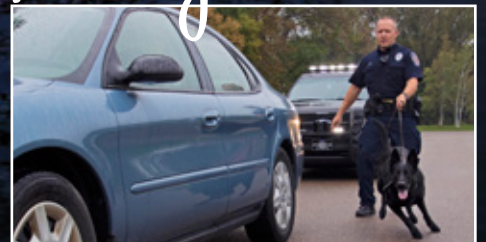


City of Plymouth



**2016/2017
BIENNIAL BUDGET**



CITY OF PLYMOUTH
2016 APPROVED
2016/2017 BIENNIAL BUDGET
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LETTER OF TRANSMITTAL



December 8, 2015

To the Honorable Mayor and City Council:

We are pleased to submit the 2016 adopted/2017 concept biennial budget. In 2007, the Plymouth City Council approved our first two-year or biennial budget. Recently, staff developed a 10-year forecasting tool for the General Fund with the intent to replace the biennial budget process going forward with a longer term projection. These projections assist in long-term planning and provides a more stable accounting of city revenue and expenditures.

The 2016/2017 budget provides the City Council and residents with a balanced two year budget and a sound financial plan that maintains core service levels, while remaining sensitive to the financial concerns of Plymouth taxpayers.

The 2016 budget reflects a 2.99% increase in the levy from 2015. This modest increase will ensure we can maintain service levels and invest in the capital needs of this community.

The budget is a comprehensive decision-making document based on current city operations, services, and its policies and goals.

Work began on the 2016/2017 budget in May 2015. The City Council met with staff for five comprehensive work sessions to provide direction in regard to a budget that meets Council goals, maintains core services, and is sensitive to tax impacts.

A review and the approval of the preliminary property tax levies and budgets were held on September 8, 2015. A public hearing to solicit resident input was held on December 8, 2015. The public hearing replaces the former Truth-in-Taxation Hearing, which was repealed by the state legislature.

Please contact me at 763-509-5301, Administrative Services Director Luke Fischer at 763-509-5051, or Finance Manager Jodi Bursheim at 763-509-5320 with any questions.

Respectfully Submitted,

A handwritten signature in black ink that reads 'Dave Callister'. The signature is written in a cursive style with a large, looped 'D' and 'C'.

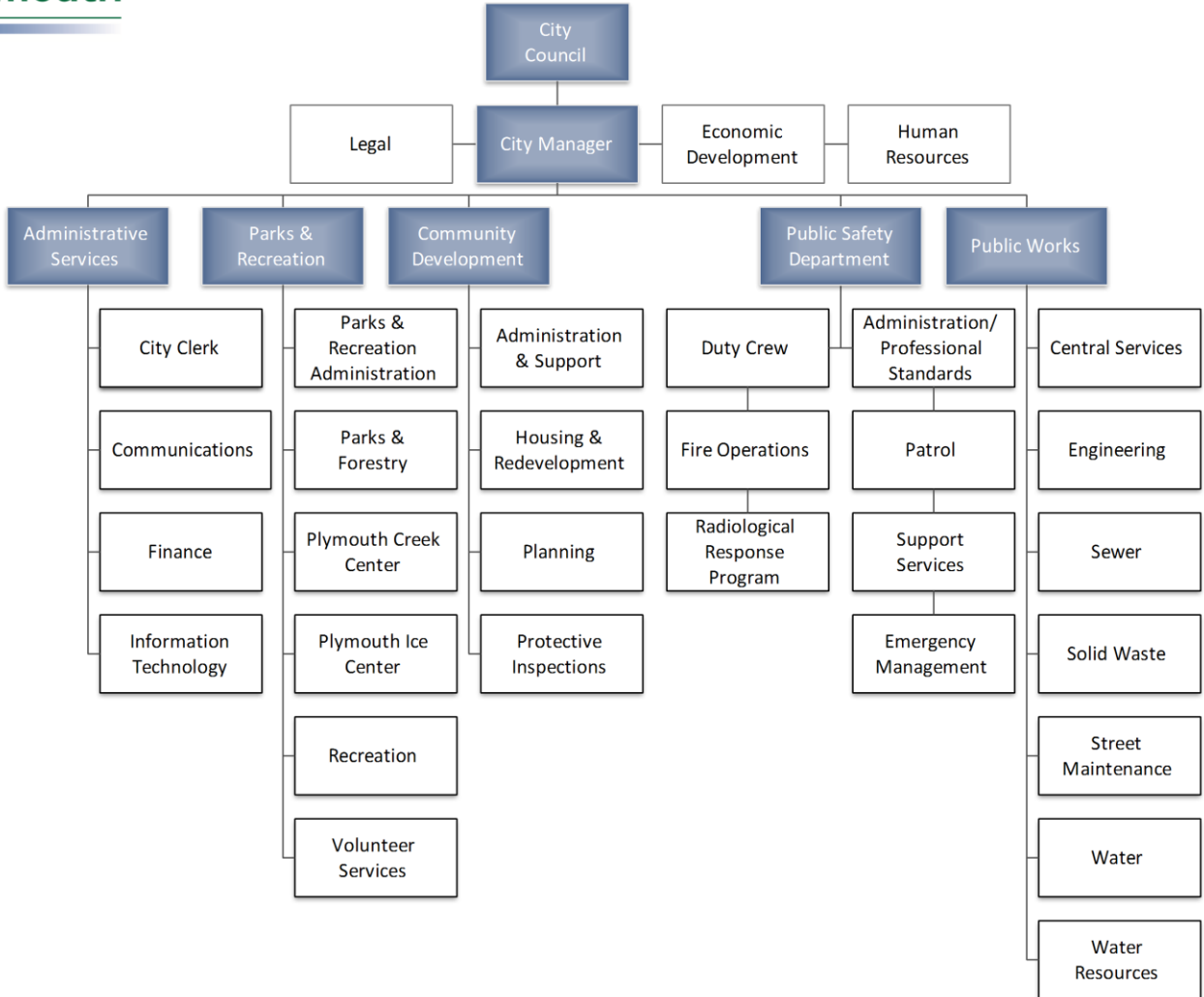
Dave Callister, City Manager

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CITY OF PLYMOUTH ORGANIZATIONAL CHART



**Organizational Chart
November 2015**



CITY OFFICIALS

CITY COUNCIL

Mayor	Kelli Slavik <i>(Term Expires 12/31/18)</i>
Ward 1 Councilmember	Judy Johnson <i>(Term Expires 12/31/16)</i>
Ward 2 Councilmember	Jeffry Wosje <i>(Term Expires 12/31/18)</i>
Ward 3 Councilmember	Marge Beard <i>(Term Expires 12/31/16)</i>
Ward 4 Councilmember	Jim Prom <i>(Term Expires 12/31/18)</i>
At-Large Councilmember	Ned Carroll <i>(Term Expires 12/31/18)</i>
At-Large Councilmember	Jim Willis <i>(Term Expires 12/31/16)</i>

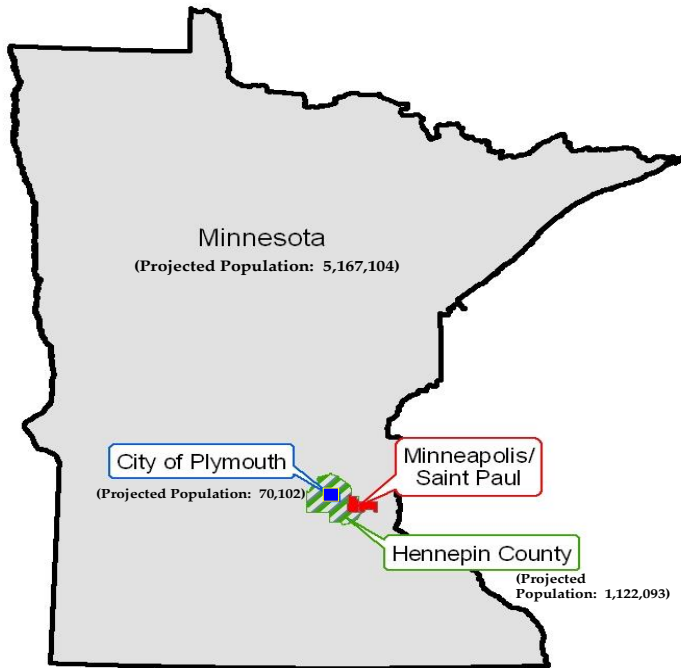
EXECUTIVE STAFF

City Manager	Dave Callister
Director of Administrative Services	Luke Fischer
Director of Community Development	Steve Juetten
Director of Parks and Recreation	Diane Evans
Director of Public Safety	Mike Goldstein
Director of Public Works	Doran Cote

BUDGET STAFF

Administrative Services Department
3400 Plymouth Boulevard
Plymouth, Minnesota 55447
763-509-5000
www.plymouthmn.gov

GENERAL INFORMATION



Plymouth, Minnesota is an innovative, forward-looking community just 10 miles northwest of Minneapolis.

In 2008, *Money* magazine named Plymouth as the Best Place to Live in America. *Money* magazine affirmed Plymouth's quality of life in 2010, highlighting the city again as one of America's best places to live.

This community of approximately 75,000 residents is known for its healthy job base, strong schools, strategic location, array of housing choices and beautiful lakes. We are equally proud of our community facilities, well-planned park and trail system, and safe community.

Our location offers residents and businesses easy access to Minneapolis, St. Paul, and area suburbs. Several major highways pass through the city, including Interstate 494, Minnesota Highway 55, and US Highway 169. The 35 square mile city includes lakes, streams, wetlands, and woodland. Local residents have placed a premium on preserving open space, developing parks, and building more than 100 miles of trails, many of which tie into regional trails. The community's commitment to parks, trails, and protecting natural areas reflects Plymouth's active outdoor culture.

Plymouth has worked to build a sense of community. It is home to several major community events, including the *Primavera* spring art exhibition, a summer *Entertainment in the Parks* series, *Plymouth on Parade* in the fall, and the winter *Plymouth Fire and Ice Festival*. While all of the events are popular, *Music in Plymouth*, an outdoor concert, is our signature event. The event draws more than 10,000 concert goers each July.

In addition to being a top choice to live, Plymouth is a popular place to locate businesses. Employers provide more than 46,000 jobs in the fields of insurance, high-tech research, telecommunications, light manufacturing, printing and publishing, and computer-related industries.

Significant Dates in Plymouth History

May 15, 1955 – Incorporated as a village.

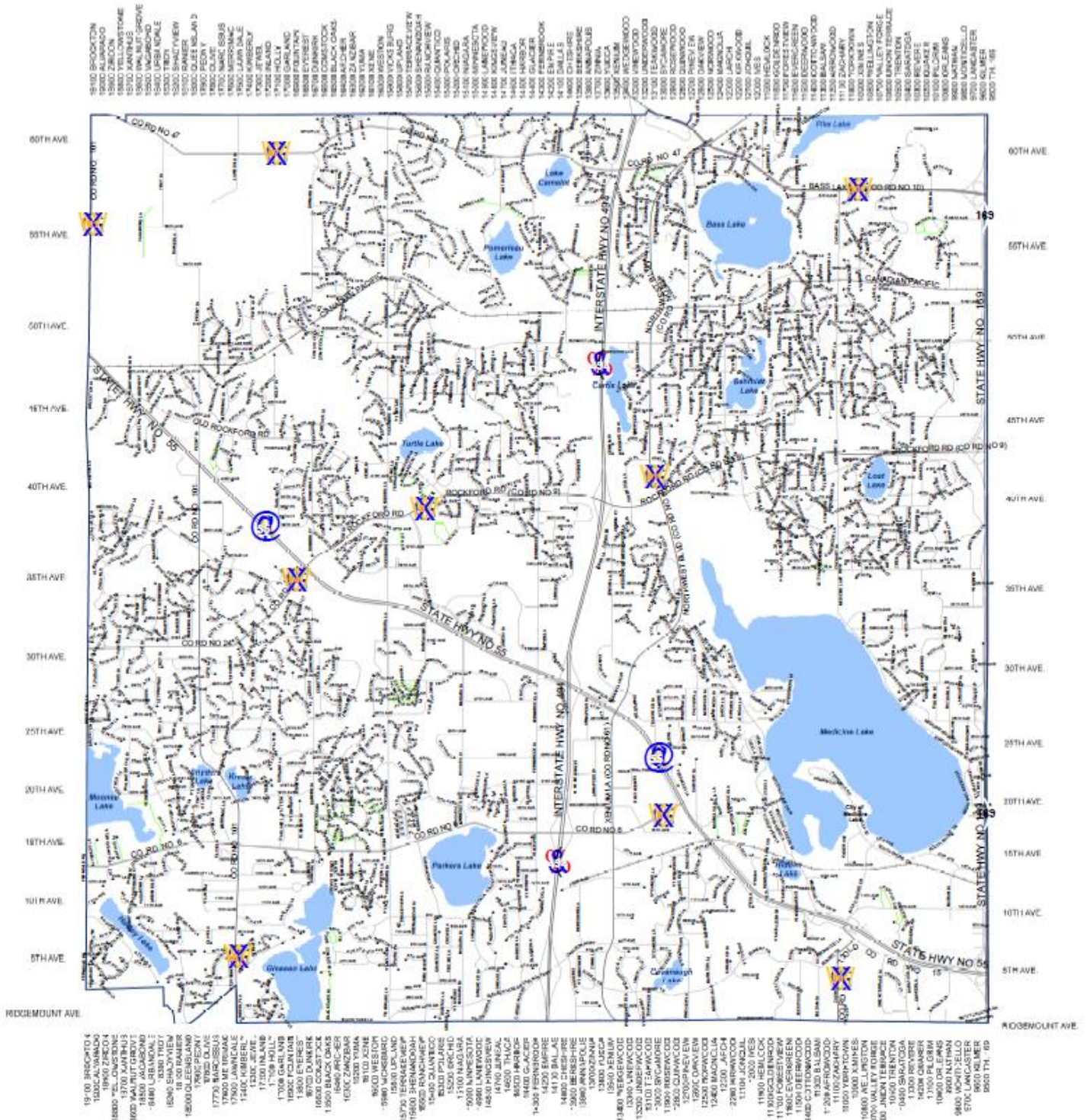
August 1, 1960 – Adopted the Council-Manager form of government.

February 7, 1974 – Became a Statutory City.

November 2, 1992 – Voters adopted a City Charter, becoming a Home Rule Charter City.

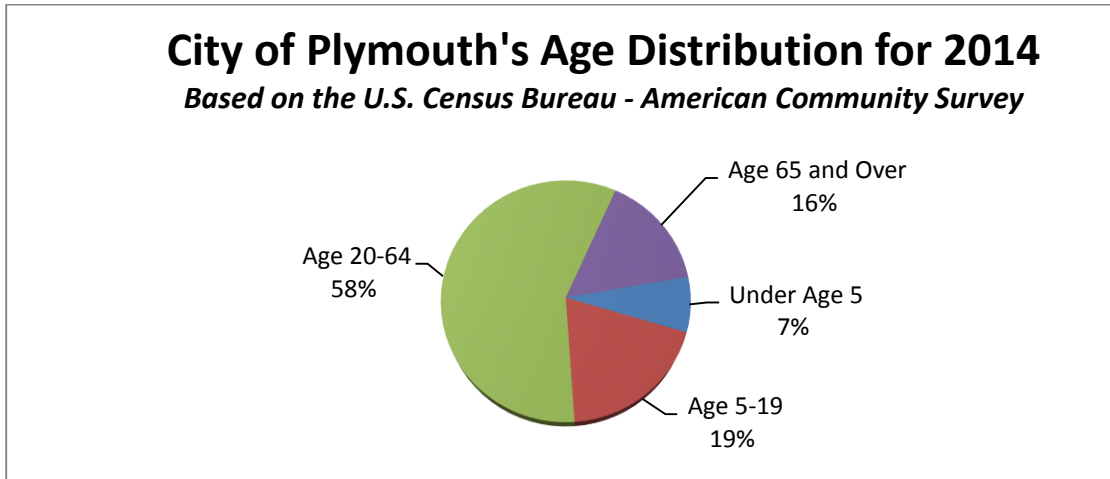
Street Map

Plymouth has 311 miles of city streets and easy access to county, state, U.S. and Interstate highways. The map below shows the city street layout with avenues reaching primarily east and west and street names north and south.

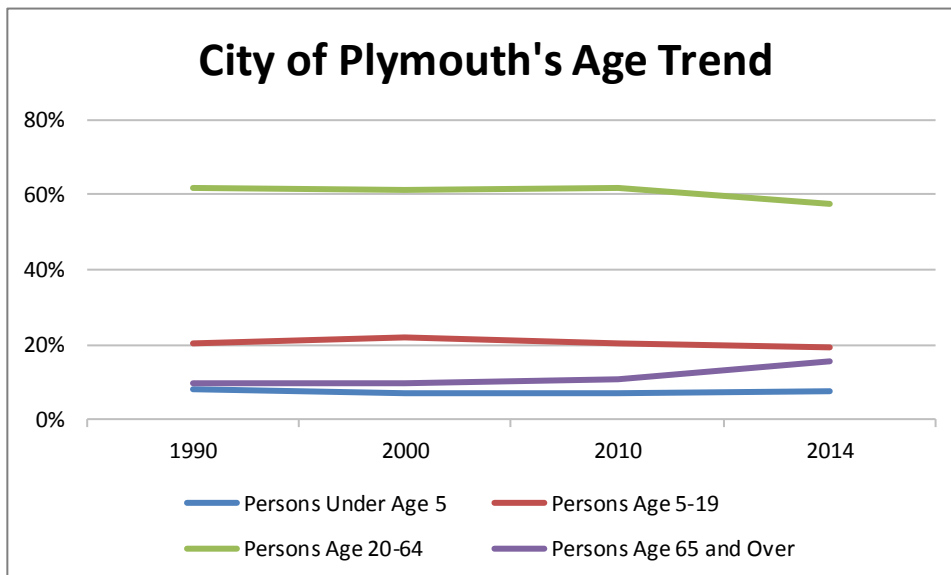


Demographics and Economics

In 2014, the estimated median age of residents in Plymouth was 37.6 years of age. The City's population is older than the estimated median ages of Hennepin County (36.2), the State of Minnesota (37.8), and the United States (37.7). According to the US Census Demographic estimates, 15.5% of the city's population were 65 years of age or older. By comparison, the percentage of people 65 years or older in the county, state, and the nation were 12.5%, 14.3%, and 14.5%, respectively.



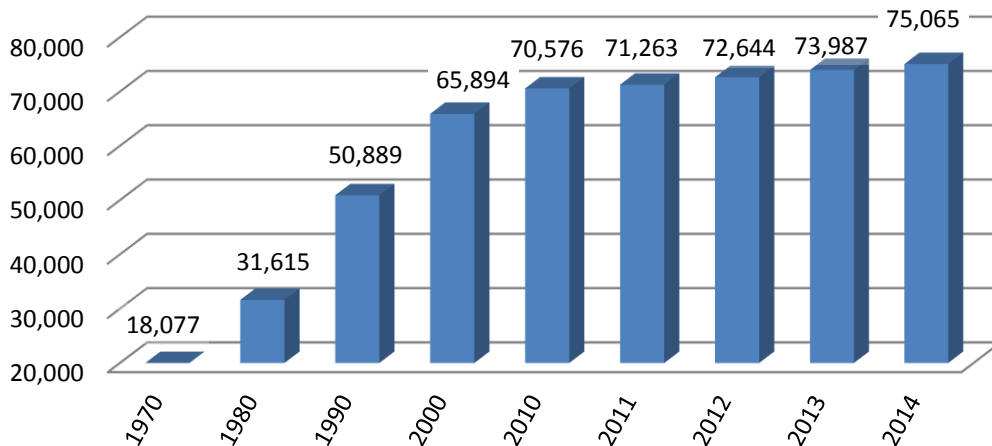
Data indicates that this trend will continue. Persons under 5 years of age represented 7.4% of the city's total population count while persons over the age of 18 represented 74.7% of the city's total population count. By comparison, 77.7% of Hennepin County residents, 76.5% of Minnesotans, and 76.9% of Americans were over the age of 18.



With a population of approximately 75,000, according to the U.S. Census Bureau, the city's population is 6.2% of Hennepin County's total population. Plymouth's population has remained constant despite turbulent residential market conditions from 2005 to 2014. There are 29,100 occupied housing units in Plymouth. Of the total occupied housing units, approximately 72.2% are owner-occupied and 27.8% are renter-occupied.

Plymouth’s population has grown at a minimal rate since the turn of the century following strong residential growth in the 1980’s and 1990’s. Growth is expected to continue at a deliberate pace as the city nears build-out.

Population Trend



2011 and 2012 are estimates from the Metropolitan Council
 2013 and 2014 are estimates from the U.S. Census Bureau.

Plymouth is the proud home to a number of national and international businesses. The information below provides an overview of our workforce and livability.

Plymouth Economics

Top Employers (Number of Employees)

ISD #284 Wayzata Schools	1,505
Aimia	1,000
Select Comfort Corp	900
EV3, Inc.	875
St. Jude Medical	800
Prudential Insurance Company	598
City of Plymouth	571
Honeywell International	525
Nilfisk-Advance, Inc.	500
U.S. Foods	500

Median Value of Owner-occupied Units

Plymouth	\$295,000
Hennepin County	\$247,900

Unemployment Rate

Plymouth	3.30%
Hennepin County	3.70%

Median Family Income

Plymouth	\$84,400
Hennepin County	\$64,400

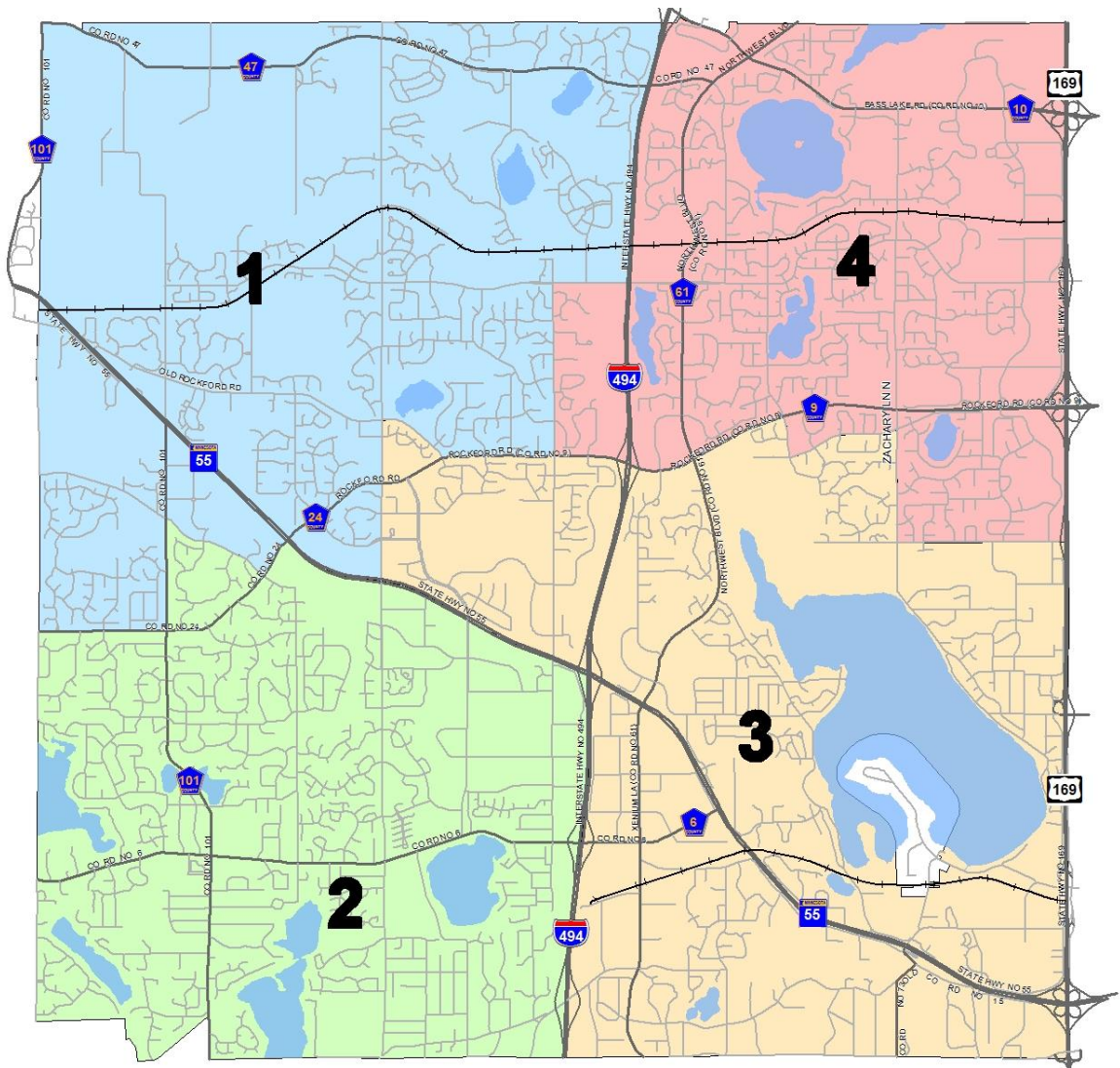
The above figures were obtained from the Series 2015A Bond Issue Summary prepared by Ehlers

The above figures were obtained from the Metropolitan Council - Community Profile For Plymouth, 2014 estimates

Governing Body

Plymouth operates as a Home Rule City according to a City Charter and ordinances, under a City Council-Manager form of government.

Policymaking and legislative authority are vested in a City Council consisting of a mayor, two at-large council members, and four ward council members. In addition to responding to public concerns, the City Council's main responsibilities include: enacting ordinances, adopting the budget, appointing committees, and hiring the city manager. The city manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. Council members serve staggered, four-year terms.



Plymouth Council Wards

BUDGET PROCESS

Budget Calendar

The City Charter requires an annual budget process with a January 1 fiscal year. In 2007, the biennial budget format was adopted. The biennial budget provides an opportunity to implement strategic planning into the budget process and allows time for program review and evaluation.

Date	Category	Description
May 12, 2015	Budget	Council Study Session (Budget meeting #1 –Overview)
May 18, 2015	Budget	Departments receive budget instruction
May 18 – July 8, 2015	Budget	Departments prepare budgets
July 8, 2015	Budget	Budgets submitted to Finance
August 7, 2015	Budget	Council receives Budget draft for upcoming meeting
August 18, 2015	Budget & CIP	Council Study Session (Budget & CIP meeting #2)
August 25, 2015	Budget	Council Study Session (Budget meeting #3) If needed
September 8, 2015	Budget	Council adopts preliminary levies & budget (Budget meeting #4)
September 16, 2015	CIP	Planning Commission public hearing
November 24, 2015	Budget	Council Study Session (Budget meeting #5)
December 8, 2015	Budget/CIP	Budget Public Hearing, CIP, Budget & Levy Adoption
December 28, 2015	Budget	Levy is certified with Hennepin County
February – July 2016	Budget	Staff reviews and evaluates programs/activities
August – September 2016	Budget	Budget team reviews departmental budgets
September 13, 2016	Budget	Council adopts preliminary property tax levies & budget
December 13, 2016	Budget/CIP	Budget Public Hearing, CIP, Budget & Levy Adoption
December 26, 2016	Budget	Levy is certified with Hennepin County

Financial Management Policies

The City Council, by resolution, has adopted financial management policies to account for public funds, to manage municipal finances wisely, and to plan for adequate funding of services desired by the public. The policies outlined below provide the financial framework for the overall fiscal management of the city and provide guidance to ensure short-term and long-term financial stability.

