



**2014 ADOPTED | 2015 CONCEPT  
BIENNIAL BUDGET**



CITY OF PLYMOUTH  
2014 ADOPTED / 2015 CONCEPT  
BIENNIAL BUDGET  
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# LETTER OF TRANSMITTAL

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December 10, 2013

To the Honorable Mayor and City Council:

We are pleased to submit the 2014 adopted/2015 concept biennial budget. In 2007, the Plymouth City Council approved our first two-year or biennial budget. The use of two-year projection for budget purposes assists in long-term planning and provides a more stable accounting of city revenue and expenditures.

The 2014/2015 budget provides the City Council and residents with a balanced two year budget and a sound financial plan that maintains core service levels, while remaining sensitive to the financial concerns of Plymouth taxpayers.

The 2014 budget reflects a 2.0% increase in the levy from 2013. This modest increase will ensure we can maintain service levels and invest in the capital needs of this community.

The budget is a comprehensive decision-making document based on current city operations, services, and its policies and goals.

Work began on the 2014/2015 budget in April. The City Council met with staff for five comprehensive work sessions to provide direction in regard to a budget that meets Council goals, maintains core services, and is sensitive to tax impacts.

A review and the approval of the preliminary property tax levies and budgets were held on September 10, 2013. A public hearing to solicit resident input was held on December 10, 2013. The public hearing replaces the former Truth-in-Taxation Hearing, which was repealed by the state legislature.

Please contact me at 763-509-5301, Administrative Services Director Luke Fischer at 763-509-5051, or Finance Manager Jodi Bursheim at 763-509-5320 with any questions.

Respectfully Submitted,



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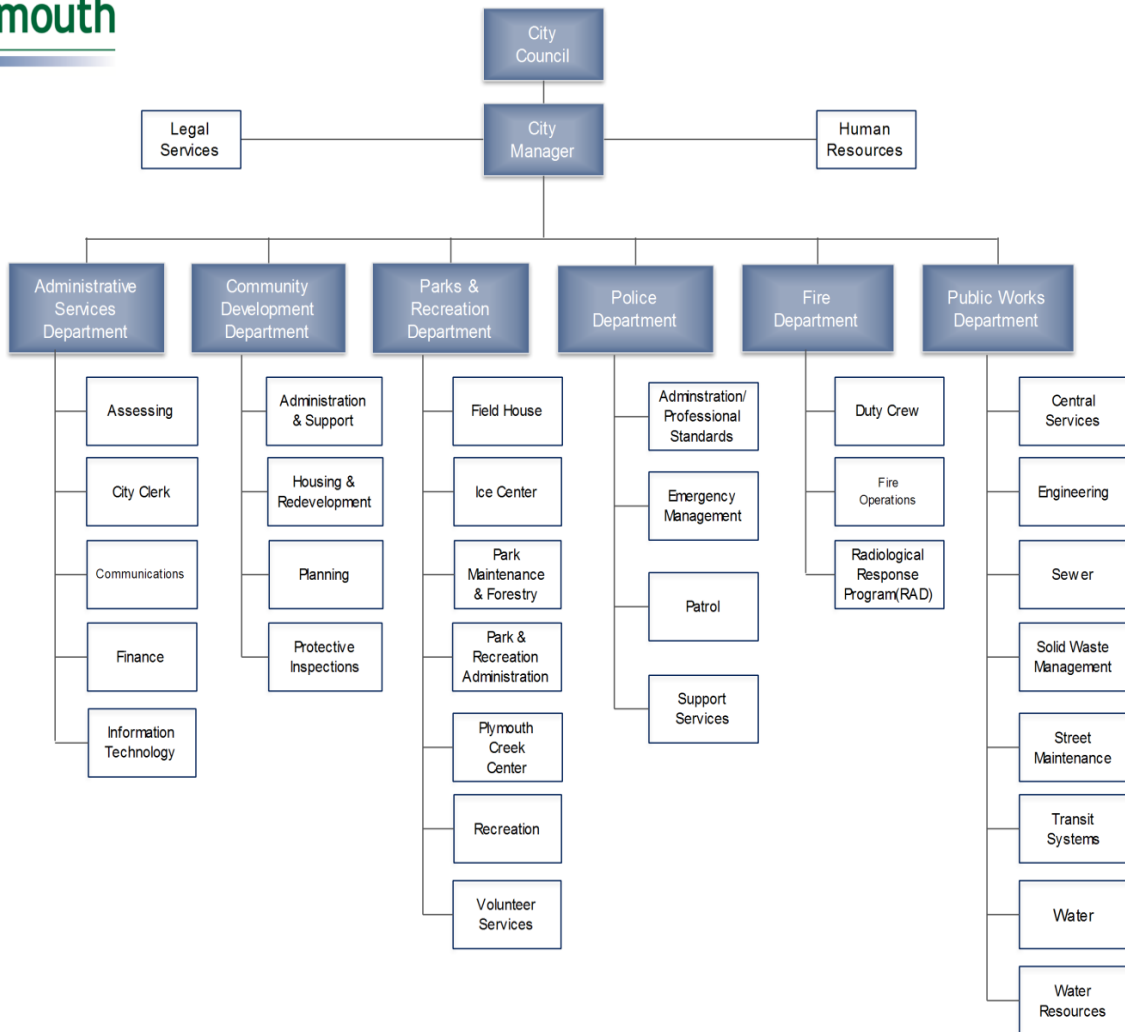
Dave Callister, City Manager

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# CITY OF PLYMOUTH ORGANIZATIONAL CHART



Organizational Chart



# CITY OFFICIALS

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## **CITY COUNCIL**

Mayor	Kelli Slavik <i>(Term Expires 12/31/14)</i>
Ward 1 Councilmember	Judy Johnson <i>(Term Expires 12/31/16)</i>
Ward 2 Councilmember	Jeffrey Wosje <i>(Term Expires 12/31/14)</i>
Ward 3 Councilmember	Bob Stein <i>(Term Expires 12/31/16)</i>
Ward 4 Councilmember	Jim Prom <i>(Term Expires 12/31/14)</i>
At-Large Councilmember	Tim Bildsoe <i>(Term Expires 12/31/14)</i>
At-Large Councilmember	Jim Willis <i>(Term Expires 12/31/16)</i>

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## **EXECUTIVE STAFF**

City Manager	Dave Callister
Director of Administrative Services	Luke Fischer
Director of Community Development	Steve Juetten
Fire Chief	Rick Kline
Director of Parks and Recreation	Diane Evans
Police Chief	Mike Goldstein
Director of Public Works	Doran Cote

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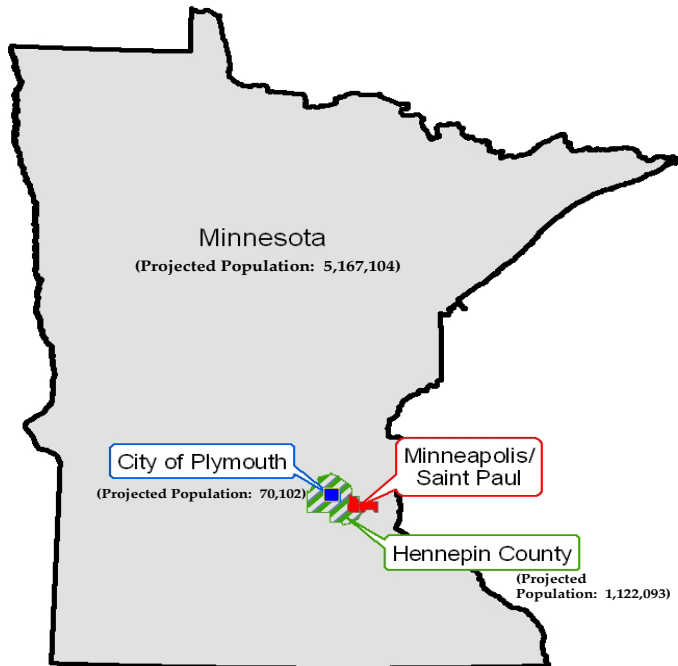
## **BUDGET STAFF**

Administrative Services Department  
3400 Plymouth Boulevard  
Plymouth, Minnesota 55447  
763-509-5000  
[www.plymouthmn.gov](http://www.plymouthmn.gov)

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# GENERAL INFORMATION

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**P**lymouth, Minnesota is an innovative, forward-looking community just 10 miles northwest of Minneapolis.

In 2008, *Money* magazine named Plymouth as the Best Place to Live in America. *Money* magazine affirmed Plymouth's quality of life in 2010, highlighting the city again as one of America's best places to live.

This community of approximately 72,000 residents is known for its healthy job base, strong schools, strategic location, array of housing choices and beautiful lakes. We are equally proud of our community facilities, well-planned park and trail system, and safe community.

Our location offers residents and businesses easy access to Minneapolis, St. Paul, and area suburbs. Several major highways pass through the city, including Interstate 494, Minnesota Highway 55, and US Highway 169. The 35 square mile city includes lakes, streams, wetlands, and woodland. Local residents have placed a premium on preserving open space, developing parks, and building more than 100 miles of trails, many of which tie into regional trails. The community's commitment to parks, trails, and protecting natural areas reflects Plymouth's active outdoor culture.

Plymouth has worked to build a sense of community. It is home to several major community events, including the *Primavera* spring art exhibition, a summer *Entertainment in the Parks* series, *Plymouth on Parade* in the fall, and the winter *Plymouth Fire and Ice Festival*. While all of the events are popular, *Music in Plymouth*, an outdoor concert, is our signature event. The event draws more than 10,000 concert goers each July.

In addition to being a top choice to live, Plymouth is a popular place to locate businesses. Employers provide more than 46,000 jobs in the fields of insurance, high-tech research, telecommunications, light manufacturing, printing and publishing, and computer-related industries.

## Significant Dates in Plymouth History

**May 15, 1955** – Incorporated as a village.

**August 1, 1960** – Adopted the Council-Manager form of government.

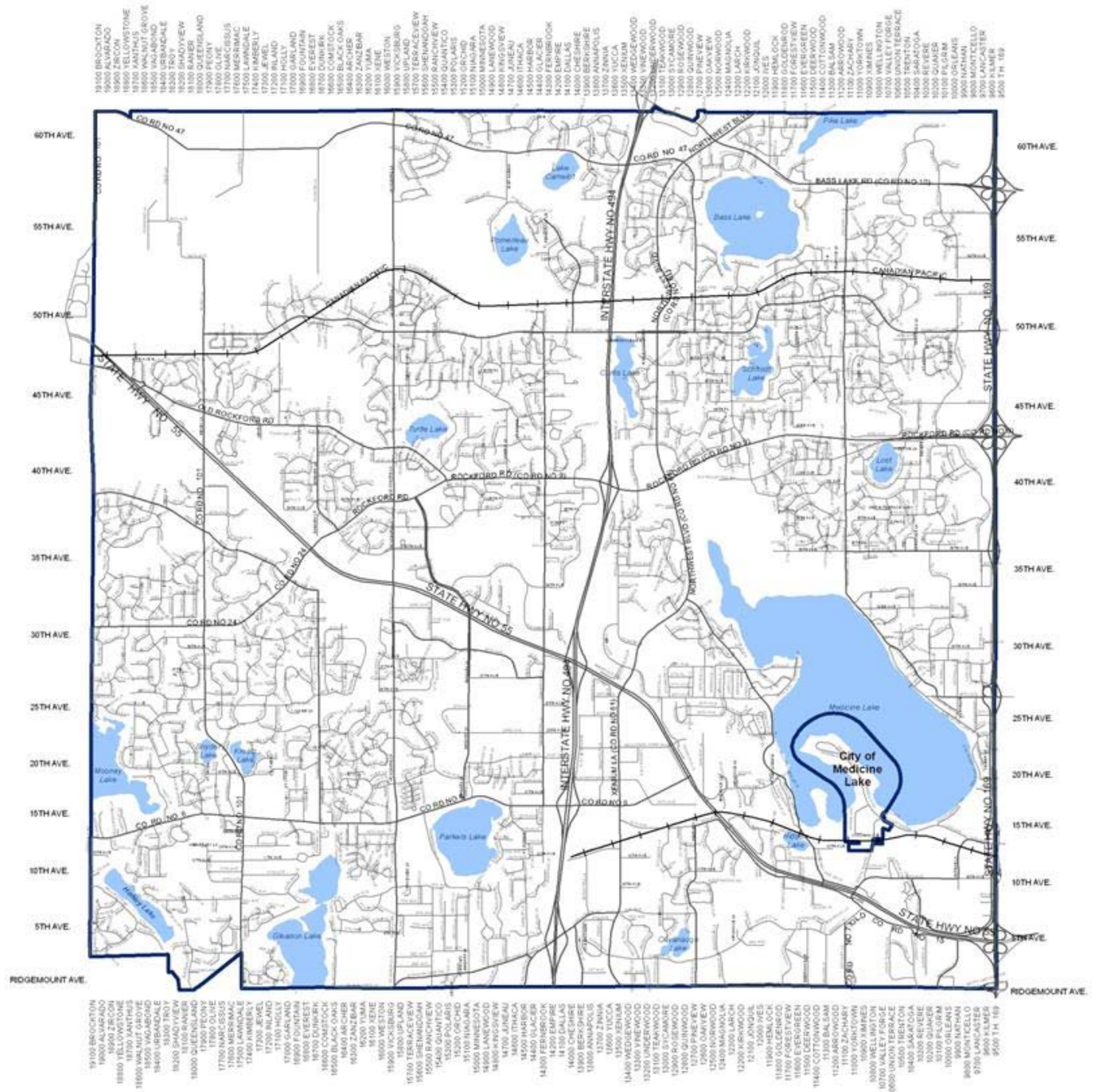
**February 7, 1974** – Became a Statutory City.

**November 2, 1992** – Voters adopted a City Charter, becoming a Home Rule Charter City.



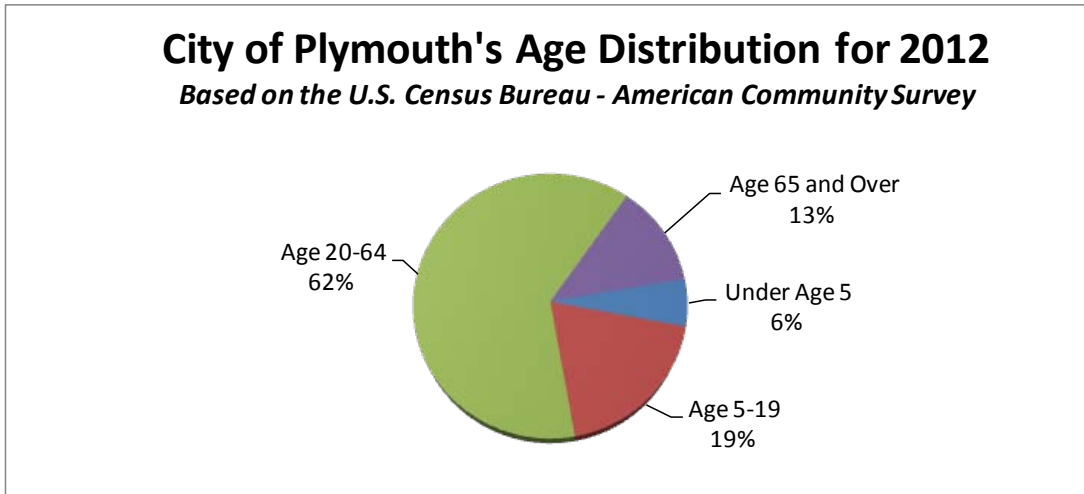
# Street Map

Plymouth has 290 miles of city streets and easy access to county, state, U.S. and Interstate highways. The map below shows the city street layout with avenues reaching primarily east and west and street names north and south.

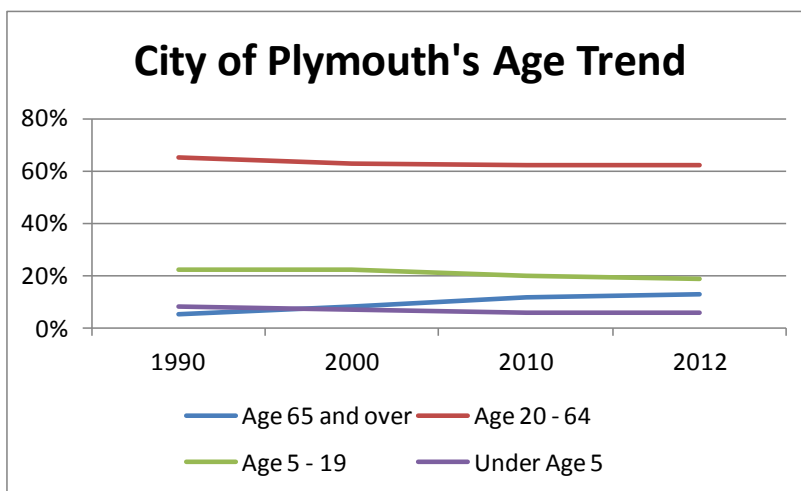


## Demographics and Economics

In 2012, the estimated median age of residents in Plymouth was 40.2 years of age. The City's population is older than the estimated median ages of Hennepin County (36.0), the State of Minnesota (37.6), and the United States (37.4). According to the US Census Demographic estimates, 12.2% of the city's population were 65 years of age or older. By comparison, the percentage of people 65 years or older in the county, state, and the nation were 11.8%, 13.5%, and 13.8%, respectively.



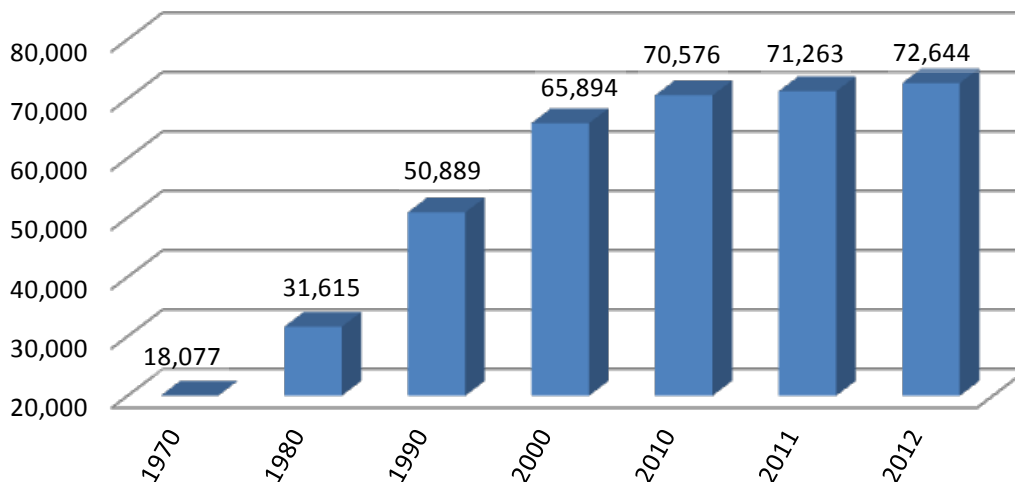
Data indicates that this trend will continue. Persons under 5 years of age represented 6.0% of the city's total population count while persons over the age of 18 represented 77.6% of the city's total population count. By comparison, 77.5% of Hennepin County residents, 76.2% of Minnesotans, and 76.5% of Americans were over the age of 18.



With a population of approximately 72,000, according to the U.S. Census Bureau, the city's population is 6.1% of Hennepin County's total population. Plymouth's population has remained constant despite turbulent residential market conditions from 2005 to 2012. There are 29,100 occupied housing units in Plymouth. Of the total occupied housing units, approximately 72.2% are owner-occupied and 27.8% are renter-occupied.

Plymouth’s population has grown at a minimal rate since the turn of the century following strong residential growth in the 1980’s and 1990’s. Growth is expected to continue at a deliberate pace as the city nears build-out.

### Population Trend



2011 and 2012 are estimates from the Metropolitan Council

Plymouth is the proud home to a number of national and international businesses. The information below provides an overview of our workforce and livability.

### Plymouth Economics

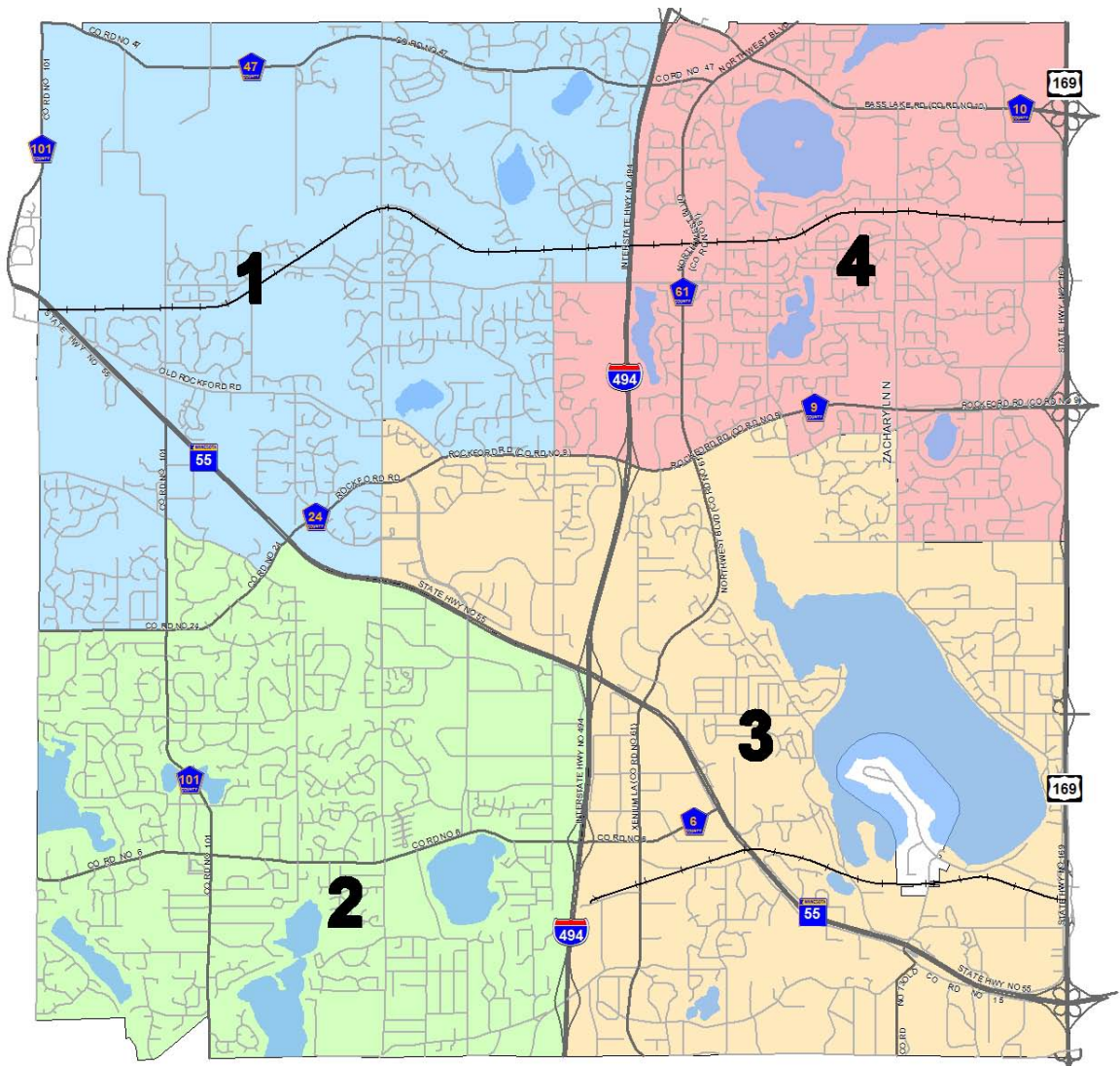
<b>Top Employers</b> (Number of Employees)		<b>Median Value of Owner-occupied Units</b>	
ISD #284 Wayzata Schools	1,484	Plymouth	\$282,300
Carlson Companies	1,000	Hennepin County	\$228,100
EV3, Inc.	860		
Allied Interstate	650	<b>Unemployment Rate</b>	
Prudential Insurance Co.	598	Plymouth	4.70%
Honeywell International	525	Hennepin County	5.30%
Boston Scientific	500		
Nilfisk-Advance, Inc.	450	<b>Median Family Income</b>	
ATEK Co, Inc	400	Plymouth	\$84,600
Target	350	Hennepin County	\$62,400

*The above figures were obtained from the Metropolitan Council - Community Profile For Plymouth, 2012 estimates*

# Governing Body

Plymouth operates as a Home Rule City according to a City Charter and ordinances, under a City Council-Manager form of government.

Policymaking and legislative authority are vested in a City Council consisting of a mayor, two at-large council members, and four ward council members. In addition to responding to public concerns, the City Council's main responsibilities include: enacting ordinances, adopting the budget, appointing committees, and hiring the city manager. The city manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. Council members serve staggered, four-year terms.



**Plymouth Council Wards**

# BUDGET PROCESS

## Budget Calendar

The City Charter requires an annual budget process with a January 1 fiscal year. In 2007, the biennial budget format was adopted. The biennial budget provides an opportunity to implement strategic planning into the budget process and allows time for program review and evaluation.

### 2014-2015 Biennial Budget Preparation & 5-yr Capital Improvement Plan

Date	Category	Description
April 30, 2013	Budget	Council preliminary budget discussion (Budget meeting #1)
June 3-7, 2013	Budget	Departments receive budget instruction
June – July 2013	Budget	Departments prepare budgets
July 8, 2013	Budget	Budgets submitted to Finance
August 20, 2013	Budget & CIP	Council Study Session (Budget & CIP meeting #2)
August 27, 2013	Budget	Council Study Session (Budget meeting #3)
September 10, 2013	Budget	Council adopts preliminary levies and budget (Budget meeting #4)
October 2, 2013	CIP	Planning Commission public hearing
November 5, 2013	Budget	Council Study Session (Budget meeting #5)
December 10, 2013	Budget/CIP	Budget Public Hearing, CIP, Budget & Levy Adoption
December 27, 2013	Budget	Levy is certified with Hennepin County
February-June 2014	Budget	Staff reviews and evaluates programs/activities
August – September 2014	Budget	Budget team reviews departmental budgets
September 9, 2014	Budget	Council adopts preliminary property tax levies & budget
December 9, 2014	Budget/CIP	Budget Public Hearing, CIP, Budget & Levy Adoption
December 26, 2014	Budget	Levy is certified with Hennepin County

## Financial Management Policies

The City Council, by resolution, has adopted financial management policies to account for public funds, to manage municipal finances wisely, and to plan for adequate funding of services desired by the public. The policies outlined below provide the financial framework for the overall fiscal management of the city and provide guidance to ensure short-term and long-term financial stability.

