



City of Plymouth



2017 AMENDED
2016/2017 BIENNIAL BUDGET



CITY OF PLYMOUTH
2017 AMENDED
2016/2017 BIENNIAL BUDGET
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LETTER OF TRANSMITTAL



December 13, 2016

To the Honorable Mayor and City Council:

We are pleased to submit the amendment to the adopted 2016/2017 Biennial Budget. The amendment updates the 2017 budget that was approved in concept at the end of 2015. In 2015, staff developed a 10-year forecasting tool for the General Fund to enhance the biennial budget process with a longer term projection. These projections assist in long-term planning and provides a more stable accounting of city revenue and expenditures.

The amended 2017 budget provides the City Council and residents with a balanced budget and a sound financial plan that maintains core service levels, while remaining responsive to the financial concerns of Plymouth taxpayers.

The 2017 amended budget reflects a 4.9% increase in the property tax levy from 2016. This increase will ensure the city can maintain service levels as the community continues to grow and invest in the capital needs that an expanding community requires.

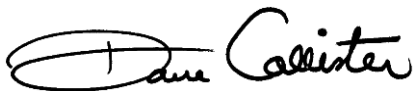
The budget is a comprehensive decision-making document based on current city operations, services, and its policies and goals.

Work began on the 2017 amendment in April 2016. The City Council met with staff five times to provide direction in regard to a budget that meets Council goals, maintains core services, and is sensitive to tax impacts.

A review and the approval of the preliminary property tax levies and budgets were held on September 13, 2016. A public hearing to solicit resident input was held on December 13, 2016. The public hearing replaces the former Truth-in-Taxation Hearing, which was repealed by the state legislature.

Please contact me at 763-509-5301, Administrative Services Director Luke Fischer at 763-509-5051, or Finance Manager Jodi Bursheim at 763-509-5320 with any questions.

Respectfully Submitted,



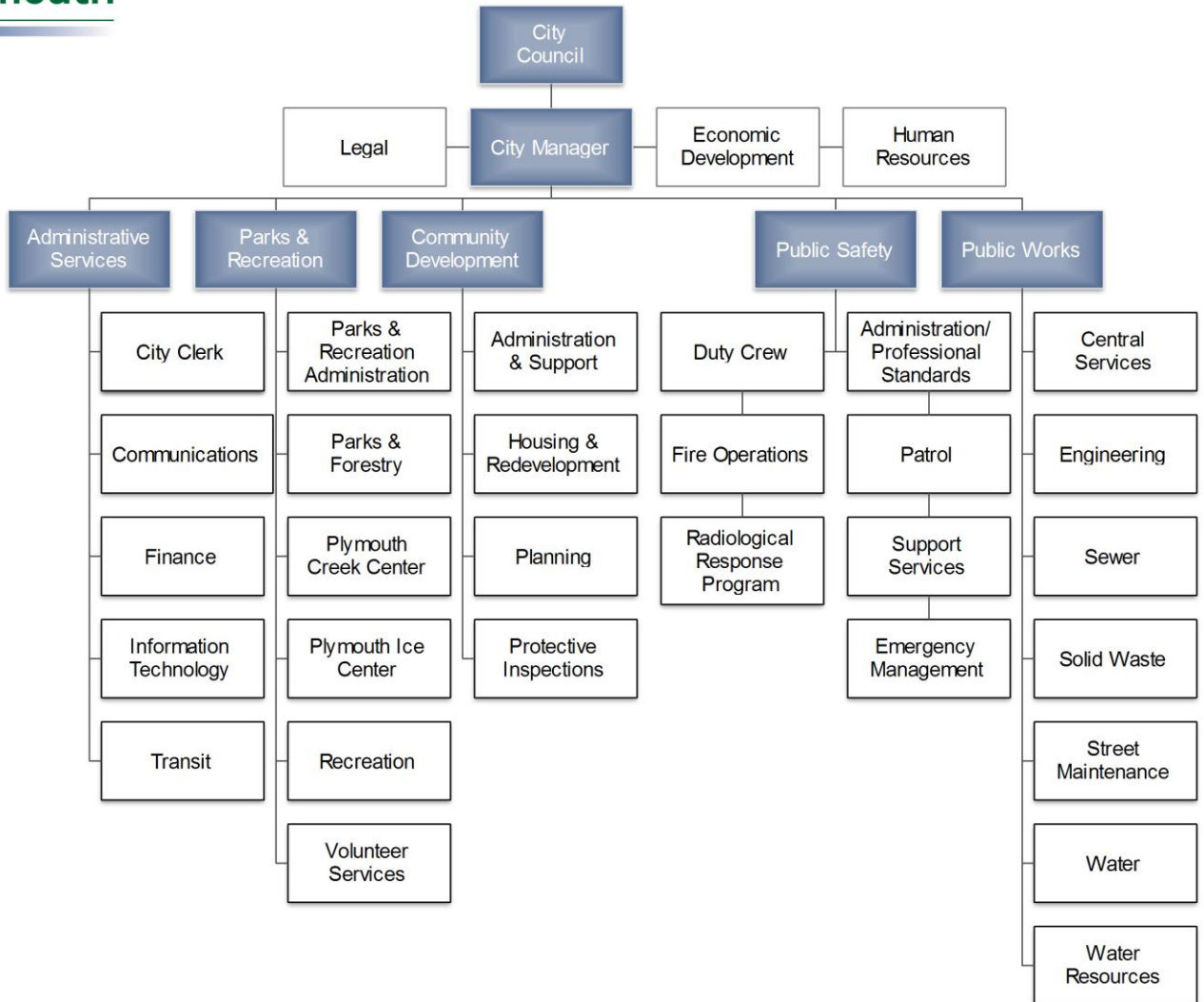
Dave Callister, City Manager

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CITY OF PLYMOUTH ORGANIZATIONAL CHART



2016 Organizational Chart



CITY OFFICIALS

CITY COUNCIL

Mayor	Kelli Slavik <i>(Term Expires 12/31/18)</i>
Ward 1 Councilmember	Judy Johnson <i>(Term Expires 12/31/20)</i>
Ward 2 Councilmember	Jeffrey Wosje <i>(Term Expires 12/31/18)</i>
Ward 3 Councilmember	Jim Davis <i>(Term Expires 12/31/20)</i>
Ward 4 Councilmember	Jim Prom <i>(Term Expires 12/31/18)</i>
At-Large Councilmember	Ned Carroll <i>(Term Expires 12/31/18)</i>
At-Large Councilmember	Jim Willis <i>(Term Expires 12/31/20)</i>

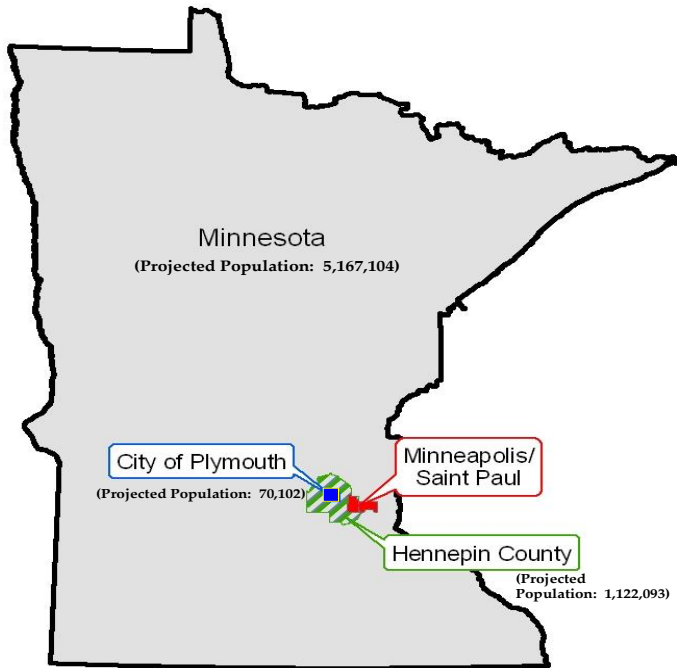
EXECUTIVE STAFF

City Manager	Dave Callister
Director of Administrative Services	Luke Fischer
Director of Community Development	Steve Juetten
Director of Parks and Recreation	Diane Evans
Director of Public Safety	Mike Goldstein
Director of Public Works	Doran Cote

BUDGET STAFF

Administrative Services Department
3400 Plymouth Boulevard
Plymouth, Minnesota 55447
763-509-5000
www.plymouthmn.gov

GENERAL INFORMATION



Plymouth, Minnesota is an innovative, forward-looking community just 10 miles northwest of Minneapolis.

In 2008, *Money* magazine named Plymouth as the Best Place to Live in America. *Money* magazine affirmed Plymouth's quality of life in 2010, highlighting the city again as one of America's best places to live.

This community of approximately 75,000 residents is known for its healthy job base, strong schools, strategic location, array of housing choices and beautiful lakes. We are equally proud of our community facilities, well-planned park and trail system, and safe community.

Our location offers residents and businesses easy access to Minneapolis, St. Paul, and area suburbs. Several major highways pass through the city, including Interstate 494, Minnesota Highway 55, and US Highway 169. The 35 square mile city includes lakes, streams, wetlands, and woodland. Local residents have placed a premium on preserving open space, developing parks, and building more than 100 miles of trails, many of which tie into regional trails. The community's commitment to parks, trails, and protecting natural areas reflects Plymouth's active outdoor culture.

Plymouth has worked to build a sense of community. It is home to several major community events, including the *Primavera* spring art exhibition, a summer *Entertainment in the Parks* series, *Plymouth on Parade* in the fall, and the winter *Plymouth Fire and Ice Festival*. While all of the events are popular, *Music in Plymouth*, an outdoor concert, is our signature event. The event draws more than 10,000 concert goers each July.

In addition to being a top choice to live, Plymouth is a popular place to locate businesses. Employers provide more than 53,000 jobs – many in the fields of medical technology, insurance, high-tech research, telecommunications, light manufacturing, printing and publishing, and computer-related industries.

Significant Dates in Plymouth History

May 15, 1955 – Incorporated as a village.

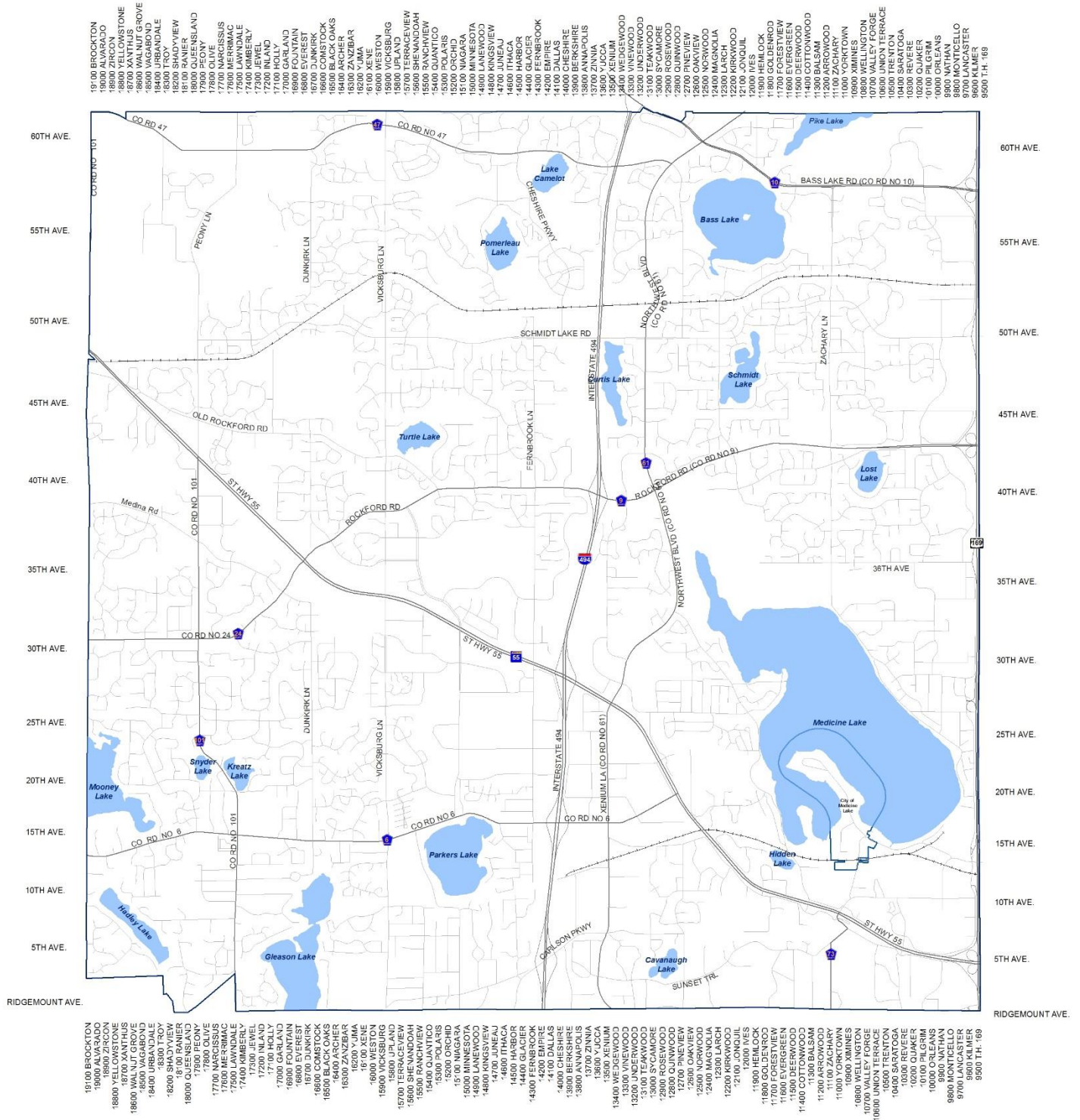
August 1, 1960 – Adopted the Council-Manager form of government.

February 7, 1974 – Became a Statutory City.

November 2, 1992 – Voters adopted a City Charter, becoming a Home Rule Charter City.

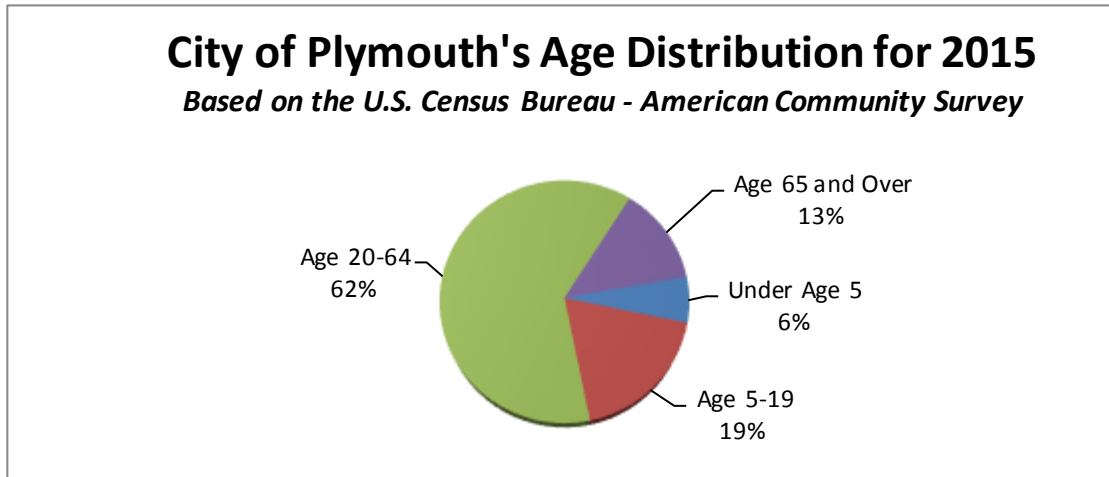
Street Map

Plymouth has 311 miles of city streets and easy access to county, state, U.S. and Interstate highways. The map below shows the city street layout with avenues reaching primarily east and west and street names north and south.

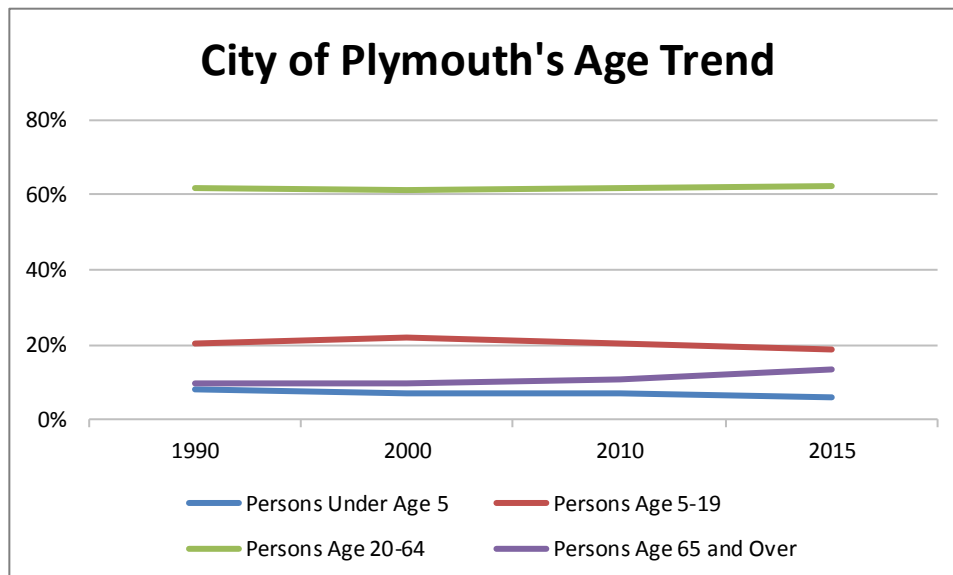


Demographics and Economics

In 2015, the estimated median age of residents in Plymouth was 40 years of age. The City's population is older than the estimated median ages of Hennepin County (36.1), the State of Minnesota (37.6), and the United States (37.4). According to the US Census Demographic estimates, 13.2% of the city's population were 65 years of age or older. By comparison, the percentage of people 65 years or older in the county, state, and the nation were 11.9%, 13.6%, and 13.8%, respectively.



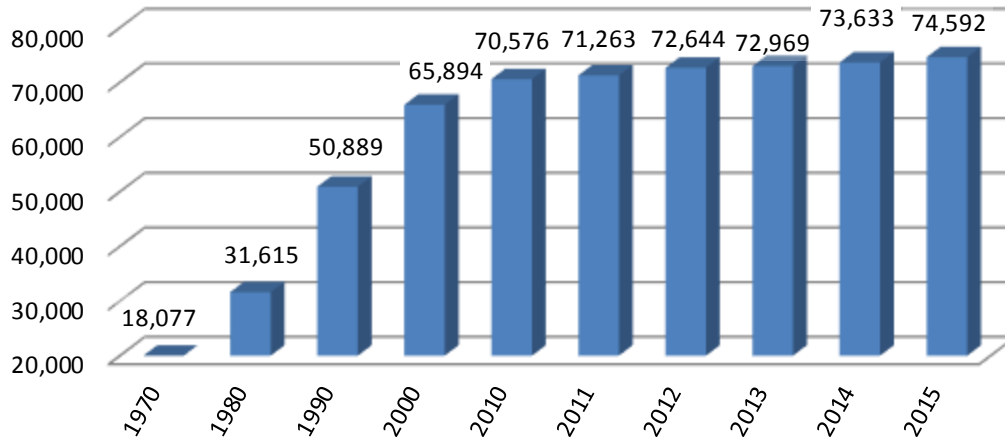
Data indicates that this trend will continue. Persons under 5 years of age represented 6.1% of the city's total population count while persons over the age of 18 represented 77.0% of the city's total population count. By comparison, 77.6% of Hennepin County residents, 76.2% of Minnesotans, and 76.5% of Americans were over the age of 18.



With a population of approximately 75,000, according to the U.S. Census Bureau, the city's population is 6.2% of Hennepin County's total population. Plymouth's population has remained constant despite turbulent residential market conditions from 2005 to 2015. There are 30,434 occupied housing units in Plymouth. Of the total occupied housing units, approximately 69.5% are owner-occupied and 30.5% are renter-occupied.

Plymouth’s population has grown at a minimal rate since the turn of the century following strong residential growth in the 1980’s and 1990’s. Growth is expected to continue at a deliberate pace as the city nears build-out.

Population Trend



2011 - 2015 are estimates from the Metropolitan Council

Plymouth is the proud home to a number of national and international businesses. The information below provides an overview of our workforce and livability.

Plymouth Economics

Top Employers (Number of Employees)		Median Value of Owner-occupied Units	
ISD #284 Wayzata Schools	1,505	Plymouth	\$291,800
Aimia	1,000	Hennepin County	\$247,900
Select Comfort Corp	900		
EV3, Inc.	875	Unemployment Rate	
St. Jude Medical	800	Plymouth	3.00%
Prudential Insurance Company	598	Hennepin County	3.30%
City of Plymouth	571		
Honeywell International	525	Median Family Income	
Nilfisk-Advance, Inc.	500	Plymouth	\$84,300
U.S. Foods	500	Hennepin County	\$65,000

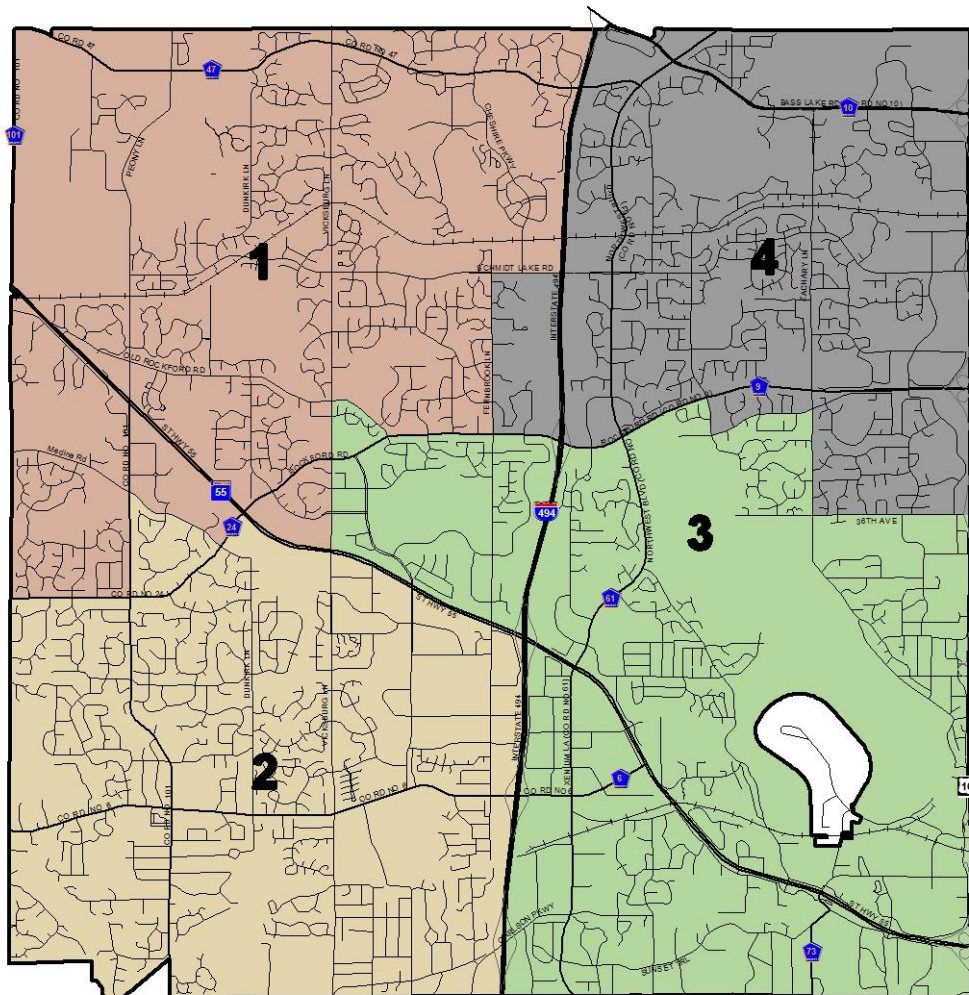
The above figures were obtained from the Series 2015A Bond Issue Summary prepared by Ehlers

The above figures were obtained from the Metropolitan Council - Community Profile For Plymouth, 2015 estimates

Governing Body

Plymouth operates as a Home Rule City according to a City Charter and ordinances, under a City Council-Manager form of government.

Policymaking and legislative authority are vested in a City Council consisting of a mayor, two at-large council members, and four ward council members. In addition to responding to public concerns, the City Council's main responsibilities include: enacting ordinances, adopting the budget, appointing committees, and hiring the city manager. The city manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. Council members serve staggered, four-year terms.



Plymouth Council Wards

BUDGET PROCESS

Budget Calendar

The City Charter requires an annual budget process with a January 1 fiscal year. In 2007, the biennial budget format was adopted. The biennial budget provides an opportunity to implement strategic planning into the budget process and allows time for program review and evaluation.

Date	Category	Description
April 11, 2016	Budget	Departments receive budget instruction
April – June 2016	Budget	Departments prepare budgets
June 3, 2016	Budget	Personnel changes submitted to HR
June 13, 2016	Budget	Budgets submitted to Finance
June 27 – July 1, 2016	Budget	Department meetings
August 5, 2016	Budget	Council receives budget materials for upcoming meeting
August 9, 2016	Audit	Council receives year-end report & Auditor reports
August 16, 2016	Budget	Council study session (Budget & CIP meeting #1)
August 23, 2016	Audit, Budget & CIP	Council Study Session (Budget & CIP meeting #2) Auditor presentation, Financial Overview & Debt Study
August 30, 2016	Budget & CIP	Council Study Session (Budget meeting #3) (if needed)
September 13, 2016	Budget	Council adopts preliminary levies & budget (Budget meeting #4)
October 5, 2016	CIP	Planning Commission public hearing
November 29, 2016	Budget	Council Study Session (Budget meeting #5)
December 13, 2016	Budget & CIP	Budget Public Hearing, CIP, Budget & Levy Adoption
December 28, 2016	Budget	Levy is certified with Hennepin County

Financial Management Policies

The City Council, by resolution, has adopted financial management policies to account for public funds, to manage municipal finances wisely, and to plan for adequate funding of services desired by the public. The policies outlined below provide the financial framework for the overall fiscal management of the city and provide guidance to ensure short-term and long-term financial stability.