With regard to *Revenue Management*, the City of Plymouth will;

- Impose taxes, fees, and rates at appropriate levels to fund their intended purposes
- Maintain a reserve balance to provide for a diversified and stable revenue system
- Estimate annual revenue using an objective, analytical process
- Conduct an annual review of costs for activities supported by taxes, rates, and user fees
- Set fees and user charges for each enterprise fund based on current and future operating, capital, infrastructure, and debt requirements
- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities

With regard to *Fund Balances*, the City of Plymouth will;

- Establish restricted bond amounts based on requirements of individual bond ordinances
- Establish unrestricted, assigned capital amounts for the planned construction or replacement of infrastructure or for the acquisition of capital equipment based on the 5-year CIP
- Establish other unrestricted, committed and assigned amounts related to special items as approved by City Council
- Maintain the General Fund as established by Council resolution

With regard to *Investments*, the City of Plymouth will;

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes
- Pool cash from all legally permitted funds for investment purposes
- Maximize the investment rate of return and adhere to lawful investment options
- Ensure that the safety of the principal is the dominant requirement for city investments, maintain sufficient liquidity to meet operating requirements, and seek a responsible yield

With regard to *Debt Management*, the City of Plymouth will;

- Confine long-term borrowing to major capital improvements that cannot be financed from current revenues
- Repay debt within the expected useful life of the project or sooner
- Prohibit the use of long-term debt for operating expenses
- Issue debt which is relative to payback ability
- Ensure that borrowing does not overburden future taxpayers
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be part of all adopted bond issues

With regard to *Accounting, Auditing and Reporting*, the City of Plymouth will;

- Provide regular information concerning cash position and investment performance through its accounting system
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.
- Present reports to the City Council summarizing financial activity as required by the City Charter
- Maintain financial systems to monitor expenditures, expenses, revenues, and performance of all municipal programs on an ongoing basis
- Provide full disclosure in annual financial statements and bond representations
- Use an independent certified public accounting firm to perform an annual audit
- Issue a public Comprehensive Annual Financial Report
- Comply with all reporting requirements related to bond issuance terms

Council Goals

Each year the City Council reviews and adopts goals which help guide annual work plans and provide guidance for budgeting.

- **Protect Plymouth's Strong Financial Position.** Maintain Plymouth's fiscal health by crafting long-term revenue and expenditure plans to ensure sustainable operations at a fair and equitable tax rate.
- **Monitor Economic Challenges.** Continue to evaluate and prioritize services. Seek innovative solutions to maintain high quality core services, promote financial transparency and protect Plymouth's strong financial position and quality of life.
- **Provide Efficient and Effective Services.** Continue to explore partnerships with neighboring communities, school districts, businesses, watersheds, and other agencies to decrease costs through shared services and to eliminate duplicate efforts. Streamline business processes through the use of technology, including website enhancements, e-permits and expanded credit card processing. Evaluate community trends and consider associated facility and service needs.
- **Promote Transportation Solutions.** Focus on improvements to Highway 169, Highway 55 and BRT. Seek funding partners for bridge crossings of major rail lines.
- **Pursue Northwest Greenway.** As development of northwest Plymouth progresses, continue planning and begin construction of the Northwest Greenway and park system amenities, as directed by voter referendum.
- **Continue Environmental Initiatives.** Collaborate with watershed agencies to ensure effective progress on water quality mandates. Continue energy conservation efforts in city buildings, and promote recycling of expanded waste streams.
- **Continue Proactive Public Safety Initiatives.** Continue proactive policing strategies using technology and collaboration to promote and enhance livability. Build on the successes of fire prevention and fire service programs for a safe community.
- **Protect the City's Infrastructure Investment.** Ensure that the city can protect and enhance the useful life of City assets (streets, utilities, parks, trails, facilities, and fleet). Continue to monitor financial resources and economic conditions, and consider timing with regard to infrastructure needs.
- **Consider Development and Redevelopment Requests.** Continue to carefully consider land use related to development and redevelopment to ensure a well planned community with a varied tax base. Begin Economic Development program and efforts.

FINANCIAL INFORMATION

Fund Accounting

Fund accounting is used for budgeting and accounting. Under this system, money is budgeted in 16 separate funds, rather than one central fund. Each fund is established for a specific purpose and is similar to a separate bank account. The funds are used to pay for operations, maintenance, and budgeted activities. Generally, revenues are received and spent during the same year. Annual expenditures are determined by the actual costs of services provided as approved by the City Council.

Some funds are unbudgeted and operate similar to a savings account. Money is accumulated for periodic capital needs, such as the replacement of facilities and equipment. The fund balance grows until expenditures are made. Spending can vary greatly each year depending on calculated replacement costs for public improvements and the cost of planned capital expenditures.

Basis of Accounting

The budget parallels the city's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available, and expenditures are recorded as they are incurred.

Proprietary Funds, including the Enterprise and Internal Service Funds, are maintained on a full accrual basis. For budgetary purposes, depreciation and accrued liabilities for accumulated leave balances are not included.

Fund Types

The City of Plymouth classifies funds into six types: General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Debt Service Funds, and Capital Project Funds.

General Fund

As the primary operating fund, the General Fund records all revenues and expenditures that are not assigned to another fund. The fund provides the resources to sustain the daily activities for administrative and operating expenses for general government, public safety, public works, recreation, and community development expenditures. The fund has more diverse revenue sources than other funds, including property taxes, licenses, permits, fines and forfeits, intergovernmental revenue (grants), service charges, and investment interest.

Special Revenue Funds

Certain activities are established or designated by statute, charter or ordinance with defined revenue sources for a specific and restricted purpose. Budgeted funds included in this fund type are recreation programming, transit services, and the Housing Redevelopment Authority activity. In addition, unbudgeted special revenue funds include Cemetery Maintenance, Community and Economic Development, and Lawful Gambling.

Enterprise Funds

Established to account for the acquisition, operation, and maintenance of activities that are self-supporting such as city water and sewer service, recycling, storm water system, indoor ice arenas, and the field house. User fees predominantly support the operations of these funds.

Internal Service Funds

These funds are established to account for the financing of goods and services provided to city departments on a reimbursement basis. The city maintains Internal Service Funds for the following activities: Central Equipment, Risk Management, Employee Benefit, Information Technology, and Public Facilities, and Resource Planning.

Capital Project Funds

Capital Project Funds are not included in the budget as the expenses are approved by the City Council on a project-by-project basis. The use of these fund types are to account for the monies used for the acquisition and construction of capital projects.

Debt Service Funds

Established to account for the payment (from taxes and other sources) of interest and principal on long-term debt. The debt schedule and information regarding city and HRA bonds may be found on page 19.

Revenue Sources

Each fund is supported by several revenue types. The graphs on the next page show the type of revenues supporting the total city budget for 2016 and 2017, as well as the percentage of support received.

Property Taxes

The city levies taxes for general operating purposes, street reconstruction, park replacement and repayment of outstanding debt. The General Fund (operating budget) receives the largest share of the levy. The Street Reconstruction Fund, Recreation Fund, CDBG, Plymouth Housing and Redevelopment Authority (HRA) General, Park Replacement and Capital Improvement Fund also receive an allocation.

Permits and Licenses

Building permits fees cover the cost of plan review and building/fire code compliance and fluctuate based on current construction within the City. License fees support the direct and indirect cost of issuing the license and policing the licensed activities.

Intergovernmental Revenue

Primarily grants received from federal, state and county sources. The largest intergovernmental revenue in the General Fund is Municipal State Aid (MSA) Maintenance. Other sources include the police state aid and the school liaison contracts with the school districts.

Charges for Services

Best defined as user fees, they provide funding to operate programs and facilities from those who use them such as utility charges. Utility charges are revenues generated from basic utility services such as water, sanitary sewer, solid waste (recycling) and water resources. Program fees are also classified as charges for services to fund park and recreation activities.

Fines and Forfeitures

This type of revenue is generated primarily by the police department for legal violations. Hennepin County collects the fines and distributes a portion of the total revenue to the city.

Contributions & Donations

Contribution revenues are typically received from charitable organizations for specific one-time expenditure purposes and/or to benefit a specific cause.

Interest Income

The cash balances in all funds are invested in interest-bearing investments of maturities appropriate to the cash requirements of the funds.

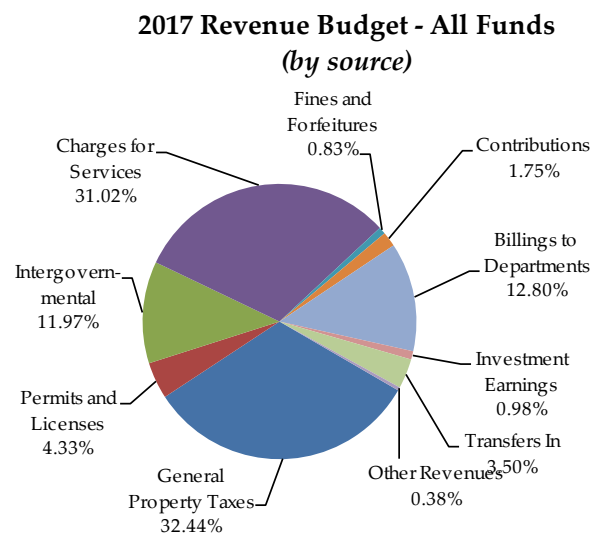
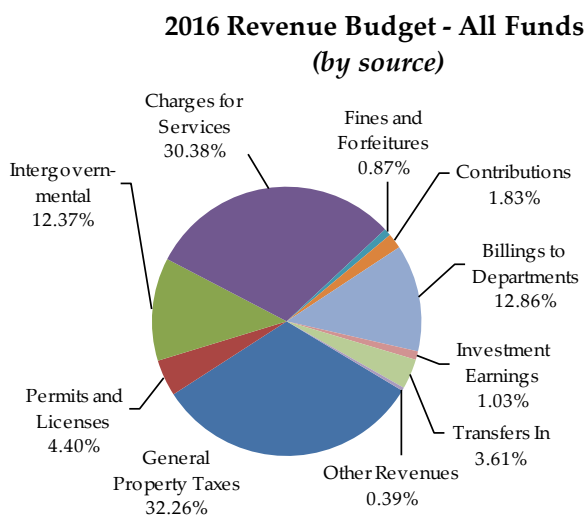
Transfers In

The General Fund receives revenue from a holding fund for a one-time or infrequent purchase. In other city funds, a transfer may be used from fund balance for a planned capital purchase or to temporarily offset operational costs.

Other

Refunds and reimbursements, administrative fees, property claims, and miscellaneous revenue are categorized under this source of revenue.

The graphs below demonstrate the city revenue streams by income source.



Expenditure Categories

Expenditures are divided into account groups to track purchases and describe how funds are expected to be spent throughout the budget year.

Personal Services

Consist of salaries, overtime, health and life insurance benefits, the city contributions for FICA, Medicare, PERA, Workers' Compensation insurance, and other compensation-related costs.

- **Retirement Costs.** Most employees are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). They are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.
- **Employers Contribution.** The city contributes a predetermined amount towards benefit coverage. Employees have the option of selecting from various benefits and are required to pay for any benefits exceeding the employer's contribution.
- **Workers' Compensation.** Costs are charged to each department based on claims history and are accounted for in the Risk Management Fund.

Material and Supplies

Office supplies, parts, and materials necessary to perform the services provided.

Employee Development

This category consists of employee training such as workshops, conferences and seminars, and other professional development-related expenditures.

Contractual Services

Includes services provided to the city by outside sources; including postage, printing, subscriptions, and contracted services.

Capital and Equipment

Capital expenditures are for capital purchases of items over \$5,000 with a useful life of more than one year. Equipment expenditures are smaller equipment purchases of items not meeting the city's capitalization threshold of \$5,000.

Allocations

Allocations include expenditures used to distribute the cost of operations of Internal Service Funds to the benefiting departments/divisions.

Transfer Out

Transfers made for operational or capital purposes.

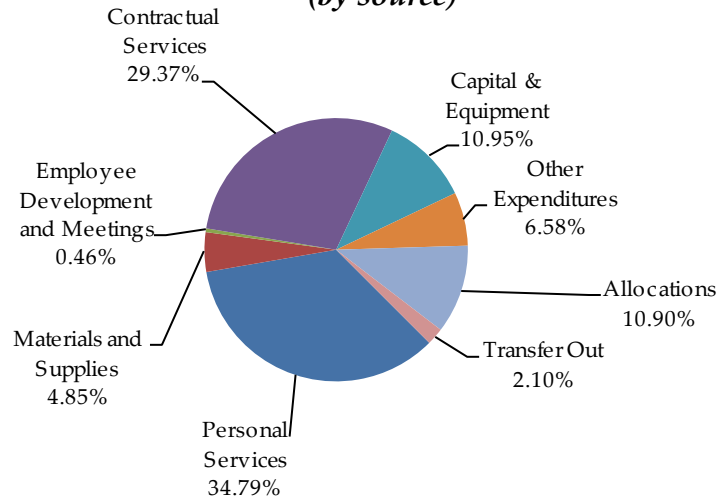
Other Expenditures

A combination of miscellaneous expenses not otherwise categorized, such as:

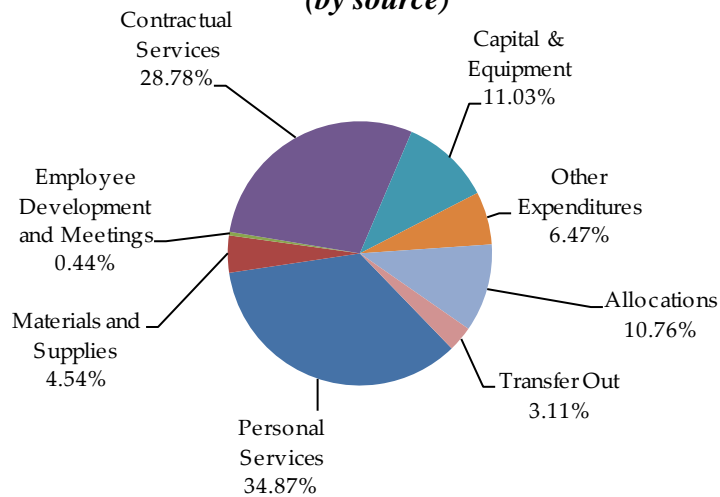
- Dues and subscriptions for both citywide and individual employee memberships and subscriptions to professional organizations, commissions and collaborative organizations such as the League of Minnesota Cities, Metro Cities and the Suburban Rate Authority.
- Interest payments on Enterprise Fund debt service
- Bank fees and other small items.

The graphs below demonstrate how resources are allocated. Please note that in addition to providing the total city budget, the figures incorporate the Capital Improvement Program totals.

2016 Expenditure Budget - All Funds
(by source)



2017 Expenditure Budget - All Funds
(by source)



TOTAL CITY BUDGET

The 2016/2017 biennial budget is balanced and in compliance with all provisions of the City Charter and Council Policies.

The total city budget as shown below is the combined budgets of all parts of the organization, including the Housing Redevelopment Authority (HRA). The table below shows the gross city budget.

Total Combined City Budget

	2013	2014	2015	2016	2017
	Actual	Actual	Amended	Adopted	Concept
Revenue					
General Property Taxes	\$ 24,577,310	\$ 24,752,173	\$ 25,470,266	\$ 26,441,315	\$ 27,806,122
Permits and Licenses	4,152,829	4,956,233	3,394,109	3,606,544	3,707,545
Intergovernmental	9,207,921	9,784,539	9,328,285	10,142,385	10,265,844
Charges for Services	22,248,894	21,979,930	22,907,029	24,898,551	26,586,306
Fines and Forfeitures	683,261	605,751	766,500	713,500	713,500
Contributions	4,424,658	4,236,447	2,689,500	1,496,576	1,497,576
Billings to Departments	7,834,002	8,786,610	8,581,780	10,540,956	10,970,104
Investment Earnings	(899,391)	1,849,369	481,825	840,510	841,131
Transfers In	8,375,415	3,123,315	3,839,520	2,955,645	3,000,876
Other Revenues	604,016	755,830	467,440	310,336	319,553
Special Assessments	10,173	10,834	3,500	10,000	10,000
Total Revenue	\$ 81,219,088	\$ 80,841,031	\$ 77,929,754	\$ 81,956,318	\$ 85,718,557
Appropriations					
Personal Services	\$ 24,737,164	\$ 25,287,216	\$ 26,779,826	\$ 28,513,677	\$ 29,890,132
Materials and Supplies	3,609,064	3,576,471	4,274,265	3,976,495	3,891,150
Employee Development and Meetings	271,831	288,768	325,501	376,554	373,241
Dues and Subscriptions	406,868	404,367	460,458	457,038	469,635
Contractual Services	18,211,977	19,182,928	22,159,553	24,069,652	24,671,299
Equipment	223,227	563,982	219,390	236,800	235,400
Capital Improvements	98,165	469,225	9,704,139	8,741,300	9,222,100
Other Expenditures	4,685,366	4,291,441	4,616,879	4,873,797	5,044,894
Debt Service	352,251	134,121	126,050	60,194	31,318
Allocations	6,836,421	7,617,696	7,753,233	8,933,456	9,221,603
Transfer Out	9,908,077	7,625,369	1,510,460	1,717,355	2,667,785
Depreciation	6,106,819	6,363,840	-	-	-
Total Appropriations	\$ 75,447,230	\$ 75,805,424	\$ 77,929,754	\$ 81,956,318	\$ 85,718,557
Less Allocations	\$ 6,836,421	\$ 7,617,696	\$ 7,753,233	\$ 8,933,456	\$ 9,221,603
Less Transfers	9,908,077	7,625,369	1,510,460	1,717,355	2,667,785
	16,744,498	15,243,065	9,263,693	10,650,811	11,889,388
Net Appropriations	\$ 58,702,732	\$ 60,562,359	\$ 68,666,061	\$ 71,305,507	\$ 73,829,169

Debt Service

The city sells bonds to raise revenue to finance large projects such as new or expanded facilities, street reconstruction, or to purchase land for open space. The City of Plymouth is one of only eleven cities in Minnesota to hold Aaa/AAA bond ratings from both Moody's Investor Services and Standard and Poor's which has resulted in low interest rates on bond sales.

The City works closely with our financial advisor to continually review our debt obligations for interest saving opportunities.

The following table shows current obligations through the audited year of 2014.

Debt Service Schedule (as of 12/31/2014)

Description	Date of		Rate of Interest (%)	Authorized and Issued	Outstanding 12/31/2014
	Issue	Maturity			
General Obligation Bonds					
Capital Improvement Bonds - 2004A	9/9/2004	2/1/2025	3.0 - 4.75	7,480,000	4,930,000
Open Space Bonds - 2007A	11/15/2007	2/1/2024	3.75 - 3.9	2,715,000	1,965,000
Open Space Bonds - 2010A	8/24/2010	2/1/2026	2.0 - 3.25	2,990,000	2,515,000
Refunding Bonds - 2012A	4/5/2012	2/1/2025	2.0 - 3.0	4,815,000	4,665,000
Total General Obligation Bonds				\$ 18,000,000	\$ 14,075,000
General Obligation Tax Increment Bonds					
Tax Increment Bonds - 2005A	4/1/2005	2/1/2023	2.80 - 4.25	\$ 1,370,000	\$ 920,000
Tax Increment Refunding Bonds - 2009A	11/24/2009	2/1/2023	3.0 - 3.5	2,490,000	2,005,000
Total General Obligation Tax Increment Bonds				\$ 3,860,000	\$ 2,925,000
General Obligation Revenue Bonds					
GO Water Revenue Refunding Bonds - 2012A	4/5/2012	2/1/2019	2.0 - 3.0	4,955,000	4,815,000
				\$ 4,955,000	\$ 4,815,000
Total Bonds Payable (Primary Government)					\$ 21,815,000
Component Unit (HRA)					
Vicksburg Crossing Housing Project Bonds - 2005	5/1/2005	2/1/1935	3.75 - 5.0	\$ 10,650,000	\$ 9,675,000
Plymouth Towne Square Refunding Bonds - 2011A	2/23/2011	10/1/2023	3.0 - 3.25	3,165,000	2,670,000
Vicksburg Crossing Refunding Bonds - 2012A	4/5/2012	2/1/2035	2.0 - 3.25	9,890,000	9,890,000
Total Component Unit (HRA)				\$ 23,705,000	\$ 22,235,000
Total Outstanding Debt					\$ 44,050,000

BUDGET OVERVIEW

The 2016/2017 Biennial Budget requires \$36,495,461 and \$37,992,180, respectively, for operations within the General Fund to continue at existing service levels and includes the best information available regarding inflationary factors, union contract settlements, and anticipated maintenance and equipment needs. Each budget year is potentially impacted by inflation, state and local policy changes, as well as the economy.

Property Tax

The 2016 budget includes a total property tax levy of \$31,272,903 to meet expected operational needs; an increase of 2.99%. In addition to the city property tax levy, Plymouth levies property taxes for the Housing and Redevelopment Authority (HRA). The 2016 budget included an HRA levy of \$561,277, an increase of \$10,000.

City and HRA Levies

<u>Levy Type</u>	<u>2012</u>	<u>2013</u>	<u>% Increase/ Decrease</u>	<u>2014</u>	<u>% Increase/ Decrease</u>	<u>2015</u>	<u>% Increase/ Decrease</u>	<u>2016</u>	<u>% Increase/ Decrease</u>
Levy Limit Base									
General Fund Base	\$ 22,701,000	\$ 23,466,633		\$ 23,973,179		\$ 24,347,000		\$ 25,278,373	
Market Value Homestead Credit	-	-		-		-		-	
Street Reconstruction	2,686,024	2,766,605		2,849,603		2,906,595		2,964,727	
Recreation Fund	559,480	559,480		567,604		571,989		601,665	
Park Replacement	130,000	330,000		339,900		346,698		353,632	
Capital Improvement Fund	391,432	391,432		403,175		411,239		419,463	
Total Levy Limit Base	\$ 26,467,936	\$ 27,514,150	3.95%	\$ 28,133,461	2.25%	\$ 28,583,521	1.60%	\$ 29,617,860	3.62%
Special Levies									
PERA	\$ -	\$ -		\$ -		\$ -		\$ -	
Public Safety	-	-		-		-		-	
GO 2003B Street Recon Bonds	179,524	-		-		-		-	
2003D Open Space Refunding	-	-		-		-		-	
GO 2004A Public Safety	598,953	601,053		565,793		566,003		563,903	
GO 2007A Open Space	254,108	253,255		252,205		250,958		-	
2009B Activity Center Bonds	412,125	-		-		-		-	
GO 2010A Open Space	264,036	265,716		267,291		263,511		268,341	
GO 2015A Open Space	-	-		-		150,000		261,522	
Total Special Levies	\$ 1,708,746	\$ 1,120,024	-34.45%	\$ 1,085,288	-3.10%	\$ 1,230,471	13.38%	\$ 1,093,766	-11.11%
TOTAL CITY LEVY	\$ 28,176,682	\$ 28,634,174	1.62%	\$ 29,218,749	2.04%	\$ 29,813,992	2.04%	\$ 30,711,626	3.01%
HRA Levy	551,277	551,277		551,277		551,277		561,277	
TOTAL LEVY	\$ 28,727,959	\$ 29,185,451	1.59%	\$ 29,770,026	2.00%	\$ 30,365,269	2.00%	\$ 31,272,903	2.99%
Total City Tax Rate (not including HRA)	28.15%	29.24%		29.55%		27.85%		27.34%	

Charter Requirement for Levy Adoption

The City Council, in accordance with the City Charter, has adopted an ordinance that requires a two-thirds majority vote to adopt a tax levy resolution that increases the city's tax rate over the prior year. As a result, the 2016 tax levy must be adopted by a 5/7 majority vote.

Tax Rate/Tax Impact

The tax rate is calculated by dividing the city's tax levy by the city's net tax capacity. The net tax capacity is calculated by multiplying the total market value by the relevant tax class rate for each property in the city. Due to the increase in the levy and the adjusted tax capacity value, the 2016 tax rate decreased by .51%; going from 27.85% to 27.34%.

The chart below reflects an increase in tax capacity from 2015 due to development growth and value shifting in property. These tax capacity figures are to show changes in real estate tax capacity and do not reflect personal property.

Comparison of Tax Capacity					
	2015		2016		Change
Residential	68,697,412	61.2%	72,073,708	61.1%	4.9%
Apartments	8,147,210	7.3%	9,008,055	7.6%	10.6%
Commercial	17,916,923	16.0%	18,853,713	16.0%	5.2%
Industrial	17,529,603	15.6%	17,937,960	15.2%	2.3%
	112,291,148		117,873,436		5.0%

Other Items of Interest

- **PERA** – Changes are mandated by state law. The Coordinated Plan was increased by .25% in 2011 and no further increases have been required since. The Police and Fire Plan was increased in 2011 by .30% and .90% in 2014. No additional increases have been required since.

Public Employees Retirement Fund

Retirement Plan	2012/2013 Budget	2014 Adopted Budget	2015 Amended Budget	2016/2017 Budget
Coordinated Plan	7.25%	7.25%	7.50%	7.50%
Public Employees Police and Fire Fund	14.40%	15.30%	16.20%	16.20%

- **Street Reconstruction** – The budget includes a 2% increase in the levy to the street reconstruction fund for 2016; approximately \$58,000.
- **Park Replacement** - The 2016 budget includes a 2% increase in the levy to meet future capital needs to park facilities and trails; approximately \$7,000.

- **Capital Improvement Fund** – The budget includes a 2% increase in the levy to the capital improvement fund for 2016; approximately \$8,000.
- **Recreation Fund** - The budget includes a 5.2% increase in the levy to the recreation fund for 2016; approximately \$30,000. Funding was cut in 2010 and 2012 to meet budget constraints. This amount does not restore funding to the level in 2009, however, is necessary to maintain current service levels.
- **Staffing adjustments** -- The city had 274.2 authorized positions on a full-time equivalent (FTE) basis in 2008, the first year of the biennial budget. The total number of full-time equivalents for 2016 is 252.1. Of the total for 2016, 193.8 of these positions are in the general fund, while 58.3 are in other funds, a decrease of 22.1 FTE’s, since 2008. Investments in technology, process improvements, and shifts in workflow have allowed the City to maintain core services, while eliminating positions throughout the City.

The table below shows FTE’s, excluding elected officials, seasonal, and temporary employees:

Full-time Equivalents

2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
266.5	269.2	274.2	271.2	252.0	252.0	248.5	246.5	248.5	248.0	252.1

CONCLUSION

The 2016/2017 biennial budget responds to City Council goals and is structured to maintain core existing services. The budget also reflects the economic concern of the impact to taxpayers.