### **With regard to *Revenue Management*, the City of Plymouth will;**

- Impose taxes, fees, and rates at appropriate levels to fund their intended purposes
- Maintain a reserve balance to provide for a diversified and stable revenue system
- Estimate annual revenue using an objective, analytical process
- Conduct an annual review of costs for activities supported by taxes, rates, and user fees
- Set fees and user charges for each enterprise fund based on current and future operating, capital, infrastructure, and debt requirements
- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities

### **With regard to *Fund Balances*, the City of Plymouth will;**

- Establish restricted bond amounts based on requirements of individual bond ordinances
- Establish unrestricted, assigned capital amounts for the planned construction or replacement of infrastructure or for the acquisition of capital equipment based on the 5-year CIP
- Establish other unrestricted, committed and assigned amounts related to special items as approved by City Council
- Maintain the General Fund as established by Council resolution

### **With regard to *Investments*, the City of Plymouth will;**

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation or are approved for full collateralization by the public deposit protection act or other state statutes
- Pool cash from all legally permitted funds for investment purposes
- Maximize the investment rate of return and adhere to lawful investment options
- Ensure that the safety of the principal is the dominant requirement for city investments, maintain sufficient liquidity to meet operating requirements, and seek a responsible yield

**With regard to *Debt Management*, the City of Plymouth will;**

- Confine long-term borrowing to major capital improvements that cannot be financed from current revenues
- Repay debt within the expected useful life of the project or sooner
- Prohibit the use of long-term debt for operating expenses
- Issue debt which is relative to payback ability
- Ensure that borrowing does not overburden future taxpayers
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be part of all adopted bond issues

**With regard to *Accounting, Auditing and Reporting*, the City of Plymouth will;**

- Provide regular information concerning cash position and investment performance through its accounting system
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board and the Government Finance Officers Association, or their equivalents.
- Present reports to the City Council summarizing financial activity as required by the City Charter
- Maintain financial systems to monitor expenditures, expenses, revenues, and performance of all municipal programs on an ongoing basis
- Provide full disclosure in annual financial statements and bond representations
- Use an independent certified public accounting firm to perform an annual audit
- Issue a public Comprehensive Annual Financial Report
- Comply with all reporting requirements related to bond issuance terms

## Council Goals

Each year the City Council reviews and adopts goals which help guide annual work plans and provide guidance for budgeting.

- **Protect Plymouth's Strong Financial Position.** Maintain Plymouth's fiscal health by crafting long-term revenue and expenditure plans to ensure sustainable operations at a fair and equitable tax rate.
- **Monitor Economic Challenges.** Continue to evaluate and prioritize services. Seek innovative solutions to maintain high quality core services, promote financial transparency and protect Plymouth's strong financial position and quality of life.
- **Provide Efficient and Effective Services.** Continue to explore partnerships with neighboring communities, school districts, businesses, watersheds, and other agencies to decrease costs through shared services and to eliminate duplicate efforts. Streamline business processes through the use of technology, including website enhancements, e-permits and expanded credit card processing. Evaluate community trends and consider associated facility and service needs.
- **Promote Transportation Solutions.** Focus on the advancement of the third lane on I-494 and improvements to Highway 169 between I-494 and I-94. Continue planning and implementation of Peony Lane/Lawndale Lane extension and Vicksburg Lane reconstruction and expansion projects.
- **Pursue Northwest Greenway.** As development of northwest Plymouth progresses, continue acquisition of property and begin planning the Northwest Greenway and park system amenities, as directed by voter referendum.
- **Continue Environmental Initiatives.** Collaborate with watershed agencies to ensure effective progress on water quality mandates. Continue energy conservation efforts in city buildings, and promote recycling of expanded waste streams.
- **Continue Proactive Public Safety Initiatives.** Continue proactive policing strategies using technology and collaboration to promote and enhance livability. Build on the successes of fire prevention and fire service programs for a safe community.
- **Protect the City's Infrastructure Investment.** Ensure that the city can protect and enhance the useful life of City assets (streets, utilities, parks, trails, facilities, and fleet). Continue to monitor financial resources and economic conditions, and consider timing with regard to infrastructure needs.
- **Consider Development and Redevelopment Requests.** Continue to carefully consider land use related to development and redevelopment to ensure a well planned community with a varied tax base.



# FINANCIAL INFORMATION

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## Fund Accounting

Fund accounting is used for budgeting and accounting. Under this system, money is budgeted in 16 separate funds, rather than one central fund. Each fund is established for a specific purpose and is similar to a separate bank account. The funds are used to pay for operations, maintenance, and budgeted activities. Generally, revenues are received and spent during the same year. Annual expenditures are determined by the actual costs of services provided as approved by the City Council.

Some funds are unbudgeted and operate similar to a savings account. Money is accumulated for periodic capital needs, such as the replacement of facilities and equipment. The fund balance grows until expenditures are made. Spending can vary greatly each year depending on calculated replacement costs for public improvements and the cost of planned capital expenditures.

## Basis of Accounting

The budget parallels the city's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available, and expenditures are recorded as they are incurred.

Proprietary Funds, including the Enterprise and Internal Service Funds, are maintained on a full accrual basis. For budgetary purposes, depreciation and accrued liabilities for accumulated leave balances are not included.

## Fund Types

The City of Plymouth classifies funds into six types: General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Debt Service Funds, and Capital Project Funds.

### **General Fund**

As the primary operating fund, the General Fund records all revenues and expenditures that are not assigned to another fund. The fund provides the resources to sustain the daily activities for administrative and operating expenses for general government, public safety, public works, recreation, and community development expenditures. The fund has more diverse revenue sources than other funds, including property taxes, licenses, permits, fines and forfeits, intergovernmental revenue (grants), service charges, and investment interest.

### **Special Revenue Funds**

Certain activities are established or designated by statute, charter or ordinance with defined revenue sources for a specific and restricted purpose. Budgeted funds included in this fund type are recreation programming, transit services, and the Housing Redevelopment Authority activity. In addition, unbudgeted special revenue funds include Cemetery Maintenance, Community and Economic Development, and Lawful Gambling.

## **Enterprise Funds**

Established to account for the acquisition, operation, and maintenance of activities that are self-supporting such as city water and sewer service, recycling, storm water system, indoor ice arenas, and the field house. User fees predominantly support the operations of these funds.

## **Internal Service Funds**

These funds are established to account for the financing of goods and services provided to city departments on a reimbursement basis. The city maintains Internal Service Funds for the following activities: Central Equipment, Risk Management, Employee Benefit, Information Technology, and Public Facilities, and Resource Planning.

## **Capital Project Funds**

Capital Project Funds are not included in the budget as the expenses are approved by the City Council on a project-by-project basis. The use of these fund types are to account for the monies used for the acquisition and construction of capital projects.

## **Debt Service Funds**

Established to account for the payment (from taxes and other sources) of interest and principal on long-term debt. The debt schedule and information regarding city and HRA bonds may be found on page 19.

## **Revenue Sources**

Each fund is supported by several revenue types. The graphs on the next page show the type of revenues supporting the total city budget for 2014 and 2015, as well as the percentage of support received.

### **Property Taxes**

The city levies taxes for general operating purposes, street reconstruction, park replacement and repayment of outstanding debt. The General Fund (operating budget) receives the largest share of the levy. The Street Reconstruction Fund, Recreation Fund, CDBG, Plymouth Housing and Redevelopment Authority (HRA) General, Park Replacement and Capital Improvement Fund also receive an allocation.

### **Permits and Licenses**

Building permits fees cover the cost of plan review and building/fire code compliance and fluctuate based on current construction within the City. License fees support the direct and indirect cost of issuing the license and policing the licensed activities.

### **Intergovernmental Revenue**

Primarily grants received from federal, state and county sources. The largest intergovernmental revenue in the General Fund is Municipal State Aid (MSA) Maintenance. Other sources include the police state aid and the school liaison contracts with the school districts.

## Charges for Services

Best defined as user fees, they provide funding to operate programs and facilities from those who use them such as utility charges. Utility charges are revenues generated from basic utility services such as water, sanitary sewer, solid waste (recycling) and water resources. Program fees are also classified as charges for services to fund park and recreation activities.

## Fines and Forfeitures

This type of revenue is generated primarily by the police department for legal violations. Hennepin County collects the fines and distributes a portion of the total revenue to the city.

## Contributions & Donations

Contribution revenues are typically received from charitable organizations for specific one-time expenditure purposes and/or to benefit a specific cause.

## Interest Income

The cash balances in all funds are invested in interest-bearing investments of maturities appropriate to the cash requirements of the funds.

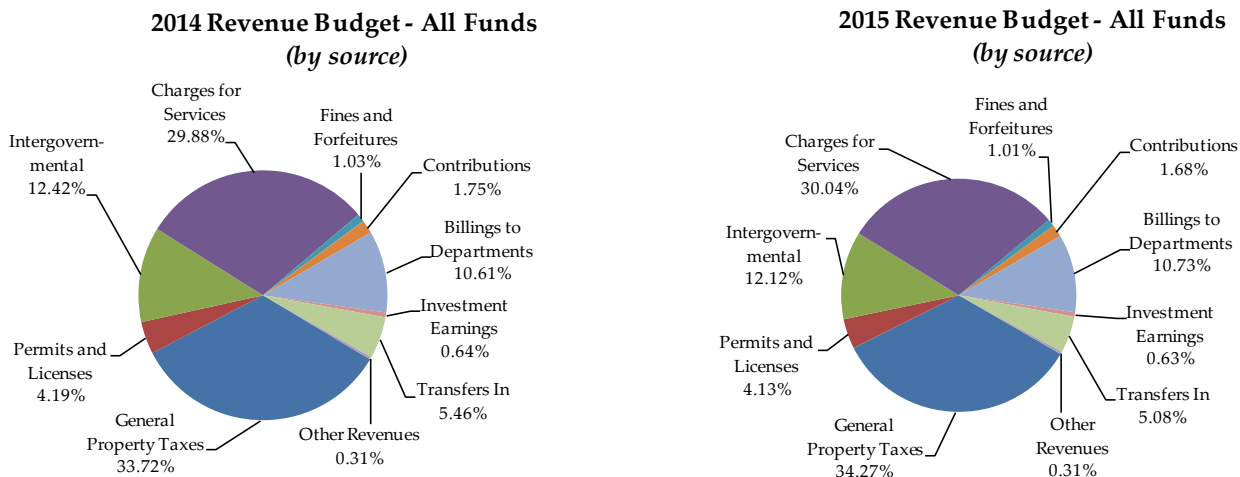
## Transfers In

The General Fund receives revenue from a holding fund for a one-time or infrequent purchase. In other city funds, a transfer may be used from fund balance for a planned capital purchase or to temporarily offset operational costs.

## Other

Refunds and reimbursements, administrative fees, property claims, and miscellaneous revenue are categorized under this source of revenue.

The graphs below demonstrate the city revenue streams by income source.



## Expenditure Categories

Expenditures are divided into account groups to track purchases and describe how funds are expected to be spent throughout the budget year.

### Personal Services

Consist of salaries, overtime, health and life insurance benefits, the city contributions for FICA, Medicare, PERA, Workers' Compensation insurance, and other compensation-related costs.

- **Retirement Costs.** Most employees are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). They are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.
- **Employers Contribution.** The city contributes a predetermined amount towards benefit coverage. Employees have the option of selecting from various benefits and are required to pay for any benefits exceeding the employer's contribution.
- **Workers' Compensation.** Costs are charged to each department based on claims history and are accounted for in the Risk Management Fund.

### Material and Supplies

Office supplies, parts, and materials necessary to perform the services provided.

### Employee Development

This category consists of employee training such as workshops, conferences and seminars, and other professional development-related expenditures.

### Contractual Services

Includes services provided to the city by outside sources; including postage, printing, subscriptions, and contracted services.

### Capital and Equipment

Capital expenditures are for capital purchases of items over \$5,000 with a useful life of more than one year. Equipment expenditures are smaller equipment purchases of items not meeting the city's capitalization threshold of \$5,000.

### Allocations

Allocations include expenditures used to distribute the cost of operations of Internal Service Funds to the benefiting departments/divisions.

### Transfer Out

Transfers made for operational or capital purposes.

### Other Expenditures

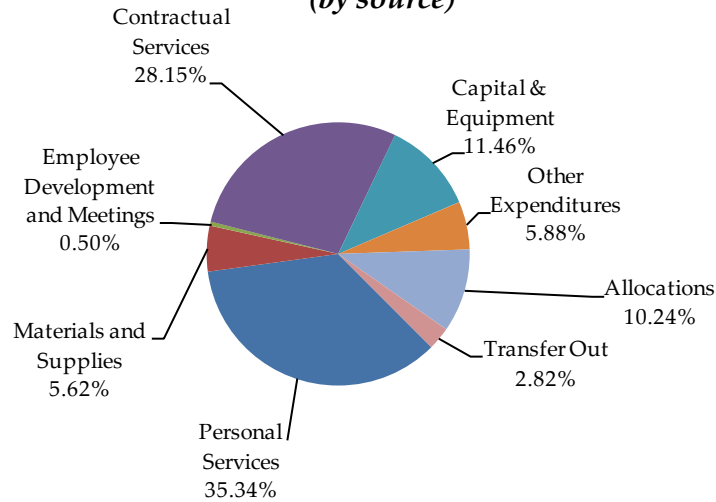
A combination of miscellaneous expenses not otherwise categorized, such as:

- Dues and subscriptions for both citywide and individual employee memberships and subscriptions to professional organizations, commissions and collaborative organizations such as the League of Minnesota Cities, Metro Cities and the Suburban Rate Authority.
- Interest payments on Enterprise Fund debt service
- Bank fees and other small items.

The graphs below demonstrate how resources are allocated. Please note that in addition to providing the total city budget, the figures incorporate the Capital Improvement Program totals.

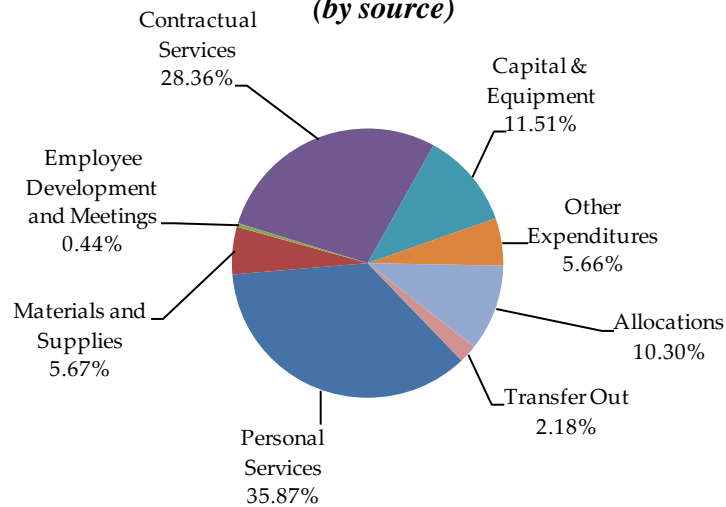
### 2014 Expenditure Budget - All Funds

(by source)



### 2015 Expenditure Budget - All Funds

(by source)



# TOTAL CITY BUDGET

The 2014/2015 biennial budget is balanced and in compliance with all provisions of the City Charter and Council Policies.

The total city budget as shown below is the combined budgets of all parts of the organization, including the Housing Redevelopment Authority (HRA). The table below shows the gross city budget.

## Total Combined City Budget

	2011	2012	2013	2014	2015
	Actual	Actual	Amended	Adopted	Concept
<b>Revenue</b>					
General Property Taxes	\$ 23,368,382	\$ 23,893,073	\$ 24,577,390	\$ 25,092,060	\$ 26,010,266
Permits and Licenses	3,104,983	3,830,497	2,770,800	3,121,225	3,132,109
Intergovernmental	8,805,992	7,779,920	8,141,497	9,240,371	9,200,165
Charges for Services	20,980,549	22,543,736	22,095,244	22,237,124	22,803,071
Fines and Forfeitures	877,689	847,244	765,500	766,500	766,500
Contributions	6,811,684	4,029,301	800,700	1,301,500	1,276,500
Billings to Departments	7,234,294	7,662,006	7,131,199	7,896,196	8,145,280
Investment Earnings	1,001,205	610,799	288,800	474,000	482,000
Transfers In	2,562,987	2,191,439	5,096,818	4,061,356	3,856,348
Other Revenues	1,170,604	777,682	85,250	223,600	230,600
Special Assessments	22,277	12,860	2,600	3,500	3,500
<b>Total Revenue</b>	<b>\$ 75,940,646</b>	<b>\$ 74,178,557</b>	<b>\$ 71,755,798</b>	<b>\$ 74,417,432</b>	<b>\$ 75,906,339</b>
<b>Appropriations</b>					
Personal Services	\$ 23,829,799	\$ 24,022,082	\$ 25,391,347	\$ 26,301,191	\$ 27,230,586
Materials and Supplies	3,253,042	3,577,222	3,968,632	4,181,299	4,305,404
Employee Development and Meetings	158,137	185,383	303,764	369,661	336,396
Dues and Subscriptions	372,883	374,725	434,359	425,304	438,312
Contractual Services	18,329,786	18,212,138	20,784,346	20,947,445	21,530,665
Equipment	258,167	237,163	471,100	231,150	209,790
Capital Improvements	11,449	109,854	7,484,000	8,299,476	8,528,704
Other Expenditures	4,698,494	4,301,378	4,480,509	3,795,541	3,732,583
Debt Service	299,173	374,191	250,188	153,650	126,050
Allocations	6,075,814	6,958,372	6,893,204	7,617,696	7,816,780
Transfer Out	6,876,423	6,962,107	1,294,349	2,095,019	1,651,069
Depreciation	5,555,365	5,773,755	-	-	-
<b>Total Appropriations</b>	<b>\$ 69,718,532</b>	<b>\$ 71,088,370</b>	<b>\$ 71,755,798</b>	<b>\$ 74,417,432</b>	<b>\$ 75,906,339</b>
Less Allocations	\$ 6,075,814	\$ 6,958,372	\$ 6,893,204	\$ 7,617,696	\$ 7,816,780
Less Transfers	6,876,423	6,962,107	1,294,349	2,095,019	1,651,069
	12,952,237	13,920,479	8,187,553	9,712,715	9,467,849
<b>Net Appropriations</b>	<b>\$ 56,766,295</b>	<b>\$ 57,167,891</b>	<b>\$ 63,568,245</b>	<b>\$ 64,704,717</b>	<b>\$ 66,438,490</b>

## Debt Service

The city sells bonds to raise revenue to finance large projects such as new or expanded facilities, street reconstruction, or to purchase land for open space. The City of Plymouth is one of only seven cities in Minnesota to hold Aaa/AAA bond ratings from both Moody's Investor Services and Standard and Poor's which has resulted in low interest rates on bond sales.

The City works closely with our financial advisor to continually review our debt obligations for interest saving opportunities.

The following table shows current obligations through the audited year of 2012.

**Debt Service Schedule (as of 12/31/2012)**

Description	Date of		Rate of Interest (%)	Authorized and Issued	Outstanding 12/31/2012
	Issue	Maturity			
<b>General Obligation Bonds</b>					
Activity Center and Field House Bonds Refunding - 2009B	11/24/2009	2/1/2014	3.0	\$ 1,445,000	\$ 750,000
Open Space Bonds - 2007A	11/15/2007	2/1/2024	3.75 - 3.9	2,715,000	2,280,000
Open Space Bonds - 2010A	8/24/2010	2/1/2026	2.0 - 3.25	2,990,000	2,860,000
Capital Improvement Bonds - 2004A	9/9/2004	2/1/2025	3.0 - 4.75	7,480,000	5,595,000
Refunding Bonds - 2012A	4/5/2012	2/1/2025	2.0 - 3.0	4,815,000	4,815,000
<b>Total General Obligation Bonds</b>				<b>\$ 19,445,000</b>	<b>\$ 16,300,000</b>
<b>General Obligation Tax Increment Bonds</b>					
Tax Increment Bonds - 2005A	4/1/2005	2/1/2023	2.80 - 4.25	\$ 1,370,000	\$ 1,085,000
Tax Increment Refunding Bonds - 2009A	11/24/2009	2/1/2023	3.0 - 3.5	2,490,000	2,280,000
<b>Total General Obligation Tax Increment Bonds</b>				<b>\$ 3,860,000</b>	<b>\$ 3,365,000</b>
<b>General Obligation Revenue Bonds</b>					
GO Water Revenue Bonds - 2004B	12/8/2004	2/1/2019	3.0 - 4.0	\$ 13,140,000	\$ 6,725,000
GO Water Revenue Refunding Bonds - 2012A	4/5/2012	2/1/2019	2.0 - 3.0	4,955,000	4,955,000
				<b>\$ 18,095,000</b>	<b>\$ 11,680,000</b>
<b>Total Bonds Payable (Primary Government)</b>					<b>\$ 31,345,000</b>
<b>Component Unit (HRA)</b>					
Vicksburg Crossing Housing Project Bonds - 2005	5/1/2005	2/1/1935	3.75 - 5.0	\$ 10,650,000	\$ 10,065,000
Plymouth Towne Square Refunding Bonds - 2011A	2/23/2011	10/1/2023	3.0 - 3.25	3,165,000	3,165,000
Vicksburg Crossing Refunding Bonds - 2012A	4/5/2012	2/1/2035	2.0 - 3.25	9,890,000	9,890,000
<b>Total Component Unit (HRA)</b>				<b>\$ 23,705,000</b>	<b>\$ 23,120,000</b>
<b>Total Outstanding Debt</b>					<b>\$ 54,465,000</b>

# BUDGET OVERVIEW

The 2014/2015 Biennial Budget requires \$31,971,270 and \$32,924,241, respectively, for operations within the General Fund to continue at existing service levels and includes the best information available regarding inflationary factors, union contract settlements, and anticipated maintenance and equipment needs. Each budget year is potentially impacted by inflation, state and local policy changes, as well as the economy.

## Property Tax

The 2014 budget includes a total property tax levy of \$29,770,026 to meet expected operational needs; an increase of 2.0%. In addition to the city property tax levy, Plymouth levies property taxes for the Housing and Redevelopment Authority (HRA). The 2014 budget maintained an HRA levy of \$551,277, for the sixth consecutive year.

Levy Type	City and HRA Levies									
	2010	2011	% Increase/ Decrease	2012	% Increase/ Decrease	2013	% Increase/ Decrease	2014	% Increase/ Decrease	
<b>Levy Limit Base</b>										
General Fund Base	\$ 13,050,115	\$ 12,560,323		\$ 22,701,000		\$ 23,466,633		\$ 23,973,179		
Market Value Homestead Credit	589,795	552,502		-		-		-		
Street Reconstruction	2,531,835	2,607,790		2,686,024		2,766,605		2,849,603		
Recreation Fund	618,497	618,497		559,480		559,480		567,604		
Park Replacement	-	-		130,000		330,000		339,900		
Capital Improvement Fund	368,962	380,031		391,432		391,432		403,175		
<b>Total Levy Limit Base</b>	<b>\$ 17,159,204</b>	<b>\$ 16,719,143</b>	<b>-2.56%</b>	<b>\$ 26,467,936</b>	<b>58.31%</b>	<b>\$ 27,514,150</b>	<b>3.95%</b>	<b>\$ 28,133,461</b>	<b>2.25%</b>	
<b>Special Levies</b>										
PERA	\$ 108,728	\$ 157,588		\$ -		\$ -		\$ -		
Public Safety	9,183,835	9,593,124		-		-		-		
GO 2003B Street Recon Bonds	179,038	179,563		179,524		-		-		
2003D Open Space Refunding	281,326	-		-		-		-		
GO 2004A Public Safety	596,958	601,683		598,953		601,053		565,793		
GO 2007A Open Space	255,223	254,764		254,108		253,255		252,205		
2009B Activity Center Bonds	410,989	407,558		412,125		-		-		
GO 2010A Open Space	-	263,259		264,036		265,716		267,291		
<b>Total Special Levies</b>	<b>\$ 11,016,097</b>	<b>\$ 11,457,539</b>	<b>4.01%</b>	<b>\$ 1,708,746</b>	<b>-85.09%</b>	<b>\$ 1,120,024</b>	<b>-34.45%</b>	<b>\$ 1,085,288</b>	<b>-3.10%</b>	
<b>TOTAL CITY LEVY</b>	<b>\$ 28,175,301</b>	<b>\$ 28,176,682</b>	<b>0.00%</b>	<b>\$ 28,176,682</b>	<b>0.00%</b>	<b>\$ 28,634,174</b>	<b>1.62%</b>	<b>\$ 29,218,749</b>	<b>2.04%</b>	
<b>HRA Levy</b>	<b>551,277</b>	<b>551,277</b>		<b>551,277</b>		<b>551,277</b>		<b>551,277</b>		
<b>TOTAL LEVY</b>	<b>\$ 28,726,578</b>	<b>\$ 28,727,959</b>	<b>0.00%</b>	<b>\$ 28,727,959</b>	<b>0.00%</b>	<b>\$ 29,185,451</b>	<b>1.59%</b>	<b>\$ 29,770,026</b>	<b>2.00%</b>	
Total City Tax Rate (not including HRA)	25.50%	26.94%		28.15%		29.24%		29.27%		



## Charter Requirement for Levy Adoption

The City Council, in accordance with the City Charter, has adopted an ordinance that requires a two-thirds majority vote to adopt a tax levy resolution that increases the city's tax rate over the prior year. As a result, the 2014 tax levy must be adopted by a 5/7 majority vote.

## Tax Rate/Tax Impact

The tax rate is calculated by dividing the city's tax levy by the city's net tax capacity. The net tax capacity is calculated by multiplying the total market value by the relevant tax class rate for each property in the city. Due to the increase in the levy and the adjusted tax capacity value, the 2014 tax rate increased by .03%; going from 29.24% to 29.27%.

The chart below reflects an increase in tax capacity from 2013 due to development growth and value shifting in property. These tax capacity figures are to show changes in real estate tax capacity and do not reflect personal property.

Comaprison of Tax Capacity					
	2013		2014		Change
<b>Residential</b>	60,928,864	58.8%	\$ 62,608,466	59.0%	2.8%
<b>Apartments</b>	7,102,004	6.9%	7,420,133	7.0%	4.5%
<b>Commercial</b>	17,558,019	17.0%	18,009,517	17.0%	2.6%
<b>Industrial</b>	17,952,861	17.3%	18,147,365	17.1%	1.1%
	103,541,748		106,185,481		2.6%

## Other Items of Interest

- **PERA** – Changes are mandated by state law. The Coordinated Plan was increased by .25% in 2011 and no further increases have been required since. The Police and Fire Plan was increased in 2011 by .30% and will have a .90% increase in 2014, which has been reflected in the budget.

### Public Employees Retirement Fund

Retirement Plan	2010 Adopted Budget	2011 Amended Budget	2012/2013 Budget	2014/2015 Budget
Coordinated Plan	7.00%	7.25%	7.25%	7.25%
Public Employees Police and Fire Fund	14.10%	14.40%	14.40%	15.30%

- **Street Reconstruction** – The budget includes a 3% increase in the levy to the street reconstruction fund for 2014; approximately \$83,000.
- **Park Replacement** - The 2014 budget includes a 3% increase in the levy to meet future capital needs to park facilities and trails; approximately \$10,000.

- **Capital Improvement Fund** – The budget includes a 3% increase in the levy to the capital improvement fund for 2014; approximately \$12,000.
- **Recreation Fund** - The budget includes a 3% increase in the levy to the recreation fund for 2014; approximately \$12,000. Funding was cut in 2010 and 2012 to meet budget constraints. This amount does not restore funding to the level in 2009, however, is necessary to maintain current service levels.
- **Staffing adjustments** -- The city had 274.2 authorized positions on a full-time equivalent (FTE) basis in 2008, the first year of the biennial budget. The total number of full-time equivalents for 2014 is 248.5. Of the total for 2014, 191.5 of these positions are in the general fund, while 57.0 are in other funds, a decrease of 25.7 FTE's, since 2008. Investments in technology, process improvements, and shifts in workflow have allowed the City to maintain core services, while eliminating positions throughout the City.