With regard to *Revenue Management*, the City of Plymouth will;

- Impose taxes, fees, and rates at appropriate levels to fund their intended purposes
- Maintain a reserve balance to provide for a diversified and stable revenue system
- Estimate annual revenue using an objective, analytical process
- Conduct an annual review of costs for activities supported by taxes, rates, and user fees
- Set fees and user charges for each enterprise fund based on current and future operating, capital, infrastructure, and debt requirements
- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities

With regard to *Fund Balances*, the City of Plymouth will;

- Establish restricted bond amounts based on requirements of individual bond ordinances
- Establish unrestricted, assigned capital amounts for the planned construction or replacement of infrastructure or for the acquisition of capital equipment based on the 5-year CIP
- Establish other unrestricted, committed and assigned amounts related to special items as approved by City Council
- Maintain the General Fund as established by Council resolution

With regard to *Investments*, the City of Plymouth will;

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes
- Pool cash from all legally permitted funds for investment purposes
- Maximize the investment rate of return and adhere to lawful investment options
- Ensure that the safety of the principal is the dominant requirement for city investments, maintain sufficient liquidity to meet operating requirements, and seek a responsible yield

With regard to *Debt Management*, the City of Plymouth will;

- Confine long-term borrowing to major capital improvements that cannot be financed from current revenues
- Repay debt within the expected useful life of the project or sooner
- Prohibit the use of long-term debt for operating expenses
- Issue debt which is relative to payback ability
- Ensure that borrowing does not overburden future taxpayers
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be part of all adopted bond issues

With regard to *Accounting, Auditing and Reporting*, the City of Plymouth will;

- Provide regular information concerning cash position and investment performance through its accounting system
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.
- Present reports to the City Council summarizing financial activity as required by the City Charter
- Maintain financial systems to monitor expenditures, expenses, revenues, and performance of all municipal programs on an ongoing basis
- Provide full disclosure in annual financial statements and bond representations
- Use an independent certified public accounting firm to perform an annual audit
- Issue a public Comprehensive Annual Financial Report
- Comply with all reporting requirements related to bond issuance terms

Council Goals

Each year the City Council reviews and adopts goals which help guide annual work plans and provide guidance for budgeting.

- **Protect Plymouth's Strong Financial Position.** Maintain Plymouth's fiscal health by implementing long-term revenue and expenditure plans to ensure sustainable operations with a reasonable tax level. Utilize non-property tax funding sources where appropriate.
- **Monitor Economic Challenges.** Continue to evaluate and prioritize services. Seek innovative solutions to maintain high quality core services, promote financial transparency and protect Plymouth's strong financial position and quality of life.
- **Provide Efficient and Effective Services.** Continue to explore partnerships with neighboring communities, school districts, businesses, watersheds, and other agencies to decrease costs through shared services and eliminate duplicate efforts. Streamline business processes through the use of technology, including website enhancements, e-permits and expanded credit card processing. Evaluate community trends and consider associated facility and service needs.
- **Promote Transportation Solutions.** Focus on improvements to Highway 169, Highway 55 and continue to explore other transportation options. Seek funding partners for rail crossing improvements and I-494 crossing improvements.
- **Pursue Northwest Greenway.** As development of northwest Plymouth progresses, continue planning and construction of the Northwest Greenway and park system amenities.
- **Continue Environmental Initiatives.** Collaborate with watershed agencies to ensure effective progress on water quality mandates. Continue energy conservation efforts in city buildings, and promote recycling of expanded waste streams.
- **Continue Proactive Public Safety Initiatives.** Continue proactive policing strategies using technology and collaboration to promote and enhance livability. Build on the successes of fire prevention and fire service programs for a safe community.
- **Protect the City's Infrastructure Investment.** Ensure that the city can protect and enhance the useful life of City assets (streets, utilities, parks, trails, facilities, and fleet). Continue to monitor financial resources and economic conditions, and consider timing with regard to infrastructure needs as identified in the Capital Improvement Program.
- **Consider Development and Redevelopment Requests.** Continue to carefully consider land use related to development and redevelopment to ensure a well planned community with a varied tax base. Build on Plymouth Proud business initiatives.

FINANCIAL INFORMATION

Fund Accounting

Fund accounting is used for budgeting and accounting. Under this system, money is budgeted in 16 separate funds, rather than one central fund. Each fund is established for a specific purpose and is similar to a separate bank account. The funds are used to pay for operations, maintenance, and budgeted activities. Generally, revenues are received and spent during the same year. Annual expenditures are determined by the actual costs of services provided as approved by the City Council.

Some funds are unbudgeted and operate similar to a savings account. Money is accumulated for periodic capital needs, such as the replacement of facilities and equipment. The fund balance grows until expenditures are made. Spending can vary greatly each year depending on calculated replacement costs for public improvements and the cost of planned capital expenditures.

Basis of Accounting

The budget parallels the city's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available, and expenditures are recorded as they are incurred.

Proprietary Funds, including the Enterprise and Internal Service Funds, are maintained on a full accrual basis. For budgetary purposes, depreciation and accrued liabilities for accumulated leave balances are not included.

Fund Types

The City of Plymouth classifies funds into six types: General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Debt Service Funds, and Capital Project Funds.

General Fund

As the primary operating fund, the General Fund records all revenues and expenditures that are not assigned to another fund. The fund provides the resources to sustain the daily activities for administrative and operating expenses for general government, public safety, public works, recreation, and community development expenditures. The fund has more diverse revenue sources than other funds, including property taxes, licenses, permits, fines and forfeits, intergovernmental revenue (grants), service charges, and investment interest.

Special Revenue Funds

Certain activities are established or designated by statute, charter or ordinance with defined revenue sources for a specific and restricted purpose. Budgeted funds included in this fund type are recreation programming, transit services, and the Housing Redevelopment Authority activity. In addition, unbudgeted special revenue funds include Cemetery Maintenance, Community and Economic Development, and Lawful Gambling.

Enterprise Funds

Established to account for the acquisition, operation, and maintenance of activities that are self-supporting such as city water and sewer service, recycling, storm water system, indoor ice arenas, and the field house. User fees predominantly support the operations of these funds.

Internal Service Funds

These funds are established to account for the financing of goods and services provided to city departments on a reimbursement basis. The city maintains Internal Service Funds for the following activities: Central Equipment, Risk Management, Employee Benefit, Information Technology, and Public Facilities, and Resource Planning.

Capital Project Funds

Capital Project Funds are not included in the budget as the expenses are approved by the City Council on a project-by-project basis. The use of these fund types are to account for the monies used for the acquisition and construction of capital projects.

Debt Service Funds

Established to account for the payment (from taxes and other sources) of interest and principal on long-term debt. The debt schedule and information regarding city and HRA bonds may be found on page 19.

Revenue Sources

Each fund is supported by several revenue types. The graphs on the next page show the type of revenues supporting the total city budget for 2016 and 2017, as well as the percentage of support received.

Property Taxes

The city levies taxes for general operating purposes, street reconstruction, park replacement and repayment of outstanding debt. The General Fund (operating budget) receives the largest share of the levy. The Street Reconstruction Fund, Recreation Fund, CDBG, Plymouth Housing and Redevelopment Authority (HRA) General, Park Replacement and Capital Improvement Fund also receive an allocation.

Permits and Licenses

Building permits fees cover the cost of plan review and building/fire code compliance and fluctuate based on current construction within the City. License fees support the direct and indirect cost of issuing the license and policing the licensed activities.

Intergovernmental Revenue

Primarily grants received from federal, state and county sources. The largest intergovernmental revenue in the General Fund is Municipal State Aid (MSA) Maintenance. Other sources include the police state aid and the school liaison contracts with the school districts.

Charges for Services

Best defined as user fees, they provide funding to operate programs and facilities from those who use them such as utility charges. Utility charges are revenues generated from basic utility services such as water, sanitary sewer, solid waste (recycling) and water resources. Program fees are also classified as charges for services to fund park and recreation activities.

Fines and Forfeitures

This type of revenue is generated primarily by the police department for legal violations. Hennepin County collects the fines and distributes a portion of the total revenue to the city.

Contributions & Donations

Contribution revenues are typically received from charitable organizations for specific one-time expenditure purposes and/or to benefit a specific cause.

Interest Income

The cash balances in all funds are invested in interest-bearing investments of maturities appropriate to the cash requirements of the funds.

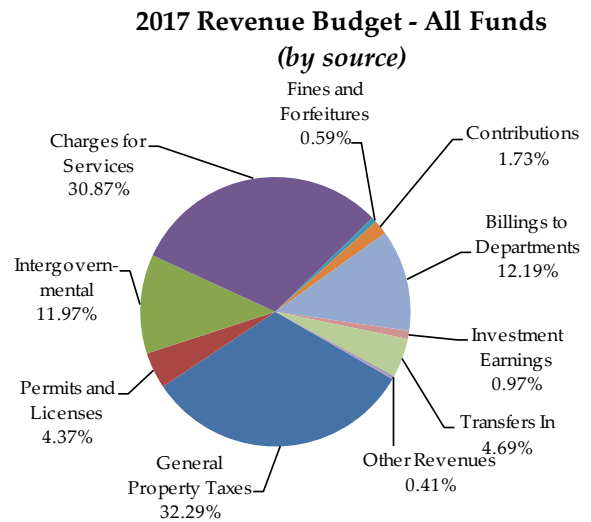
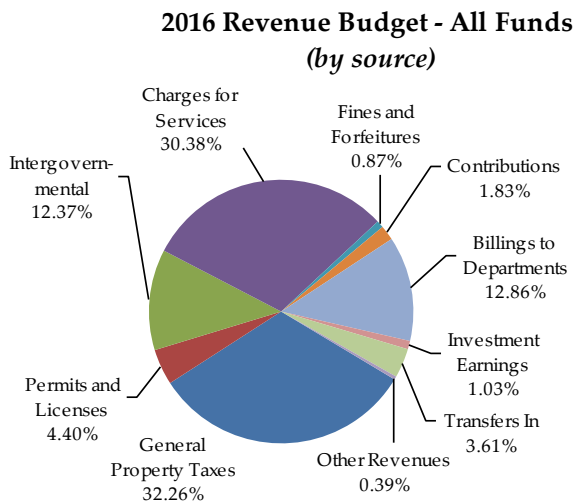
Transfers In

The General Fund receives revenue from a holding fund for a one-time or infrequent purchase. In other city funds, a transfer may be used from fund balance for a planned capital purchase or to temporarily offset operational costs.

Other

Refunds and reimbursements, administrative fees, property claims, and miscellaneous revenue are categorized under this source of revenue.

The graphs below demonstrate the city revenue streams by income source.



Expenditure Categories

Expenditures are divided into account groups to track purchases and describe how funds are expected to be spent throughout the budget year.

Personal Services

Consist of salaries, overtime, health and life insurance benefits, the city contributions for FICA, Medicare, PERA, Workers' Compensation insurance, and other compensation-related costs.

- **Retirement Costs.** Most employees are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). They are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.
- **Employers Contribution.** The city contributes a predetermined amount towards benefit coverage. Employees have the option of selecting from various benefits and are required to pay for any benefits exceeding the employer's contribution.
- **Workers' Compensation.** Costs are charged to each department based on claims history and are accounted for in the Risk Management Fund.

Material and Supplies

Office supplies, parts, and materials necessary to perform the services provided.

Employee Development

This category consists of employee training such as workshops, conferences and seminars, and other professional development-related expenditures.

Contractual Services

Includes services provided to the city by outside sources; including postage, printing, subscriptions, and contracted services.

Capital and Equipment

Capital expenditures are for capital purchases of items over \$5,000 with a useful life of more than one year. Equipment expenditures are smaller equipment purchases of items not meeting the city's capitalization threshold of \$5,000.

Allocations

Allocations include expenditures used to distribute the cost of operations of Internal Service Funds to the benefiting departments/divisions.

Transfer Out

Transfers made for operational or capital purposes.

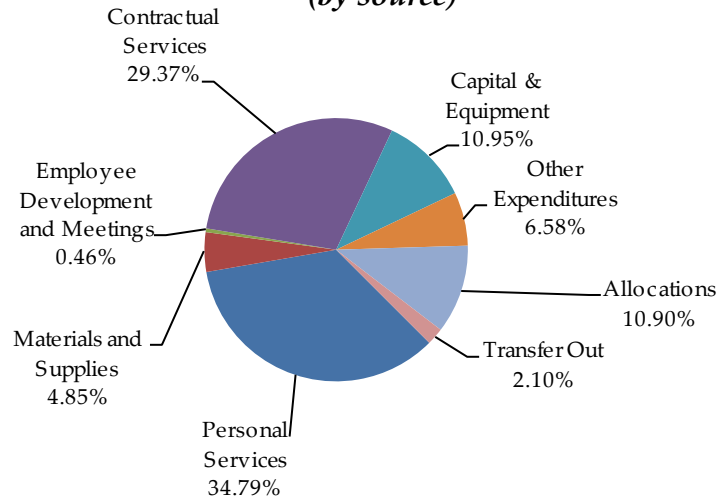
Other Expenditures

A combination of miscellaneous expenses not otherwise categorized, such as:

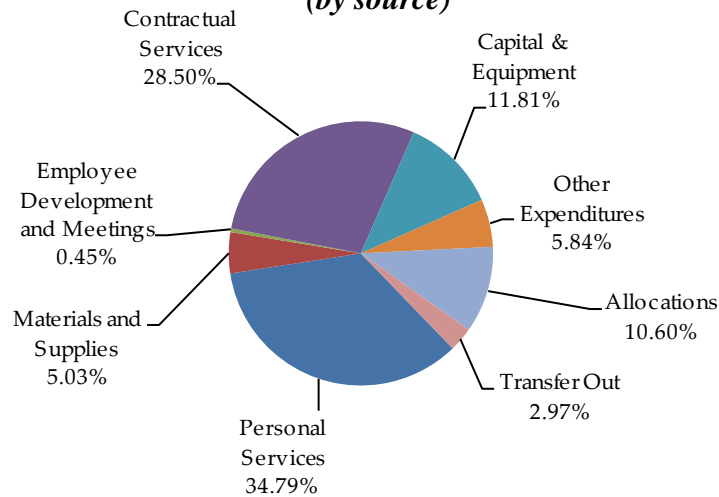
- Dues and subscriptions for both citywide and individual employee memberships and subscriptions to professional organizations, commissions and collaborative organizations such as the League of Minnesota Cities, Metro Cities and the Suburban Rate Authority.
- Interest payments on Enterprise Fund debt service
- Bank fees and other small items.

The graphs below demonstrate how resources are allocated. Please note that in addition to providing the total city budget, the figures incorporate the Capital Improvement Program totals.

2016 Expenditure Budget - All Funds
(by source)



2017 Expenditure Budget - All Funds
(by source)



TOTAL CITY BUDGET

The 2016/2017 biennial budget is balanced and in compliance with all provisions of the City Charter and Council Policies.

The total city budget as shown below is the combined budgets of all parts of the organization, including the Housing Redevelopment Authority (HRA). The table below shows the gross city budget.

Total Combined City Budget

	2014	2015	2016	2017	2017
	Actual	Actual	Adopted	Concept	Amended
Revenue					
General Property Taxes	\$ 24,752,173	\$ 25,540,538	\$ 26,441,315	\$ 27,806,122	\$ 27,894,806
Permits and Licenses	4,956,233	5,845,510	3,606,544	3,707,545	3,772,545
Intergovernmental	9,784,539	11,420,757	10,142,385	10,265,844	10,272,242
Charges for Services	21,979,930	22,787,757	24,898,551	26,586,306	26,672,009
Fines and Forfeitures	605,751	635,906	713,500	713,500	513,500
Contributions	4,236,447	3,708,084	1,496,576	1,497,576	1,497,576
Billings to Departments	8,786,610	8,637,681	10,540,956	10,970,104	10,532,632
Investment Earnings	1,849,369	817,614	840,510	841,131	840,920
Transfers In	3,123,315	9,566,300	2,955,645	3,000,876	4,048,844
Other Revenues	755,830	664,665	310,336	319,553	341,400
Special Assessments	10,834	13,539	10,000	10,000	10,000
Total Revenue	\$ 80,841,031	\$ 89,638,351	\$ 81,956,318	\$ 85,718,557	\$ 86,396,474
Appropriations					
Personal Services	\$ 25,287,216	\$ 26,201,231	\$ 28,513,677	\$ 29,890,132	\$ 30,053,743
Materials and Supplies	3,576,471	3,503,581	3,976,495	3,891,150	4,343,513
Employee Development and Meetings	288,768	288,985	376,554	373,241	390,757
Dues and Subscriptions	404,367	418,172	457,038	469,635	486,124
Contractual Services	19,182,928	21,712,246	24,069,652	24,671,299	24,626,128
Equipment	563,982	354,064	236,800	235,400	396,300
Capital Improvements	469,225	126,290	8,741,300	9,222,100	9,810,600
Other Expenditures	4,291,441	5,630,526	4,873,797	5,044,894	4,501,444
Debt Service	134,121	87,440	60,194	31,318	62,263
Allocations	7,617,696	7,753,233	8,933,456	9,221,603	9,160,132
Transfer Out	7,625,369	7,862,711	1,717,355	2,667,785	2,565,470
Depreciation	6,363,840	6,678,462	-	-	-
Total Appropriations	\$ 75,805,424	\$ 80,616,941	\$ 81,956,318	\$ 85,718,557	\$ 86,396,474
Less Allocations	\$ 7,617,696	\$ 7,753,233	\$ 8,933,456	\$ 9,221,603	\$ 9,160,132
Less Transfers	7,625,369	7,862,711	1,717,355	2,667,785	2,565,470
	15,243,065	15,615,944	10,650,811	11,889,388	11,725,602
Net Appropriations	\$ 60,562,359	\$ 65,000,997	\$ 71,305,507	\$ 73,829,169	\$ 74,670,872

Debt Service

The city sells bonds to raise revenue to finance large projects such as new or expanded facilities, street reconstruction, or to purchase land for open space. The City of Plymouth is one of only thirteen cities in Minnesota to hold Aaa/AAA bond ratings from both Moody's Investor Services and Standard and Poor's which has resulted in low interest rates on bond sales.

The City works closely with our financial advisor to continually review our debt obligations for interest saving opportunities.

The following table shows current obligations through the audited year of 2015.

Debt Service Schedule (as of 12/31/2015)

Description	Date of		Rate of Interest (%)	Authorized and Issued	Outstanding 12/31/2015
	Issue	Maturity			
General Obligation Bonds					
Open Space Bonds - 2007A	11/15/2007	2/1/2024	3.75 - 3.9	2,715,000	1,800,000
Open Space Bonds - 2010A	8/24/2010	2/1/2026	2.0 - 3.25	2,990,000	2,335,000
Refunding Bonds - 2012A	4/5/2012	2/1/2025	2.0 - 3.0	4,815,000	4,635,000
Open Space Bonds - 2015A	3/4/2015	2/1/2027	2.0 - 3.0	3,295,000	3,295,000
Total General Obligation Bonds				\$ 13,815,000	\$ 12,065,000
General Obligation Tax Increment Bonds					
Tax Increment Refunding Bonds - 2009A	11/24/2009	2/1/2023	3.0 - 3.5	2,490,000	1,845,000
Total General Obligation Tax Increment Bonds				\$ 2,490,000	\$ 1,845,000
General Obligation Revenue Bonds					
GO Water Revenue Refunding Bonds - 2012A	4/5/2012	2/1/2019	2.0 - 3.0	4,955,000	3,895,000
				\$ 4,955,000	\$ 3,895,000
Total Bonds Payable (Primary Government)					\$ 17,805,000
Component Unit (HRA)					
Vicksburg Crossing Housing Project Bonds - 2005	5/1/2005	2/1/1935	3.75 - 5.0	\$ 10,650,000	\$ 240,000
Plymouth Towne Square Refunding Bonds - 2011A	2/23/2011	10/1/2023	3.0 - 3.25	3,165,000	2,415,000
Vicksburg Crossing Refunding Bonds - 2012A	4/5/2012	2/1/2035	2.0 - 3.25	9,890,000	9,890,000
Total Component Unit (HRA)				\$ 23,705,000	\$ 12,545,000
Total Outstanding Debt					\$ 30,350,000

BUDGET OVERVIEW

The 2016/2017 Biennial Budget requires \$36,495,461 and \$37,691,953, respectively, for operations within the General Fund to continue at existing service levels and includes the best information available regarding inflationary factors, union contract settlements, and anticipated maintenance and equipment needs. Each budget year is potentially impacted by inflation, state and local policy changes, as well as the economy.

Property Tax

The 2017 budget includes a total property tax levy of \$32,804,826 to meet expected operational needs; an increase of 4.90%. In addition to the city property tax levy, Plymouth levies property taxes for the Housing and Redevelopment Authority (HRA). The 2017 budget included an HRA levy of \$571,379, an increase of \$10,102.

City and HRA Levies

Levy Type	2013	2014	%	2015	%	2016	%	2017	%
			Increase/ Decrease		Increase/ Decrease		Increase/ Decrease		Increase/ Decrease
Levy Limit Base									
General Fund Base	\$ 23,466,633	\$ 23,973,179		\$ 24,347,000		\$ 25,278,373		\$ 26,691,753	
Market Value Homestead Credit	-	-		-		-		-	
Street Reconstruction	2,766,605	2,849,603		2,906,595		2,964,727		3,024,021	
Recreation Fund	559,480	567,604		571,989		601,665		631,674	
Park Replacement	330,000	339,900		346,698		353,632		360,705	
Capital Improvement Fund	391,432	403,175		411,239		419,463		427,853	
Total Levy Limit Base	\$ 27,514,150	\$ 28,133,461	2.25%	\$ 28,583,521	1.60%	\$ 29,617,860	3.62%	\$ 31,136,006	5.13%
Special Levies									
PERA	\$ -	\$ -		\$ -		\$ -		\$ -	
Public Safety	-	-		-		-		-	
GO 2003B Street Recon Bonds	-	-		-		-		-	
2003D Open Space Refunding	-	-		-		-		-	
GO 2004A Public Safety	601,053	565,793		566,003		563,903		561,488	
GO 2007A Open Space	253,255	252,205		250,958		-		-	
2009B Activity Center Bonds	-	-		-		-		-	
GO 2010A Open Space	265,716	267,291		263,511		268,341		267,606	
GO 2015A Open Space	-	-		150,000		261,522		268,347	
Total Special Levies	\$ 1,120,024	\$ 1,085,288	-3.10%	\$ 1,230,471	13.38%	\$ 1,093,766	-11.11%	\$ 1,097,441	0.34%
TOTAL CITY LEVY	\$ 28,634,174	\$ 29,218,749	2.04%	\$ 29,813,992	2.04%	\$ 30,711,626	3.01%	\$ 32,233,447	4.96%
HRA Levy	551,277	551,277		551,277		561,277		571,379	
TOTAL LEVY	\$ 29,185,451	\$ 29,770,026	2.00%	\$ 30,365,269	2.00%	\$ 31,272,903	2.99%	\$ 32,804,826	4.90%
Total City Tax Rate (not including HRA)	29.24%	29.55%		27.85%		27.34%		26.19%	

Charter Requirement for Levy Adoption

The City Council, in accordance with the City Charter, has adopted an ordinance that requires a two-thirds majority vote to adopt a tax levy resolution that increases the city's tax rate over the prior year. The 2017 tax levy rate was a decrease and does not require a 5/7 majority vote.

Tax Rate/Tax Impact

The tax rate is calculated by dividing the city's tax levy by the city's net tax capacity. The net tax capacity is calculated by multiplying the total market value by the relevant tax class rate for each property in the city. Even though the levy increased, the 2017 tax rate decreased by 1.15%, going from 27.34% to 26.19%, due to the adjusted tax capacity value.

The chart below reflects an increase in tax capacity from 2016 due to development growth and value shifting in property. These tax capacity figures are to show changes in real estate tax capacity and do not reflect personal property.

Comparison of Tax Capacity					
	2016		2017		Change
Residential	72,073,708	61.1%	77,411,705	60.7%	7.4%
Apartments	9,008,055	7.6%	10,212,938	8.0%	13.4%
Commercial	18,853,713	16.0%	21,071,948	16.5%	11.8%
Industrial	17,937,960	15.2%	18,812,162	14.8%	4.9%
	<u>117,873,436</u>		<u>127,508,753</u>		8.2%

Other Items of Interest

- **Street Reconstruction** – The budget includes a 2% increase in the levy to the street reconstruction fund for 2017; approximately \$59,000.
- **Park Replacement** - The 2017 budget includes a 2% increase in the levy to meet future capital needs to park facilities and trails; approximately \$7,000.
- **Capital Improvement Fund** – The budget includes a 2% increase in the levy to the capital improvement fund for 2017; approximately \$8,000.
- **Recreation Fund** - The budget includes a 4.99% increase in the levy to the recreation fund for 2017; approximately \$30,000. Funding was cut in 2010 and 2012 to meet budget constraints. This amount does not restore funding to the level in 2009, however, is necessary to maintain current service levels.
- **Staffing adjustments** -- The city had 274.2 authorized positions on a full-time equivalent (FTE) basis in 2008, the first year of the biennial budget. The total number of full-time equivalents for 2017 is 263.1. Of the total for 2017, 201.9 of these positions are in the general fund, while 61.2 are in other funds, a decrease of 11.1 FTE's, since 2008. Investments in

technology, process improvements, and shifts in workflow have allowed the City to maintain core services.

The table below shows FTE's, excluding elected officials, seasonal, and temporary employees:

Full-time Equivalents

2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
274.2	271.2	252.0	252.0	248.5	246.5	248.5	248.0	252.1	263.1

CONCLUSION

The 2016/2017 biennial budget responds to City Council goals and is structured to maintain core existing services. The budget also reflects the economic concern of the impact to taxpayers.

