apartment communities and businesses alike. With an emphasis on crime prevention, the Special Operations Division strives to meet the needs of the community in a positive, proactive manner.

GOALS

Several key goals set in 2016 were put in place to accomplish the following:

- Create and facilitate a community relation initiative that identifies local advocates that will receive specific email distributions of current crime trends and success stories.
- Utilize the department's Economic Development Manager to create a streamlined communication format for business topics relating to crime prevention.
- Develop a collaboration team between fire and police to implement cross training and new day-to-day operational strategies that will be effective and applicable to both departments.

CSO UNIT

There are currently four full-time Community Service Officers (CSOs) working for the police department. They are civilian employees who assist the community with animal issues, ordinance violations, car seat installations and public fingerprinting. They also assist officers with arrest bookings, traffic-related matters and other various administrative duties.

Public fingerprinting is a service offered to those who live and/or work in the city of Plymouth. The department offers this service on Wednesdays by appointment. This service is often utilized for job applicants, foster care/adoption applicants, teaching licenses and visa applications.

The Plymouth Public Safety Department contracts with PUPS in Maple Grove to house stray pets. Owners must pay an impound and daily boarding fees in order to have their pets released to them..

CSO Quick Facts

| | |
|------------------------------------|-------|
| Calls Handled by CSOs in 2016..... | 3,384 |
| Animal Calls | 1,399 |
| Parking Complaints..... | 1,112 |
| Ordinance Violations..... | 387 |
| Car Seat Installations..... | 61 |
| Fingerprint Appointments..... | 228 |

COMMUNITY RELATIONS

The Plymouth Public Safety Department employs Community Relations Officer Jim Long to provide a variety of helpful services throughout the community.

Some of the services provided are assisting apartment managers with crime issues occurring in their apartment communities, crime-free multi-housing trainings, enforcing nuisance violations on rental and private property, performing security audits for home and business owners, and talking to seniors about scams and how to properly dispose of their medications.

Many community events are also coordinated by the community relations officer. One such event is called "Presents with Public Safety." Two social service agencies identify ten kids to shop at Target with members of public safety. They each use a \$100 gift card donated to them by the Plymouth Rotary to buy Christmas presents. Dec. 2016 was the 3rd year for this event.

"Presents for Public Safety" Snapshot



Officer Aaron Marsh shoulder-bumping his shopping buddy at the Target in Plymouth.

Chaplain Corps Snapshot



Items chaplains keep in their go-bags to respond to a call-out scene.

CHAPLAIN CORPS

In 2016, the Chaplain Corps responded to six official call-outs in addition to other direct requests by officers for personal or department assistance.

The all-volunteer Chaplain Corp contributed at least 160 hours throughout the year. There are six active members. Each takes a two-month, on-call rotation. Some were able to assist with the interagency mass casualty training. Others contributed to the bi-monthly department newsletter, the volunteer recognition event and the annual police department awards ceremony.

All chaplains received go-bags in 2016 for consolidating items they may want to bring to a call-out scene. The annual chaplain meeting focused on the new Active-911 system with trial call-outs and discussion of questions related to the new system.

The Chaplain Corp continues to be a valuable asset to the Plymouth Police Department and community.

Special Ops Division Quick Facts

| | |
|---|--------|
| Hours of officer training..... | 10,474 |
| Percentage of in-house officer training...40% | |
| CFMH trainings for apt. mgrs..... | 2 |
| Apt. mgrs. in attendance..... | 44 |
| Total nuisance warning letters sent..... | 77 |
| Strike-one nuisance letters sent..... | 35 |
| Strike-two nuisance letters sent..... | 2 |
| Strike-three nuisance letters sent..... | 0 |
| Community presentations | 75 |
| Home/business security audits..... | 12 |
| Citizen Academy class size | 30 |
| iWatch signs installed at apt. complexes.. | 105 |
| Agencies partaking in POLD | 30 |
| Plymouth POLD incidents entered..... | 224 |

Another yearly event coordinated by the community relations officer is the Citizens Academy. This 12-week course allows residents to directly interact with public safety members who provide insight into the challenges those in public safety face daily. The academy is so well-received, there is usually a waiting list for the following year.

Community Relations Officer Jim Long also co-hosts a television show with Sergeant Angela Haseman. The show, "Along for the Ride", produces short segments on a variety of public safety issues and is aired on Channel 12 as well as posted on the City's Facebook page and connected to Twitter.

Topics produced in 2016 included: "The Variety of Programs the Police Department has to Offer", "Nighttime Habits to Prevent Crime", the "Ted Foss Move Over Law", "Information about Alert Plymouth" and "Top 10 Tips to Prevent a Burglary."

Police Department Recognition Event



Above: Medal of Valor recipients Officer Steve Larson and Officer Quincy Grabau
Below: Distinguished Service Award recipient Sergeant Bob Topp



Upper Left:

Citizen Award recipients Marianne Dewey and Alan Dewey

Marianne and Alan saw that their neighbor's garage was on fire. Marianne called 911 while Alan ran across the street to alert his neighbor. The neighbor was completely unaware that his garage was on fire.

Right:

Citizen Award recipients Cate Kuria and Andrew Kuria

Cate and Andrew were driving by when they saw a vehicle was on fire in the garage of a townhome. Andrew called 911 while his mother knocked on doors to alert residents and to evacuate them.



Lower Left:

Citizen Award recipients Ismael Montiel and Arturo Montiel

Ismael and Arturo, without hesitation, assisted an officer who was struggling with an assailant that was trying to disarm her. With the help of Ismael and Arturo, the officer was able to gain control of her gun.