The table below shows FTE's, excluding elected officials, seasonal, and temporary employees:

**Full-time Equivalents**

2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
261.1	265.5	266.5	269.2	274.2	271.2	252.0	252.0	248.5	246.5	248.5

## CONCLUSION

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The 2014/2015 biennial budget responds to City Council goals and is structured to maintain core existing services. The budget also reflects the economic concern of the impact to taxpayers.

The remaining portions of this budget document provide greater detail on the funding sources and uses. We sincerely believe that all interested parties will find this document useful in evaluating the city's programs and services. Supplemental information can be obtained from the Department of Administrative Services.

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**City of Plymouth  
General Fund Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4000.100 - Taxes - Property	\$ 22,779,828	\$ 23,466,633	\$ 23,973,179	\$ 24,887,000
4100 - Licenses	75	-	-	-
4100.200 - Licenses - Tobacco	12,300	12,000	12,000	12,000
4100.300 - Licenses - Pet	1,102	-	1,000	1,000
4100.400 - Licenses - Garbage Hauler	4,325	4,800	4,300	4,300
4100.500 - Licenses - 3.2 Malt Liquor	10,935	9,600	9,600	9,600
4100.510 - Licenses - Off-Sale Liquor	6,130	6,000	6,000	6,000
4100.520 - Licenses - On-Sale Liquor	175,113	168,800	182,000	182,000
4100.530 - Licenses - Wine	13,833	15,000	16,000	16,000
4100.540 - Licenses - Consumption & Display	300	300	300	300
4100.600 - Licenses - Investigation Fee	9,800	-	10,000	10,000
4100.700 - Licenses - Rental Dwelling	110,486	100,000	100,000	100,000
4100.740 - Licenses - Target and Trap Shooting	220	150	150	150
4100.750 - Licenses - Fireworks	150	1,000	1,000	1,000
4100.800 - Licenses - Amusement	450	450	500	500
4100.850 - Licenses - Peddler	6,840	10,000	8,000	8,000
4100.860 - Licenses - Sign Contractor	2,550	2,500	2,500	2,500
4100.900 - Licenses - Massage	28,890	20,000	20,000	20,000
4150 - Permits	12,221	12,000	12,000	12,000
4150.100 - Permits - Building	1,636,406	1,205,000	1,530,275	1,540,779
4150.200 - Permits - Plumbing	204,030	173,000	175,000	175,000
4150.300 - Permits - Mechanical Permits	371,724	194,000	195,000	195,000
4150.350 - Permits - Electrical	260,160	201,000	201,000	201,000
4150.500 - Permits - Fire Protection	74,149	62,000	62,000	62,000
4150.600 - Permits - Plan Checking	851,116	551,000	550,000	550,000
4150.700 - Permits - Sign and Billboard	10,310	7,000	7,000	7,000
4200 - Intergovern- Federal - Operating	111,419	61,800	34,800	43,200
4200.500 - Intergovern- Federal - Operating - Pass-through	49,312	-	-	-
4230 - Intergovernmental-State-Operatng	20,678	2,000	17,800	26,200
4230.100 - Intergovernmental-State-Operatng - Market Value Credit (HACA)	2,585	-	-	-
4230.101 - Intergovernmental-State-Operatng - PERA	46,993	46,993	47,234	47,234

## City of Plymouth General Fund Revenue Budget

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4230.102 - Intergovernmental-State-Operatng - MSA Maintenance	637,677	637,677	660,000	675,000
4230.103 - Intergovernmental-State-Operatng - Police State Aid	432,581	450,000	450,000	450,000
4230.104 - Intergovernmental-State-Operatng - Disabled Officer Reimbursement	-	10,000	-	-
4230.105 - Intergovernmental-State-Operatng - Fire State Aid	314,432	315,000	315,000	315,000
4230.106 - Intergovernmental-State-Operatng - Police Training Reimbursement	21,586	25,000	25,000	25,000
4230.200 - Intergovernmental-State-Operatng - Haz Mat Grant (RAD)	83,176	67,000	85,000	85,000
4270.100 - Intergovernmental-Local-Operatng - School Liaison	377,523	367,208	380,000	380,000
4310 - Program Fees	10,024	12,000	11,000	11,000
4320 - Rental Fees	80,082	85,000	78,500	103,800
4320.104 - Rental Fees - Millenium Garden	28,062	30,000	29,000	29,500
4320.200 - Rental Fees - Meeting Rooms	101,313	95,000	100,500	106,500
4320.201 - Rental Fees - Building Lease	6,880	6,880	6,880	-
4320.202 - Rental Fees - Catering Rebate	53,874	43,000	50,100	50,200
4320.203 - Rental Fees - Rental Chair Rebate	2,062	2,000	2,100	2,100
4330.500 - Utility Charges - Street Lighting	629,403	625,000	630,000	635,000
4330.800 - Utility Charges - Penalties	6,386	6,000	6,000	6,000
4350 - General Services	2,401	-	-	-
4350.100 - General Services - Photocopies	498	-	-	-
4350.101 - General Services - Maps & Ordinances	13	20	20	20
4350.102 - General Services - Alarm Fees	39,975	43,000	43,000	43,000
4350.103 - General Services - Accident Reports	1,920	-	1,500	1,500
4350.104 - General Services - Police Services	100,961	108,320	85,000	85,000
4350.105 - General Services - Towing	2,480	5,000	3,000	3,000
4350.106 - General Services - Weeds	12,309	4,000	8,000	8,000
4350.107 - General Services - Tree Removal	(483)	10,000	5,000	5,000
4350.113 - General Services - Grave Openings	750	-	-	-
4350.114 - General Services - Garden Plots	3,319	3,480	-	-
4350.119 - General Services - Antennae Charges	129,387	154,347	134,442	138,268
4350.122 - General Services - Police Training	3,265	1,100	1,000	1,000
4350.123 - General Services - Application Fees	34,480	11,500	30,000	30,000
4350.128 - General Services - Vacations	-	3,000	-	-

**City of Plymouth  
General Fund Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4360.100 - Items for Resale - Car seat	2,993	-	-	-
4360.101 - Items for Resale - Helmets	6,129	9,600	6,000	6,000
4360.102 - Items for Resale - Carbon monoxide detector	328	-	-	-
4360.103 - Items for Resale - Amberstick	-	525	-	-
4360.105 - Items for Resale - Caps and apparel	96	-	-	-
4360.111 - Items for Resale - Mulch	1,145	500	-	-
4360.115 - Items for Resale - Weather Radios	33	-	-	-
4360.116 - Items for Resale - Buffer Signs	829	-	-	-
4360.117 - Items for Resale - Swimming Safety Posters	1,260	-	1,000	1,000
4380.301 - Allocation Charges - Internal Engineering Fee	704,182	300,000	400,000	450,000
4400 - General Fines & Forfeitures	55,325	-	1,000	1,000
4410 - Court Fines	777,957	750,000	750,000	750,000
4420 - Animal Impound Fees	6,962	5,500	5,500	5,500
4430 - Liquor/Tobacco Violations	7,000	10,000	10,000	10,000
4500 - Special Assessments	712	-	-	-
4500.200 - Special Assessments - County Fees	4,519	2,600	3,500	3,500
4600 - Contributions - Operating	21,118	-	1,500	1,500
4620 - Contributions - Capital	-	700	-	-
4700 - Interest Income	-	20,000	-	-
4700.100 - Interest Income - Investments	113,752	-	90,000	98,000
4700.200 - Interest Income - Special Assessments	11	-	-	-
4800 - Other Revenues	47,168	31,700	30,000	35,000
4800.100 - Other Revenues - Recycled Ammunition Brass	257	-	-	-
4801 - Administrative Fee	91,057	19,500	50,800	51,800
4804 - Sale of Asset	4,971	-	-	-
4805 - Gain (Loss) of Capital Asset	(5,304)	-	-	-
4807 - Refunds & Reimbursements	3,769	-	-	-
4807.102 - Refunds & Reimbursements - Emergency Vet	109	-	-	-
4900.220 - Transfers In - Transit System	18,635	-	-	-
4900.413 - Transfers In - Improvement Project Construction	43,169	-	-	-
4900.500 - Transfers In - Water	82,567	82,567	82,567	82,567

**City of Plymouth  
General Fund Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4900.510 - Transfers In - Water Resources	17,388	17,388	17,388	17,388
4900.520 - Transfers In - Sewer	58,643	58,643	58,643	58,643
4900.530 - Transfers In - Solid Waste Management	17,929	17,929	17,929	17,929
4900.540 - Transfers In - Ice Center	11,939	11,939	11,939	11,939
4900.550 - Transfers In - Field House	3,824	3,824	3,824	3,824
4900.660 - Transfers In - Resource Planning	51,000	10,000	111,000	10,000
<b>Total Revenues</b>	<b>\$32,082,235</b>	<b>\$30,806,473</b>	<b>\$31,971,270</b>	<b>\$32,924,241</b>

**City of Plymouth**  
**General Fund Expenditure Budget - Summary by Division**

Division	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
City Manager	\$ 3,734,749	\$ 1,119,700	\$ 755,694	\$ 749,971
Mayor and Council	169,604	168,654	206,377	211,043
Human Resources	310,198	151,059	133,944	144,163
<b>Total - City Administration Expenditures:</b>	<b>4,214,551</b>	<b>1,439,413</b>	<b>1,096,015</b>	<b>1,105,177</b>
Communication Services	291,272	327,741	396,202	412,517
City Clerk	409,289	433,075	538,181	491,803
Finance	622,025	643,476	574,636	592,172
Assessing	744,927	868,055	816,573	924,840
<b>Total - Administrative Services Expenditures:</b>	<b>2,067,513</b>	<b>2,272,347</b>	<b>2,325,592</b>	<b>2,421,332</b>
Community Development Administration and Support	374,038	380,601	378,159	390,322
Planning	619,080	632,704	614,722	627,659
Inspections	1,250,071	1,311,713	1,284,055	1,313,326
<b>Total - Community Development Expenditures:</b>	<b>2,243,189</b>	<b>2,325,018</b>	<b>2,276,936</b>	<b>2,331,307</b>
Parks and Recreation Administration	606,169	636,126	574,346	593,852
Parks & Forestry	3,801,365	3,970,496	4,291,043	4,344,493
Plymouth Creek Activity Center	576,275	628,952	601,007	619,924
<b>Total - Parks &amp; Recreation Expenditures:</b>	<b>4,983,809</b>	<b>5,235,574</b>	<b>5,466,396</b>	<b>5,558,269</b>
Police Department Administration	1,903,145	1,912,111	2,323,966	2,319,899
Patrol	5,643,698	6,390,440	6,979,726	7,105,567
Services	2,527,647	2,592,026	2,589,732	2,665,463
Grants	172,689	64,500	39,605	56,636
Emergency Management	34,780	45,233	62,214	57,477
<b>Total - Police Expenditures:</b>	<b>10,281,959</b>	<b>11,004,310</b>	<b>11,995,243</b>	<b>12,205,042</b>
Fire Operations	2,158,482	2,171,178	2,443,940	2,451,216
RAD	76,875	50,016	85,000	85,000
Duty Crew	550,099	541,853	568,510	574,926
<b>Total - Fire Expenditures:</b>	<b>2,785,456</b>	<b>2,763,047</b>	<b>3,097,450</b>	<b>3,111,142</b>
Street Maintenance	4,120,087	4,605,510	4,638,514	5,088,645
Engineering	1,071,044	1,161,254	1,075,124	1,103,327
<b>Total - Public Works Expenditures:</b>	<b>5,191,130</b>	<b>5,766,764</b>	<b>5,713,638</b>	<b>6,191,972</b>
<b>Total - General Fund Expenditures:</b>	<b>\$ 31,767,608</b>	<b>\$ 30,806,473</b>	<b>\$ 31,971,270</b>	<b>\$ 32,924,241</b>



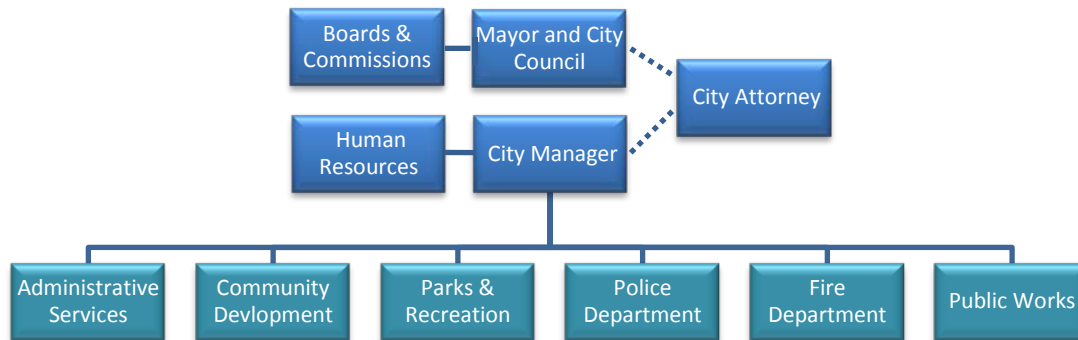
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# Administration

## Activities

- ✓ Strategic Planning
- ✓ Policy-making
- ✓ Budget
- ✓ Goal-setting
- ✓ Intergovernmental Relations
- ✓ Council Advisory
- ✓ Civil Legal/Prosecution Services
- ✓ Management Oversight/Leadership
- ✓ Social Services
- ✓ Recruitment/Retention
- ✓ Employee Development
- ✓ Risk Management

## Organizational Chart



## Budgeted Full-Time Equivalent Employees by Home Division

Division	2011	2012	2013	2014
City Manager	1	1	1	1
Human Resources	3	3	3	3
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

Boards & Commissions	Members
Charter Commission	15
Planning Commission	7
Park & Recreation Advisory	7
Plymouth Advisory Commission on Transportation	7
Human Rights Committee	7
Environmental Quality Committee	7
Housing and Redevelopment Authority	5

## Budget Impacts

The **Mayor and Council** will set new goals for the organization and discuss and approve policies to meet goal objectives. The **City Manager** will provide staff direction and leadership to carry out council's goals. He will also continue to track the long term impacts on the organization and services, ensuring the core functions of the City are met and that long-term strategies are implemented to prepare the city for future challenges. **Human Resources** is preparing for an upgrade of its Human Resource Information System in 2014. Human Resources will also be managing the impact of the Affordable Care Act on the city and working with the various employee groups to develop a longer term strategy for addressing the rising costs of health insurance.

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**City of Plymouth  
General Fund Expenditure Budget  
Administration - City Manager Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ 5,560	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	179,590	156,864	161,769	165,005
6050 - Benefits	823	13,208	-	-
6050.100 - Benefits - Social Security	9,717	9,726	10,029	10,229
6050.101 - Benefits - Medicare	3,099	2,275	2,347	2,391
6050.200 - Benefits - PERA	13,020	11,373	15,568	15,881
6050.201 - Benefits - Deferred Compensation	-	2,000	-	-
6050.550 - Benefits - Cell Phone Allowance	130	-	-	-
6050.570 - Benefits - Car Allowance	-	-	3,510	3,510
6060 - Medical Insurance	(374)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	23,175	-	16,391	17,864
6070 - Dental Insurance	(14)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	696	-	-	-
6080 - Group Life Insurance	(7)	400	-	-
6080.100 - Group Life Insurance - Employer Contribution	519	1,150	150	150
6100 - Office Supplies	2,676	3,700	3,000	3,000
6500 - Employee Development	155	-	-	-
6500.100 - Employee Development - Employee Training	1,815	1,500	2,000	2,000
6500.104 - Employee Development - Conferences & Seminars	4,223	4,000	4,500	4,500
6550 - Mileage & Parking Reimbursement	390	500	500	500
6600 - Meetings	-	750	1,000	1,000
6700 - Dues and Subscriptions	1,584	3,100	3,500	3,500
6700.100 - Dues and Subscriptions - MN League of Cities	28,642	30,000	30,995	31,925
6700.101 - Dues and Subscriptions - Metro Cities	13,595	13,721	13,966	14,245
6700.102 - Dues and Subscriptions - Municipal Legislative Comm	10,500	10,500	10,500	10,500
6700.103 - Dues and Subscriptions - Suburban Rate Authority	6,000	6,300	6,000	6,000
6700.107 - Dues and Subscriptions - TwinWest Chamber of Commerce	574	580	580	600
6700.108 - Dues and Subscriptions - Wright County Hwy 55 Coalition	1,000	1,000	-	-
7003 - Legal	86,801	113,188	101,889	102,912
7003.101 - Legal - Criminal Prosecution	305,798	291,440	310,000	312,000
7100.100 - Communications - Postage	1,861	3,400	3,000	3,000

**City of Plymouth  
General Fund Expenditure Budget  
Administration - City Manager Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7200 - Printing and Publishing	188	-	-	-
8930 - Special Assessments	196,624	-	-	-
9000.101 - Allocations - Information Technology	41,531	40,901	28,443	29,249
9000.102 - Allocations - Facilities Management	58,131	58,131	30,888	31,815
9000.110 - Allocations - Risk Management - OH, Premium	12,714	13,092	2,649	2,675
9500.406 - Transfers Out - Street Reconstruction	2,368,734	-	-	-
9500.610 - Transfers Out - Public Facilities	56,353	-	-	-
9500.620 - Transfers Out - Information Technology	-	100,000	-	-
9500.660 - Transfers Out - Resource Planning	150,000	-	-	-
9900 - Miscellaneous	1	-	-	-
9906.101 - Donations & Contributions - Social Services	109,450	109,450	115,000	118,000
9918 - Contingency	39,473	117,450	49,520	49,520
9918.100 - Sales Tax Adj	-	-	(175,000)	(195,000)
9920 - Bank Fees	-	-	3,000	3,000
9920.100 - Bank Fees - Credit Card	1	-	-	-
<b>Total Expenditures</b>	<b>\$3,734,749</b>	<b>\$1,119,699</b>	<b>\$755,694</b>	<b>\$749,971</b>

**City of Plymouth  
General Fund Expenditure Budget  
Administration - Mayor and Council Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000.100 - Salaries - Regular	\$ 74,879	\$ 74,880	\$ 76,372	\$ 77,900
6050.100 - Benefits - Social Security	4,658	4,645	4,735	4,830
6050.101 - Benefits - Medicare	1,089	1,090	1,107	1,129
6050.200 - Benefits - PERA	3,744	3,745	5,537	5,648
6050.550 - Benefits - Cell Phone Allowance	480	-	480	480
6050.560 - Benefits - IPAD allowance	990	-	1,848	1,848
6100 - Office Supplies	720	1,000	1,000	1,000
6500.104 - Employee Development - Conferences & Seminars	95	2,000	1,500	1,500
6600 - Meetings	3,596	2,500	4,000	4,000
7100.100 - Communications - Postage	-	250	100	100
7200 - Printing and Publishing	4,650	4,000	4,000	4,000
9000.101 - Allocations - Information Technology	25,034	24,686	24,195	24,870
9000.102 - Allocations - Facilities Management	42,954	42,954	70,901	73,028
9000.110 - Allocations - Risk Management - OH, Premium	6,715	6,904	10,602	10,710
<b>Total Expenditures</b>	<b>\$169,604</b>	<b>\$168,654</b>	<b>\$206,377</b>	<b>\$211,043</b>

**City of Plymouth  
General Fund Expenditure Budget  
Administration - Human Resources Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (8,449)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	164,291	169,017	162,467	169,669
6000.200 - Salaries - Temporary	-	-	24,003	24,003
6010 - Salary Vacancies	-	(200,000)	(200,000)	(200,000)
6020.100 - Overtime - Regular	3	250	260	260
6050 - Benefits	(1,270)	23,788	-	-
6050.100 - Benefits - Social Security	9,783	10,495	11,576	12,024
6050.101 - Benefits - Medicare	2,288	2,455	2,709	2,812
6050.200 - Benefits - PERA	11,727	12,380	13,537	14,060
6050.201 - Benefits - Deferred Compensation	1,059	1,040	-	-
6050.800 - Benefits - Taxable Savings Bonds	3,250	-	3,000	3,000
6060 - Medical Insurance	(416)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	20,473	-	20,694	22,010
6070 - Dental Insurance	(34)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	1,310	-	783	783
6080 - Group Life Insurance	(7)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	385	690	389	389
6100 - Office Supplies	908	1,200	-	-
6500 - Employee Development	64	-	-	-
6500.100 - Employee Development - Employee Training	1,011	1,500	1,500	1,500
6500.101 - Employee Development - City wide Training	7,515	18,000	18,000	18,000
6500.103 - Employee Development - Employee Recognition	2,775	9,400	5,000	5,000
6500.104 - Employee Development - Conferences & Seminars	405	3,500	3,500	3,500
6600 - Meetings	41	-	-	-
6700 - Dues and Subscriptions	1,005	7,200	2,000	2,000
7000 - Professional Services	11,235	5,000	10,000	10,000
7006 - Medical Fees	29,051	32,650	20,000	20,000
7007 - Drug and Alcohol Testing	5,236	6,000	5,000	5,000
7018 - Compensation Classification Study	455	1,200	750	750
7200 - Printing and Publishing	4,005	3,800	3,800	3,800

**City of Plymouth**  
**General Fund Expenditure Budget**  
**Administration - Human Resources Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
9000.101 - Allocations - Information Technology	20,060	19,815	13,509	13,864
9000.102 - Allocations - Facilities Management	15,014	15,014	7,926	8,163
9000.110 - Allocations - Risk Management - OH, Premium	7,025	6,665	3,541	3,576
<b>Total Expenditures</b>	<b>\$310,198</b>	<b>\$151,059</b>	<b>\$133,944</b>	<b>\$144,163</b>



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# Administrative Services Department

## Activities

- ✓ Accounts Payable
- ✓ Accounts Receivable/Revenue Collection
- ✓ Payroll
- ✓ Budget Support
- ✓ Investments
- ✓ Financial Reporting
- ✓ Debt Service
- ✓ Asset Management
- ✓ Utility Billing
- ✓ Election Administration
- ✓ City Council Support
- ✓ Public Education
- ✓ Communications
- ✓ Real Estate Appraisal
- ✓ Customer Service
- ✓ IT Technical Support/Help Desk

## Organizational Chart



## Budgeted Full-Time Equivalent Employees by Home Division

Divisions	2011	2012	2013	2014
Director	1	1	1	1
Assessing	7	7	7	7
City Clerk	5	5	5	4
Communications	3	3	3	3
Finance	10.5	10	10	10
Information Tech	6.6	6.6	5.6	5.8
<b>Department Total</b>	<b>33.1</b>	<b>32.6</b>	<b>31.6</b>	<b>30.8</b>

## Budget Impacts

For 2014, **Assessing** will continue using the computerized mass appraisal system and reporting processes, begin the transition to new reporting required by Hennepin County and the Department of Revenue, and begin the transition to new software and hardware to allow field processing of the quintile areas. **City Clerk** will continue implementing record management system and digitizing the City's microfiche records as part of this project. Additionally, staff will conduct three elections in 2014 (school levy referendum, State Primary, and General). **Communication Services** will maintain ongoing communications activities related to the city website, citywide publications, cable television, employee intranet, social media and media relations. In addition, staff will serve on the Northwest Cable Communications Commission's negotiating committee as the cable television re-franchising process continues. **Finance** will update the utility rate study, transition the Capital Improvement Program (CIP) data to the new budget software, analyze all capital project funds, implement improvements within Utility Billing, and provide assistance with the 2015 amended budget. **Information Technology** will focus on maximizing use of existing systems, migrate to HRIS next generation HR management software, reducing hardware purchases through virtualization technologies, and introduce additional self-service options for employees and constituents.