The remaining portions of this budget document provide greater detail on the funding sources and uses. We sincerely believe that all interested parties will find this document useful in evaluating the city's programs and services. Supplemental information can be obtained from the Department of Administrative Services.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue	4000.100 - Taxes - Property	\$24,414,150	\$25,278,373	\$26,603,069	\$26,691,753
	4100.200 - Licenses - Tobacco	13,200	11,000	11,000	9,000
	4100.300 - Licenses - Pet	1,080	1,000	1,000	1,000
	4100.400 - Licenses - Garbage Hauler	-	4,300	4,300	4,300
	4100.500 - Licenses - 3.2 Malt Liquor	7,800	8,000	8,000	8,000
	4100.510 - Licenses - Off-Sale Liquor	4,940	5,000	5,000	5,000
	4100.520 - Licenses - On-Sale Liquor	191,477	200,000	200,000	200,000
	4100.530 - Licenses - Wine	16,000	16,000	16,000	16,000
	4100.600 - Licenses - Investigation Fee	16,400	14,000	14,000	14,000
	4100.700 - Licenses - Rental Dwelling	86,506	100,000	100,000	100,000
	4100.740 - Licenses - Target & Trap Shooting	220	110	110	110
	4100.750 - Licenses - Fireworks	1,450	1,400	1,400	1,400
	4100.800 - Licenses - Amusement	450	450	450	450
	4100.820 - Licenses - Club License	-	300	300	300
	4100.850 - Licenses - Peddler	16,740	6,000	6,000	10,000
	4100.860 - Licenses - Sign Contractor	3,825	2,750	3,000	3,000
	4100.900 - Licenses - Massage	16,609	20,000	20,000	15,000
	4150 - Permits	13,577	12,000	12,000	12,000
	4150.100 - Permits - Building	2,806,341	1,595,000	1,695,000	1,715,000
	4150.200 - Permits - Plumbing	319,390	210,000	210,000	210,000
	4150.300 - Permits - Mechanical Permits	478,369	275,000	275,000	275,000
	4150.350 - Permits - Electrical	386,742	225,000	225,000	265,000
	4150.500 - Permits - Fire Protection	119,316	70,000	70,000	76,000
	4150.600 - Permits - Plan Checking	1,286,178	800,000	800,000	800,000
	4150.700 - Permits - Sign & Billboard	10,400	7,000	7,000	9,000
	4150.900 - Permits - Burning Permit	600	600	600	600
	4200 - Intergovern- Federal - Operating	70,999	62,598	50,118	50,118
	4230 - Intergovern-State-Operating	526,562	29,750	17,270	17,270
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	734	-	-	-

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue				
4230.101 - Intergovern-State-Operating - PERA	46,993	46,993	46,993	46,993
4230.102 - Intergovern-State-Operating - MSA Maint	675,000	768,507	770,000	817,000
4230.103 - Intergovern-State-Operating - Police State Aid	538,353	480,000	480,000	500,000
4230.104 - Intergovern-State-Operating - Disabled Officer Reimb	12,910	12,000	12,000	12,000
4230.105 - Intergovern-State-Operating - Fire State Aid	479,863	450,000	450,000	450,000
4230.106 - Intergovern-State-Operating - Police Training Reimb	22,989	25,000	25,000	25,000
4230.200 - Intergovern-State-Operating - Haz Mat Grant (RAD)	74,073	90,000	90,000	90,000
4270 - Intergovern-Local-Operating	5,465	-	8,100	8,100
4270.100 - Intergovern-Local-Operating - School Liaison	427,057	400,000	400,000	400,000
4310 - Program Fees	6,477	6,500	9,000	9,000
4320 - Rental Fees	94,845	120,000	120,000	120,000
4320.104 - Rental Fees - Millenium Garden	21,439	25,200	26,000	26,000
4320.200 - Rental Fees - Meeting Rooms	120,718	106,500	106,500	106,500
4320.201 - Rental Fees - Building Lease	5,160	-	-	-
4320.202 - Rental Fees - Catering Rebate	51,718	55,900	55,900	55,900
4320.203 - Rental Fees - Rental Chair Rebate	1,625	1,900	2,100	2,100
4330.500 - Utility Charges - Street Lighting	698,547	700,000	715,000	715,000
4330.800 - Utility Charges - Penalties	7,796	7,500	7,500	7,500
4350 - General Services	11,264	2,000	2,000	2,000
4350.100 - General Services - Photocopies	78	-	-	-
4350.101 - General Services - Maps & Ordinances	225	20	20	20
4350.102 - General Services - Alarm Fees	38,900	43,000	43,000	43,000
4350.103 - General Services - Accident Reports	3,020	1,500	1,500	1,500
4350.104 - General Services - Police Services	104,635	102,000	102,000	102,000
4350.105 - General Services - Towing	1,505	2,600	2,600	2,600
4350.106 - General Services - Weeds	736	3,000	3,000	3,000
4350.107 - General Services - Tree Removal	1,035	5,000	5,000	5,000
4350.113 - General Services - Grave Openings	255	-	-	-
4350.119 - General Services - Antennae Charges	154,997	155,489	160,462	160,462

**City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures**

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue				
4350.123 - General Services - Application Fees	42,595	30,000	30,000	35,000
4350.128 - General Services - Vacations	3,600	1,800	1,800	1,800
4360.100 - Items for Resale - Car seat	37	-	-	-
4360.101 - Items for Resale - Helmets	6,599	6,000	6,000	6,000
4360.102 - Items for Resale - Carbon Monoxide Detector	285	-	-	-
4360.105 - Items for Resale - Caps & Apparel	159	-	-	-
4360.116 - Items for Resale - Buffer Signs	1,282	-	-	-
4380.300 - Allocation Charges - General Fund Administrative	-	948,521	976,977	976,977
4380.301 - Allocation Charges - Administrative Fee	1,005,948	1,540,000	1,626,000	1,250,000
4400 - General Fines & Forfeitures	3,100	2,000	2,000	2,000
4410 - Court Fines	619,556	700,000	700,000	500,000
4420 - Animal Impound Fees	5,750	5,500	5,500	5,500
4430 - Liquor/Tobacco Violations	7,500	6,000	6,000	6,000
4500 - Special Assessments	3,218	-	-	-
4500.200 - Special Assessments - County Fees	10,322	10,000	10,000	10,000
4600 - Contributions - Operating	17,675	1,600	1,600	1,600
4700 - Interest Income	29,470	-	-	-
4700.100 - Interest Income - Investments	192,524	260,000	260,211	260,000
4700.150 - Interest Income - Operating Account - BMO	89	-	-	-
4700.200 - Interest Income - Special Assessments	60	-	-	-
4700.400 - Interest Income - Interfund Advances	110	-	-	-
4800 - Other Revenues	78,230	35,500	38,500	55,500
4800.300 - Other Revenues - Sale of City Equipment	547	-	-	-
4801 - Administrative Fee	134,770	71,300	68,300	74,800
4804 - Sale of Asset	1,650	-	-	-
4807 - Refunds & Reimbursements	21,586	-	-	1,800
4807.102 - Refunds & Reimbursements - Emergency Vet	154	-	-	-
4900.240 - Transfers In - Lawful Gambling	-	20,000	20,000	35,000
4900.258 - Transfers In - HRA General	80,000	80,000	80,000	80,000

City of Plymouth
 2016/2017 Biennial Budget Detail
 General Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue	4900.413 - Transfers In - Improvement Project Construction	137,401	150,000	150,000	150,000
	4900.500 - Transfers In - Water	82,567	-	-	-
	4900.510 - Transfers In - Water Resources	17,388	-	-	-
	4900.520 - Transfers In - Sewer	58,643	-	-	-
	4900.530 - Transfers In - Solid Waste Management	17,929	-	-	-
	4900.540 - Transfers In - Ice Center	11,939	-	-	-
	4900.550 - Transfers In - Field House	3,824	-	-	-
	4900.660 - Transfers In - Resource Planning	18,516	61,000	10,000	20,000
	Total	\$37,032,755	\$36,495,461	\$37,992,180	\$37,691,953

City of Plymouth
2016/2017 Biennial Budget Summary
General Fund
Budgeted Revenues and Expenditures by Division

Department	Division	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017	
Expenses	City Administration	City Manager	3,622,489	1,371,531	1,494,741	1,147,511
		Mayor and Council	209,828	361,538	367,545	365,090
		Economic Development	83,906	181,684	187,365	194,359
		Human Resources	316,445	336,656	369,175	390,311
		Total	\$4,232,668	\$2,251,409	\$2,418,826	\$2,097,271
	Administrative Services	Communication Services	420,287	439,596	457,154	471,230
		City Clerk	610,702	560,205	513,278	521,871
		Finance	664,325	1,136,600	1,188,060	1,170,400
		Assessing	867,083	935,067	963,195	986,746
	Total	\$2,562,398	\$3,071,468	\$3,121,687	\$3,150,247	
	Community Development	CD Administration and Support	943,963	471,371	493,614	488,720
		Planning	622,265	674,938	696,745	674,829
		Inspections	1,417,877	1,518,503	1,575,884	1,633,868
	Total	\$2,984,104	\$2,664,812	\$2,766,243	\$2,797,417	
	Parks and Recreation	Parks & Rec Admin	640,847	636,566	660,434	648,938
Parks & Forestry		4,340,744	4,670,427	4,833,314	4,719,815	
Plymouth Creek Activity Center		594,726	652,702	672,880	644,854	
Total	\$5,576,318	\$5,959,695	\$6,166,628	\$6,013,607		
Police	PD Administration	2,338,317	2,289,521	2,353,465	2,341,364	
	Patrol	7,055,774	7,537,488	8,066,304	8,032,591	
	Services	2,768,975	3,220,492	3,334,624	3,284,171	
	Grants	87,697	83,276	58,306	58,306	
Total	\$12,250,763	\$13,130,777	\$13,812,699	\$13,716,432		
Emergency Management	Emergency Management	85,876	70,522	71,349	75,294	
Total		\$85,876	\$70,522	\$71,349	\$75,294	
Fire	Fire Operations	2,487,596	2,815,784	2,881,206	3,801,171	
	RAD	74,213	83,963	83,783	83,668	
	Duty Crew	558,934	575,354	585,391	-	
Total		\$3,120,743	\$3,475,101	\$3,550,380	\$3,884,839	
Public Works	Street Maintenance	4,108,094	4,887,295	5,040,951	4,910,616	

City of Plymouth
2016/2017 Biennial Budget Summary
General Fund
Budgeted Revenues and Expenditures by Division

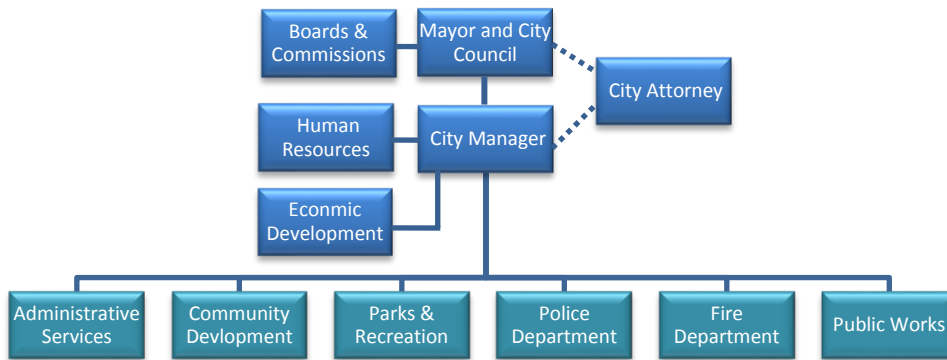
Department	Division	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses Public Works	Engineering	916,903	984,382	1,043,417	1,046,230
Total		\$5,024,997	\$5,871,677	\$6,084,368	\$5,956,846
Total Expenses		\$35,837,866	\$36,495,461	\$37,992,180	\$37,691,953

Administration

Activities

- ✓ Strategic Planning
- ✓ Policy-making
- ✓ Budget
- ✓ Goal-setting
- ✓ Intergovernmental Relations
- ✓ Council Advisory
- ✓ Civil Legal/Prosecution Services
- ✓ Management Oversight/Leadership
- ✓ Social Services
- ✓ Recruitment/Retention
- ✓ Employee Development
- ✓ Risk Management

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2014	2015	2016	2017
City Manager	1	1	1	1
Human Resources	3	3	3.8	3.8
Economic Development	0	0	1	1
Total	4	4	5.8	5.8

Boards & Commissions	Members
Charter Commission	15
Planning Commission	7
Park & Recreation Advisory	7
Plymouth Advisory Commission on Transportation	7
Human Rights Committee	7
Environmental Quality Committee	7
Housing and Redevelopment Authority	5

Budget Impacts

The **Mayor and Council** will establish goals for the organization and discuss and approve policies to meet goal objectives. The **City Manager** will provide staff direction and leadership to carry out council's goals. He will also continue to track the long term impacts on the organization and services, ensuring the core functions of the City are met and that long-term strategies are implemented to prepare the city for future challenges. **Human Resources** will manage the impact of the Affordable Care Act on the City and work with the various employee groups to develop a long term strategy to address the rising costs of health insurance. This division will also look for employee development opportunities to ensure a highly skilled and productive workforce. **Economic Development** will establish relationships with the existing business community, begin to build a comprehensive strategy for economic development, and act as a business advocate in City Hall.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - City Manager

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	\$18,346	-	-	-
	6000.100 - Salaries - Regular	178,019	289,722	301,649	311,864
	6000.200 - Salaries - Temporary	-	-	-	2,262
	6050 - Benefits	2,734	-	-	-
	6050.100 - Benefits - Social Security	9,501	18,539	19,278	14,834
	6050.101 - Benefits - Medicare	2,748	4,336	4,509	4,690
	6050.200 - Benefits - PERA	5,630	28,146	29,233	30,368
	6050.201 - Benefits - Deferred Compensation	11,700	-	-	-
	6050.550 - Benefits - Cell Phone Allowance	1,111	2,400	2,400	2,400
	6050.560 - Benefits - IPAD allowance	191	300	300	300
	6050.570 - Benefits - Car Allowance	4,211	6,600	6,600	6,600
	6060.100 - Medical Insurance - Employer Contribution	16,345	28,548	30,636	25,692
	6070.100 - Dental Insurance - Employer Contribution	298	516	540	516
	6080.100 - Group Life Insurance - Employer Contribution	582	726	744	985
	6100 - Office Supplies	1,596	3,000	3,000	3,000
	6500.100 - Employee Development - Training	8,431	6,500	6,500	6,500
	6550 - Mileage & Parking Reimbursement	70	-	-	-
	6600 - Meetings	1,247	1,000	1,000	1,000
	6700 - Dues & Subscriptions	2,824	3,500	3,500	3,500
	6700.100 - Dues & Subscriptions - MN League of Cities	10,752	32,115	33,721	34,000
	6700.101 - Dues & Subscriptions - Metro Cities	14,064	14,113	14,254	14,224
	6700.102 - Dues & Subscriptions - Municipal Legislative Comm	10,500	10,500	10,500	10,500
	6700.103 - Dues & Subscriptions - Suburban Rate Authority	6,000	6,000	6,000	6,000
	7003 - Legal	97,456	107,000	108,343	105,000
	7003.101 - Legal - Criminal Prosecution	295,323	300,000	300,000	300,000
	7100.100 - Communications - Postage	1,285	2,500	2,500	2,500
	7200 - Printing & Publishing	41	-	-	-
	8000 - Non-Cap Equip (< 5K)	-	500	500	500
	8930 - Special Assessments	1,349	10,000	10,000	10,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - City Manager

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
9000.101 - Allocations - Information Technology	29,249	20,100	20,928	21,184
9000.102 - Allocations - Facilities Management	31,815	36,134	37,218	37,218
9000.110 - Allocations - Risk Mgmt - OH, Premium	2,675	863	888	1,292
9500.400 - Transfers Out - General Capital Projects	2,743,222	-	-	-
9900 - Miscellaneous	-	3,873	-	82
9906.101 - Donations & Contributions - Social Services	109,702	-	-	-
9918 - Contingency	-	434,000	540,000	189,000
9920 - Bank Fees	3,474	-	-	1,500
Total	\$3,622,489	\$1,371,531	\$1,494,741	\$1,147,511

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Mayor and Council

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000.100 - Salaries - Regular	\$76,810	\$76,811	\$79,114	\$79,114
6050.100 - Benefits - Social Security	1,809	4,968	5,110	5,109
6050.101 - Benefits - Medicare	1,156	1,161	1,196	1,195
6050.200 - Benefits - PERA	3,190	3,840	3,956	3,956
6050.550 - Benefits - Cell Phone Allowance	1,200	1,200	1,200	1,200
6050.560 - Benefits - IPAD allowance	1,725	2,100	2,100	2,100
6100 - Office Supplies	1,092	1,000	1,000	1,000
6500.100 - Employee Development - Training	1,150	1,500	1,500	1,500
6500.104 - Employee Development - Conf & Seminars	945	-	-	-
6600 - Meetings	6,295	4,000	4,000	4,000
7000 - Professional Services	2,031	6,000	6,000	4,000
7100 - Communications	86	-	-	-
7200 - Printing & Publishing	3,731	6,000	6,000	4,500
9000.101 - Allocations - Information Technology	24,870	36,321	37,866	38,758
9000.102 - Allocations - Facilities Management	73,028	58,112	59,856	59,856
9000.110 - Allocations - Risk Mgmt - OH, Premium	10,710	3,823	3,945	4,100
9906 - Donations & Contributions	-	15,000	15,000	15,000
9906.100 - Donations & Contributions - Music In Plymouth	-	30,000	30,000	30,000
9906.101 - Donations & Contributions - Social Services	-	109,702	109,702	109,702
Total	\$209,828	\$361,538	\$367,545	\$365,090

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Economic Development

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$3,603	-	-	-
6000.100 - Salaries - Regular	48,169	112,753	116,135	117,995
6050 - Benefits	537	-	-	-
6050.100 - Benefits - Social Security	2,687	7,158	7,367	7,347
6050.101 - Benefits - Medicare	628	1,674	1,723	1,750
6050.200 - Benefits - PERA	3,613	8,456	8,710	8,850
6050.550 - Benefits - Cell Phone Allowance	545	1,200	1,200	1,200
6050.560 - Benefits - IPAD allowance	148	300	300	300
6050.570 - Benefits - Car Allowance	395	1,200	1,200	1,200
6060.100 - Medical Insurance - Employer Contribution	6,695	15,948	17,196	15,072
6080.100 - Group Life Insurance - Employer Contribution	168	363	372	401
6100 - Office Supplies	632	-	-	-
6120 - Operating Supplies	811	-	-	-
6140 - Miscellaneous Supplies	86	-	-	500
6500 - Employee Development	80	-	-	-
6500.100 - Employee Development - Training	-	2,500	2,500	2,500
6550 - Mileage & Parking Reimbursement	27	-	-	-
6600 - Meetings	844	-	-	-
6700 - Dues & Subscriptions	1,111	3,100	3,125	15,000
7000 - Professional Services	8,525	-	-	-
7003 - Legal	825	-	-	-
7100 - Communications	-	2,500	2,500	2,500
7200 - Printing & Publishing	-	-	-	150
8000 - Non-Cap Equip (< 5K)	3,779	-	-	-
9000.101 - Allocations - Information Technology	-	9,892	10,261	9,839
9000.102 - Allocations - Facilities Management	-	3,907	4,025	4,025
9000.110 - Allocations - Risk Mgmt - OH, Premium	-	733	751	730
9918 - Contingency	-	10,000	10,000	5,000
Total	\$83,906	\$181,684	\$187,365	\$194,359

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Human Resources

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$6,507	-	-	-
6000.100 - Salaries - Regular	153,824	306,516	323,827	336,901
6000.200 - Salaries - Temporary	11,014	-	-	-
6010 - Salary Vacancies	-	(200,000)	(200,000)	(200,000)
6020.100 - Overtime - Regular	-	260	260	260
6050 - Benefits	970	-	-	-
6050.100 - Benefits - Social Security	9,538	19,094	20,168	20,106
6050.101 - Benefits - Medicare	2,247	4,465	4,717	4,906
6050.200 - Benefits - PERA	12,229	23,009	24,307	25,287
6050.302 - Benefits - Unemployment	4,538	-	-	10,000
6050.550 - Benefits - Cell Phone Allowance	915	1,200	1,200	1,200
6050.800 - Benefits - Years of Service Award	3,225	3,500	3,500	3,500
6060.100 - Medical Insurance - Employer Contribution	19,608	49,500	52,992	38,616
6070.100 - Dental Insurance - Employer Contribution	1,062	2,856	3,000	2,856
6080.100 - Group Life Insurance - Employer Contribution	444	890	908	866
6100 - Office Supplies	1,088	1,000	1,000	1,000
6500.100 - Employee Development - Training	1,528	5,000	5,000	5,000
6500.101 - Employee Development - City Wide Training	4,778	15,000	15,000	15,000
6500.103 - Employee Development - EE Recognition	3,486	5,000	5,000	5,550
6700 - Dues & Subscriptions	1,046	1,000	1,000	1,000
7000 - Professional Services	23,357	4,200	9,200	12,700
7006 - Medical Fees	22,410	20,000	20,000	20,000
7007 - Drug and Alcohol Testing	2,310	5,000	5,000	5,000
7018 - Compensation Classification Study	715	2,000	4,000	4,000
7100.100 - Communications - Postage	220	-	-	-
7200 - Printing & Publishing	3,397	3,800	3,800	3,800
8000 - Non-Cap Equip (< 5K)	-	-	-	1,000
9000.101 - Allocations - Information Technology	13,864	36,308	37,851	39,058
9000.102 - Allocations - Facilities Management	8,163	11,617	11,966	11,966

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Human Resources

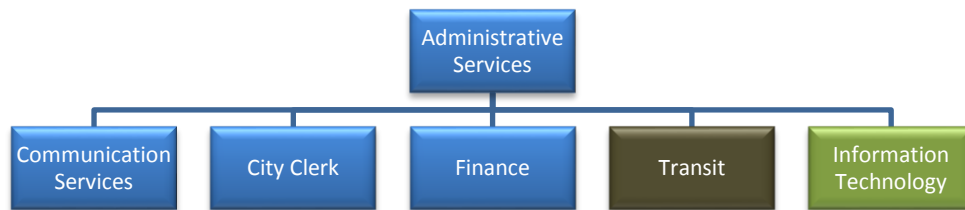
Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	9000.110 - Allocations - Risk Mgmt - OH, Premium	3,576	1,341	1,379	1,741
	9000.111 - Allocations - Risk Mgmt - Claims	-	-	-	4,398
	9919 - Administration Fees	386	14,100	14,100	14,600
	Total	\$316,445	\$336,656	\$369,175	\$390,311

Administrative Services Department

Activities

- ✓ Accounts Payable
- ✓ Accounts Receivable/Revenue Collection
- ✓ Payroll
- ✓ Budget Support
- ✓ Investments
- ✓ Financial Reporting
- ✓ Debt Service
- ✓ Asset Management
- ✓ Utility Billing
- ✓ Election Administration
- ✓ City Council Support
- ✓ Public Education
- ✓ Communications
- ✓ Real Estate Appraisal
- ✓ Customer Service
- ✓ IT Technical Support/Help Desk

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Divisions	2014	2015	2016	2017
Director	1	1	1	1
Assessing	7	0	0	0
City Clerk	4	4	4	4
Communications	3	3	3	3
Finance	10	9.5	9.5	9.5
Information Tech	5.8	5.8	5.8	5.8
Transit	0	0	0	1
Department Total	31.6	30.8	23.3	24.3

Budget Impacts

City Clerk will continue implementing the record management system and digitizing the City's records as part of this project. Additionally, staff will support the general government responsibilities of the City. **Communication Services** will maintain ongoing communications activities related to the city website, citywide publications, cable television, employee intranet, social media and media relations. In addition, staff will continue to ensure high quality brand management and partner with departments for consistent messaging. **Finance** will update financial studies, refine the City's Ten Year Financial Plan, and provide assistance with the budget and long range financial planning. **Information Technology** will focus on maximizing use of existing systems, support police body camera review and implementation, reduce hardware purchases through virtualization technologies, and introduce additional self-service options for employees and constituents.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Communication Services

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$10,798	-	-	-
6000.100 - Salaries - Regular	207,197	223,917	236,495	248,125
6000.200 - Salaries - Temporary	-	-	-	2,262
6020.100 - Overtime - Regular	1,361	-	-	2,000
6050 - Benefits	1,609	-	-	-
6050.100 - Benefits - Social Security	12,997	14,105	14,884	15,871
6050.101 - Benefits - Medicare	3,040	3,297	3,479	3,712
6050.200 - Benefits - PERA	15,642	16,794	17,736	18,929
6050.550 - Benefits - Cell Phone Allowance	1,241	3,600	3,600	3,600
6060.100 - Medical Insurance - Employer Contribution	33,368	37,800	40,320	31,860
6070.100 - Dental Insurance - Employer Contribution	1,470	1,548	1,620	1,548
6080.100 - Group Life Insurance - Employer Contribution	675	808	826	916
6100 - Office Supplies	1,621	2,500	2,500	2,500
6500.100 - Employee Development - Training	4,001	4,300	4,300	4,400
6600 - Meetings	17	-	-	-
6700 - Dues & Subscriptions	2,987	3,600	3,700	6,900
7000 - Professional Services	7,045	10,000	10,000	10,000
7100.100 - Communications - Postage	32,696	34,500	34,500	34,500
7100.105 - Communications - Community Identity	3,518	3,300	3,300	3,300
7200 - Printing & Publishing	525	4,500	4,500	4,500
7200.100 - Printing & Publishing - Plymouth News	31,612	32,000	32,000	32,000
7500.202 - Repair & Maint Services - Equipment Maint	5,594	6,300	6,300	6,300
8000 - Non-Cap Equip (< 5K)	4,331	1,000	-	-
9000.101 - Allocations - Information Technology	25,311	26,941	28,053	28,689
9000.102 - Allocations - Facilities Management	8,284	7,248	7,465	7,465
9000.110 - Allocations - Risk Mgmt - OH, Premium	3,351	1,299	1,337	1,853
9000.111 - Allocations - Risk Mgmt - Claims	-	239	239	-
Total	\$420,287	\$439,596	\$457,154	\$471,230