The remaining portions of this budget document provide greater detail on the funding sources and uses. We sincerely believe that all interested parties will find this document useful in evaluating the city’s programs and services. Supplemental information can be obtained from the Department of Administrative Services.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4000.100 - Taxes - Property	\$23,649,213	\$24,347,000	\$25,278,373	\$26,603,069
	4100.200 - Licenses - Tobacco	11,400	12,000	11,000	11,000
	4100.300 - Licenses - Pet	852	1,000	1,000	1,000
	4100.400 - Licenses - Garbage Hauler	4,375	4,300	4,300	4,300
	4100.500 - Licenses - 3.2 Malt Liquor	7,767	9,600	8,000	8,000
	4100.510 - Licenses - Off-Sale Liquor	5,140	6,000	5,000	5,000
	4100.520 - Licenses - On-Sale Liquor	177,440	182,000	200,000	200,000
	4100.530 - Licenses - Wine	17,667	16,000	16,000	16,000
	4100.540 - Licenses - Consumption & Display	-	300	-	-
	4100.600 - Licenses - Investigation Fee	14,550	10,000	14,000	14,000
	4100.700 - Licenses - Rental Dwelling	128,607	100,000	100,000	100,000
	4100.740 - Licenses - Target & Trap Shooting	110	150	110	110
	4100.750 - Licenses - Fireworks	850	1,000	1,400	1,400
	4100.800 - Licenses - Amusement	450	500	450	450
	4100.820 - Licenses - Club License	300	-	300	300
	4100.850 - Licenses - Peddler	6,000	8,000	6,000	6,000
	4100.860 - Licenses - Sign Contractor	2,775	2,500	2,750	3,000
	4100.900 - Licenses - Massage	13,749	20,000	20,000	20,000
	4150 - Permits	12,247	12,000	12,000	12,000
	4150.100 - Permits - Building	2,193,460	1,540,779	1,595,000	1,695,000
	4150.200 - Permits - Plumbing	305,916	200,000	210,000	210,000
	4150.300 - Permits - Mechanical Permits	481,912	250,000	275,000	275,000
	4150.350 - Permits - Electrical	411,402	225,000	225,000	225,000
	4150.500 - Permits - Fire Protection	96,426	70,000	70,000	70,000
	4150.600 - Permits - Plan Checking	1,017,069	700,000	800,000	800,000
	4150.700 - Permits - Sign & Billboard	12,310	7,000	7,000	7,000
	4150.900 - Permits - Burning Permit	1,500	-	600	600
	4200 - Intergovern- Federal - Operating	87,368	43,200	62,598	50,118
	4230 - Intergovern-State-Operating	32,392	26,200	29,750	17,270

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue				
4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	562	-	-	-
4230.101 - Intergovern-State-Operating - PERA	46,993	47,234	46,993	46,993
4230.102 - Intergovern-State-Operating - MSA Maint	660,000	675,000	768,507	770,000
4230.103 - Intergovern-State-Operating - Police State Aid	511,540	450,000	480,000	480,000
4230.104 - Intergovern-State-Operating - Disabled Officer Reimb	13,298	-	12,000	12,000
4230.105 - Intergovern-State-Operating - Fire State Aid	451,794	450,000	450,000	450,000
4230.106 - Intergovern-State-Operating - Police Training Reimb	21,561	25,000	25,000	25,000
4230.200 - Intergovern-State-Operating - Haz Mat Grant (RAD)	50,606	85,000	90,000	90,000
4270 - Intergovern-Local-Operating	6,507	-	-	8,100
4270.100 - Intergovern-Local-Operating - School Liaison	399,581	380,000	400,000	400,000
4280 - Intergovern-Local-Capital	88,271	-	-	-
4310 - Program Fees	6,992	7,000	6,500	9,000
4320 - Rental Fees	102,828	83,800	120,000	120,000
4320.100 - Rental Fees - Recreation	25	-	-	-
4320.104 - Rental Fees - Millenium Garden	19,479	25,143	25,200	26,000
4320.200 - Rental Fees - Meeting Rooms	127,873	101,500	106,500	106,500
4320.201 - Rental Fees - Building Lease	6,880	5,157	-	-
4320.202 - Rental Fees - Catering Rebate	55,828	55,600	55,900	55,900
4320.203 - Rental Fees - Rental Chair Rebate	1,407	1,900	1,900	2,100
4330.500 - Utility Charges - Street Lighting	689,364	675,000	700,000	715,000
4330.800 - Utility Charges - Penalties	7,601	6,000	7,500	7,500
4350 - General Services	10,308	-	2,000	2,000
4350.100 - General Services - Photocopies	10	-	-	-
4350.101 - General Services - Maps & Ordinances	3	20	20	20
4350.102 - General Services - Alarm Fees	49,426	43,000	43,000	43,000
4350.103 - General Services - Accident Reports	3,933	1,500	1,500	1,500
4350.104 - General Services - Police Services	123,336	110,000	102,000	102,000
4350.105 - General Services - Towing	2,230	3,000	2,600	2,600
4350.106 - General Services - Weeds	2,057	8,000	3,000	3,000

**City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures**

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4350.107 - General Services - Tree Removal	1,514	5,000	5,000	5,000
	4350.113 - General Services - Grave Openings	415	-	-	-
	4350.119 - General Services - Antennae Charges	143,435	138,268	155,489	160,462
	4350.122 - General Services - Police Training	-	1,000	-	-
	4350.123 - General Services - Application Fees	47,190	30,000	30,000	30,000
	4350.128 - General Services - Vacations	450	-	1,800	1,800
	4360.100 - Items for Resale - Car seat	31	-	-	-
	4360.101 - Items for Resale - Helmets	7,211	6,000	6,000	6,000
	4360.105 - Items for Resale - Caps & Apparel	100	-	-	-
	4360.116 - Items for Resale - Buffer Signs	780	-	-	-
	4360.117 - Items for Resale - Swimming Safety Posters	205	1,000	-	-
	4380.300 - Allocation Charges - General Fund Administrative	-	-	948,521	976,977
	4380.301 - Allocation Charges - Administrative Fee	1,174,567	700,000	1,540,000	1,626,000
	4400 - General Fines & Forfeitures	2,700	1,000	2,000	2,000
	4410 - Court Fines	592,319	750,000	700,000	700,000
	4420 - Animal Impound Fees	5,232	5,500	5,500	5,500
	4430 - Liquor/Tobacco Violations	5,500	10,000	6,000	6,000
	4500 - Special Assessments	1,725	-	-	-
	4500.200 - Special Assessments - County Fees	9,110	3,500	10,000	10,000
	4600 - Contributions - Operating	9,075	1,500	1,600	1,600
	4620 - Contributions - Capital	1,500	-	-	-
	4700 - Interest Income	17,921	-	-	-
	4700.100 - Interest Income - Investments	515,451	98,000	260,000	260,211
	4700.150 - Interest Income - Operating Account - BMO	85	-	-	-
	4700.200 - Interest Income - Special Assessments	33	-	-	-
	4800 - Other Revenues	61,577	35,000	35,500	38,500
	4800.300 - Other Revenues - Sale of City Equipment	10,143	-	-	-
	4801 - Administrative Fee	128,522	71,800	71,300	68,300
	4807 - Refunds & Reimbursements	15,299	-	-	-

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4900.240 - Transfers In - Lawful Gambling	-	-	20,000	20,000
	4900.258 - Transfers In - HRA General	-	80,000	80,000	80,000
	4900.400 - Transfers In - General Capital Projects	130,000	-	-	-
	4900.405 - Transfers In - Park Replacement	-	25,000	-	-
	4900.413 - Transfers In - Improvement Project Construction	105,699	310,000	150,000	150,000
	4900.500 - Transfers In - Water	82,567	82,567	-	-
	4900.510 - Transfers In - Water Resources	17,388	17,388	-	-
	4900.520 - Transfers In - Sewer	58,643	58,643	-	-
	4900.530 - Transfers In - Solid Waste Management	17,929	17,929	-	-
	4900.540 - Transfers In - Ice Center	11,939	11,939	-	-
	4900.550 - Transfers In - Field House	3,824	3,824	-	-
	4900.660 - Transfers In - Resource Planning	96,000	10,000	61,000	10,000
	Total	\$35,429,620	\$33,508,241	\$36,495,461	\$37,992,180

City of Plymouth
2016/2017 Biennial Budget Summary
General Fund
Budgeted Revenues and Expenditures by Division

Department	Division	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	City Administration				
	City Manager	4,406,749	1,105,121	1,371,531	1,494,741
	Mayor and Council	193,413	214,290	361,538	367,545
	Economic Development	-	-	181,684	187,365
	Human Resources	323,542	130,182	336,656	369,175
	Total	\$4,923,705	\$1,449,593	\$2,251,409	\$2,418,826
Administrative Services	Communication Services	354,181	412,325	439,596	457,154
	City Clerk	586,992	483,270	560,205	513,278
	Finance	524,619	590,260	1,136,600	1,188,060
	Assessing	463,350	897,593	935,067	963,195
	Total	\$1,929,143	\$2,383,448	\$3,071,468	\$3,121,687
Community Development	CD Administration and Support	393,510	524,816	471,371	493,614
	Planning	600,165	628,697	674,938	696,745
	Inspections	1,273,173	1,405,922	1,518,503	1,575,884
	Total	\$2,266,849	\$2,559,435	\$2,664,812	\$2,766,243
Parks and Recreation	PR Administration	598,618	612,898	636,566	660,434
	Parks & Forestry	4,147,469	4,410,761	4,670,427	4,833,314
	Plymouth Creek Activity Center	590,805	622,317	652,702	672,880
	Total	\$5,336,892	\$5,645,976	\$5,959,695	\$6,166,628
Police	PD Administration	2,207,811	2,195,088	2,289,521	2,353,465
	Patrol	6,694,925	7,182,832	7,537,488	8,066,304
	Services	2,760,251	2,677,413	3,220,492	3,334,624
	Grants	90,486	56,872	83,276	58,306
	Total	\$11,753,472	\$12,112,205	\$13,130,777	\$13,812,699
Emergency Management	Emergency Management	54,336	91,577	70,522	71,349
	Total	\$54,336	\$91,577	\$70,522	\$71,349
Fire	Fire Operations	2,567,401	2,586,588	2,815,784	2,881,206
	RAD	61,233	85,000	83,963	83,783
	Duty Crew	547,963	574,999	575,354	585,391
	Total	\$3,176,598	\$3,246,587	\$3,475,101	\$3,550,380
Public Works	Street Maintenance	4,425,442	4,949,386	4,887,295	5,040,951
	Engineering	948,395	1,070,034	984,382	1,043,417
	Total	\$5,373,837	\$6,019,420	\$5,871,677	\$6,084,368
Total Expenses		\$34,814,831	\$33,508,241	\$36,495,461	\$37,992,180

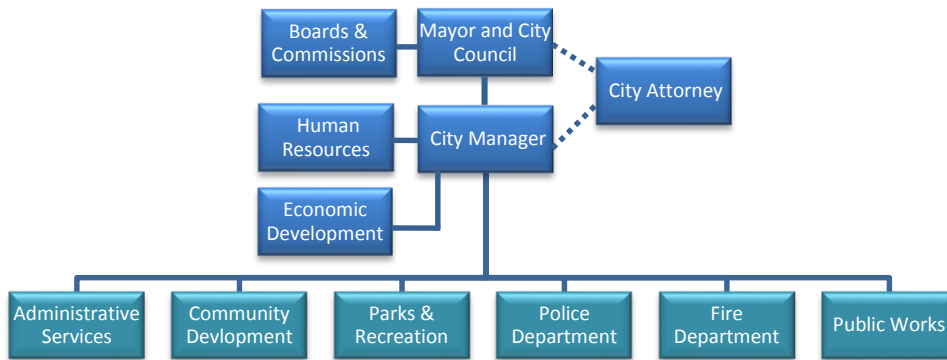
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Administration

Activities

- ✓ Strategic Planning
- ✓ Policy-making
- ✓ Budget
- ✓ Goal-setting
- ✓ Intergovernmental Relations
- ✓ Council Advisory
- ✓ Civil Legal/Prosecution Services
- ✓ Management Oversight/Leadership
- ✓ Social Services
- ✓ Recruitment/Retention
- ✓ Employee Development
- ✓ Risk Management

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2013	2014	2015	2016
City Manager	1	1	1	1
Human Resources	3	3	3	3.8
Economic Development	0	0	0	1
Total	4	4	4	5.8

Boards & Commissions	Members
Charter Commission	15
Planning Commission	7
Park & Recreation Advisory	7
Plymouth Advisory Commission on Transportation	7
Human Rights Committee	7
Environmental Quality Committee	7
Housing and Redevelopment Authority	5

Budget Impacts

The **Mayor and Council** will establish goals for the organization and discuss and approve policies to meet goal objectives. The **City Manager** will provide staff direction and leadership to carry out council's goals. He will also continue to track the long term impacts on the organization and services, ensuring the core functions of the City are met and that long-term strategies are implemented to prepare the city for future challenges. **Human Resources** will manage the impact of the Affordable Care Act on the City and work with the various employee groups to develop a long term strategy to address the rising costs of health insurance. This division will also look for employee development opportunities to ensure a highly skilled and productive workforce. **Economic Development** will establish relationships with the existing business community, begin to build a comprehensive strategy for economic development, and act as a business advocate in City Hall.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - City Manager

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$6,293	-	-	-
	6000.100 - Salaries - Regular	148,661	169,749	289,722	301,649
	6050 - Benefits	938	-	-	-
	6050.100 - Benefits - Social Security	10,597	10,526	18,539	19,278
	6050.101 - Benefits - Medicare	2,864	2,462	4,336	4,509
	6050.200 - Benefits - PERA	3,904	16,716	28,146	29,233
	6050.201 - Benefits - Deferred Compensation	9,865	-	-	-
	6050.550 - Benefits - Cell Phone Allowance	362	-	2,400	2,400
	6050.560 - Benefits - IPAD allowance	50	-	300	300
	6050.570 - Benefits - Car Allowance	3,525	3,510	6,600	6,600
	6060.100 - Medical Insurance - Employer Contribution	13,425	19,225	28,548	30,636
	6070.100 - Dental Insurance - Employer Contribution	263	-	516	540
	6080.100 - Group Life Insurance - Employer Contribution	424	180	726	744
	6100 - Office Supplies	1,173	3,000	3,000	3,000
	6500.100 - Employee Development - Training	1,531	6,500	6,500	6,500
	6500.104 - Employee Development - Conf & Seminars	6,121	-	-	-
	6550 - Mileage & Parking Reimbursement	93	500	-	-
	6600 - Meetings	506	1,000	1,000	1,000
	6700 - Dues & Subscriptions	2,922	3,500	3,500	3,500
	6700.100 - Dues & Subscriptions - MN League of Cities	30,586	31,925	32,115	33,721
	6700.101 - Dues & Subscriptions - Metro Cities	13,967	14,245	14,113	14,254
	6700.102 - Dues & Subscriptions - Municipal Legislative Comm	10,500	10,500	10,500	10,500
	6700.103 - Dues & Subscriptions - Suburban Rate Authority	6,000	6,000	6,000	6,000
	6700.107 - Dues & Subscriptions - TwinWest Chamber of Commerce	592	600	-	-
	7003 - Legal	106,203	102,912	107,000	108,343
	7003.101 - Legal - Criminal Prosecution	293,219	312,000	300,000	300,000
	7100.100 - Communications - Postage	1,970	3,000	2,500	2,500
	7200 - Printing & Publishing	59	-	-	-
	8000 - Non-Cap Equip (< 5K)	770	-	500	500

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - City Manager

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	8930 - Special Assessments	137,365	-	10,000	10,000
	9000.101 - Allocations - Information Technology	28,443	29,249	20,100	20,928
	9000.102 - Allocations - Facilities Management	30,888	31,815	36,134	37,218
	9000.110 - Allocations - Risk Mgmt - OH, Premium	2,649	2,675	863	888
	9500.400 - Transfers Out - General Capital Projects	3,372,397	-	-	-
	9900 - Miscellaneous	2	-	3,873	-
	9906.101 - Donations & Contributions - Social Services	109,702	118,000	-	-
	9918 - Contingency	47,922	205,332	434,000	540,000
	Total	\$4,406,749	\$1,105,121	\$1,371,531	\$1,494,741

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Mayor and Council

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000.100 - Salaries - Regular	\$69,806	\$77,900	\$76,811	\$79,114
6050.100 - Benefits - Social Security	1,253	4,830	4,968	5,110
6050.101 - Benefits - Medicare	1,045	1,129	1,161	1,196
6050.200 - Benefits - PERA	3,490	3,895	3,840	3,956
6050.550 - Benefits - Cell Phone Allowance	720	480	1,200	1,200
6050.560 - Benefits - IPAD allowance	1,512	1,848	2,100	2,100
6100 - Office Supplies	648	1,000	1,000	1,000
6500.100 - Employee Development - Training	75	1,500	1,500	1,500
6500.104 - Employee Development - Conf & Seminars	99	-	-	-
6600 - Meetings	3,631	4,000	4,000	4,000
7000 - Professional Services	-	5,000	6,000	6,000
7100.100 - Communications - Postage	-	100	-	-
7200 - Printing & Publishing	5,437	4,000	6,000	6,000
9000.101 - Allocations - Information Technology	24,195	24,870	36,321	37,866
9000.102 - Allocations - Facilities Management	70,901	73,028	58,112	59,856
9000.110 - Allocations - Risk Mgmt - OH, Premium	10,602	10,710	3,823	3,945
9906 - Donations & Contributions	-	-	15,000	15,000
9906.100 - Donations & Contributions - Music In Plymouth	-	-	30,000	30,000
9906.101 - Donations & Contributions - Social Services	-	-	109,702	109,702
Total	\$193,413	\$214,290	\$361,538	\$367,545

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Economic Development

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000.100 - Salaries - Regular	-	-	\$112,753	\$116,135
6050.100 - Benefits - Social Security	-	-	7,158	7,367
6050.101 - Benefits - Medicare	-	-	1,674	1,723
6050.200 - Benefits - PERA	-	-	8,456	8,710
6050.550 - Benefits - Cell Phone Allowance	-	-	1,200	1,200
6050.560 - Benefits - IPAD allowance	-	-	300	300
6050.570 - Benefits - Car Allowance	-	-	1,200	1,200
6060.100 - Medical Insurance - Employer Contribution	-	-	15,948	17,196
6080.100 - Group Life Insurance - Employer Contribution	-	-	363	372
6500.100 - Employee Development - Training	-	-	2,500	2,500
6700 - Dues & Subscriptions	-	-	2,500	2,500
6700.107 - Dues & Subscriptions - TwinWest Chamber of Commerce	-	-	600	625
7100 - Communications	-	-	2,500	2,500
9000.101 - Allocations - Information Technology	-	-	9,892	10,261
9000.102 - Allocations - Facilities Management	-	-	3,907	4,025
9000.110 - Allocations - Risk Mgmt - OH, Premium	-	-	733	751
9918 - Contingency	-	-	10,000	10,000
Total	-	-	\$181,684	\$187,365

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Human Resources

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000 - Salaries	\$2,155	-	-	-
6000.100 - Salaries - Regular	164,184	157,830	306,516	323,827
6000.200 - Salaries - Temporary	16,188	24,003	-	-
6010 - Salary Vacancies	-	(200,000)	(200,000)	(200,000)
6020.100 - Overtime - Regular	-	260	260	260
6050 - Benefits	321	-	-	-
6050.100 - Benefits - Social Security	10,881	11,290	19,094	20,168
6050.101 - Benefits - Medicare	2,545	2,640	4,465	4,717
6050.200 - Benefits - PERA	12,987	13,655	23,009	24,307
6050.550 - Benefits - Cell Phone Allowance	30	360	1,200	1,200
6050.800 - Benefits - Years of Service Award	2,313	3,000	3,500	3,500
6060.100 - Medical Insurance - Employer Contribution	20,527	20,649	49,500	52,992
6070.100 - Dental Insurance - Employer Contribution	828	783	2,856	3,000
6080.100 - Group Life Insurance - Employer Contribution	405	359	890	908
6100 - Office Supplies	1,577	1,200	1,000	1,000
6500.100 - Employee Development - Training	1,927	5,000	5,000	5,000
6500.101 - Employee Development - City Wide Training	5,726	18,000	15,000	15,000
6500.103 - Employee Development - EE Recognition	3,323	5,000	5,000	5,000
6500.104 - Employee Development - Conf & Seminars	690	-	-	-
6700 - Dues & Subscriptions	799	1,000	1,000	1,000
7000 - Professional Services	28,518	10,000	4,200	9,200
7006 - Medical Fees	13,848	20,000	20,000	20,000
7007 - Drug and Alcohol Testing	4,040	5,000	5,000	5,000
7018 - Compensation Classification Study	260	750	2,000	4,000
7200 - Printing & Publishing	4,118	3,800	3,800	3,800
8000 - Non-Cap Equip (< 5K)	338	-	-	-
9000.101 - Allocations - Information Technology	13,509	13,864	36,308	37,851
9000.102 - Allocations - Facilities Management	7,926	8,163	11,617	11,966
9000.110 - Allocations - Risk Mgmt - OH, Premium	3,541	3,576	1,341	1,379

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
City Administration - Human Resources

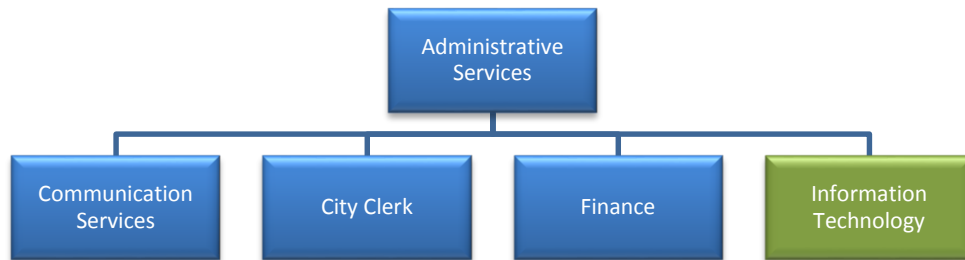
Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	9900 - Miscellaneous	39	-	-	-
	9919 - Administration Fees	-	-	14,100	14,100
	Total	\$323,542	\$130,182	\$336,656	\$369,175

Administrative Services Department

Activities

- ✓ Accounts Payable
- ✓ Accounts Receivable/Revenue Collection
- ✓ Payroll
- ✓ Budget Support
- ✓ Investments
- ✓ Financial Reporting
- ✓ Debt Service
- ✓ Asset Management
- ✓ Utility Billing
- ✓ Election Administration
- ✓ City Council Support
- ✓ Public Education
- ✓ Communications
- ✓ Real Estate Appraisal
- ✓ Customer Service
- ✓ IT Technical Support/Help Desk

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Divisions	2013	2014	2015	2016
Director	1	1	1	1
Assessing	7	7	0	0
City Clerk	5	4	4	4
Communications	3	3	3	3
Finance	10	10	9.5	9.5
Information Tech	5.6	5.8	5.8	5.8
Department Total	31.6	30.8	23.3	23.3

Budget Impacts

City Clerk will continue implementing the record management system and digitizing the City's microfiche records as part of this project. Additionally, staff will support the general government responsibilities of the City. **Communication Services** will maintain ongoing communications activities related to the city website, citywide publications, cable television, employee intranet, social media and media relations. In addition, staff will continue to ensure high quality brand management and partner with departments for consistent messaging. **Finance** will update the utility rate study, finalize implementation of a new Utility Billing system, and provide assistance with the budget and long range financial planning. **Information Technology** will focus on maximizing use of existing systems, support Recreation software implementation, reduce hardware purchases through virtualization technologies, and introduce additional self-service options for employees and constituents.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Communication Services

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000 - Salaries	\$45	-	-	-
6000.100 - Salaries - Regular	177,989	204,350	223,917	236,495
6050 - Benefits	7	-	-	-
6050.100 - Benefits - Social Security	11,047	12,670	14,105	14,884
6050.101 - Benefits - Medicare	2,584	2,963	3,297	3,479
6050.200 - Benefits - PERA	12,857	15,326	16,794	17,736
6050.550 - Benefits - Cell Phone Allowance	663	480	3,600	3,600
6060.100 - Medical Insurance - Employer Contribution	25,654	34,008	37,800	40,320
6070.100 - Dental Insurance - Employer Contribution	1,429	2,413	1,548	1,620
6080.100 - Group Life Insurance - Employer Contribution	523	669	808	826
6100 - Office Supplies	1,011	1,700	2,500	2,500
6120.100 - Operating Supplies - Photography	500	-	-	-
6500 - Employee Development	136	-	-	-
6500.100 - Employee Development - Training	521	4,200	4,300	4,300
6500.104 - Employee Development - Conf & Seminars	2,040	-	-	-
6700 - Dues & Subscriptions	1,552	3,600	3,600	3,700
7000 - Professional Services	5,473	13,400	10,000	10,000
7100.100 - Communications - Postage	31,143	33,000	34,500	34,500
7100.104 - Communications - Mobile Telephone	50	-	-	-
7100.105 - Communications - Community Identity	2,962	3,000	3,300	3,300
7200 - Printing & Publishing	873	3,500	4,500	4,500
7200.100 - Printing & Publishing - Plymouth News	21,370	30,600	32,000	32,000
7500.202 - Repair & Maint Services - Equipment Maint	8,711	7,000	6,300	6,300
8000 - Non-Cap Equip (< 5K)	9,063	2,500	1,000	-
9000.101 - Allocations - Information Technology	24,619	25,311	26,941	28,053
9000.102 - Allocations - Facilities Management	8,043	8,284	7,248	7,465
9000.110 - Allocations - Risk Mgmt - OH, Premium	3,318	3,351	1,299	1,337
9000.111 - Allocations - Risk Mgmt - Claims	-	-	239	239
Total	\$354,181	\$412,325	\$439,596	\$457,154