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**City of Plymouth  
General Fund Expenditure Budget  
Administrative Services - Communication Services Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (4,708)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	142,782	141,879	199,071	208,426
6050 - Benefits	(695)	22,962	-	-
6050.100 - Benefits - Social Security	8,639	8,797	12,343	12,922
6050.101 - Benefits - Medicare	2,020	2,057	2,886	3,022
6050.200 - Benefits - PERA	10,352	10,286	14,432	15,111
6050.201 - Benefits - Deferred Compensation	4	-	-	-
6060 - Medical Insurance	(358)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	20,157	-	31,908	34,008
6070 - Dental Insurance	(38)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	1,947	-	2,413	2,413
6080 - Group Life Insurance	(6)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	333	540	669	669
6100 - Office Supplies	1,698	1,500	1,700	1,700
6120.100 - Operating Supplies - Photography	1,000	1,000	1,000	1,000
6500.100 - Employee Development - Employee Training	290	1,000	1,000	1,000
6500.104 - Employee Development - Conferences & Seminars	-	1,600	3,200	3,200
6700 - Dues and Subscriptions	555	550	1,100	1,100
7000 - Professional Services	8,115	10,000	10,000	10,000
7100.100 - Communications - Postage	28,960	33,000	33,000	33,000
7100.105 - Communications - Community Identity	3,976	3,000	3,000	3,000
7200 - Printing and Publishing	-	3,500	3,500	3,500
7200.100 - Printing and Publishing - Plymouth News	20,800	35,000	32,000	32,000
7500.202 - Repair and Maintenance Services - Equipment Maintenance	-	7,000	7,000	7,000
8000 - Non-Cap Equip (< 5K)	3,943	2,500	-	2,500
9000.101 - Allocations - Information Technology	21,531	21,405	24,619	25,311
9000.102 - Allocations - Facilities Management	13,500	13,500	8,043	8,284
9000.110 - Allocations - Risk Management - OH, Premium	6,476	6,665	3,318	3,351
<b>Total Expenditures</b>	<b>\$291,272</b>	<b>\$327,741</b>	<b>\$396,202</b>	<b>\$412,517</b>

**City of Plymouth  
General Fund Expenditure Budget  
Administrative Services - City Clerk Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (2,424)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	121,804	213,074	226,951	235,125
6000.200 - Salaries - Temporary	78,564	-	103,534	19,502
6020.100 - Overtime - Regular	1,462	-	5,000	5,000
6050 - Benefits	(252)	40,426	-	-
6050.100 - Benefits - Social Security	8,224	13,211	20,800	16,098
6050.101 - Benefits - Medicare	1,923	3,090	4,864	3,764
6050.200 - Benefits - PERA	8,852	15,448	18,229	18,823
6050.201 - Benefits - Deferred Compensation	3,090	3,000	-	-
6050.302 - Benefits - Unemployment	8	-	-	-
6060 - Medical Insurance	(373)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	18,441	-	44,580	47,616
6070 - Dental Insurance	(40)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	1,981	-	3,284	3,284
6080 - Group Life Insurance	(4)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	184	600	507	507
6100 - Office Supplies	7,729	500	8,500	500
6500.100 - Employee Development - Employee Training	-	200	500	500
6500.104 - Employee Development - Conferences & Seminars	1,560	2,000	2,500	2,500
6550 - Mileage & Parking Reimbursement	208	200	200	-
6600 - Meetings	937	-	1,000	-
6700 - Dues and Subscriptions	280	350	300	300
7000 - Professional Services	256	-	500	-
7013 - Record Retention	12,283	-	20,000	20,000
7100.100 - Communications - Postage	7,464	9,000	8,000	-
7200 - Printing and Publishing	1,436	1,600	3,500	1,000
7500.202 - Repair and Maintenance Services - Equipment Maintenance	8,537	8,500	6,500	10,000
7600 - Rentals	3,800	-	4,100	-
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	17,741	-	-	-
8100.600 - Capital Outlay (> 5K) - Software	35,728	-	-	-
9000.101 - Allocations - Information Technology	47,186	46,465	46,265	47,626

**City of Plymouth**  
**General Fund Expenditure Budget**  
**Administrative Services - City Clerk Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
9000.102 - Allocations - Facilities Management	4,909	4,909	1,632	1,681
9000.110 - Allocations - Risk Management - OH, Premium	6,596	6,785	4,135	4,177
9000.111 - Allocations - Risk Management - Claims	10,217	10,217	-	-
9500.660 - Transfers Out - Resource Planning	-	51,000	-	51,000
9920.100 - Bank Fees - Credit Card	117	-	300	300
9925 - Recognition Events	863	2,500	2,500	2,500
<b>Total Expenditures</b>	<b>\$409,289</b>	<b>\$433,075</b>	<b>\$538,181</b>	<b>\$491,803</b>

**City of Plymouth  
General Fund Expenditure Budget  
Administrative Services - Finance Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ 2,560	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	247,110	308,975	304,386	314,949
6020 - Overtime	(162)	-	-	-
6020.100 - Overtime - Regular	968	1,500	1,500	1,500
6050 - Benefits	327	45,267	-	-
6050.100 - Benefits - Social Security	14,846	19,250	18,966	19,622
6050.101 - Benefits - Medicare	3,472	4,505	4,436	4,589
6050.200 - Benefits - PERA	17,835	22,510	22,178	22,944
6050.201 - Benefits - Deferred Compensation	265	3,330	-	-
6060 - Medical Insurance	(394)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	34,619	-	46,118	48,498
6070 - Dental Insurance	(55)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	3,683	-	4,130	4,130
6080 - Group Life Insurance	(9)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	504	1,000	737	737
6100 - Office Supplies	5,112	2,000	3,000	3,000
6500.100 - Employee Development - Employee Training	-	1,500	-	-
6500.104 - Employee Development - Conferences & Seminars	1,420	2,000	4,000	4,000
6550 - Mileage & Parking Reimbursement	91	100	150	150
6700 - Dues and Subscriptions	775	1,100	1,100	1,100
7000 - Professional Services	50,062	1,500	1,500	1,500
7004 - Audit Fees	35,894	32,550	32,000	32,000
7100.100 - Communications - Postage	6,231	7,000	7,000	7,000
7200 - Printing and Publishing	7,144	9,500	8,000	8,000
7200.102 - Printing and Publishing - Truth In Taxation Notices	4,873	5,000	5,000	5,000
8000 - Non-Cap Equip (< 5K)	782	-	-	-
9000.101 - Allocations - Information Technology	100,840	99,425	67,570	69,557
9000.102 - Allocations - Facilities Management	65,700	65,700	32,136	33,100
9000.110 - Allocations - Risk Management - OH, Premium	6,925	7,114	6,588	6,655
9000.111 - Allocations - Risk Management - Claims	-	-	581	581
9900 - Miscellaneous	423	-	-	-

**City of Plymouth**  
**General Fund Expenditure Budget**  
**Administrative Services - Finance Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
9900.100 - Miscellaneous - Cash Short / Cash Over	2	-	-	-
9919 - Administration Fees	10,130	2,650	3,500	3,500
9920.100 - Bank Fees - Credit Card	51	-	60	60
Total Expenditures	<u>\$622,025</u>	<u>\$643,476</u>	<u>\$574,636</u>	<u>\$592,172</u>



**City of Plymouth  
General Fund Expenditure Budget  
Administrative Services - Assessing Division**

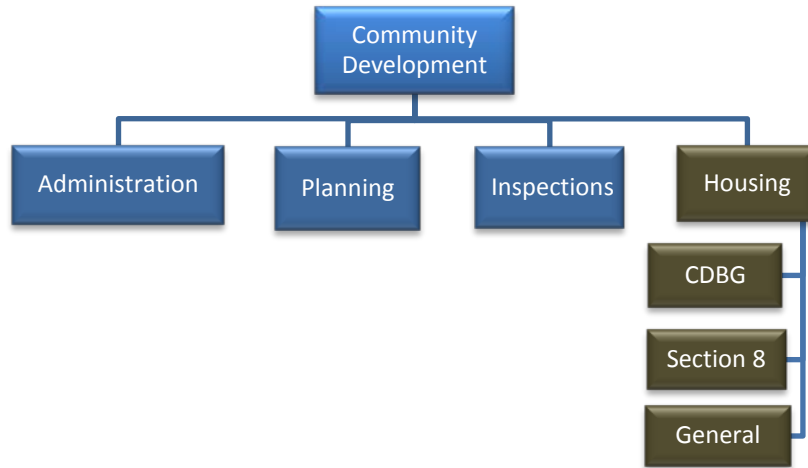
Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (19,507)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	462,366	520,147	515,423	528,820
6000.200 - Salaries - Temporary	8,638	-	5,800	5,800
6050 - Benefits	(3,054)	77,462	-	-
6050.100 - Benefits - Social Security	28,660	32,250	32,317	33,146
6050.101 - Benefits - Medicare	6,703	7,545	7,558	7,750
6050.200 - Benefits - PERA	33,522	37,715	37,368	38,337
6050.201 - Benefits - Deferred Compensation	6,789	7,620	-	-
6060 - Medical Insurance	(1,200)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	73,173	-	78,108	83,304
6070 - Dental Insurance	(180)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	7,388	-	6,925	6,925
6080 - Group Life Insurance	(17)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	704	1,430	714	714
6100 - Office Supplies	1,638	2,200	1,880	2,880
6500.100 - Employee Development - Employee Training	5,025	3,300	3,160	5,020
6500.104 - Employee Development - Conferences & Seminars	1,866	4,000	5,200	5,300
6550 - Mileage & Parking Reimbursement	725	840	1,100	1,200
6700 - Dues and Subscriptions	6,815	9,543	8,450	9,504
7000 - Professional Services	-	-	-	80,000
7100.100 - Communications - Postage	12,882	17,800	15,100	15,800
7200 - Printing and Publishing	4,197	3,850	4,000	4,200
9000.101 - Allocations - Information Technology	50,857	50,227	49,546	51,111
9000.102 - Allocations - Facilities Management	35,222	35,222	21,167	21,802
9000.107 - Allocations - Central Equipment	15,000	15,000	12,074	12,436
9000.110 - Allocations - Risk Management - OH, Premium	6,715	6,904	10,683	10,791
9500.660 - Transfers Out - Resource Planning	-	35,000	-	-
<b>Total Expenditures</b>	<b>\$744,927</b>	<b>\$868,055</b>	<b>\$816,573</b>	<b>\$924,840</b>

# Community Development Department

## Activities

- ✓ Planning and Zoning
- ✓ Process Development Applications
- ✓ Site Improvement Agreement Admin.
- ✓ Geographical Information System
- ✓ Plan Review
- ✓ Building Inspections
- ✓ Electrical Inspections
- ✓ Plumbing Inspections
- ✓ Moving/Grading/Sign/Fence Inspections
- ✓ Mechanical Inspections
- ✓ Fire Inspections
- ✓ Sewer/Water Inspections
- ✓ Code Enforcement
- ✓ Rental Licensing
- ✓ Community Dev. Block Grant
- ✓ Senior Apartment Buildings
- ✓ HRA Activities
- ✓ Section 8 Housing Admin.
- ✓ Permit Processing

## Organizational Chart



## Budgeted Full-Time Equivalent Employees by Home Division

Division	2011	2012	2013	2014
Director	1	1	1	1
Support Services	6	6	6	6
Planning	2	2	2	2
Protective Inspections	12	12	11	11
Housing	4	4	4	4
<b>Department Total</b>	<b>25</b>	<b>25</b>	<b>24</b>	<b>24</b>

## Budget Impacts

No new FTE's are planned for 2014. Staff will continue to utilize temporary help for inspections when needed rather than hire additional full time inspectors. The HRA will continue to monitor the senior buildings' revenues and expenditures to manage efficiently and effectively the public funds that have been allocated to these facilities. Based on Federal Government funding changes, staff continues to monitor the Section 8 Administration budget to ensure proper unrestricted asset reserves. 2014 revenues have increased \$361,000 from 2013.

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**City of Plymouth  
General Fund Expenditure Budget  
Community Development - Admin Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (2,589)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	234,998	233,730	227,029	234,125
6020.100 - Overtime - Regular	-	-	16,000	16,000
6050 - Benefits	(365)	42,985	-	-
6050.100 - Benefits - Social Security	13,317	14,495	15,068	15,509
6050.101 - Benefits - Medicare	3,195	3,390	3,524	3,627
6050.200 - Benefits - PERA	17,037	16,945	17,620	18,134
6050.201 - Benefits - Deferred Compensation	424	-	-	-
6050.550 - Benefits - Cell Phone Allowance	197	-	192	192
6060 - Medical Insurance	(810)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	38,684	-	39,293	41,845
6070 - Dental Insurance	(38)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	1,927	-	2,384	2,384
6080 - Group Life Insurance	(7)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	380	550	432	432
6100 - Office Supplies	2,277	3,000	3,000	3,000
6500.100 - Employee Development - Employee Training	-	300	300	300
6700 - Dues and Subscriptions	140	200	200	200
9000.101 - Allocations - Information Technology	34,163	33,613	31,281	32,197
9000.102 - Allocations - Facilities Management	19,096	19,096	14,500	14,935
9000.107 - Allocations - Central Equipment	2,174	2,174	1,566	1,613
9000.110 - Allocations - Risk Management - OH, Premium	9,841	10,123	5,770	5,829
<b>Total Expenditures</b>	<b>\$374,038</b>	<b>\$380,601</b>	<b>\$378,159</b>	<b>\$390,322</b>

**City of Plymouth  
General Fund Expenditure Budget  
Community Development - Planning Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (3,530)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	394,546	391,625	400,288	408,293
6000.200 - Salaries - Temporary	4,136	-	-	-
6050 - Benefits	(555)	49,645	-	-
6050.100 - Benefits - Social Security	23,835	24,285	24,817	25,314
6050.101 - Benefits - Medicare	5,655	5,680	5,804	5,920
6050.200 - Benefits - PERA	28,604	28,395	29,019	29,603
6050.201 - Benefits - Deferred Compensation	2,648	5,320	-	-
6050.550 - Benefits - Cell Phone Allowance	197	-	192	192
6060 - Medical Insurance	(812)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	38,825	-	45,963	47,907
6070 - Dental Insurance	(85)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	4,190	-	4,155	4,155
6080 - Group Life Insurance	(12)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	658	1,090	627	627
6100 - Office Supplies	226	3,000	2,550	2,550
6130 - Repair & Maintenance Supplies	2,550	-	-	-
6500 - Employee Development	33	-	-	-
6500.100 - Employee Development - Employee Training	115	2,500	2,500	2,500
6500.104 - Employee Development - Conferences & Seminars	3,764	5,000	5,000	5,000
6550 - Mileage & Parking Reimbursement	-	100	100	100
6700 - Dues and Subscriptions	3,238	3,000	3,350	3,350
7100.100 - Communications - Postage	1,983	4,000	4,000	4,000
7200 - Printing and Publishing	2,062	2,500	2,500	2,500
9000.101 - Allocations - Information Technology	28,918	28,469	30,390	31,320
9000.102 - Allocations - Facilities Management	39,477	39,477	21,634	22,283
9000.107 - Allocations - Central Equipment	8,674	8,674	4,699	4,840
9000.110 - Allocations - Risk Management - OH, Premium	9,661	9,944	7,034	7,105
9500.660 - Transfers Out - Resource Planning	20,000	20,000	20,000	20,000
9920.100 - Bank Fees - Credit Card	81	-	100	100
<b>Total Expenditures</b>	<b>\$619,080</b>	<b>\$632,704</b>	<b>\$614,722</b>	<b>\$627,659</b>

**City of Plymouth  
General Fund Expenditure Budget  
Community Development - Inspections Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (14,870)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	805,427	813,860	828,174	847,554
6000.200 - Salaries - Temporary	13,853	31,000	15,000	15,000
6020.100 - Overtime - Regular	26	-	-	-
6050 - Benefits	(1,604)	114,645	-	-
6050.100 - Benefits - Social Security	48,505	52,390	52,279	53,476
6050.101 - Benefits - Medicare	11,344	12,264	12,225	12,505
6050.200 - Benefits - PERA	57,553	59,040	61,131	62,532
6050.201 - Benefits - Deferred Compensation	2,171	11,100	-	-
6050.302 - Benefits - Unemployment	26,255	8,000	-	-
6060 - Medical Insurance	(1,923)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	100,250	-	117,793	123,685
6070 - Dental Insurance	(108)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	5,688	-	6,003	6,003
6080 - Group Life Insurance	(12)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	673	1,260	980	980
6100 - Office Supplies	2,809	5,700	6,000	6,000
6120.100 - Operating Supplies - Photography	-	400	-	-
6140 - Miscellaneous Supplies	590	-	800	800
6140.102 - Miscellaneous Supplies - Safety Equipment	51	-	300	300
6500.100 - Employee Development - Employee Training	4,154	6,450	6,550	6,550
6500.104 - Employee Development - Conferences & Seminars	-	2,000	3,000	3,000
6700 - Dues and Subscriptions	2,588	2,905	2,900	2,900
7010 - Contractual Plan Checking	2,670	-	-	-
7100.100 - Communications - Postage	6,582	3,850	6,000	6,000
7200 - Printing and Publishing	876	9,100	7,600	4,800
8000 - Non-Cap Equip (< 5K)	7,872	650	4,000	4,000
9000.101 - Allocations - Information Technology	51,014	50,858	51,747	53,215
9000.102 - Allocations - Facilities Management	57,730	57,730	28,674	29,534
9000.107 - Allocations - Central Equipment	42,152	42,152	47,458	48,881
9000.110 - Allocations - Risk Management - OH, Premium	10,140	10,422	18,241	18,411

**City of Plymouth**  
**General Fund Expenditure Budget**  
**Community Development - Inspections Division**

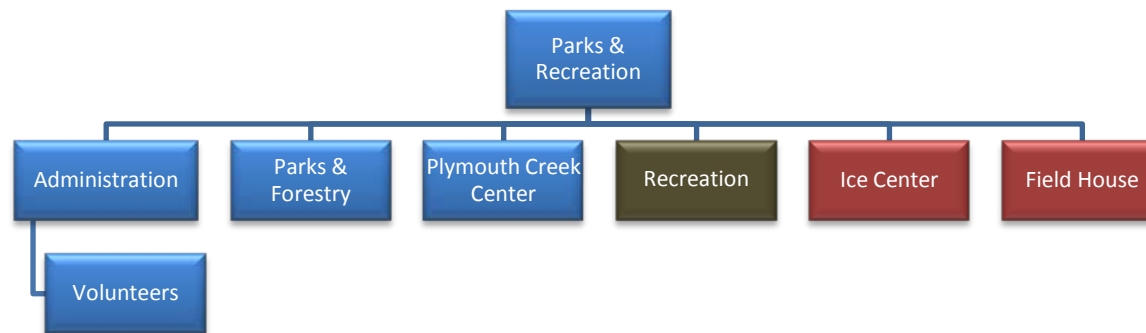
Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
9000.111 - Allocations - Risk Management - Claims	937	937	-	-
9920.100 - Bank Fees - Credit Card	6,680	15,000	7,200	7,200
<b>Total Expenditures</b>	<b>\$1,250,071</b>	<b>\$1,311,713</b>	<b>\$1,284,055</b>	<b>\$1,313,326</b>

# Parks & Recreation Department

## Activities

- ✓ Park Development
- ✓ Park & Field Operation and Maintenance
- ✓ Recreation Programs
- ✓ Tree Care and Preservation
- ✓ Athletic Association Liaison
- ✓ Indoor Ice
- ✓ Volunteer Recruitment/Retention
- ✓ Wedding/Event Coordination
- ✓ Community Events
- ✓ Park Shelter Rental
- ✓ Meeting Space Rental
- ✓ Field Rental

## Organizational Chart



## Budgeted Full-Time Equivalent Employees by Home Division

Division	2011	2012	2013	2014
Director	1	1	1	1
Administration	2	2	1	1
Parks	17.6	17.81	17.81	17.81
Forestry	3	3	3	3
Plymouth Creek Ctr	4	4	4	4
Volunteers	1	1	1	1
Recreation	6	6	6	5.6
Ice Center	3.75	3.75	3.75	3.75
Field House	1	1	1	1
<b>Department Total</b>	<b>39.35</b>	<b>38.56</b>	<b>38.56</b>	<b>38.16</b>

## Budget Impacts

For 2014 the department will continue to improve service initiatives with a focus on efficiency, relevance, responsiveness and quality. **Administration initiatives:** Replacement of the Medicine Lake retaining wall; Trillium Woods parking lot, trail and underpass; development of Dunkirk Park; Phase 2 development of the Hilde Performance Center; and Plymouth Creek Park playground replacement. **Parks & Forestry initiatives:** Enhance Buck Thorn removal program; begin treatment of Ash trees in preparation of Emerald Ash Borer; repair of sidewalks, bridges/boardwalks and tennis court facilities. **Plymouth Creek Activity Center initiatives:** Begin multi-year replacement of ballroom furnishings; repair and replace ballroom sound system; continued focus on maximizing facility use. **Plymouth Field House initiatives:** Increasing facility usage; research lighting efficiencies; and complete an assessment of the condition and life span of the dome. **Plymouth Ice Center initiatives:** Add a new training facility onto PIC; replacement of rubber flooring and carpet; administer State Health Department air quality requirements; and replace a Zamboni. **Recreation initiatives:** Coordinate premier concert event. **Volunteer Services initiatives:** Continue to initiate volunteer opportunities for Plymouth.



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**City of Plymouth  
General Fund Expenditure Budget  
Parks and Recreation - Admin Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (1,283)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	323,934	335,380	342,076	354,557
6000.200 - Salaries - Temporary	4,350	6,000	6,240	6,240
6020.100 - Overtime - Regular	27	-	-	-
6050 - Benefits	(181)	43,455	-	-
6050.100 - Benefits - Social Security	19,827	21,135	21,597	22,370
6050.101 - Benefits - Medicare	4,735	4,945	5,051	5,232
6050.200 - Benefits - PERA	23,478	25,320	24,801	25,705
6050.201 - Benefits - Deferred Compensation	644	2,880	-	-
6050.550 - Benefits - Cell Phone Allowance	540	-	864	864
6060 - Medical Insurance	(747)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	36,441	-	39,706	41,880
6070 - Dental Insurance	(69)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	3,385	-	3,293	3,293
6080 - Group Life Insurance	(14)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	746	580	772	772
6100 - Office Supplies	2,478	3,000	3,200	3,200
6120 - Operating Supplies	2,049	2,400	2,400	2,400
6500.100 - Employee Development - Employee Training	45	1,000	500	500
6500.104 - Employee Development - Conferences & Seminars	2,833	2,200	3,350	3,350
6550 - Mileage & Parking Reimbursement	16	575	575	575
6700 - Dues and Subscriptions	1,545	1,570	1,900	1,950
7000 - Professional Services	9,971	17,100	17,100	17,200
7100.100 - Communications - Postage	581	1,400	1,000	1,000
9000.101 - Allocations - Information Technology	46,743	46,376	36,729	37,786
9000.102 - Allocations - Facilities Management	76,762	79,545	41,922	43,180
9000.107 - Allocations - Central Equipment	23,940	23,940	5,454	5,618
9000.110 - Allocations - Risk Management - OH, Premium	8,083	8,325	6,316	6,380
9907 - Historical Society	9,944	4,000	4,000	4,000
9925 - Recognition Events	5,366	5,000	5,500	5,800
<b>Total Expenditures</b>	<b>\$606,169</b>	<b>\$636,126</b>	<b>\$574,346</b>	<b>\$593,852</b>

**City of Plymouth  
General Fund Expenditure Budget  
Parks and Recreation - Parks and Forestry Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (11,999)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	1,081,512	1,113,585	1,117,944	1,146,531
6000.200 - Salaries - Temporary	324,550	349,650	383,511	417,406
6020 - Overtime	(124)	1,300	-	-
6020.100 - Overtime - Regular	15,085	35,400	22,000	22,000
6050 - Benefits	(1,830)	208,951	-	-
6050.100 - Benefits - Social Security	86,339	93,000	94,456	98,329
6050.101 - Benefits - Medicare	20,193	21,750	22,088	22,991
6050.200 - Benefits - PERA	96,626	93,400	110,450	114,982
6050.201 - Benefits - Deferred Compensation	10,301	13,200	-	-
6050.302 - Benefits - Unemployment	29,091	67,000	45,000	45,000
6050.550 - Benefits - Cell Phone Allowance	29	-	192	192
6060 - Medical Insurance	(3,582)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	177,638	-	210,044	222,540
6070 - Dental Insurance	(286)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	13,649	-	12,571	12,571
6080 - Group Life Insurance	(30)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	1,680	2,090	2,006	2,006
6100 - Office Supplies	2,023	2,000	1,600	1,600
6120 - Operating Supplies	128,756	122,300	126,700	126,700
6120.103 - Operating Supplies - Janitorial	2,854	2,850	3,000	3,000
6120.108 - Operating Supplies - Twin City Tree Trust	8,483	8,500	8,500	8,500
6120.113 - Operating Supplies - Community Planting	54	-	-	-
6120.114 - Operating Supplies - Reforestation	214	-	-	-
6120.115 - Operating Supplies - Nursery	484	-	-	-
6120.116 - Operating Supplies - Tree Fertilizer	6,689	5,100	-	-
6130 - Repair & Maintenance Supplies	49,567	-	-	-
6130.101 - Repair & Maintenance Supplies - Horticulture	79,186	68,662	74,500	74,500
6130.102 - Repair & Maintenance Supplies - Traffic and Park Signs	6,107	5,000	5,000	5,000
6130.103 - Repair & Maintenance Supplies - Invasive Control	-	-	82,000	82,000
6130.104 - Repair & Maintenance Supplies - Sand and Gravel	13,450	18,500	18,500	18,500

**City of Plymouth  
General Fund Expenditure Budget  
Parks and Recreation - Parks and Forestry Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6130.105 - Repair & Maintenance Supplies - Paint	210	400	-	-
6130.107 - Repair & Maintenance Supplies - Concrete and Asphalt	15,168	57,750	60,000	60,000
6130.111 - Repair & Maintenance Supplies - Chemicals	-	-	4,100	4,100
6130.118 - Repair & Maintenance Supplies - Playstructure Repair Parts	14,191	8,000	10,000	10,000
6130.121 - Repair & Maintenance Supplies - Sprinkler Head Repairs	417	500	500	500
6140.101 - Miscellaneous Supplies - Uniforms	1,412	500	1,500	1,500
6140.102 - Miscellaneous Supplies - Safety Equipment	9,460	7,500	9,500	9,500
6500.100 - Employee Development - Employee Training	2,154	3,600	3,600	3,600
6500.104 - Employee Development - Conferences & Seminars	3,447	5,500	5,500	5,500
6550 - Mileage & Parking Reimbursement	55	1,350	900	900
6600 - Meetings	57	300	300	300
6700 - Dues and Subscriptions	889	1,100	1,100	1,100
7000 - Professional Services	45,348	49,200	54,400	54,400
7016 - Animal Control	10,325	10,000	10,000	10,000
7017 - Laundry Services	6,544	6,333	6,500	6,500
7100.100 - Communications - Postage	1,029	2,000	1,100	1,100
7200 - Printing and Publishing	940	1,400	1,400	1,400
7400.100 - Utilities - Street Lights	193	-	-	-
7400.102 - Utilities - Natural Gas	15,936	32,000	29,000	29,000
7400.103 - Utilities - Water and Sewer	88,362	65,051	75,000	75,000
7400.104 - Utilities - Solid Waste	23,124	17,000	25,000	25,000
7400.108 - Utilities - Electric	121,589	142,000	132,532	141,809
7500 - Repair and Maintenance Services	71,955	47,000	47,000	47,000
7500.100 - Repair and Maintenance Services - Landscape	119,067	128,500	94,500	94,500
7500.101 - Repair and Maintenance Services - Lawn Maintenance	-	-	37,000	37,000
7500.102 - Repair and Maintenance Services - Weed Control	23,201	31,500	26,500	26,500
7500.103 - Repair and Maintenance Services - Irrigation	1,442	3,500	3,500	3,500
7500.104 - Repair and Maintenance Services - Electrical	17,468	10,000	12,000	12,000
7500.105 - Repair and Maintenance Services - Plumbing	412	2,100	2,100	2,100
7500.106 - Repair and Maintenance Services - Bulldozer Work	-	2,800	2,800	2,800
7500.107 - Repair and Maintenance Services - Tennis Court	21,355	11,000	11,000	11,000

**City of Plymouth  
General Fund Expenditure Budget  
Parks and Recreation - Parks and Forestry Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7500.109 - Repair and Maintenance Services - Seal Coating	-	50,000	50,000	50,000
7500.114 - Repair and Maintenance Services - Retaining Walls/Fence	-	5,000	10,000	10,000
7500.124 - Repair and Maintenance Services - Hauling	300	1,000	-	-
7500.128 - Repair and Maintenance Services - Painting	-	1,300	1,300	1,300
7500.130 - Repair and Maintenance Services - Building Maintenance	13,481	7,700	10,000	15,000
7500.137 - Repair and Maintenance Services - Chemical Control	572	1,700	-	-
7500.143 - Repair and Maintenance Services - Median Maintenance	-	12,000	13,700	13,700
7500.202 - Repair and Maintenance Services - Equipment Maintenance	790	2,100	2,100	2,100
7500.300 - Repair and Maintenance Services - Street Tree Maintenance	43,475	41,300	44,000	44,000
7500.301 - Repair and Maintenance Services - Tree Contract Removal	102,933	88,000	93,000	95,000
7500.302 - Repair and Maintenance Services - Forced Tree Removal	6,611	17,500	17,500	17,500
7500.303 - Repair and Maintenance Services - Oak Wilt Tree Testing	-	200	-	-
7600 - Rentals	9,453	18,500	14,000	14,000
7600.100 - Rentals - Portable Toilets	30,171	36,000	38,000	38,000
8000 - Non-Cap Equip (< 5K)	15,016	2,000	5,800	2,000
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	10,576	-	72,500	6,000
9000.101 - Allocations - Information Technology	61,347	61,951	52,536	54,042
9000.102 - Allocations - Facilities Management	54,996	54,996	146,876	151,282
9000.107 - Allocations - Central Equipment	516,060	519,060	558,985	575,755
9000.110 - Allocations - Risk Management - OH, Premium	165,496	166,088	119,302	119,807
9000.111 - Allocations - Risk Management - Claims	3,979	3,979	33,050	33,050
9500.400 - Transfers Out - General Capital Projects	13,650	-	-	-
<b>Total Expenditures</b>	<b>\$3,801,365</b>	<b>\$3,970,496</b>	<b>\$4,291,043</b>	<b>\$4,344,493</b>