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - City Clerk

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	(\$394)	-	-	-
6000.100 - Salaries - Regular	214,071	244,180	256,841	263,640
6000.200 - Salaries - Temporary	9,577	85,000	-	2,262
6020.100 - Overtime - Regular	180	5,000	500	500
6050 - Benefits	(59)	-	-	-
6050.100 - Benefits - Social Security	13,781	20,719	15,955	16,517
6050.101 - Benefits - Medicare	3,223	4,847	3,732	3,863
6050.200 - Benefits - PERA	16,069	14,998	15,353	19,981
6050.302 - Benefits - Unemployment	73	-	-	-
6060.100 - Medical Insurance - Employer Contribution	40,836	51,936	55,608	42,480
6070.100 - Dental Insurance - Employer Contribution	3,943	4,800	5,040	4,800
6080.100 - Group Life Insurance - Employer Contribution	540	609	618	596
6100 - Office Supplies	484	8,500	500	500
6500.100 - Employee Development - Training	1,715	4,000	4,000	4,000
6550 - Mileage & Parking Reimbursement	70	200	200	200
6600 - Meetings	-	1,000	-	-
6700 - Dues & Subscriptions	520	400	400	400
7000 - Professional Services	2,852	-	-	-
7013 - Record Retention	173,036	5,000	5,000	10,000
7100.100 - Communications - Postage	57	10,500	-	100
7200 - Printing & Publishing	3,620	3,600	100	3,700
7500 - Repair & Maint Services	3,058	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	9,722	13,000	13,000	13,000
7600 - Rentals	150	4,100	-	-
8000 - Non-Cap Equip (< 5K)	6,967	1,000	1,000	1,000
9000.101 - Allocations - Information Technology	47,626	67,101	74,505	73,641
9000.102 - Allocations - Facilities Management	1,681	5,252	5,410	5,410
9000.110 - Allocations - Risk Mgmt - OH, Premium	4,177	1,763	1,816	2,581
9500.660 - Transfers Out - Resource Planning	51,000	-	51,000	51,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - City Clerk

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	9920.100 - Bank Fees - Credit Card	132	200	200	200
	9925 - Recognition Events	1,997	2,500	2,500	1,500
	Total	\$610,702	\$560,205	\$513,278	\$521,871

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Finance

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$39,694	-	-	-
6000.100 - Salaries - Regular	317,410	657,591	687,297	707,721
6000.200 - Salaries - Temporary	5,637	19,766	19,766	22,028
6020.100 - Overtime - Regular	209	1,500	1,500	1,500
6050 - Benefits	5,914	-	-	-
6050.100 - Benefits - Social Security	19,104	42,090	43,931	45,337
6050.101 - Benefits - Medicare	4,468	9,846	10,273	10,603
6050.200 - Benefits - PERA	24,034	50,914	53,141	54,843
6050.302 - Benefits - Unemployment	9,834	-	-	-
6060.100 - Medical Insurance - Employer Contribution	41,175	126,012	134,772	94,020
6070.100 - Dental Insurance - Employer Contribution	3,954	6,744	7,080	9,084
6080.100 - Group Life Insurance - Employer Contribution	802	1,663	1,690	1,600
6100 - Office Supplies	2,524	3,000	3,000	3,000
6500.100 - Employee Development - Training	1,582	4,000	4,000	4,000
6550 - Mileage & Parking Reimbursement	241	200	200	200
6700 - Dues & Subscriptions	1,266	1,200	1,200	1,300
7000 - Professional Services	11,709	3,000	3,000	3,000
7004 - Audit Fees	26,383	31,000	33,000	30,000
7100.100 - Communications - Postage	9,181	8,000	8,000	9,500
7200 - Printing & Publishing	7,287	7,500	7,500	7,500
7200.102 - Printing & Publishing - Truth In Taxation Notices	5,412	5,200	5,300	5,600
8000 - Non-Cap Equip (< 5K)	6,104	3,000	4,000	4,000
9000.101 - Allocations - Information Technology	69,557	99,445	103,589	108,783
9000.102 - Allocations - Facilities Management	33,100	27,282	28,093	28,093
9000.110 - Allocations - Risk Mgmt - OH, Premium	6,655	2,597	2,678	5,638
9000.111 - Allocations - Risk Mgmt - Claims	581	-	-	-
9900.100 - Miscellaneous - Cash Over/Short	(1)	-	-	-
9919 - Administration Fees	10,502	10,000	10,000	10,000
9920 - Bank Fees	-	15,000	15,000	3,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Finance

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	9920.100 - Bank Fees - Credit Card	7	50	50	50
Total		\$664,325	\$1,136,600	\$1,188,060	\$1,170,400

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Assessing

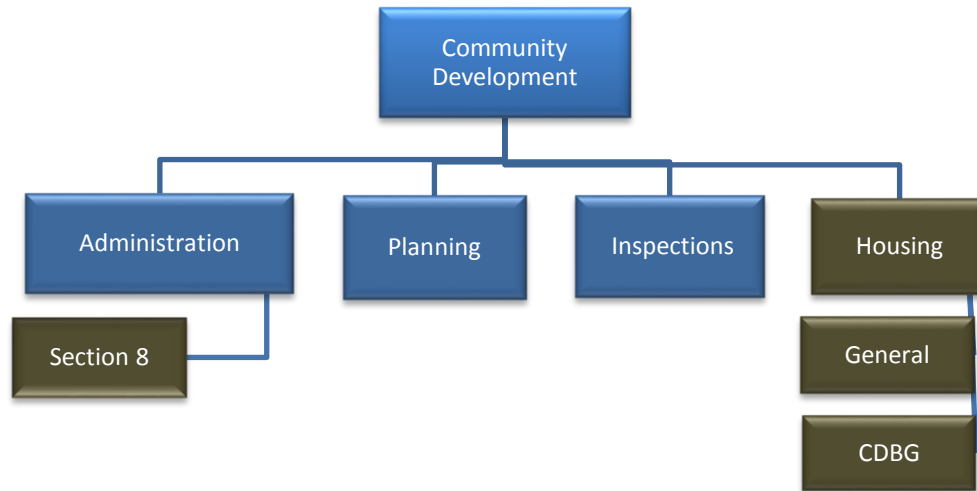
Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6100 - Office Supplies	\$84	-	-	-
	7000 - Professional Services	832,960	900,000	927,000	950,000
	7100.100 - Communications - Postage	1,090	14,000	14,500	15,000
	7500.200 - Repair & Maint Services - Software	357	200	200	200
	9000.101 - Allocations - Information Technology	-	10,363	10,676	10,727
	9000.102 - Allocations - Facilities Management	21,802	10,504	10,819	10,819
	9000.110 - Allocations - Risk Mgmt - OH, Premium	10,791	-	-	-
	Total	\$867,083	\$935,067	\$963,195	\$986,746

Community Development Department

Activities

- ✓ Planning and Zoning
- ✓ Process Development Applications
- ✓ Site Improvement Agreement Admin.
- ✓ Plan Review
- ✓ Comprehensive Plan
- ✓ Building Inspections
- ✓ Electrical Inspections
- ✓ Plumbing Inspections
- ✓ Moving/Grading/Sign/Fence Inspections
- ✓ Mechanical Inspections
- ✓ Fire Inspections
- ✓ Sewer/Water Inspections
- ✓ Code Enforcement
- ✓ Rental Licensing
- ✓ Community Dev. Block Grant
- ✓ Senior Apartment Buildings
- ✓ HRA Activities
- ✓ Section 8 Housing Admin.
- ✓ Permit Processing

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2014	2015	2016	2017
Director	1	1	1	1
Administration	6	7	6.38	6.75
Planning	4	4	4	4
Protective Inspections	11	12	11.92	11.92
Housing	2	2	2.45	2.33
Econ. Development	0	1	0	0
Department Total	24	27	25.75	26

Budget Impacts

The .75 FTE in Section 8 is proposed to be increased to a 1 FTE; this position is 100% funded through the HUD Section 8 program. Staff included \$15,000 for temporary electric inspector and \$9,000 for potential Planning Division overtime, both to cover peak times during the year. The HRA continues to monitor the senior buildings' revenues and expenditures to manage the public funds that have been allocated to these facilities. Staff continues to monitor the Section 8 Administration budget to ensure proper unrestricted asset reserves. 2017 projected general fund revenues have increased \$173,250 and the projected general fund expenses have increased \$31,174 over the 2016 adopted budget.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Community Development - CD Administration and Support

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	\$4,786	-	-	-
	6000.100 - Salaries - Regular	279,930	292,945	305,839	309,747
	6020.100 - Overtime - Regular	96	-	-	-
	6050 - Benefits	713	-	-	-
	6050.100 - Benefits - Social Security	16,088	18,191	18,990	18,479
	6050.101 - Benefits - Medicare	3,864	4,254	4,442	4,508
	6050.200 - Benefits - PERA	21,002	21,969	22,939	23,231
	6050.550 - Benefits - Cell Phone Allowance	482	480	480	480
	6050.560 - Benefits - IPAD allowance	-	-	-	120
	6050.570 - Benefits - Car Allowance	-	-	-	480
	6060.100 - Medical Insurance - Employer Contribution	56,471	60,890	65,162	51,755
	6070.100 - Dental Insurance - Employer Contribution	3,690	3,872	4,065	3,872
	6080.100 - Group Life Insurance - Employer Contribution	540	600	607	637
	6100 - Office Supplies	1,725	3,000	3,000	2,000
	6500.100 - Employee Development - Training	-	-	-	1,000
	6700 - Dues & Subscriptions	-	-	250	250
	9000.101 - Allocations - Information Technology	32,197	50,390	52,591	56,643
	9000.102 - Allocations - Facilities Management	14,935	11,386	11,728	11,728
	9000.107 - Allocations - Central Equipment	1,613	1,471	1,516	1,516
	9000.110 - Allocations - Risk Mgmt - OH, Premium	5,829	1,868	1,950	2,274
	9000.111 - Allocations - Risk Mgmt - Claims	-	55	55	-
	9920.100 - Bank Fees - Credit Card	2	-	-	-
	9950 - Grant & Award Fiscal Agent Pass-Through	500,000	-	-	-
	Total	\$943,963	\$471,371	\$493,614	\$488,720

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Community Development - Planning

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$8,772	-	-	-
6000.100 - Salaries - Regular	402,345	412,066	425,926	442,493
6020.100 - Overtime - Regular	30	10,000	10,000	9,000
6050 - Benefits	1,307	-	-	-
6050.100 - Benefits - Social Security	23,404	26,197	27,058	27,268
6050.101 - Benefits - Medicare	5,576	6,126	6,328	6,562
6050.200 - Benefits - PERA	30,178	31,655	32,694	33,862
6050.550 - Benefits - Cell Phone Allowance	482	480	480	480
6050.560 - Benefits - IPAD allowance	-	-	-	120
6050.570 - Benefits - Car Allowance	-	-	-	480
6060.100 - Medical Insurance - Employer Contribution	47,163	50,426	53,762	46,695
6070.100 - Dental Insurance - Employer Contribution	1,848	1,944	2,040	1,944
6080.100 - Group Life Insurance - Employer Contribution	788	754	767	839
6100 - Office Supplies	530	2,550	2,550	2,550
6500.100 - Employee Development - Training	3,146	7,500	7,500	7,500
6550 - Mileage & Parking Reimbursement	8	100	100	100
6700 - Dues & Subscriptions	2,998	3,100	3,200	3,200
7000 - Professional Services	2,530	4,000	4,000	3,900
7100.100 - Communications - Postage	2,425	4,000	4,000	4,000
7200 - Printing & Publishing	3,113	2,500	2,500	2,500
9000.101 - Allocations - Information Technology	31,320	33,929	35,390	37,454
9000.102 - Allocations - Facilities Management	22,283	20,966	21,595	21,595
9000.107 - Allocations - Central Equipment	4,840	4,414	4,547	4,547
9000.110 - Allocations - Risk Mgmt - OH, Premium	7,105	2,484	2,561	2,640
9000.111 - Allocations - Risk Mgmt - Claims	-	29,647	29,647	-
9500.660 - Transfers Out - Resource Planning	20,000	20,000	20,000	15,000
9900 - Miscellaneous	28	-	-	-
9920.100 - Bank Fees - Credit Card	47	100	100	100
Total	\$622,265	\$674,938	\$696,745	\$674,829

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Community Development - Inspections

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$3,891	-	-	-
6000.100 - Salaries - Regular	898,752	955,889	989,616	1,019,357
6000.200 - Salaries - Temporary	20,610	15,000	15,000	15,000
6050 - Benefits	580	-	-	-
6050.100 - Benefits - Social Security	54,201	60,196	62,284	64,163
6050.101 - Benefits - Medicare	12,676	14,081	14,566	15,017
6050.200 - Benefits - PERA	67,390	72,814	75,348	77,575
6050.550 - Benefits - Cell Phone Allowance	800	480	480	5,962
6060.100 - Medical Insurance - Employer Contribution	147,798	164,852	176,776	144,042
6070.100 - Dental Insurance - Employer Contribution	6,377	6,864	7,200	8,178
6080.100 - Group Life Insurance - Employer Contribution	1,172	1,258	1,267	1,296
6100 - Office Supplies	2,207	6,100	6,100	3,000
6140 - Miscellaneous Supplies	2,183	900	950	950
6140.102 - Miscellaneous Supplies - Safety Equipment	256	400	400	400
6500.100 - Employee Development - Training	5,428	9,550	10,075	10,075
6700 - Dues & Subscriptions	2,856	3,200	3,200	3,200
7010 - Contractual Plan Checking	6,825	-	-	-
7100.100 - Communications - Postage	8,921	6,000	6,000	6,000
7200 - Printing & Publishing	6,633	9,450	9,450	6,550
8000 - Non-Cap Equip (< 5K)	3,065	-	-	3,000
9000.101 - Allocations - Information Technology	53,215	88,279	91,251	104,273
9000.102 - Allocations - Facilities Management	29,534	27,309	28,129	28,129
9000.107 - Allocations - Central Equipment	48,881	57,246	58,962	58,962
9000.110 - Allocations - Risk Mgmt - OH, Premium	18,411	8,293	8,488	9,087
9000.111 - Allocations - Risk Mgmt - Claims	-	1,042	1,042	37,352
9500.400 - Transfers Out - General Capital Projects	72	-	-	-
9900 - Miscellaneous	1	-	-	-
9920.100 - Bank Fees - Credit Card	15,144	9,300	9,300	12,300
Total	\$1,417,877	\$1,518,503	\$1,575,884	\$1,633,868

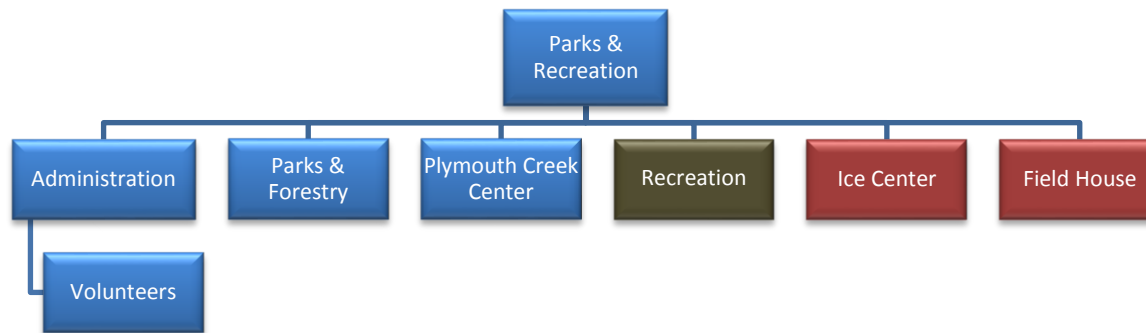
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Parks & Recreation Department

Activities

- ✓ Park Development
- ✓ Park & Field Operation and Maintenance
- ✓ Recreation Programs
- ✓ Open Space Management
- ✓ Tree Care and Preservation
- ✓ Athletic Association Liaison
- ✓ Ice Center Management
- ✓ Fieldhouse Management
- ✓ Volunteer Recruitment/Retention
- ✓ Wedding/Event Coordination
- ✓ Community Events
- ✓ Yard Waste Site Management
- ✓ Park Shelter Rental
- ✓ Meeting Space Rental
- ✓ Outdoor Field Rental

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2014	2015	2016	2017
Director	1	1	1	1
Administration	1	1	2.6	2.45
Parks & Forestry	20.81	21.81	20.7	20.85
Plymouth Creek Ctr	4	4	4	4
Volunteers	1	1	1	1
Recreation	5.6	6.2	6.29	7.5
Ice Center	3.75	3.75	4.15	5.4
Field House	1	1	1	1
Department Total	38.16	39.76	41.35	43.2

Budget Impacts

For 2017 the department will continue to improve service initiatives with a focus on efficiency, responsiveness and quality. **Administration initiatives:** Continue construction of the Northwest Greenway trail; development of Crooked Creek Park and renovation of the East Medicine Lake shelter building. **Parks & Forestry initiatives:** Continue with treatment of Ash trees and management of Emerald Ash Borer; repair of sidewalks, bridges/boardwalks; renovate/repair playgrounds at Imperial Hills and Sunrise Parks; and ADA trail and facility improvements when possible. **Plymouth Creek Activity Center initiatives:** Continued focus on maximizing facility use; promote new meeting space for brides and small groups; complete feasibility assessment for renovation and expansion of the facility. **Plymouth Field House initiatives:** Increasing facility usage; replace the fieldhouse dome, lighting and inflation system. **Plymouth Ice Center initiatives:** Replace the ice center refrigeration system; replace the sand based floor with a concrete floor and reduce from an Olympic sized rink (200 ft. X 100 ft.) to a professional (200 ft. X 85 ft.) sized rink; submit 2017 State Bonding request. **Recreation initiatives:** Implement new registration software; continue to work with Wayzata School District to implement necessary changes to programs and services based on adjusted school start times. **Volunteer Services initiatives:** Continue to initiate volunteer opportunities for Plymouth.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Rec Admin

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$4,958	-	-	-
6000.100 - Salaries - Regular	355,498	399,265	412,804	410,519
6000.200 - Salaries - Temporary	6,229	7,000	7,000	7,140
6020.100 - Overtime - Regular	19	-	-	-
6050 - Benefits	739	-	-	-
6050.100 - Benefits - Social Security	21,391	25,346	26,183	24,127
6050.101 - Benefits - Medicare	5,225	5,927	6,124	6,116
6050.200 - Benefits - PERA	26,833	30,469	31,486	31,325
6050.550 - Benefits - Cell Phone Allowance	2,447	2,340	2,340	2,340
6050.560 - Benefits - IPAD allowance	182	180	180	480
6050.570 - Benefits - Car Allowance	-	-	-	1,200
6060.100 - Medical Insurance - Employer Contribution	42,020	48,997	51,987	40,266
6070.100 - Dental Insurance - Employer Contribution	3,783	3,468	3,639	3,770
6080.100 - Group Life Insurance - Employer Contribution	964	967	986	1,041
6100 - Office Supplies	3,161	2,800	2,800	2,800
6120 - Operating Supplies	2,078	1,800	1,800	2,600
6500.100 - Employee Development - Training	2,184	4,000	4,200	4,200
6500.104 - Employee Development - Conf & Seminars	70	-	-	-
6550 - Mileage & Parking Reimbursement	336	575	700	700
6700 - Dues & Subscriptions	2,628	2,400	2,600	2,600
7000 - Professional Services	18,292	14,200	16,200	16,200
7017 - Laundered Uniforms	88	-	-	-
7100.100 - Communications - Postage	748	700	700	700
7200 - Printing & Publishing	229	-	-	-
8000 - Non-Cap Equip (< 5K)	304	-	-	-
8930 - Special Assessments	452	-	-	-
8931 - Special Assessment Interest	42	-	-	-
9000.101 - Allocations - Information Technology	37,786	30,513	31,696	33,517
9000.102 - Allocations - Facilities Management	43,180	37,779	38,912	38,912

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Rec Admin

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses 9000.107 - Allocations - Central Equipment	5,618	6,258	6,445	6,445
9000.110 - Allocations - Risk Mgmt - OH, Premium	6,380	2,282	2,352	2,640
9904 - Real Estate Taxes	13,960	-	-	-
9906 - Donations & Contributions	25,000	-	-	-
9907 - Historical Society	2,078	2,500	2,500	2,500
9925 - Recognition Events	5,947	6,800	6,800	6,800
Total	\$640,847	\$636,566	\$660,434	\$648,938

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Forestry

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$6,787	-	-	-
6000.100 - Salaries - Regular	1,202,906	1,309,560	1,358,558	1,348,556
6000.200 - Salaries - Temporary	293,284	325,000	325,000	328,807
6020.100 - Overtime - Regular	15,218	22,000	22,000	22,000
6050 - Benefits	1,011	-	-	-
6050.100 - Benefits - Social Security	91,740	102,881	105,923	105,584
6050.101 - Benefits - Medicare	21,456	24,054	24,766	24,694
6050.200 - Benefits - PERA	103,116	124,242	127,912	127,451
6050.302 - Benefits - Unemployment	29,007	33,000	33,000	33,000
6050.550 - Benefits - Cell Phone Allowance	4,984	4,620	4,620	7,548
6050.560 - Benefits - IPAD allowance	121	120	120	120
6060.100 - Medical Insurance - Employer Contribution	219,457	258,813	276,830	219,175
6070.100 - Dental Insurance - Employer Contribution	15,574	16,797	17,631	18,439
6080.100 - Group Life Insurance - Employer Contribution	2,135	2,569	2,596	2,275
6100 - Office Supplies	2,599	2,200	2,200	2,200
6120 - Operating Supplies	156,732	141,000	145,000	145,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	2,519	-	-	-
6120.103 - Operating Supplies - Janitorial	5,728	-	-	-
6120.108 - Operating Supplies - Twin City Tree Trust	6,241	9,000	9,500	9,500
6130.101 - Repair & Maint Supplies - Horticulture	78,551	76,400	79,800	79,800
6130.102 - Repair & Maint Supplies - Traffic & Park Signs	14,224	8,000	10,000	10,000
6130.103 - Repair & Maint Supplies - Invasive Control	84,063	94,300	96,300	96,300
6130.104 - Repair & Maint Supplies - Sand and Gravel	26,182	-	-	-
6130.105 - Repair & Maint Supplies - Paint	378	-	-	-
6130.107 - Repair & Maint Supplies - Concrete & Asphalt	65,062	85,000	88,000	85,000
6130.111 - Repair & Maint Supplies - Chemicals	-	5,000	5,200	5,200
6130.118 - Repair & Maint Supplies - Playstructure Repair Parts	16,288	23,000	23,000	23,000
6140.101 - Miscellaneous Supplies - Clothing	1,798	3,200	3,200	3,200
6140.102 - Miscellaneous Supplies - Safety Equipment	12,057	8,300	8,700	8,700

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Forestry

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6500 - Employee Development	370	-	-	-
6500.100 - Employee Development - Training	7,782	9,400	9,800	9,800
6550 - Mileage & Parking Reimbursement	141	200	250	250
6600 - Meetings	59	200	225	225
6700 - Dues & Subscriptions	2,006	1,200	1,300	1,300
7000 - Professional Services	56,367	68,000	70,200	65,200
7016 - Animal Control	22,005	10,000	12,000	12,000
7017 - Laundered Uniforms	4,893	6,700	6,900	6,900
7100.100 - Communications - Postage	519	1,400	1,500	1,500
7200 - Printing & Publishing	275	1,400	1,500	1,500
7400.102 - Utilities - Natural Gas	13,377	25,000	26,500	21,000
7400.103 - Utilities - Water & Sewer	44,682	56,000	59,000	54,000
7400.104 - Utilities - Solid Waste	24,896	27,000	28,500	28,500
7400.108 - Utilities - Electric	130,151	146,000	154,000	140,000
7500 - Repair & Maint Services	51,957	57,400	60,000	60,000
7500.100 - Repair & Maint Services - Landscape	112,297	102,500	107,100	102,100
7500.101 - Repair & Maint Services - Lawn Maint	67,227	74,000	76,000	76,000
7500.102 - Repair & Maint Services - Weed Control	25,703	27,200	28,500	28,500
7500.103 - Repair & Maint Services - Irrigation	9,515	-	-	-
7500.104 - Repair & Maint Services - Electrical	25,001	22,000	24,000	24,000
7500.105 - Repair & Maint Services - Plumbing	2,616	-	-	-
7500.106 - Repair & Maint Services - Bulldozer Work	2,850	-	-	-
7500.107 - Repair & Maint Services - Asphalt Court	14,169	15,000	15,700	15,700
7500.109 - Repair & Maint Services - Seal Coating	59,769	62,000	64,000	64,000
7500.114 - Repair & Maint Services - Retaining Walls/Guard Rails/Fence	10,116	14,000	16,000	16,000
7500.130 - Repair & Maint Services - Building Maint	17,466	20,000	22,000	22,000
7500.143 - Repair & Maint Services - Median Maint	14,205	15,400	16,000	16,000
7500.201 - Repair & Maint Services - Departmental Software Maint	1,200	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	4,200	-	-	-

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Forestry

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	7500.300 - Repair & Maint Services - Tree Maintenance	43,998	140,000	143,000	143,000
	7500.301 - Repair & Maint Services - Tree Contract Removal	94,998	-	-	-
	7500.302 - Repair & Maint Services - Forced Tree Removal	4,345	10,000	10,000	10,000
	7600 - Rentals	5,579	10,000	10,400	10,400
	7600.100 - Rentals - Portable Toilets	41,648	68,000	70,400	70,400
	8000 - Non-Cap Equip (< 5K)	2,409	3,000	3,000	3,000
	8050 - Cap Equip (\$5K - \$25K)	-	-	-	10,000
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	6,877	10,000	10,000	-
	9000.101 - Allocations - Information Technology	54,042	102,235	106,606	111,487
	9000.102 - Allocations - Facilities Management	151,282	133,828	137,843	137,843
	9000.107 - Allocations - Central Equipment	575,755	610,293	628,602	628,602
	9000.110 - Allocations - Risk Mgmt - OH, Premium	119,807	37,497	38,114	102,211
	9000.111 - Allocations - Risk Mgmt - Claims	33,050	104,518	104,518	20,848
	9500.200 - Transfers Out - Recreation	1,919	-	-	-
	9920.100 - Bank Fees - Credit Card	4	-	-	-
	Total	\$4,340,744	\$4,670,427	\$4,833,314	\$4,719,815

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Plymouth Creek Activity Center