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - City Clerk

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000 - Salaries	\$6,447	-	-	-
6000.100 - Salaries - Regular	189,240	244,518	244,180	256,841
6000.200 - Salaries - Temporary	75,065	19,502	85,000	-
6020.100 - Overtime - Regular	3,425	5,000	5,000	500
6050 - Benefits	961	-	-	-
6050.100 - Benefits - Social Security	13,094	16,680	20,719	15,955
6050.101 - Benefits - Medicare	3,066	3,901	4,847	3,732
6050.200 - Benefits - PERA	13,887	20,178	14,998	15,353
6050.302 - Benefits - Unemployment	13,396	-	-	-
6060.100 - Medical Insurance - Employer Contribution	31,761	47,616	51,936	55,608
6070.100 - Dental Insurance - Employer Contribution	3,345	3,284	4,800	5,040
6080.100 - Group Life Insurance - Employer Contribution	419	507	609	618
6100 - Office Supplies	8,505	500	8,500	500
6500.100 - Employee Development - Training	35	3,000	4,000	4,000
6500.104 - Employee Development - Conf & Seminars	1,869	-	-	-
6550 - Mileage & Parking Reimbursement	216	-	200	200
6600 - Meetings	905	-	1,000	-
6700 - Dues & Subscriptions	665	300	400	400
7000 - Professional Services	16,291	-	-	-
7013 - Record Retention	125,714	-	5,000	5,000
7100 - Communications	18	-	-	-
7100.100 - Communications - Postage	10,245	-	10,500	-
7200 - Printing & Publishing	2,717	1,000	3,600	100
7500.202 - Repair & Maint Services - Equipment Maint	6,664	10,000	13,000	13,000
7600 - Rentals	4,040	-	4,100	-
8000 - Non-Cap Equip (< 5K)	50	-	1,000	1,000
9000.101 - Allocations - Information Technology	46,265	47,626	67,101	74,505
9000.102 - Allocations - Facilities Management	1,632	1,681	5,252	5,410
9000.110 - Allocations - Risk Mgmt - OH, Premium	4,135	4,177	1,763	1,816

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - City Clerk

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses 9500.620 - Transfers Out - Information Technology	100	-	-	-
9500.660 - Transfers Out - Resource Planning	-	51,000	-	51,000
9920.100 - Bank Fees - Credit Card	198	300	200	200
9925 - Recognition Events	2,622	2,500	2,500	2,500
Total	\$586,992	\$483,270	\$560,205	\$513,278

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Finance

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$791	-	-	-
	6000.100 - Salaries - Regular	264,290	311,735	657,591	687,297
	6000.200 - Salaries - Temporary	5,318	-	19,766	19,766
	6020.100 - Overtime - Regular	-	1,500	1,500	1,500
	6050 - Benefits	118	-	-	-
	6050.100 - Benefits - Social Security	15,843	19,422	42,090	43,931
	6050.101 - Benefits - Medicare	3,705	4,542	9,846	10,273
	6050.200 - Benefits - PERA	19,457	23,493	50,914	53,141
	6060.100 - Medical Insurance - Employer Contribution	34,094	48,498	126,012	134,772
	6070.100 - Dental Insurance - Employer Contribution	3,961	4,130	6,744	7,080
	6080.100 - Group Life Insurance - Employer Contribution	539	737	1,663	1,690
	6100 - Office Supplies	2,138	3,000	3,000	3,000
	6500.100 - Employee Development - Training	751	4,000	4,000	4,000
	6500.104 - Employee Development - Conf & Seminars	550	-	-	-
	6550 - Mileage & Parking Reimbursement	170	150	200	200
	6600 - Meetings	130	-	-	-
	6700 - Dues & Subscriptions	1,135	1,100	1,200	1,200
	7000 - Professional Services	8,404	1,500	3,000	3,000
	7004 - Audit Fees	25,899	32,000	31,000	33,000
	7100.100 - Communications - Postage	7,457	8,000	8,000	8,000
	7200 - Printing & Publishing	6,792	8,000	7,500	7,500
	7200.102 - Printing & Publishing - Truth In Taxation Notices	5,165	5,000	5,200	5,300
	8000 - Non-Cap Equip (< 5K)	2,003	-	3,000	4,000
	9000.101 - Allocations - Information Technology	67,570	69,557	99,445	103,589
	9000.102 - Allocations - Facilities Management	32,136	33,100	27,282	28,093
	9000.110 - Allocations - Risk Mgmt - OH, Premium	6,588	6,655	2,597	2,678
	9000.111 - Allocations - Risk Mgmt - Claims	581	581	-	-
	9900.100 - Miscellaneous - Cash Over/Short	10	-	-	-
	9919 - Administration Fees	9,017	3,500	10,000	10,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Finance

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	9920 - Bank Fees	-	-	15,000	15,000
	9920.100 - Bank Fees - Credit Card	7	60	50	50
	Total	\$524,619	\$590,260	\$1,136,600	\$1,188,060

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Administrative Services - Assessing

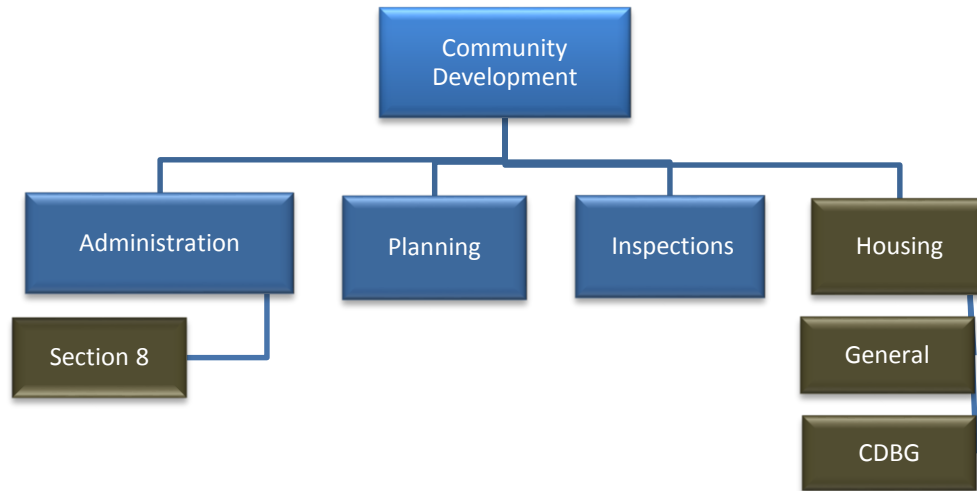
Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000 - Salaries	(\$64,109)	-	-	-
6000.100 - Salaries - Regular	298,497	-	-	-
6000.200 - Salaries - Temporary	22,596	-	-	-
6050 - Benefits	(9,552)	-	-	-
6050.100 - Benefits - Social Security	18,872	-	-	-
6050.101 - Benefits - Medicare	4,414	-	-	-
6050.200 - Benefits - PERA	19,182	-	-	-
6050.302 - Benefits - Unemployment	1,962	-	-	-
6060.100 - Medical Insurance - Employer Contribution	52,067	-	-	-
6070.100 - Dental Insurance - Employer Contribution	2,725	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	347	-	-	-
6100 - Office Supplies	106	-	-	-
6500.100 - Employee Development - Training	360	-	-	-
6500.104 - Employee Development - Conf & Seminars	407	-	-	-
6550 - Mileage & Parking Reimbursement	177	-	-	-
6700 - Dues & Subscriptions	4,920	-	-	-
7000 - Professional Services	-	865,000	900,000	927,000
7100.100 - Communications - Postage	12,243	-	14,000	14,500
7200 - Printing & Publishing	3,984	-	-	-
7500.200 - Repair & Maint Services - Software	141	-	200	200
8000 - Non-Cap Equip (< 5K)	541	-	-	-
9000.101 - Allocations - Information Technology	49,546	-	10,363	10,676
9000.102 - Allocations - Facilities Management	21,167	21,802	10,504	10,819
9000.107 - Allocations - Central Equipment	12,074	-	-	-
9000.110 - Allocations - Risk Mgmt - OH, Premium	10,683	10,791	-	-
Total	\$463,350	\$897,593	\$935,067	\$963,195

Community Development Department

Activities

- ✓ Planning and Zoning
- ✓ Process Development Applications
- ✓ Site Improvement Agreement Admin.
- ✓ Plan Review
- ✓ Comprehensive Plan
- ✓ Building Inspections
- ✓ Electrical Inspections
- ✓ Plumbing Inspections
- ✓ Moving/Grading/Sign/Fence Inspections
- ✓ Mechanical Inspections
- ✓ Fire Inspections
- ✓ Sewer/Water Inspections
- ✓ Code Enforcement
- ✓ Rental Licensing
- ✓ Community Dev. Block Grant
- ✓ Senior Apartment Buildings
- ✓ HRA Activities
- ✓ Section 8 Housing Admin.
- ✓ Permit Processing

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2013	2014	2015	2016
Director	1	1	1	1
Administration	6	6	7	6.38
Planning	4	4	4	4
Protective Inspections	11	11	12	11.92
Housing	2	2	2	2.45
Econ. Development	0	0	1	0
Department Total	24	24	27	25.75

Budget Impacts

One new Inspector FTE was added in 2015. The Economic Development FTE for 2015 was a place holder and the position ultimately was placed directly under the City Manager. Staff will continue to utilize temporary help for electrical inspections when needed, and \$10,000 of overtime has been added in the Planning Division rather than hire an additional FTE. The HRA will continue to monitor the senior buildings' revenues and expenditures to manage the public funds that have been allocated to these facilities. Based on Federal Government funding changes, staff continues to monitor the Section 8 Administration budget to ensure proper unrestricted asset reserves. 2016 projected revenues have increased \$191,471 from 2015.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Community Development - CD Administration and Support

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$4,648	-	-	-
	6000.100 - Salaries - Regular	246,283	356,837	292,945	305,839
	6050 - Benefits	693	-	-	-
	6050.100 - Benefits - Social Security	14,326	17,315	18,191	18,990
	6050.101 - Benefits - Medicare	3,443	4,050	4,254	4,442
	6050.200 - Benefits - PERA	17,876	20,945	21,969	22,939
	6050.550 - Benefits - Cell Phone Allowance	286	192	480	480
	6060.100 - Medical Insurance - Employer Contribution	43,951	54,518	60,890	65,162
	6070.100 - Dental Insurance - Employer Contribution	2,822	2,384	3,872	4,065
	6080.100 - Group Life Insurance - Employer Contribution	409	501	600	607
	6100 - Office Supplies	3,307	3,000	3,000	3,000
	6500.100 - Employee Development - Training	-	10,300	-	-
	6500.104 - Employee Development - Conf & Seminars	243	-	-	-
	6700 - Dues & Subscriptions	140	200	-	250
	8000 - Non-Cap Equip (< 5K)	1,965	-	-	-
	9000.101 - Allocations - Information Technology	31,281	32,197	50,390	52,591
	9000.102 - Allocations - Facilities Management	14,500	14,935	11,386	11,728
	9000.107 - Allocations - Central Equipment	1,566	1,613	1,471	1,516
	9000.110 - Allocations - Risk Mgmt - OH, Premium	5,770	5,829	1,868	1,950
	9000.111 - Allocations - Risk Mgmt - Claims	-	-	55	55
	Total	\$393,510	\$524,816	\$471,371	\$493,614

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Community Development - Planning

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$7,022	-	-	-
	6000.100 - Salaries - Regular	389,874	398,311	412,066	425,926
	6020.100 - Overtime - Regular	-	10,000	10,000	10,000
	6050 - Benefits	1,046	-	-	-
	6050.100 - Benefits - Social Security	22,573	25,315	26,197	27,058
	6050.101 - Benefits - Medicare	5,372	5,920	6,126	6,328
	6050.200 - Benefits - PERA	28,297	30,623	31,655	32,694
	6050.550 - Benefits - Cell Phone Allowance	286	192	480	480
	6060.100 - Medical Insurance - Employer Contribution	42,836	47,906	50,426	53,762
	6070.100 - Dental Insurance - Employer Contribution	1,849	4,155	1,944	2,040
	6080.100 - Group Life Insurance - Employer Contribution	663	627	754	767
	6100 - Office Supplies	803	2,550	2,550	2,550
	6120.125 - Operating Supplies - Resale	2,700	-	-	-
	6500.100 - Employee Development - Training	494	7,500	7,500	7,500
	6500.104 - Employee Development - Conf & Seminars	2,730	-	-	-
	6550 - Mileage & Parking Reimbursement	-	100	100	100
	6700 - Dues & Subscriptions	1,895	3,350	3,100	3,200
	7000 - Professional Services	922	-	4,000	4,000
	7100.100 - Communications - Postage	2,399	4,000	4,000	4,000
	7200 - Printing & Publishing	3,418	2,500	2,500	2,500
	8000 - Non-Cap Equip (< 5K)	1,162	-	-	-
	9000.101 - Allocations - Information Technology	30,390	31,320	33,929	35,390
	9000.102 - Allocations - Facilities Management	21,634	22,283	20,966	21,595
	9000.107 - Allocations - Central Equipment	4,699	4,840	4,414	4,547
	9000.110 - Allocations - Risk Mgmt - OH, Premium	7,034	7,105	2,484	2,561
	9000.111 - Allocations - Risk Mgmt - Claims	-	-	29,647	29,647
	9500.660 - Transfers Out - Resource Planning	20,000	20,000	20,000	20,000
	9920.100 - Bank Fees - Credit Card	67	100	100	100
	Total	\$600,165	\$628,697	\$674,938	\$696,745

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Community Development - Inspections

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000 - Salaries	\$3,279	-	-	-
6000.100 - Salaries - Regular	820,773	912,247	955,889	989,616
6000.200 - Salaries - Temporary	19,638	15,000	15,000	15,000
6050 - Benefits	489	-	-	-
6050.100 - Benefits - Social Security	49,656	57,488	60,196	62,284
6050.101 - Benefits - Medicare	11,613	13,444	14,081	14,566
6050.200 - Benefits - PERA	59,484	69,543	72,814	75,348
6050.550 - Benefits - Cell Phone Allowance	116	-	480	480
6060.100 - Medical Insurance - Employer Contribution	121,698	136,357	164,852	176,776
6070.100 - Dental Insurance - Employer Contribution	6,441	6,003	6,864	7,200
6080.100 - Group Life Insurance - Employer Contribution	683	1,049	1,258	1,267
6100 - Office Supplies	2,819	6,000	6,100	6,100
6140 - Miscellaneous Supplies	10	800	900	950
6140.102 - Miscellaneous Supplies - Safety Equipment	339	300	400	400
6500.100 - Employee Development - Training	1,052	9,550	9,550	10,075
6500.104 - Employee Development - Conf & Seminars	2,064	-	-	-
6700 - Dues & Subscriptions	2,936	3,100	3,200	3,200
7100.100 - Communications - Postage	9,245	6,000	6,000	6,000
7200 - Printing & Publishing	771	7,800	9,450	9,450
8000 - Non-Cap Equip (< 5K)	3,847	4,000	-	-
9000.101 - Allocations - Information Technology	51,747	53,215	88,279	91,251
9000.102 - Allocations - Facilities Management	28,674	29,534	27,309	28,129
9000.107 - Allocations - Central Equipment	47,458	48,881	57,246	58,962
9000.110 - Allocations - Risk Mgmt - OH, Premium	18,241	18,411	8,293	8,488
9000.111 - Allocations - Risk Mgmt - Claims	-	-	1,042	1,042
9500.400 - Transfers Out - General Capital Projects	1,057	-	-	-
9920.100 - Bank Fees - Credit Card	9,042	7,200	9,300	9,300
Total	\$1,273,173	\$1,405,922	\$1,518,503	\$1,575,884

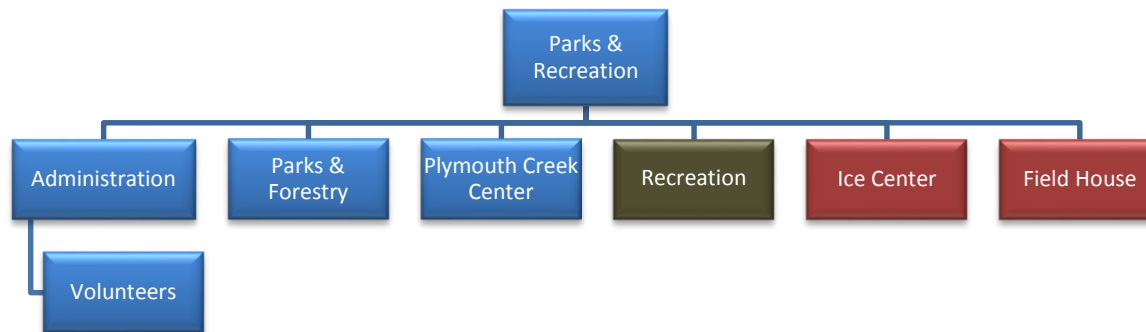
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Parks & Recreation Department

Activities

- ✓ Park Development
- ✓ Park & Field Operation and Maintenance
- ✓ Recreation Programs
- ✓ Open Space Management
- ✓ Tree Care and Preservation
- ✓ Athletic Association Liaison
- ✓ Ice Center Management
- ✓ Fieldhouse Management
- ✓ Volunteer Recruitment/Retention
- ✓ Wedding/Event Coordination
- ✓ Community Events
- ✓ Yard Waste Site Management
- ✓ Park Shelter Rental
- ✓ Meeting Space Rental
- ✓ Outdoor Field Rental

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2013	2014	2015	2016
Director	1	1	1	1
Administration	1	1	1	2.6
Parks & Forestry	20.81	20.81	21.81	20.7
Plymouth Creek Ctr	4	4	4	4
Volunteers	1	1	1	1
Recreation	6	5.6	6.2	6.9
Ice Center	3.75	3.75	3.75	4.15
Field House	1	1	1	1
Department Total	38.56	38.16	39.76	41.35

Budget Impacts

For 2016 the department will continue to improve service initiatives with a focus on efficiency, responsiveness and quality. **Administration initiatives:** Construction of the Northwest Greenway trail and bridge over Vicksburg; Universal Design Playground & Miracle Field; and PIC/Lifetime parking lot repair. **Parks & Forestry initiatives:** Continue with treatment of Ash trees and management of Emerald Ash Borer; repair of sidewalks, bridges/boardwalks and tennis court facilities; renovate/repair playgrounds at Gateway and Three Ponds Parks; staff transitions (Maintenance Lead). **Plymouth Creek Activity Center initiatives:** Continued focus on maximizing facility use; promote new meeting space for brides and small groups; consider feasibility study for future expansion. **Plymouth Field House initiatives:** Increasing facility usage; add new adult open play program; and research dome replacement for 2017. **Plymouth Ice Center initiatives:** Replacement of electronic reader board; replacement of roof air exchange units and 2016 State Bonding request. **Recreation initiatives:** Begin transition work for new registration software; staff transitions (Recreation Manager and Recreation Supervisor positions). **Volunteer Services initiatives:** Continue to initiate volunteer opportunities for Plymouth.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - PR Administration

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$3,264	-	-	-
	6000.100 - Salaries - Regular	344,510	351,491	399,265	412,804
	6000.200 - Salaries - Temporary	6,213	6,240	7,000	7,000
	6050 - Benefits	486	-	-	-
	6050.100 - Benefits - Social Security	20,555	22,180	25,346	26,183
	6050.101 - Benefits - Medicare	4,963	5,189	5,927	6,124
	6050.200 - Benefits - PERA	25,445	26,362	30,469	31,486
	6050.550 - Benefits - Cell Phone Allowance	1,325	864	2,340	2,340
	6050.560 - Benefits - IPAD allowance	57	-	180	180
	6060.100 - Medical Insurance - Employer Contribution	41,928	41,219	48,997	51,987
	6070.100 - Dental Insurance - Employer Contribution	3,142	3,078	3,468	3,639
	6080.100 - Group Life Insurance - Employer Contribution	795	761	967	986
	6100 - Office Supplies	2,599	3,200	2,800	2,800
	6120 - Operating Supplies	3,280	1,800	1,800	1,800
	6500.100 - Employee Development - Training	236	3,800	4,000	4,200
	6500.104 - Employee Development - Conf & Seminars	2,627	-	-	-
	6550 - Mileage & Parking Reimbursement	242	300	575	700
	6700 - Dues & Subscriptions	1,071	1,950	2,400	2,600
	7000 - Professional Services	11,182	16,200	14,200	16,200
	7100.100 - Communications - Postage	690	1,000	700	700
	7200 - Printing & Publishing	43	-	-	-
	8000 - Non-Cap Equip (< 5K)	37	-	-	-
	8930 - Special Assessments	452	-	-	-
	8931 - Special Assessment Interest	57	-	-	-
	9000.101 - Allocations - Information Technology	36,729	37,786	30,513	31,696
	9000.102 - Allocations - Facilities Management	41,922	43,180	37,779	38,912
	9000.107 - Allocations - Central Equipment	5,454	5,618	6,258	6,445
	9000.110 - Allocations - Risk Mgmt - OH, Premium	6,316	6,380	2,282	2,352
	9904 - Real Estate Taxes	25,013	-	-	-

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - PR Administration

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	9906 - Donations & Contributions	-	25,000	-	-
	9907 - Historical Society	3,386	2,500	2,500	2,500
	9925 - Recognition Events	4,599	6,800	6,800	6,800
	Total	\$598,618	\$612,898	\$636,566	\$660,434

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Forestry

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000 - Salaries	(\$11,375)	-	-	-
6000.100 - Salaries - Regular	1,090,905	1,197,154	1,309,560	1,358,558
6000.200 - Salaries - Temporary	299,670	402,406	325,000	325,000
6020.100 - Overtime - Regular	20,249	22,000	22,000	22,000
6050 - Benefits	(1,695)	-	-	-
6050.100 - Benefits - Social Security	84,701	100,537	102,881	105,923
6050.101 - Benefits - Medicare	19,809	23,508	24,054	24,766
6050.200 - Benefits - PERA	94,588	121,611	124,242	127,912
6050.302 - Benefits - Unemployment	31,700	45,000	33,000	33,000
6050.550 - Benefits - Cell Phone Allowance	946	192	4,620	4,620
6050.560 - Benefits - IPAD allowance	38	-	120	120
6060.100 - Medical Insurance - Employer Contribution	211,194	235,212	258,813	276,830
6070.100 - Dental Insurance - Employer Contribution	12,319	12,571	16,797	17,631
6080.100 - Group Life Insurance - Employer Contribution	1,638	2,075	2,569	2,596
6100 - Office Supplies	3,509	1,600	2,200	2,200
6120 - Operating Supplies	130,312	133,300	141,000	145,000
6120.103 - Operating Supplies - Janitorial	3,923	3,000	-	-
6120.108 - Operating Supplies - Twin City Tree Trust	10,900	8,500	9,000	9,500
6130 - Repair & Maint Supplies	10	-	-	-
6130.101 - Repair & Maint Supplies - Horticulture	74,037	74,500	76,400	79,800
6130.102 - Repair & Maint Supplies - Traffic & Park Signs	6,827	5,000	8,000	10,000
6130.103 - Repair & Maint Supplies - Invasive Control	71,609	92,000	94,300	96,300
6130.104 - Repair & Maint Supplies - Sand and Gravel	17,798	18,500	-	-
6130.107 - Repair & Maint Supplies - Concrete & Asphalt	57,151	60,000	85,000	88,000
6130.111 - Repair & Maint Supplies - Chemicals	4,979	4,100	5,000	5,200
6130.118 - Repair & Maint Supplies - Playstructure Repair Parts	13,492	10,000	23,000	23,000
6130.121 - Repair & Maint Supplies - Sprinkler Head Repairs	-	500	-	-
6140.101 - Miscellaneous Supplies - Clothing	2,017	1,500	3,200	3,200
6140.102 - Miscellaneous Supplies - Safety Equipment	11,809	7,500	8,300	8,700

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Forestry

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6200 - Sales Tax	5,872	-	-	-
6500.100 - Employee Development - Training	3,138	9,100	9,400	9,800
6500.104 - Employee Development - Conf & Seminars	6,131	-	-	-
6550 - Mileage & Parking Reimbursement	141	500	200	250
6600 - Meetings	192	150	200	225
6700 - Dues & Subscriptions	1,013	1,100	1,200	1,300
7000 - Professional Services	59,797	59,400	68,000	70,200
7016 - Animal Control	9,464	8,000	10,000	12,000
7017 - Laundered Uniforms	6,113	6,500	6,700	6,900
7100.100 - Communications - Postage	1,379	1,100	1,400	1,500
7200 - Printing & Publishing	1,415	500	1,400	1,500
7400.102 - Utilities - Natural Gas	23,356	29,000	25,000	26,500
7400.103 - Utilities - Water & Sewer	53,703	75,000	56,000	59,000
7400.104 - Utilities - Solid Waste	21,571	20,000	27,000	28,500
7400.108 - Utilities - Electric	138,456	141,809	146,000	154,000
7500 - Repair & Maint Services	48,487	47,000	57,400	60,000
7500.100 - Repair & Maint Services - Landscape	103,492	97,500	102,500	107,100
7500.101 - Repair & Maint Services - Lawn Maint	39,600	37,000	74,000	76,000
7500.102 - Repair & Maint Services - Weed Control	30,114	26,500	27,200	28,500
7500.103 - Repair & Maint Services - Irrigation	-	3,500	-	-
7500.104 - Repair & Maint Services - Electrical	21,431	12,000	22,000	24,000
7500.105 - Repair & Maint Services - Plumbing	2,232	2,100	-	-
7500.106 - Repair & Maint Services - Bulldozer Work	-	1,000	-	-
7500.107 - Repair & Maint Services - Asphalt Court	10,850	11,000	15,000	15,700
7500.109 - Repair & Maint Services - Seal Coating	48,526	50,000	62,000	64,000
7500.114 - Repair & Maint Services - Retaining Walls/Guard Rails/Fence	8,110	10,000	14,000	16,000
7500.128 - Repair & Maint Services - Painting	2,031	1,300	-	-
7500.130 - Repair & Maint Services - Building Maint	17,957	15,000	20,000	22,000
7500.143 - Repair & Maint Services - Median Maint	13,483	13,700	15,400	16,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Parks & Forestry

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
7500.202 - Repair & Maint Services - Equipment Maint	4,672	1,000	-	-
7500.300 - Repair & Maint Services - Tree Maintenance	44,614	44,000	140,000	143,000
7500.301 - Repair & Maint Services - Tree Contract Removal	92,311	95,000	-	-
7500.302 - Repair & Maint Services - Forced Tree Removal	1,428	17,500	10,000	10,000
7600 - Rentals	17,469	8,000	10,000	10,400
7600.100 - Rentals - Portable Toilets	35,367	39,000	68,000	70,400
8000 - Non-Cap Equip (< 5K)	9,267	2,000	3,000	3,000
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	90,469	8,300	10,000	10,000
9000.101 - Allocations - Information Technology	52,536	54,042	102,235	106,606
9000.102 - Allocations - Facilities Management	146,876	151,282	133,828	137,843
9000.107 - Allocations - Central Equipment	558,985	575,755	610,293	628,602
9000.110 - Allocations - Risk Mgmt - OH, Premium	119,302	119,807	37,497	38,114
9000.111 - Allocations - Risk Mgmt - Claims	33,050	33,050	104,518	104,518
9920.100 - Bank Fees - Credit Card	5	-	-	-
Total	\$4,147,469	\$4,410,761	\$4,670,427	\$4,833,314

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Plymouth Creek Activity Center