**City of Plymouth  
General Fund Expenditure Budget  
Parks and Recreation - Plymouth Creek Center Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (2,279)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	221,679	227,245	231,826	237,779
6000.200 - Salaries - Temporary	40,269	47,000	47,008	47,008
6020.100 - Overtime - Regular	-	500	-	-
6050 - Benefits	(349)	42,541	-	-
6050.100 - Benefits - Social Security	15,851	17,035	17,287	17,657
6050.101 - Benefits - Medicare	3,707	3,985	4,043	4,129
6050.200 - Benefits - PERA	18,797	19,515	16,807	17,239
6050.201 - Benefits - Deferred Compensation	720	7,436	-	-
6050.302 - Benefits - Unemployment	-	2,000	2,000	2,000
6050.550 - Benefits - Cell Phone Allowance	31	-	288	288
6060 - Medical Insurance	(757)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	38,323	-	46,649	49,809
6070 - Dental Insurance	(43)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	1,996	-	925	925
6080 - Group Life Insurance	(7)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	387	607	414	414
6100 - Office Supplies	981	2,000	1,200	1,200
6120 - Operating Supplies	2,178	1,500	2,500	2,500
6120.103 - Operating Supplies - Janitorial	5,644	10,500	6,000	6,000
6130 - Repair & Maintenance Supplies	157	-	300	300
6130.100 - Repair & Maintenance Supplies - Equipment Parts	171	-	-	-
6130.119 - Repair & Maintenance Supplies - Recharges	-	700	-	-
6140.101 - Miscellaneous Supplies - Uniforms	81	900	600	600
6500.100 - Employee Development - Employee Training	-	300	300	300
6500.104 - Employee Development - Conferences & Seminars	1,152	700	1,000	1,000
6550 - Mileage & Parking Reimbursement	288	200	150	150
6700 - Dues and Subscriptions	193	150	200	200
7000 - Professional Services	3,034	1,000	3,400	8,400
7004 - Audit Fees	967	1,200	1,000	1,000
7006 - Medical Fees	186	-	-	-

**City of Plymouth  
General Fund Expenditure Budget  
Parks and Recreation - Plymouth Creek Center Division**

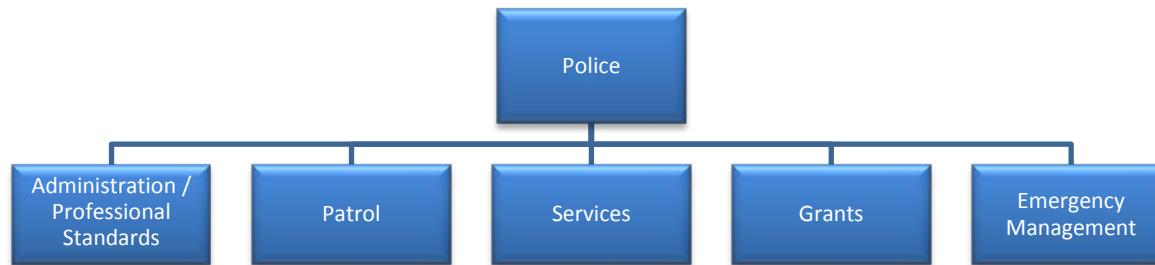
Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7100.100 - Communications - Postage	786	1,000	900	900
7200 - Printing and Publishing	2,515	2,200	1,000	1,000
7400.102 - Utilities - Natural Gas	11,201	13,000	13,000	13,000
7400.103 - Utilities - Water and Sewer	11,046	10,915	11,500	11,500
7400.104 - Utilities - Solid Waste	2,084	3,000	3,400	3,400
7400.108 - Utilities - Electric	39,432	47,000	42,980	45,989
7500.104 - Repair and Maintenance Services - Electrical	1,421	1,000	1,500	1,500
7500.118 - Repair and Maintenance Services - Janitorial Services	4,681	5,500	9,000	9,000
7500.130 - Repair and Maintenance Services - Building Maintenance	12,321	14,000	13,500	13,500
7500.202 - Repair and Maintenance Services - Equipment Maintenance	213	2,000	1,000	1,000
7600 - Rentals	-	500	-	-
8000 - Non-Cap Equip (< 5K)	7,626	8,500	8,000	8,000
9000.101 - Allocations - Information Technology	71,771	71,088	45,669	46,995
9000.102 - Allocations - Facilities Management	27,986	27,986	39,631	40,820
9000.110 - Allocations - Risk Management - OH, Premium	25,206	25,449	18,530	18,622
9904 - Real Estate Taxes	1,556	1,900	1,700	-
9913 - Licenses & Permits	70	1,300	1,300	1,300
9917 - Bad Debt	(2)	-	-	-
9920.100 - Bank Fees - Credit Card	3,007	5,600	4,500	4,500
<b>Total Expenditures</b>	<b>\$576,275</b>	<b>\$628,952</b>	<b>\$601,007</b>	<b>\$619,924</b>

# Police Department

## Activities

- ✓ Calls for Service
- ✓ Crime Investigations
- ✓ Traffic Enforcement
- ✓ Crime Prevention
- ✓ Special Investigations
- ✓ School Resources
- ✓ Emergency Management
- ✓ Animal Control
- ✓ Property & Evidence Control
- ✓ Records Administration
- ✓ Public Information
- ✓ Ordinance Enforcement

## Organizational Chart



## Budgeted Full-Time Equivalent Employees by Home Division

Division	2011	2012	2013	2014
Director	1	1	1	1
Administration	13.7	7.3	7.3	7.2
Professional Standards	2.5	2.5	2.5	2.5
Patrol	44	47.9	49.9	52
Services	21.3	22	22	21.2
<b>Department Total</b>	<b>82.5</b>	<b>80.7</b>	<b>82.7</b>	<b>83.9</b>

## Budget Impacts

The department will continue to offer proactive policing measures through both evidence-led and community-based policing operations along with an increased use of technology. Over the course of 2013 and into 2014, the Department has increased its sworn staffing to address shift coverage issues and community growth.



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**City of Plymouth  
General Fund Expenditure Budget  
Police - Administrative Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ 2,554	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	785,392	779,623	831,468	848,095
6000.200 - Salaries - Temporary	33,386	77,640	99,819	99,819
6020 - Overtime	(282)	-	-	-
6020.100 - Overtime - Regular	23,450	5,000	5,000	5,000
6020.400 - Overtime - Contractual	19,645	2,000	2,000	2,000
6050 - Benefits	1,079	127,594	-	-
6050.100 - Benefits - Social Security	28,206	33,080	31,917	32,423
6050.101 - Benefits - Medicare	11,684	12,420	13,605	13,845
6050.200 - Benefits - PERA	84,546	80,060	96,976	102,814
6050.201 - Benefits - Deferred Compensation	2,221	16,850	-	-
6050.500 - Benefits - Clothing Allowance	2,865	2,625	6,500	6,500
6060 - Medical Insurance	(2,101)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	110,269	-	124,000	129,501
6070 - Dental Insurance	(121)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	6,857	-	5,599	5,599
6080 - Group Life Insurance	(31)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	1,723	3,110	1,679	1,679
6100 - Office Supplies	12,486	18,000	15,000	15,000
6120 - Operating Supplies	31	-	-	-
6120.104 - Operating Supplies - Shooting Range	5,519	5,550	5,500	5,500
6120.122 - Operating Supplies - Reserve Program	1,857	2,600	2,600	2,600
6120.123 - Operating Supplies - Explorer Program	6,352	7,000	7,000	7,000
6120.128 - Operating Supplies - Property Room	531	2,400	4,000	3,500
6140.101 - Miscellaneous Supplies - Uniforms	10	-	-	-
6500.100 - Employee Development - Employee Training	58,548	35,000	38,000	40,000
6500.103 - Employee Development - Employee Recognition	3,152	3,000	3,500	3,500
6500.104 - Employee Development - Conferences & Seminars	1,400	4,600	15,000	5,000
6500.105 - Employee Development - EE Training - Shooting Range	-	50,000	86,100	60,000
6550 - Mileage & Parking Reimbursement	208	100	250	250
6700 - Dues and Subscriptions	4,280	5,000	5,000	5,000

**City of Plymouth  
General Fund Expenditure Budget  
Police - Administrative Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7000 - Professional Services	8,230	12,000	27,850	15,950
7008 - Veterinary Fees	645	1,000	1,000	1,000
7016 - Animal Control	23,030	23,300	23,500	23,500
7100.100 - Communications - Postage	7,816	10,500	10,500	10,500
7200 - Printing and Publishing	773	3,000	2,000	2,000
7500.202 - Repair and Maintenance Services - Equipment Maintenance	3,480	10,000	5,000	5,000
8000 - Non-Cap Equip (< 5K)	3,320	5,000	5,000	5,000
9000.101 - Allocations - Information Technology	165,939	164,971	141,097	145,292
9000.102 - Allocations - Facilities Management	82,406	82,406	267,187	275,203
9000.107 - Allocations - Central Equipment	33,869	33,869	9,923	10,221
9000.109 - Allocations - 800 MHz Radios	103,840	28,000	93,000	93,000
9000.110 - Allocations - Risk Management - OH, Premium	61,553	63,242	131,717	132,929
9000.111 - Allocations - Risk Management - Claims	201,571	201,571	205,579	205,579
9906 - Donations & Contributions	900	-	-	-
9920.100 - Bank Fees - Credit Card	60	-	100	100
<b>Total Expenditures</b>	<b>\$1,903,145</b>	<b>\$1,912,111</b>	<b>\$2,323,966</b>	<b>\$2,319,899</b>

**City of Plymouth  
General Fund Expenditure Budget  
Police - Patrol Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (91,035)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	3,463,423	3,836,805	3,994,524	4,138,678
6000.200 - Salaries - Temporary	-	5,760	26,682	26,682
6000.300 - Salaries - Court Time - Stand by	8,559	7,500	7,507	7,507
6020 - Overtime	(4,253)	-	-	-
6020.100 - Overtime - Regular	115,761	136,830	136,840	136,840
6020.200 - Overtime - Court Time - Court appearance	13,418	15,000	15,000	15,000
6020.300 - Overtime - Holiday	32,807	27,000	27,000	27,000
6020.400 - Overtime - Contractual	30,754	36,000	36,000	36,000
6050 - Benefits	(16,783)	562,960	-	-
6050.100 - Benefits - Social Security	13,493	13,130	13,615	14,125
6050.101 - Benefits - Medicare	50,319	59,827	61,537	63,616
6050.200 - Benefits - PERA	515,053	569,410	627,502	686,087
6050.201 - Benefits - Deferred Compensation	1,733	-	-	-
6050.302 - Benefits - Unemployment	15,522	-	-	-
6050.500 - Benefits - Clothing Allowance	40,313	41,175	38,939	38,939
6050.550 - Benefits - Cell Phone Allowance	112	-	-	-
6050.700 - Benefits - Disabled Officer	(23,860)	25,055	-	-
6060 - Medical Insurance	(9,994)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	476,562	-	614,139	640,980
6060.400 - Medical Insurance - Disabled Officer	23,860	-	29,395	29,395
6070 - Dental Insurance	(538)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	26,335	-	24,303	24,303
6080 - Group Life Insurance	(135)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	6,973	8,714	7,713	7,713
6120.106 - Operating Supplies - Ammunition	20,124	19,500	25,500	31,000
6120.121 - Operating Supplies - SWAT Team	19,097	16,500	17,000	17,500
6120.126 - Operating Supplies - K9 Unit	8,817	19,750	9,750	9,750
6140.100 - Miscellaneous Supplies - Medical	3,554	3,500	4,000	4,000
6140.101 - Miscellaneous Supplies - Uniforms	1,480	5,000	5,000	5,000
6140.102 - Miscellaneous Supplies - Safety Equipment	5,973	19,400	3,500	3,500

**City of Plymouth  
General Fund Expenditure Budget  
Police - Patrol Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6500.100 - Employee Development - Employee Training	4,838	4,598	7,361	7,361
6600 - Meetings	416	750	750	750
6700 - Dues and Subscriptions	-	30	30	30
7000 - Professional Services	656	1,000	1,000	1,000
7500.202 - Repair and Maintenance Services - Equipment Maintenance	44,388	84,220	45,000	45,000
7600 - Rentals	1,578	2,100	2,100	2,100
8000 - Non-Cap Equip (< 5K)	7,137	8,500	8,500	8,500
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	-	-	140,000	-
9000.101 - Allocations - Information Technology	265,987	264,707	262,498	270,144
9000.102 - Allocations - Facilities Management	206,082	206,082	189,504	195,189
9000.107 - Allocations - Central Equipment	255,137	255,137	478,037	492,378
9500.660 - Transfers Out - Resource Planning	39,500	39,500	39,500	39,500
9901 - Care of Prisoners	40,941	45,000	45,000	45,000
9902 - Booking of Prisoners	29,593	50,000	35,000	35,000
<b>Total Expenditures</b>	<b>\$5,643,698</b>	<b>\$6,390,440</b>	<b>\$6,979,726</b>	<b>\$7,105,567</b>

**City of Plymouth  
General Fund Expenditure Budget  
Police - Services Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (52,433)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	1,646,412	1,647,012	1,628,959	1,665,740
6000.200 - Salaries - Temporary	-	-	21,133	21,133
6020 - Overtime	(365)	-	-	-
6020.100 - Overtime - Regular	17,834	43,000	54,000	54,000
6020.200 - Overtime - Court Time - Court appearance	-	500	500	500
6020.300 - Overtime - Holiday	1,795	1,000	1,000	1,000
6020.400 - Overtime - Contractual	18,025	10,000	10,000	10,000
6050 - Benefits	21,324	222,463	-	-
6050.100 - Benefits - Social Security	5,021	5,155	6,413	6,516
6050.101 - Benefits - Medicare	22,266	24,675	24,874	25,403
6050.200 - Benefits - PERA	236,731	245,020	254,153	274,478
6050.201 - Benefits - Deferred Compensation	-	830	-	-
6050.500 - Benefits - Clothing Allowance	17,367	17,065	16,186	16,186
6050.550 - Benefits - Cell Phone Allowance	-	-	480	480
6060 - Medical Insurance	(10,581)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	223,078	-	225,129	235,034
6070 - Dental Insurance	(228)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	10,813	-	10,553	10,553
6080 - Group Life Insurance	(60)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	3,143	3,350	3,002	3,002
6120.101 - Operating Supplies - Public Education & Outreach Prj	246	500	-	-
6120.109 - Operating Supplies - Community Education	10,887	14,000	14,000	14,000
6120.110 - Operating Supplies - DARE Program	13,640	14,000	14,000	14,000
6120.117 - Operating Supplies - CFMH Program	2,701	2,000	2,500	2,500
6140 - Miscellaneous Supplies	-	600	-	-
6140.104 - Miscellaneous Supplies - Chaplain/Sr Corp	-	600	600	600
6500.100 - Employee Development - Employee Training	5,227	7,361	10,000	10,000
6700 - Dues and Subscriptions	95	250	250	250
7000 - Professional Services	9,987	11,150	11,150	11,150
7500.142 - Repair and Maintenance Services - SIU	1,477	2,000	2,000	2,000

**City of Plymouth  
General Fund Expenditure Budget  
Police - Services Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7500.202 - Repair and Maintenance Services - Equipment Maintenance	-	1,500	1,500	1,500
7600 - Rentals	4,272	-	-	-
8000 - Non-Cap Equip (< 5K)	2,084	2,500	3,500	3,500
8000.110 - Non-Cap Equip (< 5K) - SIU	2,682	3,000	3,000	3,000
9000.101 - Allocations - Information Technology	94,769	93,056	142,695	146,939
9000.102 - Allocations - Facilities Management	108,445	108,445	80,077	82,479
9000.107 - Allocations - Central Equipment	110,994	110,994	48,078	49,520
<b>Total Expenditures</b>	<b>\$2,527,647</b>	<b>\$2,592,026</b>	<b>\$2,589,732</b>	<b>\$2,665,463</b>

**City of Plymouth  
General Fund Expenditure Budget  
Police - Grants Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000.200 - Salaries - Temporary	\$ 105	\$ -	\$ -	\$ -
6020 - Overtime	(343)	-	-	-
6020.100 - Overtime - Regular	46,663	25,590	25,700	25,700
6050 - Benefits	(54)	-	-	-
6050.100 - Benefits - Social Security	7	-	-	-
6050.101 - Benefits - Medicare	645	372	373	373
6050.200 - Benefits - PERA	6,728	3,838	3,932	4,163
6060 - Medical Insurance	(45)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	4,725	-	-	-
6070.100 - Dental Insurance - Employer Contribution	218	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	71	-	-	-
6140.102 - Miscellaneous Supplies - Safety Equipment	3,023	4,000	9,600	26,400
6500.100 - Employee Development - Employee Training	6,652	-	-	-
7000 - Professional Services	52,678	30,000	-	-
8000 - Non-Cap Equip (< 5K)	2,304	-	-	-
8100 - Capital Outlay (> 5K)	-	700	-	-
9950.100 - Grant and Award Fiscal Agent Pass-through - Federal	49,312	-	-	-
<b>Total Expenditures</b>	<b>\$172,689</b>	<b>\$64,500</b>	<b>\$39,605</b>	<b>\$56,636</b>



**City of Plymouth  
General Fund Expenditure Budget  
Police - Emergency Management Division**

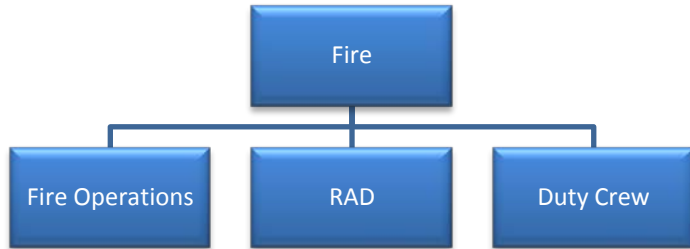
Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6100 - Office Supplies	\$ 62	\$ 500	\$ 500	\$ 500
6120 - Operating Supplies	2	-	-	-
6120.101 - Operating Supplies - Public Education & Outreach Prj	35	600	600	600
6500 - Employee Development	459	-	-	-
6500.104 - Employee Development - Conferences & Seminars	-	3,540	3,540	3,540
6600 - Meetings	-	500	500	500
6700 - Dues and Subscriptions	350	440	440	440
7000 - Professional Services	67	6,500	11,950	6,500
7400.108 - Utilities - Electric	678	1,000	739	791
7500 - Repair and Maintenance Services	1,598	-	-	-
7500.202 - Repair and Maintenance Services - Equipment Maintenance	13,299	10,500	10,500	10,500
8000 - Non-Cap Equip (< 5K)	1,407	-	5,000	5,000
9000.101 - Allocations - Information Technology	12,063	11,894	20,648	21,225
9000.102 - Allocations - Facilities Management	4,759	4,759	2,797	2,881
9500.660 - Transfers Out - Resource Planning	-	5,000	5,000	5,000
<b>Total Expenditures</b>	<b>\$34,780</b>	<b>\$45,233</b>	<b>\$62,214</b>	<b>\$57,477</b>

# Fire Department

## Activities

- ✓ Fire Suppression
- ✓ Emergency Management
- ✓ Technical Rescue
- ✓ Firefighter Training & Education
- ✓ Management & Leadership Development
- ✓ Community Education
- ✓ Fleet & Facility Management
- ✓ Radiological Response
- ✓ Staffed Station Program
- ✓ Recruitment
- ✓ Retention

## Organizational Chart



## Budgeted Full-Time Equivalent Employees by Home Division

Division	2011	2012	2013	2014
Fire Chief	1	1	1	1
Deputy Fire Chief	1	1	1	1
Fire Captain	2	2	2	2
Fire Technician	1	1	1	1
Office Support Rep.	1	1	1	1
PS Education Specialist	0.5	0.8	0.8	0.8
<b>Department Total</b>	<b>6.5</b>	<b>6.8</b>	<b>6.8</b>	<b>6.8</b>

## Budget Impacts

A progressive and responsive agency that offers an economical, customer focused approach to provide emergency service response and public education to our community achieved through a paid-on-call organizational model. Current service levels will be maintained in 2014.

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**City of Plymouth  
General Fund Expenditure Budget  
Fire - Operations Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (13,329)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	359,617	357,640	370,589	380,218
6000.200 - Salaries - Temporary	220,448	204,075	222,706	222,706
6050 - Benefits	(2,128)	42,373	-	-
6050.100 - Benefits - Social Security	20,343	19,635	22,830	23,011
6050.101 - Benefits - Medicare	8,384	8,155	8,602	8,742
6050.200 - Benefits - PERA	43,546	43,460	44,983	48,308
6050.201 - Benefits - Deferred Compensation	4,236	4,850	-	-
6060 - Medical Insurance	(640)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	31,591	-	39,365	41,688
6070 - Dental Insurance	(113)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	5,537	-	5,520	5,520
6080 - Group Life Insurance	(15)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	798	1,270	758	758
6100 - Office Supplies	1,966	2,500	2,500	2,500
6120.100 - Operating Supplies - Photography	-	500	500	500
6120.101 - Operating Supplies - Public Education & Outreach Prj	14,496	27,500	17,000	17,000
6120.103 - Operating Supplies - Janitorial	598	500	500	600
6120.105 - Operating Supplies - Fire Fighting	14,322	16,000	16,000	16,000
6130.100 - Repair & Maintenance Supplies - Equipment Parts	8,816	8,000	9,000	9,000
6130.101 - Repair & Maintenance Supplies - Horticulture	52	-	-	-
6130.111 - Repair & Maintenance Supplies - Chemicals	3,158	3,400	3,400	3,400
6130.119 - Repair & Maintenance Supplies - Recharges	143	-	300	300
6140.101 - Miscellaneous Supplies - Uniforms	8,230	8,100	8,100	8,500
6140.102 - Miscellaneous Supplies - Safety Equipment	42,460	40,500	45,000	45,000
6500 - Employee Development	636	-	-	-
6500.100 - Employee Development - Employee Training	15,736	16,000	16,000	16,000
6500.103 - Employee Development - Employee Recognition	1,976	1,800	2,000	2,000
6500.104 - Employee Development - Conferences & Seminars	3,874	2,000	5,000	5,000
6550 - Mileage & Parking Reimbursement	189	400	400	400
6700 - Dues and Subscriptions	1,405	1,000	1,500	1,500

**City of Plymouth  
General Fund Expenditure Budget  
Fire - Operations Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7000 - Professional Services	10,974	9,200	9,200	9,200
7006 - Medical Fees	-	-	13,000	13,000
7100.100 - Communications - Postage	1,950	1,200	1,200	1,200
7100.104 - Communications - Mobile Telephone	-	2,000	-	-
7200 - Printing and Publishing	-	500	-	-
7400.102 - Utilities - Natural Gas	14,476	22,000	20,000	20,000
7400.103 - Utilities - Water and Sewer	6,853	7,286	7,468	7,655
7400.108 - Utilities - Electric	23,129	28,000	25,210	26,974
7500.129 - Repair and Maintenance Services - Static Testing	6,629	6,900	6,900	7,500
7500.202 - Repair and Maintenance Services - Equipment Maintenance	34,596	45,000	42,000	42,000
7500.203 - Repair and Maintenance Services - Turn Out Gear Repair	8,720	11,000	13,000	13,000
7600 - Rentals	1,333	-	-	-
8000 - Non-Cap Equip (< 5K)	5,835	12,000	12,000	12,000
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	-	10,000	40,000	-
9000.101 - Allocations - Information Technology	78,218	77,619	143,691	147,879
9000.102 - Allocations - Facilities Management	250,740	250,740	293,678	302,488
9000.107 - Allocations - Central Equipment	367,984	367,984	509,381	524,662
9000.109 - Allocations - 800 MHz Radios	64,786	22,000	28,500	28,500
9000.110 - Allocations - Risk Management - OH, Premium	61,396	63,085	40,097	40,445
9000.111 - Allocations - Risk Management - Claims	40,006	40,006	10,912	10,912
9500.660 - Transfers Out - Resource Planning	70,000	70,000	70,000	70,000
9906 - Donations & Contributions	314,432	315,000	315,000	315,000
9920.100 - Bank Fees - Credit Card	94	-	150	150
<b>Total Expenditures</b>	<b>\$2,158,482</b>	<b>\$2,171,178</b>	<b>\$2,443,940</b>	<b>\$2,451,216</b>

**City of Plymouth  
General Fund Expenditure Budget  
Fire - RAD Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (221)	\$ -	\$ -	\$ -
6000.200 - Salaries - Temporary	4,674	-	-	-
6050 - Benefits	(17)	-	-	-
6050.100 - Benefits - Social Security	290	-	-	-
6050.101 - Benefits - Medicare	68	-	-	-
6120.105 - Operating Supplies - Fire Fighting	224	3,000	15,000	15,000
6140.101 - Miscellaneous Supplies - Uniforms	100	-	-	-
6500.100 - Employee Development - Employee Training	411	-	15,000	15,000
7100.104 - Communications - Mobile Telephone	626	15,000	20,000	20,000
7500.202 - Repair and Maintenance Services - Equipment Maintenance	1,326	-	-	-
8000 - Non-Cap Equip (< 5K)	2,395	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	34,984	-	21,476	21,104
9000.107 - Allocations - Central Equipment	32,016	32,016	12,342	12,713
9000.110 - Allocations - Risk Management - OH, Premium	-	-	968	969
9000.111 - Allocations - Risk Management - Claims	-	-	214	214
<b>Total Expenditures</b>	<b>\$76,875</b>	<b>\$50,016</b>	<b>\$85,000</b>	<b>\$85,000</b>

**City of Plymouth  
General Fund Expenditure Budget  
Fire - Duty Crew Division**

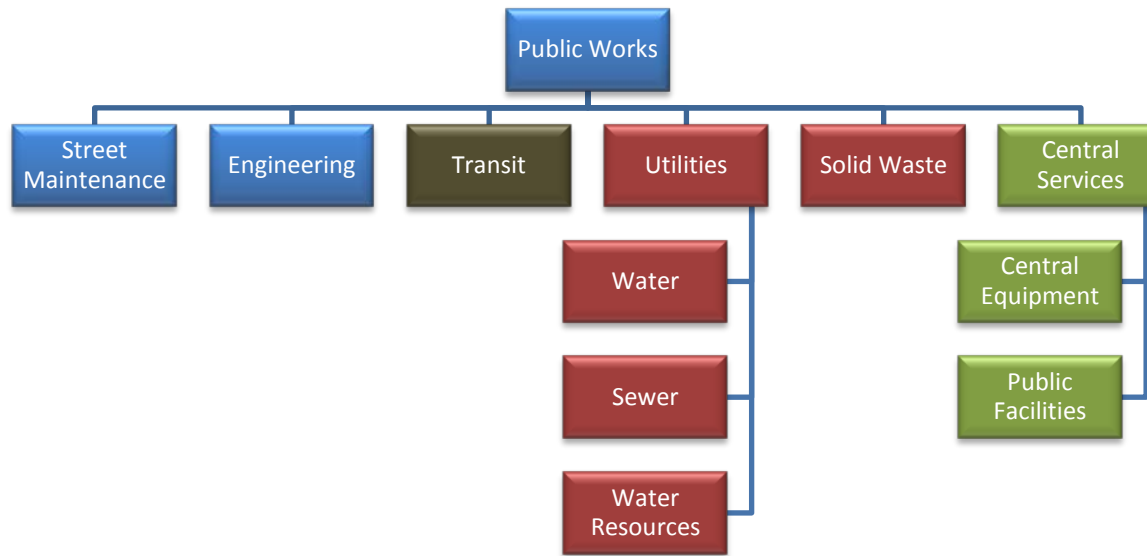
Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (7,122)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	191,887	187,690	194,901	198,800
6000.200 - Salaries - Temporary	291,490	276,265	294,412	294,412
6050 - Benefits	(620)	22,523	-	-
6050.100 - Benefits - Social Security	18,075	17,140	20,023	20,057
6050.101 - Benefits - Medicare	6,942	6,735	7,095	7,150
6050.200 - Benefits - PERA	27,632	27,030	27,523	29,603
6050.201 - Benefits - Deferred Compensation	4,236	4,240	-	-
6060 - Medical Insurance	(325)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	16,131	-	22,279	22,627
6070 - Dental Insurance	(33)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	1,640	-	1,642	1,642
6080 - Group Life Insurance	(3)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	170	230	635	635
<b>Total Expenditures</b>	<b>\$550,099</b>	<b>\$541,853</b>	<b>\$568,510</b>	<b>\$574,926</b>

# Public Works Department

## Activities

- ✓ Street Maintenance
- ✓ Engineering
- ✓ Cemetery
- ✓ Transit
- ✓ Recycling
- ✓ Central Equipment
- ✓ Facilities Management
- ✓ Sewer
- ✓ Water
- ✓ Water Resources

## Organizational Chart



## Budgeted Full-Time Equivalent Employees by Home Division

Division	2011	2012	2013	2014
Director	1	1	1	1
Street Maintenance	13	14	13	14
Engineering	11	11	10	10
Transit	2	2	2	2
Solid Waste	1	1	1	1
Central Equipment	5.8	5.8	5.8	5.8
Facilities Management	2	2	2	2
Utilities	24	24	24	25
<b>Department Total</b>	<b>59.8</b>	<b>60.8</b>	<b>58.8</b>	<b>60.8</b>

## Budget Impacts

The budget maintains the status quo for departmental activities with the exception of the addition of one new Street Maintenance employee and one new Water employee as a means to accommodate increased workload due to growth in the city. The Street Maintenance budget also includes the purchase of a new sign manufacturing system to reduce the costs of sign maintenance and an anti-icing system for an existing snow plow truck. The Engineering budget includes the purchase of two new tablet computers for field inspections and data retrieval. The Water budget includes funding for the Phase II Wellhead Protection Plan. All of the operating budgets reflect an anticipated increase in electric rates and gas rates.