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$4,137	-	-	-
6000.100 - Salaries - Regular	239,204	244,914	252,260	258,956
6000.200 - Salaries - Temporary	30,865	47,008	47,008	47,008
6050 - Benefits	616	-	-	-
6050.100 - Benefits - Social Security	15,981	18,142	18,598	19,013
6050.101 - Benefits - Medicare	3,738	4,241	4,348	4,447
6050.200 - Benefits - PERA	19,611	18,368	18,920	19,421
6050.302 - Benefits - Unemployment	-	2,000	2,000	2,000
6050.550 - Benefits - Cell Phone Allowance	977	1,104	1,104	1,104
6060.100 - Medical Insurance - Employer Contribution	51,863	55,701	59,758	37,222
6070.100 - Dental Insurance - Employer Contribution	1,260	2,199	2,304	1,342
6080.100 - Group Life Insurance - Employer Contribution	468	498	503	478
6100 - Office Supplies	529	1,200	1,300	1,300
6120 - Operating Supplies	2,970	9,500	10,000	10,000
6120.103 - Operating Supplies - Janitorial	5,681	-	-	-
6140.101 - Miscellaneous Supplies - Clothing	263	600	600	600
6500.100 - Employee Development - Training	333	1,300	1,300	1,300
6700 - Dues & Subscriptions	701	2,000	2,000	2,000
7000 - Professional Services	7,126	4,000	4,000	4,000
7004 - Audit Fees	824	900	900	900
7100.100 - Communications - Postage	1,034	900	900	900
7200 - Printing & Publishing	369	1,000	1,200	1,200
7400.102 - Utilities - Natural Gas	13,643	29,000	31,000	16,000
7400.103 - Utilities - Water & Sewer	10,217	11,000	11,500	11,500
7400.104 - Utilities - Solid Waste	3,675	3,700	3,900	4,000
7400.108 - Utilities - Electric	33,751	37,000	39,000	36,500
7500.104 - Repair & Maint Services - Electrical	2,285	-	-	-
7500.118 - Repair & Maint Services - Janitorial Services	7,407	-	-	-
7500.130 - Repair & Maint Services - Building Maint	4,965	28,000	28,000	28,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Plymouth Creek Activity Center

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses 7500.202 - Repair & Maint Services - Equipment Maint	480	-	-	-
8000 - Non-Cap Equip (< 5K)	15,593	12,000	12,000	12,000
9000.101 - Allocations - Information Technology	46,995	60,529	63,044	69,280
9000.102 - Allocations - Facilities Management	40,820	35,713	36,785	36,785
9000.110 - Allocations - Risk Mgmt - OH, Premium	18,622	12,235	12,348	11,026
9000.111 - Allocations - Risk Mgmt - Claims	-	-	-	272
9900.100 - Miscellaneous - Cash Over/Short	-	-	-	-
9904 - Real Estate Taxes	1,625	1,700	-	-
9913 - Licenses & Permits	2,665	1,750	1,800	1,800
9920.100 - Bank Fees - Credit Card	3,434	4,500	4,500	4,500
Total	\$594,726	\$652,702	\$672,880	\$644,854

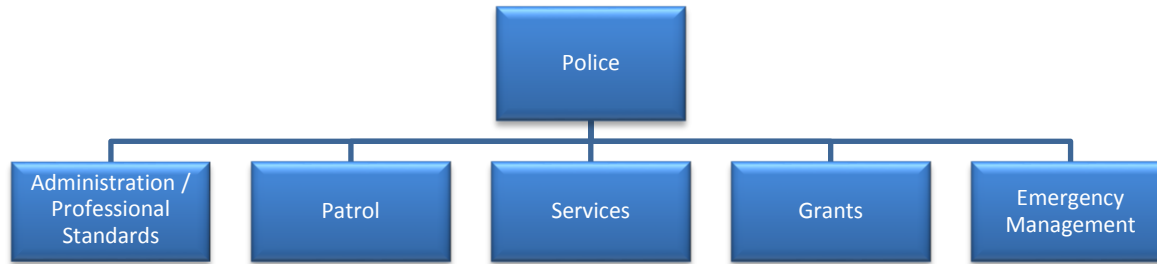
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Police Department

Activities

- ✓ Calls for Service
- ✓ Crime Investigations
- ✓ Traffic Enforcement
- ✓ Crime Prevention
- ✓ Special Investigations
- ✓ School Resources
- ✓ Emergency Management
- ✓ Animal Control
- ✓ Property & Evidence Control
- ✓ Records Administration
- ✓ Public Information
- ✓ Ordinance Enforcement

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2014	2015	2016	2017
Director	1	1	1	1
Administration	9.7	9.7	10.9	11.3
Patrol	52	52	53.9	56.3
Services	21.2	21.2	22.7	22.3
Department Total	83.9	83.9	88.5	90.9

Budget Impacts

The department will continue to offer proactive policing measures through both evidence-led and community-based policing operations. Over the next two years, the department will complete the establishment of an additional patrol district that will increase staffing levels.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - PD Administration

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$19,274	-	-	-
6000.100 - Salaries - Regular	854,893	948,852	987,821	1,035,613
6000.200 - Salaries - Temporary	80,323	78,686	78,686	82,010
6020.100 - Overtime - Regular	2,671	5,000	5,000	5,000
6020.300 - Overtime - Holiday	79	-	-	-
6020.400 - Overtime - Contractual	2,349	2,000	2,000	2,000
6050 - Benefits	3,832	-	-	-
6050.100 - Benefits - Social Security	30,134	34,642	36,008	37,887
6050.101 - Benefits - Medicare	13,043	15,191	15,758	16,499
6050.200 - Benefits - PERA	102,662	113,796	118,195	123,242
6050.500 - Benefits - Clothing Allowance	3,438	7,088	7,188	6,900
6050.550 - Benefits - Cell Phone Allowance	2,740	3,600	3,600	4,800
6050.560 - Benefits - IPAD allowance	48	-	-	300
6050.570 - Benefits - Car Allowance	-	2,400	2,400	1,200
6060.100 - Medical Insurance - Employer Contribution	136,075	163,349	174,950	146,964
6070.100 - Dental Insurance - Employer Contribution	7,210	5,261	5,520	8,688
6080.100 - Group Life Insurance - Employer Contribution	2,254	2,321	2,357	2,581
6100 - Office Supplies	9,474	11,000	11,000	11,000
6120 - Operating Supplies	4,382	-	-	-
6120.104 - Operating Supplies - Shooting Range	4,920	6,000	6,000	6,000
6120.122 - Operating Supplies - Reserve Program	3,022	3,700	3,700	3,700
6120.123 - Operating Supplies - Explorer Program	9,042	9,300	8,000	8,000
6120.128 - Operating Supplies - Property Room	2,154	4,000	4,000	4,000
6500 - Employee Development	21	-	-	-
6500.100 - Employee Development - Training	62,848	55,000	45,000	50,000
6500.103 - Employee Development - EE Recognition	4,009	4,800	4,800	4,800
6500.105 - Employee Development - Shooting Range Training	66,824	68,000	71,000	52,500
6500.200 - Employee Development - Wellness	-	-	-	7,000
6550 - Mileage & Parking Reimbursement	49	250	250	250

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - PD Administration

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6700 - Dues & Subscriptions	5,189	5,500	5,500	6,200
7000 - Professional Services	7,155	17,000	17,000	10,000
7008 - Veterinary Fees	1,167	1,000	1,000	1,000
7016 - Animal Control	18,489	23,500	23,500	23,500
7100.100 - Communications - Postage	5,519	6,000	6,000	6,000
7200 - Printing & Publishing	2,994	2,000	2,000	2,000
7500.202 - Repair & Maint Services - Equipment Maint	2,249	1,500	1,500	1,500
7600 - Rentals	67	-	-	-
8000 - Non-Cap Equip (< 5K)	4,383	5,000	5,000	5,000
9000.101 - Allocations - Information Technology	145,292	154,887	160,990	169,687
9000.102 - Allocations - Facilities Management	275,203	241,492	248,737	248,737
9000.107 - Allocations - Central Equipment	10,221	3,722	3,834	3,834
9000.109 - Allocations - 800 MHz Radios	93,000	70,000	70,000	70,000
9000.110 - Allocations - Risk Mgmt - OH, Premium	132,929	47,961	49,448	56,429
9000.111 - Allocations - Risk Mgmt - Claims	205,579	165,623	165,623	116,443
9906 - Donations & Contributions	1,000	-	-	-
9920.100 - Bank Fees - Credit Card	112	100	100	100
Total	\$2,338,317	\$2,289,521	\$2,353,465	\$2,341,364

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - Patrol

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$2,462	-	-	-
6000.100 - Salaries - Regular	3,989,144	4,256,116	4,583,559	4,650,691
6000.200 - Salaries - Temporary	5,394	26,682	26,682	29,880
6000.300 - Salaries - Court Time - Stand by	16,823	7,507	7,507	7,507
6020.100 - Overtime - Regular	116,665	136,840	136,840	135,300
6020.200 - Overtime - Court Time - Court appearance	15,697	15,000	15,000	15,000
6020.300 - Overtime - Holiday	35,899	33,000	33,000	33,000
6020.400 - Overtime - Contractual	55,049	36,000	36,000	36,000
6050 - Benefits	543	-	-	-
6050.100 - Benefits - Social Security	13,622	15,027	15,642	15,088
6050.101 - Benefits - Medicare	58,304	66,239	71,020	72,046
6050.200 - Benefits - PERA	663,110	706,303	758,493	773,987
6050.302 - Benefits - Unemployment	1,327	-	-	-
6050.500 - Benefits - Clothing Allowance	43,397	51,640	54,776	56,540
6050.550 - Benefits - Cell Phone Allowance	4,345	4,200	4,200	5,100
6050.570 - Benefits - Car Allowance	-	1,200	1,200	-
6060.100 - Medical Insurance - Employer Contribution	671,618	752,884	842,125	655,893
6060.400 - Medical Insurance - Disabled Officer	47,131	41,964	45,456	45,456
6070.100 - Dental Insurance - Employer Contribution	32,356	35,245	36,990	40,635
6080.100 - Group Life Insurance - Employer Contribution	9,089	9,334	9,671	9,790
6100 - Office Supplies	407	-	-	-
6120 - Operating Supplies	492	-	-	-
6120.106 - Operating Supplies - Ammunition	31,157	33,720	32,720	32,720
6120.121 - Operating Supplies - SWAT Team	10,282	7,000	7,000	8,000
6120.126 - Operating Supplies - K9 Unit	3,487	3,150	3,150	3,150
6120.129 - Operating Supplies - Training	-	5,000	5,000	-
6120.130 - Operating Supplies - CSO	-	-	-	1,000
6140 - Miscellaneous Supplies	1,046	-	-	-
6140.100 - Miscellaneous Supplies - Medical	5,787	7,500	4,000	4,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - Patrol

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6140.101 - Miscellaneous Supplies - Clothing	10,614	6,250	6,250	7,250
6140.102 - Miscellaneous Supplies - Safety Equipment	3,603	3,500	3,500	3,500
6500.100 - Employee Development - Training	19,356	20,500	22,500	25,500
6550 - Mileage & Parking Reimbursement	-	50	50	50
6600 - Meetings	-	750	750	750
6700 - Dues & Subscriptions	450	800	800	800
7000 - Professional Services	359	-	-	-
7008 - Veterinary Fees	1,119	3,000	3,000	3,000
7500.202 - Repair & Maint Services - Equipment Maint	48,478	45,000	45,000	50,500
7600 - Rentals	6	1,000	1,000	1,000
8000 - Non-Cap Equip (< 5K)	61,558	9,500	9,500	25,500
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	-	-	-
9000.101 - Allocations - Information Technology	270,144	368,416	395,522	435,557
9000.102 - Allocations - Facilities Management	195,189	170,773	175,896	175,896
9000.107 - Allocations - Central Equipment	492,378	536,898	553,005	553,005
9500.660 - Transfers Out - Resource Planning	39,500	39,500	39,500	39,500
9901 - Care of Prisoners	37,964	45,000	45,000	45,000
9902 - Booking of Prisoners	40,422	35,000	35,000	35,000
Total	\$7,055,774	\$7,537,488	\$8,066,304	\$8,032,591

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - Services

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$4,895	-	-	-
6000.100 - Salaries - Regular	1,722,514	1,982,337	2,047,189	2,058,681
6000.200 - Salaries - Temporary	21,205	21,133	21,133	21,546
6020.100 - Overtime - Regular	54,182	56,000	56,000	62,000
6020.200 - Overtime - Court Time - Court appearance	-	500	500	500
6020.300 - Overtime - Holiday	540	1,000	1,000	1,000
6020.400 - Overtime - Contractual	4,849	10,000	10,000	10,000
6050 - Benefits	1,079	-	-	-
6050.100 - Benefits - Social Security	6,775	8,573	8,758	8,639
6050.101 - Benefits - Medicare	25,305	30,617	31,535	31,871
6050.200 - Benefits - PERA	281,223	326,134	336,417	336,821
6050.500 - Benefits - Clothing Allowance	17,130	23,402	21,441	20,710
6050.550 - Benefits - Cell Phone Allowance	17,270	16,200	16,200	23,700
6050.570 - Benefits - Car Allowance	-	1,200	1,200	-
6060.100 - Medical Insurance - Employer Contribution	255,671	319,897	343,586	254,985
6070.100 - Dental Insurance - Employer Contribution	11,261	11,632	12,210	15,303
6080.100 - Group Life Insurance - Employer Contribution	3,606	4,151	4,160	4,091
6120.102 - Operating Supplies - Motor Fuels & Lubricants	4,156	-	-	-
6120.109 - Operating Supplies - Community Education	10,409	14,000	14,000	14,000
6120.110 - Operating Supplies - DARE Program	12,359	14,000	16,000	18,000
6120.117 - Operating Supplies - CFMH Program	1,604	2,500	2,500	2,000
6140.104 - Miscellaneous Supplies - Chaplain/Sr Corp	838	1,000	600	600
6500.100 - Employee Development - Training	12,191	12,000	14,000	14,000
7000 - Professional Services	12,956	18,000	18,000	18,000
7200 - Printing & Publishing	50	-	-	-
7500.142 - Repair & Maint Services - SIU	887	2,000	2,000	2,000
7500.202 - Repair & Maint Services - Equipment Maint	1,575	1,500	1,500	1,500
7600 - Rentals	-	4,000	4,000	4,000
8000 - Non-Cap Equip (< 5K)	1,730	3,500	3,500	3,500

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - Services

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	8000.110 - Non-Cap Equip (< 5K) - SIU	3,780	3,000	3,000	3,000
	9000.101 - Allocations - Information Technology	146,939	173,986	181,218	190,747
	9000.102 - Allocations - Facilities Management	82,479	72,162	74,327	74,327
	9000.107 - Allocations - Central Equipment	49,520	86,068	88,650	88,650
	Total	\$2,768,975	\$3,220,492	\$3,334,624	\$3,284,171

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - Grants

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses 6020.100 - Overtime - Regular	\$51,021	\$45,700	\$45,700	\$45,700
6050.101 - Benefits - Medicare	697	663	663	663
6050.200 - Benefits - PERA	8,265	7,403	7,403	7,403
6060.100 - Medical Insurance - Employer Contribution	6,629	-	-	-
6070.100 - Dental Insurance - Employer Contribution	211	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	85	-	-	-
6140.102 - Miscellaneous Supplies - Safety Equipment	20,789	29,510	4,540	4,540
Total	\$87,697	\$83,276	\$58,306	\$58,306

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Emergency Management - Emergency Management

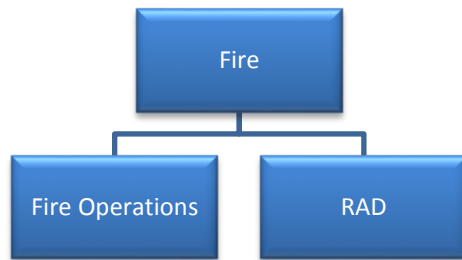
Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6020.100 - Overtime - Regular	\$204	-	-	-
6050.101 - Benefits - Medicare	3	-	-	-
6050.200 - Benefits - PERA	33	-	-	-
6060.100 - Medical Insurance - Employer Contribution	30	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	-	-	-	-
6100 - Office Supplies	-	500	500	500
6120 - Operating Supplies	7,243	-	-	-
6120.101 - Operating Supplies - Public Ed & Outreach Prj	-	600	600	600
6500.100 - Employee Development - Training	75	3,500	3,500	4,500
6700 - Dues & Subscriptions	22,780	21,250	21,250	21,250
7000 - Professional Services	-	1,000	1,000	1,000
7200 - Printing & Publishing	897	-	-	-
7400.108 - Utilities - Electric	1,896	800	800	2,000
7500 - Repair & Maint Services	16,639	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	6,503	10,500	10,500	10,500
8000 - Non-Cap Equip (< 5K)	468	5,000	5,000	5,000
9000.101 - Allocations - Information Technology	21,225	19,851	20,602	22,347
9000.102 - Allocations - Facilities Management	2,881	2,521	2,597	2,597
9500.660 - Transfers Out - Resource Planning	5,000	5,000	5,000	5,000
Total	\$85,876	\$70,522	\$71,349	\$75,294

Fire Department

Activities

- ✓ Fire Suppression
- ✓ Emergency Management
- ✓ Technical Rescue
- ✓ Firefighter Training & Education
- ✓ Management & Leadership Development
- ✓ Community Education
- ✓ Fleet & Facility Management
- ✓ Radiological Response
- ✓ Recruitment
- ✓ Retention

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2014	2015	2016	2017
Fire Chief	1	1	1	1
Fire Operations	3.3	3.3	4.3	12.5
Duty Crew	2.5	2.5	2.5	0
Department Total	6.8	6.8	7.8	13.5

Budget Impacts

Residents, businesses and visitors are provided with an array of services, delivered by a well-trained and dedicated fire service professionals. The department is committed to making a difference through emergency response, customer service and community education. In 2017 there will be significant changes in department staffing. Additional full-time personnel will be added in an effort to address staffing issues, improve response times and improve the consistency of resources. This new staffing model will continue to be supplemented by paid-on-call response overnight. The Duty Crew budget will be moved under Fire Operations to more accurately track expenses and allow for more responsible use of budgeted funds.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Fire - Fire Operations

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	(\$2,243)	-	-	-
6000.100 - Salaries - Regular	322,028	481,084	501,522	930,544
6000.200 - Salaries - Temporary	233,951	239,127	239,127	549,007
6020.100 - Overtime - Regular	460	-	-	-
6050 - Benefits	(3,588)	-	-	-
6050.100 - Benefits - Social Security	20,836	24,157	24,438	40,342
6050.101 - Benefits - Medicare	8,084	10,444	10,739	21,674
6050.200 - Benefits - PERA	38,238	64,842	67,762	141,907
6050.302 - Benefits - Unemployment	374	-	-	-
6050.500 - Benefits - Clothing Allowance	-	-	-	10,239
6050.550 - Benefits - Cell Phone Allowance	568	-	-	6,000
6060.100 - Medical Insurance - Employer Contribution	35,298	63,145	67,446	143,610
6070.100 - Dental Insurance - Employer Contribution	3,920	5,684	5,970	13,884
6080.100 - Group Life Insurance - Employer Contribution	683	1,278	1,305	2,310
6100 - Office Supplies	2,515	2,500	2,500	2,500
6120 - Operating Supplies	21	-	-	-
6120.100 - Operating Supplies - Photography	-	500	500	500
6120.101 - Operating Supplies - Public Ed & Outreach Prj	13,693	17,000	17,000	17,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	25	-	-	-
6120.103 - Operating Supplies - Janitorial	1,174	900	900	900
6120.105 - Operating Supplies - Fire Fighting	15,182	16,000	16,000	16,300
6130 - Repair & Maint Supplies	136	-	-	-
6130.100 - Repair & Maint Supplies - Equipment Parts	8,470	9,000	9,000	9,000
6130.111 - Repair & Maint Supplies - Chemicals	5,728	4,500	4,500	4,500
6130.119 - Repair & Maint Supplies - Recharges	-	300	300	-
6140.101 - Miscellaneous Supplies - Clothing	8,920	20,500	24,500	25,963
6140.102 - Miscellaneous Supplies - Safety Equipment	33,915	45,000	45,000	35,000
6500 - Employee Development	48	-	-	-
6500.100 - Employee Development - Training	19,914	21,000	21,000	26,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Fire - Fire Operations

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6500.103 - Employee Development - EE Recognition	2,654	3,000	3,000	3,000
6550 - Mileage & Parking Reimbursement	857	400	400	400
6700 - Dues & Subscriptions	999	1,900	1,900	1,900
7000 - Professional Services	1,560	2,000	2,000	2,000
7006 - Medical Fees	5,780	13,000	13,000	13,000
7100.100 - Communications - Postage	732	600	600	600
7400.102 - Utilities - Natural Gas	16,492	26,000	27,500	21,000
7400.103 - Utilities - Water & Sewer	5,521	7,000	7,500	7,000
7400.108 - Utilities - Electric	22,439	26,000	27,500	24,000
7500.129 - Repair & Maint Services - Static Testing	6,718	8,000	7,500	10,250
7500.130 - Repair & Maint Services - Building Maint	663	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	22,572	38,000	38,000	19,000
7500.203 - Repair & Maint Services - Turn Out Gear Repair	16,102	17,000	17,000	17,000
7500.204 - Repair & Maint Services - Hennepin County Radio Fees	-	-	-	19,000
7600 - Rentals	-	-	-	1,000
8000 - Non-Cap Equip (< 5K)	8,017	12,000	12,000	12,000
9000.101 - Allocations - Information Technology	147,879	166,074	172,960	182,520
9000.102 - Allocations - Facilities Management	302,488	361,809	372,664	372,664
9000.107 - Allocations - Central Equipment	524,662	483,841	498,356	498,356
9000.109 - Allocations - 800 MHz Radios	28,500	28,500	28,500	28,500
9000.110 - Allocations - Risk Mgmt - OH, Premium	40,445	(2,635)	(2,517)	3,298
9000.111 - Allocations - Risk Mgmt - Claims	10,912	37,584	37,584	11,253
9500.600 - Transfers Out - Central Equipment	-	12,000	12,000	12,000
9500.660 - Transfers Out - Resource Planning	70,000	90,000	90,000	90,000
9906 - Donations & Contributions	483,254	456,500	454,000	454,000
9920.100 - Bank Fees - Credit Card	2	250	250	250
Total	\$2,487,596	\$2,815,784	\$2,881,206	\$3,801,171

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Fire - RAD

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000.200 - Salaries - Temporary	\$9,378	\$10,000	\$10,000	\$10,000
6050.100 - Benefits - Social Security	550	620	620	620
6050.101 - Benefits - Medicare	136	145	145	145
6080.100 - Group Life Insurance - Employer Contribution	1	-	-	-
6120.105 - Operating Supplies - Fire Fighting	1,387	5,000	5,000	5,000
6130.100 - Repair & Maint Supplies - Equipment Parts	338	-	-	-
6500.100 - Employee Development - Training	208	37,114	36,026	36,026
6550 - Mileage & Parking Reimbursement	128	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	2,932	-	-	-
8000 - Non-Cap Equip (< 5K)	4,717	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	40,542	-	-	-
9000.107 - Allocations - Central Equipment	12,713	30,212	31,119	31,119
9000.110 - Allocations - Risk Mgmt - OH, Premium	969	872	873	758
9000.111 - Allocations - Risk Mgmt - Claims	214	-	-	-
Total	\$74,213	\$83,963	\$83,783	\$83,668

City of Plymouth
 2016/2017 Biennial Budget Detail
 General Fund - Budgeted Revenues and Expenditures
 Fire - Duty Crew

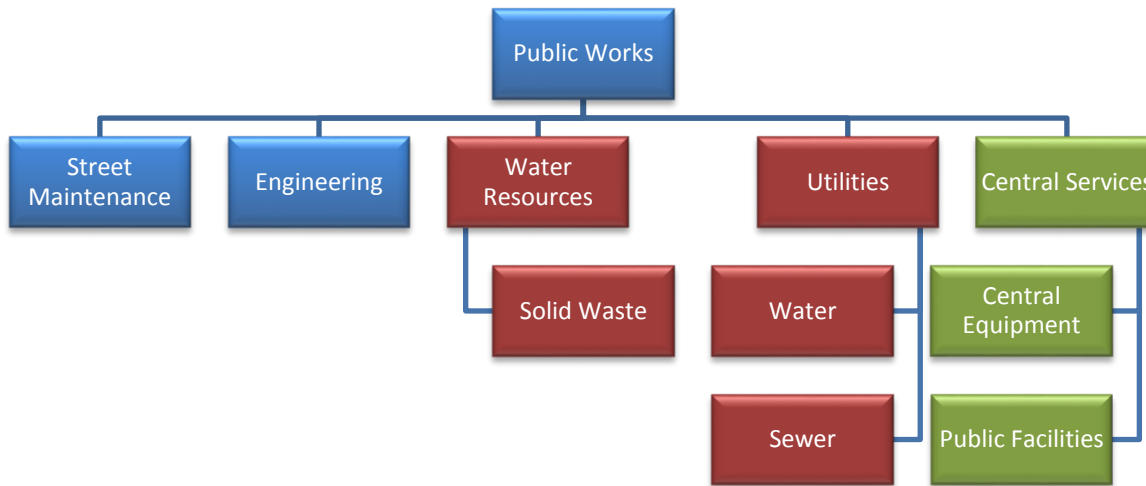
Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	(\$18,569)	-	-	-
6000.100 - Salaries - Regular	224,030	202,193	208,257	-
6000.200 - Salaries - Temporary	267,920	277,826	277,826	-
6050 - Benefits	(5,383)	-	-	-
6050.100 - Benefits - Social Security	16,597	19,084	19,139	-
6050.101 - Benefits - Medicare	6,951	6,962	7,049	-
6050.200 - Benefits - PERA	36,293	30,149	31,052	-
6050.550 - Benefits - Cell Phone Allowance	705	480	480	-
6060.100 - Medical Insurance - Employer Contribution	28,305	38,197	41,113	-
6070.100 - Dental Insurance - Employer Contribution	1,733	258	270	-
6080.100 - Group Life Insurance - Employer Contribution	354	205	205	-
Total	\$558,934	\$575,354	\$585,391	-

Public Works Department

Activities

- ✓ Street Maintenance
- ✓ Engineering
- ✓ Cemetery
- ✓ Water Resources
- ✓ Recycling
- ✓ Central Equipment
- ✓ Facilities Management
- ✓ Sewer
- ✓ Water

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2014	2015	2016	2017
Director	1	1	1	1
Street Maintenance	14	16	16.36	16.45
Engineering	10	10	6.25	6.25
Transit	2	2	0	0
Solid Waste	1	1	1.26	0.8
Central Equipment	5.8	6.2	4.61	4.65
Facilities Management	2	2	2.45	2.45
Utilities	25	25	27.7	27.89
Department Total	60.8	63.2	59.63	59.49