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$412	-	-	-
	6000.100 - Salaries - Regular	233,035	237,779	244,914	252,260
	6000.200 - Salaries - Temporary	31,801	47,008	47,008	47,008
	6020.100 - Overtime - Regular	503	-	-	-
	6050 - Benefits	61	-	-	-
	6050.100 - Benefits - Social Security	15,700	17,657	18,142	18,598
	6050.101 - Benefits - Medicare	3,672	4,129	4,241	4,348
	6050.200 - Benefits - PERA	18,793	17,832	18,368	18,920
	6050.302 - Benefits - Unemployment	-	2,000	2,000	2,000
	6050.550 - Benefits - Cell Phone Allowance	430	288	1,104	1,104
	6060.100 - Medical Insurance - Employer Contribution	46,179	49,809	55,701	59,758
	6070.100 - Dental Insurance - Employer Contribution	1,266	925	2,199	2,304
	6080.100 - Group Life Insurance - Employer Contribution	393	414	498	503
	6100 - Office Supplies	1,504	1,200	1,200	1,300
	6120 - Operating Supplies	3,149	2,500	9,500	10,000
	6120.103 - Operating Supplies - Janitorial	5,755	6,000	-	-
	6130 - Repair & Maint Supplies	-	300	-	-
	6140.101 - Miscellaneous Supplies - Clothing	283	600	600	600
	6200 - Sales Tax	4,703	-	-	-
	6500.100 - Employee Development - Training	-	1,300	1,300	1,300
	6500.104 - Employee Development - Conf & Seminars	906	-	-	-
	6550 - Mileage & Parking Reimbursement	-	150	-	-
	6700 - Dues & Subscriptions	770	600	2,000	2,000
	7000 - Professional Services	2,749	8,400	4,000	4,000
	7004 - Audit Fees	333	1,000	900	900
	7100.100 - Communications - Postage	1,616	900	900	900
	7200 - Printing & Publishing	1,531	1,000	1,000	1,200
	7400.102 - Utilities - Natural Gas	27,638	13,000	29,000	31,000
	7400.103 - Utilities - Water & Sewer	9,963	10,000	11,000	11,500

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Parks and Recreation - Plymouth Creek Activity Center

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
7400.104 - Utilities - Solid Waste	3,432	3,400	3,700	3,900
7400.108 - Utilities - Electric	35,273	45,989	37,000	39,000
7500.104 - Repair & Maint Services - Electrical	3,497	2,500	-	-
7500.118 - Repair & Maint Services - Janitorial Services	12,166	9,000	-	-
7500.130 - Repair & Maint Services - Building Maint	9,788	13,500	28,000	28,000
7500.202 - Repair & Maint Services - Equipment Maint	1,293	1,000	-	-
8000 - Non-Cap Equip (< 5K)	746	8,000	12,000	12,000
9000.101 - Allocations - Information Technology	45,669	46,995	60,529	63,044
9000.102 - Allocations - Facilities Management	39,631	40,820	35,713	36,785
9000.110 - Allocations - Risk Mgmt - OH, Premium	18,530	18,622	12,235	12,348
9900.100 - Miscellaneous - Cash Over/Short	(19)	-	-	-
9904 - Real Estate Taxes	2,148	1,700	1,700	-
9913 - Licenses & Permits	1,466	1,500	1,750	1,800
9920.100 - Bank Fees - Credit Card	4,042	4,500	4,500	4,500
Total	\$590,805	\$622,317	\$652,702	\$672,880

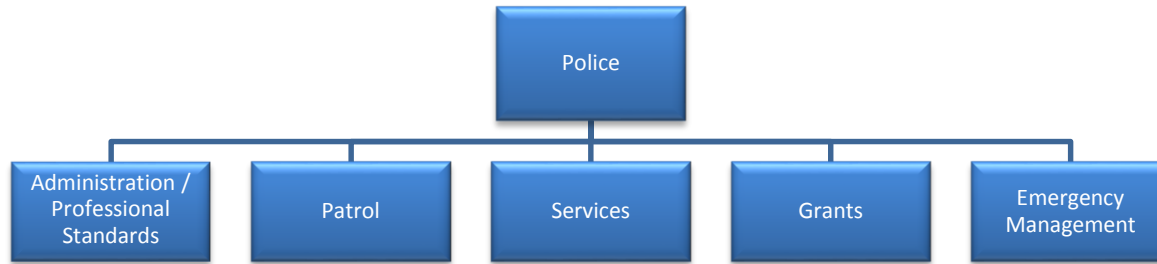
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Police Department

Activities

- ✓ Calls for Service
- ✓ Crime Investigations
- ✓ Traffic Enforcement
- ✓ Crime Prevention
- ✓ Special Investigations
- ✓ School Resources
- ✓ Emergency Management
- ✓ Animal Control
- ✓ Property & Evidence Control
- ✓ Records Administration
- ✓ Public Information
- ✓ Ordinance Enforcement

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2013	2014	2015	2016
Director	1	1	1	1
Administration	9.8	9.7	9.7	10.9
Patrol	49.9	52	52	53.9
Services	22	21.2	21.2	22.7
Department Total	82.7	83.9	83.9	88.5

Budget Impacts

The department will continue to offer proactive policing measures through both evidence-led and community-based policing operations. Over the next three years, the department will establish an additional patrol district that will increase staffing levels.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - PD Administration

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$10,089	-	-	-
	6000.100 - Salaries - Regular	748,050	752,008	948,852	987,821
	6000.200 - Salaries - Temporary	88,228	99,819	78,686	78,686
	6020.100 - Overtime - Regular	3,802	5,000	5,000	5,000
	6020.300 - Overtime - Holiday	(285)	-	-	-
	6020.400 - Overtime - Contractual	3,469	2,000	2,000	2,000
	6050 - Benefits	2,143	-	-	-
	6050.100 - Benefits - Social Security	28,937	31,332	34,642	36,008
	6050.101 - Benefits - Medicare	11,673	12,448	15,191	15,758
	6050.200 - Benefits - PERA	84,243	89,822	113,796	118,195
	6050.500 - Benefits - Clothing Allowance	2,988	5,775	7,088	7,188
	6050.550 - Benefits - Cell Phone Allowance	240	-	3,600	3,600
	6050.570 - Benefits - Car Allowance	-	-	2,400	2,400
	6060.100 - Medical Insurance - Employer Contribution	113,877	114,285	163,349	174,950
	6070.100 - Dental Insurance - Employer Contribution	8,387	6,984	5,261	5,520
	6080.100 - Group Life Insurance - Employer Contribution	1,702	1,541	2,321	2,357
	6100 - Office Supplies	11,475	15,000	11,000	11,000
	6120 - Operating Supplies	375	-	-	-
	6120.104 - Operating Supplies - Shooting Range	7,199	5,500	6,000	6,000
	6120.122 - Operating Supplies - Reserve Program	1,070	2,600	3,700	3,700
	6120.123 - Operating Supplies - Explorer Program	7,714	7,000	9,300	8,000
	6120.128 - Operating Supplies - Property Room	2,077	6,600	4,000	4,000
	6140.101 - Miscellaneous Supplies - Clothing	195	-	-	-
	6140.102 - Miscellaneous Supplies - Safety Equipment	100	-	-	-
	6500.100 - Employee Development - Training	31,966	45,000	55,000	45,000
	6500.101 - Employee Development - City Wide Training	1,890	-	-	-
	6500.103 - Employee Development - EE Recognition	4,975	4,500	4,800	4,800
	6500.104 - Employee Development - Conf & Seminars	19,157	-	-	-
	6500.105 - Employee Development - Shooting Range Training	99,767	60,000	68,000	71,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - PD Administration

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6550 - Mileage & Parking Reimbursement	126	250	250	250
6700 - Dues & Subscriptions	5,392	5,000	5,500	5,500
7000 - Professional Services	9,352	16,800	17,000	17,000
7008 - Veterinary Fees	118	1,000	1,000	1,000
7016 - Animal Control	21,567	23,500	23,500	23,500
7100.100 - Communications - Postage	5,612	7,000	6,000	6,000
7200 - Printing & Publishing	1,281	2,000	2,000	2,000
7500.201 - Repair & Maint Services - Departmental Software Maint	1,223	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	107	5,000	1,500	1,500
8000 - Non-Cap Equip (< 5K)	2,203	5,000	5,000	5,000
8100.600 - Capital Outlay (> 5K) - Software	16,728	-	-	-
9000.101 - Allocations - Information Technology	141,097	145,292	154,887	160,990
9000.102 - Allocations - Facilities Management	267,187	275,203	241,492	248,737
9000.107 - Allocations - Central Equipment	9,923	10,221	3,722	3,834
9000.109 - Allocations - 800 MHz Radios	93,000	93,000	70,000	70,000
9000.110 - Allocations - Risk Mgmt - OH, Premium	131,717	132,929	47,961	49,448
9000.111 - Allocations - Risk Mgmt - Claims	205,579	205,579	165,623	165,623
9920.100 - Bank Fees - Credit Card	97	100	100	100
Total	\$2,207,811	\$2,195,088	\$2,289,521	\$2,353,465

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - Patrol

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$3,004	-	-	-
	6000.100 - Salaries - Regular	3,731,560	4,148,154	4,256,116	4,583,559
	6000.200 - Salaries - Temporary	11,514	26,682	26,682	26,682
	6000.300 - Salaries - Court Time - Stand by	10,087	7,507	7,507	7,507
	6020.100 - Overtime - Regular	116,100	136,840	136,840	136,840
	6020.200 - Overtime - Court Time - Court appearance	12,043	15,000	15,000	15,000
	6020.300 - Overtime - Holiday	34,645	27,000	33,000	33,000
	6020.400 - Overtime - Contractual	52,885	36,000	36,000	36,000
	6050 - Benefits	662	-	-	-
	6050.100 - Benefits - Social Security	12,644	14,125	15,027	15,642
	6050.101 - Benefits - Medicare	54,599	63,520	66,239	71,020
	6050.200 - Benefits - PERA	587,519	685,486	706,303	758,493
	6050.302 - Benefits - Unemployment	4,434	-	-	-
	6050.500 - Benefits - Clothing Allowance	44,631	42,092	51,640	54,776
	6050.550 - Benefits - Cell Phone Allowance	430	-	4,200	4,200
	6050.570 - Benefits - Car Allowance	-	-	1,200	1,200
	6060.100 - Medical Insurance - Employer Contribution	575,457	656,640	752,884	842,125
	6060.400 - Medical Insurance - Disabled Officer	38,276	29,395	41,964	45,456
	6070.100 - Dental Insurance - Employer Contribution	29,482	22,918	35,245	36,990
	6080.100 - Group Life Insurance - Employer Contribution	7,325	7,851	9,334	9,671
	6100 - Office Supplies	230	-	-	-
	6120 - Operating Supplies	44	-	-	-
	6120.106 - Operating Supplies - Ammunition	27,161	32,720	33,720	32,720
	6120.121 - Operating Supplies - SWAT Team	16,758	17,500	7,000	7,000
	6120.126 - Operating Supplies - K9 Unit	9,445	9,750	3,150	3,150
	6120.129 - Operating Supplies - Training	-	-	5,000	5,000
	6140 - Miscellaneous Supplies	55	-	-	-
	6140.100 - Miscellaneous Supplies - Medical	3,847	4,000	7,500	4,000
	6140.101 - Miscellaneous Supplies - Clothing	2,237	5,000	6,250	6,250

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - Patrol

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6140.102 - Miscellaneous Supplies - Safety Equipment	5,402	3,500	3,500	3,500
6500.100 - Employee Development - Training	7,575	7,361	20,500	22,500
6550 - Mileage & Parking Reimbursement	-	-	50	50
6600 - Meetings	-	750	750	750
6700 - Dues & Subscriptions	-	30	800	800
7000 - Professional Services	181	2,200	-	-
7008 - Veterinary Fees	-	-	3,000	3,000
7500.202 - Repair & Maint Services - Equipment Maint	51,085	45,000	45,000	45,000
7600 - Rentals	807	2,100	1,000	1,000
8000 - Non-Cap Equip (< 5K)	9,922	8,500	9,500	9,500
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	176,000	48,000	-	-
9000.101 - Allocations - Information Technology	262,498	270,144	368,416	395,522
9000.102 - Allocations - Facilities Management	189,504	195,189	170,773	175,896
9000.107 - Allocations - Central Equipment	478,037	492,378	536,898	553,005
9500.600 - Transfers Out - Central Equipment	2,000	-	-	-
9500.660 - Transfers Out - Resource Planning	39,500	39,500	39,500	39,500
9901 - Care of Prisoners	43,339	45,000	45,000	45,000
9902 - Booking of Prisoners	42,001	35,000	35,000	35,000
Total	\$6,694,925	\$7,182,832	\$7,537,488	\$8,066,304

City of Plymouth
 2016/2017 Biennial Budget Detail
 General Fund - Budgeted Revenues and Expenditures
 Police - Services

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$31,351	-	-	-
	6000.100 - Salaries - Regular	1,734,665	1,672,828	1,982,337	2,047,189
	6000.200 - Salaries - Temporary	15,274	21,133	21,133	21,133
	6000.300 - Salaries - Court Time - Stand by	146	-	-	-
	6020.100 - Overtime - Regular	52,829	54,000	56,000	56,000
	6020.200 - Overtime - Court Time - Court appearance	-	500	500	500
	6020.300 - Overtime - Holiday	1,341	1,000	1,000	1,000
	6020.400 - Overtime - Contractual	24,707	10,000	10,000	10,000
	6050 - Benefits	6,913	-	-	-
	6050.100 - Benefits - Social Security	6,280	6,516	8,573	8,758
	6050.101 - Benefits - Medicare	25,414	25,417	30,617	31,535
	6050.200 - Benefits - PERA	269,244	274,848	326,134	336,417
	6050.500 - Benefits - Clothing Allowance	17,817	17,108	23,402	21,441
	6050.550 - Benefits - Cell Phone Allowance	1,066	480	16,200	16,200
	6050.570 - Benefits - Car Allowance	-	-	1,200	1,200
	6060.100 - Medical Insurance - Employer Contribution	230,322	234,590	319,897	343,586
	6070.100 - Dental Insurance - Employer Contribution	11,181	10,553	11,632	12,210
	6080.100 - Group Life Insurance - Employer Contribution	3,136	3,002	4,151	4,160
	6120.109 - Operating Supplies - Community Education	13,075	14,000	14,000	14,000
	6120.110 - Operating Supplies - DARE Program	12,361	14,000	14,000	16,000
	6120.117 - Operating Supplies - CFMH Program	920	2,500	2,500	2,500
	6140.101 - Miscellaneous Supplies - Clothing	312	-	-	-
	6140.104 - Miscellaneous Supplies - Chaplain/Sr Corp	64	600	1,000	600
	6500 - Employee Development	20	-	-	-
	6500.100 - Employee Development - Training	8,805	10,000	12,000	14,000
	6700 - Dues & Subscriptions	-	250	-	-
	7000 - Professional Services	9,845	11,150	18,000	18,000
	7500.142 - Repair & Maint Services - SIU	250	2,000	2,000	2,000
	7500.202 - Repair & Maint Services - Equipment Maint	1,268	1,500	1,500	1,500

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - Services

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	7600 - Rentals	4,596	4,000	4,000	4,000
	8000 - Non-Cap Equip (< 5K)	2,602	3,500	3,500	3,500
	8000.110 - Non-Cap Equip (< 5K) - SIU	3,595	3,000	3,000	3,000
	9000.101 - Allocations - Information Technology	142,695	146,939	173,986	181,218
	9000.102 - Allocations - Facilities Management	80,077	82,479	72,162	74,327
	9000.107 - Allocations - Central Equipment	48,078	49,520	86,068	88,650
	Total	\$2,760,251	\$2,677,413	\$3,220,492	\$3,334,624

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Police - Grants

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6020.100 - Overtime - Regular	\$61,437	\$25,700	\$45,700	\$45,700
	6050.101 - Benefits - Medicare	835	373	663	663
	6050.200 - Benefits - PERA	9,419	4,163	7,403	7,403
	6060.100 - Medical Insurance - Employer Contribution	6,510	-	-	-
	6070.100 - Dental Insurance - Employer Contribution	220	-	-	-
	6080.100 - Group Life Insurance - Employer Contribution	84	-	-	-
	6140.102 - Miscellaneous Supplies - Safety Equipment	11,782	26,636	29,510	4,540
	6500.100 - Employee Development - Training	197	-	-	-
	Total	\$90,486	\$56,872	\$83,276	\$58,306

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Emergency Management - Emergency Management

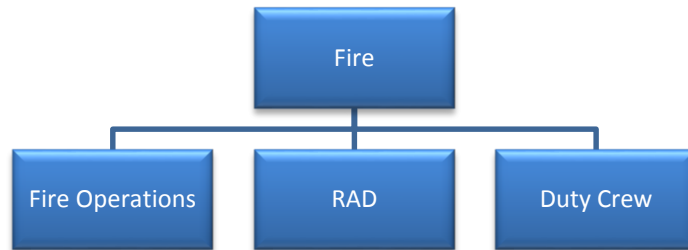
Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6100 - Office Supplies	-	\$500	\$500	\$500
6120.101 - Operating Supplies - Public Ed & Outreach Prj	-	600	600	600
6500.100 - Employee Development - Training	-	3,540	3,500	3,500
6500.104 - Employee Development - Conf & Seminars	1,060	-	-	-
6600 - Meetings	7	500	-	-
6700 - Dues & Subscriptions	250	30,440	21,250	21,250
7000 - Professional Services	-	1,000	1,000	1,000
7400.108 - Utilities - Electric	2,192	791	800	800
7500 - Repair & Maint Services	16,284	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	3,485	10,500	10,500	10,500
7600 - Rentals	60	-	-	-
8000 - Non-Cap Equip (< 5K)	-	14,600	5,000	5,000
9000.101 - Allocations - Information Technology	20,648	21,225	19,851	20,602
9000.102 - Allocations - Facilities Management	2,797	2,881	2,521	2,597
9500.600 - Transfers Out - Central Equipment	2,553	-	-	-
9500.660 - Transfers Out - Resource Planning	5,000	5,000	5,000	5,000
Total	\$54,336	\$91,577	\$70,522	\$71,349

Fire Department

Activities

- ✓ Fire Suppression
- ✓ Emergency Management
- ✓ Technical Rescue
- ✓ Firefighter Training & Education
- ✓ Management & Leadership Development
- ✓ Community Education
- ✓ Fleet & Facility Management
- ✓ Radiological Response
- ✓ Staffed Station Program
- ✓ Recruitment
- ✓ Retention

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2013	2014	2015	2016
Fire Chief	1	1	1	1
Fire Operations	3.3	3.3	3.3	4.3
Duty Crew	2.5	2.5	2.5	2.5
Department Total	6.8	6.8	6.8	7.8

Budget Impacts

Residents, businesses and visitors are provided with an array of services, delivered by a well-trained and dedicated fire service professionals. The department is committed to making a difference through emergency response, customer service and community education. In 2016, staffing models will be reviewed to best accommodate our growing community.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Fire - Fire Operations

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000 - Salaries	(\$4,387)	-	-	-
6000.100 - Salaries - Regular	370,425	380,218	481,084	501,522
6000.200 - Salaries - Temporary	234,435	222,706	239,127	239,127
6050 - Benefits	(967)	-	-	-
6050.100 - Benefits - Social Security	21,383	23,011	24,157	24,438
6050.101 - Benefits - Medicare	8,731	8,742	10,444	10,739
6050.200 - Benefits - PERA	47,475	48,680	64,842	67,762
6050.302 - Benefits - Unemployment	3,840	-	-	-
6060.100 - Medical Insurance - Employer Contribution	38,141	41,688	63,145	67,446
6070.100 - Dental Insurance - Employer Contribution	5,370	5,520	5,684	5,970
6080.100 - Group Life Insurance - Employer Contribution	819	758	1,278	1,305
6100 - Office Supplies	2,110	2,500	2,500	2,500
6120.100 - Operating Supplies - Photography	-	500	500	500
6120.101 - Operating Supplies - Public Ed & Outreach Prj	18,631	17,000	17,000	17,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	279	-	-	-
6120.103 - Operating Supplies - Janitorial	635	600	900	900
6120.105 - Operating Supplies - Fire Fighting	13,271	16,000	16,000	16,000
6130.100 - Repair & Maint Supplies - Equipment Parts	7,628	9,000	9,000	9,000
6130.111 - Repair & Maint Supplies - Chemicals	2,533	3,400	4,500	4,500
6130.119 - Repair & Maint Supplies - Recharges	-	300	300	300
6140.101 - Miscellaneous Supplies - Clothing	7,817	8,500	20,500	24,500
6140.102 - Miscellaneous Supplies - Safety Equipment	35,176	45,000	45,000	45,000
6500 - Employee Development	29	-	-	-
6500.100 - Employee Development - Training	17,226	21,000	21,000	21,000
6500.103 - Employee Development - EE Recognition	2,769	2,000	3,000	3,000
6500.104 - Employee Development - Conf & Seminars	6,466	-	-	-
6550 - Mileage & Parking Reimbursement	298	400	400	400
6700 - Dues & Subscriptions	1,534	1,500	1,900	1,900
7000 - Professional Services	2,843	9,200	2,000	2,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Fire - Fire Operations

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
7006 - Medical Fees	10,260	13,000	13,000	13,000
7100.100 - Communications - Postage	485	1,200	600	600
7200 - Printing & Publishing	424	-	-	-
7400.102 - Utilities - Natural Gas	25,116	20,000	26,000	27,500
7400.103 - Utilities - Water & Sewer	6,345	7,655	7,000	7,500
7400.108 - Utilities - Electric	24,563	26,974	26,000	27,500
7500.129 - Repair & Maint Services - Static Testing	8,547	7,500	8,000	7,500
7500.202 - Repair & Maint Services - Equipment Maint	33,808	42,000	38,000	38,000
7500.203 - Repair & Maint Services - Turn Out Gear Repair	20,376	13,000	17,000	17,000
8000 - Non-Cap Equip (< 5K)	5,629	12,000	12,000	12,000
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	37,090	-	-	-
9000.101 - Allocations - Information Technology	143,691	147,879	166,074	172,960
9000.102 - Allocations - Facilities Management	293,678	302,488	361,809	372,664
9000.107 - Allocations - Central Equipment	509,381	524,662	483,841	498,356
9000.109 - Allocations - 800 MHz Radios	28,500	28,500	28,500	28,500
9000.110 - Allocations - Risk Mgmt - OH, Premium	40,097	40,445	(2,635)	(2,517)
9000.111 - Allocations - Risk Mgmt - Claims	10,912	10,912	37,584	37,584
9500.600 - Transfers Out - Central Equipment	2,000	-	12,000	12,000
9500.660 - Transfers Out - Resource Planning	70,000	70,000	90,000	90,000
9906 - Donations & Contributions	451,794	450,000	456,500	454,000
9920.100 - Bank Fees - Credit Card	198	150	250	250
Total	\$2,567,401	\$2,586,588	\$2,815,784	\$2,881,206

City of Plymouth
 2016/2017 Biennial Budget Detail
 General Fund - Budgeted Revenues and Expenditures
 Fire - RAD

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000.200 - Salaries - Temporary	\$9,552	\$10,000	\$10,000	\$10,000
6050.100 - Benefits - Social Security	593	620	620	620
6050.101 - Benefits - Medicare	139	145	145	145
6120.105 - Operating Supplies - Fire Fighting	5,139	15,000	5,000	5,000
6140.101 - Miscellaneous Supplies - Clothing	1,205	-	-	-
6500.100 - Employee Development - Training	-	5,000	37,114	36,026
7100.104 - Communications - Mobile Telephone	(824)	9,000	-	-
7500.202 - Repair & Maint Services - Equipment Maint	3,149	11,000	-	-
8000 - Non-Cap Equip (< 5K)	28,755	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	20,339	-	-
9000.107 - Allocations - Central Equipment	12,342	12,713	30,212	31,119
9000.110 - Allocations - Risk Mgmt - OH, Premium	968	969	872	873
9000.111 - Allocations - Risk Mgmt - Claims	214	214	-	-
Total	\$61,233	\$85,000	\$83,963	\$83,783

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Fire - Duty Crew

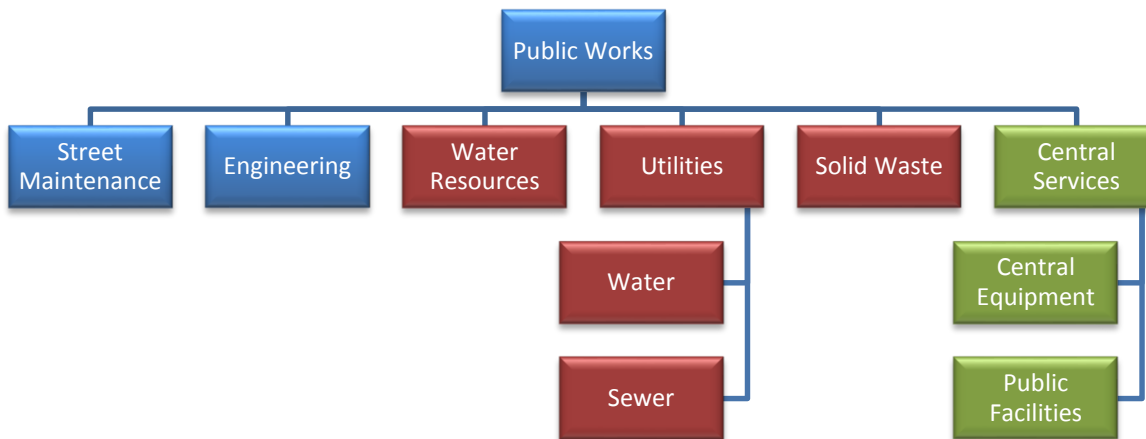
Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000 - Salaries	\$685	-	-	-
6000.100 - Salaries - Regular	196,886	198,800	202,193	208,257
6000.200 - Salaries - Temporary	272,376	294,412	277,826	277,826
6050 - Benefits	151	-	-	-
6050.100 - Benefits - Social Security	16,889	20,057	19,084	19,139
6050.101 - Benefits - Medicare	6,635	7,150	6,962	7,049
6050.200 - Benefits - PERA	30,179	29,676	30,149	31,052
6050.550 - Benefits - Cell Phone Allowance	116	-	480	480
6060.100 - Medical Insurance - Employer Contribution	22,265	22,627	38,197	41,113
6070.100 - Dental Insurance - Employer Contribution	1,606	1,642	258	270
6080.100 - Group Life Insurance - Employer Contribution	174	635	205	205
Total	\$547,963	\$574,999	\$575,354	\$585,391

Public Works Department

Activities

- ✓ Street Maintenance
- ✓ Engineering
- ✓ Cemetery
- ✓ Water Resources
- ✓ Recycling
- ✓ Central Equipment
- ✓ Facilities Management
- ✓ Sewer
- ✓ Water

Organizational Chart



Budgeted Full-Time Equivalent Employees by Home Division

Division	2013	2014	2015	2016
Director	1	1	1	1
Street Maintenance	13	14	16	16.36
Engineering	10	10	10	6.25
Transit	2	2	2	0
Solid Waste	1	1	1	1.26
Central Equipment	5.8	5.8	6.2	4.61
Facilities Management	2	2	2	2.45
Utilities	24	25	25	27.7
Department Total	58.8	60.8	63.2	59.63

Budget Impacts

The budget maintains existing departmental activities with reductions in line items reflective of historical trends. All of the operating budgets reflect an anticipated increase in electric rates.