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**City of Plymouth  
General Fund Expenditure Budget  
Public Works - Street Maintenance Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (13,000)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	713,622	719,577	804,389	917,593
6000.200 - Salaries - Temporary	15,521	14,000	31,000	31,000
6020 - Overtime	(857)	-	-	-
6020.100 - Overtime - Regular	23,777	46,000	46,000	46,000
6050 - Benefits	(2,033)	138,431	-	-
6050.100 - Benefits - Social Security	44,125	48,335	54,649	61,665
6050.101 - Benefits - Medicare	10,319	11,310	12,778	14,420
6050.200 - Benefits - PERA	54,568	56,520	63,902	72,108
6050.201 - Benefits - Deferred Compensation	2,146	7,410	-	-
6050.302 - Benefits - Unemployment	3,564	-	-	-
6060 - Medical Insurance	(2,740)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	133,772	-	164,107	196,171
6070 - Dental Insurance	(104)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	5,176	-	7,002	7,002
6080 - Group Life Insurance	(20)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	1,057	1,370	1,211	1,349
6100 - Office Supplies	87	650	500	500
6100.100 - Office Supplies - Coffee and Cups	152	-	-	-
6130 - Repair & Maintenance Supplies	7	-	-	-
6130.100 - Repair & Maintenance Supplies - Equipment Parts	4,078	4,500	4,650	4,775
6130.101 - Repair & Maintenance Supplies - Horticulture	815	3,000	3,000	3,000
6130.102 - Repair & Maintenance Supplies - Traffic and Park Signs	24,665	25,000	25,000	25,000
6130.104 - Repair & Maintenance Supplies - Sand and Gravel	10,127	25,000	15,000	15,000
6130.105 - Repair & Maintenance Supplies - Paint	1,900	2,000	2,500	2,500
6130.106 - Repair & Maintenance Supplies - Lumber	143	400	400	400
6130.107 - Repair & Maintenance Supplies - Concrete and Asphalt	632,103	500,000	515,000	530,500
6130.108 - Repair & Maintenance Supplies - Concrete Disposal	-	1,000	1,000	1,000
6130.111 - Repair & Maintenance Supplies - Chemicals	139,254	300,000	309,000	318,250
6130.120 - Repair & Maintenance Supplies - Mailbox Repairs	193	5,000	6,000	6,500
6130.121 - Repair & Maintenance Supplies - Sprinkler Head Repairs	-	1,500	1,500	1,500

**City of Plymouth  
General Fund Expenditure Budget  
Public Works - Street Maintenance Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6140.101 - Miscellaneous Supplies - Uniforms	302	-	3,600	3,700
6140.102 - Miscellaneous Supplies - Safety Equipment	4,332	5,500	5,700	5,850
6500 - Employee Development	368	1,500	1,500	1,500
6500.100 - Employee Development - Employee Training	1,828	2,800	2,800	2,800
6700 - Dues and Subscriptions	100	-	150	150
7003 - Legal	155	-	-	-
7017 - Laundry Services	5,726	3,526	-	-
7100.100 - Communications - Postage	138	160	160	160
7200 - Printing and Publishing	106	600	500	500
7400.100 - Utilities - Street Lights	642,332	721,000	752,100	752,100
7400.101 - Utilities - Traffic Lights	68,910	75,000	82,000	82,000
7400.102 - Utilities - Natural Gas	6,199	13,000	13,000	13,000
7400.108 - Utilities - Electric	8,820	15,000	9,614	10,287
7500.108 - Repair and Maintenance Services - Snow Plowing	137,073	250,000	257,500	265,225
7500.110 - Repair and Maintenance Services - Street Striping	81,254	180,000	180,000	185,500
7500.114 - Repair and Maintenance Services - Retaining Walls/Fence	1,597	5,000	5,000	5,000
7500.126 - Repair and Maintenance Services - Guard Rail/Fencing	5,032	10,400	5,000	5,000
7500.134 - Repair and Maintenance Services - Crack Sealing	151,822	400,000	-	-
7500.140 - Repair and Maintenance Services - Traffic Signals	33,817	58,600	60,000	60,000
7500.202 - Repair and Maintenance Services - Equipment Maintenance	-	3,000	-	-
7600 - Rentals	29,966	36,000	36,000	36,000
8000 - Non-Cap Equip (< 5K)	10,445	4,000	5,500	5,500
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	10,823	92,300	41,000	257,600
9000.101 - Allocations - Information Technology	16,407	16,982	20,816	21,406
9000.102 - Allocations - Facilities Management	40,471	40,471	154,624	159,263
9000.107 - Allocations - Central Equipment	700,000	700,000	875,748	902,021
9000.110 - Allocations - Risk Management - OH, Premium	10,879	11,103	33,582	33,818
9000.111 - Allocations - Risk Management - Claims	43,435	43,435	24,032	24,032
9500.413 - Transfers Out - Improvement Project Construction	305,323	-	-	-
9920 - Bank Fees	-	5,130	-	-
9920.100 - Bank Fees - Credit Card	10	-	-	-
<b>Total Expenditures</b>	<b>\$4,120,087</b>	<b>\$4,605,510</b>	<b>\$4,638,514</b>	<b>\$5,088,645</b>

**City of Plymouth  
General Fund Expenditure Budget  
Public Works - Engineering Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (8,297)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	614,934	610,220	632,822	652,765
6000.200 - Salaries - Temporary	30,293	53,500	53,664	53,664
6020.100 - Overtime - Regular	18,318	17,500	17,500	17,500
6050 - Benefits	(1,460)	84,707	-	-
6050.100 - Benefits - Social Security	40,626	42,225	43,647	44,883
6050.101 - Benefits - Medicare	9,657	9,875	10,207	10,496
6050.200 - Benefits - PERA	45,424	45,510	51,038	52,483
6050.201 - Benefits - Deferred Compensation	10,343	13,600	-	-
6050.302 - Benefits - Unemployment	14,072	15,000	-	-
6050.550 - Benefits - Cell Phone Allowance	83	-	1,808	1,808
6060 - Medical Insurance	(1,398)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	66,040	-	88,112	92,296
6070 - Dental Insurance	(125)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	5,713	-	4,518	4,518
6080 - Group Life Insurance	(22)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	1,176	2,040	1,266	1,266
6100 - Office Supplies	1,424	2,800	2,800	2,800
6120.112 - Operating Supplies - Survey	378	1,400	1,400	1,400
6500.100 - Employee Development - Employee Training	3,676	8,000	2,500	1,200
6500.104 - Employee Development - Conferences & Seminars	-	1,050	2,600	2,600
6550 - Mileage & Parking Reimbursement	58	150	150	150
6700 - Dues and Subscriptions	120	2,500	2,500	2,500
7000 - Professional Services	288	700	600	600
7001 - Consulting Engineer	5,631	40,000	20,000	20,000
7100.100 - Communications - Postage	693	2,400	1,000	1,000
7200 - Printing and Publishing	213	800	800	800
7500.202 - Repair and Maintenance Services - Equipment Maintenance	858	300	-	-
7600 - Rentals	-	600	500	500
8000 - Non-Cap Equip (< 5K)	-	-	1,400	-
9000.101 - Allocations - Information Technology	86,806	86,069	61,871	63,729

**City of Plymouth  
General Fund Expenditure Budget  
Public Works - Engineering Division**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
9000.102 - Allocations - Facilities Management	82,873	82,873	40,493	41,708
9000.107 - Allocations - Central Equipment	30,000	30,000	20,859	21,485
9000.110 - Allocations - Risk Management - OH, Premium	7,014	7,203	11,069	11,176
9000.111 - Allocations - Risk Management - Claims	232	232	-	-
9500.510 - Transfers Out - Water Resources	2,885	-	-	-
9500.620 - Transfers Out - Information Technology	2,520	-	-	-
<b>Total Expenditures</b>	<b>\$1,071,044</b>	<b>\$1,161,254</b>	<b>\$1,075,124</b>	<b>\$1,103,327</b>

**City of Plymouth  
Recreation Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4000.100 - Taxes - Property	\$ 560,234	\$ 559,480	\$ 567,604	\$ 571,989
4230.100 - Intergovernmental-State-Operatng - Market Value Credit (HACA)	64	-	-	-
4310.100 - Program Fees - Recreation	1,191,703	1,102,053	1,114,425	1,114,425
4310.101 - Program Fees - Subsidized Recreation	11,383	10,300	12,000	12,000
4320.100 - Rental Fees - Recreation	44,713	23,300	23,300	23,300
4700.100 - Interest Income - Investments	9,437	6,000	8,000	8,000
4800 - Other Revenues	3,128	1,300	1,300	1,300
4900 - Transfers In	-	43,375	40,557	55,470
4900.240 - Transfers In - Lawful Gambling	13,343	2,500	9,500	9,500
<b>Total Revenues</b>	<b>\$1,834,004</b>	<b>\$1,748,308</b>	<b>\$1,776,686</b>	<b>\$1,795,984</b>

**City of Plymouth  
Recreation Expenditure Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (10,168)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	437,900	439,376	423,545	498,617
6000.200 - Salaries - Temporary	336,763	309,195	330,475	320,452
6020.100 - Overtime - Regular	62	200	200	200
6050 - Benefits	(1,423)	69,734	-	-
6050.100 - Benefits - Social Security	47,237	46,438	46,758	50,792
6050.101 - Benefits - Medicare	11,047	10,887	10,936	11,882
6050.200 - Benefits - PERA	39,410	35,280	37,054	42,498
6050.201 - Benefits - Deferred Compensation	33	2,480	-	-
6050.302 - Benefits - Unemployment	934	2,000	1,200	1,200
6050.303 - Benefits - Workers Compensation	-	20	-	-
6050.550 - Benefits - Cell Phone Allowance	59	-	864	864
6060 - Medical Insurance	(1,223)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	61,064	-	64,830	80,925
6070 - Dental Insurance	(102)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	5,026	-	5,915	5,915
6080 - Group Life Insurance	(24)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	1,277	2,400	1,516	1,816
6100 - Office Supplies	1,157	3,200	2,500	2,500
6120 - Operating Supplies	45,348	41,900	44,220	44,220
6140.101 - Miscellaneous Supplies - Uniforms	19,378	19,010	19,980	19,980
6500.100 - Employee Development - Employee Training	1,996	2,300	2,000	2,000
6500.104 - Employee Development - Conferences & Seminars	3,566	3,750	5,500	6,750
6550 - Mileage & Parking Reimbursement	866	1,250	1,150	1,150
6700 - Dues and Subscriptions	1,336	820	1,050	1,050
7000 - Professional Services	345,209	303,095	308,970	308,970
7050 - External Program Registrations	7,244	5,670	6,050	6,050
7100.100 - Communications - Postage	26,954	35,400	30,400	30,400
7100.104 - Communications - Mobile Telephone	-	425	400	400
7200 - Printing and Publishing	5,515	6,775	6,825	6,825
7200.101 - Printing and Publishing - Recreation Handbook	47,512	47,000	47,000	47,000

**City of Plymouth  
Recreation Expenditure Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7600 - Rentals	80,433	92,120	83,690	83,690
8000 - Non-Cap Equip (< 5K)	2,823	8,850	4,850	4,850
8100.200 - Capital Outlay (> 5K) - Infrastructure	-	-	23,000	23,000
9000.101 - Allocations - Information Technology	46,252	45,586	56,753	58,411
9000.102 - Allocations - Facilities Management	18,491	18,491	12,635	13,014
9000.110 - Allocations - Risk Management - OH, Premium	8,442	8,684	21,610	21,829
9000.111 - Allocations - Risk Management - Claims	793	793	134	134
9500.405 - Transfers Out - Park Replacement	500,000	20,000	20,000	20,600
9500.660 - Transfers Out - Resource Planning	10,000	-	-	-
9900.100 - Miscellaneous - Cash Short / Cash Over	100	-	-	-
9903 - Scholarships	11,383	10,300	12,000	12,000
9906 - Donations & Contributions	88,504	88,504	91,676	15,000
9906.100 - Donations & Contributions - Music In Plymouth	50,000	30,000	30,000	30,000
9918.100 - Sales Tax Adj	-	-	(9,000)	(9,000)
9920.100 - Bank Fees - Credit Card	20,501	36,375	30,000	30,000
<b>Total Expenditures</b>	<b>\$2,271,676</b>	<b>\$1,748,308</b>	<b>\$1,776,686</b>	<b>\$1,795,984</b>



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**City of Plymouth  
Transit Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4230 - Intergovernmental-State-Operatng	\$ 2,105,844	\$ 2,400,000	\$ 2,800,000	\$ 3,000,000
4240 - Intergovernmental-State-Capital	-	-	622,800	340,000
4350.120 - General Services - Transit Fares	1,006,367	1,100,000	1,100,000	1,100,000
4700.100 - Interest Income - Investments	48,889	15,000	35,000	35,000
4900 - Transfers In	-	1,034,100	-	5,203
<b>Total Revenues</b>	<b>\$3,161,101</b>	<b>\$4,549,100</b>	<b>\$4,557,800</b>	<b>\$4,480,203</b>

**City of Plymouth  
Transit Expenditure Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (2,813)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	134,750	134,026	138,471	141,240
6020.100 - Overtime - Regular	-	500	500	500
6050 - Benefits	(445)	18,368	-	-
6050.100 - Benefits - Social Security	8,049	8,340	8,617	8,787
6050.101 - Benefits - Medicare	1,883	2,025	2,015	2,055
6050.200 - Benefits - PERA	9,769	9,755	10,075	10,275
6050.201 - Benefits - Deferred Compensation	1,691	1,650	-	-
6060 - Medical Insurance	(320)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	15,764	-	19,610	20,338
6070 - Dental Insurance	(10)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	495	-	514	514
6080 - Group Life Insurance	(5)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	256	400	279	279
6100 - Office Supplies	539	500	500	500
6120 - Operating Supplies	-	100	100	100
6120.101 - Operating Supplies - Public Education & Outreach Prj	267	500	1,000	1,000
6500.100 - Employee Development - Employee Training	-	300	500	500
6500.104 - Employee Development - Conferences & Seminars	-	500	500	500
6550 - Mileage & Parking Reimbursement	6	200	200	200
6600 - Meetings	126	300	300	300
6700 - Dues and Subscriptions	10,105	13,000	13,000	13,500
7000 - Professional Services	2,551	5,000	12,000	62,000
7003 - Legal	-	1,000	1,000	1,000
7015 - Transit Services	3,158,295	3,900,000	3,900,000	3,900,000
7100.100 - Communications - Postage	1,333	2,000	3,000	3,000
7200 - Printing and Publishing	3,497	7,000	10,000	1,000
7400.100 - Utilities - Street Lights	14,767	22,000	25,000	25,000
7400.102 - Utilities - Natural Gas	415	1,000	1,000	1,000
7400.103 - Utilities - Water and Sewer	1,067	1,371	1,400	1,400
7500 - Repair and Maintenance Services	-	175,000	50,000	50,000

**City of Plymouth  
Transit Expenditure Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7500.132 - Repair and Maintenance Services - Transit Facility	121,343	130,000	145,000	145,000
7500.202 - Repair and Maintenance Services - Equipment Maintenance	-	5,000	10,000	10,000
7600 - Rentals	44,497	55,000	55,000	55,000
8000 - Non-Cap Equip (< 5K)	125	-	1,000	1,000
9000.101 - Allocations - Information Technology	13,714	13,609	17,327	17,804
9000.102 - Allocations - Facilities Management	8,149	8,149	4,103	4,226
9000.110 - Allocations - Risk Management - OH, Premium	13,683	13,872	6,283	6,310
9500 - Transfers Out	-	18,635	123,631	-
9500.100 - Transfers Out - General	18,635	-	-	-
9918.100 - Sales Tax Adj	-	-	(5,000)	(5,000)
9920 - Bank Fees	-	-	800	800
9920.100 - Bank Fees - Credit Card	45	-	75	75
<b>Total Expenditures</b>	<b>\$3,582,222</b>	<b>\$4,549,100</b>	<b>\$4,557,800</b>	<b>\$4,480,203</b>

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**City of Plymouth  
HRA - CDBG Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4000.100 - Taxes - Property	\$ 21,483	\$ 23,514	\$ 13,500	\$ 13,500
4200.200 - Intergovern- Federal - Operating - CDBG	245,381	283,700	259,328	259,922
4200.210 - Intergovern- Federal - Operating - REHAB Grant Loan Repayment	31,572	20,000	20,000	20,000
4200.211 - Intergovern- Federal - Operating - FTHB Loan Repayment	14,674	20,000	20,000	20,000
4230.100 - Intergovernmental-State-Operatng - Market Value Credit (HACA)	2	-	-	-
4700.100 - Interest Income - Investments	433	500	500	500
<b>Total Revenues</b>	<b>\$313,544</b>	<b>\$347,714</b>	<b>\$313,328</b>	<b>\$313,922</b>

**City of Plymouth  
HRA - CDBG Expenditure Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (656)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	65,542	65,337	49,996	50,996
6050 - Benefits	(81)	11,599	-	-
6050.100 - Benefits - Social Security	3,422	4,055	3,100	3,162
6050.101 - Benefits - Medicare	800	958	725	740
6050.200 - Benefits - PERA	4,752	4,740	3,625	3,698
6050.201 - Benefits - Deferred Compensation	-	1,652	-	-
6060 - Medical Insurance	(228)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	11,224	-	9,504	9,486
6080 - Group Life Insurance	(1)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	70	100	52	52
6100 - Office Supplies	-	300	300	300
6550 - Mileage & Parking Reimbursement	-	100	100	100
7000 - Professional Services	1,307	-	1,500	1,500
7003 - Legal	595	1,740	2,000	2,000
7004 - Audit Fees	3,229	4,000	4,000	4,000
7013 - Record Retention	-	300	300	300
7100.100 - Communications - Postage	172	200	700	700
7200 - Printing and Publishing	186	200	700	700
9000.101 - Allocations - Information Technology	7,963	7,895	3,682	3,770
9000.102 - Allocations - Facilities Management	4,415	4,415	2,257	2,325
9000.110 - Allocations - Risk Management - OH, Premium	9,422	9,705	3,169	3,201
9910 - Housing Loans	49,270	79,156	64,559	64,196
9911 - Grant Awards	163,045	151,262	163,059	162,696
<b>Total Expenditures</b>	<b>\$324,448</b>	<b>\$347,714</b>	<b>\$313,328</b>	<b>\$313,922</b>

**City of Plymouth**  
**HRA - Section 8 Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4200.101 - Intergovern- Federal - Operating - Section 8 - HUD Direct	\$ 1,405,231	\$ 1,578,351	\$ 1,590,000	\$ 1,600,000
4200.102 - Intergovern- Federal - Operating - Section 8 - Rent Port	1,230,901	1,300,000	1,325,000	1,325,000
4200.103 - Intergovern- Federal - Operating - Section 8 - Administration Port	82,536	83,000	81,000	81,000
4200.106 - Intergovern- Federal - Operating - Section 8 - Mainstream Vouchers	107,802	115,000	115,000	115,000
4200.107 - Intergovern- Federal - Operating - Section 8 - Fraud Recovery	5,684	5,500	6,000	6,000
4200.109 - Intergovern- Federal - Operating - HUD Direct Administration	156,809	154,476	156,441	156,441
4200.111 - Intergovern- Federal - Operating - Mainstream Administration	13,485	13,792	13,968	13,968
4700.100 - Interest Income - Investments	7,617	2,000	7,000	7,000
4900 - Transfers In	-	26,157	7,489	14,529
<b>Total Revenues</b>	<b>\$3,010,065</b>	<b>\$3,278,276</b>	<b>\$3,301,898</b>	<b>\$3,318,938</b>



**City of Plymouth**  
**HRA - Section 8 Expenditure Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (2,614)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	170,012	174,492	176,649	180,181
6050 - Benefits	(376)	29,375	-	-
6050.100 - Benefits - Social Security	10,018	10,819	10,952	11,171
6050.101 - Benefits - Medicare	2,343	2,532	2,562	2,613
6050.200 - Benefits - PERA	12,326	12,655	12,807	13,065
6050.201 - Benefits - Deferred Compensation	-	1,980	-	-
6060 - Medical Insurance	(538)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	26,476	-	28,031	28,917
6070 - Dental Insurance	(45)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	2,228	-	2,147	2,147
6080 - Group Life Insurance	(3)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	180	240	268	268
6100 - Office Supplies	2	250	50	50
6500.100 - Employee Development - Employee Training	175	500	500	500
6500.104 - Employee Development - Conferences & Seminars	645	500	500	500
6550 - Mileage & Parking Reimbursement	140	250	125	125
6700 - Dues and Subscriptions	-	475	500	500
7000 - Professional Services	858	3,250	2,225	2,225
7003 - Legal	47	500	500	500
7004 - Audit Fees	6,406	7,250	7,000	7,500
7005 - Accounting	2,952	3,700	4,000	4,000
7100.100 - Communications - Postage	3,233	3,500	3,500	3,500
7200 - Printing and Publishing	877	750	700	700
9000.101 - Allocations - Information Technology	16,349	16,240	14,839	15,262
9000.102 - Allocations - Facilities Management	4,912	4,912	1,007	1,037
9000.110 - Allocations - Risk Management - OH, Premium	9,422	9,705	4,061	4,102
9908.100 - Section 8 Fees - Project Based	133,755	160,000	166,000	168,000
9908.102 - Section 8 Fees - Port-Out Rent Assist	59,886	100,000	77,000	80,000
9908.103 - Section 8 Fees - Port-Out Admin Fee	4,390	8,300	6,900	7,500
9908.104 - Section 8 Fees - Port-In Vouchers	1,230,901	1,300,000	1,325,000	1,325,000

**City of Plymouth**  
**HRA - Section 8 Expenditure Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
9908.105 - Section 8 Fees - Mainstream M/C	99,374	87,550	102,000	103,000
9908.106 - Section 8 Fees - Mainstream M5 (HUD)	107,802	115,000	115,000	115,000
9908.107 - Section 8 Fees - Rental Vouchers	1,243,647	1,146,551	1,162,000	1,164,000
9908.108 - Section 8 Fees - Enhanced Rental	76,153	77,000	75,000	77,500
9920 - Bank Fees	-	-	75	75
<b>Total Expenditures</b>	<b>\$3,221,932</b>	<b>\$3,278,276</b>	<b>\$3,301,898</b>	<b>\$3,318,938</b>

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**City of Plymouth  
HRA - General Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4000.100 - Taxes - Property	\$ 531,527	\$ 527,763	\$ 537,777	\$ 537,777
4230.100 - Intergovernmental-State-Operatng - Market Value Credit (HACA)	60	-	-	-
4320 - Rental Fees	9,900	-	9,900	9,900
4700.100 - Interest Income - Investments	20,868	5,000	15,000	15,000
4700.300 - Interest Income - Notes	10,504	-	-	-
4800 - Other Revenues	20	-	-	-
4820 - Loan Repayments	41,710	21,250	41,000	41,000
<b>Total Revenues</b>	<b>\$614,590</b>	<b>\$554,013</b>	<b>\$603,677</b>	<b>\$603,677</b>

**City of Plymouth**  
**HRA - General Expenditure Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (1,701)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	142,667	141,460	158,658	161,831
6050 - Benefits	(241)	17,152	-	-
6050.100 - Benefits - Social Security	8,154	8,770	9,837	10,034
6050.101 - Benefits - Medicare	1,947	2,051	2,300	2,346
6050.200 - Benefits - PERA	10,344	10,260	11,502	11,732
6050.201 - Benefits - Deferred Compensation	212	80	-	-
6050.550 - Benefits - Cell Phone Allowance	98	-	96	96
6060 - Medical Insurance	(332)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	15,716	-	17,128	17,920
6070 - Dental Insurance	(8)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	458	-	1,731	1,731
6080 - Group Life Insurance	(7)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	381	640	452	452
6100 - Office Supplies	-	500	500	500
6130 - Repair & Maintenance Supplies	1,029	-	200	200
6500.100 - Employee Development - Employee Training	-	1,200	1,200	1,200
6500.104 - Employee Development - Conferences & Seminars	-	2,000	2,000	2,000
6550 - Mileage & Parking Reimbursement	-	100	100	100
6700 - Dues and Subscriptions	495	1,700	1,700	1,700
7000 - Professional Services	1,810	11,381	10,000	10,000
7003 - Legal	2,469	5,636	5,500	5,500
7004 - Audit Fees	1,614	2,000	2,000	2,000
7100.100 - Communications - Postage	-	500	750	750
7200 - Printing and Publishing	92	500	1,000	1,000
7500 - Repair and Maintenance Services	2,185	-	5,000	5,000
9000.101 - Allocations - Information Technology	7,963	7,895	9,104	9,355
9000.102 - Allocations - Facilities Management	13,214	13,214	11,190	11,526
9000.110 - Allocations - Risk Management - OH, Premium	9,542	9,825	2,426	2,450
9500 - Transfers Out	-	-	45,700	45,700
9900 - Miscellaneous	50	-	-	-