Budget Impacts

The budget maintains existing departmental activities with reductions in line items reflective of historical trends. The Street Maintenance budget includes crack repair to be performed in-house. The Engineering budget includes traffic counting on Municipal State Aid (MSA) streets. The Water Resources budget does not include aquatic invasive species treatments.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Street Maintenance

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	(\$4,075)	-	-	-
	6000.100 - Salaries - Regular	943,882	993,500	1,035,503	1,067,677
	6000.200 - Salaries - Temporary	12,906	31,000	31,000	34,807
	6020.100 - Overtime - Regular	17,855	54,000	54,000	54,000
	6050 - Benefits	(607)	-	-	-
	6050.100 - Benefits - Social Security	58,170	66,951	69,556	71,578
	6050.101 - Benefits - Medicare	13,635	15,653	16,262	16,806
	6050.200 - Benefits - PERA	72,386	80,886	84,037	86,737
	6050.302 - Benefits - Unemployment	2,139	-	-	-
	6050.550 - Benefits - Cell Phone Allowance	3,785	3,720	3,720	6,480
	6050.570 - Benefits - Car Allowance	-	-	-	120
	6060.100 - Medical Insurance - Employer Contribution	204,272	213,346	228,270	179,011
	6070.100 - Dental Insurance - Employer Contribution	11,505	12,984	13,629	12,984
	6080.100 - Group Life Insurance - Employer Contribution	1,647	1,694	1,705	1,711
	6100 - Office Supplies	291	-	-	-
	6100.100 - Office Supplies - Coffee & Cups	205	-	-	-
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	1,119	2,100	2,200	2,200
	6130.100 - Repair & Maint Supplies - Equipment Parts	5,254	4,900	5,050	5,050
	6130.101 - Repair & Maint Supplies - Horticulture	1,374	3,000	3,100	3,100
	6130.102 - Repair & Maint Supplies - Traffic & Park Signs	32,864	30,000	32,000	32,000
	6130.104 - Repair & Maint Supplies - Sand and Gravel	2,034	10,000	10,000	5,000
	6130.105 - Repair & Maint Supplies - Paint	816	2,500	2,500	2,500
	6130.106 - Repair & Maint Supplies - Lumber	423	400	400	400
	6130.107 - Repair & Maint Supplies - Concrete & Asphalt	220,540	330,000	330,000	300,000
	6130.108 - Repair & Maint Supplies - Concrete Disposal	-	500	500	500
	6130.111 - Repair & Maint Supplies - Chemicals	192,145	330,000	335,000	335,000
	6130.120 - Repair & Maint Supplies - Mailbox Repairs	3,061	6,500	6,500	6,500
	6130.121 - Repair & Maint Supplies - Sprinkler Head Repairs	-	1,500	1,500	1,500
	6140.101 - Miscellaneous Supplies - Clothing	365	-	-	-

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Street Maintenance

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6140.102 - Miscellaneous Supplies - Safety Equipment	6,218	6,000	6,000	6,000
6500.100 - Employee Development - Training	2,271	3,800	4,000	4,000
6700 - Dues & Subscriptions	100	150	175	175
7017 - Laundered Uniforms	4,951	3,800	3,900	3,900
7100.100 - Communications - Postage	333	160	160	160
7200 - Printing & Publishing	-	500	500	500
7400.101 - Utilities - Traffic Lights	52,980	58,625	60,900	58,461
7400.102 - Utilities - Natural Gas	4,444	9,500	10,000	7,500
7400.108 - Utilities - Electric	7,388	9,700	10,200	7,900
7400.109 - Utilities Street Lights - Billable	605,198	650,000	683,000	650,000
7400.110 - Utilities Street Lights - Nonbillable	49,481	56,000	59,000	56,000
7500.108 - Repair & Maint Services - Snow Plowing	181,575	317,000	326,500	326,500
7500.110 - Repair & Maint Services - Street Striping	99,464	130,000	130,000	120,000
7500.114 - Repair & Maint Services - Retaining Walls/Guard Rails/Fence	2,350	10,000	10,000	2,500
7500.126 - Repair & Maint Services - Guard Rail/Fencing	393	-	-	-
7500.134 - Repair & Maint Services - Crack Sealing	-	200,000	200,000	200,000
7500.140 - Repair & Maint Services - Traffic Signals	35,779	60,000	60,000	60,000
7500.201 - Repair & Maint Services - Departmental Software Maint	840	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	1,857	-	-	-
7600 - Rentals	15,883	36,000	36,000	20,000
8000 - Non-Cap Equip (< 5K)	5,172	5,500	5,500	5,500
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	36,297	-	-	-
9000.101 - Allocations - Information Technology	21,406	36,299	37,778	39,197
9000.102 - Allocations - Facilities Management	159,263	140,601	144,819	144,819
9000.107 - Allocations - Central Equipment	902,021	908,411	935,664	935,664
9000.110 - Allocations - Risk Mgmt - OH, Premium	33,818	30,924	31,232	7,030
9000.111 - Allocations - Risk Mgmt - Claims	24,032	18,941	18,941	28,899
9500.400 - Transfers Out - General Capital Projects	7,298	-	-	-
9500.413 - Transfers Out - Improvement Project Construction	49,032	-	-	-

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Street Maintenance

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	9920.100 - Bank Fees - Credit Card	260	250	250	250
Total		\$4,108,094	\$4,887,295	\$5,040,951	\$4,910,616

City of Plymouth
 2016/2017 Biennial Budget Detail
 General Fund - Budgeted Revenues and Expenditures
 Public Works - Engineering

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	\$3,995	-	-	-
	6000.100 - Salaries - Regular	532,647	553,405	581,895	598,317
	6000.200 - Salaries - Temporary	49,994	53,664	53,664	53,664
	6020.100 - Overtime - Regular	9,872	17,500	17,500	17,500
	6050 - Benefits	595	-	-	-
	6050.100 - Benefits - Social Security	35,848	38,879	40,645	40,409
	6050.101 - Benefits - Medicare	8,509	9,090	9,501	9,757
	6050.200 - Benefits - PERA	40,614	46,838	48,979	50,210
	6050.550 - Benefits - Cell Phone Allowance	3,255	3,000	3,000	3,960
	6050.570 - Benefits - Car Allowance	-	-	-	480
	6060.100 - Medical Insurance - Employer Contribution	74,624	85,133	91,065	72,522
	6070.100 - Dental Insurance - Employer Contribution	4,323	4,396	4,611	4,396
	6080.100 - Group Life Insurance - Employer Contribution	1,286	1,253	1,272	1,313
	6100 - Office Supplies	1,078	2,000	2,000	2,000
	6120 - Operating Supplies	15	-	-	-
	6120.100 - Operating Supplies - Photography	24	-	-	-
	6120.112 - Operating Supplies - Survey	834	1,400	1,400	1,400
	6500 - Employee Development	85	-	-	-
	6500.100 - Employee Development - Training	830	5,500	5,500	5,500
	6550 - Mileage & Parking Reimbursement	50	300	300	300
	6700 - Dues & Subscriptions	1,995	2,500	2,500	2,500
	7000 - Professional Services	365	10,600	10,600	7,600
	7001 - Consulting Engineer	2,400	10,000	25,000	25,000
	7100.100 - Communications - Postage	3,024	2,000	2,000	2,000
	7200 - Printing & Publishing	768	600	600	600
	8000 - Non-Cap Equip (< 5K)	1,776	2,000	2,000	2,000
	9000.101 - Allocations - Information Technology	63,729	78,172	81,565	87,483
	9000.102 - Allocations - Facilities Management	41,708	34,558	35,595	35,595
	9000.107 - Allocations - Central Equipment	21,485	16,243	16,731	16,731

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Engineering

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	9000.110 - Allocations - Risk Mgmt - OH, Premium	11,176	5,142	5,285	4,993
	9000.111 - Allocations - Risk Mgmt - Claims	-	209	209	-
	Total	\$916,903	\$984,382	\$1,043,417	\$1,046,230

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**City of Plymouth
2016/2017 Biennial Budget Detail
Recreation Fund - Budgeted Revenues and Expenditures**

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue	4000.100 - Taxes - Property	\$572,986	\$601,665	\$631,674	\$631,674
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	17	-	-	-
	4310.100 - Program Fees - Recreation	1,176,072	1,149,725	1,158,475	1,215,225
	4310.101 - Program Fees - Subsidized Recreation	10,824	13,000	13,500	13,000
	4320.100 - Rental Fees - Recreation	50,365	46,000	48,500	48,500
	4600 - Contributions - Operating	13,500	9,000	10,000	10,000
	4700.100 - Interest Income - Investments	7,323	8,000	8,000	8,000
	4700.150 - Interest Income - Operating Account - BMO	3	-	-	-
	4800 - Other Revenues	-	1,300	1,300	1,300
	4807 - Refunds & Reimbursements	10	-	-	-
	4900.100 - Transfers In - General	1,919	-	-	-
	4900.240 - Transfers In - Lawful Gambling	36,746	-	-	-
	Total	\$1,869,765	\$1,828,690	\$1,871,449	\$1,927,699

**City of Plymouth
2016/2017 Biennial Budget Detail
Recreation Fund - Budgeted Revenues and Expenditures**

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	\$1,816	-	-	-
	6000.100 - Salaries - Regular	490,836	523,482	544,092	574,076
	6000.200 - Salaries - Temporary	319,648	343,775	349,025	357,556
	6020.100 - Overtime - Regular	-	200	200	200
	6050 - Benefits	271	-	-	-
	6050.100 - Benefits - Social Security	49,331	53,842	55,444	57,831
	6050.101 - Benefits - Medicare	11,537	12,590	12,966	13,526
	6050.200 - Benefits - PERA	45,134	47,715	49,261	51,818
	6050.302 - Benefits - Unemployment	26	1,200	1,200	1,200
	6050.550 - Benefits - Cell Phone Allowance	2,942	3,360	3,360	3,360
	6060.100 - Medical Insurance - Employer Contribution	75,586	91,082	97,483	93,383
	6070.100 - Dental Insurance - Employer Contribution	6,915	6,656	6,990	8,084
	6080.100 - Group Life Insurance - Employer Contribution	1,770	2,228	2,281	1,989
	6100 - Office Supplies	1,034	2,500	2,500	2,500
	6120 - Operating Supplies	36,706	34,495	34,495	34,495
	6140 - Miscellaneous Supplies	1,865	-	-	-
	6140.101 - Miscellaneous Supplies - Clothing	17,969	19,205	19,205	19,005
	6500.100 - Employee Development - Training	4,389	7,800	7,800	8,400
	6500.104 - Employee Development - Conf & Seminars	249	-	-	-
	6550 - Mileage & Parking Reimbursement	944	1,000	1,000	1,000
	6700 - Dues & Subscriptions	1,958	1,620	1,620	1,620
	7000 - Professional Services	331,147	348,800	349,300	362,300
	7050 - External Program Registrations	5,029	5,870	5,870	5,870
	7100.100 - Communications - Postage	23,467	25,400	25,400	25,400
	7200 - Printing & Publishing	9,289	10,150	10,400	9,900
	7200.101 - Printing & Publishing - Recreation Handbook	44,908	48,000	48,000	46,000
	7500.202 - Repair & Maint Services - Equipment Maint	-	300	300	300
	7600 - Rentals	82,486	86,750	86,750	86,100
	8000 - Non-Cap Equip (< 5K)	4,127	4,500	4,500	4,500

**City of Plymouth
2016/2017 Biennial Budget Detail
Recreation Fund - Budgeted Revenues and Expenditures**

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	23,074	-	-	-
9000.101 - Allocations - Information Technology	58,411	55,014	57,319	61,138
9000.102 - Allocations - Facilities Management	13,014	11,386	11,728	11,728
9000.110 - Allocations - Risk Mgmt - OH, Premium	21,829	10,373	10,709	11,001
9000.111 - Allocations - Risk Mgmt - Claims	134	17	17	2,519
9500.405 - Transfers Out - Park Replacement	20,600	20,138	14,908	22,831
9500.660 - Transfers Out - Resource Planning	12,100	-	-	-
9900.100 - Miscellaneous - Cash Over/Short	-	-	-	-
9903 - Scholarships	11,190	13,000	13,500	13,000
9906 - Donations & Contributions	10,000	-	-	-
9906.100 - Donations & Contributions - Music In Plymouth	30,000	-	-	-
9914 - Youth Special Events	-	400	400	400
9918 - Contingency	-	5,842	13,426	4,669
9920 - Bank Fees	126	-	-	-
9920.100 - Bank Fees - Credit Card	23,416	30,000	30,000	30,000
Total	\$1,795,273	\$1,828,690	\$1,871,449	\$1,927,699

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City of Plymouth
 2016/2017 Biennial Budget Detail
 Transit System - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue	4230 - Intergovern-State-Operating	\$4,058,593	\$3,847,594	\$3,963,021	\$3,963,021
	4240 - Intergovern-State-Capital	-	263,636	271,545	271,545
	4350.120 - General Services - Transit Fares	939,937	1,100,000	1,100,000	1,100,000
	4350.129 - General Services Dial-A-Ride Ticket Sales	53,640	40,000	40,000	40,000
	4700.100 - Interest Income - Investments	77,842	35,000	35,000	35,000
	4700.150 - Interest Income - Operating Account - BMO	32	-	-	-
	4807 - Refunds & Reimbursements	11	-	-	-
	Total	\$5,130,055	\$5,286,230	\$5,409,566	\$5,409,566

**City of Plymouth
2016/2017 Biennial Budget Detail
Transit System - Budgeted Revenues and Expenditures**

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	(\$1,295)	-	-	-
6050 - Benefits	(193)	-	-	-
6100 - Office Supplies	-	500	500	1,500
6120 - Operating Supplies	414	500	500	550,500
6120.101 - Operating Supplies - Public Ed & Outreach Prj	4,146	5,000	5,000	5,000
6500.100 - Employee Development - Training	-	500	500	2,000
6550 - Mileage & Parking Reimbursement	-	-	-	500
6600 - Meetings	-	-	-	250
6700 - Dues & Subscriptions	10,015	13,500	13,500	13,500
7000 - Professional Services	138,544	270,000	220,000	220,000
7003 - Legal	-	1,000	-	1,000
7015 - Transit Services	3,308,837	4,137,537	4,261,663	4,261,663
7100.100 - Communications - Postage	-	1,500	1,500	1,500
7100.102 - Communications - Data Communications	7,756	-	-	-
7200 - Printing & Publishing	826	1,000	1,000	1,000
7400.100 - Utilities - Street Lights	16,417	21,000	22,000	18,000
7400.102 - Utilities - Natural Gas	556	750	800	800
7400.103 - Utilities - Water & Sewer	1,154	1,300	1,400	1,300
7500.132 - Repair & Maint Services - Transit Facility	158,083	140,000	160,000	160,000
7500.202 - Repair & Maint Services - Equipment Maint	10,634	-	-	-
7600 - Rentals	60,641	55,000	55,000	65,000
8000 - Non-Cap Equip (< 5K)	41,644	1,500	1,500	1,500
8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	-	205,000	-	-
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	19,500	-	-	-
9000.101 - Allocations - Information Technology	17,804	49,504	51,132	36,675
9000.102 - Allocations - Facilities Management	4,226	1,260	1,298	1,298
9000.103 - Allocations - General Fund Administrative	-	24,890	25,637	25,637
9000.110 - Allocations - Risk Mgmt - OH, Premium	6,310	4,179	4,179	3,638
9500 - Transfers Out	-	350,235	581,882	36,730

City of Plymouth
2016/2017 Biennial Budget Detail
Transit System - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	9920 - Bank Fees	1,247	500	500	500
	9920.100 - Bank Fees - Credit Card	28	75	75	75
	Total	\$3,807,296	\$5,286,230	\$5,409,566	\$5,409,566

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City of Plymouth
 2016/2017 Biennial Budget Detail
 Community Dev Block Grant (CDBG) - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue					
	4000.100 - Taxes - Property	\$13,541	\$2,102	\$3,790	\$3,790
	4200.200 - Intergovern- Federal - Operating - CDBG	363,440	233,760	238,000	244,398
	4200.210 - Intergovern- Federal - Operating - REHAB Loan Repayment	78,653	30,000	30,000	30,000
	4200.211 - Intergovern- Federal - Operating - FTHB Loan Repayment	39,281	30,000	30,000	20,000
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	-	-	-	-
	4700.100 - Interest Income - Investments	479	600	600	600
	4700.150 - Interest Income - Operating Account - BMO	-	-	-	-
	Total	\$495,394	\$296,462	\$302,390	\$298,788

**City of Plymouth
2016/2017 Biennial Budget Detail
Community Dev Block Grant (CDBG) - Budgeted Revenues and Expenditures**

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	(\$63)	-	-	-
	6000.100 - Salaries - Regular	42,526	30,915	33,330	36,639
	6050 - Benefits	(9)	-	-	-
	6050.100 - Benefits - Social Security	2,637	1,917	2,067	2,272
	6050.101 - Benefits - Medicare	617	448	483	532
	6050.200 - Benefits - PERA	3,190	2,318	2,500	2,748
	6060.100 - Medical Insurance - Employer Contribution	8,826	6,300	6,720	7,535
	6070.100 - Dental Insurance - Employer Contribution	443	258	270	715
	6080.100 - Group Life Insurance - Employer Contribution	62	40	40	40
	6100 - Office Supplies	94	300	300	300
	6500.100 - Employee Development - Training	959	1,500	1,500	1,116
	6550 - Mileage & Parking Reimbursement	91	100	150	150
	7000 - Professional Services	-	1,500	1,500	1,500
	7003 - Legal	90	2,000	2,000	2,000
	7004 - Audit Fees	3,297	3,500	3,500	3,500
	7013 - Record Retention	-	300	300	300
	7100.100 - Communications - Postage	124	500	500	500
	7200 - Printing & Publishing	101	1,000	1,000	100
	8000 - Non-Cap Equip (< 5K)	412	-	-	-
	9000.101 - Allocations - Information Technology	3,770	3,081	3,185	3,261
	9000.102 - Allocations - Facilities Management	2,325	1,260	1,298	1,298
	9000.110 - Allocations - Risk Mgmt - OH, Premium	3,201	604	618	168
	9900 - Miscellaneous	20	-	-	-
	9910 - Housing Loans	351,938	51,483	50,743	39,905
	9911 - Grant Awards	66,151	186,728	189,486	193,807
	9918 - Contingency	-	385	875	377
	9920 - Bank Fees	9	25	25	25
	Total	\$490,809	\$296,462	\$302,390	\$298,788

City of Plymouth
 2016/2017 Biennial Budget Detail
 HRA Section 8 - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue				
4200.101 - Intergovern- Federal - Operating - Section 8 - HUD Direct	\$1,562,505	\$1,652,000	\$1,656,750	\$1,600,750
4200.106 - Intergovern- Federal - Operating - Section 8 - Mainstream Vouchers	92,724	96,000	97,000	92,000
4200.107 - Intergovern- Federal - Operating - Section 8 - Fraud Recovery	5,778	3,000	3,500	2,500
4200.109 - Intergovern- Federal - Operating - HUD Direct Administration	179,578	155,000	157,000	157,000
4200.111 - Intergovern- Federal - Operating - Mainstream Administration	11,970	12,000	13,000	13,000
4270.300 - Intergovern-Local-Operating Section 8 - Rent Port	1,183,024	1,232,000	1,232,000	1,232,000
4270.301 - Intergovern-Local-Operating Section 8 - Admin Port	79,899	81,000	82,000	82,000
4700 - Interest Income	(22)	-	-	-
4700.150 - Interest Income - Operating Account - BMO	3	-	-	-
4900 - Transfers In	-	32,990	42,619	34,181
Total	\$3,115,460	\$3,263,990	\$3,283,869	\$3,213,431

City of Plymouth
2016/2017 Biennial Budget Detail
HRA Section 8 - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	(\$509)	-	-	-
	6000.100 - Salaries - Regular	151,496	160,241	166,527	187,924
	6050 - Benefits	(76)	-	-	-
	6050.100 - Benefits - Social Security	9,210	9,935	10,324	11,650
	6050.101 - Benefits - Medicare	2,154	2,322	2,415	2,726
	6050.200 - Benefits - PERA	11,339	12,018	12,489	14,094
	6050.550 - Benefits - Cell Phone Allowance	-	-	-	38
	6060.100 - Medical Insurance - Employer Contribution	26,996	32,747	35,250	20,310
	6070.100 - Dental Insurance - Employer Contribution	2,171	1,087	1,140	2,629
	6080.100 - Group Life Insurance - Employer Contribution	193	316	320	302
	6100 - Office Supplies	-	100	100	100
	6500.100 - Employee Development - Training	2,107	1,000	1,000	1,000
	6550 - Mileage & Parking Reimbursement	116	125	125	125
	6700 - Dues & Subscriptions	-	750	750	750
	7000 - Professional Services	599	3,000	3,000	3,000
	7003 - Legal	-	500	500	500
	7004 - Audit Fees	6,182	8,000	8,500	8,500
	7005 - Accounting	3,060	4,250	4,500	4,500
	7100.100 - Communications - Postage	2,101	3,750	3,750	4,000
	7200 - Printing & Publishing	95	800	800	1,000
	9000.101 - Allocations - Information Technology	15,262	20,046	20,795	21,540
	9000.102 - Allocations - Facilities Management	1,037	1,681	1,731	1,731
	9000.110 - Allocations - Risk Mgmt - OH, Premium	4,102	1,531	1,576	1,421
	9000.111 - Allocations - Risk Mgmt - Claims	-	16,936	16,936	-
	9908.100 - Section 8 Fees - Project Based	155,357	159,000	160,000	160,000
	9908.102 - Section 8 Fees - Port-Out Rent Assist	70,349	123,000	124,000	80,000
	9908.103 - Section 8 Fees - Port-Out Admin Fee	6,502	8,500	8,750	8,250
	9908.104 - Section 8 Fees - Port-In Vouchers	1,183,024	1,232,000	1,232,000	1,232,000
	9908.105 - Section 8 Fees - Mainstream M/C	89,419	92,000	93,000	96,000

City of Plymouth
 2016/2017 Biennial Budget Detail
 HRA Section 8 - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	9908.106 - Section 8 Fees - Mainstream M5 (HUD)	92,867	96,000	97,000	92,000
	9908.107 - Section 8 Fees - Rental Vouchers	1,168,519	1,200,000	1,200,250	1,200,250
	9908.108 - Section 8 Fees - Enhanced Rental	68,536	70,000	71,000	56,000
	9918 - Contingency	-	2,280	5,266	1,016
	9920 - Bank Fees	-	75	75	75
	Total	\$3,072,208	\$3,263,990	\$3,283,869	\$3,213,431

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City of Plymouth
 2016/2017 Biennial Budget Detail
 HRA General - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue	4000.100 - Taxes - Property	\$539,861	\$559,175	\$567,589	\$567,589
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	16	-	-	-
	4290 - Intergovern-Other	625,000	-	-	-
	4320 - Rental Fees	9,900	9,900	9,900	9,900
	4700.100 - Interest Income - Investments	30,932	30,000	30,000	30,000
	4700.150 - Interest Income - Operating Account - BMO	14	25	25	25
	4700.300 - Interest Income - Notes	6,087	6,715	7,125	7,125
	4800 - Other Revenues	15	-	-	-
	4801 - Administrative Fee	500	-	-	-
	4820 - Loan Repayments	25,886	10,000	10,000	10,000
	4900.258 - Transfers In - HRA General	-	5,300	-	5,000
	Total	\$1,238,211	\$621,115	\$624,639	\$629,639

City of Plymouth
2016/2017 Biennial Budget Detail
HRA General - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$2,519	-	-	-
6000.100 - Salaries - Regular	159,813	180,933	187,848	194,539
6050 - Benefits	375	-	-	-
6050.100 - Benefits - Social Security	9,629	11,234	11,661	11,773
6050.101 - Benefits - Medicare	2,303	2,628	2,727	2,846
6050.200 - Benefits - PERA	11,986	13,571	14,088	14,590
6050.550 - Benefits - Cell Phone Allowance	786	240	240	1,440
6050.560 - Benefits - IPAD allowance	-	-	-	60
6050.570 - Benefits - Car Allowance	-	-	-	240
6060.100 - Medical Insurance - Employer Contribution	17,266	23,089	24,598	21,659
6070.100 - Dental Insurance - Employer Contribution	1,860	2,043	2,145	2,498
6080.100 - Group Life Insurance - Employer Contribution	481	569	581	588
6100 - Office Supplies	832	700	500	500
6130 - Repair & Maint Supplies	-	200	200	200
6500.100 - Employee Development - Training	1,143	3,200	3,200	3,200
6550 - Mileage & Parking Reimbursement	26	100	100	100
6700 - Dues & Subscriptions	758	1,700	1,700	1,700
7000 - Professional Services	4,609	10,000	10,000	14,388
7000.300 - Professional Services - Architectural Design Program	3,825	2,500	3,000	3,000
7003 - Legal	4,484	5,500	5,500	5,500
7004 - Audit Fees	1,649	2,000	2,000	2,000
7100.100 - Communications - Postage	-	750	750	750
7200 - Printing & Publishing	1,057	1,250	1,250	1,250
7500 - Repair & Maint Services	2,749	15,000	5,000	5,000
9000.101 - Allocations - Information Technology	9,355	10,687	11,135	11,671
9000.102 - Allocations - Facilities Management	11,526	11,554	11,901	11,901
9000.110 - Allocations - Risk Mgmt - OH, Premium	2,450	1,093	1,124	983
9500 - Transfers Out	-	10,000	14,700	10,646
9500.100 - Transfers Out - General	-	80,000	80,000	80,000

City of Plymouth
2016/2017 Biennial Budget Detail
HRA General - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
9900 - Miscellaneous	50	-	-	-
9906 - Donations & Contributions	-	2,000	2,000	2,000
9909 - Senior Housing Rent Assistance	198,000	226,845	223,184	223,184
9918 - Contingency	-	1,379	3,157	1,083
9920 - Bank Fees	519	350	350	350
9950 - Grant & Award Fiscal Agent Pass-Through	625,000	-	-	-
Total	\$1,075,049	\$621,115	\$624,639	\$629,639