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City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Street Maintenance

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000 - Salaries	\$13,970	-	-	-
6000.100 - Salaries - Regular	785,105	964,402	993,500	1,035,503
6000.200 - Salaries - Temporary	23,374	31,000	31,000	31,000
6020.100 - Overtime - Regular	67,906	54,000	54,000	54,000
6050 - Benefits	2,082	-	-	-
6050.100 - Benefits - Social Security	51,565	65,063	66,951	69,556
6050.101 - Benefits - Medicare	12,059	15,215	15,653	16,262
6050.200 - Benefits - PERA	63,064	78,700	80,886	84,037
6050.302 - Benefits - Unemployment	4,217	-	-	-
6050.550 - Benefits - Cell Phone Allowance	608	48	3,720	3,720
6060.100 - Medical Insurance - Employer Contribution	161,692	200,570	213,346	228,270
6070.100 - Dental Insurance - Employer Contribution	7,902	7,226	12,984	13,629
6080.100 - Group Life Insurance - Employer Contribution	1,181	1,425	1,694	1,705
6100 - Office Supplies	135	500	-	-
6100.100 - Office Supplies - Coffee & Cups	77	-	-	-
6120.102 - Operating Supplies - Motor Fuels & Lubricants	4	2,000	2,100	2,200
6130 - Repair & Maint Supplies	98	-	-	-
6130.100 - Repair & Maint Supplies - Equipment Parts	8,039	4,775	4,900	5,050
6130.101 - Repair & Maint Supplies - Horticulture	2,283	3,000	3,000	3,100
6130.102 - Repair & Maint Supplies - Traffic & Park Signs	27,501	25,000	30,000	32,000
6130.104 - Repair & Maint Supplies - Sand and Gravel	8,892	15,000	10,000	10,000
6130.105 - Repair & Maint Supplies - Paint	759	2,500	2,500	2,500
6130.106 - Repair & Maint Supplies - Lumber	58	400	400	400
6130.107 - Repair & Maint Supplies - Concrete & Asphalt	296,348	530,500	330,000	330,000
6130.108 - Repair & Maint Supplies - Concrete Disposal	-	1,000	500	500
6130.111 - Repair & Maint Supplies - Chemicals	420,785	318,250	330,000	335,000
6130.120 - Repair & Maint Supplies - Mailbox Repairs	10,766	6,500	6,500	6,500
6130.121 - Repair & Maint Supplies - Sprinkler Head Repairs	-	1,500	1,500	1,500
6140.101 - Miscellaneous Supplies - Clothing	314	3,700	-	-
6140.102 - Miscellaneous Supplies - Safety Equipment	6,071	5,850	6,000	6,000

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Street Maintenance

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6500.100 - Employee Development - Training	3,826	2,800	3,800	4,000
6700 - Dues & Subscriptions	100	150	150	175
7017 - Laundered Uniforms	5,349	-	3,800	3,900
7100.100 - Communications - Postage	31	160	160	160
7200 - Printing & Publishing	-	500	500	500
7400.100 - Utilities - Street Lights	-	732,100	-	-
7400.101 - Utilities - Traffic Lights	55,834	82,000	58,625	60,900
7400.102 - Utilities - Natural Gas	8,431	13,000	9,500	10,000
7400.108 - Utilities - Electric	9,164	10,287	9,700	10,200
7400.109 - Utilities Street Lights - Billable	614,201	-	650,000	683,000
7400.110 - Utilities Street Lights - Nonbillable	53,249	-	56,000	59,000
7500.108 - Repair & Maint Services - Snow Plowing	321,786	307,725	317,000	326,500
7500.110 - Repair & Maint Services - Street Striping	99,037	175,500	130,000	130,000
7500.114 - Repair & Maint Services - Retaining Walls/Guard Rails/Fence	5,055	5,000	10,000	10,000
7500.126 - Repair & Maint Services - Guard Rail/Fencing	47	5,000	-	-
7500.134 - Repair & Maint Services - Crack Sealing	-	-	200,000	200,000
7500.140 - Repair & Maint Services - Traffic Signals	42,727	60,000	60,000	60,000
7500.202 - Repair & Maint Services - Equipment Maint	1,141	-	-	-
7600 - Rentals	24,020	36,000	36,000	36,000
8000 - Non-Cap Equip (< 5K)	19,794	5,500	5,500	5,500
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	28,272	35,000	-	-
9000.101 - Allocations - Information Technology	20,816	21,406	36,299	37,778
9000.102 - Allocations - Facilities Management	154,624	159,263	140,601	144,819
9000.107 - Allocations - Central Equipment	875,748	902,021	908,411	935,664
9000.110 - Allocations - Risk Mgmt - OH, Premium	33,582	33,818	30,924	31,232
9000.111 - Allocations - Risk Mgmt - Claims	24,032	24,032	18,941	18,941
9500.413 - Transfers Out - Improvement Project Construction	44,490	-	-	-
9500.600 - Transfers Out - Central Equipment	3,000	-	-	-
9920.100 - Bank Fees - Credit Card	233	-	250	250
Total	\$4,425,442	\$4,949,386	\$4,887,295	\$5,040,951

City of Plymouth
2016/2017 Biennial Budget Detail
General Fund - Budgeted Revenues and Expenditures
Public Works - Engineering

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	(\$2,652)	-	-	-
	6000.100 - Salaries - Regular	557,347	626,682	553,405	581,895
	6000.200 - Salaries - Temporary	55,342	53,664	53,664	53,664
	6020.100 - Overtime - Regular	14,528	17,500	17,500	17,500
	6050 - Benefits	(395)	-	-	-
	6050.100 - Benefits - Social Security	37,927	43,265	38,879	40,645
	6050.101 - Benefits - Medicare	9,004	10,119	9,090	9,501
	6050.200 - Benefits - PERA	41,370	52,337	46,838	48,979
	6050.550 - Benefits - Cell Phone Allowance	1,528	720	3,000	3,000
	6060.100 - Medical Insurance - Employer Contribution	70,890	85,736	85,133	91,065
	6070.100 - Dental Insurance - Employer Contribution	4,583	4,157	4,396	4,611
	6080.100 - Group Life Insurance - Employer Contribution	1,164	1,306	1,253	1,272
	6100 - Office Supplies	1,465	2,800	2,000	2,000
	6120 - Operating Supplies	289	2,000	-	-
	6120.112 - Operating Supplies - Survey	100	1,400	1,400	1,400
	6500 - Employee Development	135	-	-	-
	6500.100 - Employee Development - Training	2,023	4,700	5,500	5,500
	6550 - Mileage & Parking Reimbursement	91	150	300	300
	6700 - Dues & Subscriptions	1,957	2,500	2,500	2,500
	7000 - Professional Services	9,326	600	10,600	10,600
	7001 - Consulting Engineer	4,101	20,000	10,000	25,000
	7003 - Legal	220	-	-	-
	7100.100 - Communications - Postage	1,046	1,000	2,000	2,000
	7200 - Printing & Publishing	426	800	600	600
	7600 - Rentals	1,031	500	-	-
	8000 - Non-Cap Equip (< 5K)	1,258	-	2,000	2,000
	9000.101 - Allocations - Information Technology	61,871	63,729	78,172	81,565
	9000.102 - Allocations - Facilities Management	40,493	41,708	34,558	35,595
	9000.107 - Allocations - Central Equipment	20,859	21,485	16,243	16,731
	9000.110 - Allocations - Risk Mgmt - OH, Premium	11,069	11,176	5,142	5,285
	9000.111 - Allocations - Risk Mgmt - Claims	-	-	209	209
	Total	\$948,395	\$1,070,034	\$984,382	\$1,043,417

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City of Plymouth
2016/2017 Biennial Budget Detail
Recreation Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4000.100 - Taxes - Property	\$559,378	\$571,989	\$601,665	\$631,674
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	13	-	-	-
	4310.100 - Program Fees - Recreation	1,169,832	1,135,575	1,149,725	1,158,475
	4310.101 - Program Fees - Subsidized Recreation	12,553	12,000	13,000	13,500
	4320.100 - Rental Fees - Recreation	50,019	45,000	46,000	48,500
	4600 - Contributions - Operating	11,700	-	9,000	10,000
	4700.100 - Interest Income - Investments	16,462	8,000	8,000	8,000
	4700.150 - Interest Income - Operating Account - BMO	3	-	-	-
	4800 - Other Revenues	3,224	1,300	1,300	1,300
	4900 - Transfers In	-	32,786	-	-
	4900.240 - Transfers In - Lawful Gambling	35,256	9,500	-	-
	Total	\$1,858,440	\$1,816,150	\$1,828,690	\$1,871,449

City of Plymouth
2016/2017 Biennial Budget Detail
Recreation Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$6,994	-	-	-
	6000.100 - Salaries - Regular	409,824	498,916	523,482	544,092
	6000.200 - Salaries - Temporary	324,078	333,131	343,775	349,025
	6020.100 - Overtime - Regular	-	200	200	200
	6050 - Benefits	1,042	-	-	-
	6050.100 - Benefits - Social Security	44,727	51,597	53,842	55,444
	6050.101 - Benefits - Medicare	10,460	12,070	12,590	12,966
	6050.200 - Benefits - PERA	37,375	43,873	47,715	49,261
	6050.302 - Benefits - Unemployment	2,516	1,200	1,200	1,200
	6050.550 - Benefits - Cell Phone Allowance	978	864	3,360	3,360
	6060.100 - Medical Insurance - Employer Contribution	61,224	80,925	91,082	97,483
	6070.100 - Dental Insurance - Employer Contribution	6,347	5,915	6,656	6,990
	6080.100 - Group Life Insurance - Employer Contribution	1,266	1,816	2,228	2,281
	6100 - Office Supplies	1,160	2,500	2,500	2,500
	6120 - Operating Supplies	33,596	37,345	34,495	34,495
	6140 - Miscellaneous Supplies	288	-	-	-
	6140.101 - Miscellaneous Supplies - Clothing	17,736	19,340	19,205	19,205
	6200 - Sales Tax	7,256	-	-	-
	6500.100 - Employee Development - Training	824	8,750	7,800	7,800
	6500.104 - Employee Development - Conf & Seminars	3,841	-	-	-
	6550 - Mileage & Parking Reimbursement	656	950	1,000	1,000
	6700 - Dues & Subscriptions	1,397	1,500	1,620	1,620
	7000 - Professional Services	371,262	333,420	348,800	349,300
	7050 - External Program Registrations	5,561	5,800	5,870	5,870
	7100.100 - Communications - Postage	22,771	27,400	25,400	25,400
	7100.104 - Communications - Mobile Telephone	-	400	-	-
	7200 - Printing & Publishing	10,905	7,750	10,150	10,400
	7200.101 - Printing & Publishing - Recreation Handbook	46,289	47,000	48,000	48,000
	7500.202 - Repair & Maint Services - Equipment Maint	138	-	300	300

City of Plymouth
2016/2017 Biennial Budget Detail
Recreation Fund - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	7600 - Rentals	76,491	84,250	86,750	86,750
	8000 - Non-Cap Equip (< 5K)	5,603	4,850	4,500	4,500
	8100.200 - Capital Outlay (> 5K) - Infrastructure	-	23,000	-	-
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	24,400	-	-	-
	9000.101 - Allocations - Information Technology	56,753	58,411	55,014	57,319
	9000.102 - Allocations - Facilities Management	12,635	13,014	11,386	11,728
	9000.110 - Allocations - Risk Mgmt - OH, Premium	21,610	21,829	10,373	10,709
	9000.111 - Allocations - Risk Mgmt - Claims	134	134	17	17
	9500.405 - Transfers Out - Park Replacement	20,000	20,600	20,138	14,908
	9500.660 - Transfers Out - Resource Planning	11,000	-	-	-
	9900.100 - Miscellaneous - Cash Over/Short	(1)	-	-	-
	9903 - Scholarships	12,553	12,000	13,000	13,500
	9906 - Donations & Contributions	91,676	13,000	-	-
	9906.100 - Donations & Contributions - Music In Plymouth	30,000	30,000	-	-
	9914 - Youth Special Events	-	400	400	400
	9918 - Contingency	-	-	5,842	13,426
	9918.100 - Sales Tax Adj	-	(18,000)	-	-
	9920.100 - Bank Fees - Credit Card	27,558	30,000	30,000	30,000
	Total	\$1,820,923	\$1,816,150	\$1,828,690	\$1,871,449

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City of Plymouth
 2016/2017 Biennial Budget Detail
 Transit System - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4230 - Intergovern-State-Operating	\$3,860,037	\$3,000,000	\$3,847,594	\$3,963,021
	4240 - Intergovern-State-Capital	-	340,000	263,636	271,545
	4350.120 - General Services - Transit Fares	948,958	1,100,000	1,100,000	1,100,000
	4350.129 - General Services Dial-A-Ride Ticket Sales	57,623	-	40,000	40,000
	4700.100 - Interest Income - Investments	123,536	35,000	35,000	35,000
	4700.150 - Interest Income - Operating Account - BMO	26	-	-	-
	Total	\$4,990,179	\$4,475,000	\$5,286,230	\$5,409,566

City of Plymouth
2016/2017 Biennial Budget Detail
Transit System - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	(\$16,643)	-	-	-
	6000.100 - Salaries - Regular	105,761	122,897	-	-
	6020.100 - Overtime - Regular	-	500	-	-
	6050 - Benefits	(2,480)	-	-	-
	6050.100 - Benefits - Social Security	6,209	7,650	-	-
	6050.101 - Benefits - Medicare	1,452	1,789	-	-
	6050.200 - Benefits - PERA	6,548	9,254	-	-
	6050.550 - Benefits - Cell Phone Allowance	170	-	-	-
	6060.100 - Medical Insurance - Employer Contribution	13,408	17,808	-	-
	6070.100 - Dental Insurance - Employer Contribution	308	514	-	-
	6080.100 - Group Life Insurance - Employer Contribution	183	219	-	-
	6100 - Office Supplies	140	500	500	500
	6120 - Operating Supplies	-	100	500	500
	6120.101 - Operating Supplies - Public Ed & Outreach Prj	223	1,000	5,000	5,000
	6500.100 - Employee Development - Training	-	1,000	500	500
	6500.104 - Employee Development - Conf & Seminars	375	-	-	-
	6550 - Mileage & Parking Reimbursement	8	200	-	-
	6600 - Meetings	20	300	-	-
	6700 - Dues & Subscriptions	10,015	13,500	13,500	13,500
	7000 - Professional Services	30,060	20,000	270,000	220,000
	7003 - Legal	116	1,000	1,000	-
	7015 - Transit Services	3,361,334	3,700,000	4,137,537	4,261,663
	7100.100 - Communications - Postage	4	3,000	1,500	1,500
	7200 - Printing & Publishing	545	1,000	1,000	1,000
	7400.100 - Utilities - Street Lights	19,617	25,000	21,000	22,000
	7400.102 - Utilities - Natural Gas	700	1,000	750	800
	7400.103 - Utilities - Water & Sewer	1,203	1,400	1,300	1,400
	7500 - Repair & Maint Services	267	50,000	-	-
	7500.132 - Repair & Maint Services - Transit Facility	136,319	145,000	140,000	160,000

City of Plymouth
2016/2017 Biennial Budget Detail
Transit System - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses 7500.202 - Repair & Maint Services - Equipment Maint	1,022	10,000	-	-
7600 - Rentals	48,106	55,000	55,000	55,000
8000 - Non-Cap Equip (< 5K)	1,230	1,000	1,500	1,500
8100.300 - Capital Outlay (> 5K) - Buildings	68,885	-	-	-
8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	27,381	-	205,000	-
9000.101 - Allocations - Information Technology	17,327	17,804	49,504	51,132
9000.102 - Allocations - Facilities Management	4,103	4,226	1,260	1,298
9000.103 - Allocations - General Fund Administrative	-	-	24,890	25,637
9000.110 - Allocations - Risk Mgmt - OH, Premium	6,283	6,310	4,179	4,179
9500 - Transfers Out	-	255,954	350,235	581,882
9920 - Bank Fees	-	-	500	500
9920.100 - Bank Fees - Credit Card	61	75	75	75
Total	\$3,850,260	\$4,475,000	\$5,286,230	\$5,409,566

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City of Plymouth
 2016/2017 Biennial Budget Detail
 Community Dev Block Grant (CDBG) - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue				
4000.100 - Taxes - Property	\$13,301	\$13,500	\$2,102	\$3,790
4200.200 - Intergovern- Federal - Operating - CDBG	182,463	259,922	233,760	238,000
4200.210 - Intergovern- Federal - Operating - REHAB Loan Repayment	8,909	20,000	30,000	30,000
4200.211 - Intergovern- Federal - Operating - FTHB Loan Repayment	62,845	20,000	30,000	30,000
4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	-	2,500	-	-
4700.100 - Interest Income - Investments	1,107	500	600	600
4700.150 - Interest Income - Operating Account - BMO	-	-	-	-
Total	\$268,625	\$316,422	\$296,462	\$302,390

**City of Plymouth
2016/2017 Biennial Budget Detail
Community Dev Block Grant (CDBG) - Budgeted Revenues and Expenditures**

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	(\$114)	-	-	-
	6000.100 - Salaries - Regular	38,693	42,697	30,915	33,330
	6050 - Benefits	(17)	-	-	-
	6050.100 - Benefits - Social Security	2,399	2,648	1,917	2,067
	6050.101 - Benefits - Medicare	561	619	448	483
	6050.200 - Benefits - PERA	2,808	3,203	2,318	2,500
	6060.100 - Medical Insurance - Employer Contribution	7,995	9,486	6,300	6,720
	6070.100 - Dental Insurance - Employer Contribution	384	-	258	270
	6080.100 - Group Life Insurance - Employer Contribution	52	52	40	40
	6100 - Office Supplies	548	300	300	300
	6500.100 - Employee Development - Training	174	1,500	1,500	1,500
	6550 - Mileage & Parking Reimbursement	33	100	100	150
	7000 - Professional Services	-	1,500	1,500	1,500
	7003 - Legal	2,689	2,000	2,000	2,000
	7004 - Audit Fees	3,240	4,000	3,500	3,500
	7013 - Record Retention	-	300	300	300
	7100.100 - Communications - Postage	170	700	500	500
	7200 - Printing & Publishing	519	1,000	1,000	1,000
	9000.101 - Allocations - Information Technology	3,682	3,770	3,081	3,185
	9000.102 - Allocations - Facilities Management	2,257	2,325	1,260	1,298
	9000.110 - Allocations - Risk Mgmt - OH, Premium	3,169	3,201	604	618
	9910 - Housing Loans	128,601	70,825	51,483	50,743
	9911 - Grant Awards	65,261	166,196	186,728	189,486
	9918 - Contingency	-	-	385	875
	9920 - Bank Fees	-	-	25	25
	Total	\$263,105	\$316,422	\$296,462	\$302,390

City of Plymouth
2016/2017 Biennial Budget Detail
HRA Section 8 - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4200.101 - Intergovern- Federal - Operating - Section 8 - HUD Direct	\$1,450,155	\$1,594,500	\$1,652,000	\$1,656,750
	4200.102 - Intergovern- Federal - Operating - Section 8 - Rent Port	-	1,325,000	-	-
	4200.103 - Intergovern- Federal - Operating - Section 8 - Administration Port	-	81,000	-	-
	4200.106 - Intergovern- Federal - Operating - Section 8 - Mainstream Vouchers	95,826	114,000	96,000	97,000
	4200.107 - Intergovern- Federal - Operating - Section 8 - Fraud Recovery	10,570	6,000	3,000	3,500
	4200.109 - Intergovern- Federal - Operating - HUD Direct Administration	162,951	156,441	155,000	157,000
	4200.111 - Intergovern- Federal - Operating - Mainstream Administration	11,102	11,088	12,000	13,000
	4270.300 - Intergovern-Local-Operating Section 8 - Rent Port	1,249,104	-	1,232,000	1,232,000
	4270.301 - Intergovern-Local-Operating Section 8 - Admin Port	77,010	-	81,000	82,000
	4700 - Interest Income	22	-	-	-
	4700.150 - Interest Income - Operating Account - BMO	3	-	-	-
	4900 - Transfers In	-	24,609	32,990	42,619
	Total	\$3,056,743	\$3,312,638	\$3,263,990	\$3,283,869

City of Plymouth
2016/2017 Biennial Budget Detail
HRA Section 8 - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$1,800	-	-	-
	6000.100 - Salaries - Regular	161,259	180,181	160,241	166,527
	6050 - Benefits	268	-	-	-
	6050.100 - Benefits - Social Security	9,784	11,171	9,935	10,324
	6050.101 - Benefits - Medicare	2,288	2,613	2,322	2,415
	6050.200 - Benefits - PERA	11,705	13,515	12,018	12,489
	6060.100 - Medical Insurance - Employer Contribution	25,251	28,917	32,747	35,250
	6070.100 - Dental Insurance - Employer Contribution	2,225	2,147	1,087	1,140
	6080.100 - Group Life Insurance - Employer Contribution	166	268	316	320
	6100 - Office Supplies	-	50	100	100
	6500.100 - Employee Development - Training	-	1,000	1,000	1,000
	6550 - Mileage & Parking Reimbursement	-	125	125	125
	6700 - Dues & Subscriptions	-	500	750	750
	7000 - Professional Services	1,045	2,225	3,000	3,000
	7003 - Legal	-	500	500	500
	7004 - Audit Fees	5,668	7,500	8,000	8,500
	7005 - Accounting	3,024	4,000	4,250	4,500
	7100.100 - Communications - Postage	2,144	3,500	3,750	3,750
	7200 - Printing & Publishing	644	700	800	800
	9000.101 - Allocations - Information Technology	14,839	15,262	20,046	20,795
	9000.102 - Allocations - Facilities Management	1,007	1,037	1,681	1,731
	9000.110 - Allocations - Risk Mgmt - OH, Premium	4,061	4,102	1,531	1,576
	9000.111 - Allocations - Risk Mgmt - Claims	-	-	16,936	16,936
	9908.100 - Section 8 Fees - Project Based	152,185	167,000	159,000	160,000
	9908.102 - Section 8 Fees - Port-Out Rent Assist	50,485	77,000	123,000	124,000
	9908.103 - Section 8 Fees - Port-Out Admin Fee	5,545	7,250	8,500	8,750
	9908.104 - Section 8 Fees - Port-In Vouchers	1,249,104	1,325,000	1,232,000	1,232,000
	9908.105 - Section 8 Fees - Mainstream M/C	91,786	103,000	92,000	93,000
	9908.106 - Section 8 Fees - Mainstream M5 (HUD)	95,826	114,000	96,000	97,000

City of Plymouth
 2016/2017 Biennial Budget Detail
 HRA Section 8 - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	9908.107 - Section 8 Fees - Rental Vouchers	1,150,065	1,164,000	1,200,000	1,200,250
	9908.108 - Section 8 Fees - Enhanced Rental	70,959	76,000	70,000	71,000
	9918 - Contingency	-	-	2,280	5,266
	9920 - Bank Fees	-	75	75	75
	Total	\$3,113,133	\$3,312,638	\$3,263,990	\$3,283,869

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City of Plymouth
 2016/2017 Biennial Budget Detail
 HRA General - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4000.100 - Taxes - Property	\$530,282	\$537,777	\$559,175	\$567,589
	4230.100 - Intergovern-State-Operating - Mkt Value Credit (HACA)	13	-	-	-
	4320 - Rental Fees	9,900	9,900	9,900	9,900
	4700.100 - Interest Income - Investments	65,438	15,000	30,000	30,000
	4700.150 - Interest Income - Operating Account - BMO	12	-	25	25
	4700.300 - Interest Income - Notes	6,683	6,825	6,715	7,125
	4800 - Other Revenues	20	-	-	-
	4801 - Administrative Fee	6,563	-	-	-
	4820 - Loan Repayments	10,011	41,000	10,000	10,000
	4900.258 - Transfers In - HRA General	-	-	5,300	-
	Total	\$628,921	\$610,502	\$621,115	\$624,639

City of Plymouth
2016/2017 Biennial Budget Detail
HRA General - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$1,617	-	-	-
	6000.100 - Salaries - Regular	157,673	159,065	180,933	187,848
	6050 - Benefits	241	-	-	-
	6050.100 - Benefits - Social Security	9,478	9,862	11,234	11,661
	6050.101 - Benefits - Medicare	2,263	2,306	2,628	2,727
	6050.200 - Benefits - PERA	11,445	11,930	13,571	14,088
	6050.550 - Benefits - Cell Phone Allowance	143	96	240	240
	6060.100 - Medical Insurance - Employer Contribution	15,863	17,920	23,089	24,598
	6070.100 - Dental Insurance - Employer Contribution	1,881	1,731	2,043	2,145
	6080.100 - Group Life Insurance - Employer Contribution	404	452	569	581
	6100 - Office Supplies	151	500	700	500
	6130 - Repair & Maint Supplies	-	200	200	200
	6500.100 - Employee Development - Training	-	3,200	3,200	3,200
	6500.104 - Employee Development - Conf & Seminars	730	-	-	-
	6550 - Mileage & Parking Reimbursement	-	100	100	100
	6700 - Dues & Subscriptions	753	1,700	1,700	1,700
	7000 - Professional Services	520	10,000	10,000	10,000
	7000.300 - Professional Services - Architectural Design Program	450	-	2,500	3,000
	7003 - Legal	2,107	5,500	5,500	5,500
	7004 - Audit Fees	1,618	2,000	2,000	2,000
	7100.100 - Communications - Postage	-	750	750	750
	7200 - Printing & Publishing	-	1,000	1,250	1,250
	7500 - Repair & Maint Services	3,492	5,000	15,000	5,000
	8000 - Non-Cap Equip (< 5K)	193	-	-	-
	9000.101 - Allocations - Information Technology	9,104	9,355	10,687	11,135
	9000.102 - Allocations - Facilities Management	11,190	11,526	11,554	11,901
	9000.110 - Allocations - Risk Mgmt - OH, Premium	2,426	2,450	1,093	1,124
	9500 - Transfers Out	-	45,700	10,000	14,700
	9500.100 - Transfers Out - General	-	-	80,000	80,000

City of Plymouth
2016/2017 Biennial Budget Detail
HRA General - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	9900 - Miscellaneous	50	-	-	-
	9906 - Donations & Contributions	-	2,000	2,000	2,000
	9909 - Senior Housing Rent Assistance	265,008	305,814	226,845	223,184
	9918 - Contingency	-	-	1,379	3,157
	9920 - Bank Fees	-	345	350	350
	Total	\$498,799	\$610,502	\$621,115	\$624,639