**City of Plymouth  
HRA - General Expenditure Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
9906 - Donations & Contributions	-	2,000	2,000	2,000
9909 - Senior Housing Rent Assistance	240,000	315,149	301,258	296,209
9920 - Bank Fees	-	-	345	345
9920.100 - Bank Fees - Credit Card	19	-	-	-
9930 - Loans	584	-	-	-
<b>Total Expenditures</b>	<b>\$458,756</b>	<b>\$554,013</b>	<b>\$603,677</b>	<b>\$603,677</b>

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**City of Plymouth  
Water Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4150.450 - Permits - Water	\$ 13,961	\$ 7,600	\$ 7,600	\$ 7,980
4230 - Intergovernmental-State-Operatng	10,000	-	-	-
4330.101 - Utility Charges - Water - Residential	4,751,944	3,860,322	3,956,830	4,154,672
4330.102 - Utility Charges - Water - Commercial	1,362,325	1,682,831	1,724,900	1,811,145
4330.103 - Utility Charges - Water Demand - Commercial	451,773	453,976	465,971	465,971
4330.600 - Utility Charges - Fire Hydrant Inspection	54,845	60,000	60,000	60,000
4330.800 - Utility Charges - Penalties	55,074	40,000	40,000	40,000
4350 - General Services	(2,650)	-	-	-
4350.119 - General Services - Antennae Charges	115,515	125,345	119,726	123,110
4360.104 - Items for Resale - Water meter / horns	113,590	52,000	120,000	120,000
4500 - Special Assessments	7,630	-	-	-
4620 - Contributions - Capital	1,347,863	500,000	600,000	600,000
4700.100 - Interest Income - Investments	34,854	60,000	25,000	25,000
4700.200 - Interest Income - Special Assessments	4,138	-	-	-
4800 - Other Revenues	13,113	-	-	-
4801 - Administrative Fee	582	-	-	-
4804 - Sale of Asset	406	-	-	-
4807 - Refunds & Reimbursements	8,000	-	-	-
4900 - Transfers In	-	994,091	-	733,637
4900.420 - Transfers In - Water Sewer Construction	747,839	-	-	-
<b>Total Revenues</b>	<b>\$9,090,801</b>	<b>\$7,836,165</b>	<b>\$7,120,027</b>	<b>\$8,141,515</b>



**City of Plymouth  
Water Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (14,478)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	1,097,803	1,107,655	1,106,918	1,134,149
6000.200 - Salaries - Temporary	18,435	35,000	35,360	35,360
6020 - Overtime	(1,648)	-	-	-
6020.100 - Overtime - Regular	98,980	84,000	95,000	95,000
6050 - Benefits	(2,681)	191,681	-	-
6050.100 - Benefits - Social Security	72,313	76,055	76,714	78,393
6050.101 - Benefits - Medicare	17,104	17,790	17,932	18,332
6050.200 - Benefits - PERA	87,678	86,395	90,885	92,884
6050.201 - Benefits - Deferred Compensation	15,880	23,540	-	-
6050.302 - Benefits - Unemployment	6,432	7,000	-	-
6050.550 - Benefits - Cell Phone Allowance	48	-	72	72
6050.570 - Benefits - Car Allowance	-	-	1,080	1,080
6060 - Medical Insurance	(2,854)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	160,231	-	196,023	204,724
6070 - Dental Insurance	(199)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	10,816	-	9,130	9,130
6080 - Group Life Insurance	(31)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	1,723	2,680	1,591	1,591
6100 - Office Supplies	14,792	23,000	23,000	23,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	1,900	12,000	10,000	10,000
6120.103 - Operating Supplies - Janitorial	-	2,100	2,100	2,100
6130 - Repair & Maintenance Supplies	1,708	-	-	-
6130.100 - Repair & Maintenance Supplies - Equipment Parts	106,243	95,000	110,000	120,000
6130.101 - Repair & Maintenance Supplies - Horticulture	3,980	5,000	5,000	5,000
6130.105 - Repair & Maintenance Supplies - Paint	1,086	2,500	2,500	2,500
6130.111 - Repair & Maintenance Supplies - Chemicals	342,635	465,000	500,000	535,000
6130.112 - Repair & Maintenance Supplies - Water Mains	27,459	40,000	40,000	45,000
6130.114 - Repair & Maintenance Supplies - Meter Parts	237,845	175,000	175,000	185,000
6130.115 - Repair & Maintenance Supplies - Hydrant Markers	1,731	2,000	2,000	2,500
6130.116 - Repair & Maintenance Supplies - Water Valves and Curb Stops	50,027	50,000	75,000	75,000

## City of Plymouth Water Expense Budget

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6130.117 - Repair & Maintenance Supplies - Hydrant Parts	14,626	15,000	15,000	17,500
6140 - Miscellaneous Supplies	60	-	-	-
6140.100 - Miscellaneous Supplies - Medical	-	500	500	500
6140.101 - Miscellaneous Supplies - Uniforms	354	-	2,700	2,800
6140.102 - Miscellaneous Supplies - Safety Equipment	3,597	5,800	6,500	6,500
6500.100 - Employee Development - Employee Training	6,616	9,300	9,300	9,300
6700 - Dues and Subscriptions	3,242	5,000	5,000	5,000
7000 - Professional Services	116,727	145,000	150,000	150,000
7001 - Consulting Engineer	-	15,000	45,000	45,000
7003 - Legal	631	-	-	-
7004 - Audit Fees	3,148	3,900	3,900	3,900
7017 - Laundry Services	3,681	2,632	-	-
7100.100 - Communications - Postage	24,414	23,500	23,500	23,500
7200 - Printing and Publishing	137	1,000	1,000	1,000
7400.102 - Utilities - Natural Gas	33,507	48,000	49,440	50,920
7400.103 - Utilities - Water and Sewer	3,522	4,305	4,300	4,300
7400.104 - Utilities - Solid Waste	1,766	2,000	2,500	2,500
7400.106 - Utilities - Water Connection Fee	136,227	143,000	150,000	150,000
7400.107 - Utilities - State Summer Water Surcharge	55,959	21,000	25,000	25,000
7400.108 - Utilities - Electric	645,210	649,000	703,279	725,509
7500 - Repair and Maintenance Services	212	-	-	-
7500.101 - Repair and Maintenance Services - Lawn Maintenance	13,719	15,000	15,000	15,000
7500.115 - Repair and Maintenance Services - Pull Wells	31,733	75,000	75,000	75,000
7500.117 - Repair and Maintenance Services - MN Health Samples	7,728	14,600	16,000	16,000
7500.119 - Repair and Maintenance Services - Main Repair	431,764	650,000	900,000	950,000
7500.120 - Repair and Maintenance Services - Water Withdrawal Permit	-	35,000	35,000	35,000
7500.121 - Repair and Maintenance Services - Zachary Plant	15,035	40,000	45,000	45,000
7500.122 - Repair and Maintenance Services - Central Plant	32,383	35,000	35,000	35,000
7500.123 - Repair and Maintenance Services - Gopher State One Call	33,428	25,000	35,000	40,000
7500.127 - Repair and Maintenance Services - Metro Sewer Board	-	1,600	-	-
7500.202 - Repair and Maintenance Services - Equipment Maintenance	56,895	90,000	105,000	110,000

## City of Plymouth Water Expense Budget

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7600 - Rentals	8,977	4,000	4,000	4,000
8000 - Non-Cap Equip (< 5K)	12,163	9,000	14,000	12,000
8100.200 - Capital Outlay (> 5K) - Infrastructure	1,197,029	-	-	-
8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(1,197,029)	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	11,798	152,000	-	65,500
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery and Equip	(11,798)	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	2,421,000	623,000	2,265,000
8500 - Depreciation	2,798,019	-	-	-
8920 - Debt Service - Interest	341,578	250,188	153,650	126,050
8950 - Debt Service - Issuance Costs	32,613	-	-	-
9000.101 - Allocations - Information Technology	96,429	95,380	91,397	94,117
9000.102 - Allocations - Facilities Management	65,218	65,218	96,398	99,290
9000.107 - Allocations - Central Equipment	135,144	135,144	142,438	146,711
9000.110 - Allocations - Risk Management - OH, Premium	25,343	25,567	26,863	27,173
9000.111 - Allocations - Risk Management - Claims	8,468	8,468	68,063	68,063
9500 - Transfers Out	-	-	853,427	-
9500.100 - Transfers Out - General	82,567	82,567	82,567	82,567
9500.400 - Transfers Out - General Capital Projects	3,628	-	-	-
9500.413 - Transfers Out - Improvement Project Construction	197,736	-	-	-
9500.420 - Transfers Out - Water Sewer Construction	1,348,742	-	-	-
9500.510 - Transfers Out - Water Resources	3,143	-	-	-
9500.600 - Transfers Out - Central Equipment	5,127	-	-	-
9500.620 - Transfers Out - Information Technology	2,500	-	-	-
9918.100 - Sales Tax Adj	-	-	(75,000)	(75,000)
9920 - Bank Fees	-	4,100	1,000	1,000
9920.100 - Bank Fees - Credit Card	1,900	5,000	5,000	5,000
<b>Total Expenses</b>	<b>\$9,200,574</b>	<b>\$7,836,165</b>	<b>\$7,120,027</b>	<b>\$8,141,515</b>

**City of Plymouth  
Water Resources Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4230 - Intergovernmental-State-Operatng	\$ 8,835	\$ -	\$ -	\$ -
4240 - Intergovernmental-State-Capital	42,258	-	-	-
4330.400 - Utility Charges - Water Resources - Residential	1,241,015	1,212,630	1,232,630	1,252,630
4330.401 - Utility Charges - Water Resources - Commercial	1,310,189	1,320,000	1,320,000	1,320,000
4330.800 - Utility Charges - Penalties	20,434	20,000	20,000	20,000
4620 - Contributions - Capital	997,833	-	-	-
4700.100 - Interest Income - Investments	32,240	45,000	25,000	25,000
4800 - Other Revenues	1,690	-	-	-
4801 - Administrative Fee	1,256	-	-	-
4807 - Refunds & Reimbursements	20	-	-	-
4900 - Transfers In	-	327,827	744,991	821,901
4900.100 - Transfers In - General	2,885	-	-	-
4900.421 - Transfers In - Enterprise - Other Construction	571,624	-	-	-
4900.500 - Transfers In - Water	3,143	-	-	-
<b>Total Revenues</b>	<b>\$4,233,423</b>	<b>\$2,925,457</b>	<b>\$3,342,621</b>	<b>\$3,439,531</b>

**City of Plymouth  
Water Resources Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (4,106)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	568,532	572,000	505,102	517,867
6020 - Overtime	(35)	-	-	-
6020.100 - Overtime - Regular	11,491	34,000	20,000	20,000
6050 - Benefits	(696)	99,157	-	-
6050.100 - Benefits - Social Security	34,497	37,575	32,558	33,348
6050.101 - Benefits - Medicare	8,085	8,790	7,613	7,798
6050.200 - Benefits - PERA	42,009	43,935	38,069	38,996
6050.201 - Benefits - Deferred Compensation	5,870	9,380	-	-
6050.550 - Benefits - Cell Phone Allowance	5	-	48	48
6060 - Medical Insurance	(1,744)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	82,815	-	87,261	91,723
6070 - Dental Insurance	(124)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	6,492	-	5,796	5,796
6080 - Group Life Insurance	(18)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	915	1,350	895	895
6100 - Office Supplies	258	1,500	1,500	1,500
6120.101 - Operating Supplies - Public Education & Outreach Prj	28,493	31,000	31,000	31,000
6130.101 - Repair & Maintenance Supplies - Horticulture	9,081	20,000	20,000	20,000
6130.106 - Repair & Maintenance Supplies - Lumber	2,548	3,500	3,500	3,500
6130.107 - Repair & Maintenance Supplies - Concrete and Asphalt	17,400	25,000	35,000	35,000
6130.110 - Repair & Maintenance Supplies - Drainage	89,423	120,000	130,000	140,000
6140.101 - Miscellaneous Supplies - Uniforms	164	-	1,300	1,400
6140.102 - Miscellaneous Supplies - Safety Equipment	5,575	6,000	7,500	7,500
6500.100 - Employee Development - Employee Training	943	1,500	1,500	1,500
6500.104 - Employee Development - Conferences & Seminars	399	1,500	1,500	1,500
6550 - Mileage & Parking Reimbursement	-	100	100	100
6600 - Meetings	-	100	100	100
6700 - Dues and Subscriptions	270,120	305,000	300,000	310,000
7000 - Professional Services	75,906	143,500	150,000	150,000
7001 - Consulting Engineer	-	10,000	10,000	10,000

**City of Plymouth  
Water Resources Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7002 - Internal Engineer	-	10,000	10,000	10,000
7003 - Legal	-	5,000	5,000	5,000
7011 - Soil Boring and Testing	-	25,000	20,000	20,000
7017 - Laundry Services	-	1,207	-	-
7100.100 - Communications - Postage	756	2,000	1,000	1,000
7200 - Printing and Publishing	450	1,000	1,000	1,000
7400.102 - Utilities - Natural Gas	1,539	3,000	3,000	3,000
7400.108 - Utilities - Electric	5,477	10,000	5,970	6,388
7500.102 - Repair and Maintenance Services - Weed Control	49,030	45,000	40,000	45,000
7500.111 - Repair and Maintenance Services - Street Cleaning	114,792	125,000	135,000	135,000
7500.112 - Repair and Maintenance Services - Drainway Maintenance	29,909	125,000	125,000	125,000
7500.113 - Repair and Maintenance Services - Curb Raising & Curb Work	75,515	50,000	75,000	75,000
7500.116 - Repair and Maintenance Services - Water Samples	22,597	55,000	35,000	35,000
7600 - Rentals	27,125	30,000	30,000	30,000
8000 - Non-Cap Equip (< 5K)	10,750	15,500	15,500	15,500
8100.200 - Capital Outlay (> 5K) - Infrastructure	896,666	-	-	-
8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(896,666)	-	-	-
8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	56,000	-	-	-
8100.450 - Capital Outlay (> 5K) - Capitalize Improvements	(56,000)	-	-	-
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	11,798	27,000	40,000	45,500
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery and Equip	(11,798)	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	730,000	1,170,000	1,210,000
8500 - Depreciation	169,821	-	-	-
9000.101 - Allocations - Information Technology	19,728	19,579	24,292	24,979
9000.102 - Allocations - Facilities Management	11,970	11,970	40,176	41,381
9000.107 - Allocations - Central Equipment	135,141	135,141	157,779	162,512
9000.110 - Allocations - Risk Management - OH, Premium	6,596	6,785	18,288	18,426
9000.111 - Allocations - Risk Management - Claims	-	-	186	186
9500.100 - Transfers Out - General	17,388	17,388	17,388	17,388
9500.400 - Transfers Out - General Capital Projects	5,782	-	-	-
9500.413 - Transfers Out - Improvement Project Construction	110,771	-	-	-

**City of Plymouth  
Water Resources Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
9500.421 - Transfers Out - Enterprise - Other Construction	547,010	-	-	-
9500.600 - Transfers Out - Central Equipment	4,505	-	-	-
9500.620 - Transfers Out - Information Technology	2,500	-	-	-
9918.100 - Sales Tax Adj	-	-	(18,000)	(18,000)
9920 - Bank Fees	-	-	600	600
9920.100 - Bank Fees - Credit Card	15	-	100	100
<b>Total Expenses</b>	<b>\$2,623,466</b>	<b>\$2,925,457</b>	<b>\$3,342,621</b>	<b>\$3,439,531</b>

**City of Plymouth  
Sewer Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4150.400 - Permits - Sewer	\$ 12,919	\$ 7,600	\$ 8,000	\$ 8,000
4270.200 - Intergovernmental-Local-Operatng - Lift Station Maintenance Fees	15,000	-	25,000	25,000
4330.201 - Utility Charges - Sewer - Residential	4,825,178	4,791,668	4,887,500	4,985,250
4330.202 - Utility Charges - Sewer - Commercial	2,421,160	2,451,347	2,512,600	2,512,600
4330.800 - Utility Charges - Penalties	64,492	65,000	65,000	65,000
4350 - General Services	(2,540)	-	-	-
4620 - Contributions - Capital	1,624,687	300,000	600,000	600,000
4700.100 - Interest Income - Investments	18,592	30,000	17,000	17,000
4800 - Other Revenues	21,835	5,000	25,000	25,000
4801 - Administrative Fee	388	-	-	-
4807 - Refunds & Reimbursements	2,500	-	-	-
4900 - Transfers In	-	845,124	753,211	920,214
4900.420 - Transfers In - Water Sewer Construction	391,352	-	-	-
<b>Total Revenues</b>	<b>\$9,395,563</b>	<b>\$8,495,739</b>	<b>\$8,893,311</b>	<b>\$9,158,064</b>



## City of Plymouth Sewer Expense Budget

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (8,606)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	589,792	596,025	580,749	595,634
6020 - Overtime	(737)	-	-	-
6020.100 - Overtime - Regular	24,868	22,000	22,000	22,000
6050 - Benefits	(1,550)	95,157	-	-
6050.100 - Benefits - Social Security	36,795	38,320	37,373	38,294
6050.101 - Benefits - Medicare	8,740	8,965	8,742	8,956
6050.200 - Benefits - PERA	44,277	44,810	44,587	45,680
6050.201 - Benefits - Deferred Compensation	8,069	11,000	-	-
6050.302 - Benefits - Unemployment	-	7,000	-	-
6050.550 - Benefits - Cell Phone Allowance	38	-	72	72
6050.570 - Benefits - Car Allowance	-	-	810	810
6060 - Medical Insurance	(1,513)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	80,942	-	96,228	100,428
6070 - Dental Insurance	(147)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	7,063	-	5,628	5,628
6080 - Group Life Insurance	(19)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	984	1,660	913	913
6100 - Office Supplies	14,612	18,500	16,000	16,000
6120.102 - Operating Supplies - Motor Fuels & Lubricants	1,580	6,000	6,000	6,000
6130.100 - Repair & Maintenance Supplies - Equipment Parts	94,090	105,000	110,000	115,000
6130.101 - Repair & Maintenance Supplies - Horticulture	658	3,000	3,000	3,000
6130.105 - Repair & Maintenance Supplies - Paint	-	1,500	1,500	1,500
6130.113 - Repair & Maintenance Supplies - Sewer Mains	4,928	5,500	6,000	6,000
6140.101 - Miscellaneous Supplies - Uniforms	352	-	1,700	1,750
6140.102 - Miscellaneous Supplies - Safety Equipment	5,192	4,500	6,000	6,000
6500.100 - Employee Development - Employee Training	3,957	6,000	6,000	6,000
7000 - Professional Services	47,632	60,000	60,000	60,000
7003 - Legal	631	-	-	-
7004 - Audit Fees	3,148	3,900	3,900	3,900
7017 - Laundry Services	2,646	1,645	-	-

## City of Plymouth Sewer Expense Budget

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7100.100 - Communications - Postage	23,893	24,000	24,000	24,000
7200 - Printing and Publishing	137	1,000	1,000	1,000
7400.102 - Utilities - Natural Gas	3,590	7,000	7,000	7,000
7400.103 - Utilities - Water and Sewer	3,522	4,305	4,305	4,305
7400.108 - Utilities - Electric	87,199	102,000	95,047	101,700
7500 - Repair and Maintenance Services	14,142	-	-	-
7500.118 - Repair and Maintenance Services - Janitorial Services	-	3,400	3,400	3,400
7500.119 - Repair and Maintenance Services - Main Repair	52,500	60,000	60,000	60,000
7500.127 - Repair and Maintenance Services - Metro Sewer Board	4,967,566	5,050,000	5,302,500	5,567,625
7500.136 - Repair and Maintenance Services - Manhole Sealing	59,326	250,000	350,000	350,000
7500.138 - Repair and Maintenance Services - Maple Grove Sewer Agreement	96,428	90,000	120,000	130,000
7500.202 - Repair and Maintenance Services - Equipment Maintenance	23,387	45,000	60,000	60,000
8000 - Non-Cap Equip (< 5K)	4,004	5,500	6,000	6,000
8100.200 - Capital Outlay (> 5K) - Infrastructure	1,624,687	-	-	-
8100.250 - Capital Outlay (> 5K) - Capitalize-Infrastructure	(1,624,687)	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	1,540,000	1,520,000	1,470,000
8500 - Depreciation	1,010,714	-	-	-
9000.101 - Allocations - Information Technology	17,260	17,777	10,855	11,146
9000.102 - Allocations - Facilities Management	15,857	15,857	39,603	40,791
9000.107 - Allocations - Central Equipment	129,715	129,715	165,009	169,959
9000.110 - Allocations - Risk Management - OH, Premium	27,046	27,270	26,839	27,022
9000.111 - Allocations - Risk Management - Claims	2,790	2,790	34,408	34,408
9500.100 - Transfers Out - General	58,643	58,643	58,643	58,643
9500.400 - Transfers Out - General Capital Projects	1,399	-	-	-
9500.413 - Transfers Out - Improvement Project Construction	147,042	-	-	-
9500.420 - Transfers Out - Water Sewer Construction	525,716	-	-	-
9900 - Miscellaneous	4,200	-	-	-
9918.100 - Sales Tax Adj	-	-	(15,000)	(15,000)
9920 - Bank Fees	-	4,000	500	500
9920.100 - Bank Fees - Credit Card	116	17,000	2,000	2,000
<b>Total Expenses</b>	<b>\$8,244,614</b>	<b>\$8,495,739</b>	<b>\$8,893,311</b>	<b>\$9,158,064</b>

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**City of Plymouth  
Solid Waste Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4230 - Intergovernmental-State-Operatng	\$ 188,622	\$ 180,000	\$ 180,000	\$ 180,000
4250 - Intergovernmental-County-Opertng	8,750	-	-	-
4270 - Intergovernmental-Local-Operatng	5,033	5,000	5,000	5,000
4330.300 - Utility Charges - Solid Waste	414,931	690,000	418,000	418,000
4330.800 - Utility Charges - Penalties	4,670	4,000	4,000	4,000
4700.100 - Interest Income - Investments	30,193	8,000	25,000	25,000
4800 - Other Revenues	212,472	-	69,500	69,500
4807 - Refunds & Reimbursements	178	-	-	-
4900 - Transfers In	-	342,216	252,583	282,583
<b>Total Revenues</b>	<b>\$864,849</b>	<b>\$1,229,216</b>	<b>\$954,083</b>	<b>\$984,083</b>

**City of Plymouth  
Solid Waste Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (4,587)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	67,154	97,635	79,856	83,986
6000.200 - Salaries - Temporary	13,344	16,300	31,362	31,362
6020.100 - Overtime - Regular	5,874	15,000	7,000	7,000
6050 - Benefits	(671)	18,523	-	-
6050.100 - Benefits - Social Security	4,964	7,994	7,328	7,585
6050.101 - Benefits - Medicare	1,161	1,872	1,714	1,773
6050.200 - Benefits - PERA	6,111	8,988	8,571	8,870
6050.201 - Benefits - Deferred Compensation	169	469	-	-
6050.302 - Benefits - Unemployment	500	3,000	-	-
6060 - Medical Insurance	(361)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	11,947	-	17,548	17,614
6070 - Dental Insurance	(4)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	194	-	51	51
6080 - Group Life Insurance	(3)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	137	250	166	166
6100 - Office Supplies	417	200	500	500
6120 - Operating Supplies	3,461	18,100	7,100	7,100
6120.101 - Operating Supplies - Public Education & Outreach Prj	4,322	13,200	5,600	5,600
6120.111 - Operating Supplies - License Plates	1,200	-	-	-
6140 - Miscellaneous Supplies	390	1,500	1,000	1,000
6140.101 - Miscellaneous Supplies - Uniforms	58	-	-	-
6140.102 - Miscellaneous Supplies - Safety Equipment	-	300	500	500
6500 - Employee Development	-	100	-	-
6500.100 - Employee Development - Employee Training	10	700	200	200
6500.101 - Employee Development - City wide Training	-	100	-	-
6500.104 - Employee Development - Conferences & Seminars	280	1,000	400	400
6550 - Mileage & Parking Reimbursement	92	150	100	100
6600 - Meetings	178	100	-	-
6700 - Dues and Subscriptions	20	600	200	200
7000 - Professional Services	21,161	27,600	25,500	25,500

**City of Plymouth  
Solid Waste Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7003 - Legal	124	-	200	200
7100.100 - Communications - Postage	50	200	100	100
7200 - Printing and Publishing	-	3,150	3,100	3,100
7400.104 - Utilities - Solid Waste	733,862	878,000	770,000	790,000
7400.105 - Utilities - Yard Waste	429	2,000	1,000	1,000
8000 - Non-Cap Equip (< 5K)	4,983	10,000	1,000	6,000
8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	-	60,000	-	-
9000.101 - Allocations - Information Technology	8,408	8,399	3,117	3,167
9000.102 - Allocations - Facilities Management	5,695	5,695	2,704	2,785
9000.107 - Allocations - Central Equipment	2,000	2,000	1,566	1,613
9000.110 - Allocations - Risk Management - OH, Premium	6,374	6,563	1,171	1,182
9000.111 - Allocations - Risk Management - Claims	399	399	-	-
9500.100 - Transfers Out - General	17,929	17,929	17,929	17,929
9911 - Grant Awards	2,536	-	-	-
9913.100 - Licenses & Permits - Yard Waste	-	1,200	1,600	1,600
9918.100 - Sales Tax Adj	-	-	(45,000)	(45,000)
9920 - Bank Fees	-	-	500	500
9920.100 - Bank Fees - Credit Card	100	-	400	400
<b>Total Expenses</b>	<b>\$920,408</b>	<b>\$1,229,216</b>	<b>\$954,083</b>	<b>\$984,083</b>

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**City of Plymouth  
Ice Center Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4310.102 - Program Fees - Open Freestyle	\$ 1,738	\$ 1,200	\$ 1,700	\$ 1,700
4310.103 - Program Fees - Parents & Tots	336	500	300	300
4310.104 - Program Fees - Open Skating	13,372	14,000	14,000	14,500
4310.105 - Program Fees - Open Hockey	6,493	7,200	7,200	7,500
4310.106 - Program Fees - Figure Skating Classes	117,639	106,000	115,000	115,000
4310.108 - Program Fees - High School Hockey Games	31,155	19,000	28,000	29,000
4320 - Rental Fees	-	-	-	64,980
4320.100 - Rental Fees - Recreation	1,400	-	-	-
4320.101 - Rental Fees - Ice Rental	1,107,959	1,085,000	1,095,000	1,150,000
4320.102 - Rental Fees - Skate Rental	6,876	6,100	6,600	6,800
4320.200 - Rental Fees - Meeting Rooms	1,551	2,100	1,400	1,400
4350.108 - General Services - Advertisements	20,060	19,000	19,000	20,000
4350.116 - General Services - Vending Machine	15,177	17,000	16,500	17,000
4350.117 - General Services - Skate Sharpening	2,998	3,800	3,500	3,800
4350.118 - General Services - Pro Shop Sales	808	1,300	1,100	1,200
4360.114 - Items for Resale - Concessions	137,873	130,000	136,000	138,000
4620 - Contributions - Capital	9,000	-	100,000	75,000
4700 - Interest Income	-	300	-	-
4700.100 - Interest Income - Investments	12,010	13,000	11,500	11,500
4800 - Other Revenues	575	5,000	4,000	5,000
4900 - Transfers In	-	285,500	877,757	-
<b>Total Revenues</b>	<b>\$1,487,019</b>	<b>\$1,716,000</b>	<b>\$2,438,557</b>	<b>\$1,662,680</b>