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City of Plymouth
2016/2017 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue				
4150.450 - Permits - Water	\$21,573	\$8,259	\$8,548	\$8,548
4330.100 - Utility Charges - Water - Base	1,019,168	1,162,838	1,203,537	1,203,537
4330.101 - Utility Charges - Water - Residential	3,056,290	3,614,317	3,989,348	3,989,348
4330.102 - Utility Charges - Water - Commercial	1,163,597	1,548,993	1,709,721	1,709,721
4330.103 - Utility Charges - Water Demand - Commercial	503,737	496,676	514,060	514,060
4330.600 - Utility Charges - Fire Hydrant Inspection	111,650	62,100	64,274	64,274
4330.800 - Utility Charges - Penalties	49,638	40,000	40,000	40,000
4350.119 - General Services - Antennae Charges	135,256	139,877	144,382	144,382
4360.104 - Items for Resale - Water Meter / Horns	157,566	124,200	128,547	128,547
4380.301 - Allocation Charges - Administrative Fee	-	16,000	16,000	16,000
4620 - Contributions - Capital	543,219	600,000	600,000	600,000
4700.100 - Interest Income - Investments	(1,475)	15,000	15,000	15,000
4700.150 - Interest Income - Operating Account - BMO	2	-	-	-
4700.200 - Interest Income - Special Assessments	3,645	-	-	-
4800 - Other Revenues	14,863	-	-	-
4807 - Refunds & Reimbursements	3,708	-	-	-
4900.412 - Transfers In - Utility Trunk Replacement	4,625,718	-	-	-
4900.420 - Transfers In - Water Sewer Construction	690,168	-	-	-
Total	\$12,098,323	\$7,828,260	\$8,433,417	\$8,433,417

City of Plymouth
2016/2017 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	(\$27,969)	-	-	-
	6000.100 - Salaries - Regular	963,042	781,927	811,742	839,122
	6000.200 - Salaries - Temporary	28,244	35,360	35,360	35,360
	6020.100 - Overtime - Regular	137,887	95,000	95,000	95,000
	6050 - Benefits	(4,167)	-	-	-
	6050.100 - Benefits - Social Security	66,282	56,641	58,485	59,902
	6050.101 - Benefits - Medicare	15,696	13,250	13,679	14,078
	6050.200 - Benefits - PERA	81,396	68,425	70,656	72,711
	6050.201 - Benefits - Deferred Compensation	3,409	-	-	-
	6050.302 - Benefits - Unemployment	8,096	-	-	6,500
	6050.550 - Benefits - Cell Phone Allowance	1,539	1,260	1,260	1,380
	6050.560 - Benefits - IPAD allowance	56	-	-	-
	6050.570 - Benefits - Car Allowance	1,234	-	-	120
	6060.100 - Medical Insurance - Employer Contribution	201,125	165,250	177,098	131,459
	6070.100 - Dental Insurance - Employer Contribution	8,469	6,841	7,176	9,669
	6080.100 - Group Life Insurance - Employer Contribution	1,726	1,236	1,245	1,258
	6100 - Office Supplies	16,392	20,000	20,000	20,000
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	16,734	40,000	40,000	20,000
	6120.103 - Operating Supplies - Janitorial	-	2,100	2,100	-
	6130.100 - Repair & Maint Supplies - Equipment Parts	106,174	100,000	100,000	100,000
	6130.101 - Repair & Maint Supplies - Horticulture	6,346	6,000	6,000	6,000
	6130.105 - Repair & Maint Supplies - Paint	674	2,500	2,500	2,500
	6130.111 - Repair & Maint Supplies - Chemicals	263,843	400,000	400,000	400,000
	6130.112 - Repair & Maint Supplies - Water Mains	38,945	45,000	45,000	45,000
	6130.114 - Repair & Maint Supplies - Meter Parts	510,161	200,000	125,000	125,000
	6130.115 - Repair & Maint Supplies - Hydrant Markers	5,500	2,500	2,500	2,500
	6130.116 - Repair & Maint Supplies - Water Valves & Curb Stops	111,712	75,000	75,000	100,000
	6130.117 - Repair & Maint Supplies - Hydrant Parts	18,845	17,500	17,500	17,500
	6140.100 - Miscellaneous Supplies - Medical	159	500	500	500

**City of Plymouth
2016/2017 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures**

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6140.102 - Miscellaneous Supplies - Safety Equipment	4,897	5,000	5,000	5,000
6500.100 - Employee Development - Training	5,223	8,500	8,500	8,000
6700 - Dues & Subscriptions	3,632	5,000	5,000	5,000
7000 - Professional Services	118,522	150,000	150,000	150,000
7001 - Consulting Engineer	-	45,000	-	-
7004 - Audit Fees	3,216	3,900	3,900	3,900
7017 - Laundered Uniforms	4,290	3,700	3,700	4,000
7100.100 - Communications - Postage	29,056	27,000	27,000	27,000
7200 - Printing & Publishing	41	2,500	2,500	2,500
7400.102 - Utilities - Natural Gas	37,158	45,000	48,000	43,000
7400.103 - Utilities - Water & Sewer	3,926	3,900	4,100	4,100
7400.104 - Utilities - Solid Waste	2,100	2,100	2,200	2,300
7400.106 - Utilities - Water Connection Fee	142,501	150,000	150,000	150,000
7400.107 - Utilities - State Summer Water Surcharge	15,683	25,000	25,000	25,000
7400.108 - Utilities - Electric	677,707	735,000	772,000	730,000
7500 - Repair & Maint Services	-	-	-	25,000
7500.101 - Repair & Maint Services - Lawn Maint	19,889	20,000	20,000	20,000
7500.115 - Repair & Maint Services - Pull Wells	81,305	60,000	60,000	60,000
7500.117 - Repair & Maint Services - MN Health Samples	7,776	9,000	9,000	9,000
7500.120 - Repair & Maint Services - Water Withdrawal Permit	20,911	35,000	35,000	35,000
7500.121 - Repair & Maint Services - Zachary Plant	65,414	45,000	50,000	50,000
7500.122 - Repair & Maint Services - Central Plant	78,047	40,000	40,000	40,000
7500.123 - Repair & Maint Services - Gopher State One Call	55,960	55,000	55,000	55,000
7500.141 - Repair & Maint Services - Well Refurbishing	976	-	-	-
7500.144 - Repair & Maint Services - Water Main Repair	1,139,186	1,100,000	1,100,000	1,100,000
7500.202 - Repair & Maint Services - Equipment Maint	70,416	95,000	95,000	95,000
7600 - Rentals	-	2,000	2,000	2,000
8000 - Non-Cap Equip (< 5K)	15,155	12,000	12,000	12,000
8100.200 - Capital Outlay (> 5K) - Infrastructure	97,420	-	-	-

City of Plymouth
2016/2017 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(97,420)	-	-	-
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	266,000	100,000	100,000
	8100.800 - Capital Outlay (> 5K) - Construction Projects	-	1,110,000	1,790,000	885,000
	8500 - Depreciation	3,147,027	-	-	-
	8920 - Debt Service - Interest	87,440	60,194	31,318	62,263
	9000.101 - Allocations - Information Technology	94,117	129,089	134,123	128,375
	9000.102 - Allocations - Facilities Management	99,290	87,164	89,779	89,779
	9000.103 - Allocations - General Fund Administrative	-	287,385	296,007	296,007
	9000.107 - Allocations - Central Equipment	146,711	157,163	161,878	161,878
	9000.110 - Allocations - Risk Mgmt - OH, Premium	27,173	21,062	21,387	21,404
	9000.111 - Allocations - Risk Mgmt - Claims	68,063	64,677	64,677	14,279
	9500 - Transfers Out	-	797,710	910,545	1,898,300
	9500.100 - Transfers Out - General	82,567	-	-	-
	9500.413 - Transfers Out - Improvement Project Construction	229,751	-	-	-
	9500.420 - Transfers Out - Water Sewer Construction	661,553	-	-	-
	9500.600 - Transfers Out - Central Equipment	69,519	-	-	-
	9500.620 - Transfers Out - Information Technology	10,000	-	-	-
	9900 - Miscellaneous	3	-	-	-
	9913 - Licenses & Permits	1,440	-	-	-
	9918 - Contingency	-	10,826	24,902	6,573
	9920 - Bank Fees	58	15,100	15,100	200
	9920.100 - Bank Fees - Credit Card	963	1,000	1,000	1,000
	Total	\$9,910,207	\$7,828,260	\$8,433,417	\$8,433,417

City of Plymouth
2016/2017 Biennial Budget Detail
Water Resources - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue	4230 - Intergovern-State-Operating	\$4,500	-	-	-
	4330.400 - Utility Charges - Wtr Res - Residential	1,359,982	1,399,677	1,483,657	1,483,657
	4330.401 - Utility Charges - Wtr Res - Commercial	1,400,968	1,516,316	1,607,295	1,607,295
	4330.800 - Utility Charges - Penalties	22,650	20,000	20,000	20,000
	4360 - Items for Resale	848	-	-	-
	4380.301 - Allocation Charges - Administrative Fee	-	50,000	100,000	100,000
	4620 - Contributions - Capital	660,498	-	-	-
	4700.100 - Interest Income - Investments	44,921	45,000	45,000	45,000
	4700.150 - Interest Income - Operating Account - BMO	18	25	25	25
	4800 - Other Revenues	5,488	-	-	-
	4801 - Administrative Fee	25,816	20,000	20,000	20,000
	4900 - Transfers In	-	629,219	923,808	1,771,845
	4900.421 - Transfers In - Enterprise - Other Construction	702,666	-	-	-
	Total	\$4,228,354	\$3,680,237	\$4,199,785	\$5,047,822

City of Plymouth
2016/2017 Biennial Budget Detail
Water Resources - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	(\$8,517)	-	-	-
	6000.100 - Salaries - Regular	452,213	503,699	525,029	544,716
	6020.100 - Overtime - Regular	12,295	20,000	20,000	20,000
	6050 - Benefits	(1,269)	-	-	-
	6050.100 - Benefits - Social Security	27,466	32,564	33,887	34,956
	6050.101 - Benefits - Medicare	6,439	7,616	7,924	8,216
	6050.200 - Benefits - PERA	34,807	33,737	34,999	42,355
	6050.550 - Benefits - Cell Phone Allowance	1,531	1,560	1,560	1,620
	6050.560 - Benefits - IPAD allowance	-	-	-	300
	6050.570 - Benefits - Car Allowance	-	-	-	60
	6060.100 - Medical Insurance - Employer Contribution	94,300	92,763	99,119	82,627
	6070.100 - Dental Insurance - Employer Contribution	4,262	4,381	4,599	5,809
	6080.100 - Group Life Insurance - Employer Contribution	974	1,084	1,099	1,062
	6100 - Office Supplies	604	1,200	1,200	1,200
	6120.101 - Operating Supplies - Public Ed & Outreach Prj	12,768	18,000	18,000	18,000
	6130.101 - Repair & Maint Supplies - Horticulture	1,344	20,000	20,000	20,000
	6130.107 - Repair & Maint Supplies - Concrete & Asphalt	15,394	25,000	25,000	25,000
	6130.110 - Repair & Maint Supplies - Drainage	80,618	120,000	120,000	120,000
	6140.102 - Miscellaneous Supplies - Safety Equipment	8,081	7,500	7,500	7,500
	6500.100 - Employee Development - Training	730	2,000	2,000	2,000
	6550 - Mileage & Parking Reimbursement	102	100	100	100
	6600 - Meetings	-	100	100	100
	6700 - Dues & Subscriptions	303,946	310,000	320,000	320,000
	7000 - Professional Services	117,091	125,000	125,000	120,000
	7003 - Legal	248	2,000	2,000	2,000
	7011 - Soil Boring & Testing	-	7,500	7,500	7,500
	7017 - Laundered Uniforms	1,561	1,400	1,400	1,600
	7100.100 - Communications - Postage	116	1,500	1,500	1,000
	7200 - Printing & Publishing	197	500	500	500

City of Plymouth
2016/2017 Biennial Budget Detail
Water Resources - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	7400.102 - Utilities - Natural Gas	1,111	2,200	2,350	1,900
	7400.108 - Utilities - Electric	7,160	11,000	11,500	7,700
	7500.102 - Repair & Maint Services - Weed Control	27,479	35,000	5,000	5,000
	7500.111 - Repair & Maint Services - Street Cleaning	131,068	150,000	160,000	260,000
	7500.112 - Repair & Maint Services - Drainway Maint	110,120	125,000	125,000	125,000
	7500.113 - Repair & Maint Services - Curb Raising & Curb Work	501,288	80,000	80,000	80,000
	7500.116 - Repair & Maint Services - Water Samples	32,742	65,000	70,000	70,000
	7600 - Rentals	18,170	30,000	30,000	30,000
	8000 - Non-Cap Equip (< 5K)	9,851	15,000	15,000	15,000
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	-	60,000	125,000
	8100.800 - Capital Outlay (> 5K) - Construction Projects	-	1,465,000	1,880,000	2,570,000
	8500 - Depreciation	351,671	-	-	-
	9000.101 - Allocations - Information Technology	24,979	32,583	33,924	35,682
	9000.102 - Allocations - Facilities Management	41,381	36,919	38,027	38,027
	9000.103 - Allocations - General Fund Administrative	-	106,707	109,908	109,908
	9000.107 - Allocations - Central Equipment	162,512	158,022	162,762	162,762
	9000.110 - Allocations - Risk Mgmt - OH, Premium	18,426	12,091	12,242	8,791
	9000.111 - Allocations - Risk Mgmt - Claims	186	-	-	-
	9500.100 - Transfers Out - General	17,388	-	-	-
	9500.413 - Transfers Out - Improvement Project Construction	155,222	-	-	-
	9500.421 - Transfers Out - Enterprise - Other Construction	702,666	-	-	-
	9500.600 - Transfers Out - Central Equipment	23,862	-	-	-
	9900 - Miscellaneous	175,075	-	-	-
	9918 - Contingency	-	5,811	13,356	4,131
	9920 - Bank Fees	690	10,300	10,300	10,300
	9920.100 - Bank Fees - Credit Card	426	400	400	400
	Total	\$3,680,772	\$3,680,237	\$4,199,785	\$5,047,822

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City of Plymouth
2016/2017 Biennial Budget Detail
Sewer - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue				
4150.400 - Permits - Sewer	\$21,353	\$8,400	\$8,862	\$8,862
4270.200 - Intergovern-Local-Operating - Lift Station Maint Fees	21,536	26,000	27,000	27,000
4330.200 - Utility Charges - Sewer - Base	1,462,616	1,697,428	1,790,786	1,790,786
4330.201 - Utility Charges - Sewer - Residential	3,699,989	4,017,051	4,429,695	4,429,695
4330.202 - Utility Charges - Sewer - Commercial	2,437,704	2,678,034	2,953,130	2,953,130
4330.800 - Utility Charges - Penalties	69,784	65,000	65,000	65,000
4380.301 - Allocation Charges - Administrative Fee	-	100,000	105,000	105,000
4620 - Contributions - Capital	403,866	800,000	800,000	800,000
4700.100 - Interest Income - Investments	4,955	10,000	10,000	10,000
4700.150 - Interest Income - Operating Account - BMO	5	10	10	10
4800 - Other Revenues	19,040	15,000	15,000	15,000
4801 - Administrative Fee	6,595	-	-	3,000
4807 - Refunds & Reimbursements	147	-	-	-
4900 - Transfers In	-	1,111,476	861,033	59,478
4900.412 - Transfers In - Utility Trunk Replacement	1,969,184	-	-	-
4900.420 - Transfers In - Water Sewer Construction	836,164	-	-	-
Total	\$10,952,939	\$10,528,399	\$11,065,516	\$10,266,961

City of Plymouth
2016/2017 Biennial Budget Detail
Sewer - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	(\$17,799)	-	-	-
6000.100 - Salaries - Regular	624,794	515,144	533,428	546,183
6000.200 - Salaries - Temporary	6,433	-	-	3,807
6020.100 - Overtime - Regular	34,486	22,000	22,000	22,000
6050 - Benefits	(2,652)	-	-	-
6050.100 - Benefits - Social Security	38,749	33,339	34,474	34,989
6050.101 - Benefits - Medicare	9,235	7,791	8,058	8,309
6050.200 - Benefits - PERA	47,466	40,282	41,655	42,899
6050.201 - Benefits - Deferred Compensation	2,557	-	-	-
6050.302 - Benefits - Unemployment	845	-	-	1,200
6050.550 - Benefits - Cell Phone Allowance	501	540	540	780
6050.570 - Benefits - Car Allowance	783	-	-	240
6060.100 - Medical Insurance - Employer Contribution	118,956	112,634	120,905	86,167
6070.100 - Dental Insurance - Employer Contribution	6,251	5,072	5,325	7,044
6080.100 - Group Life Insurance - Employer Contribution	1,179	878	884	912
6100 - Office Supplies	16,088	16,000	16,000	16,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	2,143	6,000	6,000	6,000
6130.100 - Repair & Maint Supplies - Equipment Parts	93,930	115,000	115,000	115,000
6130.101 - Repair & Maint Supplies - Horticulture	5,893	2,000	2,000	2,000
6130.105 - Repair & Maint Supplies - Paint	45	1,500	1,500	1,500
6130.113 - Repair & Maint Supplies - Sewer Mains	5,208	6,000	6,000	6,000
6140.102 - Miscellaneous Supplies - Safety Equipment	6,218	5,000	5,000	5,000
6500.100 - Employee Development - Training	1,892	6,000	6,000	6,000
7000 - Professional Services	63,075	70,000	70,000	70,000
7004 - Audit Fees	3,216	3,900	3,900	3,900
7017 - Laundered Uniforms	1,645	1,200	1,200	2,300
7100.100 - Communications - Postage	24,957	25,000	25,000	25,000
7400.102 - Utilities - Natural Gas	2,755	5,100	5,400	5,000
7400.103 - Utilities - Water & Sewer	3,926	3,900	4,100	4,000

City of Plymouth
2016/2017 Biennial Budget Detail
Sewer - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	7400.108 - Utilities - Electric	72,665	90,000	95,000	79,000
	7500.118 - Repair & Maint Services - Janitorial Services	-	3,400	3,400	-
	7500.127 - Repair & Maint Services - Metro Sewer Board	5,254,739	5,900,000	6,200,000	6,200,000
	7500.136 - Repair & Maint Services - Manhole Sealing	386,182	350,000	350,000	350,000
	7500.138 - Repair & Maint Services - Maple Grove Sewer Agreement	214,826	190,000	200,000	230,000
	7500.145 - Repair & Maint Services - Sewer Main Repair	52,244	60,000	60,000	60,000
	7500.202 - Repair & Maint Services - Equipment Maint	26,912	50,000	50,000	40,000
	8000 - Non-Cap Equip (< 5K)	5,257	6,000	6,000	6,000
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	-	50,000	50,000
	8100.800 - Capital Outlay (> 5K) - Construction Projects	-	2,150,000	2,260,000	1,520,000
	8500 - Depreciation	1,168,785	-	-	-
	9000.101 - Allocations - Information Technology	11,146	51,341	53,477	55,140
	9000.102 - Allocations - Facilities Management	40,791	35,982	37,062	37,062
	9000.103 - Allocations - General Fund Administrative	-	392,606	404,384	404,384
	9000.107 - Allocations - Central Equipment	169,959	182,921	188,409	188,409
	9000.110 - Allocations - Risk Mgmt - OH, Premium	27,022	18,670	18,890	15,467
	9000.111 - Allocations - Risk Mgmt - Claims	34,408	18,045	18,045	1,461
	9500.100 - Transfers Out - General	58,643	-	-	-
	9500.413 - Transfers Out - Improvement Project Construction	132,529	-	-	-
	9500.420 - Transfers Out - Water Sewer Construction	837,232	-	-	-
	9500.620 - Transfers Out - Information Technology	10,000	-	-	-
	9900 - Miscellaneous	3	-	-	-
	9918 - Contingency	-	7,554	17,380	4,308
	9920 - Bank Fees	209	15,100	15,100	500
	9920.100 - Bank Fees - Credit Card	2,175	2,500	4,000	3,000
	Total	\$9,608,502	\$10,528,399	\$11,065,516	\$10,266,961

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City of Plymouth
 2016/2017 Biennial Budget Detail
 Solid Waste Mgmt - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue	4100.400 - Licenses - Garbage Hauler	\$4,975	\$4,975	\$4,975	\$4,975
	4230 - Intergovern-State-Operating	110,473	-	-	-
	4250 - Intergovern-County-Operating	110,473	110,547	110,547	115,547
	4270 - Intergovern-Local-Operating	5,837	5,000	5,000	5,000
	4330.300 - Utility Charges - Solid Waste	496,541	566,088	636,849	661,302
	4330.800 - Utility Charges - Penalties	5,405	4,500	4,500	4,500
	4620 - Contributions - Capital	54,886	-	-	-
	4700.100 - Interest Income - Investments	30,889	30,000	30,000	30,000
	4700.150 - Interest Income - Operating Account - BMO	11	15	15	15
	4800 - Other Revenues	12,285	22,236	30,953	14,500
	4900 - Transfers In	-	413,301	373,088	304,845
	Total	\$831,775	\$1,156,662	\$1,195,927	\$1,140,684

City of Plymouth
2016/2017 Biennial Budget Detail
Solid Waste Mgmt - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$418	-	-	-
6000.100 - Salaries - Regular	111,352	113,772	117,785	68,348
6000.200 - Salaries - Temporary	27,741	31,362	31,362	31,362
6020.100 - Overtime - Regular	4,095	7,000	7,000	7,000
6050 - Benefits	62	-	-	-
6050.100 - Benefits - Social Security	8,028	9,505	9,756	6,502
6050.101 - Benefits - Medicare	1,893	2,224	2,282	1,549
6050.200 - Benefits - PERA	9,694	11,411	11,711	8,004
6050.302 - Benefits - Unemployment	949	-	-	-
6050.550 - Benefits - Cell Phone Allowance	1,205	1,200	1,200	60
6050.570 - Benefits - Car Allowance	-	-	-	60
6060.100 - Medical Insurance - Employer Contribution	17,728	19,774	21,271	14,270
6070.100 - Dental Insurance - Employer Contribution	254	143	150	143
6080.100 - Group Life Insurance - Employer Contribution	377	405	415	131
6100 - Office Supplies	44	50	50	50
6120 - Operating Supplies	2,692	8,290	8,290	8,290
6120.101 - Operating Supplies - Public Ed & Outreach Prj	1,646	5,300	5,300	3,300
6140 - Miscellaneous Supplies	-	100	100	100
6140.101 - Miscellaneous Supplies - Clothing	44	75	100	100
6140.102 - Miscellaneous Supplies - Safety Equipment	-	500	300	300
6500 - Employee Development	4	-	-	-
6500.100 - Employee Development - Training	385	200	200	200
6550 - Mileage & Parking Reimbursement	10	40	40	40
6700 - Dues & Subscriptions	562	540	540	540
7000 - Professional Services	58,099	17,500	20,000	20,000
7100.100 - Communications - Postage	832	120	120	120
7200 - Printing & Publishing	1,018	1,400	1,400	1,400
7400.104 - Utilities - Solid Waste	794,884	846,557	871,954	893,899
7400.105 - Utilities - Yard Waste	388	400	425	425

City of Plymouth
2016/2017 Biennial Budget Detail
Solid Waste Mgmt - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	8000 - Non-Cap Equip (< 5K)	-	1,500	1,500	1,500
	8500 - Depreciation	3,289	-	-	-
	9000.101 - Allocations - Information Technology	3,167	7,868	8,170	3,774
	9000.102 - Allocations - Facilities Management	2,785	3,907	4,025	4,025
	9000.103 - Allocations - General Fund Administrative	-	53,736	55,348	55,348
	9000.107 - Allocations - Central Equipment	1,613	1,471	1,516	1,516
	9000.110 - Allocations - Risk Mgmt - OH, Premium	1,182	1,104	1,135	914
	9500.100 - Transfers Out - General	17,929	-	-	-
	9500.400 - Transfers Out - General Capital Projects	60,016	-	-	-
	9913.100 - Licenses & Permits - Yard Waste	1,200	1,200	1,200	1,200
	9918 - Contingency	-	2,508	5,782	714
	9920 - Bank Fees	436	5,200	5,200	5,200
	9920.100 - Bank Fees - Credit Card	283	300	300	300
	Total	\$1,136,302	\$1,156,662	\$1,195,927	\$1,140,684

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City of Plymouth
2016/2017 Biennial Budget Detail
Ice Center - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue				
4310.101 - Program Fees - Subsidized Recreation	\$930	\$800	\$900	\$900
4310.102 - Program Fees - Open Freestyle	114	700	800	800
4310.104 - Program Fees - Open Skating	14,584	18,000	18,000	18,000
4310.105 - Program Fees - Open Hockey	6,311	7,000	7,500	7,500
4310.106 - Program Fees - Figure Skating Classes	93,336	112,000	112,000	112,000
4310.108 - Program Fees - High School Hockey Games	22,891	29,000	30,000	30,000
4320.100 - Rental Fees - Recreation	-	1,200	1,400	1,400
4320.101 - Rental Fees - Ice Rental	1,182,165	1,170,000	1,175,000	1,175,000
4320.102 - Rental Fees - Skate Rental	7,993	10,000	10,000	10,000
4320.106 - Rental Fees - Training Facility Rental	79,256	69,872	71,968	71,968
4320.200 - Rental Fees - Meeting Rooms	2,775	1,400	1,500	1,500
4350.108 - General Services - Advertisements	29,800	23,000	24,000	24,000
4350.116 - General Services - Vending Machine	16,157	16,000	16,500	16,500
4350.117 - General Services - Skate Sharpening	2,205	2,000	2,400	2,400
4350.118 - General Services - Pro Shop Sales	583	1,000	1,100	1,100
4360.114 - Items for Resale - Concessions	134,636	142,000	144,000	144,000
4600 - Contributions - Operating	93,949	-	-	-
4620 - Contributions - Capital	1,427,713	85,976	85,976	85,976
4700.100 - Interest Income - Investments	15,621	17,000	17,000	17,000
4700.150 - Interest Income - Operating Account - BMO	7	-	-	-
4800 - Other Revenues	754	500	500	500
4804 - Sale of Asset	30,002	-	-	-
4807.103-Refunds & Reimbursements-Utility Reimbursement	8,112	12,000	12,500	12,500
4900 - Transfers In	-	69,151	3,282	191,567
4900.400 - Transfers In - General Capital Projects	100,000	-	-	-
Total	\$3,269,892	\$1,788,599	\$1,736,326	\$1,924,611