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City of Plymouth
2016/2017 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4150.450 - Permits - Water	\$15,944	\$7,980	\$8,259	\$8,548
	4200 - Intergovern- Federal - Operating	(320)	-	-	-
	4230 - Intergovern-State-Operating	(107)	-	-	-
	4330.100 - Utility Charges - Water - Base	1,090,792	-	1,162,838	1,203,537
	4330.101 - Utility Charges - Water - Residential	2,855,563	4,154,672	3,614,317	3,989,348
	4330.102 - Utility Charges - Water - Commercial	1,126,899	1,811,145	1,548,993	1,709,721
	4330.103 - Utility Charges - Water Demand - Commercial	484,921	465,971	496,676	514,060
	4330.600 - Utility Charges - Fire Hydrant Inspection	55,160	60,000	62,100	64,274
	4330.800 - Utility Charges - Penalties	45,964	40,000	40,000	40,000
	4350.119 - General Services - Antennae Charges	128,719	123,110	139,877	144,382
	4360.104 - Items for Resale - Water Meter / Horns	145,596	120,000	124,200	128,547
	4380.301 - Allocation Charges - Administrative Fee	18,707	66,500	16,000	16,000
	4620 - Contributions - Capital	1,609,910	1,600,000	600,000	600,000
	4700.100 - Interest Income - Investments	42,916	25,000	15,000	15,000
	4700.110 - Interest Income - Escrow	16,853	-	-	-
	4700.150 - Interest Income - Operating Account - BMO	11	-	-	-
	4700.200 - Interest Income - Special Assessments	3,842	-	-	-
	4800 - Other Revenues	16,138	16,000	-	-
	4900.420 - Transfers In - Water Sewer Construction	392,848	-	-	-
	Total	\$8,050,354	\$8,490,378	\$7,828,260	\$8,433,417

City of Plymouth
2016/2017 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	(\$21,716)	-	-	-
	6000.100 - Salaries - Regular	1,035,398	1,042,186	781,927	811,742
	6000.200 - Salaries - Temporary	28,516	50,558	35,360	35,360
	6020.100 - Overtime - Regular	146,576	95,000	95,000	95,000
	6050 - Benefits	(3,236)	-	-	-
	6050.100 - Benefits - Social Security	70,261	73,636	56,641	58,485
	6050.101 - Benefits - Medicare	16,635	17,214	13,250	13,679
	6050.200 - Benefits - PERA	84,569	90,300	68,425	70,656
	6050.201 - Benefits - Deferred Compensation	3,035	-	-	-
	6050.302 - Benefits - Unemployment	6,381	-	-	-
	6050.550 - Benefits - Cell Phone Allowance	419	96	1,260	1,260
	6050.560 - Benefits - IPAD allowance	19	-	-	-
	6050.570 - Benefits - Car Allowance	1,085	1,080	-	-
	6060.100 - Medical Insurance - Employer Contribution	204,367	188,600	165,250	177,098
	6070.100 - Dental Insurance - Employer Contribution	8,596	7,898	6,841	7,176
	6080.100 - Group Life Insurance - Employer Contribution	1,580	1,489	1,236	1,245
	6100 - Office Supplies	15,782	20,000	20,000	20,000
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	9,043	10,000	40,000	40,000
	6120.103 - Operating Supplies - Janitorial	-	2,100	2,100	2,100
	6130.100 - Repair & Maint Supplies - Equipment Parts	83,560	120,000	100,000	100,000
	6130.101 - Repair & Maint Supplies - Horticulture	2,510	5,000	6,000	6,000
	6130.105 - Repair & Maint Supplies - Paint	965	2,500	2,500	2,500
	6130.111 - Repair & Maint Supplies - Chemicals	268,781	535,000	400,000	400,000
	6130.112 - Repair & Maint Supplies - Water Mains	39,672	45,000	45,000	45,000
	6130.114 - Repair & Maint Supplies - Meter Parts	312,973	185,000	200,000	125,000
	6130.115 - Repair & Maint Supplies - Hydrant Markers	1,923	2,500	2,500	2,500
	6130.116 - Repair & Maint Supplies - Water Valves & Curb Stops	58,247	75,000	75,000	75,000
	6130.117 - Repair & Maint Supplies - Hydrant Parts	14,656	17,500	17,500	17,500
	6140.100 - Miscellaneous Supplies - Medical	-	500	500	500

City of Plymouth
2016/2017 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6140.101 - Miscellaneous Supplies - Clothing	326	2,800	-	-
6140.102 - Miscellaneous Supplies - Safety Equipment	3,068	6,500	5,000	5,000
6500.100 - Employee Development - Training	5,839	9,300	8,500	8,500
6700 - Dues & Subscriptions	2,741	5,000	5,000	5,000
7000 - Professional Services	141,722	150,000	150,000	150,000
7001 - Consulting Engineer	-	45,000	45,000	-
7004 - Audit Fees	3,156	3,900	3,900	3,900
7017 - Laundered Uniforms	3,439	-	3,700	3,700
7100.100 - Communications - Postage	25,519	23,500	27,000	27,000
7200 - Printing & Publishing	-	2,500	2,500	2,500
7400.102 - Utilities - Natural Gas	42,623	50,920	45,000	48,000
7400.103 - Utilities - Water & Sewer	3,703	4,300	3,900	4,100
7400.104 - Utilities - Solid Waste	1,939	2,500	2,100	2,200
7400.106 - Utilities - Water Connection Fee	141,048	150,000	150,000	150,000
7400.107 - Utilities - State Summer Water Surcharge	13,482	25,000	25,000	25,000
7400.108 - Utilities - Electric	700,504	725,509	735,000	772,000
7500.101 - Repair & Maint Services - Lawn Maint	14,194	15,000	20,000	20,000
7500.115 - Repair & Maint Services - Pull Wells	52,674	75,000	60,000	60,000
7500.117 - Repair & Maint Services - MN Health Samples	7,856	16,000	9,000	9,000
7500.119 - Repair & Maint Services - Main Repair	386,286	-	-	-
7500.120 - Repair & Maint Services - Water Withdrawal Permit	21,160	35,000	35,000	35,000
7500.121 - Repair & Maint Services - Zachary Plant	41,876	45,000	45,000	50,000
7500.122 - Repair & Maint Services - Central Plant	36,105	35,000	40,000	40,000
7500.123 - Repair & Maint Services - Gopher State One Call	53,437	40,000	55,000	55,000
7500.144 - Repair & Maint Services - Water Main Repair	147,637	950,000	1,100,000	1,100,000
7500.145 - Repair & Maint Services - Sewer Main Repair	4,373	-	-	-
7500.202 - Repair & Maint Services - Equipment Maint	52,900	110,000	95,000	95,000
7600 - Rentals	27,183	4,000	2,000	2,000
8000 - Non-Cap Equip (< 5K)	11,828	12,000	12,000	12,000

City of Plymouth
2016/2017 Biennial Budget Detail
Water - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	5,402	70,500	266,000	100,000
	8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(5,402)	-	-	-
	8100.800 - Capital Outlay (> 5K) - Construction Projects	-	2,635,000	1,110,000	1,790,000
	8500 - Depreciation	3,096,050	-	-	-
	8920 - Debt Service - Interest	134,121	126,050	60,194	31,318
	9000.101 - Allocations - Information Technology	91,397	94,117	129,089	134,123
	9000.102 - Allocations - Facilities Management	96,398	99,290	87,164	89,779
	9000.103 - Allocations - General Fund Administrative	-	-	287,385	296,007
	9000.107 - Allocations - Central Equipment	142,438	146,711	157,163	161,878
	9000.110 - Allocations - Risk Mgmt - OH, Premium	26,863	27,173	21,062	21,387
	9000.111 - Allocations - Risk Mgmt - Claims	68,063	68,063	64,677	64,677
	9500 - Transfers Out	-	7,021	797,710	910,545
	9500.100 - Transfers Out - General	82,567	82,567	-	-
	9500.413 - Transfers Out - Improvement Project Construction	708,103	-	-	-
	9500.420 - Transfers Out - Water Sewer Construction	357,918	-	-	-
	9500.600 - Transfers Out - Central Equipment	3,000	-	-	-
	9500.620 - Transfers Out - Information Technology	10,400	-	-	-
	9918 - Contingency	-	-	10,826	24,902
	9920 - Bank Fees	-	1,000	15,100	15,100
	9920.100 - Bank Fees - Credit Card	850	1,000	1,000	1,000
	Total	\$9,155,381	\$8,490,378	\$7,828,260	\$8,433,417

City of Plymouth
2016/2017 Biennial Budget Detail
Water Resources - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4200 - Intergovern- Federal - Operating	(\$137)	-	-	-
	4230 - Intergovern-State-Operating	4,454	-	-	-
	4330.400 - Utility Charges - Water Resources - Residential	1,273,122	1,252,630	1,399,677	1,483,657
	4330.401 - Utility Charges - Water Resources - Commercial	1,322,726	1,320,000	1,516,316	1,607,295
	4330.800 - Utility Charges - Penalties	19,199	20,000	20,000	20,000
	4380.301 - Allocation Charges - Administrative Fee	46,932	50,000	50,000	100,000
	4620 - Contributions - Capital	1,201,599	-	-	-
	4700.100 - Interest Income - Investments	110,838	25,000	45,000	45,000
	4700.150 - Interest Income - Operating Account - BMO	21	-	25	25
	4800 - Other Revenues	3,100	-	-	-
	4801 - Administrative Fee	16,937	-	20,000	20,000
	4900 - Transfers In	-	1,193,118	629,219	923,808
	4900.421 - Transfers In - Enterprise - Other Construction	978,146	-	-	-
	Total	\$4,976,936	\$3,860,748	\$3,680,237	\$4,199,785

City of Plymouth
2016/2017 Biennial Budget Detail
Water Resources - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	(\$75)	-	-	-
	6000.100 - Salaries - Regular	476,060	487,529	503,699	525,029
	6020.100 - Overtime - Regular	23,649	20,000	20,000	20,000
	6050 - Benefits	(11)	-	-	-
	6050.100 - Benefits - Social Security	29,398	31,466	32,564	33,887
	6050.101 - Benefits - Medicare	6,889	7,359	7,616	7,924
	6050.200 - Benefits - PERA	36,267	38,065	33,737	34,999
	6050.550 - Benefits - Cell Phone Allowance	493	96	1,560	1,560
	6060.100 - Medical Insurance - Employer Contribution	77,411	87,056	92,763	99,119
	6070.100 - Dental Insurance - Employer Contribution	5,070	6,072	4,381	4,599
	6080.100 - Group Life Insurance - Employer Contribution	819	933	1,084	1,099
	6100 - Office Supplies	755	1,500	1,200	1,200
	6120.101 - Operating Supplies - Public Ed & Outreach Prj	11,803	31,000	18,000	18,000
	6130.101 - Repair & Maint Supplies - Horticulture	12,652	20,000	20,000	20,000
	6130.106 - Repair & Maint Supplies - Lumber	579	3,500	-	-
	6130.107 - Repair & Maint Supplies - Concrete & Asphalt	23,695	25,000	25,000	25,000
	6130.110 - Repair & Maint Supplies - Drainage	69,844	140,000	120,000	120,000
	6140.101 - Miscellaneous Supplies - Clothing	202	1,400	-	-
	6140.102 - Miscellaneous Supplies - Safety Equipment	7,529	7,500	7,500	7,500
	6500.100 - Employee Development - Training	1,341	3,000	2,000	2,000
	6500.104 - Employee Development - Conf & Seminars	297	-	-	-
	6550 - Mileage & Parking Reimbursement	-	100	100	100
	6600 - Meetings	93	100	100	100
	6700 - Dues & Subscriptions	294,762	310,000	310,000	320,000
	7000 - Professional Services	90,688	140,000	125,000	125,000
	7003 - Legal	-	5,000	2,000	2,000
	7011 - Soil Boring & Testing	-	-	7,500	7,500
	7017 - Laundered Uniforms	-	-	1,400	1,400
	7100.100 - Communications - Postage	1,799	1,000	1,500	1,500

City of Plymouth
2016/2017 Biennial Budget Detail
Water Resources - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	7200 - Printing & Publishing	121	1,000	500	500
	7400.102 - Utilities - Natural Gas	2,107	3,000	2,200	2,350
	7400.108 - Utilities - Electric	10,082	8,100	11,000	11,500
	7500.102 - Repair & Maint Services - Weed Control	-	45,000	35,000	5,000
	7500.111 - Repair & Maint Services - Street Cleaning	116,712	135,000	150,000	160,000
	7500.112 - Repair & Maint Services - Drainway Maint	39,314	125,000	125,000	125,000
	7500.113 - Repair & Maint Services - Curb Raising & Curb Work	80,820	75,000	80,000	80,000
	7500.116 - Repair & Maint Services - Water Samples	27,277	35,000	65,000	70,000
	7600 - Rentals	11,597	30,000	30,000	30,000
	8000 - Non-Cap Equip (< 5K)	10,345	15,500	15,000	15,000
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	40,500	-	60,000
	8100.800 - Capital Outlay (> 5K) - Construction Projects	-	1,715,000	1,465,000	1,880,000
	8500 - Depreciation	294,322	-	-	-
	9000.101 - Allocations - Information Technology	24,292	24,979	32,583	33,924
	9000.102 - Allocations - Facilities Management	40,176	41,381	36,919	38,027
	9000.103 - Allocations - General Fund Administrative	-	-	106,707	109,908
	9000.107 - Allocations - Central Equipment	157,779	162,512	158,022	162,762
	9000.110 - Allocations - Risk Mgmt - OH, Premium	18,288	18,426	12,091	12,242
	9000.111 - Allocations - Risk Mgmt - Claims	186	186	-	-
	9500.100 - Transfers Out - General	17,388	17,388	-	-
	9500.413 - Transfers Out - Improvement Project Construction	291,488	-	-	-
	9500.421 - Transfers Out - Enterprise - Other Construction	978,946	-	-	-
	9500.600 - Transfers Out - Central Equipment	53,052	-	-	-
	9500.620 - Transfers Out - Information Technology	13,225	-	-	-
	9911 - Grant Awards	12,690	-	-	-
	9913 - Licenses & Permits	300	-	-	-
	9918 - Contingency	-	-	5,811	13,356
	9920 - Bank Fees	-	-	10,300	10,300
	9920.100 - Bank Fees - Credit Card	360	100	400	400
Total		\$3,372,879	\$3,860,748	\$3,680,237	\$4,199,785

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City of Plymouth
2016/2017 Biennial Budget Detail
Sewer - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4150.400 - Permits - Sewer	\$16,016	\$8,000	\$8,400	\$8,862
	4200 - Intergovern- Federal - Operating	(158)	-	-	-
	4230 - Intergovern-State-Operating	(53)	-	-	-
	4270.200 - Intergovern-Local-Operating - Lift Station Maint Fees	25,000	25,000	26,000	27,000
	4330.200 - Utility Charges - Sewer - Base	1,546,985	-	1,697,428	1,790,786
	4330.201 - Utility Charges - Sewer - Residential	3,419,933	4,985,250	4,017,051	4,429,695
	4330.202 - Utility Charges - Sewer - Commercial	2,389,863	2,512,600	2,678,034	2,953,130
	4330.800 - Utility Charges - Penalties	65,827	65,000	65,000	65,000
	4380.301 - Allocation Charges - Administrative Fee	50,207	70,000	100,000	105,000
	4620 - Contributions - Capital	1,277,209	1,000,000	800,000	800,000
	4700.100 - Interest Income - Investments	53,293	17,000	10,000	10,000
	4700.150 - Interest Income - Operating Account - BMO	9	-	10	10
	4800 - Other Revenues	11,615	25,000	15,000	15,000
	4900 - Transfers In	-	708,761	1,111,476	861,033
	4900.420 - Transfers In - Water Sewer Construction	1,048,745	-	-	-
	Total	\$9,904,489	\$9,416,611	\$10,528,399	\$11,065,516

City of Plymouth
2016/2017 Biennial Budget Detail
Sewer - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$282	-	-	-
	6000.100 - Salaries - Regular	539,071	687,680	515,144	533,428
	6000.200 - Salaries - Temporary	7,248	10,132	-	-
	6020.100 - Overtime - Regular	30,963	22,000	22,000	22,000
	6050 - Benefits	42	-	-	-
	6050.100 - Benefits - Social Security	33,344	44,628	33,339	34,474
	6050.101 - Benefits - Medicare	7,944	10,438	7,791	8,058
	6050.200 - Benefits - PERA	39,646	54,907	40,282	41,655
	6050.201 - Benefits - Deferred Compensation	2,276	-	-	-
	6050.550 - Benefits - Cell Phone Allowance	181	72	540	540
	6050.570 - Benefits - Car Allowance	813	810	-	-
	6060.100 - Medical Insurance - Employer Contribution	102,212	124,728	112,634	120,905
	6070.100 - Dental Insurance - Employer Contribution	4,906	7,008	5,072	5,325
	6080.100 - Group Life Insurance - Employer Contribution	889	1,059	878	884
	6100 - Office Supplies	14,486	16,000	16,000	16,000
	6120.102 - Operating Supplies - Motor Fuels & Lubricants	4,217	6,000	6,000	6,000
	6130.100 - Repair & Maint Supplies - Equipment Parts	56,229	115,000	115,000	115,000
	6130.101 - Repair & Maint Supplies - Horticulture	2,436	2,000	2,000	2,000
	6130.105 - Repair & Maint Supplies - Paint	1,050	1,500	1,500	1,500
	6130.113 - Repair & Maint Supplies - Sewer Mains	1,889	6,000	6,000	6,000
	6140.101 - Miscellaneous Supplies - Clothing	261	1,750	-	-
	6140.102 - Miscellaneous Supplies - Safety Equipment	3,730	6,000	5,000	5,000
	6500.100 - Employee Development - Training	5,028	6,000	6,000	6,000
	7000 - Professional Services	77,658	60,000	70,000	70,000
	7004 - Audit Fees	3,156	3,900	3,900	3,900
	7017 - Laundered Uniforms	2,292	-	1,200	1,200
	7100.100 - Communications - Postage	25,287	24,000	25,000	25,000
	7200 - Printing & Publishing	-	1,000	-	-
	7400.102 - Utilities - Natural Gas	4,769	7,000	5,100	5,400

City of Plymouth
2016/2017 Biennial Budget Detail
Sewer - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
7400.103 - Utilities - Water & Sewer	3,703	4,305	3,900	4,100
7400.108 - Utilities - Electric	85,228	101,700	90,000	95,000
7500.118 - Repair & Maint Services - Janitorial Services	-	3,400	3,400	3,400
7500.119 - Repair & Maint Services - Main Repair	6,056	-	-	-
7500.127 - Repair & Maint Services - Metro Sewer Board	5,040,001	5,567,625	5,900,000	6,200,000
7500.136 - Repair & Maint Services - Manhole Sealing	47,789	350,000	350,000	350,000
7500.138 - Repair & Maint Services - Maple Grove Sewer Agreement	178,894	130,000	190,000	200,000
7500.145 - Repair & Maint Services - Sewer Main Repair	2,202	60,000	60,000	60,000
7500.202 - Repair & Maint Services - Equipment Maint	20,568	60,000	50,000	50,000
8000 - Non-Cap Equip (< 5K)	5,909	6,000	6,000	6,000
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	-	-	-	50,000
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	1,570,000	2,150,000	2,260,000
8500 - Depreciation	1,099,093	-	-	-
9000.101 - Allocations - Information Technology	10,855	11,146	51,341	53,477
9000.102 - Allocations - Facilities Management	39,603	40,791	35,982	37,062
9000.103 - Allocations - General Fund Administrative	-	-	392,606	404,384
9000.107 - Allocations - Central Equipment	165,009	169,959	182,921	188,409
9000.110 - Allocations - Risk Mgmt - OH, Premium	26,839	27,022	18,670	18,890
9000.111 - Allocations - Risk Mgmt - Claims	34,408	34,408	18,045	18,045
9500.100 - Transfers Out - General	58,643	58,643	-	-
9500.413 - Transfers Out - Improvement Project Construction	216,344	-	-	-
9500.420 - Transfers Out - Water Sewer Construction	1,048,745	-	-	-
9500.600 - Transfers Out - Central Equipment	1,500	-	-	-
9905 - Easements	2,300	-	-	-
9918 - Contingency	-	-	7,554	17,380
9920 - Bank Fees	-	-	15,100	15,100
9920.100 - Bank Fees - Credit Card	1,973	2,000	2,500	4,000
Total	\$9,067,969	\$9,416,611	\$10,528,399	\$11,065,516

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City of Plymouth
 2016/2017 Biennial Budget Detail
 Solid Waste Mgmt - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4100.400 - Licenses - Garbage Hauler	-	-	\$4,975	\$4,975
	4200 - Intergovern- Federal - Operating	(298)	-	-	-
	4230 - Intergovern-State-Operating	(99)	180,000	-	-
	4250 - Intergovern-County-Operating	191,793	-	110,547	110,547
	4270 - Intergovern-Local-Operating	5,837	5,000	5,000	5,000
	4330.300 - Utility Charges - Solid Waste	423,718	418,000	566,088	636,849
	4330.800 - Utility Charges - Penalties	4,815	4,000	4,500	4,500
	4700.100 - Interest Income - Investments	75,293	25,000	30,000	30,000
	4700.150 - Interest Income - Operating Account - BMO	13	-	15	15
	4800 - Other Revenues	68,986	69,500	22,236	30,953
	4801 - Administrative Fee	1,000	-	-	-
	4900 - Transfers In	-	435,564	413,301	373,088
	Total	\$771,059	\$1,137,064	\$1,156,662	\$1,195,927

City of Plymouth
2016/2017 Biennial Budget Detail
Solid Waste Mgmt - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$2,334	-	-	-
	6000.100 - Salaries - Regular	51,623	119,237	113,772	117,785
	6000.200 - Salaries - Temporary	19,894	31,362	31,362	31,362
	6020.100 - Overtime - Regular	6,243	7,000	7,000	7,000
	6050 - Benefits	348	-	-	-
	6050.100 - Benefits - Social Security	4,440	9,770	9,505	9,756
	6050.101 - Benefits - Medicare	1,038	2,284	2,224	2,282
	6050.200 - Benefits - PERA	4,901	11,820	11,411	11,711
	6050.550 - Benefits - Cell Phone Allowance	170	-	1,200	1,200
	6060.100 - Medical Insurance - Employer Contribution	8,937	21,848	19,774	21,271
	6070.100 - Dental Insurance - Employer Contribution	113	214	143	150
	6080.100 - Group Life Insurance - Employer Contribution	154	253	405	415
	6100 - Office Supplies	534	500	50	50
	6110 - Computer Supplies	36	-	-	-
	6120 - Operating Supplies	646	7,100	8,290	8,290
	6120.101 - Operating Supplies - Public Ed & Outreach Prj	1,974	6,700	5,300	5,300
	6130.107 - Repair & Maint Supplies - Concrete & Asphalt	6,460	-	-	-
	6140 - Miscellaneous Supplies	97	1,000	100	100
	6140.101 - Miscellaneous Supplies - Clothing	-	-	75	100
	6140.102 - Miscellaneous Supplies - Safety Equipment	253	500	500	300
	6500.100 - Employee Development - Training	-	600	200	200
	6500.104 - Employee Development - Conf & Seminars	375	-	-	-
	6550 - Mileage & Parking Reimbursement	17	100	40	40
	6700 - Dues & Subscriptions	450	200	540	540
	7000 - Professional Services	23,015	27,500	17,500	20,000
	7003 - Legal	-	200	-	-
	7100.100 - Communications - Postage	5	100	120	120
	7200 - Printing & Publishing	293	3,100	1,400	1,400
	7400.104 - Utilities - Solid Waste	774,256	790,000	846,557	871,954

City of Plymouth
2016/2017 Biennial Budget Detail
Solid Waste Mgmt - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
7400.105 - Utilities - Yard Waste	386	1,000	400	425
8000 - Non-Cap Equip (< 5K)	-	6,000	1,500	1,500
8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	-	60,000	-	-
8500 - Depreciation	2,438	-	-	-
9000.101 - Allocations - Information Technology	3,117	3,167	7,868	8,170
9000.102 - Allocations - Facilities Management	2,704	2,785	3,907	4,025
9000.103 - Allocations - General Fund Administrative	-	-	53,736	55,348
9000.107 - Allocations - Central Equipment	1,566	1,613	1,471	1,516
9000.110 - Allocations - Risk Mgmt - OH, Premium	1,171	1,182	1,104	1,135
9500.100 - Transfers Out - General	17,929	17,929	-	-
9913.100 - Licenses & Permits - Yard Waste	1,200	1,600	1,200	1,200
9918 - Contingency	-	-	2,508	5,782
9920 - Bank Fees	-	-	5,200	5,200
9920.100 - Bank Fees - Credit Card	247	400	300	300
Total	\$939,361	\$1,137,064	\$1,156,662	\$1,195,927

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City of Plymouth
2016/2017 Biennial Budget Detail
Ice Center - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4310.101 - Program Fees - Subsidized Recreation	\$702	\$800	\$800	\$900
	4310.102 - Program Fees - Open Freestyle	1,068	1,700	700	800
	4310.104 - Program Fees - Open Skating	13,887	14,000	18,000	18,000
	4310.105 - Program Fees - Open Hockey	6,302	7,000	7,000	7,500
	4310.106 - Program Fees - Figure Skating Classes	107,434	115,000	112,000	112,000
	4310.108 - Program Fees - High School Hockey Games	29,108	29,000	29,000	30,000
	4320 - Rental Fees	-	11,588	-	-
	4320.100 - Rental Fees - Recreation	1,200	1,200	1,200	1,400
	4320.101 - Rental Fees - Ice Rental	1,151,747	1,165,000	1,170,000	1,175,000
	4320.102 - Rental Fees - Skate Rental	7,034	6,200	10,000	10,000
	4320.106 - Rental Fees - Training Facility Rental	6,524	-	69,872	71,968
	4320.200 - Rental Fees - Meeting Rooms	2,500	1,400	1,400	1,500
	4350.108 - General Services - Advertisements	23,442	20,000	23,000	24,000
	4350.116 - General Services - Vending Machine	14,396	15,500	16,000	16,500
	4350.117 - General Services - Skate Sharpening	2,604	2,800	2,000	2,400
	4350.118 - General Services - Pro Shop Sales	761	1,100	1,000	1,100
	4360.114 - Items for Resale - Concessions	136,895	144,000	142,000	144,000
	4600 - Contributions - Operating	3,180	-	-	-
	4620 - Contributions - Capital	-	88,000	85,976	85,976
	4700.100 - Interest Income - Investments	28,260	11,500	17,000	17,000
	4700.150 - Interest Income - Operating Account - BMO	6	-	-	-
	4800 - Other Revenues	653	500	500	500
	4804 - Sale of Asset	28,500	28,500	-	-
	4807 - Refunds & Reimbursements	1,600	-	-	-
	4807.103-Refunds & Reimbursements-Utility Reimbursement	-	26,840	12,000	12,500
	4900 - Transfers In	-	-	69,151	3,282
	Total	\$1,567,802	\$1,691,628	\$1,788,599	\$1,736,326