**City of Plymouth  
Ice Center Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (8,432)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	266,448	240,030	270,817	276,512
6000.200 - Salaries - Temporary	175,397	167,500	168,601	169,001
6020.100 - Overtime - Regular	-	1,000	100	100
6050 - Benefits	(1,097)	44,370	-	-
6050.100 - Benefits - Social Security	26,771	25,300	27,250	27,628
6050.101 - Benefits - Medicare	6,261	5,925	6,373	6,461
6050.200 - Benefits - PERA	24,606	22,950	19,640	20,054
6050.201 - Benefits - Deferred Compensation	530	2,070	-	-
6050.302 - Benefits - Unemployment	1,641	7,500	1,500	1,500
6060 - Medical Insurance	(959)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	42,449	-	38,767	40,938
6070 - Dental Insurance	(48)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	2,144	-	3,490	3,490
6080 - Group Life Insurance	(10)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	499	700	518	518
6100 - Office Supplies	999	1,000	1,000	1,100
6120 - Operating Supplies	10,960	12,050	12,575	13,400
6120.103 - Operating Supplies - Janitorial	18,414	11,500	16,000	16,000
6120.125 - Operating Supplies - Resale	56,456	58,500	59,000	59,500
6130.100 - Repair & Maintenance Supplies - Equipment Parts	25,558	47,200	46,200	47,200
6130.119 - Repair & Maintenance Supplies - Recharges	-	200	200	100
6140.100 - Miscellaneous Supplies - Medical	70	300	250	225
6140.101 - Miscellaneous Supplies - Uniforms	375	2,200	1,700	1,700
6500 - Employee Development	801	-	-	-
6500.100 - Employee Development - Employee Training	55	400	400	400
6500.104 - Employee Development - Conferences & Seminars	-	2,300	1,800	1,800
6550 - Mileage & Parking Reimbursement	53	150	100	125
6700 - Dues and Subscriptions	778	1,000	1,025	1,100
7000 - Professional Services	21,865	22,000	32,000	32,000
7004 - Audit Fees	724	1,000	1,000	1,000
7100.100 - Communications - Postage	209	300	250	250

**City of Plymouth  
Ice Center Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7100.103 - Communications - Telephone	309	5,140	1,000	1,000
7200 - Printing and Publishing	332	200	200	250
7400.102 - Utilities - Natural Gas	44,565	64,000	64,000	66,000
7400.103 - Utilities - Water and Sewer	24,638	26,317	27,000	27,500
7400.104 - Utilities - Solid Waste	3,766	3,000	4,000	4,400
7400.108 - Utilities - Electric	244,106	300,000	266,075	284,700
7500.104 - Repair and Maintenance Services - Electrical	10,518	2,200	2,000	2,100
7500.105 - Repair and Maintenance Services - Plumbing	-	2,900	2,000	2,100
7500.118 - Repair and Maintenance Services - Janitorial Services	(2,520)	1,800	300	400
7500.130 - Repair and Maintenance Services - Building Maintenance	42,605	28,000	24,000	28,000
7500.202 - Repair and Maintenance Services - Equipment Maintenance	59,522	19,500	19,500	20,000
7600 - Rentals	-	3,000	2,700	2,900
8000 - Non-Cap Equip (< 5K)	12,126	3,000	3,000	3,000
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	67,105	80,000	43,000	36,000
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery and Equip	(67,105)	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	200,000	1,200,000	-
8500 - Depreciation	455,554	-	-	-
9000.101 - Allocations - Information Technology	38,956	38,729	46,042	47,337
9000.102 - Allocations - Facilities Management	15,119	15,119	-	-
9000.107 - Allocations - Central Equipment	2,000	2,000	-	-
9000.110 - Allocations - Risk Management - OH, Premium	20,917	21,159	22,171	22,335
9000.111 - Allocations - Risk Management - Claims	1,423	1,423	510	510
9500 - Transfers Out	-	150,548	-	379,750
9500.100 - Transfers Out - General	11,939	11,939	11,939	11,939
9900 - Miscellaneous	630	-	-	-
9903 - Scholarships	-	1,000	800	800
9913 - Licenses & Permits	90	1,350	1,260	1,400
9918.100 - Sales Tax Adj	-	-	(30,000)	(30,000)
9920 - Bank Fees	-	4,000	500	500
9920.100 - Bank Fees - Credit Card	3,280	5,600	4,500	4,500
9922 - Interest - Interfund Advances	52,031	46,631	11,504	23,157
<b>Total Expenses</b>	<b>\$1,715,424</b>	<b>\$1,716,000</b>	<b>\$2,438,557</b>	<b>\$1,662,680</b>

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**City of Plymouth  
Field House Revenue Budget**

<b>Account Number - Description</b>	<b>2012 Actual</b>	<b>2013 Amended</b>	<b>2014 Adopted</b>	<b>2015 Concept</b>
4310.100 - Program Fees - Recreation	\$ -	\$ -	\$ 13,000	\$ 13,500
4320.100 - Rental Fees - Recreation	25,131	15,000	17,000	17,000
4320.103 - Rental Fees - Field House Rental	303,988	340,000	319,000	319,500
4350.116 - General Services - Vending Machine	3,515	4,000	4,000	4,000
4700.100 - Interest Income - Investments	14,934	4,000	10,000	10,000
4800 - Other Revenues	2,356	1,500	2,000	2,000
<b>Total Revenues</b>	<b>\$349,924</b>	<b>\$364,500</b>	<b>\$365,000</b>	<b>\$366,000</b>

**City of Plymouth  
Field House Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (752)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	61,554	64,321	65,328	67,365
6000.200 - Salaries - Temporary	21,122	23,000	23,296	23,296
6050 - Benefits	(95)	10,924	-	-
6050.100 - Benefits - Social Security	5,072	5,415	5,495	5,620
6050.101 - Benefits - Medicare	1,186	1,270	1,285	1,315
6050.200 - Benefits - PERA	5,541	4,800	4,736	4,884
6050.201 - Benefits - Deferred Compensation	180	810	-	-
6050.302 - Benefits - Unemployment	2,224	-	-	-
6050.550 - Benefits - Cell Phone Allowance	21	-	192	192
6060 - Medical Insurance	(194)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	9,784	-	12,223	13,095
6070 - Dental Insurance	(15)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	715	-	103	103
6080 - Group Life Insurance	(3)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	140	223	162	162
6100 - Office Supplies	-	200	50	50
6120 - Operating Supplies	6,561	6,500	7,300	7,300
6120.103 - Operating Supplies - Janitorial	-	1,000	250	250
6130.119 - Repair & Maintenance Supplies - Recharges	-	300	300	300
6140.101 - Miscellaneous Supplies - Uniforms	265	500	300	300
6500 - Employee Development	-	200	200	200
7000 - Professional Services	24,131	15,000	15,200	16,000
7004 - Audit Fees	724	900	900	900
7100.100 - Communications - Postage	-	100	-	-
7200 - Printing and Publishing	32	200	200	200
7400.102 - Utilities - Natural Gas	19,908	22,000	25,000	25,000
7400.104 - Utilities - Solid Waste	695	1,000	1,000	1,000
7400.108 - Utilities - Electric	30,592	39,000	33,345	35,679
7500.104 - Repair and Maintenance Services - Electrical	551	1,000	1,000	1,200
7500.130 - Repair and Maintenance Services - Building Maintenance	5,404	2,000	4,000	4,000

**City of Plymouth  
Field House Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7500.202 - Repair and Maintenance Services - Equipment Maintenance	5,343	3,500	3,500	3,500
7600 - Rentals	-	6,000	6,000	6,000
8500 - Depreciation	24,096	-	-	-
9000.101 - Allocations - Information Technology	478	483	6,123	6,261
9000.102 - Allocations - Facilities Management	1,599	1,599	-	-
9000.110 - Allocations - Risk Management - OH, Premium	8,083	8,325	1,653	1,670
9500 - Transfers Out	-	139,106	145,735	140,034
9500.100 - Transfers Out - General	3,824	3,824	3,824	3,824
9500.400 - Transfers Out - General Capital Projects	243,160	-	-	-
9500.413 - Transfers Out - Improvement Project Construction	5,996	-	-	-
9918.100 - Sales Tax Adj	-	-	(4,500)	(4,500)
9920.100 - Bank Fees - Credit Card	547	1,000	800	800
<b>Total Expenses</b>	<b>\$488,467</b>	<b>\$364,500</b>	<b>\$365,000</b>	<b>\$366,000</b>

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**City of Plymouth  
Central Equipment Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4300 - Charges for Services	\$ 14,958	\$ -	\$ -	\$ -
4380.303 - Allocation Charges - Central Equipment	2,556,000	2,556,000	3,059,781	3,151,574
4620 - Contributions - Capital	21,400	-	-	-
4700.100 - Interest Income - Investments	68,739	20,000	60,000	60,000
4800 - Other Revenues	1,380	-	-	-
4804 - Sale of Asset	90,765	-	-	-
4805 - Gain (Loss) of Capital Asset	34,901	-	-	-
4807 - Refunds & Reimbursements	2,120	-	-	-
4900 - Transfers In	-	698,625	713,276	669,441
4900.413 - Transfers In - Improvement Project Construction	6,533	-	-	-
4900.500 - Transfers In - Water	5,127	-	-	-
4900.510 - Transfers In - Water Resources	4,505	-	-	-
4900.630 - Transfers In - Risk Management	16,983	-	-	-
<b>Total Revenues</b>	<b>\$2,823,410</b>	<b>\$3,274,625</b>	<b>\$3,833,057</b>	<b>\$3,881,015</b>



**City of Plymouth  
Central Equipment Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (14,301)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	245,894	262,940	293,929	302,114
6020 - Overtime	(187)	-	-	-
6020.100 - Overtime - Regular	7,570	15,000	15,000	15,000
6050 - Benefits	(2,127)	50,988	-	-
6050.100 - Benefits - Social Security	14,772	17,235	19,153	19,659
6050.101 - Benefits - Medicare	3,454	4,030	4,481	4,600
6050.200 - Benefits - PERA	18,353	20,150	22,399	22,990
6050.201 - Benefits - Deferred Compensation	-	2,260	-	-
6060 - Medical Insurance	(739)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	55,877	-	52,995	55,467
6070 - Dental Insurance	(45)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	2,308	-	3,011	3,011
6080 - Group Life Insurance	(4)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	282	500	460	460
6100 - Office Supplies	522	-	-	-
6120.102 - Operating Supplies - Motor Fuels & Lubricants	564,622	685,000	685,000	685,000
6120.103 - Operating Supplies - Janitorial	-	200	200	200
6120.111 - Operating Supplies - License Plates	2,264	500	2,500	600
6130 - Repair & Maintenance Supplies	7	-	-	-
6130.100 - Repair & Maintenance Supplies - Equipment Parts	205,231	180,000	200,000	200,000
6130.109 - Repair & Maintenance Supplies - Welding	2,216	3,500	3,500	3,500
6130.111 - Repair & Maintenance Supplies - Chemicals	3,169	3,500	3,500	3,500
6130.119 - Repair & Maintenance Supplies - Recharges	1,105	2,000	2,000	2,000
6140.101 - Miscellaneous Supplies - Uniforms	104	-	2,000	2,200
6140.102 - Miscellaneous Supplies - Safety Equipment	288	-	500	500
6500.100 - Employee Development - Employee Training	118	1,000	1,000	1,000
6700 - Dues and Subscriptions	1,772	2,600	2,700	2,800
7000 - Professional Services	19	-	-	-
7017 - Laundry Services	1,636	1,722	-	-
7100.100 - Communications - Postage	140	200	200	200

**City of Plymouth  
Central Equipment Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7200 - Printing and Publishing	1,745	1,500	1,500	1,500
7400.102 - Utilities - Natural Gas	4,650	10,000	10,000	10,000
7400.103 - Utilities - Water and Sewer	3,522	4,305	4,400	4,500
7400.104 - Utilities - Solid Waste	342	2,000	1,000	1,000
7400.108 - Utilities - Electric	6,594	8,000	7,188	7,403
7500.118 - Repair and Maintenance Services - Janitorial Services	-	4,400	4,400	4,400
7500.125 - Repair and Maintenance Services - Car Washes	4,489	5,500	5,500	5,500
7500.131 - Repair and Maintenance Services - Body Work and Painting	2,893	10,000	10,000	10,000
7500.202 - Repair and Maintenance Services - Equipment Maintenance	76,558	85,000	80,000	80,000
8000 - Non-Cap Equip (< 5K)	22,606	20,000	25,000	25,000
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	1,475,449	1,680,700	2,360,500	2,394,000
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery and Equip	(1,475,449)	-	-	-
8500 - Depreciation	1,053,807	-	-	-
9000.101 - Allocations - Information Technology	50,999	50,385	47,062	48,441
9000.102 - Allocations - Facilities Management	20,231	20,231	80,664	83,084
9000.110 - Allocations - Risk Management - OH, Premium	44,057	44,246	5,315	5,386
9000.111 - Allocations - Risk Management - Claims	75,033	75,033	-	-
9900 - Miscellaneous	3	-	-	-
9918.100 - Sales Tax Adj	-	-	(125,000)	(125,000)
9920 - Bank Fees	-	-	1,000	1,000
<b>Total Expenses</b>	<b>\$2,481,848</b>	<b>\$3,274,625</b>	<b>\$3,833,057</b>	<b>\$3,881,015</b>

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**City of Plymouth  
Public Facilities Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4380.302 - Allocation Charges - Facilities Management	\$ 1,546,721	\$ 1,546,720	\$ 1,819,610	\$ 1,874,198
4700.100 - Interest Income - Investments	50,772	20,000	45,000	45,000
4800 - Other Revenues	63	-	-	-
4807 - Refunds & Reimbursements	598	-	-	-
4900 - Transfers In	-	80,844	-	-
4900.100 - Transfers In - General	56,353	-	-	-
<b>Total Revenues</b>	<b>\$1,654,507</b>	<b>\$1,647,564</b>	<b>\$1,864,610</b>	<b>\$1,919,198</b>

**City of Plymouth  
Public Facilities Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (10,961)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	108,018	119,389	160,680	165,720
6020.100 - Overtime - Regular	217	1,000	1,000	1,000
6050 - Benefits	(1,633)	22,495	-	-
6050.100 - Benefits - Social Security	6,731	7,465	10,025	10,337
6050.101 - Benefits - Medicare	1,575	1,745	2,343	2,417
6050.200 - Benefits - PERA	7,178	8,730	11,722	12,087
6050.201 - Benefits - Deferred Compensation	30	1,200	-	-
6060 - Medical Insurance	(390)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	15,619	-	26,173	27,936
6070 - Dental Insurance	(57)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	2,051	-	2,522	2,522
6080 - Group Life Insurance	(6)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	180	510	273	273
6100 - Office Supplies	24,046	5,000	5,000	5,000
6100.100 - Office Supplies - Coffee and Cups	507	-	-	-
6120 - Operating Supplies	-	200	200	200
6120.103 - Operating Supplies - Janitorial	28,108	34,000	34,500	35,000
6130.119 - Repair & Maintenance Supplies - Recharges	1,896	1,600	1,600	1,600
6140.100 - Miscellaneous Supplies - Medical	4,930	8,200	7,000	7,000
6140.101 - Miscellaneous Supplies - Uniforms	83	210	550	600
6140.102 - Miscellaneous Supplies - Safety Equipment	166	300	300	300
6700 - Dues and Subscriptions	-	500	500	500
7000 - Professional Services	5,831	4,000	4,000	4,000
7003 - Legal	70	-	-	-
7017 - Laundry Services	515	500	-	-
7100.100 - Communications - Postage	-	-	-	200
7200 - Printing and Publishing	153	-	-	-
7400.102 - Utilities - Natural Gas	15,873	32,000	25,000	25,000
7400.103 - Utilities - Water and Sewer	10,635	11,189	12,000	12,000
7400.104 - Utilities - Solid Waste	16,104	16,000	20,600	21,200

**City of Plymouth  
Public Facilities Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7400.108 - Utilities - Electric	101,605	118,000	110,749	118,501
7500.118 - Repair and Maintenance Services - Janitorial Services	111,562	125,000	125,000	125,000
7500.130 - Repair and Maintenance Services - Building Maintenance	283,922	320,000	325,000	325,000
7500.135 - Repair and Maintenance Services - Building Security	355	8,000	8,000	8,000
7500.139 - Repair and Maintenance Services - Facility Improvements	48,872	-	-	-
7500.202 - Repair and Maintenance Services - Equipment Maintenance	61,129	112,000	115,000	115,000
8000 - Non-Cap Equip (< 5K)	8,327	2,000	2,000	3,000
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	106,670	-	-	-
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery and Equip	(106,670)	-	-	-
8100.800 - Capital Outlay (> 5K) - Construction Projects	-	491,000	530,000	460,000
8500 - Depreciation	21,471	-	-	-
9000.101 - Allocations - Information Technology	15,142	15,090	15,842	16,271
9000.102 - Allocations - Facilities Management	2,455	2,455	-	-
9000.107 - Allocations - Central Equipment	8,000	8,000	3,686	3,796
9000.110 - Allocations - Risk Management - OH, Premium	7,122	7,311	5,084	5,131
9000.111 - Allocations - Risk Management - Claims	3,090	3,090	127	127
9500 - Transfers Out	-	159,385	332,334	438,680
9500.400 - Transfers Out - General Capital Projects	13,975	-	-	-
9500.413 - Transfers Out - Improvement Project Construction	25,000	-	-	-
9918.100 - Sales Tax Adj	-	-	(35,000)	(35,000)
9920 - Bank Fees	-	-	800	800
<b>Total Expenses</b>	<b>\$949,495</b>	<b>\$1,647,564</b>	<b>\$1,864,610</b>	<b>\$1,919,198</b>

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**City of Plymouth  
Information Technology Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4270 - Intergovernmental-Local-Operatng	\$ 3,416	\$ -	\$ 6,000	\$ 6,200
4300 - Charges for Services	2,423	-	-	-
4350.100 - General Services - Photocopies	104	-	-	-
4380.101 - Allocation Charges - IT Overhead	1,664,650	1,651,490	1,651,116	1,699,162
4380.108 - Allocation Charges - 800 MHz Radios	168,626	50,000	-	-
4620 - Contributions - Capital	7,400	-	-	-
4700.100 - Interest Income - Investments	61,683	15,000	50,000	50,000
4804 - Sale of Asset	9,113	-	-	-
4805 - Gain (Loss) of Capital Asset	(2,220)	-	-	-
4807.100 - Refunds & Reimbursements - Cell Phone	160	-	-	-
4900 - Transfers In	-	114,169	358,702	141,580
4900.100 - Transfers In - General	2,520	100,000	-	-
4900.500 - Transfers In - Water	2,500	-	-	-
4900.510 - Transfers In - Water Resources	2,500	-	-	-
4900.630 - Transfers In - Risk Management	1,502	-	-	-
4900.660 - Transfers In - Resource Planning	57,637	-	-	-
<b>Total Revenues</b>	<b>\$1,982,015</b>	<b>\$1,930,659</b>	<b>\$2,065,818</b>	<b>\$1,896,942</b>



**City of Plymouth  
Information Technology Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (14,500)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	476,775	471,005	501,369	512,951
6050 - Benefits	(1,696)	63,195	-	-
6050.100 - Benefits - Social Security	28,579	29,200	31,085	31,803
6050.101 - Benefits - Medicare	6,684	6,830	7,270	7,438
6050.200 - Benefits - PERA	33,510	34,145	36,349	37,188
6050.201 - Benefits - Deferred Compensation	4,236	8,650	-	-
6050.550 - Benefits - Cell Phone Allowance	72	-	480	480
6060 - Medical Insurance	(844)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	52,416	-	62,863	64,971
6070 - Dental Insurance	(48)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	3,661	-	3,521	3,521
6080 - Group Life Insurance	(19)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	1,104	2,300	1,153	1,153
6100 - Office Supplies	19,703	46,000	23,000	26,000
6110 - Computer Supplies	2,553	2,500	2,575	2,652
6130.100 - Repair & Maintenance Supplies - Equipment Parts	21,451	13,000	15,000	15,000
6130.122 - Repair & Maintenance Supplies - Cell phones & accessories	1,160	-	4,069	4,272
6500.100 - Employee Development - Employee Training	1,995	21,000	13,000	13,000
6500.101 - Employee Development - City wide Training	-	4,000	4,000	4,000
6500.104 - Employee Development - Conferences & Seminars	375	4,000	4,000	4,000
6550 - Mileage & Parking Reimbursement	-	100	100	100
6700 - Dues and Subscriptions	204	875	918	918
7000 - Professional Services	15,852	85,000	85,000	85,000
7100.100 - Communications - Postage	3,187	3,820	4,615	4,840
7100.102 - Communications - Data Communications	85,747	92,000	50,900	52,500
7100.103 - Communications - Telephone	31,315	38,000	32,080	34,700
7100.104 - Communications - Mobile Telephone	62,884	50,000	94,760	97,603
7200 - Printing and Publishing	5,199	-	-	-
7500.200 - Repair and Maintenance Services - Software	211,147	278,500	348,356	334,938
7500.201 - Repair and Maintenance Services - Departmental Software Maint	92,213	95,650	32,156	33,410

**City of Plymouth  
Information Technology Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7500.202 - Repair and Maintenance Services - Equipment Maintenance	132,525	130,800	136,244	160,098
8000 - Non-Cap Equip (< 5K)	86,408	347,900	97,100	74,440
8100.400 - Capital Outlay (> 5K) - Improv Other Than Buildings	-	-	100,000	100,000
8100.500 - Capital Outlay (> 5K) - Machinery and Equipment	377,614	-	245,000	60,000
8100.550 - Capital Outlay (> 5K) - Capitalize Machinery and Equip	(377,614)	-	-	-
8100.600 - Capital Outlay (> 5K) - Software	46,738	-	130,000	115,000
8100.650 - Capital Outlay (> 5K) - Capitalize Software	(46,738)	-	-	-
8500 - Depreciation	240,271	-	-	-
9000.102 - Allocations - Facilities Management	66,211	66,211	29,338	30,219
9000.107 - Allocations - Central Equipment	6,000	6,000	4,699	4,840
9000.110 - Allocations - Risk Management - OH, Premium	11,519	11,708	8,818	8,907
9500 - Transfers Out	-	15,770	-	-
9912 - Research & Development	-	2,500	-	-
9918.100 - Sales Tax Adj	-	-	(45,000)	(30,000)
9920 - Bank Fees	1	-	1,000	1,000
<b>Total Expenses</b>	<b>\$1,687,851</b>	<b>\$1,930,659</b>	<b>\$2,065,818</b>	<b>\$1,896,942</b>

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**City of Plymouth  
Risk Management Revenue Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
4380 - Allocation Charges	\$ 1,021,827	\$ 1,026,989	\$ 965,689	\$ 970,346
4700.100 - Interest Income - Investments	71,132	25,000	50,000	50,000
4800 - Other Revenues	29	-	-	-
4802 - Property Claims	51,559	-	-	-
4806 - Premium Refunds	135,986	-	-	-
4807 - Refunds & Reimbursements	196	-	-	-
4807.101 - Refunds & Reimbursements - Restitution	777	-	-	-
<b>Total Revenues</b>	<b>\$1,281,505</b>	<b>\$1,051,989</b>	<b>\$1,015,689</b>	<b>\$1,020,346</b>

**City of Plymouth  
Risk Management Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
6000 - Salaries	\$ (627)	\$ -	\$ -	\$ -
6000.100 - Salaries - Regular	67,321	74,426	66,713	69,390
6000.400 - Salaries - Workers Compensation	30,714	-	-	-
6020.100 - Overtime - Regular	2	-	-	-
6050 - Benefits	68	7,601	-	-
6050.100 - Benefits - Social Security	4,199	4,615	4,137	4,302
6050.101 - Benefits - Medicare	982	1,080	967	1,006
6050.200 - Benefits - PERA	4,880	5,400	4,837	5,031
6050.201 - Benefits - Deferred Compensation	3,177	427	-	-
6060 - Medical Insurance	(509)	-	-	-
6060.100 - Medical Insurance - Employer Contribution	9,457	-	4,444	4,538
6070 - Dental Insurance	(32)	-	-	-
6070.100 - Dental Insurance - Employer Contribution	1,490	-	1,039	1,039
6080 - Group Life Insurance	(6)	-	-	-
6080.100 - Group Life Insurance - Employer Contribution	278	350	255	255
6100 - Office Supplies	65	200	200	200
6140.103 - Miscellaneous Supplies - Ergonomic Equipment	-	300	300	300
6500.100 - Employee Development - Employee Training	-	500	500	500
6500.104 - Employee Development - Conferences & Seminars	20	500	500	500
6550 - Mileage & Parking Reimbursement	-	100	100	100
6700 - Dues and Subscriptions	385	700	700	700
7000 - Professional Services	28,465	40,000	40,000	40,000
7300.100 - Insurance - Property	158,200	143,506	148,000	148,000
7300.101 - Insurance - Inland Marine	21,851	22,988	23,500	23,500
7300.102 - Insurance - General Liability	292,913	124,339	142,000	142,000
7300.103 - Insurance - Auto Liability	20,704	14,375	15,000	15,000
7300.104 - Insurance - Auto Comprehensive	28,937	29,525	31,000	31,000
7300.105 - Insurance - Auto Collision	24,890	-	-	-
7300.107 - Insurance - Boiler and Machinery	22,267	22,332	22,332	22,332
7300.108 - Insurance - Information Technology	-	4,981	-	-
7300.110 - Insurance - Employee Dishonesty	2,997	2,652	2,652	2,652

**City of Plymouth  
Risk Management Expense Budget**

Account Number - Description	2012 Actual	2013 Amended	2014 Adopted	2015 Concept
7300.201 - Insurance - Workers Comp	353,740	212,180	220,000	220,000
7500.130 - Repair and Maintenance Services - Building Maintenance	10,545	-	-	-
9000.101 - Allocations - Information Technology	3,825	3,865	8,866	9,084
9000.102 - Allocations - Facilities Management	5,932	5,932	5,245	5,402
9500 - Transfers Out	-	329,115	247,402	248,515
9500.600 - Transfers Out - Central Equipment	16,983	-	-	-
9500.620 - Transfers Out - Information Technology	1,502	-	-	-
9919 - Administration Fees	23,381	-	24,000	24,000
9920 - Bank Fees	583	-	1,000	1,000
9923 - Claims	10,000	-	-	-
<b>Total Expenses</b>	<b>\$1,149,579</b>	<b>\$1,051,989</b>	<b>\$1,015,689</b>	<b>\$1,020,346</b>

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