City of Plymouth
2016/2017 Biennial Budget Detail
Ice Center - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$242	-	-	-
6000.100 - Salaries - Regular	279,256	281,748	380,665	403,755
6000.200 - Salaries - Temporary	170,579	177,001	177,001	177,001
6020.100 - Overtime - Regular	-	100	100	100
6050 - Benefits	36	-	-	-
6050.100 - Benefits - Social Security	27,916	28,524	34,654	36,087
6050.101 - Benefits - Medicare	6,529	6,670	8,103	8,440
6050.200 - Benefits - PERA	29,314	21,239	28,658	41,991
6050.302 - Benefits - Unemployment	674	1,500	1,500	1,500
6050.550 - Benefits - Cell Phone Allowance	232	1,680	1,680	1,872
6060.100 - Medical Insurance - Employer Contribution	48,828	56,364	81,012	61,800
6070.100 - Dental Insurance - Employer Contribution	5,203	5,371	4,140	6,799
6080.100 - Group Life Insurance - Employer Contribution	595	642	1,023	939
6100 - Office Supplies	664	800	1,000	1,000
6120 - Operating Supplies	5,033	36,800	36,800	36,800
6120.103 - Operating Supplies - Janitorial	14,759	-	-	-
6120.125 - Operating Supplies - Resale	59,444	59,500	60,000	60,000
6130.100 - Repair & Maint Supplies - Equipment Parts	39,145	50,200	51,200	51,200
6140.100 - Miscellaneous Supplies - Medical	125	-	-	-
6140.101 - Miscellaneous Supplies - Clothing	2,781	600	1,100	1,100
6500 - Employee Development	818	-	-	-
6500.100 - Employee Development - Training	910	1,900	2,100	2,100
6550 - Mileage & Parking Reimbursement	167	100	100	100
6700 - Dues & Subscriptions	998	900	950	950
7000 - Professional Services	42,686	44,000	44,000	44,000
7004 - Audit Fees	824	900	900	900
7100.100 - Communications - Postage	135	200	200	200
7100.103 - Communications - Telephone	484	-	-	-
7200 - Printing & Publishing	70	100	100	100

City of Plymouth
2016/2017 Biennial Budget Detail
Ice Center - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
7400.102 - Utilities - Natural Gas	51,127	79,000	80,000	62,000
7400.103 - Utilities - Water & Sewer	26,715	30,000	30,000	28,000
7400.104 - Utilities - Solid Waste	2,587	5,300	5,300	2,900
7400.108 - Utilities - Electric	254,094	304,000	305,000	273,000
7500.104 - Repair & Maint Services - Electrical	3,528	-	-	-
7500.105 - Repair & Maint Services - Plumbing	4,153	-	-	-
7500.130 - Repair & Maint Services - Building Maint	51,077	94,700	97,700	97,700
7500.135 - Repair & Maint Services - Building Security	1,742	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	45,984	-	-	-
7600 - Rentals	1,587	2,900	2,900	2,900
8000 - Non-Cap Equip (< 5K)	1,423	1,200	2,200	2,200
8050 - Cap Equip (\$5K - \$25K)	-	-	-	18,000
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	137,164	16,000	18,000	-
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(137,164)	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	285,000	75,000	300,000
8500 - Depreciation	477,926	-	-	-
9000.101 - Allocations - Information Technology	47,337	72,620	75,420	76,618
9000.103 - Allocations - General Fund Administrative	-	71,941	74,099	74,099
9000.107 - Allocations - Central Equipment	-	479	493	493
9000.110 - Allocations - Risk Mgmt - OH, Premium	22,335	8,366	8,568	(1,932)
9000.111 - Allocations - Risk Mgmt - Claims	510	4,282	4,282	18,004
9500.100 - Transfers Out - General	11,939	-	-	-
9500.400 - Transfers Out - General Capital Projects	1,405,816	-	-	-
9900 - Miscellaneous	191	-	-	-
9900.100 - Miscellaneous - Cash Over/Short	40	-	-	-
9903 - Scholarships	930	1,600	1,800	1,800
9913 - Licenses & Permits	571	500	600	600
9918 - Contingency	-	3,667	11,573	3,090
9920 - Bank Fees	261	100	100	100

City of Plymouth
 2016/2017 Biennial Budget Detail
 Ice Center - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	9920.100 - Bank Fees - Credit Card	3,747	4,600	4,800	4,800
	9922 - Interest - Interfund Advances	9,657	25,505	21,505	21,505
	Total	\$3,163,722	\$1,788,599	\$1,736,326	\$1,924,611

City of Plymouth
 2016/2017 Biennial Budget Detail
 Field House - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue	4310.100 - Program Fees - Recreation	\$29,865	\$29,750	\$30,000	\$30,000
	4320.100 - Rental Fees - Recreation	17,087	17,000	17,000	17,000
	4320.103 - Rental Fees - Field House Rental	341,573	357,500	365,000	365,000
	4350.116 - General Services - Vending Machine	2,609	2,700	2,700	2,700
	4700.100 - Interest Income - Investments	22,819	23,000	23,000	23,000
	4700.150 - Interest Income - Operating Account - BMO	9	-	-	-
	4800 - Other Revenues	1,169	2,500	2,500	2,500
	4807 - Refunds & Reimbursements	4	-	-	-
	4900 - Transfers In	-	-	434,750	696,147
	Total	\$415,134	\$432,450	\$874,950	\$1,136,347

City of Plymouth
2016/2017 Biennial Budget Detail
Field House - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	\$1,225	-	-	-
	6000.100 - Salaries - Regular	67,763	69,387	71,469	73,187
	6000.200 - Salaries - Temporary	21,387	23,296	23,296	23,296
	6050 - Benefits	183	-	-	-
	6050.100 - Benefits - Social Security	5,246	5,777	5,905	6,012
	6050.101 - Benefits - Medicare	1,227	1,352	1,382	1,406
	6050.200 - Benefits - PERA	5,357	5,204	5,360	5,490
	6050.550 - Benefits - Cell Phone Allowance	546	576	576	576
	6060.100 - Medical Insurance - Employer Contribution	13,604	14,763	15,878	12,014
	6070.100 - Dental Insurance - Employer Contribution	194	777	816	206
	6080.100 - Group Life Insurance - Employer Contribution	174	193	197	180
	6120 - Operating Supplies	6,863	7,500	7,500	7,500
	6140.101 - Miscellaneous Supplies - Clothing	304	400	400	400
	6500 - Employee Development	50	-	-	-
	6500.100 - Employee Development - Training	-	200	200	200
	7000 - Professional Services	20,465	18,000	20,000	20,000
	7004 - Audit Fees	743	900	900	900
	7200 - Printing & Publishing	37	-	-	-
	7400.102 - Utilities - Natural Gas	28,292	45,000	47,000	41,000
	7400.104 - Utilities - Solid Waste	633	950	1,000	1,000
	7400.108 - Utilities - Electric	25,954	30,000	31,000	28,000
	7500.104 - Repair & Maint Services - Electrical	414	-	-	-
	7500.130 - Repair & Maint Services - Building Maint	2,427	14,000	16,000	16,000
	7500.202 - Repair & Maint Services - Equipment Maint	2,978	-	-	-
	7600 - Rentals	1,959	4,000	5,000	5,000
	8100.200 - Capital Outlay (> 5K) - Infrastructure	-	150,000	600,000	875,000
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	-	-	-
	8500 - Depreciation	66,280	-	-	-
	9000.101 - Allocations - Information Technology	6,261	5,439	5,597	5,281

City of Plymouth
 2016/2017 Biennial Budget Detail
 Field House - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses 9000.103 - Allocations - General Fund Administrative	-	11,256	11,594	11,594
9000.110 - Allocations - Risk Mgmt - OH, Premium	1,670	711	730	704
9500 - Transfers Out	-	20,949	-	-
9500.100 - Transfers Out - General	3,824	-	-	-
9500.400 - Transfers Out - General Capital Projects	2,518	-	-	-
9918 - Contingency	-	1,020	2,350	601
9920 - Bank Fees	356	-	-	-
9920.100 - Bank Fees - Credit Card	624	800	800	800
Total	\$289,558	\$432,450	\$874,950	\$1,136,347

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City of Plymouth
2016/2017 Biennial Budget Detail
Central Equipment - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue				
4300 - Charges for Services	\$29,196	-	-	-
4380.303 - Allocation Charges - Central Equipment	3,139,138	3,252,980	3,350,572	3,350,572
4620 - Contributions - Capital	273,473	-	-	-
4700.100 - Interest Income - Investments	96,421	100,000	100,000	100,000
4700.150 - Interest Income - Operating Account - BMO	37	40	40	40
4800 - Other Revenues	897	-	-	-
4804 - Sale of Asset	80,870	30,000	30,000	40,000
4807 - Refunds & Reimbursements	2,078	-	-	-
4900.413 - Transfers In - Improvement Project Construction	62,072	-	-	-
4900.500 - Transfers In - Water	69,519	-	-	-
4900.510 - Transfers In - Water Resources	23,862	-	-	-
Total	\$3,777,562	\$3,383,020	\$3,480,612	\$3,490,612

City of Plymouth
2016/2017 Biennial Budget Detail
Central Equipment - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	\$4,766	-	-	-
6000.100 - Salaries - Regular	308,723	317,491	327,292	337,674
6020.100 - Overtime - Regular	704	10,000	10,000	10,000
6050 - Benefits	710	-	-	-
6050.100 - Benefits - Social Security	18,625	20,419	21,027	21,557
6050.101 - Benefits - Medicare	4,372	4,775	4,915	5,070
6050.200 - Benefits - PERA	23,165	24,563	25,296	26,077
6050.550 - Benefits - Cell Phone Allowance	2,350	2,340	2,340	2,400
6050.570 - Benefits - Car Allowance	-	-	-	60
6060.100 - Medical Insurance - Employer Contribution	55,253	61,314	65,544	53,409
6070.100 - Dental Insurance - Employer Contribution	4,082	4,300	4,515	5,728
6080.100 - Group Life Insurance - Employer Contribution	520	554	560	563
6100 - Office Supplies	402	-	-	-
6120.102 - Operating Supplies - Motor Fuels & Lubricants	478,762	650,000	650,000	600,000
6120.103 - Operating Supplies - Janitorial	83	100	100	100
6120.111 - Operating Supplies - License Plates	415	3,000	500	500
6130.100 - Repair & Maint Supplies - Equipment Parts	176,808	200,000	200,000	200,000
6130.109 - Repair & Maint Supplies - Welding	2,366	3,500	3,500	3,500
6130.111 - Repair & Maint Supplies - Chemicals	2,322	3,500	3,500	3,500
6130.119 - Repair & Maint Supplies - Recharges	1,303	2,000	2,000	2,000
6140.101 - Miscellaneous Supplies - Clothing	77	-	-	-
6140.102 - Miscellaneous Supplies - Safety Equipment	870	500	500	500
6500 - Employee Development	20	-	-	-
6500.100 - Employee Development - Training	852	1,500	1,500	1,500
6700 - Dues & Subscriptions	1,695	2,000	2,000	2,000
7017 - Laundered Uniforms	1,633	2,000	2,000	2,000
7100.100 - Communications - Postage	166	200	200	200
7200 - Printing & Publishing	61	1,500	1,500	1,500
7400.102 - Utilities - Natural Gas	3,333	6,700	7,000	6,000

City of Plymouth
2016/2017 Biennial Budget Detail
Central Equipment - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
7400.103 - Utilities - Water & Sewer	3,926	4,000	4,200	4,000
7400.104 - Utilities - Solid Waste	1,211	1,500	1,600	1,400
7400.108 - Utilities - Electric	5,541	7,500	7,900	6,000
7500.118 - Repair & Maint Services - Janitorial Services	-	5,000	5,000	-
7500.125 - Repair & Maint Services - Car Washes	4,320	5,500	5,800	5,800
7500.131 - Repair & Maint Services - Body Work & Painting	9,689	10,000	10,000	10,000
7500.202 - Repair & Maint Services - Equipment Maint	61,929	90,000	93,000	93,000
7600 - Rentals	11,800	-	-	-
8000 - Non-Cap Equip (< 5K)	22,923	28,000	30,000	30,000
8050 - Cap Equip (\$5K - \$25K)	-	-	-	83,500
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	1,766,831	1,715,000	1,606,100	1,552,600
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(1,766,831)	-	-	-
8500 - Depreciation	1,214,586	-	-	-
9000.101 - Allocations - Information Technology	48,441	34,857	36,292	38,387
9000.102 - Allocations - Facilities Management	83,084	73,112	75,305	75,305
9000.110 - Allocations - Risk Mgmt - OH, Premium	5,386	4,561	4,642	3,158
9000.111 - Allocations - Risk Mgmt - Claims	-	1,325	1,325	(6,509)
9500 - Transfers Out	-	75,543	253,811	304,463
9500.620 - Transfers Out - Information Technology	38	-	-	-
9918 - Contingency	-	3,866	8,848	2,670
9920 - Bank Fees	1,421	1,000	1,000	1,000
Total	\$2,568,732	\$3,383,020	\$3,480,612	\$3,490,612

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City of Plymouth
 2016/2017 Biennial Budget Detail
 Public Facilities - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue 4380.302 - Allocation Charges - Facilities Management	\$1,874,198	\$1,747,078	\$1,799,491	\$1,799,491
4620 - Contributions - Capital	122,950	-	-	-
4700.100 - Interest Income - Investments	78,845	80,000	80,000	80,000
4700.150 - Interest Income - Operating Account - BMO	31	30	30	30
4800 - Other Revenues	75	-	-	-
4807 - Refunds & Reimbursements	1,000	-	-	-
4900 - Transfers In	-	-	-	127,881
Total	\$2,077,099	\$1,827,108	\$1,879,521	\$2,007,402

City of Plymouth
2016/2017 Biennial Budget Detail
Public Facilities - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	\$2,792	-	-	-
	6000.100 - Salaries - Regular	174,496	179,870	186,970	191,538
	6020.100 - Overtime - Regular	-	1,000	1,000	1,000
	6050 - Benefits	416	-	-	-
	6050.100 - Benefits - Social Security	10,747	11,247	11,688	11,932
	6050.101 - Benefits - Medicare	2,529	2,631	2,734	2,819
	6050.200 - Benefits - PERA	13,052	13,566	14,098	14,441
	6050.550 - Benefits - Cell Phone Allowance	887	540	540	1,800
	6050.570 - Benefits - Car Allowance	-	-	-	60
	6060.100 - Medical Insurance - Employer Contribution	28,601	32,618	34,988	26,231
	6070.100 - Dental Insurance - Employer Contribution	2,460	2,587	2,715	2,587
	6080.100 - Group Life Insurance - Employer Contribution	319	345	350	354
	6100 - Office Supplies	525	5,500	5,500	1,000
	6100.100 - Office Supplies - Coffee & Cups	356	500	500	500
	6120.103 - Operating Supplies - Janitorial	24,672	35,000	35,000	35,000
	6130.119 - Repair & Maint Supplies - Recharges	-	2,000	2,000	2,000
	6140.100 - Miscellaneous Supplies - Medical	5,303	6,200	6,200	6,200
	6140.101 - Miscellaneous Supplies - Clothing	95	-	-	-
	6140.102 - Miscellaneous Supplies - Safety Equipment	162	300	300	300
	6500.100 - Employee Development - Training	1,515	3,000	3,000	3,000
	6700 - Dues & Subscriptions	381	500	500	1,000
	7000 - Professional Services	-	4,000	4,000	4,000
	7017 - Laundered Uniforms	1,599	1,300	1,300	1,600
	7100.100 - Communications - Postage	-	200	200	200
	7400.102 - Utilities - Natural Gas	30,760	50,000	52,000	41,000
	7400.103 - Utilities - Water & Sewer	11,816	11,000	12,000	12,000
	7400.104 - Utilities - Solid Waste	20,084	21,000	22,000	22,000
	7400.108 - Utilities - Electric	101,632	115,000	120,000	110,000
	7500.118 - Repair & Maint Services - Janitorial Services	143,899	160,000	160,000	165,000

City of Plymouth
2016/2017 Biennial Budget Detail
Public Facilities - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
7500.128 - Repair & Maint Services - Painting	-	-	-	55,000
7500.130 - Repair & Maint Services - Building Maint	528,062	330,000	330,000	330,000
7500.135 - Repair & Maint Services - Building Security	21,283	10,000	10,000	15,000
7500.202 - Repair & Maint Services - Equipment Maint	92,651	120,000	120,000	120,000
8000 - Non-Cap Equip (< 5K)	2,308	500	500	500
8100.300 - Capital Outlay (> 5K) - Buildings	-	-	-	-
8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	-	-	-	175,000
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	295,338	30,000	-	-
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(295,338)	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	450,000	416,000	611,000
8500 - Depreciation	76,461	-	-	-
9000.101 - Allocations - Information Technology	16,271	21,256	22,037	23,185
9000.107 - Allocations - Central Equipment	3,796	3,433	3,536	3,536
9000.110 - Allocations - Risk Mgmt - OH, Premium	5,131	2,017	2,061	2,847
9000.111 - Allocations - Risk Mgmt - Claims	127	1,048	1,048	11,960
9500 - Transfers Out	-	196,280	289,244	-
9500.400 - Transfers Out - General Capital Projects	129,659	-	-	-
9500.620 - Transfers Out - Information Technology	38	-	-	-
9918 - Contingency	-	2,170	5,012	1,312
9920 - Bank Fees	1,192	500	500	500
Total	\$1,456,079	\$1,827,108	\$1,879,521	\$2,007,402

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City of Plymouth
2016/2017 Biennial Budget Detail
Information Technology - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue				
4270 - Intergovern-Local-Operating	\$6,461	-	-	-
4350.100 - General Services - Photocopies	8	-	-	-
4350.101 - General Services - Maps & Ordinances	25	-	-	-
4380.101 - Allocation Charges - IT Overhead	1,648,051	2,173,177	2,277,674	2,381,102
4620 - Contributions - Capital	96,356	-	-	-
4700.100 - Interest Income - Investments	72,585	75,000	75,000	75,000
4700.150 - Interest Income - Operating Account - BMO	28	-	-	-
4800.300 - Other Revenues - Sale of City Equipment	1,305	-	-	-
4804 - Sale of Asset	536	-	-	-
4807 - Refunds & Reimbursements	75	-	-	-
4807.100 - Refunds & Reimbursements - Cell Phone	1,514	-	-	-
4900 - Transfers In	-	297,993	-	317,388
4900.500 - Transfers In - Water	10,000	-	-	-
4900.520 - Transfers In - Sewer	10,000	-	-	-
4900.600 - Transfers In - Central Equipment	38	-	-	-
4900.610 - Transfers In - Public Facilities	38	-	-	-
Total	\$1,847,021	\$2,546,170	\$2,352,674	\$2,773,490

City of Plymouth
2016/2017 Biennial Budget Detail
Information Technology - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	6000 - Salaries	(\$11,377)	-	-	-
	6000.100 - Salaries - Regular	448,238	466,511	488,538	489,696
	6000.200 - Salaries - Temporary	-	-	-	2,262
	6050 - Benefits	(1,695)	-	-	-
	6050.100 - Benefits - Social Security	26,845	29,073	30,437	30,810
	6050.101 - Benefits - Medicare	6,294	6,797	7,117	7,207
	6050.200 - Benefits - PERA	32,684	34,988	36,640	36,898
	6050.302 - Benefits - Unemployment	5,760	-	-	-
	6050.550 - Benefits - Cell Phone Allowance	3,760	2,880	2,880	5,580
	6050.560 - Benefits - IPAD allowance	56	-	-	-
	6050.570 - Benefits - Car Allowance	190	-	-	-
	6060.100 - Medical Insurance - Employer Contribution	57,593	74,700	79,872	65,652
	6070.100 - Dental Insurance - Employer Contribution	4,068	3,888	4,080	6,228
	6080.100 - Group Life Insurance - Employer Contribution	1,103	1,054	1,072	1,277
	6100 - Office Supplies	21,258	30,000	30,000	30,000
	6110 - Computer Supplies	7,294	5,000	5,000	10,000
	6130 - Repair & Maint Supplies	35	-	-	-
	6130.100 - Repair & Maint Supplies - Equipment Parts	13,327	15,000	15,000	15,000
	6130.122 - Repair & Maint Supplies - Cell Phones & Accessories	-	3,500	3,500	3,500
	6500.100 - Employee Development - Training	17,375	10,000	10,000	15,000
	6500.101 - Employee Development - City Wide Training	-	4,000	4,000	10,000
	6550 - Mileage & Parking Reimbursement	128	100	100	500
	6700 - Dues & Subscriptions	33	500	500	250
	7000 - Professional Services	81,410	85,000	85,000	80,000
	7100.100 - Communications - Postage	4,880	5,150	5,150	5,356
	7100.102 - Communications - Data Communications	65,296	81,700	81,700	81,700
	7100.103 - Communications - Telephone	27,879	30,000	30,000	30,000
	7100.104 - Communications - Mobile Telephone	35,401	40,000	40,000	40,000
	7200 - Printing & Publishing	696	-	-	-

City of Plymouth
2016/2017 Biennial Budget Detail
Information Technology - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
7500 - Repair & Maint Services	275	-	-	-
7500.200 - Repair & Maint Services - Software	244,021	300,000	300,000	300,000
7500.201 - Repair & Maint Services - Departmental Software Maint	110,868	133,800	133,800	133,800
7500.202 - Repair & Maint Services - Equipment Maint	127,942	150,000	150,000	150,000
8000 - Non-Cap Equip (< 5K)	116,760	100,600	96,200	125,000
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	157,177	290,000	267,000	522,000
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(157,177)	-	-	-
8100.600 - Capital Outlay (> 5K) - Software	10,000	599,300	90,000	525,000
8100.650 - Capital Outlay (> 5K) - Capitalize Software	(10,000)	-	-	-
8500 - Depreciation	172,437	-	-	-
9000.102 - Allocations - Facilities Management	30,219	29,379	30,261	30,261
9000.107 - Allocations - Central Equipment	4,840	4,414	4,547	4,547
9000.110 - Allocations - Risk Mgmt - OH, Premium	8,907	3,308	3,413	3,426
9500 - Transfers Out	-	-	305,195	-
9500.400 - Transfers Out - General Capital Projects	96,356	-	-	-
9918 - Contingency	-	4,728	10,872	11,740
9920 - Bank Fees	1,078	700	700	700
9920.100 - Bank Fees - Credit Card	3	100	100	100
Total	\$1,762,235	\$2,546,170	\$2,352,674	\$2,773,490

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City of Plymouth
2016/2017 Biennial Budget Detail
Risk Management - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Revenue	4380.110 - Allocation Charges - Risk Management	\$970,346	\$713,200	\$718,390	\$553,490
	4700.100 - Interest Income - Investments	103,254	105,000	105,000	105,000
	4700.150 - Interest Income - Operating Account - BMO	41	50	50	50
	4802 - Property Claims	32,639	-	-	-
	4806 - Premium Refunds	150,066	90,000	90,000	90,000
	4807 - Refunds & Reimbursements	1,185	-	-	-
	4807.101 - Refunds & Reimbursements - Restitution	1,085	-	-	-
	4900 - Transfers In	-	85,215	102,296	255,512
	Total	\$1,258,616	\$993,465	\$1,015,736	\$1,004,052

**City of Plymouth
2016/2017 Biennial Budget Detail
Risk Management - Budgeted Revenues and Expenditures**

Account Number - Description	Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses				
6000 - Salaries	(\$3,985)	-	-	-
6000.100 - Salaries - Regular	62,387	-	-	-
6000.400 - Salaries - Workers Compensation	31,685	-	-	-
6050 - Benefits	(594)	-	-	-
6050.100 - Benefits - Social Security	3,839	-	-	-
6050.101 - Benefits - Medicare	898	-	-	-
6050.200 - Benefits - PERA	4,679	-	-	-
6050.550 - Benefits - Cell Phone Allowance	116	-	-	-
6060.100 - Medical Insurance - Employer Contribution	10,431	-	-	-
6070.100 - Dental Insurance - Employer Contribution	1,332	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	330	-	-	-
6100 - Office Supplies	71	200	200	200
6140.103 - Miscellaneous Supplies - Ergonomic Equipment	304	300	300	300
6500.100 - Employee Development - Training	-	500	500	500
6700 - Dues & Subscriptions	425	500	500	615
7000 - Professional Services	30,085	56,000	56,000	56,300
7300.100 - Insurance - Property	141,752	147,225	154,586	148,710
7300.101 - Insurance - Inland Marine	24,563	29,148	30,606	26,054
7300.102 - Insurance - General Liability	141,019	181,648	190,731	191,118
7300.103 - Insurance - Auto Liability	42,436	52,089	54,694	53,885
7300.107 - Insurance - Boiler & Machinery	22,554	23,471	24,645	23,721
7300.110 - Insurance - Employee Dishonesty	2,872	3,002	3,152	2,848
7300.201 - Insurance - Workers Comp	75,876	25,000	25,000	25,000
7350.100 - Claims Property	39,848	30,000	30,000	30,000
7350.102 - Claims General Liability	56,158	200,000	200,000	200,000
7350.103 - Claims Auto Liability	9,567	-	-	-
7350.104 - Claims Auto Comprehensive	25,381	-	-	-
7350.105 - Claims Auto Collision	39,927	-	-	-
7350.201 - Claims Workers Comp	91,956	200,000	200,000	200,000

City of Plymouth
2016/2017 Biennial Budget Detail
Risk Management - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2015	Budget Adopted 2016	Budget Concept 2017	Budget Amended 2017
Expenses	7350.500 - Claims Uninsured Property	24,309	7,000	7,000	7,000
	7351.100 - Claims Recovery - Property	(14,096)	-	-	-
	7351.104 - Claims Recovery - Auto Comprehensive	(34,859)	-	-	-
	7351.105 - Claims Recovery - Collision	(21,610)	-	-	-
	8000 - Non-Cap Equip (< 5K)	51	-	-	600
	9000.101 - Allocations - Information Technology	9,084	9,761	10,125	9,504
	9000.102 - Allocations - Facilities Management	5,402	2,521	2,597	2,597
	9500.400 - Transfers Out - General Capital Projects	123,904	-	-	-
	9919 - Administration Fees	12,260	24,000	24,000	24,000
	9920 - Bank Fees	1,978	1,100	1,100	1,100
	Total	\$962,335	\$993,465	\$1,015,736	\$1,004,052

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