City of Plymouth
2016/2017 Biennial Budget Detail
Ice Center - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$2,391	-	-	-
	6000.100 - Salaries - Regular	273,487	276,512	281,748	380,665
	6000.200 - Salaries - Temporary	166,930	169,001	177,001	177,001
	6020.100 - Overtime - Regular	-	100	100	100
	6050 - Benefits	356	-	-	-
	6050.100 - Benefits - Social Security	27,386	27,628	28,524	34,654
	6050.101 - Benefits - Medicare	6,405	6,461	6,670	8,103
	6050.200 - Benefits - PERA	24,927	20,746	21,239	28,658
	6050.302 - Benefits - Unemployment	87	1,500	1,500	1,500
	6050.550 - Benefits - Cell Phone Allowance	-	-	1,680	1,680
	6060.100 - Medical Insurance - Employer Contribution	38,292	40,938	56,364	81,012
	6070.100 - Dental Insurance - Employer Contribution	4,967	3,490	5,371	4,140
	6080.100 - Group Life Insurance - Employer Contribution	503	518	642	1,023
	6100 - Office Supplies	376	1,000	800	1,000
	6120 - Operating Supplies	24,656	13,400	36,800	36,800
	6120.103 - Operating Supplies - Janitorial	12,553	16,000	-	-
	6120.125 - Operating Supplies - Resale	57,467	59,500	59,500	60,000
	6130.100 - Repair & Maint Supplies - Equipment Parts	6,957	49,000	50,200	51,200
	6130.119 - Repair & Maint Supplies - Recharges	-	100	-	-
	6140.100 - Miscellaneous Supplies - Medical	114	225	-	-
	6140.101 - Miscellaneous Supplies - Clothing	100	900	600	1,100
	6200 - Sales Tax	1,101	-	-	-
	6500 - Employee Development	1,093	-	-	-
	6500.100 - Employee Development - Training	-	1,800	1,900	2,100
	6550 - Mileage & Parking Reimbursement	237	125	100	100
	6700 - Dues & Subscriptions	794	1,000	900	950
	7000 - Professional Services	42,899	33,000	44,000	44,000
	7004 - Audit Fees	811	1,000	900	900
	7100.100 - Communications - Postage	140	250	200	200

City of Plymouth
2016/2017 Biennial Budget Detail
Ice Center - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
7100.103 - Communications - Telephone	-	500	-	-
7200 - Printing & Publishing	59	350	100	100
7400.102 - Utilities - Natural Gas	64,280	76,000	79,000	80,000
7400.103 - Utilities - Water & Sewer	24,493	28,500	30,000	30,000
7400.104 - Utilities - Solid Waste	2,621	5,200	5,300	5,300
7400.108 - Utilities - Electric	271,583	299,700	304,000	305,000
7500.104 - Repair & Maint Services - Electrical	3,853	3,800	-	-
7500.105 - Repair & Maint Services - Plumbing	5,183	2,100	-	-
7500.118 - Repair & Maint Services - Janitorial Services	-	400	-	-
7500.130 - Repair & Maint Services - Building Maint	39,540	54,000	94,700	97,700
7500.135 - Repair & Maint Services - Building Security	5,601	1,000	-	-
7500.202 - Repair & Maint Services - Equipment Maint	60,424	38,000	-	-
7600 - Rentals	1,685	2,900	2,900	2,900
8000 - Non-Cap Equip (< 5K)	27,670	3,000	1,200	2,200
8100.300 - Capital Outlay (> 5K) - Buildings	-	124,000	-	-
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	122,465	36,000	16,000	18,000
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(122,465)	130,000	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	-	285,000	75,000
8500 - Depreciation	444,684	-	-	-
9000.101 - Allocations - Information Technology	46,042	47,337	72,620	75,420
9000.103 - Allocations - General Fund Administrative	-	-	71,941	74,099
9000.107 - Allocations - Central Equipment	-	-	479	493
9000.110 - Allocations - Risk Mgmt - OH, Premium	22,171	22,335	8,366	8,568
9000.111 - Allocations - Risk Mgmt - Claims	510	510	4,282	4,282
9500 - Transfers Out	-	50,106	-	-
9500.100 - Transfers Out - General	11,939	11,939	-	-
9500.400 - Transfers Out - General Capital Projects	15,988	-	-	-
9900 - Miscellaneous	178	-	-	-
9900.100 - Miscellaneous - Cash Over/Short	50	-	-	-

City of Plymouth
 2016/2017 Biennial Budget Detail
 Ice Center - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	9903 - Scholarships	702	800	1,600	1,800
	9913 - Licenses & Permits	693	500	500	600
	9918 - Contingency	-	-	3,667	11,573
	9920 - Bank Fees	-	500	100	100
	9920.100 - Bank Fees - Credit Card	4,409	4,800	4,600	4,800
	9922 - Interest - Interfund Advances	11,504	23,157	25,505	21,505
	Total	\$1,760,889	\$1,691,628	\$1,788,599	\$1,736,326

City of Plymouth
 2016/2017 Biennial Budget Detail
 Field House - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4310.100 - Program Fees - Recreation	\$16,845	\$29,500	\$29,750	\$30,000
	4320.100 - Rental Fees - Recreation	16,753	17,000	17,000	17,000
	4320.103 - Rental Fees - Field House Rental	338,345	357,500	357,500	365,000
	4350.116 - General Services - Vending Machine	2,803	4,000	2,700	2,700
	4700.100 - Interest Income - Investments	43,048	10,000	23,000	23,000
	4700.150 - Interest Income - Operating Account - BMO	8	-	-	-
	4800 - Other Revenues	2,575	2,000	2,500	2,500
	4807 - Refunds & Reimbursements	500	-	-	-
	4900 - Transfers In	-	-	-	434,750
	Total	\$420,877	\$420,000	\$432,450	\$874,950

City of Plymouth
2016/2017 Biennial Budget Detail
Field House - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$378	-	-	-
	6000.100 - Salaries - Regular	65,655	67,365	69,387	71,469
	6000.200 - Salaries - Temporary	20,229	23,296	23,296	23,296
	6020.100 - Overtime - Regular	126	-	-	-
	6050 - Benefits	56	-	-	-
	6050.100 - Benefits - Social Security	5,041	5,620	5,777	5,905
	6050.101 - Benefits - Medicare	1,179	1,315	1,352	1,382
	6050.200 - Benefits - PERA	5,145	5,053	5,204	5,360
	6050.550 - Benefits - Cell Phone Allowance	286	192	576	576
	6060.100 - Medical Insurance - Employer Contribution	11,947	13,095	14,763	15,878
	6070.100 - Dental Insurance - Employer Contribution	194	103	777	816
	6080.100 - Group Life Insurance - Employer Contribution	145	162	193	197
	6100 - Office Supplies	-	50	-	-
	6120 - Operating Supplies	6,500	7,300	7,500	7,500
	6120.103 - Operating Supplies - Janitorial	250	250	-	-
	6130.119 - Repair & Maint Supplies - Recharges	-	300	-	-
	6140.101 - Miscellaneous Supplies - Clothing	372	300	400	400
	6200 - Sales Tax	4,382	-	-	-
	6500.100 - Employee Development - Training	-	200	200	200
	7000 - Professional Services	16,576	16,000	18,000	20,000
	7004 - Audit Fees	727	900	900	900
	7200 - Printing & Publishing	-	200	-	-
	7400.102 - Utilities - Natural Gas	57,728	30,000	45,000	47,000
	7400.104 - Utilities - Solid Waste	492	900	950	1,000
	7400.108 - Utilities - Electric	27,915	34,000	30,000	31,000
	7500.104 - Repair & Maint Services - Electrical	1,969	1,000	-	-
	7500.130 - Repair & Maint Services - Building Maint	3,130	4,000	14,000	16,000
	7500.202 - Repair & Maint Services - Equipment Maint	11,219	3,500	-	-
	7600 - Rentals	2,460	6,000	4,000	5,000

City of Plymouth
 2016/2017 Biennial Budget Detail
 Field House - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	8100.200 - Capital Outlay (> 5K) - Infrastructure	-	-	150,000	600,000
	8500 - Depreciation	70,384	-	-	-
	9000.101 - Allocations - Information Technology	6,123	6,261	5,439	5,597
	9000.103 - Allocations - General Fund Administrative	-	-	11,256	11,594
	9000.110 - Allocations - Risk Mgmt - OH, Premium	1,653	1,670	711	730
	9500 - Transfers Out	-	186,344	20,949	-
	9500.100 - Transfers Out - General	3,824	3,824	-	-
	9918 - Contingency	-	-	1,020	2,350
	9920.100 - Bank Fees - Credit Card	735	800	800	800
	Total	\$326,819	\$420,000	\$432,450	\$874,950

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City of Plymouth
2016/2017 Biennial Budget Detail
Central Equipment - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4200 - Intergovern- Federal - Operating	(\$156)	-	-	-
	4230 - Intergovern-State-Operating	(52)	-	-	-
	4300 - Charges for Services	37,983	-	-	-
	4380.303 - Allocation Charges - Central Equipment	3,059,781	3,151,574	3,252,980	3,350,572
	4620 - Contributions - Capital	105,546	-	-	-
	4700.100 - Interest Income - Investments	202,519	60,000	100,000	100,000
	4700.150 - Interest Income - Operating Account - BMO	38	-	40	40
	4800 - Other Revenues	1,162	-	-	-
	4804 - Sale of Asset	85,592	30,000	30,000	30,000
	4805 - Gain (Loss) of Capital Asset	53,783	30,000	-	-
	4807 - Refunds & Reimbursements	4,260	-	-	-
	4900 - Transfers In	-	207,889	-	-
	4900.100 - Transfers In - General	9,553	-	-	-
	4900.413 - Transfers In - Improvement Project Construction	53,502	-	-	-
	4900.500 - Transfers In - Water	3,000	-	-	-
	4900.510 - Transfers In - Water Resources	53,052	-	-	-
	4900.520 - Transfers In - Sewer	1,500	-	-	-
	Total	\$3,671,063	\$3,479,463	\$3,383,020	\$3,480,612

City of Plymouth
2016/2017 Biennial Budget Detail
Central Equipment - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
6000 - Salaries	\$6,959	-	-	-
6000.100 - Salaries - Regular	299,237	306,413	317,491	327,292
6020.100 - Overtime - Regular	4,599	10,000	10,000	10,000
6050 - Benefits	1,037	-	-	-
6050.100 - Benefits - Social Security	18,081	19,619	20,419	21,027
6050.101 - Benefits - Medicare	4,229	4,588	4,775	4,915
6050.200 - Benefits - PERA	22,010	23,731	24,563	25,296
6050.550 - Benefits - Cell Phone Allowance	741	-	2,340	2,340
6060.100 - Medical Insurance - Employer Contribution	51,599	54,964	61,314	65,544
6070.100 - Dental Insurance - Employer Contribution	2,936	2,773	4,300	4,515
6080.100 - Group Life Insurance - Employer Contribution	291	461	554	560
6100 - Office Supplies	563	-	-	-
6120.102 - Operating Supplies - Motor Fuels & Lubricants	590,545	650,000	650,000	650,000
6120.103 - Operating Supplies - Janitorial	-	200	100	100
6120.111 - Operating Supplies - License Plates	3,413	600	3,000	500
6130 - Repair & Maint Supplies	7	-	-	-
6130.100 - Repair & Maint Supplies - Equipment Parts	189,992	200,000	200,000	200,000
6130.109 - Repair & Maint Supplies - Welding	1,926	3,500	3,500	3,500
6130.111 - Repair & Maint Supplies - Chemicals	3,584	3,500	3,500	3,500
6130.119 - Repair & Maint Supplies - Recharges	988	2,000	2,000	2,000
6140.101 - Miscellaneous Supplies - Clothing	96	2,200	-	-
6140.102 - Miscellaneous Supplies - Safety Equipment	888	500	500	500
6500.100 - Employee Development - Training	746	1,000	1,500	1,500
6700 - Dues & Subscriptions	1,789	2,000	2,000	2,000
7017 - Laundered Uniforms	1,528	-	2,000	2,000
7100.100 - Communications - Postage	181	200	200	200
7200 - Printing & Publishing	1,520	1,500	1,500	1,500
7400.102 - Utilities - Natural Gas	6,324	10,000	6,700	7,000
7400.103 - Utilities - Water & Sewer	3,703	4,500	4,000	4,200

City of Plymouth
2016/2017 Biennial Budget Detail
Central Equipment - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
7400.104 - Utilities - Solid Waste	907	1,000	1,500	1,600
7400.108 - Utilities - Electric	6,873	7,403	7,500	7,900
7500.118 - Repair & Maint Services - Janitorial Services	-	4,400	5,000	5,000
7500.125 - Repair & Maint Services - Car Washes	4,320	5,500	5,500	5,800
7500.131 - Repair & Maint Services - Body Work & Painting	8,186	10,000	10,000	10,000
7500.202 - Repair & Maint Services - Equipment Maint	91,985	80,000	90,000	93,000
7600 - Rentals	13,600	11,500	-	-
8000 - Non-Cap Equip (< 5K)	11,426	25,000	28,000	30,000
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	2,293,068	1,893,500	1,715,000	1,606,100
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(2,293,068)	-	-	-
8500 - Depreciation	1,108,881	-	-	-
9000.101 - Allocations - Information Technology	47,062	48,441	34,857	36,292
9000.102 - Allocations - Facilities Management	80,664	83,084	73,112	75,305
9000.110 - Allocations - Risk Mgmt - OH, Premium	5,315	5,386	4,561	4,642
9000.111 - Allocations - Risk Mgmt - Claims	-	-	1,325	1,325
9500 - Transfers Out	-	-	75,543	253,811
9900 - Miscellaneous	1	-	-	-
9918 - Contingency	-	-	3,866	8,848
9920 - Bank Fees	-	-	1,000	1,000
Total	\$2,598,731	\$3,479,463	\$3,383,020	\$3,480,612

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City of Plymouth
 2016/2017 Biennial Budget Detail
 Public Facilities - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4380.302 - Allocation Charges - Facilities Management	\$1,819,610	\$1,874,198	\$1,747,078	\$1,799,491
	4700.100 - Interest Income - Investments	147,379	45,000	80,000	80,000
	4700.150 - Interest Income - Operating Account - BMO	30	-	30	30
	4800 - Other Revenues	329	-	-	-
	4807 - Refunds & Reimbursements	5,204	-	-	-
	Total	\$1,972,552	\$1,919,198	\$1,827,108	\$1,879,521

City of Plymouth
2016/2017 Biennial Budget Detail
Public Facilities - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$4,092	-	-	-
	6000.100 - Salaries - Regular	162,373	172,756	179,870	186,970
	6020.100 - Overtime - Regular	-	1,000	1,000	1,000
	6050 - Benefits	610	-	-	-
	6050.100 - Benefits - Social Security	9,979	10,773	11,247	11,688
	6050.101 - Benefits - Medicare	2,334	2,519	2,631	2,734
	6050.200 - Benefits - PERA	11,752	13,032	13,566	14,098
	6050.550 - Benefits - Cell Phone Allowance	86	-	540	540
	6060.100 - Medical Insurance - Employer Contribution	25,218	28,148	32,618	34,988
	6070.100 - Dental Insurance - Employer Contribution	2,463	2,522	2,587	2,715
	6080.100 - Group Life Insurance - Employer Contribution	140	288	345	350
	6100 - Office Supplies	550	5,500	5,500	5,500
	6100.100 - Office Supplies - Coffee & Cups	461	-	500	500
	6120 - Operating Supplies	-	200	-	-
	6120.103 - Operating Supplies - Janitorial	25,380	35,000	35,000	35,000
	6130.119 - Repair & Maint Supplies - Recharges	1,161	2,000	2,000	2,000
	6140.100 - Miscellaneous Supplies - Medical	5,352	7,000	6,200	6,200
	6140.101 - Miscellaneous Supplies - Clothing	77	600	-	-
	6140.102 - Miscellaneous Supplies - Safety Equipment	-	300	300	300
	6500.100 - Employee Development - Training	-	3,000	3,000	3,000
	6700 - Dues & Subscriptions	378	500	500	500
	7000 - Professional Services	7,500	4,000	4,000	4,000
	7017 - Laundered Uniforms	382	-	1,300	1,300
	7100.100 - Communications - Postage	-	200	200	200
	7400.102 - Utilities - Natural Gas	47,757	25,000	50,000	52,000
	7400.103 - Utilities - Water & Sewer	10,609	12,000	11,000	12,000
	7400.104 - Utilities - Solid Waste	19,720	21,200	21,000	22,000
	7400.108 - Utilities - Electric	106,340	118,501	115,000	120,000
	7500.118 - Repair & Maint Services - Janitorial Services	100,593	125,000	160,000	160,000

City of Plymouth
2016/2017 Biennial Budget Detail
Public Facilities - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses				
7500.130 - Repair & Maint Services - Building Maint	394,494	325,000	330,000	330,000
7500.135 - Repair & Maint Services - Building Security	7,306	8,000	10,000	10,000
7500.202 - Repair & Maint Services - Equipment Maint	122,481	115,000	120,000	120,000
8000 - Non-Cap Equip (< 5K)	-	3,000	500	500
8100.300 - Capital Outlay (> 5K) - Buildings	57,991	-	-	-
8100.350 - Capital Outlay (> 5K) - Capitalize Buildings	(57,991)	-	-	-
8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	17,639	-	-	-
8100.450 - Capital Outlay (> 5K) - Capitalize Improvements	(17,639)	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	44,780	-	30,000	-
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(44,780)	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	565,000	450,000	416,000
8500 - Depreciation	56,761	-	-	-
9000.101 - Allocations - Information Technology	15,842	16,271	21,256	22,037
9000.107 - Allocations - Central Equipment	3,686	3,796	3,433	3,536
9000.110 - Allocations - Risk Mgmt - OH, Premium	5,084	5,131	2,017	2,061
9000.111 - Allocations - Risk Mgmt - Claims	127	127	1,048	1,048
9500 - Transfers Out	-	286,834	196,280	289,244
9500.400 - Transfers Out - General Capital Projects	118,831	-	-	-
9918 - Contingency	-	-	2,170	5,012
9920 - Bank Fees	-	-	500	500
Total	\$1,269,917	\$1,919,198	\$1,827,108	\$1,879,521

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City of Plymouth
2016/2017 Biennial Budget Detail
Information Technology - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue	4270 - Intergovern-Local-Operating	\$12,363	\$6,200	-	-
	4300 - Charges for Services	1,808	-	-	-
	4350.100 - General Services - Photocopies	193	-	-	-
	4350.101 - General Services - Maps & Ordinances	1	-	-	-
	4380.101 - Allocation Charges - IT Overhead	1,651,116	1,699,162	2,173,177	2,277,674
	4620 - Contributions - Capital	16,728	-	-	-
	4700.100 - Interest Income - Investments	163,876	50,000	75,000	75,000
	4700.150 - Interest Income - Operating Account - BMO	29	-	-	-
	4800.300 - Other Revenues - Sale of City Equipment	1,403	-	-	-
	4804 - Sale of Asset	5,000	-	-	-
	4807 - Refunds & Reimbursements	80	-	-	-
	4807.100 - Refunds & Reimbursements - Cell Phone	1,365	-	-	-
	4900 - Transfers In	-	610,003	297,993	-
	4900.100 - Transfers In - General	100	-	-	-
	4900.500 - Transfers In - Water	10,400	-	-	-
	4900.510 - Transfers In - Water Resources	13,225	-	-	-
	Total	\$1,877,686	\$2,365,365	\$2,546,170	\$2,352,674

City of Plymouth
2016/2017 Biennial Budget Detail
Information Technology - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$12,280	-	-	-
	6000.100 - Salaries - Regular	498,155	509,495	466,511	488,538
	6050 - Benefits	1,830	-	-	-
	6050.100 - Benefits - Social Security	29,304	31,588	29,073	30,437
	6050.101 - Benefits - Medicare	6,853	7,388	6,797	7,117
	6050.200 - Benefits - PERA	36,155	38,212	34,988	36,640
	6050.550 - Benefits - Cell Phone Allowance	1,125	480	2,880	2,880
	6050.560 - Benefits - IPAD allowance	19	-	-	-
	6060.100 - Medical Insurance - Employer Contribution	61,125	64,971	74,700	79,872
	6070.100 - Dental Insurance - Employer Contribution	3,793	3,521	3,888	4,080
	6080.100 - Group Life Insurance - Employer Contribution	1,153	1,153	1,054	1,072
	6100 - Office Supplies	15,814	26,000	30,000	30,000
	6110 - Computer Supplies	39,605	2,652	5,000	5,000
	6130.100 - Repair & Maint Supplies - Equipment Parts	7,985	15,000	15,000	15,000
	6130.122 - Repair & Maint Supplies - Cell Phones & Accessories	78	6,372	3,500	3,500
	6500.100 - Employee Development - Training	4,385	14,200	10,000	10,000
	6500.101 - Employee Development - City Wide Training	-	4,000	4,000	4,000
	6500.104 - Employee Development - Conf & Seminars	2,052	-	-	-
	6550 - Mileage & Parking Reimbursement	10	100	100	100
	6700 - Dues & Subscriptions	127	918	500	500
	7000 - Professional Services	46,982	85,000	85,000	85,000
	7100.100 - Communications - Postage	4,702	4,840	5,150	5,150
	7100.102 - Communications - Data Communications	92,587	52,500	81,700	81,700
	7100.103 - Communications - Telephone	28,542	34,700	30,000	30,000
	7100.104 - Communications - Mobile Telephone	52,958	106,423	40,000	40,000
	7500 - Repair & Maint Services	176	-	-	-
	7500.200 - Repair & Maint Services - Software	238,470	343,938	300,000	300,000
	7500.201 - Repair & Maint Services - Departmental Software Maint	93,069	33,410	133,800	133,800
	7500.202 - Repair & Maint Services - Equipment Maint	111,639	160,098	150,000	150,000

City of Plymouth
2016/2017 Biennial Budget Detail
Information Technology - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	8000 - Non-Cap Equip (< 5K)	386,231	74,440	100,600	96,200
	8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	-	100,000	-	-
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	5,961	185,000	290,000	267,000
	8100.550 - Capital Outlay (> 5K) - Capitalize Machinery & Equip	(5,961)	-	-	-
	8100.600 - Capital Outlay (> 5K) - Software	41,322	415,000	599,300	90,000
	8100.650 - Capital Outlay (> 5K) - Capitalize Software	(41,322)	-	-	-
	8500 - Depreciation	191,226	-	-	-
	9000.102 - Allocations - Facilities Management	29,338	30,219	29,379	30,261
	9000.107 - Allocations - Central Equipment	4,699	4,840	4,414	4,547
	9000.110 - Allocations - Risk Mgmt - OH, Premium	8,818	8,907	3,308	3,413
	9500 - Transfers Out	-	-	-	305,195
	9900 - Miscellaneous	-	-	-	-
	9918 - Contingency	-	-	4,728	10,872
	9920 - Bank Fees	-	-	700	700
	9920.100 - Bank Fees - Credit Card	5	-	100	100
	Total	\$2,011,293	\$2,365,365	\$2,546,170	\$2,352,674

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City of Plymouth
 2016/2017 Biennial Budget Detail
 Risk Management - Budgeted Revenues and Expenditures

Account Number - Description	Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Revenue				
4200 - Intergovern- Federal - Operating	\$3,750	-	-	-
4230 - Intergovern-State-Operating	1,250	-	-	-
4380.110 - Allocation Charges - Risk Management	965,689	970,346	713,200	718,390
4700.100 - Interest Income - Investments	214,266	50,000	105,000	105,000
4700.150 - Interest Income - Operating Account - BMO	40	-	50	50
4802 - Property Claims	109,502	-	-	-
4806 - Premium Refunds	94,947	90,000	90,000	90,000
4807 - Refunds & Reimbursements	4,018	-	-	-
4807.101 - Refunds & Reimbursements - Restitution	2,224	-	-	-
4900 - Transfers In	-	-	85,215	102,296
Total	\$1,395,686	\$1,110,346	\$993,465	\$1,015,736

City of Plymouth
2016/2017 Biennial Budget Detail
Risk Management - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	6000 - Salaries	\$145	-	-	-
	6000.100 - Salaries - Regular	64,401	67,812	-	-
	6000.400 - Salaries - Workers Compensation	59,576	-	-	-
	6050 - Benefits	22	-	-	-
	6050.100 - Benefits - Social Security	4,006	4,204	-	-
	6050.101 - Benefits - Medicare	937	983	-	-
	6050.200 - Benefits - PERA	4,674	5,086	-	-
	6050.550 - Benefits - Cell Phone Allowance	72	48	-	-
	6050.560 - Benefits - IPAD allowance	8	-	-	-
	6060.100 - Medical Insurance - Employer Contribution	17,360	4,538	-	-
	6070.100 - Dental Insurance - Employer Contribution	1,969	1,039	-	-
	6080.100 - Group Life Insurance - Employer Contribution	329	255	-	-
	6100 - Office Supplies	78	200	200	200
	6140.103 - Miscellaneous Supplies - Ergonomic Equipment	5,683	300	300	300
	6500.100 - Employee Development - Training	-	1,000	500	500
	6550 - Mileage & Parking Reimbursement	-	100	-	-
	6700 - Dues & Subscriptions	465	700	500	500
	7000 - Professional Services	30,281	40,000	56,000	56,000
	7300.100 - Insurance - Property	158,713	148,000	147,225	154,586
	7300.101 - Insurance - Inland Marine	25,764	23,500	29,148	30,606
	7300.102 - Insurance - General Liability	7,637	142,000	181,648	190,731
	7300.103 - Insurance - Auto Liability	56,126	15,000	52,089	54,694
	7300.104 - Insurance - Auto Comprehensive	-	31,000	-	-
	7300.105 - Insurance - Auto Collision	-	30,000	-	-
	7300.107 - Insurance - Boiler & Machinery	24,801	22,332	23,471	24,645
	7300.110 - Insurance - Employee Dishonesty	3,172	2,652	3,002	3,152
	7300.201 - Insurance - Workers Comp	24,168	220,000	25,000	25,000
	7350.100 - Claims Property	107,382	-	30,000	30,000
	7350.102 - Claims General Liability	136,705	-	200,000	200,000

City of Plymouth
2016/2017 Biennial Budget Detail
Risk Management - Budgeted Revenues and Expenditures

Account Number - Description		Actual 2014	Budget Amended 2015	Budget Adopted 2016	Budget Concept 2017
Expenses	7350.103 - Claims Auto Liability	16,942	-	-	-
	7350.104 - Claims Auto Comprehensive	1,648	-	-	-
	7350.105 - Claims Auto Collision	27,984	-	-	-
	7350.201 - Claims Workers Comp	113,952	-	200,000	200,000
	7350.500 - Claims Uninsured Property	-	-	7,000	7,000
	8100.500 - Capital Outlay (> 5K) - Machinery & Equipment	-	30,000	-	-
	9000.101 - Allocations - Information Technology	8,866	9,084	9,761	10,125
	9000.102 - Allocations - Facilities Management	5,245	5,402	2,521	2,597
	9500 - Transfers Out	-	280,111	-	-
	9500.400 - Transfers Out - General Capital Projects	22,442	-	-	-
	9919 - Administration Fees	9,103	24,000	24,000	24,000
	9920 - Bank Fees	489	1,000	1,100	1,100
	Total	\$941,142	\$1,110,346	\$993,465	\$1,015,736

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