Fire Chief Rodger Coppa

OVERVIEW

The Plymouth Fire Department protects the city with an all-hazards response. This includes fire suppression, technical rescue, hazardous materials release and public education programs. The department consists of highly trained professional firefighters utilizing state-of-the-art equipment.

GOALS

- Several key goals set in 2016 were put in place to accomplish the following:
- Develop staffing roadmap to best support community growth and needs.
 - Initiate schedule changes to provide more reliable and rapid response.
 - Identify operational efficiencies through modern tactics and technology.
 - Redefine community outreach programs and alliances.

EMERGENCY RESPONSE

The fire department has grown along with the city. Plymouth's first fire station and fire truck came to the city in 1960. At that time, 15 volunteer firefighters and several officers were part of the department. They ran a couple dozen calls for service.

In 2016, the department had 78 paid-on-call and 6 career firefighters covering the city from three stations. The department responded to 1,523 calls, including all types of fires, traffic crashes and other types of emergencies.

The fire department manual was rewritten to reflect current personnel requirements, and the operating guidelines were significantly overhauled to ensure the most up-to-date tactics are being used.

Mission Statement

The mission of the Plymouth Fire Department: "Making a difference through emergency response, customer service and community education."



FIREFIGHTER TRAINING

Every year, Plymouth firefighters spend thousands of hours training to improve their level of service to the community. Department personnel attended more than 8,800 hours of training in 2016.

In addition to basic training required to maintain certification, command officers completed Blue Card Command training, a 75-hour course designed to improve their ability to command resources on fire scenes.



Training Snapshot



Training simulator used by Plymouth firefighters.

Fire Snapshot



2016 Plymouth house fire

Two career captain positions were changed to battalion chief and a third was added to better manage the department's needs in training, logistics and operations.

During daytime hours, firefighters respond from Fire Station 2, which is staffed by a four-person duty crew from 6 a.m. to 9 p.m., Monday through Saturday. The hours of the duty crew coincide with the busiest times for calls and helps to shorten the response time. This has become critical due to the fact that buildings burn faster and hotter than they did in the past.

During non-staffed hours, the department responds in a call-back capacity with members responding from home to the station and then to the emergency.

Night to Unite Snapshot



Firefighter Jamel Anderson showing the kids of the community how a fire engine works.

COMMUNITY OUTREACH

Prevention is a major cornerstone of the fire department's mission. The fire department is active and present at many community events, such as Night to Unite, where firefighters promote education and fire prevention through an open house at the Plymouth Creek Center and at neighborhood block parties throughout the community.

The department marks Fire Prevention Month each October with an open house, which allows residents to connect with firefighters, police officers and paramedics. The open house included hands-on activities, displays and demonstrations.

In 2016, the Community Emergency Response Team (CERT), a group of community volunteers, was transitioned from the police department to the fire department. New policies and

(continued on page 22)

(continued from page 21)

expectations were created and the team was primed for change and growth. Having community volunteers trained in disaster preparedness not only creates a ready reserve for the fire department to use formally in the event of a disaster, but it also creates an educated public. CERT members are given the skills and confidence to help themselves and their neighbors in the event of a disaster.

CERT Quick Facts

The CERT concept was developed and implemented by the Los Angeles City Fire Department in 1985. In 1993, the Federal Emergency Management Agency (FEMA) decided to make the concept and program available to communities nationwide. There are over 2,700 local CERT programs nationwide, with more than 600,000 individuals trained since CERT became a national program.

- Plymouth has a 25-member team.
- 24 hours of initial training is provided.
- A 2-year commitment is required.
- Must be 21 years of age to apply.



Plymouth firefighter equipment, weighing in at 75-100 pounds.

Fire Division

Fire Division



Fire Traditions Quick Fact

The Push-In Ceremony is a tradition that dates back to the late 1800s when fire departments used horse-drawn equipment. The horses could not easily back the equipment into the station, so the horses were unhitched and the firefighters would push the equipment back in to the bays themselves.



EQUIPMENT/TECHNOLOGY

Increased use of technology to improve our efficiency was a priority for the department in 2016. Administrative staff embraced new communication tools, and the department was transitioned to a web-based accountability and payroll system.

2016 brought a new fire engine to Fire Station 2. The engine that was replaced acquired many miles as the primary duty crew apparatus. There is a long-standing tradition in the fire service to welcome new apparatus to the department. This tradition is called the "Ceremonial Push-in." Plymouth firefighters took great pride in performing this tradition with Engine 21 when it went into service.



New Engine 21 receiving the "Ceremonial Push-In" from Plymouth firefighters at Fire Station 2 .

To Whom it may concern:
My name is _____ and
I cannot say enough good about the Plymouth
Fire and Rescue.
On 4/11/17 at 6:30 am my husband
was having a stroke. I called 911 and
before I hung up I heard the siren.
The first to arrive was the Plymouth
Rescue with Tom Evenson. He came
in and talked to me and my husband
They took my husband by ambulance
to Abbott N.W. Tom offered to take
me to Abbott, but my son was on his
way. He stayed with me until my
son got here. He was so caring and
a gentleman when I got home from
the hospital Wed night, he called
to see how everyone was.
We just cannot say enough
good about the Fire & Rescue.
We are so happy we live
in Plymouth!

thank you FOR
CATCHING THE
BAD GUYZ.
AND I LIKE,
YOU
ALEAH
6 YEARS OLD

To The Plymouth
Police officers,
Thank you so much
for all of your hard
work! We really
appreciate everything
you do to keep our
community as safe as
possible!
With all of our support,